

NORTHFIELD TOWNSHIP BOARD AGENDA
June 13, 2017 - - 7:00 PM
8350 Main Street, 2nd Floor

CALL TO ORDER
INVOCATION/PLEDGE
ROLL CALL
CONSENT AGENDA: Minutes
ADOPT BALANCE OF AGENDA
CALL TO THE PUBLIC
BOARD MEMBER CLARIFICATIONS
CORRESPONDENCE AND ANNOUNCEMENTS

REPORTS/UPDATES

- Department Head Reports
- ZBA Report
- Planning Commission Report
- Parks and Rec Report
- Financial Report
- Supervisor's Report

PUBLIC HEARING

1. Fiscal Year 2017-18 Budget

AGENDA ITEMS

1. Amendments to Fiscal Year 2016/17 Budget
2. Civic Event Permit – 4th of July Parade
3. Resolution 17-564: Road Closure for 4th of July Parade
4. Hiring of Front Desk Clerk/Building Department Assistant
5. Hiring of Part-time Police Officer
6. Sale of used VHF pagers
7. Decision to extend conditional offer for Township Manager position +
8. Consider Fifer Investigations to conduct background check on Township Manager candidate
9. Bills

DISCUSSION ITEMS

1. Proposed 2017 Millage Rates

2nd CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
ADJOURNMENT

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

NORTHFIELD TOWNSHIP
Township Board Special Meeting
Minutes
May 9, 2017

CALL TO ORDER

The meeting was called to order at 6:35 P.M. by Supervisor Chockley at 8350 Main Street.

Supervisor Chockley led those present in the Pledge of Allegiance.

ROLL CALL

| | |
|------------------------------|--------------------|
| Marlene Chockley, Supervisor | Present |
| Kathleen Manley, Clerk | Present |
| Lenore Zelenock, Treasurer | Present |
| Tawn Beliger | Present |
| Janet Chick, Trustee | Absent with notice |
| Wayne Dockett, Trustee | Present |
| Jacki Otto, Trustee | Absent with notice |

Also present:

Township Attorney Bradford Maynes
Township Attorney Stacy Belisle
Recording Secretary Lisa Lemble
Members of the community

ADOPT AGENDA

- ▶ **Motion:** Chockley moved, Manley supported, that the agenda be adopted as presented.
Motion carried 5—0 on a voice vote.

FIRST CALL TO THE PUBLIC

No comments.

BOARD MEMBER COMMENTS

Dockett left the meeting at this point and made comments from the audience about the issue of whether he should be payed as an employee or contractor and the options available for him to be paid.

CORRESPONDENCE AND ANNOUNCEMENTS

None.

CLOSED SESSION

Due to lack of the five member super majority required the Board could not go into closed session.

SECOND CALL TO THE PUBLIC

Sandy Curry, 9551 Main Street (Massage by Sandy), asked about legal recourse regarding secondhand medical marijuana smoke and commercial building violations.

BOARD MEMBER COMMENTS

Beliger thanked Curry for her comments.

- ▶ **Motion:** Chockley moved, Zelenock supported, that Trustees Chick and Otto be excused from the meeting.
Motion carried 4—0 on a voice vote.

ADJOURNMENT

- ▶ **Motion:** Chockley moved, Manley supported, that the meeting be adjourned.
Motion carried 4—0 on a voice vote.

The meeting adjourned at 6:58 P.M.

Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on _____, 2017.

Kathleen Manley, Clerk

NORTHFIELD TOWNSHIP
Township Board
Minutes
May 9, 2017

CALL TO ORDER

The meeting was called to order at 7:03 P.M. by Supervisor Chockley at 8350 Main Street.

INVOCATION/PLEDGE

Supervisor Chockley provided a brief invocation and led those present in the Pledge of Allegiance.

ROLL CALL

| | |
|------------------------------|--------------------|
| Marlene Chockley, Supervisor | Present |
| Kathleen Manley, Clerk | Present |
| Lenore Zelenock, Treasurer | Present |
| Tawn Beliger | Present |
| Janet Chick, Trustee | Absent with notice |
| Wayne Dockett, Trustee | Present |
| Jacki Otto, Trustee | Absent with notice |

- **Motion:** Chockley moved, Manley supported, that Trustees Chick and Otto be excused from the meeting. **Dockett requested a roll call vote. Motion carried 4—1 on a roll call vote, Dockett opposed.**

Also present:

Public Safety Director William Wagner
Township attorney Bradford Maynes
Township attorney Stacy Belisle
Wastewater Treatment Plant Superintendent Dan Willis
Community Center Director Tammy Averill
Recording Secretary Lisa Lemble
Members of the community

CONSENT AGENDA:

- **Minutes and Bills**

The minutes and bills were pulled for discussion as Item 10.

ADOPT BALANCE OF AGENDA

- **Motion:** Chockley moved, Beliger supported, that the balance of the agenda be adopted as amended. **Motion carried 5—0 on a voice vote.**

FIRST CALL TO THE PUBLIC

Labor attorney Stacy Belisle explained the reasons closed sessions may be called by the Board (including to provide confidentiality to a limited extent for job applicants) and the legal consequences for Board members who reveal discussions held in closed session.

Mary Devlin, 9211 Brookside, Udo Huff, 6431 Whitmore Lake Road, David Gordon, 5558 Hellner Road, and Chuck Steuer, 760 Six Mile Road, commented on closed sessions, Mr. Dockett's conduct during the special meeting, local road closures and dangerous construction traffic, hiring of a Township Manager, the Six Mile Road drain, and the Barker Road non-motorized path.

BOARD MEMBER COMMENTS

Board members made comments about holding closed sessions and the Barker Road non-motorized path.

CORRESPONDENCE AND ANNOUNCEMENTS

Board members reported an email from a resident about road dust, and commented on various topics including upcoming dust control measures, the next County Commissioners meeting, the Barker Road non-motorized path construction schedule, a historical society potluck, plans for the North Village, and 7525 Shady Beach building violations. It was agreed to put the matter of the Shady Beach property on the next Board agenda for closed session discussion.

REPORTS

Fire and Police. Wagner answered questions about a grant for AED equipment and a training burn of the Darlene Curtis house.

Wastewater Treatment Plant. Willis answered questions, including about the handling of recent heavy rains.

Senior Center. Averill answered questions about attendance at various events.

Zoning Board of Appeals. No meeting held.

Planning Commission. Chockley read Chick's report about the May 3rd meeting, including the recommendation that the planning consultant be authorized to update the Master Plan.

Parks and Recreation. Beliger reported on work done at the Community Garden and on the volunteer page on Township's website.

Financial. Zelenock briefly reviewed the statements she had provided and reported she is looking into changing banks.

Supervisor. Chockley referred to her report and answered a question about planning for the North Village property.

AGENDA ITEMS

1.

Resolution 17-559:

Fire Service & Medical Rescue Millage Proposal

Chockley recounted the history of four .5 mils being consolidated into a single 2 mil millage in 2008 which has been reduced over time to 1.89 mils. She explained that this proposal would reset the millage to 2 mils.

- **Motion:** Chockley moved, Zelenock supported, to place the Fire Service and Medical Rescue Millage proposal to on the August 8, 2017, ballot for a vote of the people. **Motion carried 4—1, on a roll call vote, Dockett opposed. Resolution adopted.**

2.
**Hiring of Paid On-Call Firefighter
Randy Kendzorek**

Chief Wagner noted Kendzorek is completing his fire academy training.

- ▶ **Motion:** Beliger moved, Dockett supported, that Randy Kendzorek be hired as Paid On-Call Firefighter at the rate of \$9/hour contingent on background check and physical. **Motion carried 5—0 on a voice vote.**

3.
**Independent Contractor,
Part-time Maintenance Contract**

Chockley noted the contract will indicate this position will report to the Director of Public safety.

- ▶ **Motion:** Chockley moved, Manley supported, to approve the Independent Contractor Part-time Maintenance Contract with Benchmark Outdoor Services contingent upon receipt of documentation showing the company has been registered as an LLC in the State of Michigan, and to authorize the Supervisor to sign the contract.

Zelenock said she would be abstaining because she knows the owner of the company.

Motion carried 3—1—1, on a roll call vote, Dockett opposed and Zelenock abstaining.

4.
Request to Recycle Old Computers

- ▶ **Motion:** Chockley moved, Manley supported, to dispose of computers that are no longer useful and have no value by as part of the County clean-up.

There was discussion about reuse or other disposal alternatives. Wagner said hard drives are typically removed from Township computers.

- ▶ **Amended motion:** Chockley moved, Manley supported, to allow Chief Wagner to dispose of computers that are no longer useful and have no value by June 10th after confirming that the hard drives have been removed. **Amended motion carried 5—0 on a voice vote.**

Chockley called a five minutes recess.

5.
**Six Mile Road Culvert Repair
Proposal and Resolution**

Evan Pratt, Washtenaw County Water Resources Commissioner, described the need for repair of this culvert, the options for doing the work while keeping the road open or closing it, and options for sharing the cost among the County, the Township, and residents.

Board members discussed the pros and cons of the cost sharing options, the urgency of the project, and other alternatives for completing the project in the future.

- ▶ **Motion:** Chockley moved, Zelenock supported, to approve the Resolution for 425 Agreement for Improvement of a Drain (Catholic Church Horseshoe Lake Drain), and to authorize the Supervisor to execute the agreement, pending approval of the Township attorney. **Motion carried 3—2 on a roll call vote, Dockett and Beliger opposed. Resolution adopted.**

6.
**4th of July Committee
Request to Use North Village for Parking**

Dennis Cazan, President of the 4th of July Committee referred to his letter of April 21st and answered questions about use of volunteers for managing traffic and trash pickup and financing of the event. Chief Wagner said using this property this will make it easier for police officers to direct traffic. Jack Secrist of the Downtown Planning Group noted the Pond Hockey event (which was canceled) was going to be charged 5% of their proceeds to use the North Village for parking.

- ▶ **Motion:** Chockley moved, Beliger supported, to allow the Whitmore Lake 4th of July Committee to use the North Village area for parking provided that parking be located in areas acceptable to the Township, that adequate oversight of that parking be provided, the site be restored to its previous condition, and no open alcohol be allowed. **Motion carried 5—0 on a voice vote.**

7.
**Resolution 17-558:
Investment Policy Update**

Zelenock referred to information in her May 4th memo about adding Michigan CLASS (Cooperative Liquid Assets Securities System) to the Township's Investment and Depository Policy.

- ▶ **Motion:** Zelenock moved, Manley supported, to adopt Resolution 17-558, A Resolution of the Northfield Township Board of Trustees Establishing a Policy on Township Investment and Depository Designations. **Motion carried 4—1 on a roll call vote, Dockett opposed. Resolution adopted.**

8.
2017 Road Commission Projects Agreement

Chockley referred to the 2017 Northfield Township Agreement with the Washtenaw County Road Commission (WCRC) and noted that this takes advantage of all matching dollars offered by the WCRC. Commissioners noted there is far more work to be done that there is money for, said traffic levels on local roads have increased this year due to drivers avoiding US-23 construction, provided information from the WCRC about how they plan their work, and made suggestions about various proposed projects.

It was agreed to provide three dust control treatments in response to resident comments.

**Northfield Township Board Meeting
Minutes of Regular Meeting
Public Safety Building; 8350 Main Street
May 9, 2017**

- ▶ **Motion:** Chockley moved, Beliger supported, to adopt the 2017 Road Commission Projects Agreement with the WCRC subject to Township attorney approval.
- ▶ **Amendment to Motion:** Chockley moved, Dockett supported, to amend the motion to state that the amount being spent is \$120,882.90. **Amendment to motion carried 5—0 on a voice vote.**
- ▶ **Amended motion:** Chockley moved, Beliger supported, to adopt the 2017 Road Commission Projects Agreement with the WCRC in the amount of \$120,882.90, subject to Township attorney approval. **Amended motion carried 5—0 on a roll call vote.**

9.

Bids for Clean-up at 9129 Main Street

- ▶ **Motion:** Dockett moved, Beliger supported, to accept the proposal from Speigelberg Excavating for \$5,150 for demolition and clean-up of 9129 Main Street. **Motion carried 5—0 on a roll call vote.**

10.

Minutes and Bills

Minutes of April 11, 2017
Three changes were made.

- ▶ **Motion:** Chockley moved, Zelenock supported, that the April 11, 2017, minutes be adopted as amended, and to dispense with the reading. **Motion carried 5—0 on a voice vote.**

Minutes of April 25, 2017

One correction was made to the special meeting minutes.

- ▶ **Motion:** Chockley moved, Beliger supported, that the April 25, 2017, special meeting minutes be adopted as amended, and to dispense with the reading. **Motion carried 5—0 on a voice vote.**
- ▶ **Motion:** Chockley moved, Zelenock supported, that the minutes of the April 25, 2017, regular meeting minutes be adopted as presented, and to dispense with the reading. **Motion carried 5—0 on a voice vote.**

Bills

Wagner answered questions about telephone bills.

- ▶ **Motion:** Chockley moved, Zelenock supported, to approve the bills. **Motion carried 5—0 on a voice vote.**

DISCUSSION ITEMS

1.

**Process and Timing for RFP/RFQ
for North Village**

- ▶ **Motion:** Chockley moved, Zelenock supported, that the discussion about the process and timing for the RFP/RFQ for North Village be tabled. **Motion carried 5—0 on a voice vote.**

SECOND CALL TO THE PUBLIC

Sam Morello, 7729 Shady Beach, and David Gordon, 5558 Hellner Road, made comments about the Township's enforcement actions regarding 7525 Shady Beach, hiring of a Township Manager, and structure of Board meeting agendas.

BOARD MEMBER COMMENTS

Board members responded to a comment from David Gordon, commented on the challenges of preparing and delivering Board packets in a timely fashion, commented the cost of running the Township, called attention to the County Commission meeting, and thanked Chockley for the time she is volunteering on behalf of the Township. Chockley noted she will not be at the May 23rd meeting.

ADJOURNMENT

- ▶ **Motion:** Chockley moved, Zelenock supported, that the meeting be adjourned. **Motion carried 5—0 on a voice vote.**

The meeting adjourned at 10:16 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on _____, 2017.

Kathleen Manley, Clerk

Official minutes of all meetings are available on the Township's website at http://www.twp-northfield.org/government/township_board_of_trustees/

NORTHFIELD TOWNSHIP
Township Board Special Meeting
Minutes
May 16, 2017

CALL TO ORDER

The meeting was called to order at 7:08 P.M. by Supervisor Chockley at 8350 Main Street.

INVOCATION/PLEDGE

Otto provided an invocation and Supervisor Chockley led those present in the Pledge of Allegiance.

ROLL CALL

| | |
|------------------------------|---------|
| Marlene Chockley, Supervisor | Present |
| Kathleen Manley, Clerk | Present |
| Lenore Zelenock, Treasurer | Present |
| Tawn Beliger, Trustee | Present |
| Janet Chick, Trustee | Present |
| Wayne Dockett, Trustee | Present |
| Jacki Otto, Trustee | Present |

Also present:
Township Attorney Stacy Belisle
Recording Secretary Lisa Lemble
Members of the community

ADOPT AGENDA

- **Motion:** Chick moved, Manley supported, that the agenda be adopted as presented.
Motion carried 7—0 on a voice vote.

FIRST CALL TO THE PUBLIC

David Gordon, 5558 Hellner Road, commented on information provided about Township Manager candidates.

CLARIFICATIONS FROM BOARD MEMBERS

Dockett said information should have been provided earlier about Township Manager candidates.

CORRESPONDENCE AND ANNOUNCEMENTS

None.

AGENDA ITEMS

1.
Interviews for Township Manager Position

Chockley explained the format for interviewing all candidates, and noted that the recordings of interviews

would be aired together after all interviews had been conducted.

Steven Aynes

Aynes introduced himself, briefly reviewed his work history, and noted he is now employed part-time at Central Wayne County Sanitation Authority (CWCSA). Township labor attorney Belisle asked a list of questions prepared for all candidates, and Board members followed up with additional questions.

Chockley called a five minutes recess.

Ann Capela

Capela introduced herself and noted she had toured part of the Township last night. Belisle asked a list of questions prepared for all candidates, and Board members followed up with additional questions.

SECOND CALL TO THE PUBLIC

No comments.

BOARD MEMBER COMMENTS

Board members made comments about problems with the HVAC system, the Barker Road non-motorized path easements scheduled for the May 17th agenda, and how to proceed with the Township Manager hiring process following completion of interviews.

CORRESPONDENCE AND ANNOUNCEMENTS

None.

ADJOURNMENT

- **Motion:** Chockley moved, Beliger supported, that the meeting be adjourned.
Motion carried 7—0 on a voice vote.

The meeting adjourned at 9:00 P.M.

Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~; wording added is underlined.

Approved by the Township Board on _____, 2017.

Kathleen Manley, Clerk

Official minutes of all meetings are available on the Township's website at http://www.twp-northfield.org/government/township_board_of_trustees/

NORTHFIELD TOWNSHIP
Township Board Special Meeting
Minutes
May 17, 2017

CALL TO ORDER

The meeting was called to order at 6:07 P.M. by Supervisor Chockley at 8350 Main Street.

INVOCATION/PLEDGE

Supervisor Chockley provided an invocation and led those present in the Pledge of Allegiance.

ROLL CALL

| | |
|------------------------------|--------------------------------|
| Marlene Chockley, Supervisor | Present |
| Kathleen Manley, Clerk | Present |
| Lenore Zelenock, Treasurer | Present |
| Tawn Beliger, Trustee | Present |
| Janet Chick, Trustee | Present (arrived at 6:52 P.M.) |
| Wayne Dockett, Trustee | Present |
| Jacki Otto, Trustee | Present (arrived at 6:15 P.M.) |

Also present:
Township Attorney Stacy Belisle
Recording Secretary Lisa Lemble
Members of the community

ADOPT AGENDA

- **Motion:** Chockley moved, Manley supported, that the agenda be adopted as presented.

Beliger asked questions regarding the easements, and Dockett objected them being on the agenda.

Motion carried 3—2 on a voice vote, Dockett and Beliger opposed.

FIRST CALL TO THE PUBLIC

No comments.

CLARIFICATIONS FROM BOARD MEMBERS

None.

CORRESPONDENCE AND ANNOUNCEMENTS

None.

[Otto arrived].

AGENDA ITEMS

1.

Interviews for Township Manager Position

Chockley explained the format for interviewing all candidates, and noted that the recordings of all interviews would be aired together after all interviews had been conducted.

Matthew Miller

Miller introduced himself, noting he has worked in local government since 1994.

Township labor attorney Belisle asked a list of questions prepared for all candidates, and Board members followed up with additional questions.

[Chick arrived during this interview].

Chockley called a five minutes recess.

Lianne Clair

Clair introduced herself, said she has worked in municipal settings for about 30 years, and has also worked with non-profits and has been self-employed, mainly in emergency management. She said she lives in Van Buren Township and grew up in Northfield Township.

Township labor attorney Belisle asked a list of questions prepared for all candidates, and Board members followed up with additional questions.

Chockley called a five minutes recess.

Patrick Jordan

Jordan introduced himself and said he has spent most of his life in Michigan, with three years in Texas and four years in Alaska. He said he loves this part of the state and is happy to be back.

Township labor attorney Belisle asked a list of questions prepared for all candidates, and Board members followed up with additional questions.

2.

**Acceptance of Easements for
Barker Road Non-Motorized Path:
385 Barker and 415 Barker**

Chockley explained that plans were proceeding to move ahead with the path construction without these two easements, but Wildwood Lake Homeowners Association members feel strongly enough about the safety of children that they have offered to pay the difference between what the Township was offering and what the two property owners were demanding.

She reported she was able to get permanent, non-exclusive easements signed by both property owners.

**Northfield Township Board Meeting
Minutes of Special Meeting
Public Safety Building; 8350 Main Street
May 17, 2017**

Andrew Lakatos, 9249 Lakewood Drive, Wildwood Lake Homeowners Association, said he is willing to fundraise to get the \$6,500 needed and will commit to pay himself any amount not raised to obtain these easements if the Board agrees to accept the easements.

- ▶ **Motion:** Chockley moved that the Board authorize the accepting of the easements for both Stoyanovich and Westrate contingent upon the receipt of donations in the amount of \$6,500 from members of the community pending review and approval by our attorney.

The Board commended the community for taking this step, and they and Lakatos discussed the details, timing, and pros and cons, including accepting easements after a previous deadline had passed.

Motion died for lack of second.

- ▶ **Motion:** Chockley moved, Chick supported, per Resolution 561:

The Board of Trustees hereby authorizes acceptance of the Easement, contingent upon receipt of a donation in the amount of \$3,500.00 from members of the community, and

The Board of Trustees authorizes the Treasurer of the Township, contingent upon receipt of a donation in the amount of \$3,500.00 from members of the community, to pay Brian Westrate the amount of \$20,000, with \$16,500 coming from the General Fund, and \$3,500 coming from community donation, in exchange for delivery of the Permanent Non-Exclusive Easement for Public Sidewalk and/or Pathway and Public Ingress and Egress for the proposed construction of the Northfield Barker Road Non-Motorized Path, Phase II Project.

The Board discussed the cost of the easements, safety, and details of accepting funds from the public.

Motion carried 4—2—1 on a roll call vote, Beliger and Zelenock opposed, Dockett abstaining.

- ▶ **Motion:** Chockley moved, Chick supported, per Resolution 562:

The Board of Trustees hereby authorizes acceptance of the Easement, contingent upon receipt of a donation in the amount of \$3,000.00 from members of the community, and

The Board of Trustees authorizes the Treasurer of the Township, contingent upon receipt of a donation in the amount of \$3,000.00 from members of the community, to

pay Joseph Stoyanovich the amount of \$20,000, with \$17,000 coming from the General Fund, and ~~\$3,500~~ ^{\$3,000} coming from community donation, in exchange for delivery of the Permanent Non-Exclusive Easement for Public Sidewalk and/or Pathway and Public Ingress and Egress for the proposed construction of the Northfield Barker Road Non-Motorized Path, Phase II Project.

The Board discussed the timing of pursuing easements, grant funding, and the donations from the public.

Motion carried 4—3 on a roll call vote, Beliger, Zelenock, and Dockett opposed.

It was agreed to set May 30, 2017, as the deadline for the matching payment from the public to be made to the Township.

SECOND CALL TO THE PUBLIC

Jerry Herman, 8365 Earhart Road, and Mary Devlin, 9211 Brookside, Chuck Steuer, 560 Six Mile Road, and David Gordon, 5585 Hellner Road, reported on the Washtenaw County Board of Commissioners meeting, and commented on reasons for abstaining from voting, the Barker Road Non-Motorized Path project, and hiring a Township Manager.

BOARD MEMBER COMMENTS

Board members made comments about the Barker Road Non-Motorized Path project issues and costs, hiring a Township Manager, different factions in the community and on the Board working together, supporting local businesses, sharing the workload of the Supervisor, and addressing problems with the HVAC system in the Township Hall, and thanked Chockley for her work for the Township in the absence of a Manager.

CORRESPONDENCE AND ANNOUNCEMENTS

Chockley reported the front desk clerk has resigned.

ADJOURNMENT

- ▶ **Motion:** Chockley moved, Beliger supported, that the meeting be adjourned.
Motion carried 7—0 on a voice vote.

The meeting adjourned at 9:32 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on _____, 2017.

Kathleen Manley, Clerk

**Northfield Township Board Meeting
Minutes of Special Meeting
Public Safety Building; 8350 Main Street
May 17, 2017**

Official minutes of all meetings are available on the Township's website at http://www.twp-northfield.org/government/township_board_of_trustees/

DRAFT

**NORTHFIELD TOWNSHIP
Township Board
Minutes
May 23, 2017**

CALL TO ORDER

The meeting was called to order at 7:07 P.M. by Treasurer Manley at 8350 Main Street.

- ▶ **Motion:** Beliger moved, Manning supported, that Otto be appointed to run the meeting in the absence of the Supervisor. **Motion carried 4—0 on a voice vote.**

PLEDGE/INVOCATION

Otto led those present in the Pledge of Allegiance and provided a brief invocation.

ROLL CALL

| | |
|------------------------------|--------------------------------|
| Marlene Chockley, Supervisor | Absent with notice |
| Kathleen Manley, Clerk | Present |
| Lenore Zelenock, Treasurer | Present (arrived at 7:14 P.M.) |
| Tawn Beliger | Present |
| Janet Chick, Trustee | Absent with notice |
| Wayne Dockett, Trustee | Present |
| Jacki Otto, Trustee | Present |

Also present:
Township Attorney Bradford Maynes
Recording Secretary Lisa Lemble
Members of the community

ADOPT AGENDA

Otto removed Agenda Item 1 due to the need for additional research. Dockett asked that his Trustee pay be added as Agenda Item 8, and that *Discussion of the Township Board HVAC System* be added as Discussion Item 3.

[Zelenock arrived].

- ▶ **Motion:** Manley moved, Beliger supported, that the balance of the agenda be adopted as amended. **Motion carried 5—0 on a voice vote.**

FIRST CALL TO THE PUBLIC

Andrew Lakatos, 9249 Lakewood, reported on his fundraising efforts for the matching funds for easement acquisition for the Barker Road Non-Motorized Path.

BOARD MEMBER COMMENTS

None.

CORRESPONDENCE AND ANNOUNCEMENTS

None.

AGENDA ITEMS

1.

Wastewater Treatment Plant Request to Purchase New Air Conditioning Unit

Removed from the agenda.

2.

**Downtown Development Authority (DDA)
Request Regarding 75 Barker Road Paving**

Beliger and Dockett noted this proposal for the DDA and the Township to each pay 50% of the cost includes only patching of small areas and restriping. Board members questioned who made the determination this should be done and why the DDA is managing it.

- ▶ **Motion:** Otto moved, Beliger supported, that it is approved for D&H Asphalt company to do the patch work, sealcoating, and striping on 75 Barker, subject to the Township attorney working with the DDA to determine who will be billed directly, with the Township paying \$2,269. **Motion carried 5—0 on a voice vote.**

**Lee Maulbetsch Request for Farming of
2727 N. Territorial (Fire Station 2)**

The Board discussed whether a lease has ever been signed regarding this agreement and how the rental income should be used.

- ▶ **Motion:** Otto moved, Beliger supported, to accept the farming of the land at 2727 N. Territorial Road for the 2017 crop year by Lee Maulbetsch contingent upon either drafting a new agricultural property lease or renewal of the current lease for the amount of \$1,000. **Motion carried 5—0 on a voice vote,** \$150.

4.

Resignation of Front Desk Clerk

- ▶ **Motion:** Otto moved, Beliger supported, to accept the resignation of Tabatha Isenbarg as Front Desk Clerk for the Township. **Motion carried 5—0 on a voice vote**

Board members thanked Isenbarg for the time she spent with the Township, and said she was an asset to community.

5.

Township Manager Job Description

Otto reported that the Personnel Committee prepared the current draft and it has been reviewed and approved by the Township's labor attorney. It was agreed to make two changes.

- ▶ **Motion:** Otto moved, Beliger supported, to accept the Township Manager job description with amendments [underlined words added]:
 - a. "Manages Township initiatives, including the Master Plan," and,
 - b. "Ensures the implementation and enforcement of those laws, Township ordinances, etc...." with the understanding that the Board will review it three months after the Township Manager has been hired. **Motion carried 5—0 on a roll call vote.**

6.

**Selection of Township Manager Candidates
for Second Interviews**

- ▶ **Motion:** Beliger moved, Otto supported, that second interviews be held for Steven Aynes, Leanne Clair, and Matthew Miller at a special Board meeting on Tuesday, May 30, 2017, starting at 6:30 P.M.

Zelenock suggested hiring the one candidate who received ^{positive} votes from all Board members.

Motion carried 3—2 on a roll call vote, Zelenock and Manley opposed.

7.

**Resolution 17-563:
Investment Policy Amendment**

- ▶ **Motion:** Zelenock moved, Manning supported, that Resolution 17-563, *A Resolution of the Northfield Township Board of Trustees Establishing a Policy on Township Investment and Depository Designations*, be approved.

Zelenock explained that this adds First National Bank of Omaha because the Library Board would like to ^{invest} with them. **Motion carried 4—1 on a roll call vote, Dockett opposed. Resolution adopted.**

8.

Pay for Mr. Dockett

There was discussion about Dockett's request to be paid by check, rather than by direct deposit or paycard per payroll policy. Manley noted that a paycheck will cost about \$22 per paycheck. Dockett explained the issues about the payment options (expense, difficulty using the paycard) and said he is willing to repay the Township's expenses if a check is issued to him.

- ▶ **Motion:** Beliger moved, Otto supported, that the Township provide Trustee Dockett with a paycheck for his annual salary one time per year.
- ▶ **Amendment to motion:** Zelenock moved, Dockett supported, that the motion be amended as follows: that Mr. Dockett pay the fee charged by the payroll company for the check. **Amendment to motion failed 2—2-1 on a roll call vote, Dockett abstaining, Otto and Manning opposed.**

Original motion failed 2—2-1 on a roll call vote, Dockett abstaining, Otto and Manning opposed.

DISCUSSION ITEMS

1.

Independent Contractor Agreement Policy

Otto asked if the Board would like the Personnel Committee to draft a policy and contract for independent contractors using information from the Township's labor counsel to comply with current law. After a brief discussion, Otto said she would have the Personnel Committee prepare materials for the next regular Board meeting.

2.

Compensation for Township Manager Duties

The Board discussed compensating the Supervisor and or administrative assistant for handling some of the duties of the Township Manager. There was discussion about whether the Supervisor has been working additional hours, whether pay could be awarded retroactively, what duties would be paid for, and what the duration of the arrangement would be.

3.

Township Hall HVAC System

Board members referenced problems with the heating, ventilating and cooling (HVAC) system. It was agreed to request that Chief Wagner prepare information about repairs or replacement.

SECOND CALL TO THE PUBLIC

Mary Devlin, 9211 Brookside, commented on the issue of pay for Mr. Dockett, and Andrew Lakatos commented on the HVAC situation.

BOARD MEMBER COMMENTS

Beliger asked that the issue of Mr. Dockett's pay be added to the next agenda and announced a DDA ice cream social on July 8th from 2-4 P.M. at 75 Barker Road. Board members made comments about County expenditures, shopping locally, planning for capital improvements, thanked Lakatos for his fundraising efforts, and wished everyone a happy Memorial Day weekend. Zelenock announced activities to celebrate the 70th anniversary of Kiwanis in the community this Saturday.

ADJOURNMENT

- ▶ **Motion:** Otto moved, Beliger supported, that the meeting be adjourned.
Motion carried 7—0 on a voice vote.

The meeting adjourned at 8:46 P.M.

Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~; wording added is underlined.

Approved by the Township Board on _____, 2017.

Kathleen Manley, Clerk

Official minutes of all meetings are available on the Township's website at
http://www.twp-northfield.org/government/township_board_of_trustees/

**NORTHFIELD TOWNSHIP
Township Board
Minutes
May 30, 2017**

CALL TO ORDER

- ▶ **Motion:** Manley moved, Otto supported, that the meeting be called to order.
Motion carried 6—0 on a voice vote.

The meeting was called to order at 7:38 P.M.

- ▶ **Motion:** Otto moved, Beliger supported, that Clerk Manley chair the meeting.
Motion carried 6—0 on a roll call vote.

ROLL CALL

| | |
|------------------------------|--------------------|
| Marlene Chockley, Supervisor | Absent with notice |
| Kathleen Manley, Clerk | Present |
| Lenore Zelenock, Treasurer | Present |
| Tawn Beliger | Present |
| Janet Chick, Trustee | Present |
| Wayne Dockett, Trustee | Present |
| Jacki Otto, Trustee | Present |

Also present:
Township Attorney Stacy Belisle
Members of the community

ADOPT BALANCE OF AGENDA

- ▶ **Motion:** Manley moved, Otto supported, that the agenda be adopted as presented.
Motion carried 6—0 on a voice vote.

INVOCATION/PLEDGE

Otto provided a brief invocation and led those present in the Pledge of Allegiance.

FIRST CALL TO THE PUBLIC

No comments.

BOARD MEMBER COMMENTS

Dockett and Zelenock clarified the amount paid for renting land at Fire Station #2 from the Township for farming.

CORRESPONDENCE AND ANNOUNCEMENTS

None.

AGENDA ITEMS

**1.
Second Round Interviews
for Township Manager Position**

Lianne Clair

Clair reviewed materials she had provided to the Board and commented on her recent employment history. She answered a set of prepared questions and several follow-up questions from Board members.

Manley called a five minutes recess.

Steven Aynes

Aynes expressed his continued interest in the Township Manager position and working together with the Board. He answered a set of prepared questions and several follow-up questions from Board members.

Manley called a five minutes recess.

SECOND CALL TO THE PUBLIC

No comments.

BOARD MEMBER COMMENTS

Board members made comments about changing planning consultants, the problems with the Township Hall's HVAC system, methods for paying staff, public donations for the Barker Road non-motorized path, hiring of a front desk clerk, and how to proceed with selecting a Township Manager. It was agreed to schedule the Manager position decision for the next Board meeting.

CORRESPONDENCE AND ANNOUNCEMENTS

It was noted that both the Township cleanup event and the Kiwanis 70th anniversary celebration will be held on June 10th.

ADJOURNMENT

- ▶ **Motion:** Manley moved, Chick supported, that the meeting be adjourned.
Motion carried 6—0 on a voice vote.

The meeting adjourned at 9:30 P.M.

Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~; wording added is underlined.

Approved by the Township Board on _____, 2017.

Kathleen Manley, Clerk

Official minutes of all meetings are available on the Township's website at http://www.twp-northfield.org/government/township_board_of_trustees/



William E. Wagner, Jr.
 Director of Public
 Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
 Fire: 734-449-2385 • Fax: 734-449-2521
 Police: 734-449-9911 • Fax: 734-449-0511
www.twp.northfield.mi.us



Timothy Greene
 Lieutenant
 Police Operations

May 2017

Northfield Township Fire Department Statistical Report

| | |
|---------------------|----|
| Responses May 2017: | 34 |
| Responses May 2016: | 59 |

| | |
|---------------------|---|
| Fire Calls: 4 | |
| Structure Fires | 2 |
| Vehicle Fire | 0 |
| Fire Alarms | 2 |
| Outside fire | 0 |
| Smoke investigation | 0 |

| | |
|-----------------------------|---|
| Emergency Medical Calls: 17 | |
| Chest Pain | 2 |
| Difficulty Breathing | 1 |
| Unconscious/Cardiac Arrest | 1 |
| Diabetic/ Seizure | 3 |
| Trauma | 5 |
| CVA | 2 |
| Abdominal pain | 0 |
| Other | 3 |

| | |
|-----------------------------|---|
| Motor Vehicle Accidents: 11 | |
| Injury Crashes | 6 |
| Unknown | 5 |
| Pin In | 0 |

Public Service calls: 1

| | |
|-----------------------|---|
| Electrical issues | 1 |
| Fuel Spill | 0 |
| Carbon Monoxide Alarm | 0 |
| Trees down | 0 |
| Water rescue | 0 |
| Gas leak | 0 |
| Other | 0 |

Mutual Aid Given 2

| | | |
|-------------|-------------------------|---|
| Dexter Fire | Structure Fire (Garage) | 1 |
| Salem Twp | Structure Fire (Barn) | 1 |

Mutual Aid Received: 0

Responses in hamlet area: 16

Responses in rural area: 9

Responses on Highway 7

Responses outside the township: 2

Average response time for the month: 7:01



William Wagner



William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
Fire: 734-449-2385 • Fax: 734-449-2521
Police: 734-449-9911 • Fax: 734-449-0511
www.twp.northfield.mi.us



Timothy Greene
Lieutenant
Police Operations

June 2017 Director of Public Safety Board Communication

- 1. Fire department activity for May 2017:** May of 2017 may have been the quietest month for fire department response since I have been here nearly 10 years. We did assist Salem Township Fire Department on a barn fire on Joy Rd. And responded to a garage fire in Webster Township but we were cancelled there. There were no real significant calls within Northfield Township for the month.
- 2. Fire Department training for May:** Training activity for May consisted of extrication training. This involves the use of the Jaws of life and other tools used in pin-in crashes. The big training for the month was the live burn of the Darlene Curtis real estate office/house. This was very valuable training with lots of preparation work involved. The training went very well including minimal traffic impact when we closed Main St at the height of the fire for safety purposes.
- 3. Road closures and projects:** Road closures continue to have significant daily traffic impact on all of our roads in the Township. Continued patience is requested as we get through this difficult summer of construction. Just try to remember how nice it will all be when it is complete. The current and ongoing construction will likely have an impact on our Fourth of July activities.
- 4. Fire Department Tanker:** The Tanker bids have been sent out and are due back at the end of June. I expect to bring the request for purchase at the first meeting in July.
- 5. AED and Mechanical compression device:** We have been advised that we were awarded a grant for new AEDs and a mechanical compression device. This is part of a regional grant hosted by the City of Ypsilanti. We will receive \$30,000 worth of equipment at a cost of \$2,739. This grant is very exciting as our old AEDs are no longer serviceable. The mechanical compression device will be a great asset in CPR calls when we are short manpower. Our portion will come out of next years budget.

NORTHFIELD TOWNSHIP POLICE DEPARTMENT

MONTHLY OPERATIONS REPORT



MAY 2017

MAY 2017 MONTHLY REPORT

| | |
|------------------------------------------------------------------------|------------|
| Calls For Service | 525 |
| Arrests | 18 |
| Mutual Aid Assistance To Other Departments Inside the Township | 9 |
| Mutual Aid Assistance To Other Departments Outside the Township | 8 |
| Average Response Time | 5.6 |

NOTES & FACTS FROM THE DEPARTMENT

- **DATA:** 70 % of total complaints answered were in the hamlet area and 30 % were handled throughout the rest of the Township.

- **TRAINING:**

FORMAL Ofc. David Powell – 26th Annual Motor Vehicle Criminal Interdiction Training & Intelligence Sharing Conference

- **EVENTS OF SIGNIFICANCE**

POSSESSION OF HEROIN DRIVING VIOLATIONS

On May 24, officers received a tip regarding possible drug trafficking on Garfield Drive. Later that week, they set up surveillance of the surrounding area. They observed a vehicle leave the property, which they followed to an address in Detroit. The vehicle then drove around the area in Detroit for some time and returned to the residence once more. The vehicle then returned to Whitmore Lake, where officers conducted a traffic stop for a traffic infraction. The driver admitted to having heroin in the vehicle, which was confirmed by a police K9. The driver was arrested for the drug possession charge, as well as driving on a suspended license.

OPERATE WHILE INTOXICATED

On May 29, an officer doing routing patrol on Barker Rd initiated a traffic stop on a vehicle that was traveling well above the posted speed limit. Upon making contact with the driver, it was apparent that she had been drinking. She admitted to having been at a party and “having a few” drinks. The officer administered field sobriety tests and the driver blew a .19 PBT. The driver was arrested for OWI and transported to the jail.

EMBEZZLEMENT

On May 26, a detective took an embezzlement complaint from a business on Main Street. The complainant reported that they believed an employee had been doing fraudulent returns onto his own personal credit card, and had also used the business credit card for purchases which were unauthorized. The officer made contact with the suspect, who admitted to said activity and was arrested on the embezzlement charge.

CRIMINAL SEXUAL CONDUCT – 4TH DEGREE

On May 17, officers took a complaint of a CSC that had occurred at a business on Main Street. The victim advised that she went inside the store to make a purchase and the clerk told her she looked pretty and asked her for a hug, which she awkwardly obliged to. After he had hugged her, he began kissing her on the neck. As she pulled away from him, he kissed her on the lips and grabbed her breast. She abruptly left the store and drove away. Officers investigated and interviewed the suspect, who admitted some wrong-doing but was evasive when asked specifics. Officers sought a warrant from the prosecutor, which was authorized, and they arrested the suspect for CSC-4th.

POSSESSION OF MARIJUANA – FORFEITURE

On May 5, officers patrolling the North Territorial overpass initiated a traffic stop on a vehicle for going the wrong way in a construction zone. Upon making contact with the driver, officers could smell burnt marijuana and asked the driver if he had drugs in the car. The driver admitted to having a small roach in the car. The driver was placed under arrest and the officers searched the car prior to impound. Officers located a large amount of cash in the console (\$13,000+) and also located two more joints, as well as a duffle bag that smelled of marijuana and contained clothing and dryer sheets. A K9 was called to the scene and also indicated that there had been drugs in other areas of the vehicle. The case is under investigation at this time and drug charges are pending.

VEHICLE THEFT (UDAA)

On May 4, officers responded to the report of a stolen vehicle on Whitmore Lake Rd. The complainant advised that the vehicle had been parked behind the residence and was last seen at approximately 11pm the night before. There was no suspect information. NPTD was notified later the same evening that Washtenaw County Sheriff's Department had recovered the vehicle abandoned in a cemetery. The vehicle was transported to NTPD for evidence processing. Evidence is pending lab analysis at this time.

CLEAR-1018 Verified Offense By Date

Agency: NR

5/1/2017 12:00:00 AM - 5/31/2017 12:00:00 AM

| Offense Code | Description | Incident Count |
|--------------|------------------------------------------------------------------------|----------------|
| 1178 | CSC 4th Degree -Forcible Contact | 1 |
| 1313 | Assault/ Battery/Simple (Incl Domestic and Police Officer | 4 |
| 2202 | B&E - Burglary - Forced Entry - Residence - Home Invasion | 1 |
| 2308 | Larceny - From Building (Includes Library, Office used by Public, etc) | 3 |
| 2309 | Larceny - From Yards (Grounds Surrounding a Building) | 1 |
| 2404 | Vehicle Theft UDAA (reported by your jurisdiction) | 1 |
| 2502 | Forgery of Other Object | 1 |
| 2606 | Non-Sufficient Funds Checks | 2 |
| 2609 | Identity Theft | 2 |
| 2675 | Fraudulently Obtaining of Goods Offered for Sale | 1 |
| 2699 | Fraud (Other) | 1 |
| 2701 | Embezzlement - Business Property | 1 |
| 3512 | Heroin -Possess | 1 |
| 3562 | Marijuana -Possess | 1 |
| 5213 | Weapons, Firing of (Includes Careless, Reckless, Needless Use) | 1 |
| 8028 | Operating W/Blood Alcohol Content of .08% or more | 1 |
| C1235 | CLEMIS global - Test Offense 2 | 1 |
| C2821 | Recovered Runaway Juvenile | 1 |
| C2845 | Juvenile - Safety Violations | 1 |
| C2931 | DWLS OPS License Suspended / Revoked | 4 |
| C2933 | Vehicle Registration - Improper / Expired | 2 |
| C2934 | Vehicle Insurance - None / Expired | 6 |
| C2935 | DWLS 2nd OPS License Suspended / Revoked | 2 |
| C3050 | Misdemeanor Arrest Warrant - Other Jurisdiction | 2 |
| C3101 | Acc, Single Motor Vehicle | 1 |
| C3145 | Property Damage Traffic Crash PDA | 15 |
| C3250 | Mental Health Call | 6 |
| C3299 | Welfare Check | 2 |
| C3310 | Family Trouble | 6 |
| C3312 | Neighborhood Trouble | 3 |
| C3316 | Lost Property | 1 |
| C3318 | Found Property | 5 |
| C3324 | Suspicious Circumstances | 13 |
| C3326 | Suspicious Vehicles | 2 |
| C3328 | Suspicious Persons | 3 |
| C3329 | Intelligence Information | 3 |
| C3330 | Assist Other Law Enforcement Agency | 2 |
| C3331 | Assist Medical | 5 |
| C3333 | Assist Motorist | 4 |
| C3334 | Assist Other Govt Agency | 2 |
| C3336 | Assist Citizen | 19 |
| C3337 | Assist Citizen - Vehicle Lockout | 2 |
| C3345 | Accidental Property Damage | 2 |
| C3355 | Civil Matter - Other | 11 |
| C3399 | Miscellaneous All Other | 1 |

CLEAR-1018 Verified Offense By Date

Agency: NR

5/1/2017 12:00:00 AM - 5/31/2017 12:00:00 AM

| Offense Code | Description | Incident Count |
|--------------|-------------------------------------------------------|----------------|
| C3702 | Traffic Complaint / Road Hazard | 10 |
| C3704 | Traffic Complaint / Abandoned Auto | 2 |
| C3706 | Traffic Complaint / Vehicle Impound | 2 |
| C3714 | Traffic Complaint / ATV Complaint | 1 |
| C3728 | Traffic Complaint / Parking Complaint | 3 |
| C3730 | Traffic Complaint / Traffic Miscellaneous A Complaint | 3 |
| C3803 | Animal Barking Dog | 2 |
| C3804 | Animal Complaint | 11 |
| C3808 | Animal Bite / Scratch | 2 |
| C3999 | Alarms All Other | 4 |
| C4041 | Speeding Citation | 40 |
| C4046 | Disobey Stop Sign Citation | 2 |
| C4047 | Disobey Traffic Signal Citation | 2 |
| C4049 | Improper Lane Usage Citation | 1 |
| C4051 | Wrong Way-One Way St. Citation | 3 |
| C4064 | Avoid Traffic Control Device | 2 |
| C4105 | Equipment Citation | 5 |
| C4108 | No Cycle Helmet | 1 |
| C4125 | Seat Belt Law Citation | 1 |
| C4199 | Other Non-Hazardous Citation | 1 |
| C4307 | Drove W/Expired Ops | 3 |
| C4313 | Veh Reg Impr/Expired Citation | 2 |
| C4314 | Veh Ins None/Expired Citation | 1 |
| L3501 | 911 Hang Up - NR | 5 |
| L3502 | Follow Up - NR | 2 |
| L3503 | Opened in Error - NR | 3 |
| L3504 | PBT Station - NR | 29 |
| L3506 | Shots Fired - NR | 2 |
| L3507 | Fingerprints - NR | 3 |
| L3508 | Ticket Sign Off - NR | 3 |
| L3509 | Loud Party - NR | 1 |
| L3510 | Loud Music - NR | 4 |
| L3512 | Vin Inspection - NR | 1 |
| L3514 | Warrant Pick Up - NR | 1 |
| L3518 | Vehicle Repossession - NR | 3 |
| L3520 | Dumping Complaint - NR | 1 |
| L3526 | False Alarm - NR | 14 |
| L3529 | Duplicate Report of Run - NR | 1 |
| L3535 | GUN Permit, Applications, CCW Permits - NR | 35 |
| L3538 | Property/Vacation Check - NR | 1 |
| L3542 | BOL - NR | 15 |
| L3546 | Trespass Notice Served - NR | 1 |
| L3550 | Speed Sign Detail - NR | 6 |
| L3551 | Sex Offender Registration/Verification - NR | 2 |
| L3552 | Traffic Stop - NR | 79 |

CLEAR-1018 Verified Offense By Date

Agency: NR

5/1/2017 12:00:00 AM - 5/31/2017 12:00:00 AM

| Offense Code | Description | Incident Count |
|--------------|------------------------------------------------------|----------------|
| L3568 | Local Records Check - NR | 4 |
| L3569 | Assist Other Police Agency - Inside Northfield - NR | 9 |
| L3570 | Assist Other Police Agency - Outside Northfield - NR | 8 |
| L3571 | Disorderly Person - NR | 1 |
| L3597 | Non Terminal - NR | 25 |
| L4598 | Information - NR | 2 |
| L4599 | Misc Non-Criminal - NR | 1 |
| L4925 | Commercial Vehicle Violations - NR | 5 |
| L6012 | Traffic Direction / Control / Problem - NR | 3 |
| L6501 | Property Check/Directed Patrol/Vac Watch - NR | 1 |
| | Sum: | 525 |

Report Time:
6/8/2017 8:23:34 AM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of May

Agency: Northfield Township
Police Department
ORI: MI8196400

| Classification | May/2017 | May/2016 | % Change |
|---------------------------------------------------------|----------|----------|----------|
| 09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY) | 0 | 0 | - |
| 09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY) | 0 | 0 | - |
| 09004 JUSTIFIABLE HOMICIDE | 0 | 0 | - |
| 09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT | 0 | 0 | - |
| 09006 IN-CUSTODY DEATH | 0 | 0 | - |
| 10001 KIDNAPPING/ABDUCTION | 0 | 0 | - |
| 10002 PARENTAL KIDNAPPING | 0 | 0 | - |
| 11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE | 0 | 0 | - |
| 11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE | 0 | 0 | - |
| 11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE | 0 | 0 | - |
| 11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE | 0 | 0 | - |
| 11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE | 0 | 0 | - |
| 11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE | 0 | 0 | - |
| 11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE | 0 | 0 | - |
| 11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE | 1 | 0 | - |
| 12000 ROBBERY | 0 | 0 | - |
| 13001 NONAGGRAVATED ASSAULT | 4 | 1 | 300.0% |
| 13002 AGGRAVATED/FELONIOUS ASSAULT | 0 | 1 | -100.0% |
| 13003 INTIMIDATION/STALKING | 0 | 1 | -100.0% |
| 20000 ARSON | 0 | 0 | - |
| 21000 EXTORTION | 0 | 0 | - |
| 22001 BURGLARY -FORCED ENTRY | 1 | 5 | -80.0% |
| 22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit) | 0 | 0 | - |
| 23001 LARCENY -POCKETPICKING | 0 | 0 | - |
| 23002 LARCENY -PURSES/NATCHING | 0 | 0 | - |
| 23003 LARCENY -THEFT FROM BUILDING | 3 | 0 | - |
| 23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE | 0 | 0 | - |
| 23005 LARCENY -THEFT FROM MOTOR VEHICLE | 0 | 0 | - |
| 23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES | 0 | 0 | - |
| 23007 LARCENY -OTHER | 1 | 3 | -66.7% |
| 24001 MOTOR VEHICLE THEFT | 1 | 0 | - |
| 24002 MOTOR VEHICLE, AS STOLEN PROPERTY | 0 | 0 | - |
| 24003 MOTOR VEHICLE FRAUD | 0 | 0 | - |
| 25000 FORGERY/COUNTERFEITING | 1 | 0 | - |
| 26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME | 2 | 1 | 100.0% |
| 26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE | 0 | 0 | - |
| 26003 FRAUD -IMPERSONATION | 0 | 0 | - |
| 26004 FRAUD -WELFARE FRAUD | 0 | 0 | - |
| 26005 FRAUD -WIRE FRAUD | 0 | 0 | - |
| 26007 FRAUD - IDENTITY THEFT | 2 | 2 | 0% |
| 26008 FRAUD - HACKING/COMPUTER INVASION | 0 | 0 | - |
| 27000 EMBEZZLEMENT | 1 | 0 | - |

Agency: Northfield Township Police Department
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008
Page 1 of 4

Report Time:
6/8/2017 8:23:34 AM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of May

Agency: Northfield Township
Police Department
ORI: MI8196400

| Classification | May/2017 | May/2016 | % Change |
|------------------------------------------------------------|-----------|-----------|---------------|
| 28000 STOLEN PROPERTY | 0 | 1 | -100.0% |
| 29000 DAMAGE TO PROPERTY | 0 | 6 | -100.0% |
| 30001 RETAIL FRAUD -MISREPRESENTATION | 0 | 0 | - |
| 30002 RETAIL FRAUD -THEFT | 0 | 0 | - |
| 30003 RETAIL FRAUD -REFUND/EXCHANGE | 0 | 0 | - |
| 30004 ORGANIZED RETAIL FRAUD | 0 | 0 | - |
| 35001 VIOLATION OF CONTROLLED SUBSTANCE ACT | 2 | 0 | - |
| 35002 NARCOTIC EQUIPMENT VIOLATIONS | 0 | 1 | -100.0% |
| 36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY | 0 | 0 | - |
| 36002 SEXUAL PENETRATION NONFORCIBLE -OTHER | 0 | 0 | - |
| 37000 OBSCENITY | 0 | 0 | - |
| 39001 GAMBLING- BETTING/WAGERING | 0 | 0 | - |
| 39002 GAMBLING- OPERATING/PROMOTING/ASSISTING | 0 | 0 | - |
| 39003 GAMBLING -EQUIPMENT VIOLATIONS | 0 | 0 | - |
| 39004 GAMBLING -SPORTS TAMPERING | 0 | 0 | - |
| 40001 COMMERCIALIZED SEX -PROSTITUTION | 0 | 0 | - |
| 40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION | 0 | 0 | - |
| 40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION | 0 | 0 | - |
| 51000 BRIBERY | 0 | 0 | - |
| 52001 WEAPONS OFFENSE- CONCEALED | 0 | 1 | -100.0% |
| 52002 WEAPONS OFFENSE -EXPLOSIVES | 0 | 0 | - |
| 52003 WEAPONS OFFENSE -OTHER | 1 | 0 | - |
| 64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS | 0 | 0 | - |
| 64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE | 0 | 0 | - |
| 72000 ANIMAL CRUELTY | 0 | 0 | - |
| Total for Group A | 20 | 23 | -13.0% |
| 01000 SOVEREIGNTY | 0 | 0 | - |
| 02000 MILITARY | 0 | 0 | - |
| 03000 IMMIGRATION | 0 | 0 | - |
| 09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT | 0 | 0 | - |
| 14000 ABORTION | 0 | 0 | - |
| 22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT) | 0 | 0 | - |
| 22004 POSSESSION OF BURGLARY TOOLS | 0 | 0 | - |
| 26006 FRAUD -BAD CHECKS | 2 | 2 | 0% |
| 36003 PEEPING TOM | 0 | 0 | - |
| 36004 SEX OFFENSE -OTHER | 0 | 0 | - |
| 38001 FAMILY -ABUSE/NEGLECT NONVIOLENT | 0 | 0 | - |
| 38002 FAMILY -NONSUPPORT | 0 | 0 | - |
| 38003 FAMILY -OTHER | 0 | 0 | - |
| 41001 LIQUOR LICENSE -ESTABLISHMENT | 0 | 0 | - |
| 41002 LIQUOR VIOLATIONS -OTHER | 0 | 0 | - |
| 42000 DRUNKENNESS | 0 | 0 | - |

Report Time:
6/8/2017 8:23:34 AM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of May

Agency: Northfield Township
Police Department
ORI: MI8196400

| Classification | May/2017 | May/2016 | % Change |
|--------------------------------------------------------|------------|------------|---------------|
| 48000 OBSTRUCTING POLICE | 0 | 1 | -100.0% |
| 49000 ESCAPE/FLIGHT | 0 | 0 | - |
| 50000 OBSTRUCTING JUSTICE | 0 | 0 | - |
| 53001 DISORDERLY CONDUCT | 0 | 0 | - |
| 53002 PUBLIC PEACE -OTHER | 0 | 0 | - |
| 54001 HIT and RUN MOTOR VEHICLE ACCIDENT | 0 | 0 | - |
| 54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS | 1 | 0 | - |
| 55000 HEALTH AND SAFETY | 0 | 0 | - |
| 56000 CIVIL RIGHTS | 0 | 0 | - |
| 57001 TRESPASS | 0 | 2 | -100.0% |
| 57002 INVASION OF PRIVACY -OTHER | 0 | 0 | - |
| 58000 SMUGGLING | 0 | 0 | - |
| 59000 ELECTION LAWS | 0 | 0 | - |
| 60000 ANTITRUST | 0 | 0 | - |
| 61000 TAX/REVENUE | 0 | 0 | - |
| 62000 CONSERVATION | 0 | 0 | - |
| 63000 VAGRANCY | 0 | 0 | - |
| 70000 JUVENILE RUNAWAY | 0 | 0 | - |
| 73000 MISCELLANEOUS CRIMINAL OFFENSE | 0 | 0 | - |
| 75000 SOLICITATION | 0 | 0 | - |
| 77000 CONSPIRACY (ALL CRIMES) | 0 | 0 | - |
| Total for Group B | 3 | 5 | -40.0% |
| 2800 JUVENILE OFFENSES AND COMPLAINTS | 2 | 1 | 100.0% |
| 2900 TRAFFIC OFFENSES | 14 | 9 | 55.6% |
| 3000 WARRANTS | 3 | 8 | -62.5% |
| 3100 TRAFFIC CRASHES | 16 | 13 | 23.1% |
| 3200 SICK / INJURY COMPLAINT | 8 | 15 | -46.7% |
| 3300 MISCELLANEOUS COMPLAINTS | 84 | 97 | -13.4% |
| 3400 WATERCRAFT COMPLAINTS / ACCIDENTS | 0 | 0 | - |
| 3500 NON-CRIMINAL COMPLAINTS | 259 | 196 | 32.1% |
| 3600 SNOWMOBILE COMPLAINTS / ACCIDENTS | 0 | 0 | - |
| 3700 MISCELLANEOUS TRAFFIC COMPLAINTS | 21 | 17 | 23.5% |
| 3800 ANIMAL COMPLAINTS | 15 | 17 | -11.8% |
| 3900 ALARMS | 4 | 3 | 33.3% |
| Total for Group C | 426 | 376 | 13.3% |
| 2700 LOCAL ORDINANCES - GENERIC | 0 | 0 | - |
| 4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS | 50 | 31 | 61.3% |
| 4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS | 8 | 3 | 166.7% |
| 4200 PARKING CITATIONS | 0 | 0 | - |
| 4300 LICENSE / TITLE / REGISTRATION CITATIONS | 6 | 3 | 100.0% |
| 4400 WATERCRAFT CITATIONS | 0 | 0 | - |
| 4500 MISCELLANEOUS A THROUGH UUUU | 3 | 1 | 200.0% |

Agency: Northfield Township Police Department
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008
Page 3 of 4

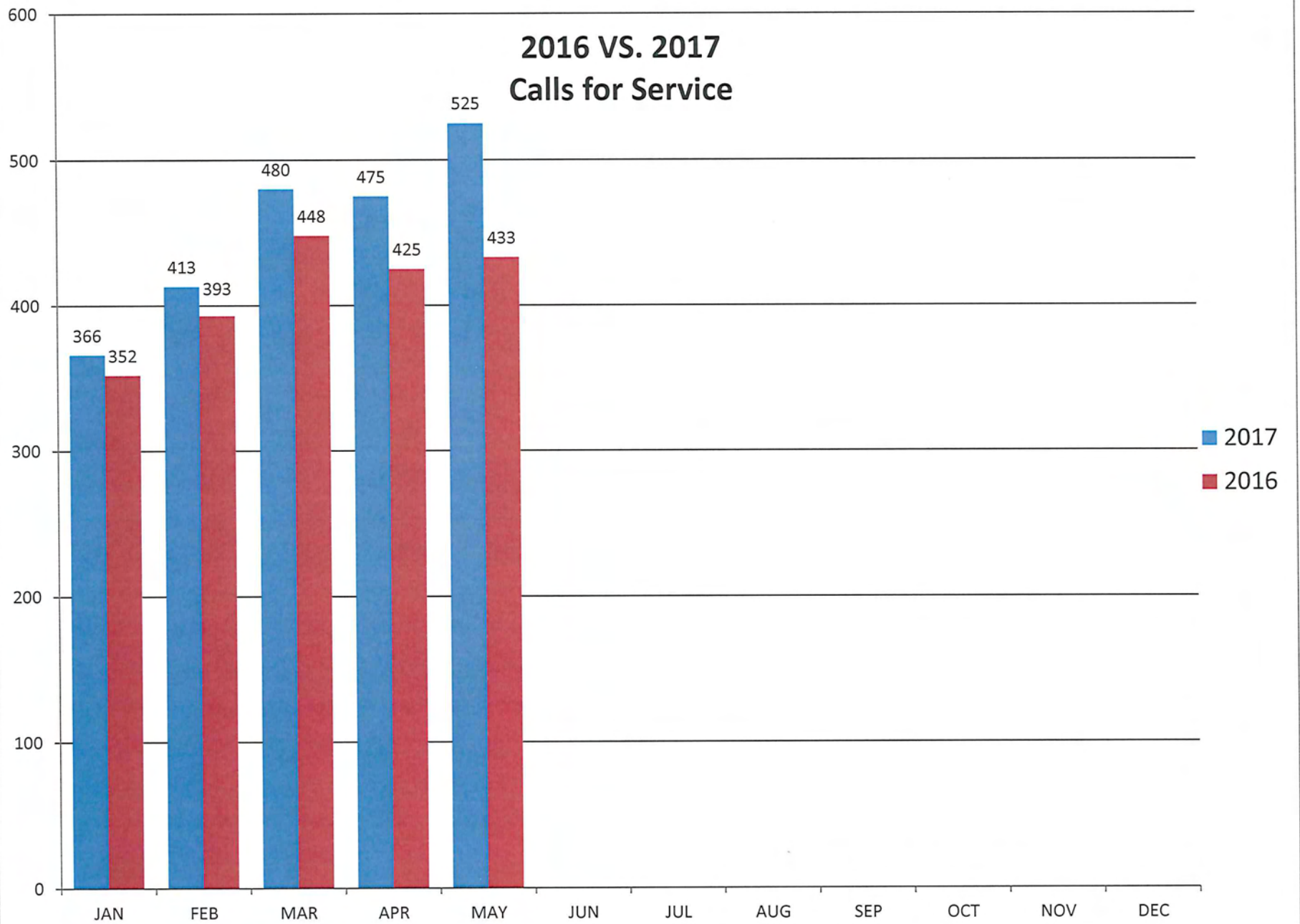
Report Time:
6/8/2017 8:23:34 AM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of May

Agency: Northfield Township
Police Department
ORI: MI8196400

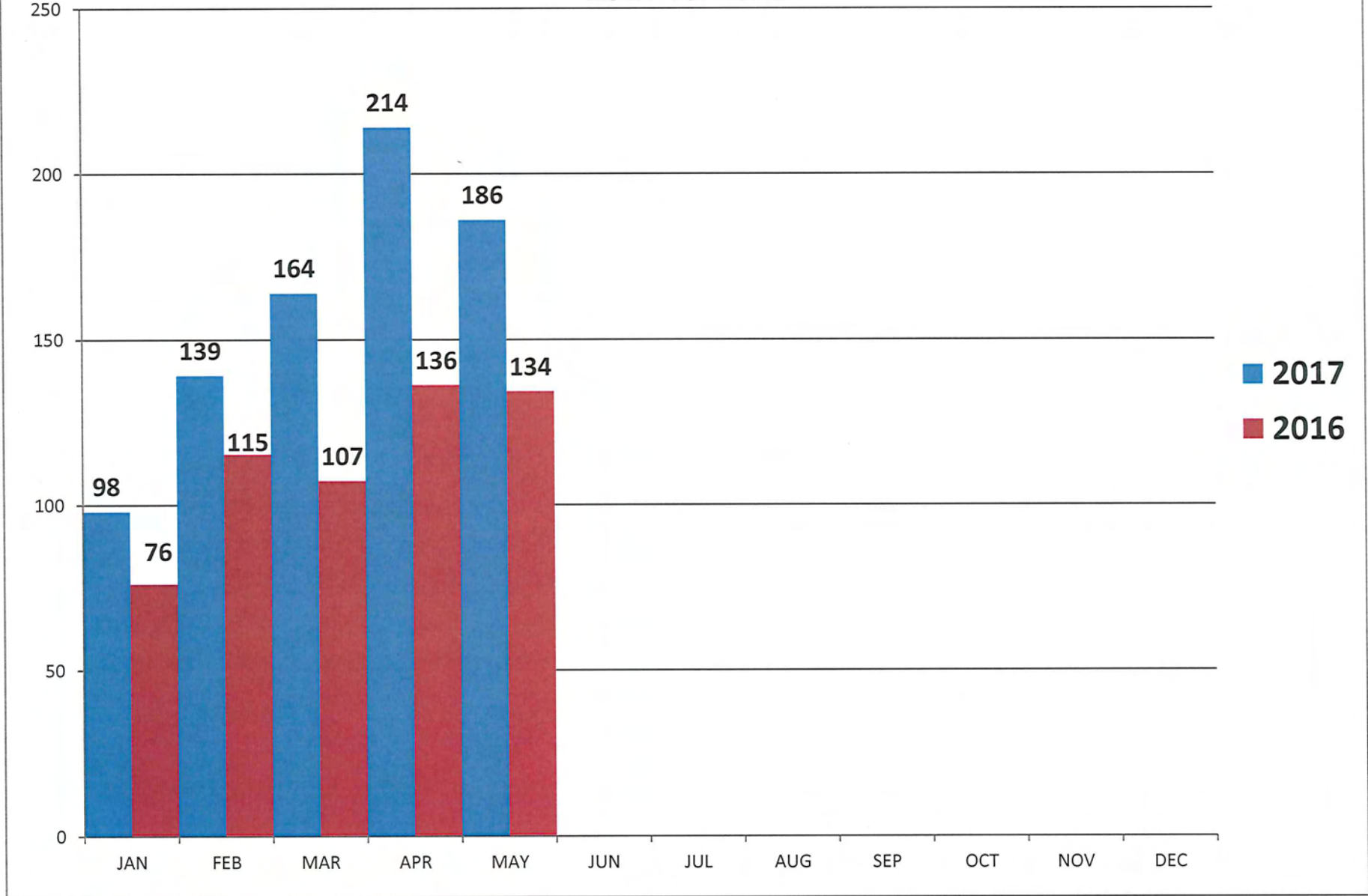
| Classification | May/2017 | May/2016 | % Change |
|------------------------------------------|------------|------------|----------------|
| 4600 LIQUOR CITATIONS / SUMMONS | 0 | 0 | - |
| 4700 COMMERCIAL VEHICLE CITATIONS | 0 | 0 | - |
| 4800 LOCAL ORDINANCE WARNINGS | 0 | 0 | - |
| 4900 TRAFFIC WARNINGS | 5 | 0 | - |
| Total for Group D | 72 | 38 | 89.5% |
| 5000 FIRE CLASSIFICATIONS | 0 | 1 | -100.0% |
| 5100 18A STATE CODE FIRE CLASSIFICATIONS | 0 | 0 | - |
| Total for Group E | | 1 | -100.0% |
| 6000 MISCELLANEOUS ACTIVITIES (6000) | 3 | 0 | - |
| 6100 MISCELLANEOUS ACTIVITIES (6100) | 0 | 0 | - |
| 6200 ARREST ASSIST | 0 | 0 | - |
| 6300 CANINE ACTIVITIES | 0 | 0 | - |
| 6500 CRIME PREVENTION ACTIVITIES | 1 | 0 | - |
| 6600 COURT / WARRANT ACTIVITIES | 0 | 0 | - |
| 6700 INVESTIGATIVE ACTIVITIES | 0 | 2 | -100.0% |
| Total for Group F | 4 | 2 | 100.0% |
| Total for All Groups | 525 | 445 | 18.0% |

2016 VS. 2017 Calls for Service



NUMBER OF TRAFFIC VIOLATIONS BY MONTH

2017 vs. 2016



TRAFFIC VIOLATIONS SUMMARY

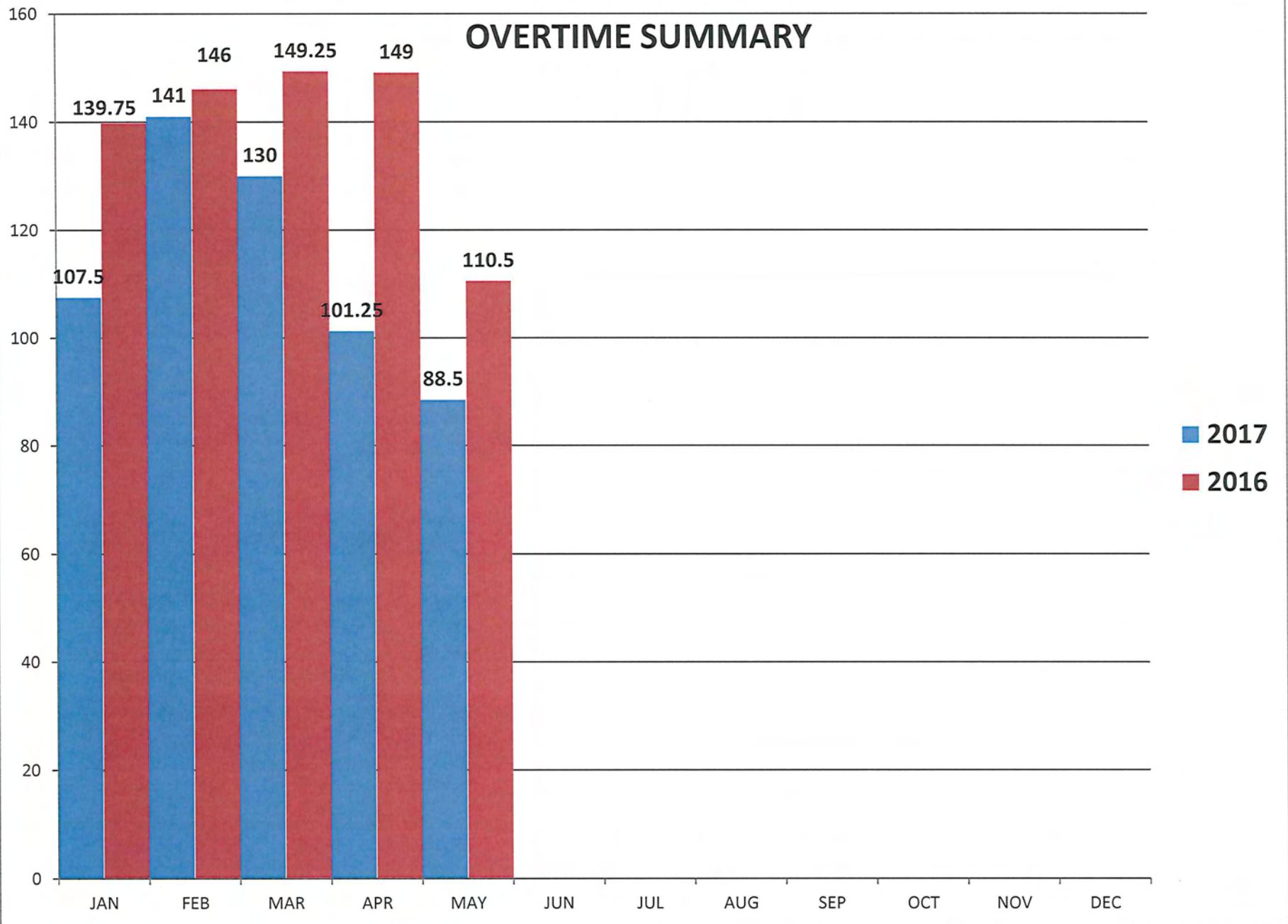
| JANUARY 1, 2017 THROUGH DECEMBER 31, 2017 | | | | | | | | | | | | | |
|-------------------------------------------|-----------|------------|------------|------------|------------|-----|-----|-----|-----|-----|-----|-----|------------|
| 2017 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Speed | 25 | 25 | 31 | 65 | 42 | | | | | | | | 188 |
| Hazardous | 11 | 10 | 10 | 8 | 17 | | | | | | | | 56 |
| Non-Hazardous | 30 | 14 | 25 | 37 | 30 | | | | | | | | 136 |
| Parking | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Warning | 32 | 87 | 94 | 99 | 97 | | | | | | | | 409 |
| Waiveable Viol. Issued | 0 | 3 | 4 | 5 | 0 | | | | | | | | 12 |
| TOTAL | 98 | 139 | 164 | 214 | 186 | | | | | | | | 801 |

| JANUARY 1, 2016 THROUGH DECEMBER 31, 2016 | | | | | | | | | | | | | |
|-------------------------------------------|-----------|------------|------------|------------|------------|-----|-----|-----|-----|-----|-----|-----|------------|
| 2016 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Speed | 12 | 33 | 34 | 41 | 22 | | | | | | | | 142 |
| Hazardous | 8 | 7 | 11 | 7 | 9 | | | | | | | | 42 |
| Non-Hazardous | 11 | 8 | 15 | 11 | 18 | | | | | | | | 63 |
| Parking | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Warning | 37 | 59 | 31 | 64 | 70 | | | | | | | | 261 |
| Waiveable | 8 | 8 | 16 | 13 | 15 | | | | | | | | 60 |
| TOTAL | 76 | 115 | 107 | 136 | 134 | | | | | | | | 568 |

Note: Waiveable citations are: Defective Equipment; No Operator's License on Person and No Registration

| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | |
|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 2017 | 98 | 139 | 164 | 214 | 186 | | | | | | | | 801 |
| 2016 | 76 | 115 | 107 | 136 | 134 | | | | | | | | 568 |

OVERTIME SUMMARY



OVERTIME SUMMARY

| <i>OVERTIME BY TYPE</i> | | | | | | | | | | | | | |
|--------------------------------|-------|-----|-----|--------|------|-----|-----|-----|-----|-----|-----|-----|--------|
| 2017 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Court | 26 | 12 | 3 | 6 | 0 | | | | | | | | 47 |
| Complaint Investigation | 14 | 0 | 1 | 6 | 14.5 | | | | | | | | 35.5 |
| Report Writing | 1.5 | 5 | 0 | 1 | 0 | | | | | | | | 7.5 |
| Training | 24 | 0 | 57 | 0 | 0 | | | | | | | | 81 |
| Short Shift | 40 | 57 | 69 | 59.25 | 20 | | | | | | | | 245.25 |
| Administrative | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Special Detail | 0 | 0 | 0 | 1 | 0 | | | | | | | | 1 |
| Holiday | 2 | 67 | 0 | 28 | 54 | | | | | | | | 151 |
| TOTAL | 107.5 | 141 | 130 | 101.25 | 88.5 | | | | | | | | 568.25 |

| 2016 VS. 2017 | | | | | | | | | | | | | |
|---------------------|--------|-----|--------|--------|-------|-----|-----|-----|-----|-----|-----|-----|--------|
| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| 2017 - TOTAL | 107.5 | 141 | 130 | 101.25 | 88.5 | | | | | | | | 568.25 |
| 2016 - TOTAL | 139.75 | 146 | 149.25 | 149 | 110.5 | | | | | | | | 694.5 |

EMPLOYEE TIME OFF

| 2017 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
|-----------------|--------|-------|-------|--------|--------|-----|-----|-----|-----|-----|-----|-----|---------|
| Sick | 8 | 8 | 28 | 58 | 0 | | | | | | | | 102 |
| Comp | 4.75 | 23 | 42.5 | 44.75 | 71.25 | | | | | | | | 186.25 |
| Vacation | 36 | 24 | 24 | 10 | 0 | | | | | | | | 94 |
| Holiday | 20 | 0 | 0 | 0 | 10 | | | | | | | | 30 |
| PTO | 73.5 | 105.5 | 37 | 153 | 212.5 | | | | | | | | 581.5 |
| Other | 176 | 200 | 184 | 160 | 184 | | | | | | | | 904 |
| TOTAL | 318.25 | 360.5 | 315.5 | 425.75 | 477.75 | | | | | | | | 1897.75 |

**Other - Admin Leave during this Month

**JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159 FAX 734-449-4302**

To: Northfield Township Board of Trustees

From: Dan Willis -Wastewater Treatment Plant Superintendent

Date: May 1, 2017

Subject: Monthly Report

- 5-2 Mike Spirl attended a class for pipe locating
- 5-3 Attended pre-con meeting for new road commission building
- 5-4 Met with students at Livingston Christian School for national prayer day.
- 5-4 Mike Spirl met with Dan's Exc. at 6 mile to locate sewer for upcoming construction.
- 5-12 Pulled rags out of pump 2 at Eagle Garden pump station
- 5-12 Synagro moved in and began hauling sludge.
- 5-13 Home at 6289 Whitmore Lk. Rd. was connected to the sewer. No inspection was done, hole was left open pending inspection.
- 5-15 6289 WL Rd was inspected and a new grinder pump installed.
- 5-15 Plugged sewer call at 340 Lillian Crt ,homeowners problem.
- 5-17 238 Jennings , sewer smell coming into the home. Determined that an open vent was in the home allowing sewer gas into the home.
- 5-18 Underground leak in a water line at the plant. Third repair on this line in 3 yrs. Line was abandoned and water from chlorine contact will now be used in the filter building.
- 5-20 Plugged sewer call at 8840 Main, homeowners problem
- 5-22 Plugged sewer call at 24 Pine, homeowners problem
- 5-22 Callback at 8840 Main ,still homeowners problem. Homeowner was shown both manholes

To prove that our sewer was flowing good

- 5-24 Plugged sewer call at 6628 Whitmore lake Rd. ,homeowners problem
- 5-25 6400 Whitmore Lake Rd. connected to the new sewer on W.L. Rd.
- 5-25 Lyon Mechanical installed a new 12in. check valve on a primary pump.
- 5-30 Installed new hot water tank in office building
- 5-30 Plugged sewer call at 9025 Timbercrest, homeowners problem.

| | |
|-----------------------------------------|------------------|
| May 2016 Daily Average Flow | .799 MGD |
| May 2017 Daily Average Flow | .943 MGD |
| Maximum May Daily Flow 2016 | .999 MGD |
| Maximum May Daily Flow 2017 | 1.236 MGD |
| Minimum May Daily Flow 2016 | .617MGD |
| Minimum May Daily Flow 2017 | .678 MGD |
| 6 – Month Average Flow | .878 MGD |
| 12 – Month Average Flow | .771 MGD |
| Total Gallons Treated May 2016 | 24.763 MG |
| Total Gallons Treated May 2017 | 29.218 MG |
| Rainfall (inches) April 2016 | 2.03 |
| Rainfall (inches) April 2017 | 4.21 |
| Connections / Tap-ins' to system | 2 |
| Miss Dig Staking's | 7 |
| Overtime hours for the month | 60 |

Northfield Township Community Center
Monthly Report
May 2017
Tami Averill, Director

I. May Overview

The Senior Nutrition program continues to run smoothly. We have 99 registered seniors, with 10 to 16 attending on a daily basis in May. Lunches are served on Mondays, Wednesdays and Fridays at 12:15p.m.

THANK YOU to our Senior Lunch Volunteers – Louisa DeFilippi, Linda Hartley, Ernestine Hogston, Alyssa Jones, Betty Jones, Debbie Leibert, Christine Miles, Karen Neigebauer, Donn Sleek, Chuck Steuer, Ann Thompson, and Curtis Ward. They always do a great job!

A big thank you to our volunteers – Angela Brown, Denise Creque, Peggy Friscia, Ruth Hague, Linda Hartley, Cindy Hogston, Ernestine Hogston, Betty Jones, Alyssa Jones, Phyllis Lindblade, Donn Sleek, Ann Thompson, Curtis Ward, - for the work they contributed in May. Their hard work is always appreciated.

Program planning is ongoing. Preparing for Movies Under the Stars (begins June 16) and the 4th of July Parade participation and our annual Root Beer Float Social afterwards.

I continue to attend and keep minutes for the Parks & Recreation Board meetings.

II. Program Evaluation

a. On-Going Services

Lisa Abrams continues to offer reflexology sessions and therapeutic foot baths on Tuesday and Thursday afternoons and Wednesday evenings. She had no clients this month.

Dr. Anthony Mastrogiacomo from South Lyon Foot & Ankle Specialists continues to offer senior foot care every other month. His visit was rescheduled to June 8 and expecting 6 patients.

The Medical Loan Closet continues to be available to the community. Nine items were loaned in May. We received donations of a shower seat, 3 walkers, a 3-wheeled travel walker with brakes and a shopping bag, a walker with a seat, 2 sets of crutches, a wheelchair, and an IV pole.

The Regency continues to send a Registered Nurse on the 2nd Tuesday of each month for blood pressure screenings. They saw 6 people this month.

Acupuncture therapy continues to be popular, with 12 people participating each week in May. Licensed Acupuncturist, Ron Hough, is at the Center from 4:00p.m. to 6:00p.m. for walk-in visits on Thursday afternoons.

The Kidney Foundation of Michigan's "My Choice, My Health: Prediabetes Prevention" program's participants held their monthly meeting one May 23. 6 people attended and participated in making healthy, low-fat taco salad and fruit salad with a honey, yogurt and lime dressing.

The Blood Pressure Self-monitoring Program presented by the Ann Arbor YMCA, held its monthly meeting on May 10. Participants learned about reading and analyzing food labels, and how to shop for low-sodium diets. There were 8 people in attendance.

b. **Classes**

Chair Yoga (6-10 participants/week) continued on Tuesdays.

Gentle Yoga on Wednesday evenings has 6 to 8 participants each week.

Exercise with Becky (Tues. & Thurs.) has 10 to 12 participants each day.

Tai Chi remains on hiatus while the instructor recovers from recent surgery.

The spring session of MAH Fitness began on May 4. There are 6 people participating.

The Primitive Rug Hooking class continues with 3 students.

Meditation class continued on Tuesday mornings. Four people are currently attending each week. The group has decided to take the summer off beginning the first week of June.

c. **On-Going Activities**

Pinochle continues every Tuesday and Thursday afternoon. Attendance is consistent at 8 to 12 players per day each week.

Mah Jongg Mondays continue with four to six people participating each week.

The Knit, Crochet, Craft group meets every Friday from 11:30a.m. to 1:30p.m. 5 to 8 people attended each week in May.

The Whitmore Lake Portrait Group is in every Monday afternoon. Ten to twelve artists attend each week. The art gallery that showcases their art continues to be popular with our guests. Selections are changed out approximately every two months

Kiwanis continues to hold their regular meetings and Board meetings at the Community Center.

d. **Special Events**

Twenty-two seniors enjoyed a day dinner theater at the Older Persons Commission in Rochester on May 5. They travelled via People's Express bus and enjoyed a lovely luncheon and a musical theater performance, "A Musical Force." This is always a favorite destination for our seniors.

Five people attended the Grown-ups Can Color, Too party on May 16.

A local Condominium Association asked to hold their annual meeting at the Center on May 17. Twenty-seven people attended.

Fifteen people joined us for Pizza & a Movie on May 19. Everyone enjoyed "The Good Dinosaur."

Paul Lippens from McKenna Associates and the Downtown Planning Group held a focus group session for seniors on March 24. They were looking for their input

and ideas for growing the downtown area and developing the North Village area. Approximately 20 seniors participated in a lively discussion.

A speaker from the Medicare Assistance Program spoke to 11 seniors on May 31. She answered their Medicare questions and concerns and discussed what types of help the MAP can give them. 11 people attended.

Northfield Township
Financial Report
Month Ending, May 31, 2017

This report is a summary of our funds at the end of May 31, 2017. At this time, our funds are in two CDs and in seven checking accounts. We are now receiving interest on the MIF checking account. All our funds except one CD are at 1st National Bank.

| Type | Fund/Account | Issuer | Value | Interest Rate | Purchase Date | Maturity Date | Accrued Interest |
|--------------------------------|-------------------------|-------------------|------------------------|---------------|---------------|---------------|-------------------|
| CD | WWTP | Morgan Stanley | <u>28,056.20</u> | Zero Coupon | 6/16/2009 | 5/20/2019 | <u>8,978.71</u> * |
| Total WWTP | | | 28,056.20 | | | | 8,978.71 |
| CD | MIF | 1st National Bank | <u>\$35,056.45</u> | 0.75% | 12/3/2015 | 12/3/2017 | <u>395.87</u> |
| Total Investments | | | <u>\$63,112.65</u> | | | | <u>\$9,374.58</u> |
| Checking | MIF ** | 1st National Bank | \$ 4,377,007.11 | 0.15% | | | \$17.99 |
| Checking | Federal Drug Forfeiture | 1st National Bank | 124,156.55 | | | | |
| Checking | Police Narcotics | 1st National Bank | 79,153.50 | | | | |
| Checking | Trust & Agency | 1st National Bank | 55,157.37 | | | | |
| Checking | Health Account | 1st National Bank | 24,090.36 | | | | |
| Checking | Payroll | 1st National Bank | 128,679.21 | | | | |
| Checking | Tax Account | 1st National Bank | <u>3,569.48</u> | | | | |
| Total Checking | | | \$ 4,791,813.58 | | | | \$17.99 |
| Total Investments and Checking | | | <u>\$ 4,854,926.23</u> | | | | <u>\$9,392.57</u> |

* Reflects the adjusted total value as of 4/30/17. At the time this report was produced, did not have the May 2017 value.

** Includes the WWTP CD of \$1,178,674.24 which matured on 5/12/2017. Interest earned was \$1,108.40. Also, we are now receiving interest on the MIF account.

This report is intended to satisfy the reporting requirements as established under Public Act 20 of 1943 as amended.

6/7/2017
Submitted by: Lenore Zelenock, Treasurer

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2016 | 2016-17 | | YTD BALANCE 05/31/2017 | ACTIVITY FOR MONTH 05/31/17 | AVAILABLE BALANCE | % BDGT USED |
|--------------------------------------|------------------------------|---------------------------|--------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | | | |
| Fund 101 - GENERAL FUND | | | | | | | | |
| Dept 000 | | | | | | | | |
| 101-000-426 | PRIOR YEAR TAX INTEREST | 663.08 | 0.00 | 0.00 | 1,763.70 | 0.00 | (1,763.70) | 100.00 |
| 101-000-452 | PEDDLER'S LICENSES | 368.00 | 500.00 | 500.00 | (78.00) | 0.00 | 578.00 | (15.60) |
| 101-000-453 | CABLEVISION FRANCHISE FEES | 99,309.78 | 97,000.00 | 97,000.00 | 73,432.86 | 23,931.23 | 23,567.14 | 75.70 |
| 101-000-455 | FIBER FOOTAGE FEES | 10,515.50 | 7,500.00 | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 0.00 |
| 101-000-573 | STATE REVENUE SHARING - LCSA | 0.00 | 0.00 | 0.00 | 45,971.60 | 0.00 | (45,971.60) | 100.00 |
| 101-000-574 | STATE SHARED REVENUE | 649,431.00 | 652,000.00 | 652,000.00 | 460,824.00 | 118,207.00 | 191,176.00 | 70.68 |
| 101-000-590 | GRANT INCOME | 0.00 | 0.00 | 221,633.00 | 0.00 | 0.00 | 221,633.00 | 0.00 |
| 101-000-626 | COPY & FOIA INCOME | 120.42 | 200.00 | 200.00 | 26.23 | 0.00 | 173.77 | 13.12 |
| 101-000-655 | ORDINANCE FINES | 200.00 | 0.00 | 0.00 | 2,407.45 | 0.00 | (2,407.45) | 100.00 |
| 101-000-665 | INTEREST INCOME | 1,082.07 | 1,000.00 | 1,000.00 | 1,432.99 | 0.00 | (432.99) | 143.30 |
| 101-000-671 | REIMBURSEMENT/OTHER INCOME | 6,610.94 | 150.00 | 150.00 | 889.91 | 12.52 | (739.91) | 593.27 |
| 101-000-673 | SALE OF FIXED ASSET | 0.00 | 0.00 | 12,000.00 | 12,000.00 | 0.00 | 0.00 | 100.00 |
| 101-000-684 | CELL TOWER INCOME | 0.00 | 0.00 | 0.00 | 2,800.00 | 2,800.00 | (2,800.00) | 100.00 |
| 101-000-688 | RENTAL INCOME - BARKER RD | 10,260.00 | 9,960.00 | 9,960.00 | 9,960.00 | 1,660.00 | 0.00 | 100.00 |
| 101-000-690 | UNREALIZED GAIN/LOSS | (74.55) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Net - Dept 000 | | 778,486.24 | 768,310.00 | 1,001,943.00 | 611,430.74 | 146,610.75 | 390,512.26 | |
| Dept 101-TOWNSHIP BOARD | | | | | | | | |
| 101-101-701 | SALARIES | 9,999.84 | 10,000.00 | 10,000.00 | 8,124.88 | 0.00 | 1,875.12 | 81.25 |
| 101-101-715 | SOCIAL SECURITY | 795.60 | 765.00 | 765.00 | 621.57 | 0.00 | 143.43 | 81.25 |
| 101-101-807 | MEMBERSHIP DUES | 9,121.21 | 10,500.00 | 10,500.00 | 15,081.56 | 5,513.59 | (4,581.56) | 143.63 |
| 101-101-836 | WELFARE COSTS | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 100.00 |
| 101-101-900 | PRINTING & PUBLICATIONS | 7,606.25 | 7,500.00 | 7,500.00 | 5,591.42 | 375.65 | 1,908.58 | 74.55 |
| 101-101-956 | MISCELLANEOUS | 0.00 | 0.00 | 2,500.00 | 2,360.46 | 0.00 | 139.54 | 94.42 |
| 101-101-957 | TRAINING & DEVELOPMENT | 0.00 | 2,000.00 | 2,000.00 | 149.00 | 0.00 | 1,851.00 | 7.45 |
| Net - Dept 101-TOWNSHIP BOARD | | (37,522.90) | (40,765.00) | (43,265.00) | (41,928.89) | (5,889.24) | (1,336.11) | |
| Dept 171-SUPERVISOR | | | | | | | | |
| 101-171-701 | SALARIES | 12,499.76 | 12,500.00 | 12,500.00 | 11,538.36 | 961.54 | 961.64 | 92.31 |
| 101-171-715 | SOCIAL SECURITY | 956.23 | 957.00 | 957.00 | 882.68 | 73.56 | 74.32 | 92.23 |
| 101-171-807 | MEMBERSHIP DUES | 0.00 | 120.00 | 120.00 | 0.00 | 0.00 | 120.00 | 0.00 |
| 101-171-860 | FUEL & MILEAGE | 0.00 | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 101-171-956 | MISCELLANEOUS | 78.00 | 100.00 | 100.00 | 22.63 | 0.00 | 77.37 | 22.63 |
| 101-171-957 | TRAINING & DEVELOPMENT | 0.00 | 1,000.00 | 1,000.00 | 583.00 | 0.00 | 417.00 | 58.30 |
| Net - Dept 171-SUPERVISOR | | (13,533.99) | (14,877.00) | (14,877.00) | (13,026.67) | (1,035.10) | (1,850.33) | |
| Dept 172-TOWNSHIP MANAGER | | | | | | | | |
| 101-172-701 | SALARIES | 77,000.04 | 79,310.00 | 83,000.00 | 64,939.21 | 0.00 | 18,060.79 | 78.24 |
| 101-172-704 | CLERICAL/DEP /SUPER/ELECTION | 25,487.00 | 29,137.00 | 29,137.00 | 25,620.73 | 2,215.02 | 3,516.27 | 87.93 |
| 101-172-715 | SOCIAL SECURITY | 12,243.53 | 12,705.00 | 12,990.00 | 10,599.61 | 169.45 | 2,390.39 | 81.60 |
| 101-172-716 | HOSPITALIZATION | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 100.00 |
| 101-172-717 | LIFE/DISB. INSURANCE | 975.48 | 1,025.00 | 1,025.00 | 569.03 | 0.00 | 455.97 | 55.52 |
| 101-172-718 | PENSION | 7,700.10 | 7,931.00 | 8,300.00 | 5,061.40 | 0.00 | 3,238.60 | 60.98 |
| 101-172-722 | CONTROLLER | 56,058.87 | 57,627.00 | 57,627.00 | 46,197.21 | 0.00 | 11,429.79 | 80.17 |
| 101-172-734 | BONUS | 0.00 | 0.00 | 300.00 | 300.00 | 0.00 | 0.00 | 100.00 |
| 101-172-818 | CONTRACTUAL SERVICES | 3,515.68 | 5,000.00 | 5,000.00 | 6,801.11 | 2,675.90 | (1,801.11) | 136.02 |
| 101-172-850 | COMMUNICATION | 655.21 | 720.00 | 720.00 | 306.10 | 0.00 | 413.90 | 42.51 |
| 101-172-860 | FUEL & MILEAGE | 0.00 | 500.00 | 500.00 | 186.39 | 186.39 | 313.61 | 37.28 |
| 101-172-927 | ALLOCATE TO DEPARTMENTS | (41,091.28) | (49,436.00) | (49,979.00) | (33,650.12) | 0.00 | (16,328.88) | 67.33 |
| 101-172-957 | TRAINING & DEVELOPMENT | 698.20 | 1,000.00 | 1,000.00 | 410.00 | 410.00 | 590.00 | 41.00 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE | 2016-17 | 2016-17 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|---------------------------------|------------------------------|--------------|-----------------|----------------|--------------|----------------|-------------|--------|
| | | 06/30/2016 | ORIGINAL BUDGET | AMENDED BUDGET | 05/31/2017 | MONTH 05/31/17 | BALANCE | USED |
| Fund 101 - GENERAL FUND | | | | | | | | |
| Net - Dept 172-TOWNSHIP MANAGER | | (144,742.83) | (147,019.00) | (151,120.00) | (128,840.67) | (5,656.76) | (22,279.33) | |
| Dept 191-ELECTIONS | | | | | | | | |
| 101-191-671 | REIMBURSEMENT/OTHER INCOME | 5,741.48 | 6,500.00 | 6,500.00 | 10,355.81 | 0.00 | (3,855.81) | 159.32 |
| 101-191-704 | CLERICAL/DEP /SUPER/ELECTION | 7,125.12 | 13,200.00 | 13,200.00 | 10,520.34 | 737.00 | 2,679.66 | 79.70 |
| 101-191-715 | SOCIAL SECURITY | 0.00 | 0.00 | 0.00 | 56.37 | 56.37 | (56.37) | 100.00 |
| 101-191-727 | SUPPLIES | 1,914.62 | 3,000.00 | 3,000.00 | 6,956.08 | 0.00 | (3,956.08) | 231.87 |
| 101-191-818 | CONTRACTUAL SERVICES | 990.00 | 2,000.00 | 2,000.00 | 675.00 | 0.00 | 1,325.00 | 33.75 |
| 101-191-851 | POSTAGE | 894.91 | 800.00 | 800.00 | 1,329.78 | 96.99 | (529.78) | 166.22 |
| 101-191-900 | PRINTING & PUBLICATIONS | 1,100.37 | 2,600.00 | 2,600.00 | 1,181.63 | 56.20 | 1,418.37 | 45.45 |
| Net - Dept 191-ELECTIONS | | (6,283.54) | (15,100.00) | (15,100.00) | (10,363.39) | (946.56) | (4,736.61) | |
| Dept 215-CLERK | | | | | | | | |
| 101-215-701 | SALARIES | 12,499.76 | 12,500.00 | 12,500.00 | 11,538.36 | 961.54 | 961.64 | 92.31 |
| 101-215-703 | DEPUTY SALARIES | 32,978.59 | 39,520.00 | 39,520.00 | 36,040.00 | 3,040.00 | 3,480.00 | 91.19 |
| 101-215-715 | SOCIAL SECURITY | 3,691.16 | 3,980.00 | 3,980.00 | 3,777.44 | 306.12 | 202.56 | 94.91 |
| 101-215-716 | HOSPITALIZATION | 1,125.00 | 1,500.00 | 1,500.00 | 6,863.47 | 577.77 | (5,363.47) | 457.56 |
| 101-215-717 | LIFE/DISB. INSURANCE | 617.85 | 525.00 | 525.00 | 453.09 | 0.00 | 71.91 | 86.30 |
| 101-215-718 | PENSION | 2,705.20 | 3,952.00 | 3,952.00 | 3,604.00 | 304.00 | 348.00 | 91.19 |
| 101-215-723 | RECORD SEC | 5,945.00 | 7,720.00 | 14,775.00 | 8,755.00 | 0.00 | 6,020.00 | 59.26 |
| 101-215-734 | BONUS | 0.00 | 0.00 | 300.00 | 300.00 | 0.00 | 0.00 | 100.00 |
| 101-215-807 | MEMBERSHIP DUES | 0.00 | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 101-215-860 | FUEL & MILEAGE | 0.00 | 150.00 | 150.00 | 77.43 | 0.00 | 72.57 | 51.62 |
| 101-215-922 | LATE FEES AND PENALTIES | 44.38 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-215-957 | TRAINING & DEVELOPMENT | 0.00 | 1,000.00 | 1,000.00 | 248.23 | 0.00 | 751.77 | 24.82 |
| Net - Dept 215-CLERK | | (59,606.94) | (70,947.00) | (78,302.00) | (71,657.02) | (5,189.43) | (6,644.98) | |
| Dept 247-BOARD OF REVIEW | | | | | | | | |
| 101-247-706 | BOARD OF REVIEW FEE | 969.00 | 2,000.00 | 2,000.00 | 825.00 | 0.00 | 1,175.00 | 41.25 |
| 101-247-715 | SOCIAL SECURITY | 74.10 | 153.00 | 153.00 | 63.13 | 0.00 | 89.87 | 41.26 |
| 101-247-723 | RECORD SEC | 1,520.00 | 1,200.00 | 1,200.00 | 1,280.00 | 0.00 | (80.00) | 106.67 |
| 101-247-900 | PRINTING & PUBLICATIONS | 640.00 | 800.00 | 800.00 | 682.00 | 0.00 | 118.00 | 85.25 |
| 101-247-959 | TRIBUNALS AND DRAINS | 7,580.27 | 15,000.00 | 35,080.00 | 30,323.29 | 0.00 | 4,756.71 | 86.44 |
| Net - Dept 247-BOARD OF REVIEW | | (10,783.37) | (19,153.00) | (39,233.00) | (33,173.42) | 0.00 | (6,059.58) | |
| Dept 253-TREASURER | | | | | | | | |
| 101-253-402 | CURRENT PROPERTY TAX | 263,029.60 | 263,500.00 | 263,500.00 | 262,807.66 | 17,094.35 | 692.34 | 99.74 |
| 101-253-404 | MOBILE HOME LICENSE FEES | 2,850.50 | 2,820.00 | 2,820.00 | 2,634.50 | 239.50 | 185.50 | 93.42 |
| 101-253-445 | PENALTY & INTEREST ON TAXES | 3,595.53 | 1,500.00 | 1,500.00 | 6,103.58 | 3.82 | (4,603.58) | 406.91 |
| 101-253-627 | SUMMER TAX PREPARATION | 13,580.00 | 13,580.00 | 13,580.00 | 13,665.00 | 0.00 | (85.00) | 100.63 |
| 101-253-680 | TAX ADMINISTRATION FEES | 144,810.35 | 140,000.00 | 140,000.00 | 149,957.17 | 9,854.69 | (9,957.17) | 107.11 |
| 101-253-701 | SALARIES | 12,499.76 | 12,500.00 | 12,500.00 | 11,538.36 | 961.54 | 961.64 | 92.31 |
| 101-253-703 | DEPUTY SALARIES | 43,677.20 | 45,440.00 | 33,875.00 | 29,411.54 | 2,736.00 | 4,463.46 | 86.82 |
| 101-253-704 | CLERICAL/DEP /SUPER/ELECTION | 14,413.38 | 21,384.00 | 24,289.00 | 20,866.51 | 1,867.75 | 3,422.49 | 85.91 |
| 101-253-715 | SOCIAL SECURITY | 5,280.86 | 6,070.00 | 6,095.00 | 4,698.93 | 401.48 | 1,396.07 | 77.09 |
| 101-253-716 | HOSPITALIZATION | 4,443.92 | 1,500.00 | 9,095.00 | 10,360.31 | 832.39 | (1,265.31) | 113.91 |
| 101-253-717 | LIFE/DISB. INSURANCE | 460.80 | 485.00 | 310.00 | 265.60 | 0.00 | 44.40 | 85.68 |
| 101-253-718 | PENSION | 4,367.72 | 4,544.00 | 1,841.00 | 1,267.36 | 288.00 | 573.64 | 68.84 |
| 101-253-734 | BONUS | 0.00 | 0.00 | 300.00 | 300.00 | 0.00 | 0.00 | 100.00 |
| 101-253-803 | LEGAL | 6,000.00 | 6,000.00 | 6,000.00 | 5,500.00 | 500.00 | 500.00 | 91.67 |
| 101-253-804 | TAX STATEMENT PREPARATION | 1,582.02 | 1,700.00 | 1,700.00 | 1,619.78 | 0.00 | 80.22 | 95.28 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE | 2016-17 ORIGINAL | 2016-17 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|------------------------------------------|-------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|--------------------|--------|
| | | 06/30/2016 | BUDGET | AMENDED BUDGET | 05/31/2017 | MONTH 05/31/17 | BALANCE | USED |
| Fund 101 - GENERAL FUND | | | | | | | | |
| 101-253-807 | MEMBERSHIP DUES | 100.00 | 110.00 | 110.00 | 10.00 | 0.00 | 100.00 | 9.09 |
| 101-253-818 | CONTRACTUAL SERVICES | 0.00 | 0.00 | 11,025.00 | 11,025.33 | 0.00 | (0.33) | 100.00 |
| 101-253-851 | POSTAGE | 3,480.28 | 3,700.00 | 3,700.00 | 2,873.43 | 0.00 | 826.57 | 77.66 |
| 101-253-860 | FUEL & MILEAGE | 339.09 | 225.00 | 225.00 | 287.84 | 61.03 | (62.84) | 127.93 |
| 101-253-927 | ALLOCATE TO DEPARTMENTS | (16,490.00) | (16,605.00) | (16,605.00) | (11,577.00) | 0.00 | (5,028.00) | 69.72 |
| 101-253-956 | MISCELLANEOUS | 2,774.96 | 1,000.00 | 1,000.00 | 608.82 | 50.00 | 391.18 | 60.88 |
| 101-253-957 | TRAINING & DEVELOPMENT | 0.00 | 1,000.00 | 2,000.00 | 1,425.50 | 820.00 | 574.50 | 71.28 |
| Net - Dept 253-TREASURER | | 344,935.99 | 332,347.00 | 323,940.00 | 344,685.60 | 18,674.17 | (20,745.60) | |
| Dept 257-ASSESSING | | | | | | | | |
| 101-257-709 | ASST ASSESSOR | 38,624.00 | 40,706.00 | 40,706.00 | 37,483.20 | 3,131.20 | 3,222.80 | 92.08 |
| 101-257-715 | SOCIAL SECURITY | 2,954.74 | 3,114.00 | 3,114.00 | 2,890.41 | 239.53 | 223.59 | 92.82 |
| 101-257-716 | HOSPITALIZATION | 22,488.05 | 24,750.00 | 24,750.00 | 18,386.54 | 1,077.16 | 6,363.46 | 74.29 |
| 101-257-717 | LIFE/DISB. INSURANCE | 681.60 | 575.00 | 575.00 | 499.84 | 0.00 | 75.16 | 86.93 |
| 101-257-718 | PENSION | 3,718.40 | 4,071.00 | 4,071.00 | 3,748.32 | 313.12 | 322.68 | 92.07 |
| 101-257-727 | SUPPLIES | 843.03 | 1,500.00 | 1,500.00 | 757.53 | 0.00 | 742.47 | 50.50 |
| 101-257-734 | BONUS | 0.00 | 0.00 | 300.00 | 300.00 | 0.00 | 0.00 | 100.00 |
| 101-257-807 | MEMBERSHIP DUES | 13.00 | 250.00 | 250.00 | 13.00 | 0.00 | 237.00 | 5.20 |
| 101-257-818 | CONTRACTUAL SERVICES | 58,704.96 | 64,380.00 | 64,380.00 | 57,871.63 | 6,538.33 | 6,508.37 | 89.89 |
| 101-257-851 | POSTAGE | 2,372.76 | 2,500.00 | 2,500.00 | 1,842.32 | 35.79 | 657.68 | 73.69 |
| 101-257-860 | FUEL & MILEAGE | 113.40 | 500.00 | 500.00 | 154.16 | 0.00 | 345.84 | 30.83 |
| 101-257-900 | PRINTING & PUBLICATIONS | 955.71 | 1,000.00 | 1,000.00 | 1,250.70 | 0.00 | (250.70) | 125.07 |
| 101-257-927 | ALLOCATE TO DEPARTMENTS | 0.00 | (36,828.00) | (36,828.00) | (24,308.00) | 0.00 | (12,520.00) | 66.00 |
| 101-257-957 | TRAINING & DEVELOPMENT | 0.00 | 1,500.00 | 1,500.00 | 25.00 | 25.00 | 1,475.00 | 1.67 |
| Net - Dept 257-ASSESSING | | (131,469.65) | (108,018.00) | (108,318.00) | (100,914.65) | (11,360.13) | (7,403.35) | |
| Dept 265-HALL AND GROUNDS | | | | | | | | |
| 101-265-710 | JANITORIAL SALARIES | 5,730.00 | 6,006.00 | 6,006.00 | 5,400.00 | 540.00 | 606.00 | 89.91 |
| 101-265-715 | SOCIAL SECURITY | 438.36 | 460.00 | 460.00 | 413.12 | 41.31 | 46.88 | 89.81 |
| 101-265-727 | SUPPLIES | 10,723.73 | 10,000.00 | 10,000.00 | 9,549.91 | 775.69 | 450.09 | 95.50 |
| 101-265-731 | WORKERS COMP INSURANCE | 2,108.00 | 2,740.00 | 2,740.00 | 2,379.70 | 0.00 | 360.30 | 86.85 |
| 101-265-816 | GROUNDS/CLEANG/JANITORL SERVI | 8,285.00 | 8,250.00 | 8,250.00 | 9,160.02 | 0.00 | (910.02) | 111.03 |
| 101-265-821 | PSB MAINT & OPS ALLOCATION | 37,850.00 | 44,990.00 | 44,990.00 | 24,865.67 | 0.00 | 20,124.33 | 55.27 |
| 101-265-850 | COMMUNICATION | 7,776.01 | 6,000.00 | 6,000.00 | 6,134.10 | 177.72 | (134.10) | 102.24 |
| 101-265-851 | POSTAGE | 4,745.61 | 5,500.00 | 5,500.00 | 2,382.44 | 184.49 | 3,117.56 | 43.32 |
| 101-265-910 | INSURANCE & BONDS | 24,488.00 | 25,042.00 | 25,042.00 | 23,875.00 | 539.00 | 1,167.00 | 95.34 |
| 101-265-920 | UTILITIES | 197.28 | 200.00 | 200.00 | 165.33 | 32.52 | 34.67 | 82.67 |
| 101-265-927 | ALLOCATE TO DEPARTMENTS | 0.00 | (4,070.00) | (4,070.00) | (1,177.00) | 0.00 | (2,893.00) | 28.92 |
| 101-265-930 | REPAIRS & MAINTENANCE | 25,201.69 | 20,000.00 | 20,000.00 | 19,900.90 | 164.90 | 99.10 | 99.50 |
| 101-265-938 | CHARGEBACKS - PRIOR TAX YEARS | 666.28 | 2,500.00 | 2,500.00 | 1,049.80 | 509.64 | 1,450.20 | 41.99 |
| 101-265-940 | RENTAL EQUIPMENT | 3,905.86 | 4,585.00 | 4,585.00 | 5,065.78 | 270.24 | (480.78) | 110.49 |
| 101-265-956 | MISCELLANEOUS | 41.50 | 300.00 | 300.00 | 10.00 | 10.00 | 290.00 | 3.33 |
| Net - Dept 265-HALL AND GROUNDS | | (132,157.32) | (132,503.00) | (132,503.00) | (109,174.77) | (3,245.51) | (23,328.23) | |
| Dept 270-LEGAL/PROFESSIONAL | | | | | | | | |
| 101-270-800 | OTHER PROFESSIONAL FEES | 0.00 | 500.00 | 5,500.00 | 0.00 | 0.00 | 5,500.00 | 0.00 |
| 101-270-802 | AUDIT FEES | 6,300.00 | 6,300.00 | 6,300.00 | 6,300.00 | 0.00 | 0.00 | 100.00 |
| 101-270-803 | LEGAL | 96,091.06 | 96,000.00 | 96,000.00 | 98,905.99 | 8,970.00 | (2,905.99) | 103.03 |
| 101-270-806 | ENGINEER | 9,582.50 | 10,000.00 | 51,000.00 | 31,884.28 | 640.69 | 19,115.72 | 62.52 |
| 101-270-927 | ALLOCATE TO DEPARTMENTS | (45,600.00) | (45,600.00) | (45,600.00) | (41,800.00) | (3,800.00) | (3,800.00) | 91.67 |
| Net - Dept 270-LEGAL/PROFESSIONAL | | (66,373.56) | (67,200.00) | (113,200.00) | (95,290.27) | (5,810.69) | (17,909.73) | |

User: YVETTE

PERIOD ENDING 05/31/2017

DB: Northfield

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2016 | 2016-17 | | YTD BALANCE 05/31/2017 | ACTIVITY FOR MONTH 05/31/17 | AVAILABLE BALANCE | % BDGT USED |
|---------------------------------------|-------------------------------|---------------------------|--------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | | | |
| Fund 101 - GENERAL FUND | | | | | | | | |
| Dept 336-CONTRIBUTIONS | | | | | | | | |
| 101-336-625 | SEWER ADMINISTRATION | 48,560.00 | 48,560.00 | 48,560.00 | 48,560.00 | 0.00 | 0.00 | 100.00 |
| 101-336-694 | NON-MOTORIZED PATH | 0.00 | 0.00 | 0.00 | 1,710.00 | 1,710.00 | (1,710.00) | 100.00 |
| 101-336-933 | CONTRIBUTION - INDEPENDENCE D | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 100.00 |
| 101-336-964 | CONTRIBUTION-FIRE & MED RES | 25,000.00 | 25,000.00 | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| Net - Dept 336-CONTRIBUTIONS | | 21,060.00 | 21,060.00 | 21,060.00 | 47,770.00 | 1,710.00 | (26,710.00) | |
| Dept 412-PLANNING/ZONING DEPT | | | | | | | | |
| 101-412-477 | ZONING COMPLIANCE PERMITS | 8,600.00 | 5,880.00 | 5,880.00 | 11,005.00 | 1,800.00 | (5,125.00) | 187.16 |
| 101-412-607 | ZONING ADMINISTRATIVE FEES | 150.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-412-608 | VARIANCES/APPEALS | 2,855.00 | 2,700.00 | 2,700.00 | 1,430.00 | 0.00 | 1,270.00 | 52.96 |
| 101-412-612 | TAX ABATEMENT FEES | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-412-614 | PLANNING FEES | 6,975.00 | 0.00 | 0.00 | 5,750.00 | 1,500.00 | (5,750.00) | 100.00 |
| 101-412-629 | ZONING COPIES | 0.00 | 25.00 | 25.00 | 55.60 | 0.00 | (30.60) | 222.40 |
| 101-412-637 | SPLIT APPLICATIONS | 1,825.00 | 2,400.00 | 2,400.00 | 1,240.00 | 0.00 | 1,160.00 | 51.67 |
| 101-412-707 | ZBA SALARIES | 2,700.00 | 3,000.00 | 3,000.00 | 3,700.00 | 1,200.00 | (700.00) | 123.33 |
| 101-412-715 | SOCIAL SECURITY | 1,193.40 | 1,148.00 | 1,148.00 | 1,063.35 | 175.95 | 84.65 | 92.63 |
| 101-412-723 | RECORD SEC | 4,925.00 | 6,720.00 | 6,720.00 | 7,915.00 | 0.00 | (1,195.00) | 117.78 |
| 101-412-726 | PLANN COMM | 13,300.00 | 12,000.00 | 12,000.00 | 10,200.00 | 1,100.00 | 1,800.00 | 85.00 |
| 101-412-727 | SUPPLIES | 64.94 | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 101-412-800 | OTHER PROFESSIONAL FEES | 0.00 | 5,000.00 | 5,000.00 | 10.00 | 0.00 | 4,990.00 | 0.20 |
| 101-412-801 | PLANNER FEES | 50,443.10 | 40,000.00 | 40,000.00 | 26,267.00 | 0.00 | 13,733.00 | 65.67 |
| 101-412-809 | CODE ENFORCEMENT | 14,043.30 | 10,400.00 | 10,400.00 | 4,100.00 | 0.00 | 6,300.00 | 39.42 |
| 101-412-823 | ZONING ADMINISTRATION | 2,778.75 | 15,000.00 | 15,000.00 | 7,710.00 | 0.00 | 7,290.00 | 51.40 |
| 101-412-851 | POSTAGE | 110.87 | 250.00 | 250.00 | 161.51 | 11.58 | 88.49 | 64.60 |
| 101-412-860 | FUEL & MILEAGE | 517.32 | 600.00 | 600.00 | 421.72 | 141.78 | 178.28 | 70.29 |
| 101-412-900 | PRINTING & PUBLICATIONS | 2,654.61 | 1,800.00 | 1,800.00 | 1,949.98 | 0.00 | (149.98) | 108.33 |
| 101-412-927 | ALLOCATE TO DEPARTMENTS | 5,530.00 | 29,101.00 | 29,101.00 | 15,048.00 | 0.00 | 14,053.00 | 51.71 |
| 101-412-957 | TRAINING & DEVELOPMENT | 164.00 | 1,500.00 | 1,500.00 | 1,530.00 | 0.00 | (30.00) | 102.00 |
| Net - Dept 412-PLANNING/ZONING DEPT | | (77,020.29) | (115,714.00) | (115,714.00) | (60,595.96) | 670.69 | (55,118.04) | |
| Dept 448-STREET LIGHTS | | | | | | | | |
| 101-448-920 | UTILITIES | 35,419.01 | 35,520.00 | 35,520.00 | 31,956.46 | 3,124.47 | 3,563.54 | 89.97 |
| Net - Dept 448-STREET LIGHTS | | (35,419.01) | (35,520.00) | (35,520.00) | (31,956.46) | (3,124.47) | (3,563.54) | |
| Dept 449-ROAD WORK | | | | | | | | |
| 101-449-813 | ROADWORK | 24,772.10 | 30,000.00 | 30,000.00 | 28,460.25 | 0.00 | 1,539.75 | 94.87 |
| 101-449-814 | ROAD IMPROVEMENTS | 103,635.06 | 116,000.00 | 295,950.00 | 113,419.77 | 0.00 | 182,530.23 | 38.32 |
| 101-449-929 | GRANT EXPENSE | 3,747.68 | 0.00 | 221,633.00 | 7,678.15 | 5,641.26 | 213,954.85 | 3.46 |
| Net - Dept 449-ROAD WORK | | (132,154.84) | (146,000.00) | (547,583.00) | (149,558.17) | (5,641.26) | (398,024.83) | |
| Dept 523-SOLID WASTE MANAGEMENT | | | | | | | | |
| 101-523-880 | MAY/OCT CLEAN UP PROGRAM | 4,000.00 | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| Net - Dept 523-SOLID WASTE MANAGEMENT | | (4,000.00) | (2,000.00) | (2,000.00) | 0.00 | 0.00 | (2,000.00) | |
| Dept 666-COMMUNITY CENTER | | | | | | | | |
| 101-666-643 | CC TRIPS | 7,543.25 | 9,000.00 | 9,000.00 | 4,388.00 | 0.00 | 4,612.00 | 48.76 |
| 101-666-644 | CC PROGRAMS | 2,583.00 | 3,000.00 | 3,000.00 | 3,880.75 | 0.00 | (880.75) | 129.36 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE | 2016-17 | 2016-17 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|-------------------------------------|-------------------------------|-------------|-------------|----------------|--------------|--------------|-------------|--------|
| | | 06/30/2016 | ORIGINAL | AMENDED BUDGET | | MONTH | | |
| Fund 101 - GENERAL FUND | | | | | | | | |
| 101-666-671 | REIMBURSEMENT/OTHER INCOME | 5,500.00 | 8,500.00 | 8,500.00 | 8,500.00 | 0.00 | 0.00 | 100.00 |
| 101-666-676 | CONTRIBUTIONS - SCC | 815.61 | 1,200.00 | 1,200.00 | 1,838.15 | 0.00 | (638.15) | 153.18 |
| 101-666-701 | SALARIES | 40,461.52 | 43,385.00 | 43,385.00 | 39,953.60 | 3,337.60 | 3,431.40 | 92.09 |
| 101-666-702 | SALARIES | 4,916.78 | 4,830.00 | 4,830.00 | 1,253.44 | 0.00 | 3,576.56 | 25.95 |
| 101-666-710 | JANITORIAL SALARIES | 2,480.00 | 4,160.00 | 4,160.00 | 3,760.00 | 320.00 | 400.00 | 90.38 |
| 101-666-715 | SOCIAL SECURITY | 3,570.90 | 4,010.00 | 4,010.00 | 3,339.02 | 271.40 | 670.98 | 83.27 |
| 101-666-716 | HOSPITALIZATION | 8,429.60 | 9,515.00 | 9,515.00 | 9,126.39 | 629.93 | 388.61 | 95.92 |
| 101-666-717 | LIFE/DISB. INSURANCE | 524.16 | 550.00 | 550.00 | 480.48 | 0.00 | 69.52 | 87.36 |
| 101-666-718 | PENSION | 4,046.17 | 4,339.00 | 4,339.00 | 3,995.36 | 333.76 | 343.64 | 92.08 |
| 101-666-727 | SUPPLIES | 1,945.13 | 2,800.00 | 2,800.00 | 1,514.65 | 32.72 | 1,285.35 | 54.09 |
| 101-666-731 | WORKERS COMP INSURANCE | 348.00 | 535.00 | 535.00 | 468.82 | 0.00 | 66.18 | 87.63 |
| 101-666-807 | MEMBERSHIP DUES | 255.00 | 250.00 | 250.00 | 110.00 | 0.00 | 140.00 | 44.00 |
| 101-666-812 | CC TRIPS | 5,739.22 | 8,500.00 | 8,500.00 | 3,950.98 | 405.99 | 4,549.02 | 46.48 |
| 101-666-815 | CC PROGRAMS | 12,411.37 | 15,500.00 | 15,500.00 | 7,757.09 | 78.46 | 7,742.91 | 50.05 |
| 101-666-816 | GROUNDS/CLEANG/JANITORL SERVI | 3,190.00 | 3,425.00 | 3,425.00 | 1,616.92 | 0.00 | 1,808.08 | 47.21 |
| 101-666-822 | SENIOR NUTRITION | 1,627.86 | 2,000.00 | 2,000.00 | 1,981.85 | 35.26 | 18.15 | 99.09 |
| 101-666-836 | COMMUNITY EXPENSE | 0.00 | 1,200.00 | 1,200.00 | 1,004.30 | 102.47 | 195.70 | 83.69 |
| 101-666-850 | COMMUNICATION | 2,027.04 | 2,220.00 | 2,220.00 | 2,491.64 | 441.94 | (271.64) | 112.24 |
| 101-666-851 | POSTAGE | 586.21 | 1,010.00 | 1,010.00 | 631.48 | 0.00 | 378.52 | 62.52 |
| 101-666-860 | FUEL & MILEAGE | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 101-666-900 | PRINTING & PUBLICATIONS | 1,200.00 | 1,300.00 | 1,300.00 | 630.00 | 0.00 | 670.00 | 48.46 |
| 101-666-910 | INSURANCE & BONDS | 997.00 | 1,020.00 | 1,020.00 | 1,083.00 | 0.00 | (63.00) | 106.18 |
| 101-666-920 | UTILITIES | 2,648.19 | 3,036.00 | 3,036.00 | 2,582.84 | 388.69 | 453.16 | 85.07 |
| 101-666-930 | REPAIRS & MAINTENANCE | 2,743.58 | 4,500.00 | 4,500.00 | 2,247.75 | 63.00 | 2,252.25 | 49.95 |
| 101-666-940 | RENTAL EQUIPMENT | 0.00 | 0.00 | 0.00 | 652.08 | 179.58 | (652.08) | 100.00 |
| 101-666-970 | EQUIPMENT | 62.33 | 250.00 | 250.00 | 169.00 | 169.00 | 81.00 | 67.60 |
| Net - Dept 666-COMMUNITY CENTER | | (83,768.20) | (97,635.00) | (97,635.00) | (72,193.79) | (6,789.80) | (25,441.21) | |
| Dept 753-RECREATION BOARD | | | | | | | | |
| 101-753-727 | SUPPLIES | 0.00 | 10,000.00 | 10,000.00 | 3,138.65 | 365.94 | 6,861.35 | 31.39 |
| Net - Dept 753-RECREATION BOARD | | 0.00 | (10,000.00) | (10,000.00) | (3,138.65) | (365.94) | (6,861.35) | |
| Dept 757-PARKS | | | | | | | | |
| 101-757-801 | PLANNER FEES | 0.00 | 0.00 | 16,500.00 | 16,683.60 | 1,494.00 | (183.60) | 101.11 |
| Net - Dept 757-PARKS | | 0.00 | 0.00 | (16,500.00) | (16,683.60) | (1,494.00) | 183.60 | |
| Dept 850-TOWNSHIP CONTINGENCY | | | | | | | | |
| 101-850-905 | CONTINGENCY FUNDS | (17.70) | 5,000.00 | 5,000.00 | 3,041.03 | 0.00 | 1,958.97 | 60.82 |
| Net - Dept 850-TOWNSHIP CONTINGENCY | | 17.70 | (5,000.00) | (5,000.00) | (3,041.03) | 0.00 | (1,958.97) | |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 101-900-972 | COMPUTER | 15,544.52 | 4,000.00 | 4,000.00 | 1,984.81 | 0.00 | 2,015.19 | 49.62 |
| 101-900-975 | CONSTRUCTION | 52,096.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-900-978 | LAND ACQUISITION | 865.00 | 4,500.00 | 341,940.00 | 340,519.37 | 0.00 | 1,420.63 | 99.58 |
| Net - Dept 900-CAPITAL OUTLAY | | (68,505.52) | (8,500.00) | (345,940.00) | (342,504.18) | 0.00 | (3,435.82) | |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 101-905-985 | PSB SHARE OF BOND PMT | 87,821.98 | 84,696.00 | 84,696.00 | 84,695.26 | 0.00 | 0.74 | 100.00 |

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE | 2016-17 | 2016-17 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|--------------------------------|--------------|--------------|--------------|----------------|--------------|--------------|--------------|--------|
| | | 06/30/2016 | ORIGINAL | AMENDED BUDGET | 05/31/2017 | MONTH | BALANCE | USED |
| | | | BUDGET | | | 05/31/17 | | |
| Fund 101 - GENERAL FUND | | | | | | | | |
| Net - Dept 905-DEBT SERVICE | | (87,821.98) | (84,696.00) | (84,696.00) | (84,695.26) | 0.00 | (0.74) | |
| Dept 999 | | | | | | | | |
| 101-999-999 | TRANSFER OUT | 0.00 | 0.00 | 250,000.00 | 250,000.00 | 0.00 | 0.00 | 100.00 |
| Net - Dept 999 | | 0.00 | 0.00 | (250,000.00) | (250,000.00) | 0.00 | 0.00 | |
| Fund 101 - GENERAL FUND: | | | | | | | | |
| TOTAL REVENUES | | 1,298,500.56 | 1,277,475.00 | 1,511,108.00 | 1,145,311.96 | 178,813.11 | 365,796.04 | 75.79 |
| TOTAL EXPENDITURES | | 1,245,164.57 | 1,276,405.00 | 2,370,671.00 | 1,760,162.47 | 67,696.39 | 610,508.53 | 74.25 |
| NET OF REVENUES & EXPENDITURES | | 53,335.99 | 1,070.00 | (859,563.00) | (614,850.51) | 111,116.72 | (244,712.49) | 71.53 |

User: YVETTE

PERIOD ENDING 05/31/2017

DB: Northfield

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2016 | 2016-17 | | YTD BALANCE 05/31/2017 | ACTIVITY FOR MONTH 05/31/17 | AVAILABLE BALANCE | % BDGT USED |
|-----------------------------------|------------------------------|---------------------------|--------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | | | |
| Fund 207 - LAW ENFORCEMENT FUND | | | | | | | | |
| Dept 000 | | | | | | | | |
| 207-000-402 | CURRENT PROPERTY TAX | 1,415,162.03 | 1,483,156.00 | 1,483,156.00 | 1,479,272.76 | 96,221.62 | 3,883.24 | 99.74 |
| 207-000-445 | PENALTY & INTEREST ON TAXES | 491.13 | 500.00 | 500.00 | 473.32 | 21.27 | 26.68 | 94.66 |
| 207-000-570 | LIQUOR LICENSE & PERMITS | 3,165.25 | 3,000.00 | 3,000.00 | 3,386.35 | 165.00 | (386.35) | 112.88 |
| 207-000-626 | COPY & FOIA INCOME | 1,561.71 | 1,600.00 | 1,600.00 | 1,150.30 | 76.00 | 449.70 | 71.89 |
| 207-000-635 | EMERGENCY COST RECOVERY | 0.00 | 0.00 | 0.00 | 6,029.25 | 1,092.00 | (6,029.25) | 100.00 |
| 207-000-656 | FINES & COURT FEES | 19,740.31 | 30,000.00 | 30,000.00 | 14,563.58 | 2,311.10 | 15,436.42 | 48.55 |
| 207-000-658 | IMPOUND FEES | 2,320.00 | 2,500.00 | 2,500.00 | 3,360.00 | 280.00 | (860.00) | 134.40 |
| 207-000-664 | FEES PAID FOR OFFICER WAGES | 6,160.24 | 6,650.00 | 6,650.00 | 3,909.15 | 0.00 | 2,740.85 | 58.78 |
| 207-000-671 | REIMBURSEMENT/OTHER INCOME | 4,516.20 | 3,000.00 | 3,000.00 | 4,321.52 | 337.00 | (1,321.52) | 144.05 |
| 207-000-673 | SALE OF FIXED ASSET | 15,658.00 | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 |
| 207-000-681 | OT REIMBURSEMENT | 17,734.49 | 17,000.00 | 17,000.00 | 12,271.77 | 126.69 | 4,728.23 | 72.19 |
| Net - Dept 000 | | 1,486,509.36 | 1,562,406.00 | 1,562,406.00 | 1,528,738.00 | 100,630.68 | 33,668.00 | |
| Dept 226-PERSONNEL | | | | | | | | |
| 207-226-701 | SALARIES | 182,393.11 | 202,947.00 | 202,947.00 | 169,222.19 | 15,563.72 | 33,724.81 | 83.38 |
| 207-226-702 | SALARIES | 399,016.68 | 406,384.00 | 406,384.00 | 396,124.24 | 34,227.84 | 10,259.76 | 97.48 |
| 207-226-704 | CLERICAL/DEP /SUPER/ELECTION | 72,809.50 | 71,508.00 | 71,508.00 | 61,306.57 | 5,368.35 | 10,201.43 | 85.73 |
| 207-226-708 | SALARIES-PART TIME | 30,134.82 | 50,000.00 | 50,000.00 | 39,234.35 | 2,615.77 | 10,765.65 | 78.47 |
| 207-226-710 | JANITORIAL SALARIES | 8,725.00 | 8,840.00 | 8,840.00 | 8,160.00 | 765.00 | 680.00 | 92.31 |
| 207-226-711 | SALARIES-OVERTIME | 44,770.52 | 50,000.00 | 50,000.00 | 46,289.97 | 1,919.28 | 3,710.03 | 92.58 |
| 207-226-714 | HOLIDAY | 35,063.75 | 36,306.00 | 36,306.00 | 36,305.94 | 0.00 | 0.00 | 100.00 |
| 207-226-715 | SOCIAL SECURITY | 60,767.46 | 64,121.00 | 64,121.00 | 59,733.24 | 4,600.75 | 4,387.76 | 93.16 |
| 207-226-716 | HOSPITALIZATION | 144,255.72 | 158,000.00 | 158,000.00 | 138,471.29 | 6,888.84 | 19,528.71 | 87.64 |
| 207-226-717 | LIFE/DISB. INSURANCE | 7,646.04 | 8,028.00 | 8,028.00 | 7,179.13 | 0.00 | 848.87 | 89.43 |
| 207-226-718 | PENSION | 61,936.94 | 65,104.00 | 65,104.00 | 59,620.68 | 5,311.04 | 5,483.32 | 91.58 |
| 207-226-719 | EMPLOYEE FRINGE-LONGEVITY | 5,700.00 | 6,000.00 | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 100.00 |
| 207-226-721 | UNEMPLOYMENT BENEFITS | 78.42 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 207-226-730 | MEDICAL TESTING | 307.00 | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 207-226-731 | WORKERS COMP INSURANCE | 16,470.00 | 25,225.00 | 25,225.00 | 22,215.92 | 0.00 | 3,009.08 | 88.07 |
| 207-226-741 | UNIFORMS/GEAR & ALLOWANCE | 5,900.00 | 6,200.00 | 6,200.00 | 5,900.00 | 0.00 | 300.00 | 95.16 |
| 207-226-927 | ALLOCATE TO DEPARTMENTS | 59,072.00 | 61,870.00 | 64,016.00 | 44,423.00 | 0.00 | 19,593.00 | 69.39 |
| 207-226-957 | TRAINING & DEVELOPMENT | 0.00 | 1,000.00 | 1,000.00 | 225.00 | 0.00 | 775.00 | 22.50 |
| Net - Dept 226-PERSONNEL | | (1,135,046.96) | (1,222,033.00) | (1,224,179.00) | (1,100,411.52) | (77,260.59) | (123,767.48) | |
| Dept 265-HALL AND GROUNDS | | | | | | | | |
| 207-265-821 | PSB MAINT & OPS ALLOCATION | 37,848.00 | 45,000.00 | 45,000.00 | 24,772.66 | 0.00 | 20,227.34 | 55.05 |
| Net - Dept 265-HALL AND GROUNDS | | (37,848.00) | (45,000.00) | (45,000.00) | (24,772.66) | 0.00 | (20,227.34) | |
| Dept 270-LEGAL/PROFESSIONAL | | | | | | | | |
| 207-270-722 | CONTROLLER | 7,007.39 | 7,203.00 | 7,203.00 | 4,986.76 | 0.00 | 2,216.24 | 69.23 |
| 207-270-802 | AUDIT FEES | 2,250.00 | 2,250.00 | 2,250.00 | 2,250.00 | 0.00 | 0.00 | 100.00 |
| 207-270-803 | LEGAL | 40,600.00 | 40,000.00 | 40,000.00 | 36,300.00 | 3,300.00 | 3,700.00 | 90.75 |
| Net - Dept 270-LEGAL/PROFESSIONAL | | (49,857.39) | (49,453.00) | (49,453.00) | (43,536.76) | (3,300.00) | (5,916.24) | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 207-301-727 | SUPPLIES | 4,731.84 | 5,000.00 | 5,000.00 | 5,715.06 | 131.26 | (715.06) | 114.30 |
| 207-301-807 | MEMBERSHIP DUES | 745.00 | 1,000.00 | 1,000.00 | 600.00 | 200.00 | 400.00 | 60.00 |
| 207-301-818 | CONTRACTUAL SERVICES | 18,272.91 | 18,000.00 | 18,000.00 | 10,984.50 | 0.00 | 7,015.50 | 61.03 |
| 207-301-820 | DISPATCH SERVICES | 63,346.92 | 68,000.00 | 68,000.00 | 52,789.10 | 0.00 | 15,210.90 | 77.63 |

User: YVETTE

PERIOD ENDING 05/31/2017

DB: Northfield

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2016 | 2016-17 | | YTD BALANCE 05/31/2017 | ACTIVITY FOR MONTH 05/31/17 | AVAILABLE BALANCE | % BDGT USED |
|----------------------------------|-------------------------------|---------------------------|--------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | | | |
| Fund 207 - LAW ENFORCEMENT FUND | | | | | | | | |
| 207-301-850 | COMMUNICATION | 14,390.01 | 20,000.00 | 20,000.00 | 13,031.92 | 674.74 | 6,968.08 | 65.16 |
| 207-301-851 | POSTAGE | 206.48 | 250.00 | 250.00 | 100.31 | 5.00 | 149.69 | 40.12 |
| 207-301-900 | PRINTING & PUBLICATIONS | 460.52 | 500.00 | 500.00 | 100.88 | 0.00 | 399.12 | 20.18 |
| 207-301-910 | INSURANCE & BONDS | 28,267.00 | 28,870.00 | 28,870.00 | 32,882.00 | 0.00 | (4,012.00) | 113.90 |
| 207-301-930 | REPAIRS & MAINTENANCE | 1,976.95 | 4,000.00 | 4,000.00 | 1,804.51 | 40.00 | 2,195.49 | 45.11 |
| 207-301-932 | RADIO REPAIR | 880.00 | 1,100.00 | 1,100.00 | 0.00 | 0.00 | 1,100.00 | 0.00 |
| 207-301-938 | CHARGEBACKS - PRIOR TAX YEARS | 2,043.13 | 0.00 | 0.00 | 1,096.88 | 0.00 | (1,096.88) | 100.00 |
| 207-301-940 | RENTAL EQUIPMENT | 1,378.92 | 3,000.00 | 3,000.00 | 2,390.97 | 401.55 | 609.03 | 79.70 |
| Net - Dept 301-OPERATING COSTS | | (136,699.68) | (149,720.00) | (149,720.00) | (121,496.13) | (1,452.55) | (28,223.87) | |
| Dept 333-TRANSPORTATION | | | | | | | | |
| 207-333-860 | FUEL & MILEAGE | 17,347.27 | 16,000.00 | 16,000.00 | 16,860.11 | 1,567.73 | (860.11) | 105.38 |
| 207-333-930 | REPAIRS & MAINTENANCE | 13,793.35 | 11,000.00 | 11,000.00 | 6,561.18 | 330.73 | 4,438.82 | 59.65 |
| Net - Dept 333-TRANSPORTATION | | (31,140.62) | (27,000.00) | (27,000.00) | (23,421.29) | (1,898.46) | (3,578.71) | |
| Dept 336-CONTRIBUTIONS | | | | | | | | |
| 207-336-588 | CONTRIBUTION OTHER FUND(S) | 35,000.00 | 35,000.00 | 35,000.00 | 35,000.00 | 0.00 | 0.00 | 100.00 |
| 207-336-683 | CONTRIBUTION - INDEPENDENCE D | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 100.00 |
| Net - Dept 336-CONTRIBUTIONS | | 36,500.00 | 36,500.00 | 36,500.00 | 36,500.00 | 0.00 | 0.00 | |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 207-905-985 | PSB SHARE OF BOND PMT | 87,821.98 | 84,696.00 | 84,696.00 | 84,695.26 | 0.00 | 0.74 | 100.00 |
| Net - Dept 905-DEBT SERVICE | | (87,821.98) | (84,696.00) | (84,696.00) | (84,695.26) | 0.00 | (0.74) | |
| Fund 207 - LAW ENFORCEMENT FUND: | | | | | | | | |
| TOTAL REVENUES | | 1,523,009.36 | 1,598,906.00 | 1,598,906.00 | 1,565,238.00 | 100,630.68 | 33,668.00 | 97.89 |
| TOTAL EXPENDITURES | | 1,478,414.63 | 1,577,902.00 | 1,580,048.00 | 1,398,333.62 | 83,911.60 | 181,714.38 | 88.50 |
| NET OF REVENUES & EXPENDITURES | | 44,594.73 | 21,004.00 | 18,858.00 | 166,904.38 | 16,719.08 | (148,046.38) | 885.06 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE | 2016-17 | 2016-17 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|-----------------------------------|-------------------------------|--------------|-----------------|----------------|--------------|----------------|--------------|--------|
| | | 06/30/2016 | ORIGINAL BUDGET | AMENDED BUDGET | 05/31/2017 | MONTH 05/31/17 | BALANCE | USED |
| Fund 216 - MEDICAL RESCUE FUND | | | | | | | | |
| Dept 000 | | | | | | | | |
| 216-000-402 | CURRENT PROPERTY TAX | 632,873.80 | 634,062.00 | 634,062.00 | 632,391.38 | 41,134.65 | 1,670.62 | 99.74 |
| 216-000-445 | PENALTY & INTEREST ON TAXES | 219.54 | 200.00 | 200.00 | 203.12 | 9.21 | (3.12) | 101.56 |
| 216-000-482 | HOUSE NUMBERS | 240.00 | 300.00 | 300.00 | 560.00 | 0.00 | (260.00) | 186.67 |
| 216-000-588 | CONTRIBUTION OTHER FUND(S) | 25,000.00 | 25,000.00 | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| 216-000-590 | GRANT INCOME | 0.00 | 0.00 | 0.00 | 247,822.00 | 14,753.50 | (247,822.00) | 100.00 |
| 216-000-626 | COPY & FOIA INCOME | 31.00 | 50.00 | 50.00 | 29.00 | 0.00 | 21.00 | 58.00 |
| 216-000-635 | EMERGENCY COST RECOVERY | 16,190.48 | 10,000.00 | 10,000.00 | 18,157.96 | 496.88 | (8,157.96) | 181.58 |
| 216-000-639 | DRIVEWAY INSPECTIONS | 680.00 | 600.00 | 600.00 | 590.00 | 50.00 | 10.00 | 98.33 |
| 216-000-671 | REIMBURSEMENT/OTHER INCOME | 7,295.76 | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 216-000-673 | SALE OF FIXED ASSET | 409.11 | 52,000.00 | 52,000.00 | 0.00 | 0.00 | 52,000.00 | 0.00 |
| 216-000-675 | CONTRIBUTION-PRIVATE SOURCES | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 | (200.00) | 100.00 |
| 216-000-684 | CELL TOWER INCOME | 0.00 | 0.00 | 0.00 | 8,400.00 | 8,400.00 | (8,400.00) | 100.00 |
| Net - Dept 000 | | 682,939.69 | 724,212.00 | 724,212.00 | 908,353.46 | 64,844.24 | (184,141.46) | |
| Dept 226-PERSONNEL | | | | | | | | |
| 216-226-701 | SALARIES | 79,309.88 | 81,700.00 | 85,310.00 | 78,286.06 | 6,562.30 | 7,023.94 | 91.77 |
| 216-226-702 | SALARIES | 128,291.02 | 160,000.00 | 160,000.00 | 129,709.27 | 11,002.50 | 30,290.73 | 81.07 |
| 216-226-705 | ADMINISTRATIVE ASSISTANT | 3,998.45 | 8,000.00 | 8,000.00 | 2,169.38 | 170.86 | 5,830.62 | 27.12 |
| 216-226-708 | SALARIES-PART TIME | 38,734.77 | 60,000.00 | 60,000.00 | 40,635.71 | 1,596.64 | 19,364.29 | 67.73 |
| 216-226-712 | SALARIES - OFFICERS | 8,500.00 | 12,000.00 | 12,000.00 | 7,175.00 | 0.00 | 4,825.00 | 59.79 |
| 216-226-715 | SOCIAL SECURITY | 20,262.02 | 25,530.00 | 25,806.00 | 20,267.01 | 1,572.84 | 5,538.99 | 78.54 |
| 216-226-716 | HOSPITALIZATION | 23,991.48 | 26,720.00 | 26,720.00 | 24,830.85 | 1,638.19 | 1,889.15 | 92.93 |
| 216-226-717 | LIFE/DISB. INSURANCE | 844.92 | 945.00 | 945.00 | 774.51 | 0.00 | 170.49 | 81.96 |
| 216-226-718 | PENSION | 7,931.00 | 8,170.00 | 8,531.00 | 7,828.28 | 656.20 | 702.72 | 91.76 |
| 216-226-730 | MEDICAL TESTING | 949.00 | 3,500.00 | 3,500.00 | 538.00 | 0.00 | 2,962.00 | 15.37 |
| 216-226-731 | WORKERS COMP INSURANCE | 10,574.00 | 16,149.00 | 16,149.00 | 14,226.86 | 0.00 | 1,922.14 | 88.10 |
| 216-226-927 | ALLOCATE TO DEPARTMENTS | (59,072.00) | (61,870.00) | (64,016.00) | (44,423.00) | 0.00 | (19,593.00) | 69.39 |
| 216-226-957 | TRAINING & DEVELOPMENT | 9,202.22 | 12,000.00 | 12,000.00 | 3,627.34 | 518.71 | 8,372.66 | 30.23 |
| 216-226-958 | TRAINING WAGES | 8,053.88 | 12,000.00 | 12,000.00 | 9,429.00 | 1,443.00 | 2,571.00 | 78.58 |
| Net - Dept 226-PERSONNEL | | (281,570.64) | (364,844.00) | (366,945.00) | (295,074.27) | (25,161.24) | (71,870.73) | |
| Dept 265-HALL AND GROUNDS | | | | | | | | |
| 216-265-816 | GROUNDS/CLEANG/JANITORL SERVI | 1,140.00 | 2,000.00 | 2,000.00 | 814.24 | 0.00 | 1,185.76 | 40.71 |
| 216-265-821 | PSB MAINT & OPS ALLOCATION | 37,848.00 | 45,000.00 | 45,000.00 | 24,772.67 | 0.00 | 20,227.33 | 55.05 |
| Net - Dept 265-HALL AND GROUNDS | | (38,988.00) | (47,000.00) | (47,000.00) | (25,586.91) | 0.00 | (21,413.09) | |
| Dept 270-LEGAL/PROFESSIONAL | | | | | | | | |
| 216-270-722 | CONTROLLER | 7,007.29 | 7,203.00 | 7,203.00 | 4,986.76 | 0.00 | 2,216.24 | 69.23 |
| 216-270-802 | AUDIT FEES | 2,250.00 | 2,250.00 | 2,250.00 | 2,250.00 | 0.00 | 0.00 | 100.00 |
| 216-270-803 | LEGAL | 0.00 | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| Net - Dept 270-LEGAL/PROFESSIONAL | | (9,257.29) | (11,453.00) | (11,453.00) | (7,236.76) | 0.00 | (4,216.24) | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 216-301-727 | SUPPLIES | 8,682.27 | 8,000.00 | 8,000.00 | 5,665.15 | 270.81 | 2,334.85 | 70.81 |
| 216-301-741 | UNIFORMS/GEAR & ALLOWANCE | 7,839.97 | 10,000.00 | 10,000.00 | 3,457.85 | 2,400.00 | 6,542.15 | 34.58 |
| 216-301-807 | MEMBERSHIP DUES | 1,430.00 | 1,500.00 | 1,500.00 | 1,655.00 | 0.00 | (155.00) | 110.33 |
| 216-301-818 | CONTRACTUAL SERVICES | 1,505.02 | 1,000.00 | 1,000.00 | 1,615.77 | 15.83 | (615.77) | 161.58 |
| 216-301-820 | DISPATCH SERVICES | 11,792.76 | 13,000.00 | 13,000.00 | 11,023.87 | 1,002.17 | 1,976.13 | 84.80 |
| 216-301-850 | COMMUNICATION | 5,745.90 | 8,000.00 | 8,000.00 | 6,069.12 | 529.21 | 1,930.88 | 75.86 |

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2016 | 2016-17 | | YTD BALANCE 05/31/2017 | ACTIVITY FOR MONTH 05/31/17 | AVAILABLE BALANCE | % BDGT USED |
|---------------------------------|-------------------------------|---------------------------|--------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | | | |
| Fund 216 - MEDICAL RESCUE FUND | | | | | | | | |
| 216-301-851 | POSTAGE | 36.55 | 50.00 | 50.00 | 1.40 | 0.00 | 48.60 | 2.80 |
| 216-301-900 | PRINTING & PUBLICATIONS | 0.00 | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 216-301-910 | INSURANCE & BONDS | 38,928.00 | 39,712.00 | 39,712.00 | 35,649.00 | 0.00 | 4,063.00 | 89.77 |
| 216-301-920 | UTILITIES | 7,317.81 | 10,000.00 | 10,000.00 | 4,951.28 | 35.03 | 5,048.72 | 49.51 |
| 216-301-929 | GRANT EXPENSE | 0.00 | 0.00 | 0.00 | 255,780.00 | 0.00 | (255,780.00) | 100.00 |
| 216-301-930 | REPAIRS & MAINTENANCE | 4,219.01 | 5,000.00 | 5,000.00 | 3,308.16 | 193.00 | 1,691.84 | 66.16 |
| 216-301-932 | RADIO REPAIR | 2,600.00 | 2,500.00 | 2,500.00 | 141.00 | 0.00 | 2,359.00 | 5.64 |
| 216-301-938 | CHARGEBACKS - PRIOR TAX YEARS | 913.57 | 0.00 | 0.00 | 490.55 | 0.00 | (490.55) | 100.00 |
| 216-301-972 | COMPUTER | 3,303.56 | 3,000.00 | 3,000.00 | 3,828.34 | 318.63 | (828.34) | 127.61 |
| Net - Dept 301-OPERATING COSTS | | (94,314.42) | (101,962.00) | (101,962.00) | (333,636.49) | (4,764.68) | 231,674.49 | |
| Dept 333-TRANSPORTATION | | | | | | | | |
| 216-333-860 | FUEL & MILEAGE | 7,185.36 | 10,000.00 | 10,000.00 | 7,911.78 | 716.09 | 2,088.22 | 79.12 |
| 216-333-930 | REPAIRS & MAINTENANCE | 24,213.20 | 30,000.00 | 30,000.00 | 20,298.89 | 284.74 | 9,701.11 | 67.66 |
| Net - Dept 333-TRANSPORTATION | | (31,398.56) | (40,000.00) | (40,000.00) | (28,210.67) | (1,000.83) | (11,789.33) | |
| Dept 336-CONTRIBUTIONS | | | | | | | | |
| 216-336-683 | CONTRIBUTION - INDEPENDENCE D | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 100.00 |
| Net - Dept 336-CONTRIBUTIONS | | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 216-900-970 | EQUIPMENT | 5,908.24 | 10,000.00 | 260,000.00 | 10,483.61 | 0.00 | 249,516.39 | 4.03 |
| 216-900-974 | VEHICLE | 0.00 | 65,000.00 | 65,000.00 | 64,730.30 | 0.00 | 269.70 | 99.59 |
| Net - Dept 900-CAPITAL OUTLAY | | (5,908.24) | (75,000.00) | (325,000.00) | (75,213.91) | 0.00 | (249,786.09) | |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 216-905-985 | PSB SHARE OF BOND PMT | 87,821.97 | 84,696.00 | 84,696.00 | 84,695.24 | 0.00 | 0.76 | 100.00 |
| 216-905-991 | DEBT SERVICE - PRINCIPAL | 45,898.54 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 216-905-995 | DEBT SERVICE - INTEREST | 2,226.11 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Net - Dept 905-DEBT SERVICE | | (135,946.62) | (84,696.00) | (84,696.00) | (84,695.24) | 0.00 | (0.76) | |
| Dept 960 | | | | | | | | |
| 216-960-935 | TRANSFER IN | 0.00 | 0.00 | 250,000.00 | 250,000.00 | 0.00 | 0.00 | 100.00 |
| Net - Dept 960 | | 0.00 | 0.00 | 250,000.00 | 250,000.00 | 0.00 | 0.00 | |
| Fund 216 - MEDICAL RESCUE FUND: | | | | | | | | |
| TOTAL REVENUES | | 683,939.69 | 725,212.00 | 975,212.00 | 1,159,353.46 | 64,844.24 | (184,141.46) | 118.88 |
| TOTAL EXPENDITURES | | 597,383.77 | 724,955.00 | 977,056.00 | 849,654.25 | 30,926.75 | 127,401.75 | 86.96 |
| NET OF REVENUES & EXPENDITURES | | 86,555.92 | 257.00 | (1,844.00) | 309,699.21 | 33,917.49 | (311,543.21) | 16,794.9 |

User: YVETTE

PERIOD ENDING 05/31/2017

DB: Northfield

| GL NUMBER | DESCRIPTION | END BALANCE | 2016-17 | 2016-17 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|--------------------------------|---------------------------|-------------|--------------------|-------------------|-------------|-------------------|-----------|--------|
| | | 06/30/2016 | ORIGINAL BUDGET | AMENDED BUDGET | 05/31/2017 | MONTH 05/31/17 | BALANCE | USED |
| Fund 230 - DONATION FUND | | | | | | | | |
| Dept 000 | | | | | | | | |
| 230-000-690 | DONATION - DOG PARK | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| Net - Dept 000 | | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 230-301-903 | KIWANIS | 1,400.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 230-301-904 | EVENTS/COMMUNITY PROJECTS | 1,874.56 | 0.00 | 0.00 | (474.56) | 0.00 | 474.56 | 100.00 |
| 230-301-905 | BARK PARK | 1,537.12 | 500.00 | 500.00 | 242.02 | 6.02 | 257.98 | 48.40 |
| Net - Dept 301-OPERATING COSTS | | (4,811.68) | (500.00) | (500.00) | 232.54 | (6.02) | (732.54) | |
| Fund 230 - DONATION FUND: | | | | | | | | |
| TOTAL REVENUES | | | | | | | | |
| | | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| TOTAL EXPENDITURES | | | | | | | | |
| | | 4,811.68 | 500.00 | 500.00 | (232.54) | 6.02 | 732.54 | 46.51 |
| NET OF REVENUES & EXPENDITURES | | | | | | | | |
| | | (4,811.68) | 0.00 | 0.00 | 232.54 | (6.02) | (232.54) | 100.00 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2016 | 2016-17 | | YTD BALANCE 05/31/2017 | ACTIVITY FOR MONTH 05/31/17 | AVAILABLE BALANCE | % BDGT USED |
|---------------------------------------|-------------------------------|---------------------------|--------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | | | |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTH | | | | | | | | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 248-301-800 | OTHER PROFESSIONAL FEES | 0.00 | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 248-301-816 | GROUNDS/CLEANG/JANITORL SERVI | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| Net - Dept 301-OPERATING COSTS | | 0.00 | (6,000.00) | (6,000.00) | 0.00 | 0.00 | (6,000.00) | |
| Dept 449-ROAD WORK | | | | | | | | |
| 248-449-814 | ROAD IMPROVEMENTS | 0.00 | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| Net - Dept 449-ROAD WORK | | 0.00 | (20,000.00) | (20,000.00) | 0.00 | 0.00 | (20,000.00) | |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 248-900-925 | STREETSCAPING | 241.64 | 5,000.00 | 5,000.00 | 2,850.00 | 0.00 | 2,150.00 | 57.00 |
| Net - Dept 900-CAPITAL OUTLAY | | (241.64) | (5,000.00) | (5,000.00) | (2,850.00) | 0.00 | (2,150.00) | |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTH: | | | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 241.64 | 31,000.00 | 31,000.00 | 2,850.00 | 0.00 | 28,150.00 | 9.19 |
| NET OF REVENUES & EXPENDITURES | | (241.64) | (31,000.00) | (31,000.00) | (2,850.00) | 0.00 | (28,150.00) | 9.19 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE | 2016-17 | | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|--------------------------------|--------------------|--------------------|--------------------|---------------------------|--------------------|-------------------|--------------------|---------------|
| | | 06/30/2016 | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | MONTH 05/31/17 | | |
| Fund 265 - NARCOTICS FUND | | | | | | | | |
| Dept 000 | | | | | | | | |
| 265-000-661 | FORFEITURES | 92,543.00 | 58,000.00 | 58,000.00 | 350.00 | 0.00 | 57,650.00 | 0.60 |
| Net - Dept 000 | | <u>92,543.00</u> | <u>58,000.00</u> | <u>58,000.00</u> | <u>350.00</u> | <u>0.00</u> | <u>57,650.00</u> | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 265-301-727 | SUPPLIES | 2,819.48 | 4,000.00 | 4,000.00 | 1,916.56 | 318.63 | 2,083.44 | 47.91 |
| 265-301-899 | FORFEITURE SHARING | 88,017.32 | 30,000.00 | 30,000.00 | 7,965.00 | 0.00 | 22,035.00 | 26.55 |
| 265-301-956 | MISCELLANEOUS | 1,115.82 | 5,000.00 | 5,000.00 | 2,229.33 | 0.00 | 2,770.67 | 44.59 |
| 265-301-972 | COMPUTER | 5,187.00 | 8,000.00 | 8,000.00 | 2,371.75 | 0.00 | 5,628.25 | 29.65 |
| Net - Dept 301-OPERATING COSTS | | <u>(97,139.62)</u> | <u>(47,000.00)</u> | <u>(47,000.00)</u> | <u>(14,482.64)</u> | <u>(318.63)</u> | <u>(32,517.36)</u> | |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 265-900-970 | EQUIPMENT | 1,103.67 | 9,000.00 | 9,000.00 | 858.00 | 0.00 | 8,142.00 | 9.53 |
| Net - Dept 900-CAPITAL OUTLAY | | <u>(1,103.67)</u> | <u>(9,000.00)</u> | <u>(9,000.00)</u> | <u>(858.00)</u> | <u>0.00</u> | <u>(8,142.00)</u> | |
| | | | | | | | | |
| Fund 265 - NARCOTICS FUND: | | | | | | | | |
| TOTAL REVENUES | | 92,543.00 | 58,000.00 | 58,000.00 | 350.00 | 0.00 | 57,650.00 | 0.60 |
| TOTAL EXPENDITURES | | <u>98,243.29</u> | <u>56,000.00</u> | <u>56,000.00</u> | <u>15,340.64</u> | <u>318.63</u> | <u>40,659.36</u> | <u>27.39</u> |
| NET OF REVENUES & EXPENDITURES | | <u>(5,700.29)</u> | <u>2,000.00</u> | <u>2,000.00</u> | <u>(14,990.64)</u> | <u>(318.63)</u> | <u>16,990.64</u> | <u>749.53</u> |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE | 2016-17 | 2016-17 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|------------------------------------|------------------------------|--------------|--------------|----------------|--------------|--------------|-------------|--------|
| | | 06/30/2016 | ORIGINAL | AMENDED BUDGET | 05/31/2017 | MONTH | BALANCE | USED |
| | | | BUDGET | | | 05/31/17 | | |
| Fund 266 - FEDERAL NARCOTICS FUND | | | | | | | | |
| Dept 000 | | | | | | | | |
| 266-000-661 | FORFEITURES | 104,627.74 | 100,000.00 | 100,000.00 | 45,690.47 | 0.00 | 54,309.53 | 45.69 |
| Net - Dept 000 | | 104,627.74 | 100,000.00 | 100,000.00 | 45,690.47 | 0.00 | 54,309.53 | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 266-301-727 | SUPPLIES | 12,152.96 | 12,000.00 | 12,000.00 | 4,496.61 | 0.00 | 7,503.39 | 37.47 |
| 266-301-956 | MISCELLANEOUS | 6,636.25 | 12,000.00 | 12,000.00 | 4,314.13 | 334.90 | 7,685.87 | 35.95 |
| Net - Dept 301-OPERATING COSTS | | (18,789.21) | (24,000.00) | (24,000.00) | (8,810.74) | (334.90) | (15,189.26) | |
| Dept 336-CONTRIBUTIONS | | | | | | | | |
| 266-336-967 | CONTRIBUTION-LAW ENFORCEMENT | 35,000.00 | 35,000.00 | 35,000.00 | 35,000.00 | 0.00 | 0.00 | 100.00 |
| Net - Dept 336-CONTRIBUTIONS | | (35,000.00) | (35,000.00) | (35,000.00) | (35,000.00) | 0.00 | 0.00 | |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 266-900-970 | EQUIPMENT | 162,997.11 | 85,000.00 | 85,000.00 | 24,139.63 | 0.00 | 60,860.37 | 28.40 |
| 266-900-974 | VEHICLE | 0.00 | 125,000.00 | 125,000.00 | 101,672.00 | 0.00 | 23,328.00 | 81.34 |
| Net - Dept 900-CAPITAL OUTLAY | | (162,997.11) | (210,000.00) | (210,000.00) | (125,811.63) | 0.00 | (84,188.37) | |
| Fund 266 - FEDERAL NARCOTICS FUND: | | | | | | | | |
| TOTAL REVENUES | | 104,627.74 | 100,000.00 | 100,000.00 | 45,690.47 | 0.00 | 54,309.53 | 45.69 |
| TOTAL EXPENDITURES | | 216,786.32 | 269,000.00 | 269,000.00 | 169,622.37 | 334.90 | 99,377.63 | 63.06 |
| NET OF REVENUES & EXPENDITURES | | (112,158.58) | (169,000.00) | (169,000.00) | (123,931.90) | (334.90) | (45,068.10) | 73.33 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE | 2016-17 | | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|-----------------------------------|--------------------------------|--------------|-----------------|------------------------|--------------|----------------|-------------|--------|
| | | 06/30/2016 | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | MONTH 05/31/17 | | |
| Fund 271 - LIBRARY FUND | | | | | | | | |
| Dept 000 | | | | | | | | |
| 271-000-402 | CURRENT PROPERTY TAX | 419,068.06 | 418,000.00 | 418,000.00 | 419,076.44 | 27,259.28 | (1,076.44) | 100.26 |
| 271-000-407 | TAX REVENUE -BRIGHTON DIST LI | 76,815.69 | 75,000.00 | 75,000.00 | 76,157.40 | 0.00 | (1,157.40) | 101.54 |
| 271-000-445 | PENALTY & INTEREST ON TAXES | 145.42 | 100.00 | 100.00 | 128.91 | 6.08 | (28.91) | 128.91 |
| 271-000-573 | STATE REVENUE SHARING - LCSA | 0.00 | 0.00 | 0.00 | 15,912.63 | 0.00 | (15,912.63) | 100.00 |
| 271-000-575 | STATE LIBRARY AID | 5,746.33 | 5,000.00 | 5,000.00 | 6,020.13 | 2,713.30 | (1,020.13) | 120.40 |
| 271-000-626 | COPY & FOIA INCOME | 3,175.89 | 4,000.00 | 4,000.00 | 2,792.16 | 0.00 | 1,207.84 | 69.80 |
| 271-000-630 | BOOK SALE | 613.99 | 500.00 | 500.00 | 1,655.86 | 137.63 | (1,155.86) | 331.17 |
| 271-000-652 | PENAL FINES-WASHTENAW COUNTY | 13,940.22 | 12,000.00 | 12,000.00 | 14,184.75 | 0.00 | (2,184.75) | 118.21 |
| 271-000-653 | PENAL FINES-LIVINGSTON COUNTY | 7,041.50 | 7,000.00 | 7,000.00 | 6,366.67 | 0.00 | 633.33 | 90.95 |
| 271-000-671 | REIMBURSEMENT/OTHER INCOME | 1,375.10 | 1,000.00 | 1,000.00 | 7,331.61 | 0.00 | (6,331.61) | 733.16 |
| 271-000-675 | CONTRIBUTION-PRIVATE SOURCES | 1,673.42 | 1,500.00 | 1,500.00 | 13,755.10 | 0.00 | (12,255.10) | 917.01 |
| Net - Dept 000 | | 529,595.62 | 524,100.00 | 524,100.00 | 563,381.66 | 30,116.29 | (39,281.66) | |
| Dept 226-PERSONNEL | | | | | | | | |
| 271-226-701 | SALARIES | 60,301.14 | 60,000.00 | 60,000.00 | 47,000.04 | 3,923.08 | 12,999.96 | 78.33 |
| 271-226-705 | ADMINISTRATIVE ASSISTANT | 89,596.39 | 90,000.00 | 90,000.00 | 70,902.40 | 6,108.40 | 19,097.60 | 78.78 |
| 271-226-708 | SALARIES-PART TIME | 61,462.99 | 61,000.00 | 61,000.00 | 61,534.53 | 4,642.00 | (534.53) | 100.88 |
| 271-226-715 | SOCIAL SECURITY | 16,430.51 | 16,500.00 | 16,500.00 | 14,377.13 | 1,122.50 | 2,122.87 | 87.13 |
| 271-226-716 | HOSPITALIZATION | 11,501.37 | 12,400.00 | 12,400.00 | 11,808.09 | 0.00 | 591.91 | 95.23 |
| 271-226-717 | LIFE/DISB. INSURANCE | 3,517.57 | 3,600.00 | 3,600.00 | 3,180.11 | 336.74 | 419.89 | 88.34 |
| 271-226-718 | PENSION | 12,447.67 | 13,000.00 | 13,000.00 | 11,763.20 | 983.08 | 1,236.80 | 90.49 |
| 271-226-731 | WORKERS COMP INSURANCE | 860.00 | 1,200.00 | 1,200.00 | 1,597.00 | 768.00 | (397.00) | 133.08 |
| 271-226-734 | BONUS | 0.00 | 1,000.00 | 11,000.00 | 4,500.00 | 0.00 | 6,500.00 | 40.91 |
| 271-226-735 | SFA & HRA | 4,438.55 | 5,500.00 | 5,500.00 | 5,546.00 | 2,697.85 | (46.00) | 100.84 |
| 271-226-736 | WELLNESS PLAN | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 100.00 |
| 271-226-860 | FUEL & MILEAGE | 930.11 | 750.00 | 750.00 | 531.52 | 0.00 | 218.48 | 70.87 |
| 271-226-957 | TRAINING & DEVELOPMENT | 393.00 | 2,500.00 | 2,500.00 | 1,115.17 | 0.00 | 1,384.83 | 44.61 |
| Net - Dept 226-PERSONNEL | | (265,879.30) | (271,450.00) | (281,450.00) | (237,855.19) | (20,581.65) | (43,594.81) | |
| Dept 270-LEGAL/PROFESSIONAL | | | | | | | | |
| 271-270-802 | AUDIT FEES | 5,000.00 | 7,750.00 | 7,750.00 | 5,000.00 | 0.00 | 2,750.00 | 64.52 |
| 271-270-803 | LEGAL | 833.00 | 3,500.00 | 8,000.00 | 5,113.79 | 57.00 | 2,886.21 | 63.92 |
| Net - Dept 270-LEGAL/PROFESSIONAL | | (5,833.00) | (11,250.00) | (15,750.00) | (10,113.79) | (57.00) | (5,636.21) | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 271-301-727 | SUPPLIES | 13,067.81 | 13,500.00 | 13,500.00 | 8,106.62 | 249.02 | 5,393.38 | 60.05 |
| 271-301-742 | CIRCULATING, REF MATERIALS&PRO | 25,727.01 | 28,177.00 | 28,177.00 | 25,361.61 | 1,296.89 | 2,815.39 | 90.01 |
| 271-301-743 | SERVICE/PROGRAM SUPPLIES | 9,088.46 | 12,000.00 | 12,000.00 | 9,674.66 | 1,311.07 | 2,325.34 | 80.62 |
| 271-301-745 | MeL Delivery | 1,598.00 | 1,700.00 | 1,700.00 | 1,398.00 | 0.00 | 302.00 | 82.24 |
| 271-301-807 | MEMBERSHIP DUES | 397.00 | 400.00 | 400.00 | 99.00 | 0.00 | 301.00 | 24.75 |
| 271-301-826 | ADMINISTRATION FEE | 11,060.00 | 11,500.00 | 11,500.00 | 11,060.00 | 0.00 | 440.00 | 96.17 |
| 271-301-850 | COMMUNICATION | 5,736.55 | 5,800.00 | 5,800.00 | 5,917.12 | 1,456.50 | (117.12) | 102.02 |
| 271-301-851 | POSTAGE | 387.21 | 1,000.00 | 1,000.00 | 244.35 | 0.00 | 755.65 | 24.44 |
| 271-301-900 | PRINTING & PUBLICATIONS | 1,537.48 | 2,000.00 | 2,000.00 | 1,389.34 | 422.66 | 610.66 | 69.47 |
| 271-301-910 | INSURANCE & BONDS | 6,769.00 | 8,000.00 | 10,000.00 | 19,680.00 | 9,772.00 | (9,680.00) | 196.80 |
| 271-301-920 | UTILITIES | 5,947.67 | 13,500.00 | 13,500.00 | 5,264.50 | 553.30 | 8,235.50 | 39.00 |
| 271-301-930 | REPAIRS & MAINTENANCE | 23,462.31 | 18,000.00 | 18,000.00 | 10,833.04 | 538.00 | 7,166.96 | 60.18 |
| 271-301-938 | CHARGEBACKS - PRIOR TAX YEARS | 649.89 | 1,000.00 | 1,000.00 | 324.83 | 0.00 | 675.17 | 32.48 |
| 271-301-940 | RENTAL EQUIPMENT | 3,104.42 | 3,300.00 | 3,300.00 | 2,820.32 | 254.67 | 479.68 | 85.46 |
| 271-301-956 | MISCELLANEOUS | 808.39 | 1,000.00 | 1,000.00 | 251.22 | 71.99 | 748.78 | 25.12 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2016 | 2016-17 | | YTD BALANCE 05/31/2017 | ACTIVITY FOR MONTH 05/31/17 | AVAILABLE BALANCE | % BDGT USED |
|--------------------------------|--------------------------|---------------------------|--------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | | | |
| Fund 271 - LIBRARY FUND | | | | | | | | |
| Net - Dept 301-OPERATING COSTS | | (109,341.20) | (120,877.00) | (122,877.00) | (102,424.61) | (15,926.10) | (20,452.39) | |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 271-900-913 | CONSTRUCTION COSTS | 0.00 | 0.00 | 0.00 | 969.83 | 0.00 | (969.83) | 100.00 |
| 271-900-915 | TECH COSTS | 900.38 | 0.00 | 0.00 | 152.86 | 0.00 | (152.86) | 100.00 |
| 271-900-918 | OTHER LIBRARY COSTS | 0.00 | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 271-900-972 | COMPUTER | 2,208.00 | 8,500.00 | 8,500.00 | 1,354.70 | 0.00 | 7,145.30 | 15.94 |
| Net - Dept 900-CAPITAL OUTLAY | | (3,108.38) | (13,500.00) | (13,500.00) | (2,477.39) | 0.00 | (11,022.61) | |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 271-905-991 | DEBT SERVICE - PRINCIPAL | 3,214.00 | 3,214.00 | 3,214.00 | 3,214.00 | 0.00 | 0.00 | 100.00 |
| Net - Dept 905-DEBT SERVICE | | (3,214.00) | (3,214.00) | (3,214.00) | (3,214.00) | 0.00 | 0.00 | |
| Dept 999-TRANSFERS OUT | | | | | | | | |
| 271-999-999 | TRANSFERS OUT | 180,000.00 | 0.00 | 150,000.00 | 0.00 | 0.00 | 150,000.00 | 0.00 |
| Net - Dept 999-TRANSFERS OUT | | (180,000.00) | 0.00 | (150,000.00) | 0.00 | 0.00 | (150,000.00) | |
| Fund 271 - LIBRARY FUND: | | | | | | | | |
| TOTAL REVENUES | | 529,595.62 | 524,100.00 | 524,100.00 | 563,381.66 | 30,116.29 | (39,281.66) | 107.50 |
| TOTAL EXPENDITURES | | 567,375.88 | 420,291.00 | 586,791.00 | 356,084.98 | 36,564.75 | 230,706.02 | 60.68 |
| NET OF REVENUES & EXPENDITURES | | (37,780.26) | 103,809.00 | (62,691.00) | 207,296.68 | (6,448.46) | (269,987.68) | 330.66 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE | 2016-17 | 2016-17 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|-------------------------------------------|-------------------------------|-------------|-----------------|----------------|-------------|----------------|-------------|--------|
| | | 06/30/2016 | ORIGINAL BUDGET | AMENDED BUDGET | 05/31/2017 | MONTH 05/31/17 | BALANCE | USED |
| Fund 287 - BUILDING DEPARTMENT FUND | | | | | | | | |
| Dept 000 | | | | | | | | |
| 287-000-481 | SIGN PERMITS | 180.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 287-000-484 | BUILDING PLAN REVIEW FEES | 5,317.82 | 6,960.00 | 6,960.00 | 6,446.00 | 1,373.00 | 514.00 | 92.61 |
| 287-000-485 | BUILDING PERMIT FEES | 45,800.15 | 37,870.00 | 72,870.00 | 111,385.00 | 39,181.00 | (38,515.00) | 152.85 |
| 287-000-486 | CONTRACTOR'S REGISTRATION | 2,550.00 | 2,500.00 | 2,500.00 | 2,400.00 | 330.00 | 100.00 | 96.00 |
| 287-000-488 | TRADE PERMIT FEES | 37,105.00 | 45,730.00 | 45,730.00 | 36,840.00 | 5,360.00 | 8,890.00 | 80.56 |
| 287-000-626 | COPY & FOIA INCOME | 0.00 | 0.00 | 0.00 | 111.88 | 30.56 | (111.88) | 100.00 |
| 287-000-671 | REIMBURSEMENT/OTHER INCOME | 55.94 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Net - Dept 000 | | 91,008.91 | 93,060.00 | 128,060.00 | 157,182.88 | 46,274.56 | (29,122.88) | |
| Dept 226-PERSONNEL | | | | | | | | |
| 287-226-731 | WORKERS COMP INSURANCE | 0.00 | 500.00 | 500.00 | 480.00 | 0.00 | 20.00 | 96.00 |
| 287-226-927 | ALLOCATE TO DEPARTMENTS | 15,613.00 | 36,854.00 | 37,397.00 | 28,556.00 | 0.00 | 8,841.00 | 76.36 |
| Net - Dept 226-PERSONNEL | | (15,613.00) | (37,354.00) | (37,897.00) | (29,036.00) | 0.00 | (8,861.00) | |
| Dept 261-GOVERNMENT SHARED SERVICES | | | | | | | | |
| 287-261-725 | BUILDING INSPECTIONS | 41,550.98 | 17,163.00 | 27,163.00 | 18,282.91 | 3,190.25 | 8,880.09 | 67.31 |
| 287-261-737 | PLAN REVIEW | 0.00 | 5,800.00 | 5,800.00 | 0.00 | 0.00 | 5,800.00 | 0.00 |
| 287-261-738 | MISC BUILDING ADMINISTRATION | 0.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| Net - Dept 261-GOVERNMENT SHARED SERVICES | | (41,550.98) | (25,963.00) | (35,963.00) | (18,282.91) | (3,190.25) | (17,680.09) | |
| Dept 270-LEGAL/PROFESSIONAL | | | | | | | | |
| 287-270-722 | CONTROLLER | 2,802.95 | 2,881.00 | 2,881.00 | 1,994.70 | 0.00 | 886.30 | 69.24 |
| 287-270-802 | AUDIT FEES | 900.00 | 900.00 | 900.00 | 900.00 | 0.00 | 0.00 | 100.00 |
| 287-270-823 | ZONING ADMINISTRATION | 810.00 | 0.00 | 1,000.00 | 778.50 | 0.00 | 221.50 | 77.85 |
| Net - Dept 270-LEGAL/PROFESSIONAL | | (4,512.95) | (3,781.00) | (4,781.00) | (3,673.20) | 0.00 | (1,107.80) | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 287-301-725 | ELECTRIC, PLUMB & MECH INSPEC | 8,595.00 | 23,994.00 | 23,994.00 | 17,235.00 | 1,035.00 | 6,759.00 | 71.83 |
| 287-301-727 | SUPPLIES | 1,215.57 | 500.00 | 500.00 | 41.71 | 0.00 | 458.29 | 8.34 |
| 287-301-818 | CONTRACTUAL SERVICES | 0.00 | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 0.00 |
| 287-301-850 | COMMUNICATION | 38.15 | 360.00 | 450.00 | 399.89 | 39.99 | 50.11 | 88.86 |
| 287-301-910 | INSURANCE & BONDS | 0.00 | 600.00 | 600.00 | 600.00 | 0.00 | 0.00 | 100.00 |
| 287-301-927 | ALLOCATE TO DEPARTMENTS | 0.00 | 4,070.00 | 4,070.00 | 1,177.00 | 0.00 | 2,893.00 | 28.92 |
| Net - Dept 301-OPERATING COSTS | | (9,848.72) | (59,524.00) | (59,614.00) | (19,453.60) | (1,074.99) | (40,160.40) | |
| Fund 287 - BUILDING DEPARTMENT FUND: | | | | | | | | |
| TOTAL REVENUES | | 91,008.91 | 93,060.00 | 128,060.00 | 157,182.88 | 46,274.56 | (29,122.88) | 122.74 |
| TOTAL EXPENDITURES | | 71,525.65 | 126,622.00 | 138,255.00 | 70,445.71 | 4,265.24 | 67,809.29 | 50.95 |
| NET OF REVENUES & EXPENDITURES | | 19,483.26 | (33,562.00) | (10,195.00) | 86,737.17 | 42,009.32 | (96,932.17) | 850.78 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2016 | 2016-17 | | YTD BALANCE 05/31/2017 | ACTIVITY FOR MONTH 05/31/17 | AVAILABLE BALANCE | % BDGT USED |
|----------------------------------------|-------------------------------|---------------------------|--------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | | | |
| Fund 370 - PUBLIC SAFETY BLDG DEBT FD | | | | | | | | |
| Dept 000 | | | | | | | | |
| 370-000-402 | CURRENT PROPERTY TAX | 274,941.99 | 265,135.00 | 265,135.00 | 264,427.70 | 17,199.87 | 707.30 | 99.73 |
| 370-000-445 | PENALTY & INTEREST ON TAXES | 101.00 | 0.00 | 0.00 | 88.51 | 3.89 | (88.51) | 100.00 |
| 370-000-588 | CONTRIBUTION OTHER FUND(S) | 113,546.00 | 134,968.00 | 134,968.00 | 74,317.00 | 0.00 | 60,651.00 | 55.06 |
| 370-000-671 | REIMBURSEMENT/OTHER INCOME | 560.37 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Net - Dept 000 | | 389,149.36 | 400,103.00 | 400,103.00 | 338,833.21 | 17,203.76 | 61,269.79 | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 370-301-727 | SUPPLIES | 924.87 | 1,200.00 | 1,200.00 | 806.68 | 234.75 | 393.32 | 67.22 |
| 370-301-816 | GROUNDS/CLEANG/JANITORL SERVI | 10,190.00 | 11,500.00 | 11,500.00 | 7,526.87 | 0.00 | 3,973.13 | 65.45 |
| 370-301-818 | CONTRACTUAL SERVICES | 8,866.93 | 10,200.00 | 10,200.00 | 6,727.90 | 0.00 | 3,472.10 | 65.96 |
| 370-301-850 | COMMUNICATION | 4,161.67 | 4,860.00 | 4,860.00 | 5,337.95 | 701.29 | (477.95) | 109.83 |
| 370-301-910 | INSURANCE & BONDS | 7,046.00 | 7,208.00 | 7,208.00 | 7,462.00 | 0.00 | (254.00) | 103.52 |
| 370-301-920 | UTILITIES | 61,907.13 | 68,000.00 | 68,000.00 | 54,726.64 | 7,534.65 | 13,273.36 | 80.48 |
| 370-301-930 | REPAIRS & MAINTENANCE | 26,302.82 | 30,000.00 | 30,000.00 | 12,398.51 | 124.47 | 17,601.49 | 41.33 |
| 370-301-938 | CHARGEBACKS - PRIOR TAX YEARS | 412.57 | 2,000.00 | 2,000.00 | 213.12 | 0.00 | 1,786.88 | 10.66 |
| Net - Dept 301-OPERATING COSTS | | (119,811.99) | (134,968.00) | (134,968.00) | (95,199.67) | (8,595.16) | (39,768.33) | |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 370-905-945 | 3.8 M PSB BOND | 235,000.00 | 230,000.00 | 230,000.00 | 230,000.00 | 0.00 | 0.00 | 100.00 |
| 370-905-987 | INTEREST 3 M BOND | (14.34) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 370-905-994 | INTEREST 3.8 BOND PSB | 40,639.66 | 35,135.00 | 35,135.00 | 35,164.15 | 0.00 | (29.15) | 100.08 |
| Net - Dept 905-DEBT SERVICE | | (275,625.32) | (265,135.00) | (265,135.00) | (265,164.15) | 0.00 | 29.15 | |
| Fund 370 - PUBLIC SAFETY BLDG DEBT FD: | | | | | | | | |
| TOTAL REVENUES | | 389,149.36 | 400,103.00 | 400,103.00 | 338,833.21 | 17,203.76 | 61,269.79 | 84.69 |
| TOTAL EXPENDITURES | | 395,437.31 | 400,103.00 | 400,103.00 | 360,363.82 | 8,595.16 | 39,739.18 | 90.07 |
| NET OF REVENUES & EXPENDITURES | | (6,287.95) | 0.00 | 0.00 | (21,530.61) | 8,608.60 | 21,530.61 | 100.00 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2016 | 2016-17 | | YTD BALANCE 05/31/2017 | ACTIVITY FOR MONTH 05/31/17 | AVAILABLE BALANCE | % BDGT USED |
|-----------------------------------------|------------------------------|---------------------------|--------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | | | |
| Fund 405 - LIBRARY CAPITAL OUTLAY FUND | | | | | | | | |
| Dept 000 | | | | | | | | |
| 405-000-665 | INTEREST INCOME | 5,174.37 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 405-000-675 | CONTRIBUTION-PRIVATE SOURCES | 2,651.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 405-000-690 | UNREALIZED GAIN/LOSS | (12,859.64) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Net - Dept 000 | | (5,034.27) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 405-900-911 | ARCHITECT COSTS | 111,734.05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 405-900-913 | CONSTRUCTION COSTS | 707,460.06 | 0.00 | 0.00 | (245.04) | 0.00 | 245.04 | 100.00 |
| 405-900-915 | TECH COSTS | 16,752.10 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 405-900-917 | LANDSCAPING COSTS | 3,931.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 405-900-918 | OTHER LIBRARY COSTS | 31,686.96 | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 405-900-970 | EQUIPMENT | 906.92 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 405-900-971 | RENOVATIONS | 51,963.39 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 405-900-972 | COMPUTER | 9,407.34 | 0.00 | 0.00 | 37.50 | 0.00 | (37.50) | 100.00 |
| Net - Dept 900-CAPITAL OUTLAY | | (933,841.82) | (103,000.00) | (103,000.00) | 207.54 | 0.00 | (103,207.54) | |
| Dept 960-TRANSFERS IN | | | | | | | | |
| 405-960-935 | TRANSFER IN | 180,000.00 | 150,000.00 | 150,000.00 | 0.00 | 0.00 | 150,000.00 | 0.00 |
| Net - Dept 960-TRANSFERS IN | | 180,000.00 | 150,000.00 | 150,000.00 | 0.00 | 0.00 | 150,000.00 | |
| Fund 405 - LIBRARY CAPITAL OUTLAY FUND: | | | | | | | | |
| TOTAL REVENUES | | 174,965.73 | 150,000.00 | 150,000.00 | 0.00 | 0.00 | 150,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 933,841.82 | 103,000.00 | 103,000.00 | (207.54) | 0.00 | 103,207.54 | 0.20 |
| NET OF REVENUES & EXPENDITURES | | (758,876.09) | 47,000.00 | 47,000.00 | 207.54 | 0.00 | 46,792.46 | 0.44 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | 2016-17 | | 2016-17 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|---------------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|---------------------|--------|
| | | END BALANCE | ORIGINAL | | | | | |
| | | 06/30/2016 | BUDGET | | 05/31/2017 | 05/31/17 | | |
| Fund 571 - WASTEWATER TREATMENT FUND | | | | | | | | |
| Dept 000 | | | | | | | | |
| 571-000-445 | PENALTY & INTEREST ON TAXES | 15.33 | 0.00 | 0.00 | 5.06 | 0.00 | (5.06) | 100.00 |
| 571-000-500 | TAP-IN FEES | 25,560.00 | 0.00 | 0.00 | 21,300.00 | 3,550.00 | (21,300.00) | 100.00 |
| 571-000-651 | USAGE FEES | 1,345,563.57 | 1,365,000.00 | 1,365,000.00 | 1,126,258.36 | 298,235.49 | 238,741.64 | 82.51 |
| 571-000-665 | INTEREST INCOME | 3,046.47 | 1,500.00 | 1,500.00 | 776.58 | 0.00 | 723.42 | 51.77 |
| 571-000-671 | REIMBURSEMENT/OTHER INCOME | 9,386.95 | 1,800.00 | 1,800.00 | 5,434.22 | 288.04 | (3,634.22) | 301.90 |
| 571-000-672 | SAD INTEREST | 63.76 | 55.00 | 55.00 | 54.68 | 0.00 | 0.32 | 99.42 |
| 571-000-690 | UNREALIZED GAIN/LOSS | 1,062.76 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Net - Dept 000 | | 1,384,698.84 | 1,368,355.00 | 1,368,355.00 | 1,153,828.90 | 302,073.53 | 214,526.10 | |
| Dept 226-PERSONNEL | | | | | | | | |
| 571-226-701 | SALARIES | 65,499.98 | 65,500.00 | 65,500.00 | 67,983.09 | 4,846.16 | (2,483.09) | 103.79 |
| 571-226-702 | SALARIES | 197,156.09 | 199,624.00 | 199,624.00 | 180,560.07 | 13,246.43 | 19,063.93 | 90.45 |
| 571-226-711 | SALARIES-OVERTIME | 2,308.45 | 18,000.00 | 18,000.00 | 4,447.17 | 0.00 | 13,552.83 | 24.71 |
| 571-226-715 | SOCIAL SECURITY | 20,279.39 | 21,660.00 | 21,660.00 | 19,213.07 | 1,386.57 | 2,446.93 | 88.70 |
| 571-226-716 | HOSPITALIZATION | 98,532.49 | 108,900.00 | 108,900.00 | 91,451.64 | 4,890.54 | 17,448.36 | 83.98 |
| 571-226-717 | LIFE/DISB. INSURANCE | 3,021.24 | 3,175.00 | 3,175.00 | 2,654.01 | 0.00 | 520.99 | 83.59 |
| 571-226-718 | PENSION | 24,684.45 | 25,417.00 | 25,417.00 | 22,887.68 | 1,540.58 | 2,529.32 | 90.05 |
| 571-226-720 | BANKED PTO | 646.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 571-226-731 | WORKERS COMP INSURANCE | 4,640.00 | 6,750.00 | 6,750.00 | 5,898.70 | 0.00 | 851.30 | 87.39 |
| 571-226-957 | TRAINING & DEVELOPMENT | 670.00 | 3,500.00 | 3,500.00 | 630.00 | 10.00 | 2,870.00 | 18.00 |
| Net - Dept 226-PERSONNEL | | (417,438.59) | (452,526.00) | (452,526.00) | (395,725.43) | (25,920.28) | (56,800.57) | |
| Dept 270-LEGAL/PROFESSIONAL | | | | | | | | |
| 571-270-722 | CONTROLLER | 19,620.65 | 20,170.00 | 20,170.00 | 13,962.90 | 0.00 | 6,207.10 | 69.23 |
| 571-270-802 | AUDIT FEES | 6,300.00 | 6,300.00 | 6,300.00 | 6,300.00 | 0.00 | 0.00 | 100.00 |
| 571-270-803 | LEGAL | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 571-270-806 | ENGINEER | 44,134.07 | 30,000.00 | 30,000.00 | 8,853.60 | 8,334.30 | 21,146.40 | 29.51 |
| Net - Dept 270-LEGAL/PROFESSIONAL | | (70,054.72) | (56,970.00) | (56,970.00) | (29,116.50) | (8,334.30) | (27,853.50) | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 571-301-727 | SUPPLIES | 1,987.86 | 2,500.00 | 2,500.00 | 1,418.98 | 58.27 | 1,081.02 | 56.76 |
| 571-301-740 | OPERATING SUPPLIES | 45,464.92 | 55,000.00 | 55,000.00 | 41,309.49 | 5,725.73 | 13,690.51 | 75.11 |
| 571-301-741 | UNIFORMS/GEAR & ALLOWANCE | 1,178.22 | 2,500.00 | 2,500.00 | 1,195.48 | 0.00 | 1,304.52 | 47.82 |
| 571-301-807 | MEMBERSHIP DUES | 620.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 571-301-817 | LAB & TESTING | 4,630.00 | 7,000.00 | 7,000.00 | 3,830.00 | 15.00 | 3,170.00 | 54.71 |
| 571-301-819 | COLLECTION SYS ANNUAL MAINT | 32,556.06 | 55,000.00 | 55,000.00 | 24,804.40 | 973.95 | 30,195.60 | 45.10 |
| 571-301-825 | SEWER ADMINISTRATION FEES | 37,500.00 | 37,500.00 | 37,500.00 | 37,500.00 | 0.00 | 0.00 | 100.00 |
| 571-301-850 | COMMUNICATION | 5,700.71 | 6,000.00 | 6,000.00 | 4,265.88 | 439.93 | 1,734.12 | 71.10 |
| 571-301-851 | POSTAGE | 2,442.09 | 2,500.00 | 2,500.00 | 3,570.32 | 877.54 | (1,070.32) | 142.81 |
| 571-301-900 | PRINTING & PUBLICATIONS | 19.38 | 200.00 | 200.00 | 15.00 | 0.00 | 185.00 | 7.50 |
| 571-301-910 | INSURANCE & BONDS | 21,112.00 | 21,598.00 | 21,598.00 | 24,272.00 | 0.00 | (2,674.00) | 112.38 |
| 571-301-920 | UTILITIES | 93,615.58 | 100,000.00 | 100,000.00 | 93,000.08 | 12,526.06 | 6,999.92 | 93.00 |
| 571-301-930 | REPAIRS & MAINTENANCE | 45,288.40 | 110,000.00 | 110,000.00 | 66,081.02 | 1,533.31 | 43,918.98 | 60.07 |
| 571-301-940 | RENTAL EQUIPMENT | 828.00 | 750.00 | 750.00 | 1,115.57 | 131.22 | (365.57) | 148.74 |
| 571-301-950 | LAND LEASING | 257.75 | 260.00 | 260.00 | 0.00 | 0.00 | 260.00 | 0.00 |
| 571-301-968 | DEPRECIATION EXPENSE | 255,587.15 | 255,461.00 | 255,461.00 | 0.00 | 0.00 | 255,461.00 | 0.00 |
| Net - Dept 301-OPERATING COSTS | | (548,788.12) | (657,269.00) | (657,269.00) | (302,378.22) | (22,281.01) | (354,890.78) | |
| Dept 333-TRANSPORTATION | | | | | | | | |

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2016 | 2016-17 | | YTD BALANCE 05/31/2017 | ACTIVITY FOR MONTH 05/31/17 | AVAILABLE BALANCE | % BDGT USED |
|----------------------------------------|-------------------------|---------------------------|--------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | | | |
| Fund 571 - WASTEWATER TREATMENT FUND | | | | | | | | |
| 571-333-860 | FUEL & MILEAGE | 4,768.10 | 7,000.00 | 7,000.00 | 4,022.38 | 0.00 | 2,977.62 | 57.46 |
| 571-333-930 | REPAIRS & MAINTENANCE | 430.88 | 1,500.00 | 1,500.00 | 153.84 | 0.00 | 1,346.16 | 10.26 |
| Net - Dept 333-TRANSPORTATION | | (5,198.98) | (8,500.00) | (8,500.00) | (4,176.22) | 0.00 | (4,323.78) | |
| Dept 528-O & M - BOND & INTEREST | | | | | | | | |
| 571-528-954 | AGENT FEES | 648.14 | 700.00 | 700.00 | 648.13 | 0.00 | 51.87 | 92.59 |
| 571-528-989 | INTEREST 1992 BOND | 13,938.76 | 12,240.00 | 12,240.00 | 12,238.76 | 0.00 | 1.24 | 99.99 |
| 571-528-995 | DEBT SERVICE - INTEREST | 24,758.38 | 10,370.00 | 10,370.00 | 10,370.00 | 0.00 | 0.00 | 100.00 |
| Net - Dept 528-O & M - BOND & INTEREST | | (39,345.28) | (23,310.00) | (23,310.00) | (23,256.89) | 0.00 | (53.11) | |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 571-900-970 | EQUIPMENT | 0.00 | 90,000.00 | 90,000.00 | 36,654.00 | 0.00 | 53,346.00 | 40.73 |
| Net - Dept 900-CAPITAL OUTLAY | | 0.00 | (90,000.00) | (90,000.00) | (36,654.00) | 0.00 | (53,346.00) | |
| Fund 571 - WASTEWATER TREATMENT FUND: | | | | | | | | |
| TOTAL REVENUES | | 1,384,698.84 | 1,368,355.00 | 1,368,355.00 | 1,153,828.90 | 302,073.53 | 214,526.10 | 84.32 |
| TOTAL EXPENDITURES | | 1,080,825.69 | 1,288,575.00 | 1,288,575.00 | 791,307.26 | 56,535.59 | 497,267.74 | 61.41 |
| NET OF REVENUES & EXPENDITURES | | 303,873.15 | 79,780.00 | 79,780.00 | 362,521.64 | 245,537.94 | (282,741.64) | 454.40 |

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2016 | 2016-17 | | YTD BALANCE 05/31/2017 | ACTIVITY FOR MONTH 05/31/17 | AVAILABLE BALANCE | % BDGT USED |
|---------------------------------------|-------------------------|---------------------------|--------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | | | |
| Fund 815 - DIST # 5 SEVEN MILE SEWER | | | | | | | | |
| Dept 000 | | | | | | | | |
| 815-000-665 | INTEREST INCOME | 386.66 | 150.00 | 150.00 | 97.75 | 0.00 | 52.25 | 65.17 |
| 815-000-672 | SAD INTEREST | 9,257.90 | 7,950.00 | 7,950.00 | 7,254.80 | 0.00 | 695.20 | 91.26 |
| 815-000-690 | UNREALIZED GAIN/LOSS | 137.97 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Net - Dept 000 | | 9,782.53 | 8,100.00 | 8,100.00 | 7,352.55 | 0.00 | 747.45 | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 815-301-968 | DEPRECIATION EXPENSE | 17,519.00 | 17,519.00 | 17,519.00 | 0.00 | 0.00 | 17,519.00 | 0.00 |
| Net - Dept 301-OPERATING COSTS | | (17,519.00) | (17,519.00) | (17,519.00) | 0.00 | 0.00 | (17,519.00) | |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 815-905-995 | DEBT SERVICE - INTEREST | 8,101.94 | 7,153.00 | 7,153.00 | 7,153.24 | 0.00 | (0.24) | 100.00 |
| Net - Dept 905-DEBT SERVICE | | (8,101.94) | (7,153.00) | (7,153.00) | (7,153.24) | 0.00 | 0.24 | |
| Fund 815 - DIST # 5 SEVEN MILE SEWER: | | | | | | | | |
| TOTAL REVENUES | | 9,782.53 | 8,100.00 | 8,100.00 | 7,352.55 | 0.00 | 747.45 | 90.77 |
| TOTAL EXPENDITURES | | 25,620.94 | 24,672.00 | 24,672.00 | 7,153.24 | 0.00 | 17,518.76 | 28.99 |
| NET OF REVENUES & EXPENDITURES | | (15,838.41) | (16,572.00) | (16,572.00) | 199.31 | 0.00 | (16,771.31) | 1.20 |

User: YVETTE
DB: Northfield

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE | 2016-17 | 2016-17 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|------------------------------------------|-------------------------------|-------------|----------|----------------|-------------|--------------|-------------|----------|
| | | 06/30/2016 | ORIGINAL | AMENDED BUDGET | 05/31/2017 | MONTH | BALANCE | USED |
| | | | BUDGET | | | 05/31/17 | | |
| Fund 825 - WHITMORE LAKE SEWER DISTRICT | | | | | | | | |
| Dept 000 | | | | | | | | |
| 825-000-445 | PENALTY & INTEREST ON TAXES | 14.86 | 0.00 | 0.00 | 55.90 | 0.00 | (55.90) | 100.00 |
| 825-000-668 | BOND PROCEEDS | 800,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 825-000-672 | SAD INTEREST | 0.00 | 0.00 | 38,000.00 | 38,000.02 | 0.00 | (0.02) | 100.00 |
| Net - Dept 000 | | 800,014.86 | 0.00 | 38,000.00 | 38,055.92 | 0.00 | (55.92) | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 825-301-968 | DEPRECIATION EXPENSE | 0.00 | 0.00 | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 0.00 |
| Net - Dept 301-OPERATING COSTS | | 0.00 | 0.00 | (12,000.00) | 0.00 | 0.00 | (12,000.00) | |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 825-905-906 | BOND ISSUANCE COST | 46,841.68 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 825-905-954 | AGENT FEES | 0.00 | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 | 100.00 |
| 825-905-986 | INTEREST EXPENSE - WL SAD BON | 0.00 | 0.00 | 26,140.00 | 26,137.03 | 0.00 | 2.97 | 99.99 |
| 825-905-998 | BOND INTEREST | (3,314.85) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Net - Dept 905-DEBT SERVICE | | (43,526.83) | 0.00 | (26,640.00) | (26,637.03) | 0.00 | (2.97) | |
| Fund 825 - WHITMORE LAKE SEWER DISTRICT: | | | | | | | | |
| TOTAL REVENUES | | 800,014.86 | 0.00 | 38,000.00 | 38,055.92 | 0.00 | (55.92) | 100.15 |
| TOTAL EXPENDITURES | | 43,526.83 | 0.00 | 38,640.00 | 26,637.03 | 0.00 | 12,002.97 | 68.94 |
| NET OF REVENUES & EXPENDITURES | | 756,488.03 | 0.00 | (640.00) | 11,418.89 | 0.00 | (12,058.89) | 1,784.20 |

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2016 | 2016-17 | | YTD BALANCE 05/31/2017 | ACTIVITY FOR MONTH 05/31/17 | AVAILABLE BALANCE | % BDGT USED |
|----------------------------------------|-------------|---------------------------|--------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | 2016-17 AMENDED BUDGET | | | | |
| Fund 883 - DISTRICT #3 HORSESHOE LAKE | | | | | | | | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 883-301-924 | SAD REFUNDS | 0.00 | 0.00 | 0.00 | (1,585.44) | 0.00 | 1,585.44 | 100.00 |
| Net - Dept 301-OPERATING COSTS | | 0.00 | 0.00 | 0.00 | 1,585.44 | 0.00 | (1,585.44) | |
| Fund 883 - DISTRICT #3 HORSESHOE LAKE: | | | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | 0.00 | (1,585.44) | 0.00 | 1,585.44 | 100.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 0.00 | 0.00 | 1,585.44 | 0.00 | (1,585.44) | 100.00 |

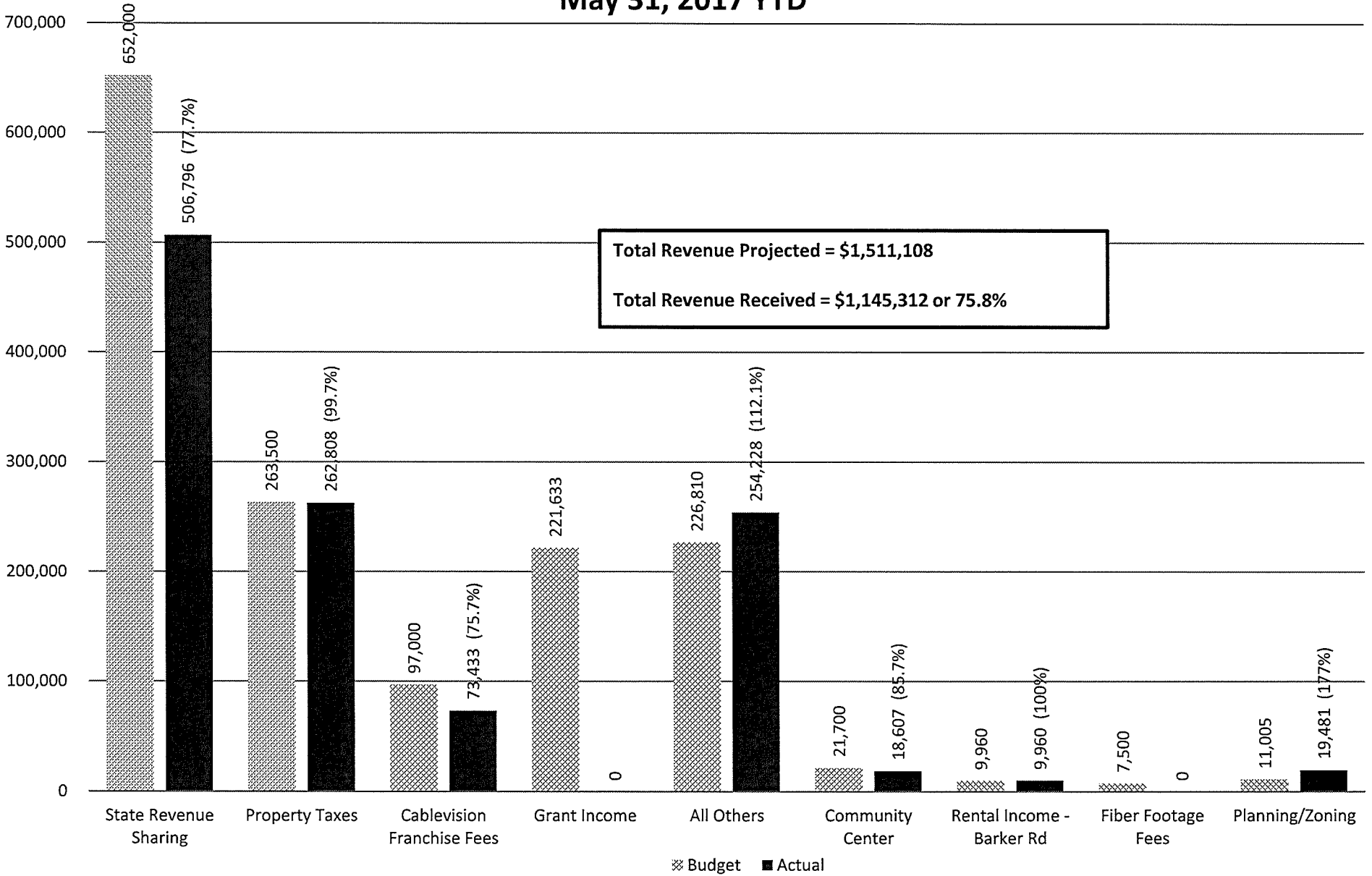
User: YVETTE

DB: Northfield

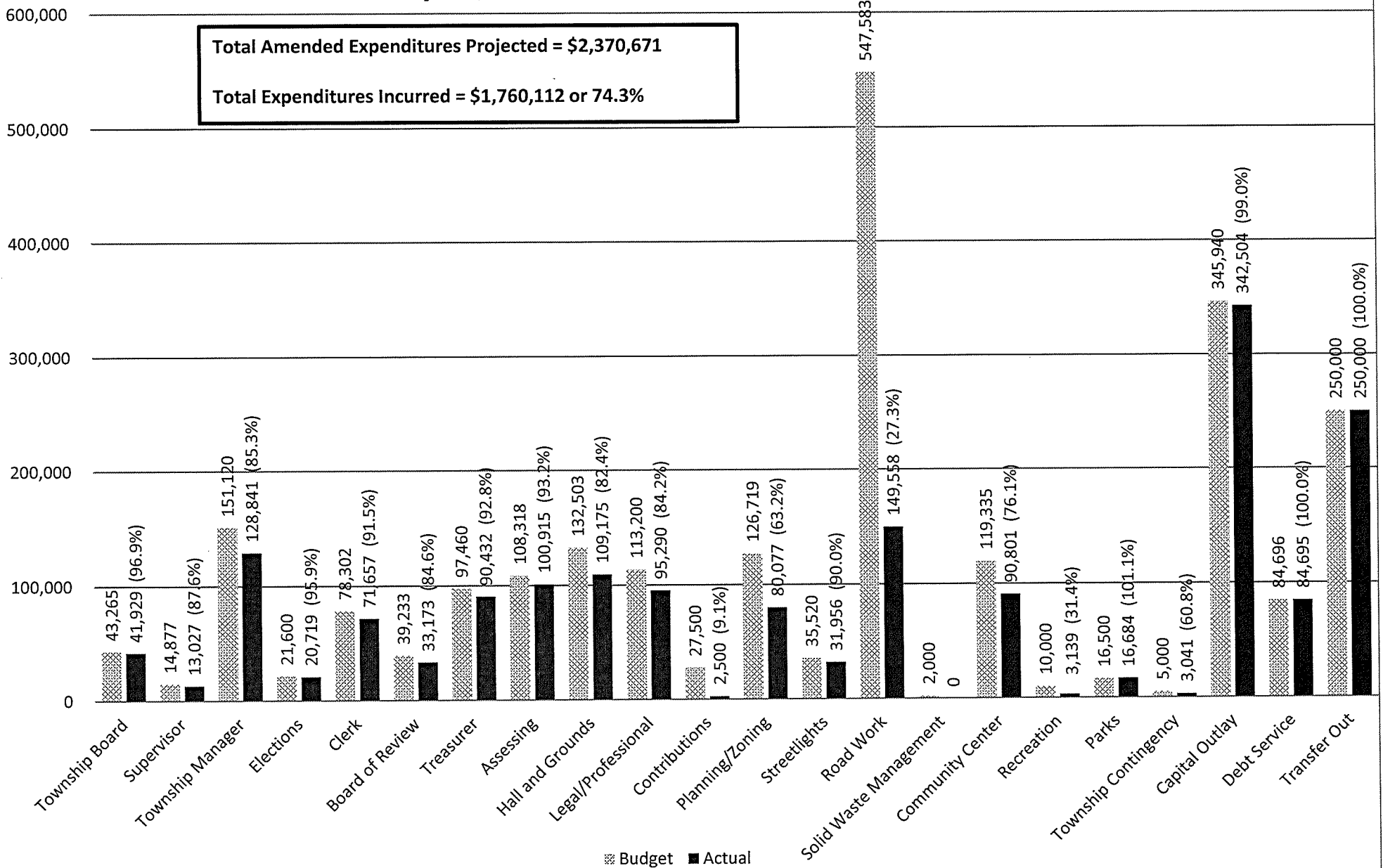
PERIOD ENDING 05/31/2017

| GL NUMBER | DESCRIPTION | END BALANCE | 2016-17 | 2016-17 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|---------------------------------|----------------------|--------------|--------------|----------------|---------------|--------------|-----------------|--------|
| | | 06/30/2016 | ORIGINAL | AMENDED BUDGET | 05/31/2017 | MONTH | BALANCE | USED |
| Fund 890 - N.T. SEWER DISTRICT | | | | | | | | |
| Dept 000 | | | | | | | | |
| 890-000-665 | INTEREST INCOME | 1,897.81 | 750.00 | 750.00 | 483.33 | 0.00 | 266.67 | 64.44 |
| 890-000-672 | SAD INTEREST | 38,781.46 | 27,897.00 | 27,897.00 | 27,259.06 | 0.00 | 637.94 | 97.71 |
| 890-000-690 | UNREALIZED GAIN/LOSS | 663.75 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Net - Dept 000 | | 41,343.02 | 28,647.00 | 28,647.00 | 27,742.39 | 0.00 | 904.61 | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 890-301-968 | DEPRECIATION EXPENSE | 74,187.00 | 74,187.00 | 74,187.00 | 0.00 | 0.00 | 74,187.00 | 0.00 |
| Net - Dept 301-OPERATING COSTS | | (74,187.00) | (74,187.00) | (74,187.00) | 0.00 | 0.00 | (74,187.00) | |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 890-905-954 | AGENT FEES | 414.36 | 450.00 | 450.00 | 414.37 | 0.00 | 35.63 | 92.08 |
| 890-905-998 | INTEREST NT BOND | 15,829.12 | 6,630.00 | 6,630.00 | 6,630.00 | 0.00 | 0.00 | 100.00 |
| Net - Dept 905-DEBT SERVICE | | (16,243.48) | (7,080.00) | (7,080.00) | (7,044.37) | 0.00 | (35.63) | |
| Fund 890 - N.T. SEWER DISTRICT: | | | | | | | | |
| TOTAL REVENUES | | 41,343.02 | 28,647.00 | 28,647.00 | 27,742.39 | 0.00 | 904.61 | 96.84 |
| TOTAL EXPENDITURES | | 90,430.48 | 81,267.00 | 81,267.00 | 7,044.37 | 0.00 | 74,222.63 | 8.67 |
| NET OF REVENUES & EXPENDITURES | | (49,087.46) | (52,620.00) | (52,620.00) | 20,698.02 | 0.00 | (73,318.02) | 39.33 |
| TOTAL REVENUES - ALL FUNDS | | | | | | | | |
| TOTAL REVENUES - ALL FUNDS | | 7,386,645.15 | 6,586,545.00 | 7,143,178.00 | 20,664,185.98 | 739,956.17 | (13,521,007.98) | 289.29 |
| TOTAL EXPENDITURES - ALL FUNDS | | 7,113,096.43 | 6,634,379.00 | 8,199,665.00 | 20,274,838.82 | 289,155.03 | (12,075,173.82) | 247.26 |
| NET OF REVENUES & EXPENDITURES | | 273,548.72 | (47,834.00) | (1,056,487.00) | 389,347.16 | 450,801.14 | (1,445,834.16) | 36.85 |

**NORTHFIELD TOWNSHIP
GENERAL FUND
Revenues Projected vs. Received
May 31, 2017 YTD**

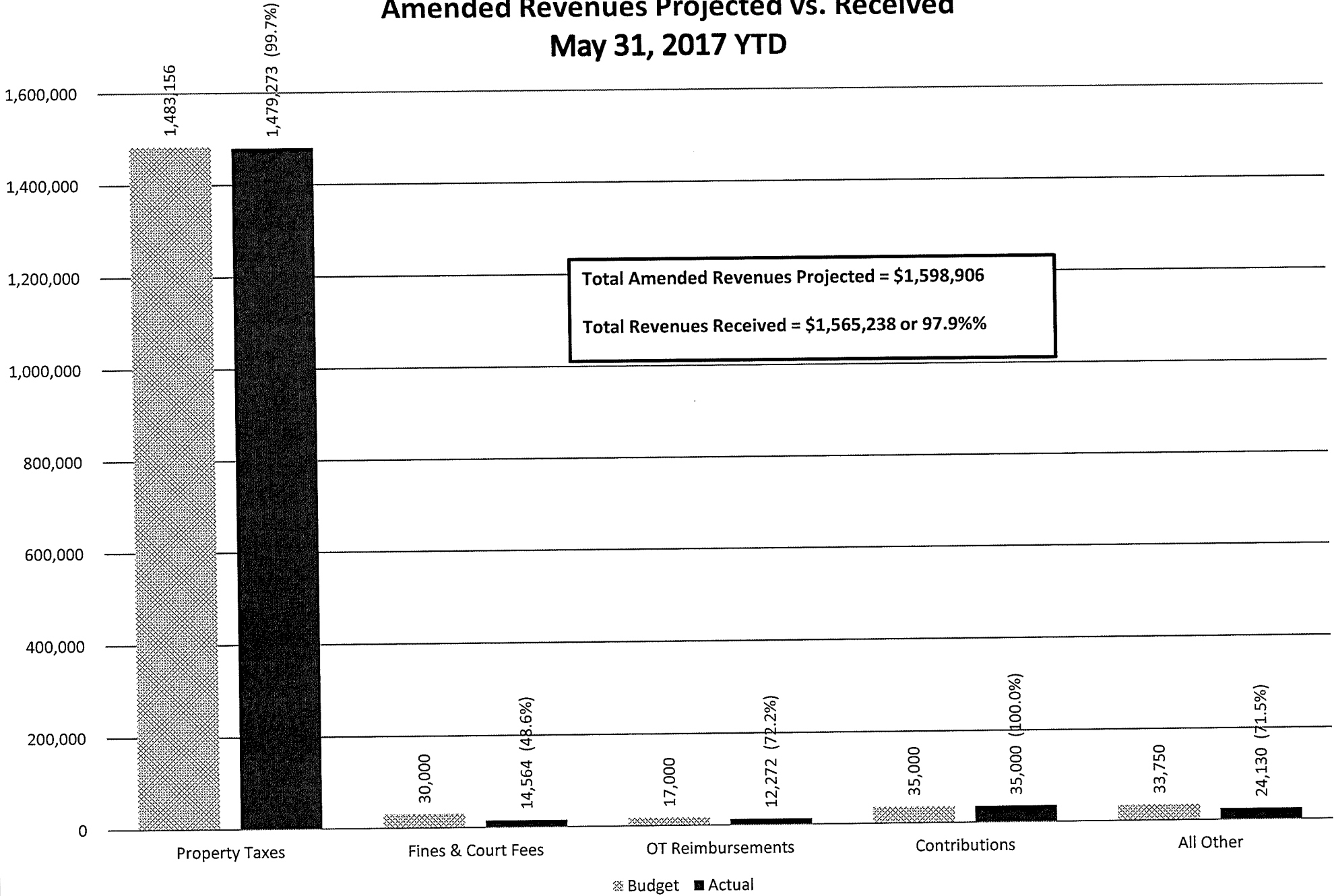


NORTHFIELD TOWNSHIP GENERAL FUND Amended Expenditures Projected vs. Incurred May 31, 2017 YTD



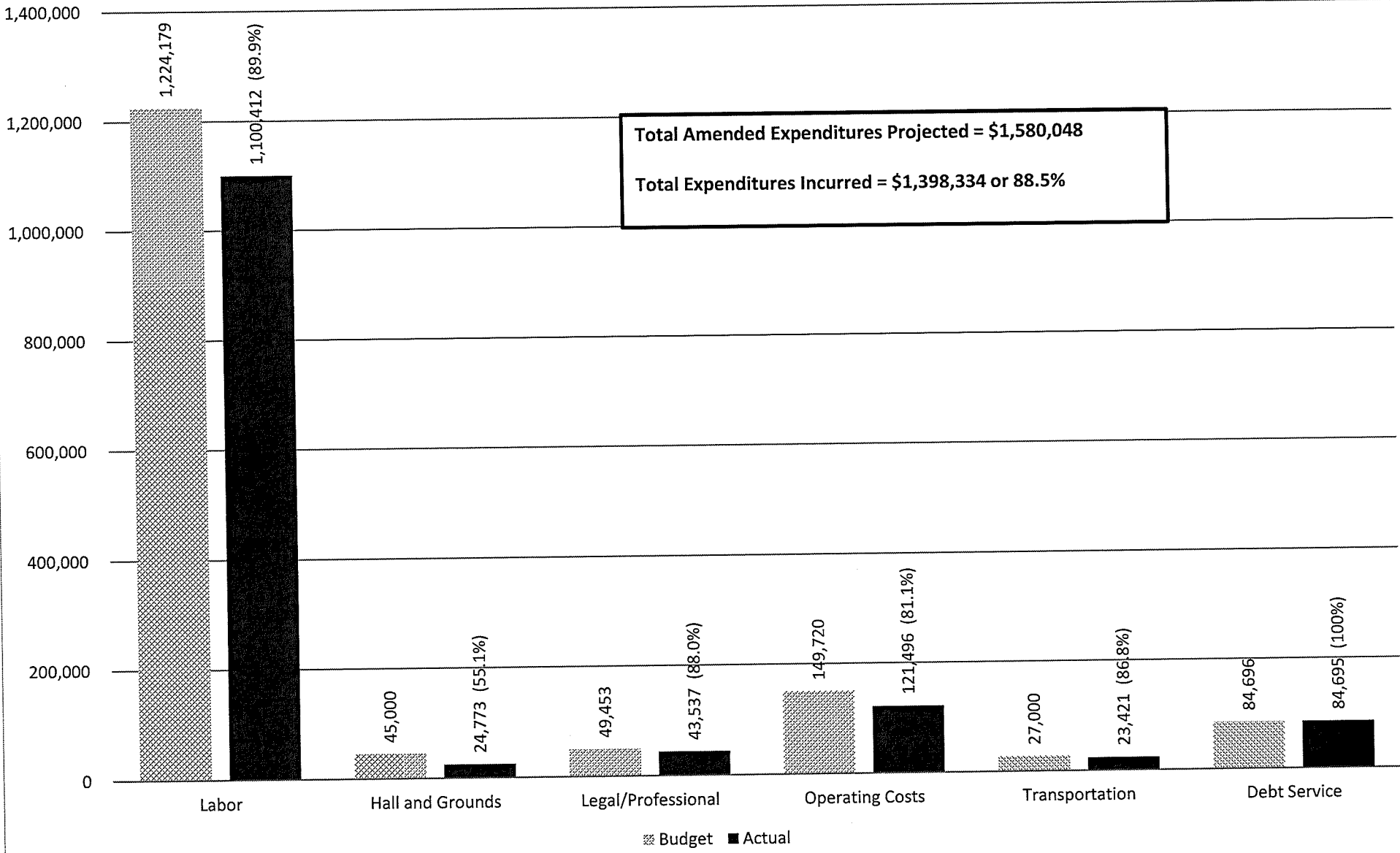
NORTHFIELD TOWNSHIP POLICE FUND

Amended Revenues Projected vs. Received May 31, 2017 YTD

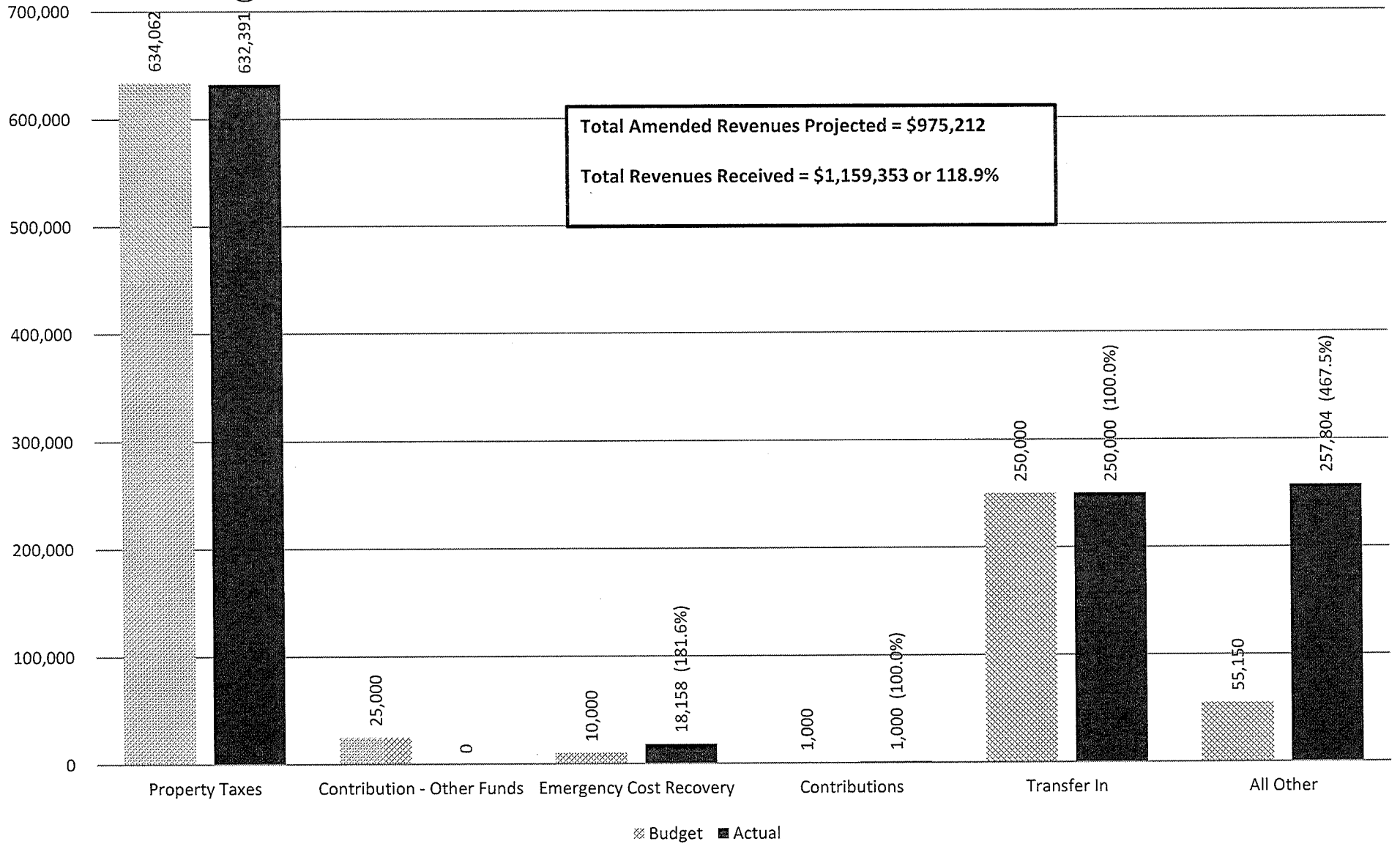


NORTHFIELD TOWNSHIP POLICE FUND

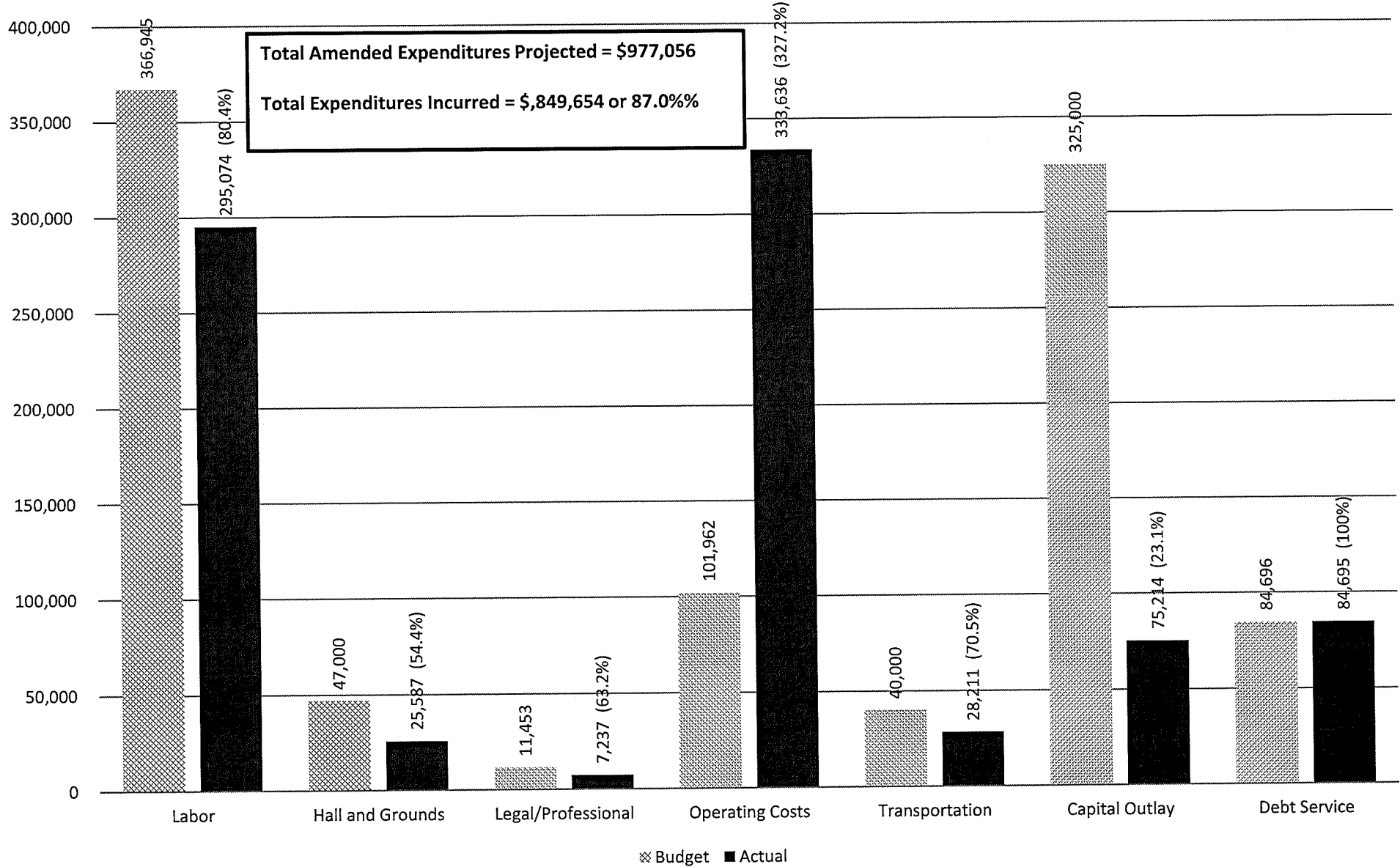
Amended Expenditures Projected vs. Incurred May 31, 2017 YTD



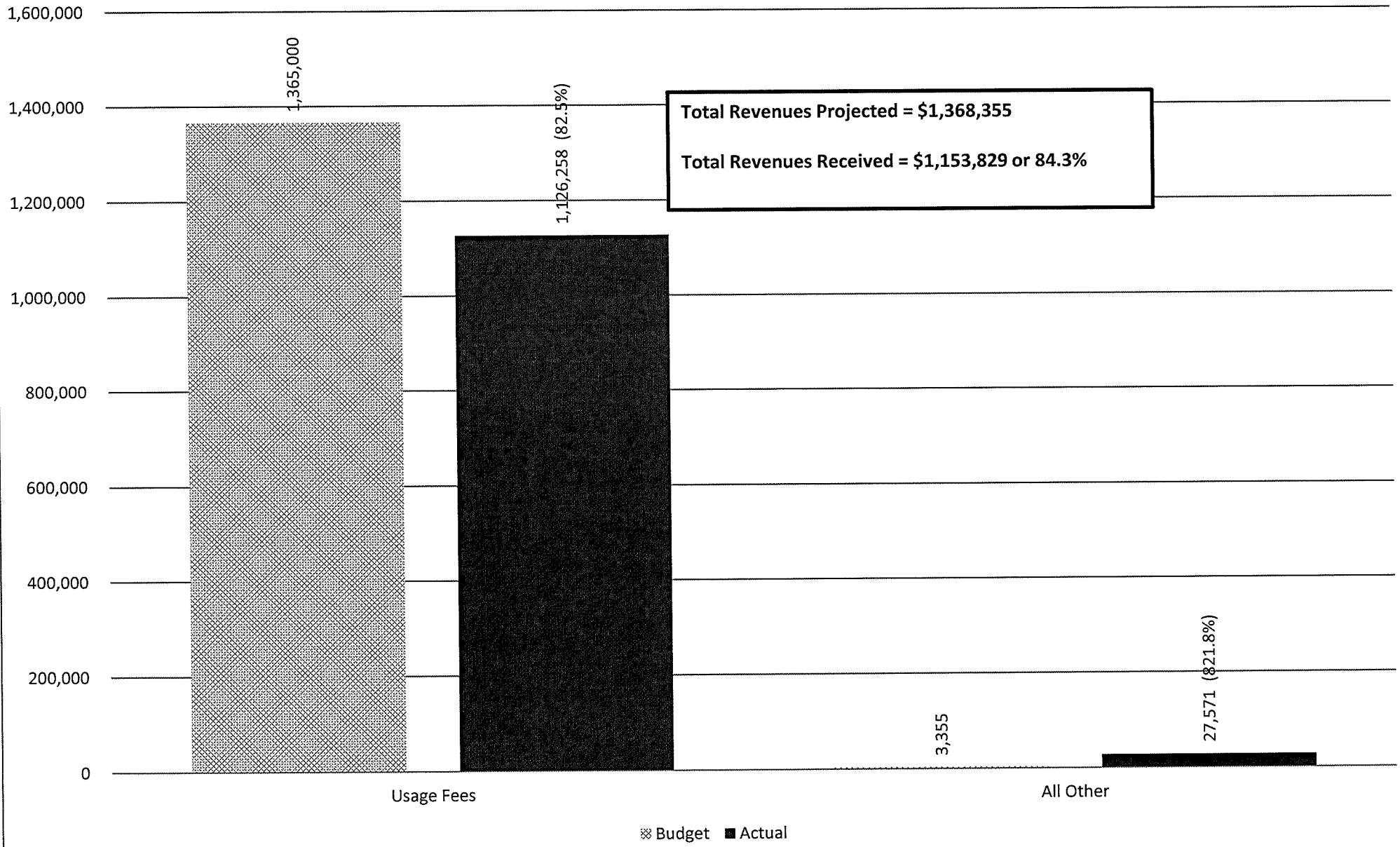
NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Amended Revenues Projected vs. Received May 31, 2017 YTD



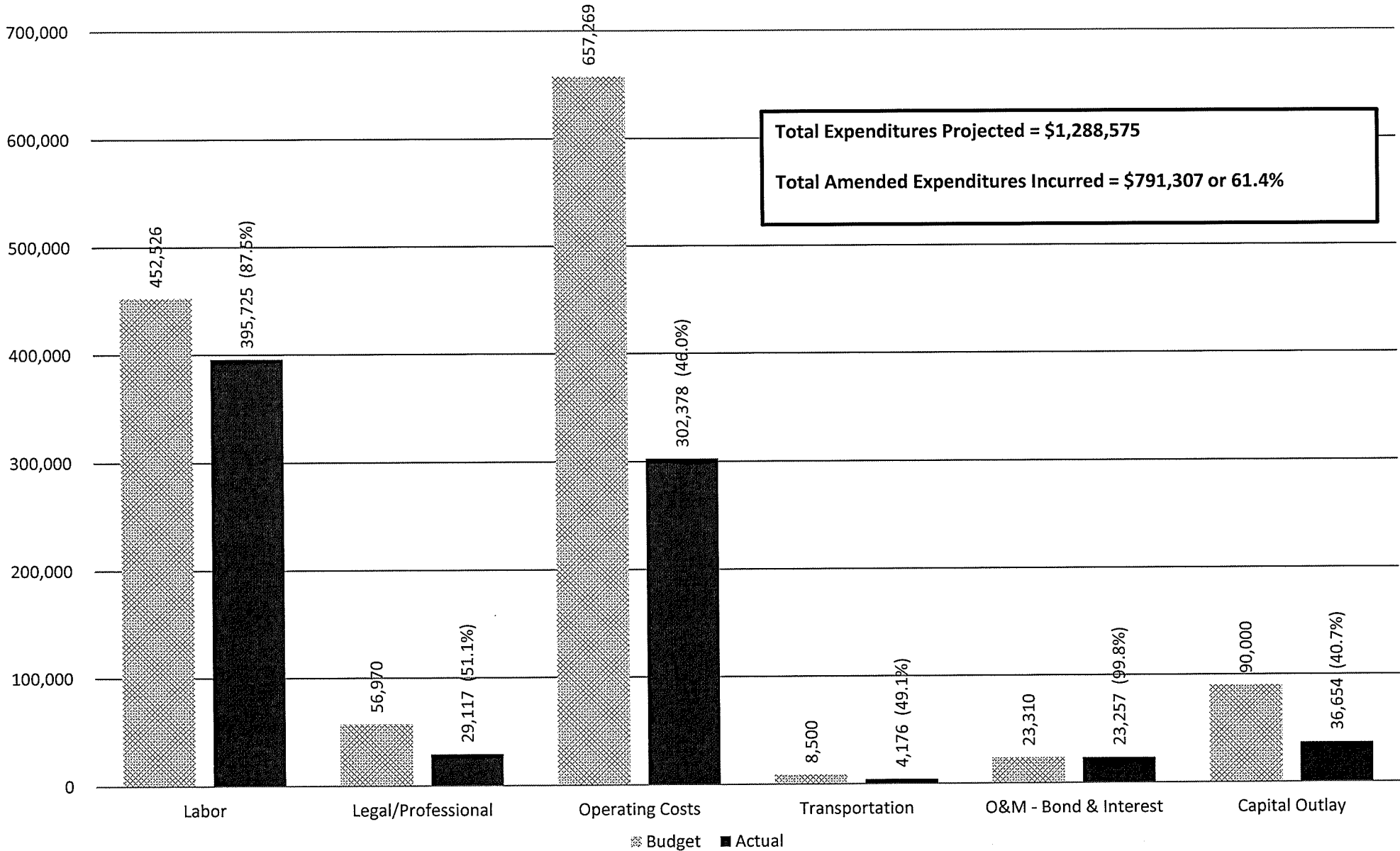
NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Amended Expenditures Projected vs. Incurred May 31, 2017 YTD



NORTHFIELD TOWNSHIP WWTP FUND Revenues Projected vs. Received May 31, 2017 YTD



NORTHFIELD TOWNSHIP WWTP FUND Amended Expenditures Projected vs. Incurred May 31, 2017 YTD



Supervisor's Report

From: Marlene Chockley

Date: June 8, 2017

Dear Board of Trustees,

The upcoming meeting may be quite long if there are many questions. This is an attempt to provide some information that you may be looking for without taking up valuable board meeting time. It is in no particular order. Please call me if I can help you with anything.

Non-Motorized Path

The Debra Mozurkewich Memorial Path is well under way at this time. We owe many thanks to Wildwood Lake Homeowner, Andy Lakatos, who took it upon himself to raise funds to help acquire the easements to complete the path. This has been a great concern to him as well as many of us to have this finished for the benefit of the community and the safety of those who would use it, especially children. Thank you to our taxpayers and all who have contributed additionally so that we would not have a gap in the path. We have completed the transactions and work has begun to remove the trees in the easements. Construction has not been without complications however. There were some unforeseen permitting delays with the county at the outset. Last week an unrecorded fiber optics line was discovered in the right-of-way during construction. Fortunately, it was not severed and arrangements are being made to protect it. The completion date of the path has been pushed back to the end of July with the potential for some final adjustments until mid-August.

6 Mile Road Culvert Replacement

The paperwork is progressing through the system, engineering has been done, and bids are being obtained. At this time, they are estimating that the work will begin in early July and take 1-2 weeks. The estimated cost to the township will be \$83,333.

Code Enforcement

Our code enforcement officer, Mike Rankin, has been working diligently to reduce the backlog of complaints. He brought with him some valuable experience from his time in Ann Arbor and is providing a strong and consistent message in dealing with the many and varied violations in the township. I've included a status report that I asked him to provide so that you can get a feel for the kinds of issues he sees.

Controller

Our new controller, Yvette Patrick, is proving a marvelous addition to the office staff. She spent a day with our former controller, Rick Yaeger, going over the records and files and two days off-site in training on the BS&A software system we use. Rick continues to make himself available to answer questions and for this we are grateful. Yvette brings with her some new ideas to the position and has already made herself invaluable. We are both continuing to become familiar with some of the peculiarities of the

budget process, but expect that the documents we ultimately present and adopt on June 27th will a true representation of the township's budgets.

Newsletter

We have the opportunity to include a newsletter in the upcoming tax bills which will be delivered July 1. I hope to include contact information for the board and various departments. The clerk and treasurer are invited to contribute information. I'd like to include answers to frequently asked questions and a calendar of important dates for the remainder of the year. We will include information on the planning effort for the downtown and any updates that we have on projects in the township. Information on the fire and medical rescue millage that will be on the August 8 election ballot will also be a topic. We have a deadline of June 21st to get the newsletter to the printer.

Downtown Strategic Plan

Paul Lippens of McKenna has been holding focus groups to receive input in order to develop the plan. He has met with the seniors at the community center at lunchtime and with a group of residents from various locations of the township in the evening at the library on May 24. He will be meeting with business owners at 12:30 PM on June 14, also at the library. A follow up workshop open to anyone from the township will be held in the near future.

Building and Grounds – Management and Maintenance

I'm making a note here that we need to be thinking about how we are going to manage the activity at the community park. Our residents desire to make use of the park and the waterfront and we have even had recent offers of improvements to the park. Kiwanis would like to build a pavilion and Polly's would like to buy some grills. However, we have not yet developed a plan for where such amenities might best be placed on the site or how to manage the associated need to provide parking, trash pickup, restroom facilities, and basic monitoring. I recommend that the DDA and the Downtown Planning Group be charged with providing recommendations.

Planning and Zoning Department Processes

We have had a long-standing challenge in balancing the township's need to uphold the zoning ordinance and building codes and being welcoming to new businesses and helpful to those wanting to expand or improve their businesses. Several recent zoning compliance applications have been denied to the dismay of the business owner and the township. The planning and zoning team have recently discussed developing a better approach to providing guidance to an applicant so that they can be successful. When I was planning commission chair, we began to review the zoning ordinance with an eye to making changes where we thought that it was not serving us well. We were only able to get through the various zoning districts at that time, but there are potentially many sections of the ordinance that could be improved. I would like to continue that work so we are better able to serve the residents and businesses of the township.

Thank you for your consideration.


Marlene Chockley

06/01/2017

To: Marlene Chockley,

From: Mike Rankin 

Subject: Report on Code Enforcement Activity

Below is a summary of code enforcement activity for the period running from 03/29/2017 through 05/31/2017.

I am at capacity focusing on Blight issues at this time with abandoned or unsafe structures, inoperable vehicles, outside storage, trash and weed complaints topping the list. I also receive many complaints relating to building permit issues and encroachment.

At present I operate on a complaint driven basis, however, any property in plain sight of a property upon which a complaint has been filed which is also in violation receives attention. Enforcement is consistent to avoid the appearance of disparate treatment. Case in point is the 600 block of Highland which involves 3 adjacent properties.

On initial site visits I attempt to make personal contact with the owner or occupant to advise them of the complaint, pertinent ordinance language and also to set a time frame for correction. Photos are taken at all properties found in violation and entered into BS&A.

If no contact is made a tag is left with information regarding the violation and contact information for this office. A letter is also sent to the owner of record including the same information and setting a date for compliance and a follow up visit. In the interest of fairness if a property remains in violation at the deadline, a second letter specifying a final date for compliance outlining the sanction for non compliance is sent. Several cases involving persons with significant challenges have been given liberal extensions for compliance as long as progress is being made.

To date three citations have been issued, one of which I am holding the fine in abeyance until 06/30/2017 as the property owner has since complied with all but one stipulation and is actively working to remove the last item from his property.

Initially I did not enter a complaint number in BS&A for each complaint received until an initial site visit confirmed the existence of a violation. However, due to the time it takes to investigate each complaint I now track all activity by entering a number for each complaint requiring a site visit.

There were 2 complaints not logged but quickly resolved, and 4 complaints that were found unsubstantiated and not logged.

55 complaints have been entered into BS&A, 12 of which have been closed. Of the 43 open complaints several are long term complex issues.

Several issues worthy of discussion in terms of reasonable strategy include boat and trailer storage in a lake community, displaying vehicles for sale and parking of recreational vehicles outdoors. Consistent enforcement on any of these issues Township wide would require a huge expenditure of resources.

Many complaints once investigated result in one or more counter complaints directed at neighbors near the property first complained about. There are several Hatfield/McCoy type scenarios at this point. In several cases we have been placed in the position of referee in long standing personal disputes.

Most residents; with several notable exceptions have been cooperative and work to resolve issues.

Hopefully this summary provides a good picture of activity in the last several months.

Please let me know of any additional information you may require.

Memo

To: Northfield Township Board of Trustees

From: Marlene Chockley, Supervisor

RE: DRAFT Budget

Date: June 8, 2017

Dear Trustees,

Attached is a draft budget for the 2017-2018 fiscal year which begins on July 1. Controller Yvette Patrick has prepared a synopsis that highlights changes from the previous year. I met with all of the department heads in preparing this budget.

Note that the Fire and Medical Rescue budget is not funded for the next fiscal year, but will appear on the August 2017 election ballot for our December 2017 levy should it succeed. Two mills have been requested of the voters.

I stress that this is a draft budget. Certain line items were increased to reflect some priorities and increased costs associated with initiatives that we have begun. I look forward to discussing it with you so that we can prepare a final document for adoption at the next meeting.

Respectfully submitted,



Marlene Chockley, Supervisor

NORTHFIELD TOWNSHIP

8350 Main St.

734-449-2880

To: Board of Directors

Date: June 13, 2017

From: Controller

RE: Fiscal 2017-2018 Budgets

Attached you will find the following budgets:

- General Fund
- Building Department
- Building Authority Debt Fund
- PSB Debt Fund
- Waste Water Treatment Plant (WWTP)
- Seven Mile Sewer Fund
- N.T. Sewer Fund
- Whitmore Lake Sewer Fund
- Fire and Medical Rescue Fund
- Police Fund
- State NARC Fund
- Federal NARD Fund
- Donations Fund
- DDA Fund

Shown below is a summary of the funds purpose and any significant changes between the Fiscal 2016 – 2017 and 2017-2018 budgets.

GENERAL FUND (#101)

The purpose of the General Fund is to capture revenue dollars from Property Taxes, State Revenue Sharing, Cable Franchise Fees, Administration Fees from Taxes, Planning & Zoning Fees and Other Misc. revenue sources and apply those dollars to the operation of the township offices. Township departments supported by the General Fund are as follows: Township Board, Supervisor, Township Manager, Elections, Clerk, Board of Review, Treasurer, Assessing, Hall & Grounds, Legal & Professional, Planning & Zoning, Streetlights, Road Work, Senior Citizen Center, Capital Outlay and Debt Service.

Items of significance for the General Fund

Significant Decreases:

REVENUES:

- Grant Income: There are no awarded grants for the general fund in the 2017-2018 fiscal year.
- Sales of Fixed Assets: There are no anticipated sales of fixed assets from the general fund in the 2017-2018 fiscal year.

- Community Center: The budget for trips has been decreased due to a lack of interest.

EXPENDITURES:

Township Board:

- There are no planned ceremonies or events for the fiscal year, therefore the miscellaneous budget has been decreased to zero.

Township Manager:

- The township manager salary budget has been decreased by \$8,000 or 9.64% to reflect the maximum starting salary for the new township manager.
- Controller salary is decreased by \$10,827 or 18.79% due to the new controller being hired at a lower rate.

Elections:

- Clerical/Dep/Super/Election has been decreased to zero in the 2017-2018 fiscal year and salaries for poll workers were moved to the salary line. Poll workers are no longer eligible to be paid as 1099 independent contractors, and therefore must be paid as employees.
- Printing & Publications has been decreased by \$1,400 or 53.85% to reflect three elections, instead of four.

Clerk:

- Recording Secretary now reflects \$195 per meeting for 24 meetings plus \$125 for meetings over three hours. Also included is the pay for video operation at \$85 per meeting for 24 meetings. 2016-2017 budget was amended to reflect back pay for previous years.

Board of Review:

- The budget for Tribunals and Drains has decreased by \$15,080 or 43% from the amended budget of 2016-2017, due to a one-time property tax payment on a community park in the previous fiscal year. Since property taxes will not be due on this property in the 2017-2018 fiscal year, the budget has decreased.

Treasurer:

- Contractual services are not projected for the 2017-2018 fiscal year, as there is no current need to use temporary services for a front desk clerk. Therefore, this line item has been decreased to zero.

Assessing:

- Hospitalization is projected to decrease by \$6,920 or 28% due to the assessor opting out of the township medical benefit.

Legal & Professional:

- Other Professional Fees have been decreased by \$5,000 or 91% from the 2016-2017 amended budget due to additional costs not being projected for the non-motorized path.
- Engineering costs are decreased by \$41,000 or 80% to reflect standard activity without the additional costs associated with the non-motorized path.

Planning/Zoning:

- Code Enforcement Officer Salaries are being moved to the building fund, therefore the code enforcement line item has been decreased to zero.

Roadwork:

- Road Improvements are projected to decrease by \$149,950 or 51% from the 2016-2017 amended budget due to elevated costs in the previous fiscal year associated with the non-motorized path.

Community Center:

- Community Center Trips are set to decrease by \$4,900 or 57% due to a lack of interest.
- Community Center Programs will also decrease in the 2017-2018 fiscal year by \$3,500 or 23% due to a lack of interest.
- Repair and maintenance fees are projected to decrease to \$3,500 (22%) in 2017-2018 due to a decrease in repairs needed over the past two fiscal years.

Parks:

- Planner fees will be \$0.00 in the 2017-2018 fiscal year due to the completion of planning on the community park.

Capital Outlay:

- Computer costs will decrease by \$2,000 or 50% due to a decreased need for new computers in the 2017-2018 fiscal year, as several replacements have made over the past two fiscal years.
- Land acquisition costs were elevated in the 2016-2017 fiscal year due to the beachfront property purchase. Projected land acquisition costs will decrease by \$336,940 or 98% in the 2017-2018 fiscal year.

Significant Increases:

REVENUES:

- Estimated Revenues: Cell Tower Income is a new income stream yielding approximately \$17,136 per year with 25% going to the general fund and 75% going to the fire department.
- Treasurer: Current Property Taxes are projected to increase by \$4,500 or 1.71% due to increases in taxable values.
- Zoning Compliance Permits are projected to increase by \$3,620 or 61.56% in the 2017-2018 fiscal year.
- Planning Fees are projected to increase by \$4,000 over the previous year budget to reflect increased activity in the previous fiscal year.

EXPENDITURES:

Township Manager:

- Hospitalization was increased to \$15,000 to reflect potential costs of family/spousal insurance for the new Township Manager.
- Contractual Services are projected to increase by \$3,600 or 72% to reflect the addition of cloud backup services for township server data.

Elections:

- Election Salaries will increase by \$8,000 to reflect the move of poll worker payments from an outside contractor expense payment to a salary payment (see above decrease of election costs to account 101-191-704).
- Supplies were increased by \$2,000 or 66.67% to reflect activity costs in previous fiscal year.

Clerk:

- Hospitalization costs will show a \$7,150 increase due to the township clerk enrolling in the township health care plan.

Treasurer:

- Deputy salaries are projected to increase \$5,812 or 17% due to an increase for additional duties and a 6% pay increase.
- Hospitalization expenses are projected to increase due to the deputy treasurer's enrollment into the township healthcare plan.

- Pension costs are projected to increase by \$ 2,128 due to increases in the base salary, as pensions are calculated as 10% of the base salary.

Assessing:

- Assistant Assessing Salaries are projected to increase by \$2,434 or 6% due to a 6% salary increase.

Hall and Grounds:

- Grounds, Cleaning and Janitorial services are projected to increase by \$4,250 or 51.52% to reflect costs for the center island flowerbeds of \$1,100, lawn maintenance costs of \$1,400 and snow removal and salting costs of \$10,000. The bulk of the increase comes from snow removal costs, which are projected to increase by \$4,000.
- PSB Maintenance and Operating Allocation Expenses are projected to increase by \$1,677 or 3.7% due to projected increases in operating costs.
- Communication costs are projected to increase by \$3,200 or 53% due to the addition of Microsoft 365.
- Repairs and Maintenance are projected to increase by \$5,000 or 25% due to a \$3,000 increase in on-site IT costs, approximately \$1,450 increases in software costs and an additional \$550 being budgeted for miscellaneous repair and maintenance costs throughout the year.
- Rental equipment costs are projected to increase by \$815 or 17.8% due to an increase in the copier lease cost.

Planning and Zoning:

- Planner Fees have been increased by \$2,640 or 6.6% to reflect costs for a monthly planning team meeting.
- Zoning Administration has been increased by \$3,000 or 20% to reflect administration support 6 hours per week every week, instead of every other week.

Community Center:

- Salaries will increase by \$2,604 or 6% in the 2017-2018 fiscal year.
- Rental Equipment will increase by \$2,400 to account for a copier lease of \$200 per month.

Capital Outlay:

- Construction costs will increase by \$50,000 to reflect PSB improvements, flooring at the community center and Barker Rd. Rental Property Improvements.
- Vehicle costs will increase by \$9,000 due to the purchase of a vehicle for township use from the Police Department.

BUILDING DEPARTMENT FUND (#287)

The building department is a self-sustaining fund that receives revenue dollars in the form of fees charged for various permits required to perform any building related activities within the township. Money is expended to cover inspections of permitted work and some minor operating expenses.

Items of significance for the Building Department

Significant Increases:

- Salaries and Social Security have increased due to the addition of the code enforcement salaries and payroll taxes, which were moved from the general fund.

BUILDING AUTHORITY DEBT FUND (#369)

The sole purpose of the Building Authority Debt Fund is to capture the \$2.93 million principal and interest bond payments. The revenue side of this fund comes from the General, Fire and Police funds who split the bond payments equally or 1/3 each.

- No Significant Changes Projected

PSB DEBT FUND (#370)

The purpose of this fund is twofold: 1) To capture the \$2.415 million principal and interest bond payment, which is covered by its own township millage and 2) To capture expenditures related to the PSB building. Total costs over and above the principal and interest payments are again split equally between General, Fire and Police.

- No Significant Changes Projected

WASTE WATER TREATMENT PLANT (WWTP)(#571)

The purpose of this fund and the smaller SAD district funds is to account for all daily activities related to our sewer systems throughout the township. It captures Usage Fees charged to residents, which is the bulk of their revenues (99%+) and various expenditures including labor and related benefits, legal and professional fees, operational expenses including repairs, bond interest payments and capital purchases.

Items of significance for the Waste Water Treatment Plant Fund

Significant Decreases:

- o Salaries are projected to decrease by \$2,733 total, due to the former department head retiring and new employees being hired in at lower rates.
- o Hospitalization costs are projected to decrease by \$8,845 or 8.12% due to changes in health insurance elections within the department.
- o No interest is due on the Debt Service bond, therefore this line has been decreased to zero.

Significant Increases:

- o Capital Outlay equipment costs are projected to increase by \$20,000 or 22.22% due to new vehicles needing to be purchased.

DISTRICT #5 SEVEN MILE SEWER FUND (#815)

This is an active 20-year Special Assessment District (SAD) for the Seven Mile Sewer Project completed back in 2003-2004. The primary purpose of this fund is to collect SAD Interest charged to residents, record the bond interest payment and depreciation on related equipment.

- No Significant Changes Projected

FIRE AND MEDICAL RESCUE FUND (#216)

The fire fund is a dedicated millage fund that is used to provide fire and medical rescue protection throughout the township.

Items of significance for the Fire/Medical Rescue Fund

Significant Decreases:

REVENUES:

- The Transfer In revenue line will be decreased to zero due to no transfers being budgeted for the 2017-2018 fiscal year.

EXPENDITURES:

- o Part time salaries will decrease by \$5,000 or 8.33% due to reflect costs closer to 2017 actuals.
- o Insurance and bonds will decrease by \$2,722 or 6.85% due to decreases in insurance costs.
- o Utilities will decrease by \$4,000 or 40% due to an excess of propane gas at Station #2.
- o Capital Outlay Equipment will decrease by \$248,000 or 95.38% due to the fire truck purchase in the 2016-2017 fiscal year inflating costs.

Significant Increases:

REVENUES:

- o Current Property Taxes are projected to increase \$48,592 or 7.66% due to an increase in the proposed millage rates.
- o Emergency Cost Recovery revenue is projected to increase by \$10,000 to reflect increased activity in recent years.
- o Sale of fixed assets is projected to increase by \$338,000 or 73% in the 2017-2018 fiscal year due to vehicles that will be sold.
- o Cell Tower Income is a new stream of income which is split between the general fund and the fire department. The fire department is projected to receive \$12,852 in the 2017-2018 fiscal year, which is 75% of the total income received for the lease of the land for the cell tower.

EXPENDITURES:

- o Medical Testing is projected to increase \$4,500 or 128.57% due to the need for medical physicals for all medical rescue staff in the 2017-2018 fiscal year.
- o Operating Costs: Supplies are projected to increase by \$2,000 or 25% due to increased costs for medical supplies, which includes oxygen.
- o Operating Costs: Repairs and Maintenance expenses are projected to increase by \$2,000 or 40% due to an increased need for repairs at Station #2.
- o Computer Costs will increase by \$3,000 due to computer leasing costs increasing.
- o Capital Outlay vehicle costs are projected to increase by \$405,000 or 623% to reflect the purchase of a fire truck.

POLICE FUND (#207)

The police fund is a dedicated millage fund that is used to provide police protection throughout the township.

Items of significance for the Police Fund

Significant Decreases:

REVENUES:

- Fines and Court Fees are projected to decrease by \$8,000 or 26.67% to more closely reflect activity in recent fiscal years.
- Sale of Fixed Assets are projected to decrease by \$6,000 or 40% due to fewer vehicles being available for auction.

EXPENDITURES:

- Part time Salaries are projected to decrease by \$10,000 due to a promotion of a patrol officer from part time to full time.
- Salaries Overtime are projected to decrease by \$10,000 or 20% due to the change of status of the new full time officer.
- Hospitalization costs are projected to decrease by \$43,085 or 27% due to changes in health insurance elections within the department.

Significant Increases:

REVENUES:

- Current Property Tax Revenues are projected to increase by \$31,824 or 2.15% due to increased property taxable values.

EXPENDITURES:

- The salary for the chief of police is projected to increase by \$5,037 due to a 2.5% raise.
- Other employee salaries will increase by \$30,532 or 7.5% due to the transition of one officer from part time to full time.
- Clerical/Dep/Super/Election costs will increase by \$2,145 due to a 3% salary increase for administrative employees.
- Holiday pay is projected to increase \$3,348 or 9.22% due to the increased need for police support during holiday events.
- Insurance & Bonds are projected to increase by \$5,352 or 18.54% due to higher costs as a result of increased claims and injuries in previous years.
- Repairs and Maintenance costs are projected to increase by \$3,000 or 75% due to an increased need for on site IT support.
- Computer costs are projected to increase by \$15,000 due to a new computer lease being signed.

STATE NARC FUND (#265)

The State NARC Fund is a fund used to collect drug forfeiture monies from the state level. These funds can be used to supplement some items within the Police Fund.

- No Significant Changes Projected

FEDERAL NARC FUND (#266)

The Federal NARC Fund is a fund used to collect drug forfeiture monies from the federal level. These funds can be used to supplement some items within the Police Fund but needs to be used within three years of receipt.

- No Significant Changes Projected

DONATION FUND (#230)

The donation fund tracks miscellaneous donations given to the township for various community events and also tracks the spending of those donations.

- No significant changes projected.

DDA FUND (#248)

The DDA Fund captures tax dollars from the General, Fire, Police and Library Funds along with capturing tax dollars from Washtenaw County and Washtenaw Community College. These funds are used to make improvements throughout the township. Due to decreased property values that have fallen below the base established when the DDA was started, they are not projected to collect any tax dollars this coming fiscal year.

Significant Decreases:

- The Road Improvements budget will be decreased to zero due to the completion of the DDA's commitment to donate three payments of \$20,000 to the general fund for the non-motorized path.

Significant Increases:

- Streetscaping will be increased by \$20,500 or 410% to reflect planning with the McKenna group to advance the downtown development and beautification plan.

This completes the budget presentation for the June 13, 2017 board meeting.

Thank You,

Yvette Patrick
Controller
Northfield Township

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 369: BUILDING AUTHORITY DEBT FUND

2017-2018 FISCAL YEAR

AS OF 4/1/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 04/1/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------------------------------------|-----------------------------|---------------------|---------------------|------------------------------|-------------------------------------|-----------------------------------------|------------------------------------------|-------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 369-000-685 | FUNDS XFER FOR 3.5 BOND PMT | 255,662 | 263,466 | 254,087 | 254,086 | 276,354 | 22,267 | 8.76% |
| Totals for dept 000- | | 255,662 | 263,466 | 254,087 | 254,086 | 276,354 | 22,267 | 8.76% |
| TOTAL ESTIMATED REVENUES | | 255,662 | 263,466 | 254,087 | 254,086 | 276,354 | 22,267 | 8.76% |
| APPROPRIATIONS | | | | | | | | |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 369-905-942 | 3 M BOND BLDG AUTH | 206,854 | 219,518 | 215,297 | 215,297 | 236,404 | 21,107 | 9.80% |
| 369-905-987 | INTEREST 3 M BOND | 48,809 | 43,948 | 38,790 | 38,789 | 39,950 | 1,160 | 2.99% |
| Totals for dept 905-DEBT SERVICE | | 255,663 | 263,466 | 254,087 | 254,086 | 276,354 | 22,267 | 8.76% |
| TOTAL APPROPRIATIONS | | 255,663 | 263,466 | 254,087 | 254,086 | 276,354 | 22,267 | 8.76% |
| NET OF REVENUES/APPROPRIATIONS - FUND : | | (1) | 0 | 0 | 0 | 0 | | |
| BEGINNING FUND BALANCE | | | 0 | 0 | 0 | 0 | | |
| ENDING FUND BALANCE | | (1) | 0 | 0 | 0 | 0 | | |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 287: BUILDING DEPARTMENT FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------|----------------------------|-------------------------------------------------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|---------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 287-000-481 | SIGN PERMITS | 0 | 180 | 0 | 0 | 0 | 0 | #DIV/0! |
| 287-000-484 | BUILDING PLAN REVIEW FEES | 3,243 | 5,318 | 6,960 | 6,446 | 6,960 | 0 | 0 |
| 287-000-485 | BUILDING PERMIT FEES | 35,170 | 45,800 | 72,870 | 111,385 | 72,870 | 0 | 0 |
| 287-000-486 | CONTRACTOR'S REGISTRATION | 2,340 | 2,550 | 2,500 | 2,400 | 2,500 | 0 | 0 |
| 287-000-488 | TRADE PERMIT FEES | 32,054 | 37,105 | 45,730 | 36,840 | 45,730 | 0 | 0 |
| 287-000-626 | COPY & FOIA INCOME | 0 | 0 | 0 | 112 | 0 | 0 | #DIV/0! |
| 287-000-671 | REIMBURSEMENT/OTHER INCOME | 0 | 56 | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 000- | | 72,807 | 91,009 | 128,060 | 157,183 | 128,060 | 0 | 0 |
| TOTAL ESTIMATED REVENUES | | 72,807 | 91,009 | 128,060 | 157,183 | 128,060 | 0 | 0 |
| APPROPRIATIONS | | | | | | | | |
| Dept 226-PERSONNEL | | | | | | | | |
| 287-226-703 | SALARIES | 0 | 0 | 0 | 0 | 20,800 | 20,800 | #DIV/0! |
| | | Code Enforcement moved from GF (\$25/hr x 16 hrs/wk 52 wks) | | | | | | |
| 287-226-715 | SOCIAL SECURITY | 0 | 0 | 0 | 0 | 1,591 | 1,591 | #DIV/0! |
| | | Salaries x 7.65% | | | | | | |
| 287-226-731 | WORKERS COMP INSURANCE | 0 | 0 | 500 | 480 | 491 | (9) | -1.80% |
| 287-226-927 | ALLOCATE TO DEPARTMENTS | 18,341 | 15,613 | 37,397 | 28,556 | 38,519 | 1,122 | 3.00% |
| | | 3% increase | | | | | | |
| Totals for dept 226-PERSONNEL | | 18,341 | 15,613 | 37,897 | 29,036 | 61,401 | 23,504 | 62.02% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 287: BUILDING DEPARTMENT FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|------------------------------------------------|-------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|---------|
| Dept 261-GOVERNMENT SHARED SERVICES | | | | | | | | |
| 287-261-725 | BUILDING INSPECTIONS | 31,200 | 41,551 | 27,163 | 18,283 | 27,163 | 0 | 0 |
| 287-261-737 | PLAN REVIEW | 0 | 0 | 5,800 | 0 | 5,800 | 0 | 0 |
| 287-261-738 | MISC BUILDING ADMINISTRATION | 0 | 0 | 3,000 | 0 | 3,000 | 0 | 0 |
| Totals for dept 261-GOVERNMENT SHARED SERVICES | | 31,200 | 41,551 | 35,963 | 18,283 | 35,963 | 0 | 0 |
| Dept 270-LEGAL/PROFESSIONAL | | | | | | | | |
| 287-270-722 | CONTROLLER <small>(5% of Total Cost)</small> | 1,634 | 2,803 | 2,881 | 1,995 | 2,519 | (362) | -12.57% |
| 287-270-802 | AUDIT FEES <small>(5% of Total Cost)</small> | 900 | 900 | 900 | 900 | 900 | 0 | 0 |
| 287-270-823 | ZONING ADMINISTRATION | 0 | 810 | 1,000 | 779 | 1,000 | 0 | 0 |
| Totals for dept 270-LEGAL/PROFESSIONAL | | 2,534 | 4,513 | 4,781 | 3,674 | 4,419 | (362) | -7.57% |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 287-301-725 | ELECTRIC, PLUMB & MECH INSPECTIONS | 5,545 | 8,595 | 23,994 | 17,235 | 23,994 | 0 | 0 |
| 287-301-727 | SUPPLIES | 392 | 1,216 | 500 | 42 | 500 | 0 | 0 |
| 287-301-818 | CONTRACTUAL SERVICES | 0 | 0 | 30,000 | 0 | 30,000 | 0 | 0 |
| 287-301-850 | COMMUNICATION | 346 | 38 | 450 | 400 | 450 | 0 | 0 |
| 287-301-910 | INSURANCE & BONDS | 0 | 0 | 600 | 600 | 900 | 300 | 50.00% |
| 287-301-927 | ALLOCATE TO DEPARTMENTS | 0 | 0 | 4,070 | 1,177 | 4,200 | 130 | 3.19% |
| Totals for dept 301-OPERATING COSTS | | 6,283 | 9,849 | 59,614 | 19,454 | 60,044 | 430 | 0.72% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 287: BUILDING DEPARTMENT FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------|-----------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|-----------------------------------------|------------------------------------------|---------|
| | TOTAL APPROPRIATIONS | 58,358 | 71,526 | 138,255 | 70,446 | 161,827 | 23,572 | 17.05% |
| | NET OF REVENUES/APPROPRIATIONS - FUND : | 14,449 | 19,483 | (10,195) | 86,737 | (33,767) | (23,572) | 231.21% |
| | BEGINNING FUND BALANCE | 65,414 | 79,862 | 99,346 | 99,346 | 89,151 | | |
| | ENDING FUND BALANCE | 79,863 | 99,345 | 89,151 | 186,083 | 55,384 | | |

DRAFT

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 248: DDA FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------------|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------|-------------------------------------|--------------------------------|------------------------------------------|----------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 248-000-671 | REIMBURSEMENT/OTHER INCOME | 4 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 000- | | 4 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| TOTAL ESTIMATED REVENUES | | 4 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| APPROPRIATIONS | | | | | | | | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 248-301-800 | OTHER PROFESSIONAL FEES | 5,538 | 0 | 5,000 | 0 | 5,000 | 0 | 0 |
| 248-301-816 | GROUNDS/CLEANG/JANITORL SERVIC | 0 | 0 | 1,000 | 0 | 1,000 | 0 | 0 |
| Totals for dept 301-OPERATING COSTS | | 5,538 | 0 | 6,000 | 0 | 6,000 | 0 | 0 |
| Dept 449-ROAD WORK | | | | | | | | |
| 248-449-814 | ROAD IMPROVEMENTS | 20,000 | 0 | 20,000 | 0 | 0 | (20,000) | -100.00% |
| | | \$4,538 for asphalt repair and restriping for 75 Barker Rd (Reimbursement for half requested from BOT) will be paid in 2017 | | | | | | |
| Totals for dept 449-ROAD WORK | | 20,000 | 0 | 20,000 | 0 | 0 | (20,000) | -100.00% |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 248-900-925 | STREETSCAPING | | 242 | 5,000 | 2,850 | 25,500 | 20,500 | 410.00% |
| | | \$25,000 for Mckenna planning - \$500 added for flowers for Main Street Beautification | | | | | | |
| Totals for dept 900-CAPITAL OUTLAY | | | 242 | 5,000 | 2,850 | 25,500 | 20,500 | 410.00% |
| TOTAL APPROPRIATIONS | | 25,538 | 242 | 31,000 | 2,850 | 31,500 | 500 | 1.61% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 248: DDA FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------|-----------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|-----------------------------------------|------------------------------------------|-------|
| | NET OF REVENUES/APPROPRIATIONS - FUND : | (25,534) | (242) | (31,000) | (2,850) | (31,500) | (500) | 1.61% |
| | BEGINNING FUND BALANCE | 91,499 | 65,965 | 65,724 | 65,724 | 34,724 | | |
| | ENDING FUND BALANCE | 65,965 | 65,723 | 34,724 | 62,874 | 3,224 | | |

DRAFT

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 230: DONATION FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|--------------------------------------------------------------|--------------------------------------|---------------------|---------------------|------------------------------|------------------------------------|--------------------------------|------------------------------------------|-----------------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 230-000-690 | DONATION - DOG PARK | 0 | 0 | 500 | 0 | 0 | (500) | -100.00% |
| 230-000-691 | DONATION - FIREWORKS | 1,200 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 230-000-692 | DONATION - EVENTS/COMMUNITY PROJECTS | 2,300 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 000- | | 3,500 | 0 | 500 | 0 | 0 | (500) | -100.00% |
| TOTAL ESTIMATED REVENUES | | 3,500 | 0 | 500 | 0 | 0 | (500) | -100.00% |
| APPROPRIATIONS | | | | | | | | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 230-301-903 | KIWANIS | 1,025 | 1,400 | 0 | 0 | 0 | 0 | #DIV/0! |
| 230-301-904 | EVENTS/COMMUNITY PROJECTS | 1,377 | 1,875 | 0 | (475) | 0 | 0 | #DIV/0! |
| 230-301-905 | BARK PARK | 0 | 1,537 | 500 | 242 | 0 | (500) | -100.00% |
| <i>Move to Recreation Board Park Maintenance 101-753-770</i> | | | | | | | | |
| Totals for dept 301-OPERATING COSTS | | 2,402 | 4,812 | 500 | (233) | 0 | (500) | -100.00% |
| TOTAL APPROPRIATIONS | | 2,402 | 4,812 | 500 | (233) | 0 | (500) | -100.00% |
| NET OF REVENUES/APPROPRIATIONS - FUND : | | 1,098 | (4,812) | 0 | 233 | 0 | 0 | #DIV/0! |
| BEGINNING FUND BALANCE | | 4,064 | 5,163 | 351 | 351 | 351 | | |
| ENDING FUND BALANCE | | 5,162 | 351 | 351 | 584 | 351 | | |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 216: FIRE FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|------------------------|----------------------------------------------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|--------------------------------|------------------------------------------|---------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 216-000-402 | CURRENT PROPERTY TAX | 616,776 | 632,874 | 634,062 | 632,391 | 682,654 | 48,592 | 7.66% |
| | (Based on 2018 New Millage Proposal at 2%)--NOTE: THE MILLAGE HAS EXPIRED | | | | | | | |
| 216-000-445 | PENALTY & INTEREST ON TAXES | 944 | 220 | 200 | 203 | 200 | 0 | 0 |
| 216-000-482 | HOUSE NUMBERS | 800 | 240 | 300 | 560 | 500 | 200 | 66.67% |
| 216-000-588 | CONTRIBUTION OTHER FUND(S) | 25,000 | 25,000 | 25,000 | 0 | 25,000 | 0 | 0 |
| | (Annual Contribution) | | | | | | | |
| 216-000-590 | GRANT INCOME | 4,841 | 0 | 0 | 247,822 | 0 | 0 | #DIV/0! |
| 216-000-626 | COPY & FOIA INCOME | 25 | 31 | 50 | 29 | 50 | 0 | 0 |
| 216-000-635 | EMERGENCY COST RECOVERY | 9,568 | 16,190 | 10,000 | 18,158 | 20,000 | 10,000 | 100.00% |
| 216-000-639 | DRIVEWAY INSPECTIONS | 750 | 680 | 600 | 590 | 600 | 0 | 0 |
| 216-000-671 | REIMBURSEMENT/OTHER INCOME | 2,583 | 7,296 | 2,000 | 0 | 2,000 | 0 | 0 |
| | (Football Standby and German Park EMS) | | | | | | | |
| 216-000-673 | SALE OF FIXED ASSET | 980 | 409 | 52,000 | 0 | 90,000 | 38,000 | 73.08% |
| 216-000-675 | CONTRIBUTION-PRIVATE SOURCES | 0 | 0 | 0 | 200 | 0 | 0 | #DIV/0! |
| 216-000-684 | CELL TOWER INCOME | 0 | 0 | 0 | 8,400 | 12,852 | 12,852 | #DIV/0! |
| | (\$16,800 x 1.02 = 17,136 x 25% Twp; 75% Fire) | | | | | | | |
| Totals for dept 000- | | 662,267 | 682,940 | 724,212 | 908,353 | 833,856 | 109,644 | 15.14% |
| Dept 336-CONTRIBUTIONS | | | | | | | | |
| 216-336-588 | CONTRIBUTION OTHER FUND(S) | 5,890 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 216-336-683 | CONTRIBUTION - INDEPENDENCE DAY CELEBF | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 0 | 0 |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 216: FIRE FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|-----------------------------------------|------------------------------------------|----------|
| Totals for dept 336-CONTRIBUTIONS | | 6,890 | 1,000 | 1,000 | 1,000 | 1,000 | 0 | 0 |
| Dept 960 | | | | | | | | |
| 216-960-935 | TRANSFER IN | 0 | 0 | 250,000 | 250,000 | 0 | (250,000) | -100.00% |
| Totals for dept 960- | | 0 | 0 | 250,000 | 250,000 | 0 | (250,000) | -100.00% |
| TOTAL ESTIMATED REVENUES | | 669,157 | 683,940 | 975,212 | 1,159,353 | 834,856 | (140,356) | -14.39% |
| APPROPRIATIONS | | | | | | | | |
| Dept 226-PERSONNEL | | | | | | | | |
| 216-226-701 | SALARIES | 79,221 | 79,310 | 85,310 | 78,286 | 87,016 | 1,706 | 2.00% |
| 216-226-702 | 2% Pay Increase SALARIES | 123,046 | 128,291 | 160,000 | 129,709 | 160,000 | 0 | 0 |
| 216-226-705 | ADMINISTRATIVE ASSISTANT | 5,758 | 3,998 | 8,000 | 2,169 | 5,000 | (3,000) | -37.50% |
| 216-226-708 | SALARIES-PART TIME | 52,991 | 38,735 | 60,000 | 40,636 | 55,000 | (5,000) | -8.33% |
| 216-226-712 | (Paid-on-Call) SALARIES - OFFICERS | 8,925 | 8,500 | 12,000 | 7,175 | 11,000 | (1,000) | -8.33% |
| 216-226-715 | SOCIAL SECURITY | 21,627 | 20,262 | 25,806 | 20,267 | 24,328 | (1,478) | -5.73% |
| 216-226-716 | HOSPITALIZATION | 24,931 | 23,991 | 26,720 | 24,831 | 24,755 | (1,965) | -7.35% |
| 216-226-717 | (\$1,638.19 x 5 Mths plus (\$1,638.19 x 1.10) x 7 Mths plus \$3,950 HSA Contribution) LIFE/DISB. INSURANCE | 845 | 845 | 945 | 775 | 1,041 | 96 | 10.16% |
| 216-226-718 | (\$86.69 x 12 Mths) PENSION | 7,913 | 7,931 | 8,531 | 7,828 | 8,701 | 170 | 1.99% |
| 216-226-730 | (Base Pay x 10%) MEDICAL TESTING | 585 | 949 | 3,500 | 538 | 8,000 | 4,500 | 128.57% |
| 216-226-731 | All employees need physicals this year WORKERS COMP INSURANCE | 9,600 | 10,574 | 16,149 | 14,227 | 16,943 | 794 | 4.92% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 216: FIRE FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|----------------------------------------|------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|-----------------------------------------|------------------------------------------|---------|
| 216-226-927 | From Invoice ALLOCATE TO DEPARTMENTS | (59,485) | (59,072) | (64,016) | (44,423) | (64,000) | 16 | -0.02% |
| 216-226-957 | (PSB Director @ 50% of Total Salary & Benefit Package Allocated to Police) TRAINING & DEVELOPMENT | 4,567 | 9,202 | 12,000 | 3,627 | 12,000 | 0 | 0 |
| 216-226-958 | TRAINING WAGES | 12,739 | 8,054 | 12,000 | 9,429 | 12,000 | 0 | 0 |
| Totals for dept 226-PERSONNEL | | 293,263 | 281,570 | 366,945 | 295,074 | 361,784 | (5,161) | -1.41% |
| Dept 265-HALL AND GROUNDS | | | | | | | | |
| 216-265-816 | GROUND/CLEANG/JANITORL SERVIC (Station #2 Snow Plowing) | 1,610 | 1,140 | 2,000 | 814 | 2,000 | 0 | 0 |
| 216-265-821 | PSB MAINT & OPS ALLOCATION | 44,889 | 37,848 | 45,000 | 24,773 | 47,000 | 2,000 | 4.44% |
| Totals for dept 265-HALL AND GROUNDS | | 46,499 | 38,988 | 47,000 | 25,587 | 49,000 | 2,000 | 4.26% |
| Dept 270-LEGAL/PROFESSIONAL | | | | | | | | |
| 216-270-722 | CONTROLLER (12.5% of Total Cost) | 8,171 | 7,007 | 7,203 | 4,987 | 6,298 | (905) | -12.56% |
| 216-270-802 | AUDIT FEES (12.5% of Total Cost) | 3,060 | 2,250 | 2,250 | 2,250 | 2,250 | 0 | 0 |
| 216-270-803 | LEGAL | 0 | 0 | 2,000 | 0 | 2,000 | 0 | 0 |
| Totals for dept 270-LEGAL/PROFESSIONAL | | 11,231 | 9,257 | 11,453 | 7,237 | 10,548 | (905) | -7.90% |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 216-301-727 | SUPPLIES Medical Supplies, including oxygen | 6,530 | 8,682 | 8,000 | 5,665 | 10,000 | 2,000 | 25.00% |
| 216-301-741 | UNIFORMS/GEAR & ALLOWANCE (Turn Out Gear) | 13,502 | 7,840 | 10,000 | 3,458 | 10,000 | 0 | 0 |
| 216-301-807 | MEMBERSHIP DUES | 1,175 | 1,430 | 1,500 | 1,655 | 2,500 | 1,000 | 66.67% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 216: FIRE FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------------|------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|--------------------------------|------------------------------------------|---------|
| 216-301-818 | CONTRACTUAL SERVICES | 1,594 | 1,505 | 1,000 | 1,616 | 2,000 | 1,000 | 100.00% |
| 216-301-820 | DISPATCH SERVICES | 10,274 | 11,793 | 13,000 | 11,024 | 10,810 | (2,190) | -16.85% |
| 216-301-850 | COMMUNICATION | 4,231 | 5,746 | 8,000 | 6,069 | 8,000 | 0 | 0 |
| 216-301-851 | POSTAGE | 100 | 37 | 50 | 1 | 50 | 0 | 0 |
| 216-301-900 | PRINTING & PUBLICATIONS | 204 | 0 | 200 | 0 | 500 | 300 | 150.00% |
| 216-301-910 | INSURANCE & BONDS | 54,585 | 38,928 | 39,712 | 35,649 | 36,990 | (2,722) | -6.85% |
| 216-301-920 | UTILITIES | 9,098 | 7,318 | 10,000 | 4,951 | 6,000 | (4,000) | -40.00% |
| 216-301-929 | (Propane at Station #2 - Credit from FY 17 due to warmer weather) GRANT EXPENSE | 0 | 0 | 0 | 255,780 | 0 | 0 | #DIV/0! |
| 216-301-930 | REPAIRS & MAINTENANCE | 2,816 | 4,219 | 5,000 | 3,308 | 7,000 | 2,000 | 40.00% |
| 216-301-932 | (Station #2 Repairs) RADIO REPAIR | 2,200 | 2,600 | 2,500 | 141 | 2,500 | 0 | 0 |
| 216-301-938 | CHARGEBACKS - PRIOR TAX YEARS | 5,521 | 914 | 0 | 491 | 0 | 0 | #DIV/0! |
| 216-301-972 | COMPUTER | 0 | 3,304 | 3,000 | 3,828 | 6,000 | 3,000 | 100.00% |
| | Computer Leasing | | | | | | | |
| Totals for dept 301-OPERATING COSTS | | 111,830 | 94,316 | 101,962 | 333,637 | 102,350 | 388 | 0.38% |
| Dept 333-TRANSPORTATION | | | | | | | | |
| 216-333-860 | FUEL & MILEAGE | 10,337 | 7,185 | 10,000 | 7,912 | 11,000 | 1,000 | 10.00% |
| 216-333-930 | (Gas for Fire Trucks) REPAIRS & MAINTENANCE | 21,273 | 24,213 | 30,000 | 20,299 | 30,000 | 0 | 0 |
| | (Repairs to Fire Trucks that Continue to Age) | | | | | | | |
| Totals for dept 333-TRANSPORTATION | | 31,610 | 31,398 | 40,000 | 28,211 | 41,000 | 1,000 | 2.50% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 216: FIRE FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------------------|-------------------------------------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|-----------------------------------------|------------------------------------------|---------------|
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 216-900-970 | EQUIPMENT (Misc. Equipment) | 3,898 | 5,908 | 260,000 | 10,484 | 12,000 | (248,000) | -95.38% |
| 216-900-972 | COMPUTER | 704 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 216-900-974 | VEHICLE Fire Truck Purchase | 0 | 0 | 65,000 | 64,730 | 470,000 | 405,000 | 623.08% |
| Totals for dept 900-CAPITAL OUTLAY | | 4,602 | 5,908 | 325,000 | 75,214 | 482,000 | 157,000 | 48.31% |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 216-905-985 | PSB SHARE OF BOND PMT (1/3 of Total Pymt - Final Pymt in 2023) | 85,221 | 87,822 | 84,696 | 84,695 | 90,045 | 5,349 | 6.32% |
| 216-905-991 | DEBT SERVICE - PRINCIPAL | 43,775 | 45,899 | 0 | 0 | 0 | 0 | #DIV/0! |
| 216-905-995 | DEBT SERVICE - INTEREST | 4,349 | 2,226 | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 905-DEBT SERVICE | | 133,345 | 135,947 | 84,696 | 84,695 | 90,045 | 5,349 | 6.32% |
| TOTAL APPROPRIATIONS | | 632,380 | 597,384 | 977,056 | 849,655 | 1,136,727 | 159,671 | 16.34% |
| NET OF REVENUES/APPROPRIATIONS - FUND : | | 36,777 | 86,556 | (1,844) | 309,699 | (301,871) | (300,027) | 16270.44% |
| BEGINNING FUND BALANCE | | 412,432 | 449,206 | 535,762 | 535,762 | 533,918 | | |
| ENDING FUND BALANCE | | 449,209 | 535,762 | 533,918 | 845,461 | 232,047 | | |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|----------------------|------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|----------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 101-000-426 | PRIOR YEAR TAX INTEREST | 0 | 663 | 0 | 1,764 | 500 | 500 | #DIV/0! |
| 101-000-452 | PEDDLER'S LICENSES | 340 | 368 | 500 | (78) | 350 | (150) | -30.00% |
| 101-000-453 | CABLEVISION FRANCHISE FEES | 97,379 | 99,310 | 97,000 | 73,433 | 98,000 | 1,000 | 1.03% |
| 101-000-455 | FIBER FOOTAGE FEES | 7,557 | 10,516 | 7,500 | 0 | 8,500 | 1,000 | 13.33% |
| 101-000-573 | STATE SHARED REVENUE - LCSA | 0 | 0 | 0 | 45,972 | 45,000 | 45,000 | #DIV/0! |
| 101-000-574 | STATE SHARED REVENUE | 650,034 | 649,431 | 652,000 | 460,824 | 661,000 | 9,000 | 1.38% |
| 101-000-590 | GRANT INCOME | 0 | 0 | 221,633 | 0 | 0 | (221,633) | -100.00% |
| 101-000-615 | INSURANCE PROCEEDS | 456 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 101-000-626 | COPY & FOIA INCOME | 55 | 120 | 200 | 26 | 100 | (100) | -50.00% |
| 101-000-655 | ORDINANCE FINES | 0 | 200 | 0 | 2,407 | 0 | 0 | #DIV/0! |
| 101-000-665 | INTEREST INCOME | 181 | 1,082 | 1,000 | 1,433 | 1,000 | 0 | 0 |
| 101-000-671 | REIMBURSEMENT/OTHER INCOME | 2,860 | 6,611 | 150 | 890 | 150 | 0 | 0 |
| | (Farm Lease @ \$150) | | | | | | | |
| 101-000-673 | SALE OF FIXED ASSET | 0 | 0 | 12,000 | 12,000 | 0 | (12,000) | -100.00% |
| 101-000-684 | CELL TOWER INCOME | 0 | 0 | 0 | 2,800 | 4,284 | 4,284 | #DIV/0! |
| | (\$16,800 x 1.02 = 17,136 x 25% Twp; 75% Fire) | | | | | | | |
| 101-000-688 | RENTAL INCOME - BARKER RD | 11,460 | 10,260 | 9,960 | 9,960 | 9,960 | 0 | 0 |
| 101-000-690 | UNREALIZED GAIN/LOSS | 124 | (75) | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 000- | | 770,446 | 778,486 | 1,001,943 | 611,431 | 828,844 | (173,099) | -17.28% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|------------------------------------------|----------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|-----------------------------------------|------------------------------------------|--------------|
| Dept 191-ELECTIONS | | | | | | | | |
| 101-191-671 | REIMBURSEMENT/OTHER INCOME | 0 | 5,741 | 6,500 | 10,356 | 6,500 | 0 | 0 |
| Totals for dept 191-ELECTIONS | | 0 | 5,741 | 6,500 | 10,356 | 6,500 | 0 | 0 |
| Dept 253-TREASURER | | | | | | | | |
| 101-253-402 | CURRENT PROPERTY TAX | 256,344 | 263,030 | 263,500 | 262,808 | 268,000 | 4,500 | 1.71% |
| 101-253-404 | MOBILE HOME LICENSE FEES | 2,900 | 2,851 | 2,820 | 2,635 | 2,850 | 30 | 1.06% |
| | (475 Trailers @ \$.50 Ea. X 12 Months) | | | | | | | |
| 101-253-445 | PENALTY & INTEREST ON TAXES | 2,826 | 3,596 | 1,500 | 6,104 | 1,500 | 0 | 0 |
| 101-253-627 | SUMMER TAX PREPARATION | 13,488 | 13,580 | 13,580 | 13,665 | 14,000 | 420 | 3.09% |
| 101-253-680 | TAX ADMINISTRATION FEES | 136,940 | 144,810 | 140,000 | 149,957 | 140,000 | 0 | 0 |
| Totals for dept 253-TREASURER | | 412,498 | 427,867 | 421,400 | 435,168 | 426,350 | 4,950 | 1.17% |
| Dept 336-CONTRIBUTIONS | | | | | | | | |
| 101-336-624 | DDA | 20,000 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 101-336-625 | SEWER/LIBRARY ADMINISTRATION | 43,969 | 48,560 | 48,560 | 48,560 | 48,560 | 0 | 0 |
| | (Admin Fee from Sewer - \$37,500 and Library - \$11,060) | | | | | | | |
| 101-336-694 | NON-MOTORIZED PATH | 0 | 0 | 0 | 1,710 | | | |
| Totals for dept 336-CONTRIBUTIONS | | 63,969 | 48,560 | 48,560 | 50,270 | 48,560 | 0 | 0 |
| Dept 412-PLANNING/ZONING DEPT | | | | | | | | |
| 101-412-477 | ZONING COMPLIANCE PERMITS | 5,500 | 8,600 | 5,880 | 11,005 | 9,500 | 3,620 | 61.56% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------------------------|---------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|----------------|
| 101-412-607 | ZONING ADMINISTRATIVE FEES | 0 | 150 | 0 | 0 | 0 | 0 | #DIV/0! |
| 101-412-608 | VARIANCES/APPEALS | 1,420 | 2,855 | 2,700 | 1,430 | 2,000 | (700) | -25.93% |
| 101-412-612 | TAX ABATEMENT FEES | 0 | 1,000 | 0 | 0 | 0 | 0 | #DIV/0! |
| 101-412-614 | PLANNING FEES | 0 | 6,975 | 0 | 5,750 | 4,000 | 4,000 | #DIV/0! |
| 101-412-629 | ZONING COPIES | 0 | 0 | 25 | 56 | 25 | 0 | 0 |
| 101-412-637 | SPLIT APPLICATIONS | 850 | 1,825 | 2,400 | 1,240 | 2,400 | 0 | 0 |
| Totals for dept 412-PLANNING/ZONING DEPT | | 7,770 | 21,405 | 11,005 | 19,481 | 17,925 | 6,920 | 62.88% |
| Dept 666-COMMUNITY CENTER | | | | | | | | |
| 101-666-643 | CC TRIPS | 11,657 | 7,543 | 9,000 | 4,388 | 5,000 | (4,000) | -44.44% |
| 101-666-644 | CC PROGRAMS | 0 | 2,583 | 3,000 | 3,881 | 3,000 | 0 | 0 |
| 101-666-671 | REIMBURSEMENT/OTHER INCOME | 4,817 | 5,500 | 8,500 | 8,500 | 8,500 | 0 | 0 |
| 101-666-676 | CONTRIBUTIONS - SCC | 1,491 | 816 | 1,200 | 1,838 | 1,750 | 550 | 45.83% |
| Totals for dept 666-COMMUNITY CENTER | | 17,965 | 16,442 | 21,700 | 18,607 | 18,250 | (3,450) | -15.90% |
| TOTAL ESTIMATED REVENUES | | 1,272,648 | 1,298,501 | 1,511,108 | 1,145,313 | 1,346,429 | (164,679) | -10.90% |
| APPROPRIATIONS | | | | | | | | |
| Dept 101-TOWNSHIP BOARD | | | | | | | | |
| 101-101-701 | SALARIES (\$2,500 x 4) | 9,892 | 10,000 | 10,000 | 8,125 | 10,000 | 0 | 0 |
| 101-101-715 | SOCIAL SECURITY (\$10,000 x 7.65%) | 757 | 796 | 765 | 622 | 765 | 0 | 0 |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|---------------|
| 101-101-807 | MEMBERSHIP DUES | 9,552 | 9,121 | 10,500 | 15,085 | 10,500 | 0 | 0 |
| | (\$5,500 MTA, \$225 Bri C of C, \$1,475 SEMCOG, \$1,100 WATS, \$1,100 Huron River Watershed, \$175 Mich Mun League, \$925 Other) | | | | | | | |
| 101-101-836 | WELFARE COSTS | 0 | 10,000 | 10,000 | 10,000 | 10,000 | 0 | 0 |
| 101-101-900 | PRINTING & PUBLICATIONS | 7,073 | 7,606 | 7,500 | 5,591 | 7,500 | 0 | 0 |
| | (Publishing of Minutes from Twp Board Mtgs and Ads for Employment - \$5,000; Newsletter - \$2,500) | | | | | | | |
| 101-101-956 | MISCELLANEOUS | 0 | 0 | 2,500 | 2,360 | 0 | (2,500) | -100.00% |
| | (Twp. Events, Ribbon Cutting Ceremonies, Etc.) | | | | | | | |
| 101-101-957 | TRAINING & DEVELOPMENT | 509 | 0 | 2,000 | 149 | 1,000 | (1,000) | -50.00% |
| | (Possible Training for New Board Members) | | | | | | | |
| Totals for dept 101-TOWNSHIP BOARD | | 27,783 | 37,523 | 43,265 | 41,931 | 39,765 | (3,500) | -8.09% |
| Dept 171-SUPERVISOR | | | | | | | | |
| 101-171-701 | SALARIES | 12,500 | 12,500 | 12,500 | 11,538 | 12,500 | 0 | 0 |
| 101-171-715 | SOCIAL SECURITY | (661) | 956 | 957 | 883 | 957 | 0 | 0 |
| | (\$12,500 x 7.65%) | | | | | | | |
| 101-171-807 | MEMBERSHIP DUES | 0 | 0 | 120 | 0 | 120 | 0 | 0 |
| 101-171-860 | FUEL & MILEAGE | 0 | 0 | 200 | 0 | 400 | 200 | 100.00% |
| 101-171-956 | MISCELLANEOUS | 0 | 78 | 100 | 23 | 0 | (100) | -100.00% |
| 101-171-957 | TRAINING & DEVELOPMENT | 286 | 0 | 1,000 | 583 | 1,000 | 0 | 0 |
| Totals for dept 171-SUPERVISOR | | 12,125 | 13,534 | 14,877 | 13,027 | 14,977 | 100 | 0.67% |
| Dept 172-TOWNSHIP MANAGER | | | | | | | | |
| 101-172-701 | SALARIES | 77,000 | 77,000 | 83,000 | 64,939 | 75,000 | (8,000) | -9.64% |
| 101-172-704 | CLERICAL/DEP /SUPER/ELECTION | 25,326 | 25,487 | 29,137 | 25,621 | 31,616 | 2,479 | 8.51% |
| | (\$19 x 32 Hrs/Wk x 52 Wks) | | | | | | | |
| 101-172-715 | SOCIAL SECURITY | 11,995 | 12,244 | 12,990 | 10,600 | 9,380 | (3,610) | -27.79% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|--------------|
| 101-172-716 | (TWP MGR \$75,000 x 7.65%; CONTROLLER 46800 X 7.65%) HOSPITALIZATION | 6,534 | 1,500 | 1,500 | 1,500 | 15,000 | 13,500 | 900.00% |
| 101-172-717 | High Estimate for Insurance for new TM LIFE/DISB. INSURANCE | 975 | 975 | 1,025 | 569 | 975 | (50) | -4.88% |
| 101-172-718 | PENSION | 7,214 | 7,700 | 8,300 | 5,061 | 7,500 | (800) | -9.64% |
| 101-172-722 | Base wage of Twp Mgr x 10% CONTROLLER | 54,478 | 56,059 | 57,627 | 46,197 | 46,800 | (10,827) | -18.79% |
| 101-172-734 | (20 Hrs/Wk x \$45.00 x 52 Wks) BONUS | 0 | 0 | 300 | 300 | 0 | (300) | -100.00% |
| 101-172-818 | CONTRACTUAL SERVICES | 5,859 | 3,516 | 5,000 | 6,801 | 8,600 | 3,600 | 72.00% |
| 101-172-850 | (\$299.54 per month for cloud backup; Website Annual Renewal for Maintenance - \$1,000; Codification of Ordinance's - \$3,500; Other - \$500) COMMUNICATION | 606 | 655 | 720 | 306 | 0 | (720) | -100.00% |
| 101-172-860 | FUEL & MILEAGE | 0 | 0 | 500 | 186 | 500 | 0 | 0 |
| 101-172-927 | ALLOCATE TO DEPARTMENTS | (36,501) | (41,091) | (49,979) | (33,650) | (32,748) | 17,231 | -34.48% |
| 101-172-957 | (Controller Allocation to Police, Fire, Bldg Dept and WWTP - \$32,748) TRAINING & DEVELOPMENT | 745 | 698 | 1,000 | 410 | 1,000 | 0 | 0 |
| Totals for dept 172-TOWNSHIP MANAGER | | 154,231 | 144,743 | 151,120 | 128,840 | 163,623 | 12,503 | 8.27% |
| Dept 191-ELECTIONS | | | | | | | | |
| 101-191-703 | SALARIES | 0 | 0 | 0 | 0 | 8,000 | 8,000 | #DIV/0! |
| 101-191-704 | Paying stipends to poll workers through PR instead of 101-191-704 CLERICAL/DEP /SUPER/ELECTION | 9,417 | 7,125 | 13,200 | 10,520 | 0 | (13,200) | -100.00% |
| 101-191-715 | Move payment of poll workers to Salaries SOCIAL SECURITY | 0 | 0 | 0 | 56 | 615 | 615 | #DIV/0! |
| 101-191-727 | Payroll Taxes on stipends now paid through payroll SUPPLIES | 4,930 | 1,915 | 3,000 | 6,956 | 5,000 | 2,000 | 66.67% |
| 101-191-818 | Ballots, Food, Equipment for 3 elections CONTRACTUAL SERVICES | 1,760 | 990 | 2,000 | 675 | 1,000 | (1,000) | -50.00% |
| 101-191-851 | (Equipment Inspections) POSTAGE | 0 | 895 | 800 | 1,330 | 1,000 | 200 | 25.00% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|----------|
| 101-191-900 | (Mailing of Election Material) PRINTING & PUBLICATIONS | 2,472 | 1,100 | 2,600 | 1,182 | 1,200 | (1,400) | -53.85% |
| | (Printed Materials and Newspaper Ads) | | | | | | | |
| Totals for dept 191-ELECTIONS | | 18,579 | 12,025 | 21,600 | 20,719 | 16,815 | (4,785) | -22.15% |
| Dept 215-CLERK | | | | | | | | |
| 101-215-701 | SALARIES | 11,538 | 12,500 | 12,500 | 11,538 | 12,500 | 0 | 0 |
| 101-215-703 | DEPUTY SALARIES | 38,508 | 32,979 | 39,520 | 36,040 | 41,892 | 2,372 | 6.00% |
| 101-215-715 | (\$20.14 x 2080)(Includes a 6% Increase) SOCIAL SECURITY | 3,829 | 3,691 | 3,980 | 3,777 | 4,161 | 181 | 4.55% |
| 101-215-716 | (\$54,392 x 7.65%) HOSPITALIZATION | 0 | 1,125 | 1,500 | 6,863 | 8,650 | 7,150 | 476.67% |
| 101-215-717 | (\$577.77 x 5 Mths plus (\$577.77 x 1.10) x 7 Mths plus \$1,300 HSA Contribution) LIFE/DISB. INSURANCE | 0 | 618 | 525 | 453 | 605 | 80 | 15.24% |
| 101-215-718 | (\$50.36 x 12 Mths) PENSION | 0 | 2,705 | 3,952 | 3,604 | 4,189 | 237 | 6.00% |
| 101-215-723 | (Base Pay x 10%) RECORD SEC | 6,148 | 5,945 | 14,775 | 8,755 | 7,720 | (7,055) | -47.75% |
| 101-215-734 | (Recording Sec - \$195/Mtg x 24 Mtgs plus \$125/Mtg over 3 Hrs x 8; Video Operator - \$85/Mtg x 24 Mtgs) BONUS | 0 | 0 | 300 | 300 | 0 | (300) | -100.00% |
| 101-215-807 | MEMBERSHIP DUES | 0 | 0 | 100 | 0 | 100 | 0 | 0 |
| 101-215-860 | FUEL & MILEAGE | 61 | 0 | 150 | 77 | 150 | 0 | 0 |
| 101-215-922 | LATE FEES AND PENALTIES | (26) | 44 | 0 | 0 | 0 | 0 | #DIV/0! |
| 101-215-957 | TRAINING & DEVELOPMENT | 0 | 0 | 1,000 | 248 | 1,000 | 0 | 0 |
| Totals for dept 215-CLERK | | 60,058 | 59,607 | 78,302 | 71,657 | 80,967 | 2,665 | 3.40% |
| Dept 247-BOARD OF REVIEW | | | | | | | | |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------------|-----------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|----------|
| 101-247-706 | BOARD OF REVIEW FEE | 1,389 | 969 | 2,000 | 825 | 2,000 | 0 | 0 |
| 101-247-715 | SOCIAL SECURITY | 106 | 74 | 153 | 63 | 153 | 0 | 0 |
| | (\$2,000 x 7.65%) | | | | | | | |
| 101-247-723 | RECORD SEC | 1,050 | 1,520 | 1,200 | 1,280 | 1,500 | 300 | 25.00% |
| 101-247-900 | PRINTING & PUBLICATIONS | 682 | 640 | 800 | 682 | 800 | 0 | 0 |
| | (BOR Public Notices) | | | | | | | |
| 101-247-956 | MISCELLANEOUS | 0 | 0 | 0 | 0 | 125 | 125 | #DIV/0! |
| | Food and Snacks for March Board of Review Meeting | | | | | | | |
| 101-247-959 | TRIBUNALS AND DRAINS | 10,497 | 7,580 | 35,080 | 30,323 | 10,000 | (25,080) | -71.49% |
| | (Appraisals, Back Taxes, Drain Pymts and Prop. Tax Pymts on Vacant Land) | | | | | | | |
| Totals for dept 247-BOARD OF REVIEW | | 13,724 | 10,783 | 39,233 | 33,173 | 14,578 | (24,655) | -62.84% |
| Dept 253-TREASURER | | | | | | | | |
| 101-253-701 | SALARIES | 12,500 | 12,500 | 12,500 | 11,538 | 12,500 | 0 | 0 |
| 101-253-703 | DEPUTY SALARIES | 42,771 | 43,677 | 33,875 | 29,412 | 39,687 | 5,812 | 17.16% |
| | (\$19.08 x 2080)(Includes a 6% Increase) | | | | | | | |
| 101-253-704 | CLERICAL/DEP /SUPER/ELECTION | 21,681 | 14,413 | 24,289 | 20,867 | 23,400 | (889) | -3.66% |
| | (\$15 x 30 Hrs x 52 Wks) | | | | | | | |
| 101-253-715 | SOCIAL SECURITY | 5,887 | 5,281 | 6,095 | 4,699 | 5,954 | (141) | -2.31% |
| | (\$77,818 x 7.65%) | | | | | | | |
| 101-253-716 | HOSPITALIZATION | 10,090 | 4,444 | 9,095 | 10,360 | 13,200 | 4,105 | 45.13% |
| | (\$832.39 x 5 Mths plus (\$832.39 x 1.10) x 7 Mths plus \$2,625 HSA Contribution) | | | | | | | |
| 101-253-717 | LIFE/DISB. INSURANCE | 461 | 461 | 310 | 266 | 668 | 358 | 115.48% |
| | (\$55.65 x 12 Mths) | | | | | | | |
| 101-253-718 | PENSION | 4,213 | 4,368 | 1,841 | 1,267 | 3,969 | 2,128 | 115.59% |
| | (Base Salary x 10%) | | | | | | | |
| 101-253-734 | BONUS | 0 | 0 | 300 | 300 | 0 | (300) | -100.00% |
| 101-253-803 | LEGAL | 6,000 | 6,000 | 6,000 | 5,500 | 6,000 | 0 | 0 |
| | (\$500/Mth) | | | | | | | |
| 101-253-804 | TAX STATEMENT PREPARATION | 1,441 | 1,582 | 1,700 | 1,620 | 1,700 | 0 | 0 |
| | (Tax Bill Printing) | | | | | | | |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------|----------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|----------|
| 101-253-807 | MEMBERSHIP DUES (MMTA Dues for Treasurer & Deputy @ \$60 Ea.) | 100 | 100 | 110 | 10 | 120 | 10 | 9.09% |
| 101-253-818 | CONTRACTUAL SERVICES No need for temporary front desk clerk. | 0 | 0 | 11,025 | 11,025 | 0 | (11,025) | -100.00% |
| 101-253-851 | POSTAGE (Tax Bill Mailing) | 3,573 | 3,480 | 3,700 | 2,873 | 3,800 | 100 | 2.70% |
| 101-253-860 | FUEL & MILEAGE (Mileage Reimbursement for Bank Trips) | 217 | 339 | 225 | 288 | 325 | 100 | 44.44% |
| 101-253-927 | ALLOCATE TO DEPARTMENTS (Deputy Asst. Allocation to Building & Planning) | (21,036) | (16,490) | (16,605) | (11,577) | (17,103) | (498) | 3.00% |
| 101-253-956 | MISCELLANEOUS (Bank Service Charges) | 3,138 | 2,775 | 1,000 | 559 | 750 | (250) | -25.00% |
| 101-253-957 | TRAINING & DEVELOPMENT (Training for Treasurer & Deputy) | 0 | 0 | 2,000 | 1,426 | 1,500 | (500) | -25.00% |
| Totals for dept 253-TREASURER | | 91,036 | 82,930 | 97,460 | 90,432 | 96,470 | (990) | -1.02% |
| Dept 257-ASSESSING | | | | | | | | |
| 101-257-709 | ASST ASSESSOR (\$20.74 x 2080)(Includes a 6% Increase) | 23,098 | 38,624 | 40,706 | 37,483 | 43,140 | 2,434 | 5.98% |
| 101-257-713 | ASSESSOR | 5,598 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 101-257-715 | SOCIAL SECURITY (\$43,140 x 7.65%) | 2,195 | 2,955 | 3,114 | 2,890 | 3,301 | 187 | 6.01% |
| 101-257-716 | HOSPITALIZATION (\$1,077.16 x 5 Mths plus (\$1,077.16 x 1.10) x 7 Mths plus \$4,150 HSA Contribution) | 5,770 | 22,488 | 24,750 | 18,387 | 17,830 | (6,920) | -27.96% |
| 101-257-717 | LIFE/DISB. INSURANCE (\$55.65 x 12 Mths) | 0 | 682 | 575 | 500 | 668 | 93 | 16.17% |
| 101-257-718 | PENSION (Base Salary x 10%) | 236 | 3,718 | 4,071 | 3,748 | 4,314 | 243 | 5.97% |
| 101-257-720 | BANKED PTO | (3,235) | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 101-257-727 | SUPPLIES | 1,186 | 843 | 1,500 | 758 | 1,500 | 0 | 0 |
| 101-257-734 | BONUS | 0 | 0 | 300 | 300 | 0 | (300) | -100.00% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|---------------|
| 101-257-807 | MEMBERSHIP DUES | 0 | 13 | 250 | 13 | 250 | 0 | 0 |
| 101-257-818 | CONTRACTUAL SERVICES | 59,848 | 58,705 | 64,380 | 57,872 | 64,640 | 260 | 0.40% |
| | (\$64,000 Annual thru December, 2017 then 2% Increase to \$65,280) | | | | | | | |
| 101-257-851 | POSTAGE | 2,203 | 2,373 | 2,500 | 1,842 | 2,500 | 0 | 0 |
| 101-257-860 | FUEL & MILEAGE | 0 | 113 | 500 | 154 | 350 | (150) | -30.00% |
| 101-257-900 | PRINTING & PUBLICATIONS | 0 | 956 | 1,000 | 1,251 | 1,500 | 500 | 50.00% |
| | (Assessing Notices) | | | | | | | |
| 101-257-927 | ALLOCATE TO DEPARTMENTS | 0 | 0 | (36,828) | (24,308) | (37,933) | (1,105) | 3.00% |
| | (Assessor Allocation to Building & Zoning - 3% Increase) | | | | | | | |
| 101-257-957 | TRAINING & DEVELOPMENT | 1,050 | 0 | 1,500 | 25 | 500 | (1,000) | -66.67% |
| Totals for dept 257-ASSESSING | | 97,949 | 131,470 | 108,318 | 100,915 | 102,560 | (5,758) | -5.32% |
| Dept 265-HALL AND GROUNDS | | | | | | | | |
| 101-265-710 | JANITORIAL SALARIES | 5,240 | 5,730 | 6,006 | 5,400 | 6,435 | 429 | 7.14% |
| | (\$45/Hr x 2.75 Hrs/Wk x 52 Wks) | | | | | | | |
| 101-265-715 | SOCIAL SECURITY | 456 | 438 | 460 | 413 | 493 | 33 | 7.17% |
| | (\$6,435 x 7.65%) | | | | | | | |
| 101-265-716 | HOSPITALIZATION | (146) | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 101-265-727 | SUPPLIES | 9,976 | 10,724 | 10,000 | 9,550 | 11,000 | 1,000 | 10.00% |
| 101-265-731 | WORKERS COMP INSURANCE | 1,896 | 2,108 | 2,740 | 2,380 | 3,178 | 438 | 15.99% |
| | From Invoice for 2017-2018 | | | | | | | |
| 101-265-816 | GROUNDS/CLEANG/JANITORL SERVIC | 5,295 | 8,285 | 8,250 | 9,160 | 12,500 | 4,250 | 51.52% |
| | (Center Island Flower Beds - \$1,100; Lawn Maintenance - \$1,400; Snow Removal & Salting - \$10,000) | | | | | | | |
| 101-265-821 | PSB MAINT & OPS ALLOCATION | 44,890 | 37,850 | 44,990 | 24,866 | 46,667 | 1,677 | 3.73% |
| 101-265-850 | COMMUNICATION | 8,917 | 7,776 | 6,000 | 6,134 | 9,200 | 3,200 | 53.33% |
| | (Phone & Internet Service - \$125/Mth; Livestreaming @ \$45/Mth, PEG Station @ \$55/Mth; Email System - \$3,000, Microsoft 365 - \$3,500) | | | | | | | |
| 101-265-851 | POSTAGE | 4,597 | 4,746 | 5,500 | 2,382 | 5,000 | (500) | -9.09% |
| | (Sewer Bill Mailings - \$4,000; Newsletter Mailing - \$850; Extra Misc - \$150) | | | | | | | |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|----------------|
| 101-265-910 | INSURANCE & BONDS | 23,453 | 24,488 | 25,042 | 23,875 | 24,068 | (974) | -3.89% |
| 101-265-920 | UTILITIES | 218 | 197 | 200 | 165 | 205 | 5 | 2.50% |
| | (Siren Electric @ \$17.00/Mth) | | | | | | | |
| 101-265-927 | ALLOCATE TO DEPARTMENTS | 0 | 0 | (4,070) | (1,177) | (4,000) | 70 | -1.72% |
| | (H & G and PSB Maint & Ops. Allocation to Bldg Dept) | | | | | | | |
| 101-265-930 | REPAIRS & MAINTENANCE | 20,029 | 25,202 | 20,000 | 19,901 | 25,000 | 5,000 | 25.00% |
| | (\$12,000 BS&A Sftwr, Anti-Virus @ \$185/Mth, \$6,000 On-Site Flex Contract for IT, \$1,000 Postage Mach Maint., \$1,100 Siren & Extinguisher Maint, \$2,680 Misc) | | | | | | | |
| 101-265-938 | CHARGEBACKS - PRIOR TAX YEARS | 4,048 | 666 | 2,500 | 1,050 | 1,000 | (1,500) | -60.00% |
| 101-265-940 | RENTAL EQUIPMENT | 3,676 | 3,906 | 4,585 | 5,066 | 5,400 | 815 | 17.78% |
| | (\$3,300 Copier Lease, \$100 P.O. Box Rental, \$168 Water Cooler, \$1,685 (\$421.00/Qtr) Postage Meter Rental, \$147 Misc) | | | | | | | |
| 101-265-956 | MISCELLANEOUS | 264 | 42 | 300 | 10 | 300 | 0 | 0 |
| Totals for dept 265-HALL AND GROUNDS | | 132,809 | 132,158 | 132,503 | 109,175 | 146,446 | 13,943 | 10.52% |
| Dept 270-LEGAL/PROFESSIONAL | | | | | | | | |
| 101-270-800 | OTHER PROFESSIONAL FEES | 925 | 0 | 5,500 | 0 | 500 | (5,000) | -90.91% |
| 101-270-802 | AUDIT FEES | 4,500 | 6,300 | 6,300 | 6,300 | 6,300 | 0 | 0 |
| | (Per Signed Agreement) | | | | | | | |
| 101-270-803 | LEGAL | 100,997 | 96,091 | 96,000 | 98,906 | 96,000 | 0 | 0 |
| | (\$66,000 P. Burns Retainer + \$30,000 Other) | | | | | | | |
| 101-270-806 | ENGINEER | 12,214 | 9,583 | 51,000 | 31,884 | 10,000 | (41,000) | -80.39% |
| 101-270-927 | ALLOCATE TO DEPARTMENTS | (45,600) | (45,600) | (45,600) | (41,800) | (45,600) | 0 | 0 |
| Totals for dept 270-LEGAL/PROFESSIONAL | | 73,036 | 66,374 | 113,200 | 95,290 | 67,200 | (46,000) | -40.64% |
| Dept 336-CONTRIBUTIONS | | | | | | | | |
| 101-336-933 | CONTRIBUTION - INDEPENDENCE DAY CELEBF | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 0 | 0 |
| 101-336-963 | CONTRIBUTION - WWTP | 15,000 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|----------|
| 101-336-964 | CONTRIBUTION-FIRE & MED RES | 30,890 | 25,000 | 25,000 | 0 | 25,000 | 0 | 0 |
| 101-336-967 | CONTRIBUTION-LAW ENFORCEMENT | 5,000 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 336-CONTRIBUTIONS | | 53,390 | 27,500 | 27,500 | 2,500 | 27,500 | 0 | 0 |
| Dept 412-PLANNING/ZONING DEPT | | | | | | | | |
| 101-412-707 | ZBA SALARIES | 3,100 | 2,700 | 3,000 | 3,700 | 3,000 | 0 | 0 |
| 101-412-715 | SOCIAL SECURITY | 1,140 | 1,193 | 1,148 | 1,063 | 1,148 | 0 | 0 |
| 101-412-723 | RECORD SEC (\$15,000 x 7.65%) | 5,598 | 4,925 | 6,720 | 7,915 | 7,020 | 300 | 4.46% |
| 101-412-726 | PLANN COMM (Recording Sec - \$195/Mtg x 36 Mtgs) | 11,800 | 13,300 | 12,000 | 10,200 | 12,000 | 0 | 0 |
| 101-412-727 | SUPPLIES | 172 | 65 | 200 | 0 | 200 | 0 | 0 |
| 101-412-800 | OTHER PROFESSIONAL FEES | 4,098 | 0 | 5,000 | 10 | 5,000 | 0 | 0 |
| 101-412-801 | PLANNER FEES | 29,932 | 50,443 | 40,000 | 26,267 | 42,640 | 2,640 | 6.60% |
| 101-412-809 | CODE ENFORCEMENT Increased for monthly 2 hr meeting with Planning Team | 16,641 | 14,043 | 10,400 | 4,100 | 0 | (10,400) | -100.00% |
| 101-412-818 | CONTRACTUAL SERVICES (C.E. Officer \$25/Hr x 16 Hrs/Wk=\$20,800) (Increased to reflect salaries for two people) | 8,416 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 101-412-823 | ZONING ADMINISTRATION | 0 | 2,779 | 15,000 | 7,710 | 18,000 | 3,000 | 20.00% |
| 101-412-851 | POSTAGE (6 Hrs. Every Weeks @ \$60/Hr. 50 weeks) | 14 | 111 | 250 | 162 | 250 | 0 | 0 |
| 101-412-860 | FUEL & MILEAGE | 611 | 517 | 600 | 422 | 1,000 | 400 | 66.67% |
| 101-412-900 | PRINTING & PUBLICATIONS | 3,070 | 2,655 | 1,800 | 1,950 | 2,500 | 700 | 38.89% |
| 101-412-927 | ALLOCATE TO DEPARTMENTS Increase due to additional costs associateed with Master Plan Execution | 7,600 | 5,530 | 29,101 | 15,048 | 29,974 | 873 | 3.00% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|-----------------------------------------|------------------------------------------|----------|
| 101-412-957 | TRAINING & DEVELOPMENT | 1,429 | 164 | 1,500 | 1,530 | 1,500 | 0 | 0 |
| Totals for dept 412-PLANNING/ZONING DEPT | | 93,621 | 98,425 | 126,719 | 80,077 | 124,232 | (2,487) | -1.96% |
| Dept 448-STREET LIGHTS | | | | | | | | |
| 101-448-920 | UTILITIES | 35,029 | 35,419 | 35,520 | 31,956 | 36,000 | 480 | 1.35% |
| Totals for dept 448-STREET LIGHTS | | 35,029 | 35,419 | 35,520 | 31,956 | 36,000 | 480 | 1.35% |
| Dept 449-ROAD WORK | | | | | | | | |
| 101-449-813 | ROADWORK | 17,358 | 24,772 | 30,000 | 28,460 | 30,000 | 0 | 0 |
| | (Brine Applications) | | | | | | | |
| 101-449-814 | ROAD IMPROVEMENTS | 101,978 | 103,635 | 295,950 | 113,420 | 146,000 | (149,950) | -50.67% |
| | (Drainage, Limestone and \$11,000 County Drains, \$30,000 for 6 Mile Culvert Replacement over 3 Years) | | | | | | | |
| 101-449-929 | GRANT EXPENSE | 0 | 3,748 | 221,633 | 7,678 | 0 | (221,633) | -100.00% |
| | (Construction Costs) | | | | | | | |
| Totals for dept 449-ROAD WORK | | 119,336 | 132,155 | 547,583 | 149,558 | 176,000 | (371,583) | -67.86% |
| Dept 523-SOLID WASTE MANAGEMENT | | | | | | | | |
| 101-523-880 | MAY/OCT CLEAN UP PROGRAM | 0 | 4,000 | 2,000 | 0 | 2,000 | 0 | 0 |
| Totals for dept 523-SOLID WASTE MANAGEMENT | | 0 | 4,000 | 2,000 | 0 | 2,000 | 0 | 0 |
| Dept 666-COMMUNITY CENTER | | | | | | | | |
| 101-666-701 | SALARIES | 37,423 | 40,462 | 43,385 | 39,954 | 45,989 | 2,604 | 6.00% |
| | (\$22.11 x 2080)(Includes a 6% Increase) | | | | | | | |
| 101-666-702 | SALARIES | 0 | 4,917 | 4,830 | 1,253 | 4,830 | 0 | 0 |
| | (Assistant for Meals on Wheels - 6 hrs/wk Get Quarterly Payments from County) | | | | | | | |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------|------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|---------|
| 101-666-710 | JANITORIAL SALARIES (\$85/Wk. x 52 Wks) | 0 | 2,480 | 4,160 | 3,760 | 4,420 | 260 | 6.25% |
| 101-666-715 | SOCIAL SECURITY (\$55,239 x 7.65%) | 2,863 | 3,571 | 4,010 | 3,339 | 4,226 | 216 | 5.39% |
| 101-666-716 | HOSPITALIZATION (\$629.93 x 5 Mths plus (\$629.93 x 1.10) x 7 Mths plus \$1,300 HSA Contribution) | 8,611 | 8,430 | 9,515 | 9,126 | 9,300 | (215) | -2.26% |
| 101-666-717 | LIFE/DISB. INSURANCE (\$53.46 x 12 Mths) | 524 | 524 | 550 | 480 | 642 | 92 | 16.73% |
| 101-666-718 | PENSION (Base Salary x 10%) | 3,734 | 4,046 | 4,339 | 3,995 | 4,599 | 260 | 5.99% |
| 101-666-727 | SUPPLIES (Paper Towels, Toilet Paper) | 2,531 | 1,945 | 2,800 | 1,515 | 2,500 | (300) | -10.71% |
| 101-666-731 | WORKERS COMP INSURANCE From Invoice for 2017-2018 | 315 | 348 | 535 | 469 | 549 | 14 | 2.62% |
| 101-666-807 | MEMBERSHIP DUES (Costco Memberships 1 @ \$125 Ea.) | 110 | 255 | 250 | 110 | 125 | (125) | -50.00% |
| 101-666-812 | CC TRIPS (Peoples Express) | 20,281 | 5,739 | 8,500 | 3,951 | 3,600 | (4,900) | -57.65% |
| 101-666-815 | CC PROGRAMS (Instructors, Art Class, Movies on the Lake, Events) | 163 | 12,411 | 15,500 | 7,757 | 12,000 | (3,500) | -22.58% |
| 101-666-816 | GROUND/CLEANG/JANITORL SERVIC (\$800 Grass, \$125 Beds, \$2,500 Snow) | 4,435 | 3,190 | 3,425 | 1,617 | 3,425 | 0 | 0 |
| 101-666-822 | SENIOR NUTRITION | 129 | 1,628 | 2,000 | 1,982 | 2,000 | 0 | 0 |
| 101-666-836 | COMMUNITY EXPENSE (Donation Spend) | 0 | 0 | 1,200 | 1,004 | 1,750 | 550 | 45.83% |
| 101-666-850 | COMMUNICATION (Charter for Phones, Internet & TV @ \$230/Mth) | 3,523 | 2,027 | 2,220 | 2,492 | 2,760 | 540 | 24.32% |
| 101-666-851 | POSTAGE (Mailing = \$.47x275x6)+(4 rolls of stamps @ \$47 Ea.) + 45 Extra) | 617 | 586 | 1,010 | 631 | 1,010 | 0 | 0 |
| 101-666-860 | FUEL & MILEAGE (Mileage for Workers Transporting Meals from Dexter) | 0 | 0 | 1,000 | 0 | 1,000 | 0 | 0 |
| 101-666-900 | PRINTING & PUBLICATIONS (\$200 per mailing x 6 + \$100 Extra) | 1,252 | 1,200 | 1,300 | 630 | 1,300 | 0 | 0 |
| 101-666-910 | INSURANCE & BONDS | 903 | 997 | 1,020 | 1,083 | 1,131 | 111 | 10.88% |
| 101-666-920 | UTILITIES | 2,903 | 2,648 | 3,036 | 2,583 | 3,036 | 0 | 0 |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------------------------------------------------------------------|-----------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|----------|
| (Sewer @ \$84/Qtr; Con Pow @ \$62.50/Mth; DTE @ \$75/Mth and Constellation @ \$87.50/Mth) | | | | | | | | |
| 101-666-929 | GRANT EXPENSE | 519 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 101-666-930 | REPAIRS & MAINTENANCE | 4,944 | 2,744 | 4,500 | 2,248 | 3,500 | (1,000) | -22.22% |
| (Misc. Repairs at the Community Center Building) | | | | | | | | |
| 101-666-940 | RENTAL EQUIPMENT | 0 | 0 | 0 | 652 | 2,400 | 2,400 | #DIV/0! |
| Copier Lease @ \$200/Mth) | | | | | | | | |
| 101-666-970 | EQUIPMENT | 6 | 62 | 250 | 169 | 0 | (250) | -100.00% |
| Totals for dept 666-COMMUNITY CENTER | | 95,786 | 100,210 | 119,335 | 90,801 | 116,092 | (3,243) | -2.72% |
| Dept 753-RECREATION BOARD | | | | | | | | |
| 101-753-727 | SUPPLIES | 0 | 0 | 10,000 | 3,139 | 10,000 | 0 | 0 |
| 101-753-767 | PARKS LIGHTING | 0 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 101-753-770 | PARKS MAINTENANCE | 0 | 0 | 0 | 0 | 500 | 500 | #DIV/0! |
| Bark Park Waste Pickup | | | | | | | | |
| Totals for dept 753-RECREATION BOARD | | 0 | 0 | 10,000 | 3,139 | 10,500 | 500 | 5.00% |
| Dept 757-PARKS | | | | | | | | |
| 101-757-801 | PLANNER FEES | 0 | 0 | 16,500 | 16,684 | 0 | (16,500) | -100.00% |
| Totals for dept 757-PARKS | | 0 | 0 | 16,500 | 16,684 | 0 | (16,500) | -100.00% |
| Dept 850-TOWNSHIP CONTINGENCY | | | | | | | | |
| 101-850-905 | CONTINGENCY FUNDS | 645 | (18) | 5,000 | 3,041 | 5,000 | 0 | 0 |
| Totals for dept 850-TOWNSHIP CONTINGENCY | | 645 | (18) | 5,000 | 3,041 | 5,000 | 0 | 0 |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 101: GENERAL FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|---------------------------------------|----------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|----------|
| 101-900-972 | COMPUTER | 8,926 | 15,545 | 4,000 | 1,985 | 2,000 | (2,000) | -50.00% |
| 101-900-975 | CONSTRUCTION | 0 | 52,096 | 0 | 0 | 50,000 | 50,000 | #DIV/0! |
| 101-900-978 | PSB improvements. Flooring at Community Center. Barker Rd. Improvements. LAND ACQUISITION | 98,583 | 865 | 341,940 | 340,519 | 5,000 | (336,940) | -98.54% |
| 101-900-981 | VEHICLES | | 0 | 0 | 0 | 9,000 | 9,000 | #DIV/0! |
| | Township Vehicle purchase from Police/Fire | | | | | | | |
| Totals for dept 900-CAPITAL OUTLAY | | 107,509 | 68,506 | 345,940 | 342,504 | 66,000 | (279,940) | -80.92% |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 101-905-985 | PSB SHARE OF BOND PMT | 85,221 | 87,822 | 84,696 | 84,695 | 83,334 | (1,362) | -1.61% |
| Totals for dept 905-DEBT SERVICE | | 85,221 | 87,822 | 84,696 | 84,695 | 83,334 | (1,362) | -1.61% |
| Dept 999 | | | | | | | | |
| 101-999-999 | TRANSFER OUT | 0 | 0 | 250,000 | 250,000 | 0 | (250,000) | -100.00% |
| Totals for dept 999- | | 0 | 0 | 250,000 | 250,000 | 0 | (250,000) | -100.00% |
| TOTAL APPROPRIATIONS | | 1,271,867 | 1,245,166 | 2,370,671 | 1,760,114 | 1,390,059 | (980,612) | -41.36% |
| NET OF REVENUES/APPROPRIATIONS - FUND | | 781 | 53,335 | (859,563) | (614,801) | (43,630) | 815,933 | -94.92% |
| BEGINNING FUND BALANCE | | 1,549,378 | 1,550,163 | 1,603,499 | 1,603,499 | 743,936 | | |
| ENDING FUND BALANCE | | 1,550,159 | 1,603,498 | 743,936 | 988,698 | 700,306 | | |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 266: FEDERAL NARC FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------------|------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|----------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 266-000-661 | FORFEITURES | 93,272 | 104,628 | 100,000 | 45,690 | 100,000 | 0 | 0 |
| Totals for dept 000- | | 93,272 | 104,628 | 100,000 | 45,690 | 100,000 | 0 | 0 |
| TOTAL ESTIMATED REVENUES | | 93,272 | 104,628 | 100,000 | 45,690 | 100,000 | 0 | 0 |
| APPROPRIATIONS | | | | | | | | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 266-301-727 | SUPPLIES | 9,537 | 12,153 | 12,000 | 4,497 | 12,000 | 0 | 0 |
| 266-301-956 | MISCELLANEOUS | 4,588 | 6,636 | 12,000 | 4,314 | 12,000 | 0 | 0 |
| Totals for dept 301-OPERATING COSTS | | 14,125 | 18,789 | 24,000 | 8,811 | 24,000 | 0 | 0 |
| Dept 336-CONTRIBUTIONS | | | | | | | | |
| 266-336-967 | CONTRIBUTION-LAW ENFORCEMENT | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 0 | 0 |
| Totals for dept 336-CONTRIBUTIONS | | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 0 | 0 |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 266-900-970 | EQUIPMENT | 137,069 | 162,997 | 85,000 | 24,140 | 48,000 | (37,000) | -43.53% |
| 266-900-974 | VEHICLE | 62,874 | 0 | 125,000 | 101,672 | 0 | (125,000) | -100.00% |
| Totals for dept 900-CAPITAL OUTLAY | | 199,943 | 162,997 | 210,000 | 125,812 | 48,000 | (162,000) | -77.14% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 266: FEDERAL NARC FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------|-----------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|-----------------------------------------|------------------------------------------|---------|
| | TOTAL APPROPRIATIONS | 249,068 | 216,786 | 269,000 | 169,622 | 107,000 | (162,000) | -60.22% |
| | NET OF REVENUES/APPROPRIATIONS - FUND : | (155,796) | (112,158) | (169,000) | (123,932) | (7,000) | 162,000 | -95.86% |
| | BEGINNING FUND BALANCE | 515,709 | 359,912 | 247,754 | 247,754 | 78,754 | | |
| | ENDING FUND BALANCE | 359,913 | 247,754 | 78,754 | 123,822 | 71,754 | | |

DRAFT

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 207: POLICE FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------------------------------|---------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|--------------------------------|------------------------------------------|---------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 207-000-402 | CURRENT PROPERTY TAX | 1,379,181 | 1,415,162 | 1,483,156 | 1,479,273 | 1,514,980 | 31,824 | 2.15% |
| | (Based on 2017 Millage Rates) | | | | | | | |
| 207-000-445 | PENALTY & INTEREST ON TAXES | 2,112 | 491 | 500 | 473 | 500 | 0 | 0 |
| 207-000-570 | LIQUOR LICENSE & PERMITS | 2,635 | 3,165 | 3,000 | 3,386 | 3,000 | 0 | 0 |
| 207-000-626 | COPY & FOIA INCOME | 2,284 | 1,562 | 1,600 | 1,150 | 1,300 | (300) | -18.75% |
| 207-000-635 | EMERGENCY COST RECOVERY | 0 | 0 | 0 | 6,029 | 1,000 | 1,000 | #DIV/0! |
| 207-000-656 | FINES & COURT FEES | 25,063 | 19,740 | 30,000 | 14,564 | 22,000 | (8,000) | -26.67% |
| 207-000-658 | IMPOUND FEES | 2,140 | 2,320 | 2,500 | 3,360 | 3,000 | 500 | 20.00% |
| 207-000-664 | FEES PAID FOR OFFICER WAGES | 6,298 | 6,160 | 6,650 | 3,909 | 6,500 | (150) | -2.26% |
| | (German Park Reimbursement of Overtime) | | | | | | | |
| 207-000-671 | REIMBURSEMENT/OTHER INCOME | 3,400 | 4,516 | 3,000 | 4,322 | 3,000 | 0 | 0 |
| 207-000-673 | SALE OF FIXED ASSET | 605 | 15,658 | 15,000 | 0 | 9,000 | (6,000) | -40.00% |
| | Vehicles sold at auction. | | | | | | | |
| 207-000-681 | OT REIMBURSEMENT | 17,110 | 17,734 | 17,000 | 12,272 | 17,000 | 0 | 0 |
| Totals for dept 000- | | 1,440,828 | 1,486,508 | 1,562,406 | 1,528,738 | 1,581,280 | 18,874 | 1.21% |
| Dept 336-CONTRIBUTIONS | | | | | | | | |
| 207-336-588 | CONTRIBUTION OTHER FUND(S) | 41,000 | 35,000 | 35,000 | 35,000 | 35,000 | 0 | 0 |
| | (From the Fed. NARC Fund to Cover a Portion of the PSB Bond Payment - \$45,000) | | | | | | | |
| 207-336-683 | CONTRIBUTION - INDEPENDENCE DAY CELEBF | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 0 | 0 |
| Totals for dept 336-CONTRIBUTIONS | | 42,500 | 36,500 | 36,500 | 36,500 | 36,500 | 0 | 0 |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 207: POLICE FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|--------------------------|----------------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|--------------------------------|------------------------------------------|---------|
| TOTAL ESTIMATED REVENUES | | 1,483,328 | 1,523,008 | 1,598,906 | 1,565,238 | 1,617,780 | 18,874 | 1.18% |
| APPROPRIATIONS | | | | | | | | |
| Dept 226-PERSONNEL | | | | | | | | |
| 207-226-701 | SALARIES | 195,514 | 182,393 | 202,947 | 169,222 | 207,984 | 5,037 | 2.48% |
| 207-226-702 | 2.5% increase for Police Chief SALARIES | 386,642 | 399,017 | 406,384 | 396,124 | 436,916 | 30,532 | 7.51% |
| 207-226-704 | CLERICAL/DEP /SUPER/ELECTION | 63,952 | 72,810 | 71,508 | 61,307 | 73,653 | 2,145 | 3.00% |
| 207-226-708 | SALARIES-PART TIME | 30,632 | 30,135 | 50,000 | 39,234 | 40,000 | (10,000) | -20.00% |
| 207-226-710 | JANITORIAL SALARIES | 8,240 | 8,725 | 8,840 | 8,160 | 9,061 | 221 | 2.50% |
| 207-226-711 | (Twice/Wk - 104 x \$85/Cleaning) SALARIES-OVERTIME | 52,947 | 44,771 | 50,000 | 46,290 | 40,000 | (10,000) | -20.00% |
| 207-226-714 | HOLIDAY | 34,215 | 35,064 | 36,306 | 36,306 | 39,654 | 3,348 | 9.22% |
| 207-226-715 | (Additional Pay for Holidays Paid Annually in December) SOCIAL SECURITY | 60,958 | 60,767 | 64,121 | 59,733 | 68,000 | 3,879 | 6.05% |
| 207-226-716 | HOSPITALIZATION | 159,261 | 144,256 | 158,000 | 138,471 | 114,915 | (43,085) | -27.27% |
| 207-226-717 | (\$6,888.84 x 5 Mths plus (\$6,888.84 x 1.10) x 7 Mths plus \$27,425 HSA Contribution) LIFE/DISB. INSURANCE | 7,673 | 7,646 | 8,028 | 7,179 | 9,605 | 1,577 | 19.64% |
| 207-226-718 | (\$800.38 x 12 Mths) PENSION | 60,782 | 61,937 | 65,104 | 59,621 | 70,000 | 4,896 | 7.52% |
| 207-226-719 | (Base Salary x 10%) EMPLOYEE FRINGE-LONGEVITY | 5,400 | 5,700 | 6,000 | 6,000 | 6,000 | 0 | 0 |
| 207-226-721 | UNEMPLOYMENT BENEFITS | 0 | 78 | 0 | 0 | 0 | 0 | #DIV/0! |
| 207-226-730 | MEDICAL TESTING | 146 | 307 | 500 | 0 | 500 | 0 | 0 |
| 207-226-731 | WORKERS COMP INSURANCE | 15,023 | 16,470 | 25,225 | 22,216 | 25,640 | 415 | 1.65% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 207: POLICE FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------------------------------------------|----------------------------------------------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|--------------------------------|------------------------------------------|---------------|
| 207-226-741 | UNIFORMS/GEAR & ALLOWANCE | 6,200 | 5,900 | 6,200 | 5,900 | 7,000 | 800 | 12.90% |
| | (Per Union Contract) | | | | | | | |
| 207-226-927 | ALLOCATE TO DEPARTMENTS | 59,485 | 59,072 | 64,016 | 44,423 | 64,000 | (16) | -0.02% |
| | (PSB Director @ 50% of Total Salary & Benefit Package Allocated from Fire) | | | | | | | |
| 207-226-957 | TRAINING & DEVELOPMENT | 50 | 0 | 1,000 | 225 | 1,000 | 0 | 0 |
| Totals for dept 226-PERSONNEL | | 1,147,120 | 1,135,048 | 1,224,179 | 1,100,412 | 1,213,928 | (10,251) | -0.84% |
| Dept 265-HALL AND GROUNDS | | | | | | | | |
| 207-265-821 | PSB MAINT & OPS ALLOCATION | 44,889 | 37,848 | 45,000 | 24,773 | 46,667 | 1,667 | 3.70% |
| Totals for dept 265-HALL AND GROUNDS | | 44,889 | 37,848 | 45,000 | 24,773 | 46,667 | 1,667 | 3.70% |
| Dept 270-LEGAL/PROFESSIONAL | | | | | | | | |
| 207-270-722 | CONTROLLER | 8,171 | 7,007 | 7,203 | 4,987 | 6,298 | (905) | -12.56% |
| | (12.5% of Total Cost) | | | | | | | |
| 207-270-802 | AUDIT FEES | 3,060 | 2,250 | 2,250 | 2,250 | 2,250 | 0 | 0 |
| | (12.5% of Total Cost) | | | | | | | |
| 207-270-803 | LEGAL | 39,600 | 40,600 | 40,000 | 36,300 | 40,000 | 0 | 0 |
| | (\$39,600 Allocated from General; \$400 Other) | | | | | | | |
| Totals for dept 270-LEGAL/PROFESSIONAL | | 50,831 | 49,857 | 49,453 | 43,537 | 48,548 | (905) | -1.83% |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 207-301-727 | SUPPLIES | 6,090 | 4,732 | 5,000 | 5,715 | 7,000 | 2,000 | 40.00% |
| 207-301-741 | UNIFORMS/GEAR & ALLOWANCE | 58 | 0 | 0 | 0 | 1,000 | 1,000 | #DIV/0! |
| 207-301-807 | MEMBERSHIP DUES | 760 | 745 | 1,000 | 600 | 1,000 | 0 | 0 |
| | Police Chief Association | | | | | | | |
| 207-301-818 | CONTRACTUAL SERVICES | 13,914 | 18,273 | 18,000 | 10,985 | 20,000 | 2,000 | 11.11% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 207: POLICE FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------------------------------------|-------------------------------------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|-----------------------------------------|------------------------------------------|---------|
| Dept 905-DEBT SERVICE | | | | | | | | |
| 207-905-985 | PSB SHARE OF BOND PMT (1/3 of Total Pymt - Final Pymt in 2023) | 85,221 | 87,822 | 84,696 | 84,695 | 83,334 | (1,362) | -1.61% |
| Totals for dept 905-DEBT SERVICE | | 85,221 | 87,822 | 84,696 | 84,695 | 83,334 | (1,362) | -1.61% |
| TOTAL APPROPRIATIONS | | 1,498,176 | 1,478,415 | 1,580,048 | 1,398,334 | 1,601,589 | 21,541 | 1.36% |
| NET OF REVENUES/APPROPRIATIONS - FUND : | | (14,848) | 44,593 | 18,858 | 166,903 | 16,191 | (2,667) | -14.14% |
| BEGINNING FUND BALANCE | | 470,378 | 455,531 | 500,126 | 500,126 | 518,984 | | |
| ENDING FUND BALANCE | | 455,530 | 500,124 | 518,984 | 667,029 | 535,175 | | |

DRAFT

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 265: STATE NARC FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------------|---------------------------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|-----------------------------------------|------------------------------------------|---------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 265-000-661 | FORFEITURES | 74,709 | 92,543 | 58,000 | 350 | 58,000 | 0 | 0 |
| Totals for dept 000- | | 74,709 | 92,543 | 58,000 | 350 | 58,000 | 0 | 0 |
| TOTAL ESTIMATED REVENUES | | 74,709 | 92,543 | 58,000 | 350 | 58,000 | 0 | 0 |
| APPROPRIATIONS | | | | | | | | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 265-301-727 | SUPPLIES | 0 | 2,819 | 4,000 | 1,917 | 4,000 | 0 | 0 |
| 265-301-899 | FORFEITURE SHARING | 13,386 | 88,017 | 30,000 | 7,965 | 30,000 | 0 | 0 |
| 265-301-956 | MISCELLANEOUS | 134 | 1,116 | 5,000 | 2,229 | 5,000 | 0 | 0 |
| 265-301-972 | COMPUTER | 0 | 5,187 | 8,000 | 2,372 | 4,000 | (4,000) | -50.00% |
| Totals for dept 301-OPERATING COSTS | | 13,520 | 97,139 | 47,000 | 14,482 | 43,000 | (4,000) | -8.51% |
| Dept 336-CONTRIBUTIONS | | | | | | | | |
| 265-336-967 | CONTRIBUTION-LAW ENFORCEMENT | 1,000 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 336-CONTRIBUTIONS | | 1,000 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 265-900-970 | EQUIPMENT | 6,591 | 1,104 | 9,000 | 858 | 15,000 | 6,000 | 66.67% |
| | Traffic Control Equipment andn Fire Arm Training System | | | | | | | |
| Totals for dept 900-CAPITAL OUTLAY | | 6,591 | 1,104 | 9,000 | 858 | 15,000 | 6,000 | 66.67% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 265: STATE NARC FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------|-----------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|-----------------------------------------|------------------------------------------|----------|
| | TOTAL APPROPRIATIONS | 21,111 | 98,243 | 56,000 | 15,340 | 58,000 | 2,000 | 3.57% |
| | NET OF REVENUES/APPROPRIATIONS - FUND : | 53,598 | (5,700) | 2,000 | (14,990) | 0 | (2,000) | -100.00% |
| | BEGINNING FUND BALANCE | 46,246 | 99,844 | 94,144 | 94,144 | 96,144 | | |
| | ENDING FUND BALANCE | 99,844 | 94,144 | 96,144 | 79,154 | 96,144 | | |

DRAFT

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 370: PSB DEBT FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------------|-------------------------------------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|---------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 370-000-402 | CURRENT PROPERTY TAX (Based on 2017 Millage Rates) | 280,808 | 274,942 | 265,135 | 264,428 | 279,728 | 14,593 | 5.50% |
| 370-000-445 | PENALTY & INTEREST ON TAXES | 440 | 101 | 0 | 89 | 100 | 100 | #DIV/0! |
| 370-000-588 | CONTRIBUTION OTHER FUND(S) | 134,668 | 113,546 | 134,968 | 74,317 | 140,000 | 5,032 | 3.73% |
| 370-000-671 | REIMBURSEMENT/OTHER INCOME | 0 | 560 | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 000- | | 415,916 | 389,149 | 400,103 | 338,833 | 419,828 | 19,725 | 4.93% |
| TOTAL ESTIMATED REVENUES | | 415,916 | 389,149 | 400,103 | 338,833 | 419,828 | 19,725 | 4.93% |
| APPROPRIATIONS | | | | | | | | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 370-301-727 | SUPPLIES | 1,086 | 925 | 1,200 | 807 | 1,500 | 300 | 25.00% |
| 370-301-816 | GROUNDS/CLEANG/JANITORL SERVIC | 11,400 | 10,190 | 11,500 | 7,527 | 12,000 | 500 | 4.35% |
| 370-301-818 | CONTRACTUAL SERVICES | 7,363 | 8,867 | 10,200 | 6,728 | 10,000 | (200) | -1.96% |
| 370-301-850 | COMMUNICATION | 2,890 | 4,162 | 4,860 | 5,338 | 7,000 | 2,140 | 44.03% |
| 370-301-910 | INSURANCE & BONDS | 6,038 | 7,046 | 7,208 | 7,462 | 7,795 | 587 | 8.14% |
| 370-301-920 | UTILITIES | 71,989 | 61,907 | 68,000 | 54,727 | 68,000 | 0 | 0 |
| 370-301-930 | REPAIRS & MAINTENANCE | 72,383 | 26,303 | 30,000 | 12,399 | 30,000 | 0 | 0 |
| 370-301-938 | CHARGEBACKS - PRIOR TAX YEARS | 2,594 | 413 | 2,000 | 213 | 2,000 | 0 | 0 |
| Totals for dept 301-OPERATING COSTS | | 175,743 | 119,813 | 134,968 | 95,200 | 138,295 | 3,327 | 2.47% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 370: PSB DEBT FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 05/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|----------------------------------|-----------------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|------------------------------------------|---------|
| Dept 905-DEBT SERVICE | | | | | | | | |
| 370-905-942 | 3 M BOND BLDG AUTH | 0 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 370-905-943 | 500K CAPITAL IMP | 0 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 370-905-945 | 2.415 M PSB BOND | 235,000 | 235,000 | 230,000 | 230,000 | 250,000 | 20,000 | 8.70% |
| | (Final Payment April, 2022) | | | | | | | |
| 370-905-987 | INTEREST 3 M BOND | 0 | (14) | 0 | 0 | 0 | 0 | #DIV/0! |
| 370-905-992 | INTEREST 500K BOND | 0 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| 370-905-994 | INTEREST 2.415 BOND PSB | 46,178 | 40,640 | 35,135 | 35,164 | 29,728 | (5,407) | -15.39% |
| | (Final Payment April, 2022) | | | | | | | |
| Totals for dept 905-DEBT SERVICE | | 281,178 | 275,626 | 265,135 | 265,164 | 279,728 | 14,593 | 5.50% |
| TOTAL APPROPRIATIONS | | 456,921 | 395,439 | 400,103 | 360,364 | 418,023 | 17,920 | 4.48% |
| NET OF REVENUES/APPROPRIATIONS - | | (41,005) | (6,290) | 0 | (21,531) | 1,805 | 1,805 | #DIV/0! |
| BEGINNING FUND BALANCE | | 54,215 | 13,210 | 6,922 | 6,922 | 6,922 | | |
| ENDING FUND BALANCE | | 13,210 | 6,920 | 6,922 | (14,609) | 8,727 | | |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP
Fund 890: NORTH TERRITORIAL SEWER FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------------------------------------|----------------------|---------------------|---------------------|------------------------------|-------------------------------------|--------------------------------|------------------------------------------|----------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 890-000-665 | INTEREST INCOME | 2,832 | 1,898 | 750 | 483 | 750 | 0 | 0 |
| 890-000-672 | SAD INTEREST | 49,261 | 38,781 | 27,897 | 27,259 | 17,902 | (9,995) | -35.83% |
| 890-000-690 | UNREALIZED GAIN/LOSS | 1,868 | 664 | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 000- | | 53,961 | 41,343 | 28,647 | 27,742 | 18,652 | (9,995) | -34.89% |
| TOTAL ESTIMATED REVENUES | | 53,961 | 41,343 | 28,647 | 27,742 | 18,652 | (9,995) | -34.89% |
| APPROPRIATIONS | | | | | | | | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 890-301-968 | DEPRECIATION EXPENSE | 74,187 | 74,187 | 74,187 | 0 | 74,187 | 0 | 0 |
| Totals for dept 301-OPERATING COSTS | | 74,187 | 74,187 | 74,187 | 0 | 74,187 | 0 | 0 |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 890-905-954 | AGENT FEES | 414 | 414 | 450 | 414 | 0 | (450) | -100.00% |
| 890-905-998 | INTEREST NT BOND | 24,697 | 15,829 | 6,630 | 6,630 | 0 | (6,630) | -100.00% |
| Totals for dept 905-DEBT SERVICE | | 25,111 | 16,243 | 7,080 | 7,044 | 0 | (7,080) | -100.00% |
| TOTAL APPROPRIATIONS | | 99,298 | 90,430 | 81,267 | 7,044 | 74,187 | (7,080) | -8.71% |
| NET OF REVENUES/APPROPRIATIONS - | | (45,337) | (49,087) | (52,620) | 20,698 | (55,535) | (2,915) | 5.54% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP
Fund 890: NORTH TERRITORIAL SEWER FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------|--------------------------|---------------------|---------------------|------------------------------|-------------------------------------|-----------------------------------------|------------------------------------------|-----|
| | BEGINNING FUND BALANCE | 3,027,474 | 2,980,847 | 2,931,759 | 2,931,759 | 2,879,139 | | |
| | FUND BALANCE ADJUSTMENTS | (1,290) | 0 | 0 | 0 | 0 | | |
| | ENDING FUND BALANCE | 2,980,847 | 2,931,760 | 2,879,139 | 2,952,457 | 2,823,604 | | |

DRAFT

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 815: 7 MILE SEWER FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------------|-------------------------|---------------------|---------------------|------------------------------|-------------------------------------|-----------------------------------------|------------------------------------------|---------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 815-000-665 | INTEREST INCOME | 575 | 387 | 150 | 98 | 150 | 0 | 0 |
| 815-000-672 | SAD INTEREST | 10,220 | 9,258 | 7,950 | 7,255 | 6,218 | (1,732) | -21.79% |
| 815-000-690 | UNREALIZED GAIN/LOSS | 376 | 138 | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 000- | | 11,171 | 9,783 | 8,100 | 7,353 | 6,368 | (1,732) | -21.38% |
| TOTAL ESTIMATED REVENUES | | 11,171 | 9,783 | 8,100 | 7,353 | 6,368 | (1,732) | -21.38% |
| APPROPRIATIONS | | | | | | | | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 815-301-968 | DEPRECIATION EXPENSE | 17,519 | 17,519 | 17,519 | 0 | 17,519 | 0 | 0 |
| Totals for dept 301-OPERATING COSTS | | 17,519 | 17,519 | 17,519 | 0 | 17,519 | 0 | 0 |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 815-905-995 | DEBT SERVICE - INTEREST | 9,001 | 8,102 | 7,153 | 7,153 | 6,220 | (933) | -13.04% |
| Totals for dept 905-DEBT SERVICE | | 9,001 | 8,102 | 7,153 | 7,153 | 6,220 | (933) | -13.04% |
| TOTAL APPROPRIATIONS | | 26,520 | 25,621 | 24,672 | 7,153 | 23,739 | (933) | -3.78% |
| NET OF REVENUES/APPROPRIATIONS - | | (15,349) | (15,838) | (16,572) | 200 | (17,371) | (799) | 4.82% |
| BEGINNING FUND BALANCE | | 613,438 | 597,827 | 581,988 | 581,988 | 565,416 | | |
| FUND BALANCE ADJUSTMENTS | | (263) | 0 | 0 | 0 | 0 | | |
| ENDING FUND BALANCE | | 597,826 | 581,989 | 565,416 | 582,188 | 548,045 | | |

DRAFT

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 825: W.L. SEWER FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-------------------------------------|--------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|--------------------------------|------------------------------------------|---------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 825-000-445 | PENALTY & INTEREST ON TAXES | 0 | 15 | 0 | 56 | 0 | 0 | #DIV/0! |
| 825-000-668 | BOND PROCEEDS | 0 | 800,000 | 0 | 0 | 0 | 0 | #DIV/0! |
| 825-000-672 | SAD INTEREST | 0 | 0 | 38,000 | 38,000 | 36,000 | (2,000) | -5.26% |
| Totals for dept 000- | | 0 | 800,015 | 38,000 | 38,056 | 36,000 | (2,000) | -5.26% |
| TOTAL ESTIMATED REVENUES | | | | | | | | |
| | | 0 | 800,015 | 38,000 | 38,056 | 36,000 | (2,000) | -5.26% |
| APPROPRIATIONS | | | | | | | | |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 825-301-968 | DEPRECIATION EXPENSE | 0 | 0 | 12,000 | 0 | 12,000 | 0 | 0 |
| Totals for dept 301-OPERATING COSTS | | 0 | 0 | 12,000 | 0 | 12,000 | 0 | 0 |
| Dept 905-DEBT SERVICE | | | | | | | | |
| 825-905-906 | BOND ISSUANCE COST | 0 | 46,842 | 0 | 0 | 0 | 0 | #DIV/0! |
| 825-905-954 | AGENT FEES | 0 | 0 | 500 | 500 | 500 | 0 | 0 |
| 825-905-986 | INTEREST EXPENSE - WL SAD BOND | 0 | 0 | 26,140 | 26,137 | 22,394 | (3,746) | -14.33% |
| 825-905-998 | BOND INTEREST | 0 | (3,315) | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 905-DEBT SERVICE | | 0 | 43,527 | 26,640 | 26,637 | 22,894 | (3,746) | -14.06% |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 825: W.L. SEWER FUND

2017-2018 FISCAL YEAR

AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------|----------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|-----------------------------------------|------------------------------------------|----------|
| | TOTAL APPROPRIATIONS | 0 | 43,527 | 38,640 | 26,637 | 34,894 | (3,746) | -9.69% |
| | NET OF REVENUES/APPROPRIATIONS - | 0 | 756,488 | (640) | 11,419 | 1,106 | 1,746 | -272.81% |
| | BEGINNING FUND BALANCE | 0 | 0 | 756,488 | 756,488 | 755,848 | | |
| | ENDING FUND BALANCE | 0 | 756,488 | 755,848 | 767,907 | 756,954 | | |

DRAFT

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 571: WWTP FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|------------------------------------------|-----------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|--------------------------------|------------------------------------------|----------------|
| ESTIMATED REVENUES | | | | | | | | |
| Dept 000 | | | | | | | | |
| 571-000-445 | PENALTY & INTEREST ON TAXES | 10 | 15 | 0 | 5 | 0 | 0 | #DIV/0! |
| 571-000-500 | TAP-IN FEES | 7,100 | 25,560 | 0 | 21,300 | 0 | 0 | #DIV/0! |
| 571-000-651 | USAGE FEES | 1,347,408 | 1,345,564 | 1,365,000 | 1,126,258 | 1,365,000 | 0 | 0 |
| 571-000-665 | INTEREST INCOME | 2,474 | 3,046 | 1,500 | 777 | 1,500 | 0 | 0 |
| 571-000-671 | REIMBURSEMENT/OTHER INCOME | 5,024 | 9,387 | 1,800 | 5,434 | 1,800 | 0 | 0 |
| 571-000-672 | SAD INTEREST | 73 | 64 | 55 | 55 | 45 | (10) | -18.18% |
| | (Lake Point SAD) | | | | | | | |
| 571-000-690 | UNREALIZED GAIN/LOSS | 3,008 | 1,063 | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 000- | | 1,365,097 | 1,384,699 | 1,368,355 | 1,153,829 | 1,368,345 | (10) | 0.00% |
| Dept 336-CONTRIBUTIONS | | | | | | | | |
| 571-336-588 | CONTRIBUTION OTHER FUND(S) | 15,000 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 336-CONTRIBUTIONS | | 15,000 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| TOTAL ESTIMATED REVENUES | | 1,380,097 | 1,384,699 | 1,368,355 | 1,153,829 | 1,368,345 | (10) | 0.00% |
| APPROPRIATIONS | | | | | | | | |
| Dept 226-PERSONNEL | | | | | | | | |
| 571-226-701 | SALARIES | 65,310 | 65,500 | 65,500 | 67,983 | 64,890 | (610) | -0.93% |
| | 3% increase for new department head | | | | | | | |
| 571-226-702 | SALARIES | 184,858 | 197,156 | 199,624 | 180,560 | 197,501 | (2,123) | -1.06% |
| | 3% increase for employees in new positions, decreased due to promotion of new dept head | | | | | | | |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 571: WWTP FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|-----------------------------------------------|----------------------------------------------------------------------------------------|---------------------|---------------------|------------------------------|-------------------------------------|--------------------------------|------------------------------------------|---------------|
| 571-226-711 | SALARIES-OVERTIME | 11,684 | 2,308 | 18,000 | 4,447 | 18,540 | 540 | 3.00% |
| | 3% increase | | | | | | | |
| 571-226-715 | SOCIAL SECURITY | 20,032 | 20,279 | 21,660 | 19,213 | 22,310 | 650 | 3.00% |
| | 3% increase | | | | | | | |
| 571-226-716 | HOSPITALIZATION | 99,421 | 98,532 | 108,900 | 91,452 | 100,055 | (8,845) | -8.12% |
| | (\$6,101.01 x 5 Mths plus (\$6,101.01 x 1.10) x 7 Mths plus \$22,570 HSA Contribution) | | | | | | | |
| 571-226-717 | LIFE/DISB. INSURANCE | 3,021 | 3,021 | 3,175 | 2,654 | 3,447 | 272 | 8.57% |
| | (\$287.24 x 12 Mths) | | | | | | | |
| 571-226-718 | PENSION | 23,815 | 24,684 | 25,417 | 22,888 | 28,093 | 2,676 | 10.53% |
| | 3% increase | | | | | | | |
| 571-226-720 | BANKED PTO | 12,359 | 647 | 0 | 0 | 0 | 0 | #DIV/0! |
| 571-226-731 | WORKERS COMP INSURANCE | 4,312 | 4,640 | 6,750 | 5,899 | 6,616 | (134) | -1.99% |
| | From Invoice | | | | | | | |
| 571-226-957 | TRAINING & DEVELOPMENT | 2,070 | 670 | 3,500 | 630 | 3,500 | 0 | 0 |
| Totals for dept 226-PERSONNEL | | 426,882 | 417,437 | 452,526 | 395,726 | 444,952 | (7,574) | -1.67% |
| Dept 270-LEGAL/PROFESSIONAL | | | | | | | | |
| 571-270-722 | CONTROLLER | 13,620 | 19,621 | 20,170 | 13,963 | 17,633 | (2,537) | -12.58% |
| | (35% of Total Cost) | | | | | | | |
| 571-270-802 | AUDIT FEES | 6,480 | 6,300 | 6,300 | 6,300 | 6,300 | 0 | 0 |
| | (35% of Total Cost) | | | | | | | |
| 571-270-803 | LEGAL | 0 | 0 | 500 | 0 | 500 | 0 | 0 |
| 571-270-806 | ENGINEER | 29,127 | 44,134 | 30,000 | 8,854 | 30,000 | 0 | 0 |
| Totals for dept 270-LEGAL/PROFESSIONAL | | 49,227 | 70,055 | 56,970 | 29,117 | 54,433 | (2,537) | -4.45% |
| Dept 301-OPERATING COSTS | | | | | | | | |
| 571-301-727 | SUPPLIES | 1,444 | 1,988 | 2,500 | 1,419 | 2,500 | 0 | 0 |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 571: WWTP FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|--------------------------------------------|-----------------------------|---------------------|---------------------|------------------------------|-------------------------------------|-----------------------------------------|------------------------------------------|---------------|
| 571-301-740 | OPERATING SUPPLIES | 41,118 | 45,465 | 55,000 | 41,309 | 55,000 | 0 | 0 |
| 571-301-741 | UNIFORMS/GEAR & ALLOWANCE | 2,771 | 1,178 | 2,500 | 1,195 | 3,000 | 500 | 20.00% |
| 571-301-807 | MEMBERSHIP DUES | 590 | 620 | 1,000 | 0 | 1,000 | 0 | 0 |
| 571-301-817 | LAB & TESTING | 8,613 | 4,630 | 7,000 | 3,830 | 7,000 | 0 | 0 |
| 571-301-819 | COLLECTION SYS ANNUAL MAINT | 45,319 | 32,556 | 55,000 | 24,804 | 55,000 | 0 | 0 |
| 571-301-825 | SEWER ADMINISTRATION FEES | 35,000 | 37,500 | 37,500 | 37,500 | 37,500 | 0 | 0 |
| 571-301-850 | COMMUNICATION | 4,217 | 5,701 | 6,000 | 4,266 | 6,000 | 0 | 0 |
| 571-301-851 | POSTAGE | 3,501 | 2,442 | 2,500 | 3,570 | 3,000 | 500 | 20.00% |
| 571-301-900 | PRINTING & PUBLICATIONS | 0 | 19 | 200 | 15 | 200 | 0 | 0 |
| 571-301-910 | INSURANCE & BONDS | 17,016 | 21,112 | 21,598 | 24,272 | 25,350 | 3,752 | 17.37% |
| 571-301-920 | UTILITIES | 103,261 | 93,616 | 100,000 | 93,000 | 100,000 | 0 | 0 |
| 571-301-930 | REPAIRS & MAINTENANCE | 89,031 | 45,288 | 110,000 | 66,081 | 110,000 | 0 | 0 |
| 571-301-940 | RENTAL EQUIPMENT | 832 | 828 | 750 | 1,116 | 1,000 | 250 | 33.33% |
| 571-301-950 | LAND LEASING | 258 | 258 | 260 | 0 | 260 | 0 | 0 |
| 571-301-968 | DEPRECIATION EXPENSE | 241,242 | 255,587 | 255,461 | 0 | 245,652 | (9,809) | -3.84% |
| Totals for dept 301-OPERATING COSTS | | 594,213 | 548,788 | 657,269 | 302,378 | 652,462 | (4,807) | -0.73% |
| Dept 333-TRANSPORTATION | | | | | | | | |
| 571-333-860 | FUEL & MILEAGE | 6,555 | 4,768 | 7,000 | 4,022 | 7,000 | 0 | 0 |

BUDGET REPORT FOR NORTHFIELD TOWNSHIP

Fund 571: WWTP FUND
2017-2018 FISCAL YEAR
AS OF 5/31/17

| GL NUMBER | DESCRIPTION | 2014-15 ACTIVITY | 2015-16 ACTIVITY | 2016-17 AMENDED BUDGET | 2016-17 ACTIVITY THRU 5/31/17 | 2017-18 REQUESTED BUDGET | INC/(DEC) FROM 2016-17 AMENDED AMT | PCT |
|---------------------------------------------|-------------------------|---------------------|---------------------|------------------------------|-------------------------------------|--------------------------------|------------------------------------------|---------------|
| 571-333-930 | REPAIRS & MAINTENANCE | 36 | 431 | 1,500 | 154 | 1,500 | 0 | 0 |
| Totals for dept 333-TRANSPORTATION | | 6,591 | 5,199 | 8,500 | 4,176 | 8,500 | 0 | 0 |
| Dept 528-O & M - BOND & INTEREST | | | | | | | | |
| 571-528-954 | AGENT FEES | 648 | 648 | 700 | 648 | 700 | 0 | 0 |
| 571-528-989 | INTEREST 1992 BOND | 15,339 | 13,939 | 12,240 | 12,239 | 10,520 | (1,720) | -14.05% |
| 571-528-995 | DEBT SERVICE - INTEREST | 38,628 | 24,758 | 10,370 | 10,370 | 0 | (10,370) | -100.00% |
| No interest due | | | | | | | | |
| Totals for dept 528-O & M - BOND & INTEREST | | 54,615 | 39,345 | 23,310 | 23,257 | 11,220 | (12,090) | -51.87% |
| Dept 900-CAPITAL OUTLAY | | | | | | | | |
| 571-900-970 | EQUIPMENT | 0 | 0 | 90,000 | 36,654 | 110,000 | 20,000 | 22.22% |
| 571-900-972 | COMPUTER | 1,505 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| Totals for dept 900-CAPITAL OUTLAY | | 1,505 | | 90,000 | 36,654 | 110,000 | 20,000 | 22.22% |
| TOTAL APPROPRIATIONS | | 1,133,033 | 1,080,824 | 1,288,575 | 791,307 | 1,281,567 | (7,008) | -0.54% |
| NET OF REVENUES/APPROPRIATIONS - FUND ! | | 247,064 | 303,875 | 79,780 | 362,522 | 86,778 | 6,998 | 8.77% |
| BEGINNING FUND BALANCE | | 6,001,763 | 6,248,829 | 6,552,702 | 6,552,702 | 6,632,482 | | |
| ENDING FUND BALANCE | | 6,248,827 | 6,552,704 | 6,632,482 | 6,915,224 | 6,719,260 | | |

NORTHFIELD TOWNSHIP

8350 Main St.

734-449-2880

To: Township Board

Date: June 13, 2017

From: Yvette Patrick

RE: Amendment #4

Attached you will find a schedule showing amendments for the Fiscal 2017 year. The amendments have brief explanations as to why they are being done. The proposed amendments affect the Medical Rescue Fund, General Fund, DDA Fund and the Public Service Debt Fund.

Thank You,

Yvette Patrick
Controller – Northfield Township

RESOLUTION 17- _____

**TOWNSHIP OF NORTHFIELD, MICHIGAN
A RESOLUTION OF THE TOWNSHIP OF NORTHFIELD, WASHTENAW COUNTY,
MICHIGAN, AMENDING THE 2017 BUDGET WITHIN THE MEDICAL RESCUE FUND**

WHEREAS, in the appropriation of funds for the year 2017 there is a need to amend the General Fund.

WHEREAS, in the appropriation of funds for the year 2017 there is a need to amend the Public Service Building Debt Fund.

WHEREAS, in the appropriation of funds for the year 2017 there is a need to amend the Medical Rescue Fund.

WHEREAS, in the appropriation of funds for the year 2017 there is a need to amend the Downtown Development Authority Fund.

BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF NORTHFIELD, WASHTENAW COUNTY, MICHIGAN, that the following amendment be approved:

See Attached Amendment Schedule

DULY RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF NORTHFIELD, WASHTENAW COUNTY, MICHIGAN, THIS 13th DAY OF JUNE 2017.

Marlene Chockley, Supervisor

NORTHFIELD TOWNSHIP
Amendment #4
FYE 2017

| | | <u>AMENDMENT #4</u> | |
|-------------------------------------------------------------------------------------------------------------------|--|---------------------|------------------|
| | | <u>Increases</u> | <u>Decreases</u> |
| <u>MEDICAL RESCUE - #216</u> | | | |
| <u>TRANSFER AMENDMENT</u> | | | |
| <u>Grant Revenue</u> | | | |
| - Funds transferred from Uniforms/Gear & Allowance to cover Northfield Fire's 10% portion of 2016 regional grant. | | | 5,200 |
| <u>Uniforms/Gear & Allowance</u> | | | |
| - Transfer \$5,200 to Grant Revenue to cover Northfield Fire's 10% portion of 2016 regional grant. | | 5,200 | |
| <u>Utilities</u> | | | |
| - Reduce utilities to account for a decreased need for propane, due to excess from the prior year. | | | 4,500 |
| <u>Repairs and Maintenance</u> | | | |
| - Increase repairs and maintenance due to higher than projected costs and to cover the cost of new mower. | | 3,000 | |
| <u>Computers</u> | | | |
| - Increase computer costs due to higher than projected costs. | | 1,500 | |
| Total Transfer Increases/Decreases | | <u>9,700</u> | <u>9,700</u> |
| <u>REGULAR AMENDMENT</u> | | | |
| <u>REVENUE</u> | | | |
| - Increase grant revenue to recognize the 2016 regional grant which was received for turnout gear. | | 301,600 | |
| - Increase cost recovery revenue due to increased cost recovery activity. | | 10,000 | |
| Total Revenue Amendments | | <u>311,600</u> | <u>0</u> |
| <u>EXPENDITURES</u> | | | |
| <u>Grant Expense</u> | | | |
| - Increase to reflect the grant revenue from the 2016 regional grant. | | 301,600 | |
| <u>Contractual Services</u> | | | |
| - Increase to account for additional work needed to process additional cost recovery activity indicated above. | | 1,000 | |
| Total Expenditure Amendments | | <u>302,600</u> | <u>0</u> |
| Total Recommended Amendments | | <u>9,000</u> | |
| FYE 2017 Amended Contribution to Fund Balance | | <u>(1,844)</u> | |
| FYE 2017 Ending Contribution to Fund Balance | | <u>7,156</u> | |
| Beginning Fund Balance | | <u>535,762</u> | |
| Ending Fund Balance | | <u>542,918</u> | |

| | | <u>AMENDMENT #4</u> | |
|----------------------------------------------------------------------------------------------------------------------|--|---------------------|------------------|
| | | <u>Increases</u> | <u>Decreases</u> |
| <u>GENERAL FUND - #101</u> | | | |
| <u>TRANSFER AMENDMENT</u> | | | |
| - None | | | |
| Total Transfer Increases/Decreases | | <u>0</u> | <u>0</u> |
| <u>REGULAR AMENDMENT</u> | | | |
| <u>REVENUE</u> | | | |
| - None | | | |
| Total Revenue Amendments | | <u>0</u> | <u>0</u> |
| <u>EXPENDITURES</u> | | | |
| <u>Parks</u> | | | |
| - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. | | 184 | |
| Total Expenditure Amendments | | <u>184</u> | <u>0</u> |
| Total Recommended Amendments | | <u>(184)</u> | |

| | |
|-----------------------------------------------|------------------|
| FYE 2017 Amended Contribution to Fund Balance | <u>(859,563)</u> |
| FYE 2017 Ending Contribution to Fund Balance | <u>(859,747)</u> |
| Beginning Fund Balance | <u>1,603,499</u> |
| Ending Fund Balance | <u>743,752</u> |

| | | <u>AMENDMENT #4</u> | |
|--------------------------------------------------------------------------------|--|---------------------|------------------|
| | | <u>Increases</u> | <u>Decreases</u> |
| <u>PUBLIC SERVICE BUILDING DEBT FUND - #370</u> | | | |
| <u>TRANSFER AMENDMENT</u> | | | |
| - None | | | |
| Total Transfer Increases/Decreases | | <u>0</u> | <u># 0</u> |
| <u>REGULAR AMENDMENT</u> | | | |
| <u>REVENUE</u> | | | |
| - None | | <u>0</u> | |
| Total Revenue Amendments | | <u>0</u> | <u>0</u> |
| <u>EXPENDITURES</u> | | | |
| <u>Interest 2.415 Bond PSB</u> | | | |
| - Increase Interest 2.415 Bond PSB by \$29 to coverage additional interest due | | <u>29</u> | |
| Total Expenditure Amendments | | <u>29</u> | <u>0</u> |
| Total Recommended Amendments | | <u>(29)</u> | |
| FYE 2017 Amended Contribution to Fund Balance | | <u>0</u> | |
| FYE 2017 Ending Contribution to Fund Balance | | <u>(29)</u> | |
| Beginning Fund Balance | | <u>6,922</u> | |
| Ending Fund Balance | | <u>6,893</u> | |

| | | <u>AMENDMENT #4</u> | |
|---------------------------------------------------------------------------------------------|--|---------------------|------------------|
| | | <u>Increases</u> | <u>Decreases</u> |
| <u>DOWNTOWN DEVELOPMENT AUTHORITY - #248</u> | | | |
| <u>TRANSFER AMENDMENT</u> | | | |
| - None | | | |
| Total Transfer Increases/Decreases | | <u>0</u> | <u># 0</u> |
| <u>REGULAR AMENDMENT</u> | | | |
| <u>REVENUE</u> | | | |
| - None | | <u>0</u> | |
| Total Revenue Amendments | | <u>0</u> | <u>0</u> |
| <u>EXPENDITURES</u> | | | |
| <u>Road Work</u> | | | |
| - Remove \$20,000 expenditure for Non-Motorized path due to GF. This was paid in prior year | | <u>0</u> | <u>20,000</u> |
| - Add expenditure of \$4,538 for asphalt repair and restriping at Barker Rd. | | <u>4,538</u> | |
| Total Expenditure Amendments | | <u>4,538</u> | <u>20,000</u> |
| Total Recommended Amendments | | <u>15,462</u> | |
| FYE 2017 Amended Contribution to Fund Balance | | <u>(31,000)</u> | |
| FYE 2017 Ending Contribution to Fund Balance | | <u>(15,538)</u> | |
| Beginning Fund Balance | | <u>65,724</u> | |
| Ending Fund Balance | | <u>50,186</u> | |



Civic Event Application Northfield Township

8350 Main Street
Whitmore Lake, Michigan 48189
(734) 449-2880

| |
|--------------------------------|
| OFFICE USE ONLY |
| <u>6/7/17</u> Date Received |
| <u>Amie Carlisle</u> By |

| |
|------------------------------|
| FEE - \$100.00 |
| <u>PAID</u> Date Received |
| <u>Amie Carlisle</u> By |

**** APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW ****

6/6/2017 Kiwanis Club of Jacki Otto
Application Date Name of Organization Name of Applicant

P.O. Box 582 Whitmore Lake Mi 48189
Street Address City State Zip

734-368-2251 _____
Cell Phone Home Phone Work Phone Fax

jacki.otto@yahoo.com
Email Address (optional)

58th Annual Kiwanis 4th of July Parade
Event Title
Barker Road and Main Street
Event Location

EVENT DAYS / TIMES (Please stipulate the following information for each date of event)

| DATE | Day of Week | Beginning Time | Ending Time |
|-----------------|-----------------------|---------------------------|--------------|
| <u>7/4/2017</u> | <u>Tuesday</u> | <u>9:30</u> | <u>11:00</u> |
| <u>7/4/2017</u> | <u>7/4/2017</u> | <u>None</u> | <u>None</u> |
| Set up Time/Day | Tear down Time / Day* | Rain Date (if applicable) | |

* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

ORGANIZATION / APPLICANT INFORMATION

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: 27-2235695

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

Kiwanis sponsors the community 4th of July parade. - the Kiwanis has sponsored the parade for 22 years.

IS THE ORGANIZATION NON-PROFIT? YES NO
If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE? YES NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF LIABILITY SHOULD BE NO LESS THAN \$1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary)

The parade route starts at Timber^{Crest} Rd and Barker Rd. The parade route runs east on Barker Rd and then south on Main street ending at the Public Safety Bldg.

ANNUAL EVENT: Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): 7/4/2018

Or Next year's specific date(s): _____

PROCEEDS OF THIS EVENT WILL BE USED FOR:

Entertainment ~~for~~ as parade participants

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)(FEE IS WAIVED FOR 4TH OF JULY PARADE AND HOMECOMING PARADE)

Route from Timber ~~lane~~^{crest} & Barker Rd going east to Main Street going south to the Public Safety Bldg. 30+ entries. Police department will assist w/ traffic control. Washtenaw Cty permit filed to close roads.

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE? YES NO

IF YES, WHAT KIND AND HOW MUCH?

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?
YES NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? N/A

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS? YES NO

IF YES, TO WHOM AND HOW MUCH?

Drama Club \$350

WL Marching Band \$350

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT? 200+

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES? YES NO

NUMBER OF VOLUNTEERS / STAFF? 15-20

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

Celebration of the 4th of July - brings people from neighboring communities.

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

yes - DJ stand @ Driftwood Marina

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

NONE

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible)

Police assistance for traffic control

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES YES NO

IF SO, WHAT LOCATION IS PLANNED? 75 Barker Rd.

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

Golf Carts

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs 4 signs for lineup of parade participants 1 sign for registration

Types of Signs 4 signs for closure of roads

Locations of Signs Jennings Rd Margaret Rd. Winewood Harbor Cove Pine Street

Date Signs Posted 7/4/2017

Date Signs Removed 7/4/2017

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO TOWNSHIP PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL). *Stage @ Driftwood Marina*
Local Police cars, Fire Trucks, School Buses, Tractors
STREET CLOSURE

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? YES NO
If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

Barker Road & main Street

ALCOHOL

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? YES NO

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

SECURITY

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING DETAILS OF YOUR SECURITY PLAN:

ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBERS:

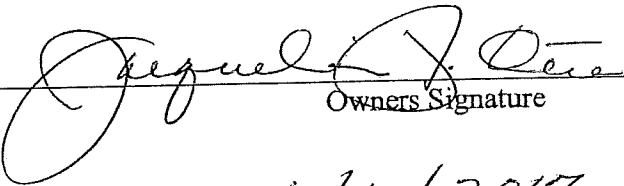
| <u>Name</u> | <u>Contact number</u> |
|---------------------|-----------------------|
| <i>Jacki Otto</i> | <i>734-368-2251</i> |
| <i>Jerry Otto</i> | <i>734-368-7742</i> |
| <i>George Brown</i> | <i>313-407-9500</i> |

Owner(s) Affidavit*

I, Kiwanis Club of Whitnook Lake, have authorized 58th Annual Kiwanis 4th of July Parade as My
(company or organization owner) (Civic Event Applicant)

Representative for the purpose of obtaining a Civic Event permit(s) from Northfield Township

for my organization located at Barker Road & Main Street
(company or organization address)


Owners Signature

6/6/2017
Date

INDEMNIFICATION AGREEMENT

The Kiwanis Club of Whitmore Lake agree(s) to defend, indemnify, and hold harmless the Township of
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the Kiwanis Club (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Jaqueline J. Dew Date 6/16/2017

Witness _____ Date _____

ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

N/A

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

N/A

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

N/A

**** IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

**** IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

ADDITIONAL CIVIC EVENT REQUIREMENTS

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event.
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Accepted and agreed to:

EVENT ORGANIZER

*Kiwanis Club of
Whitmore Lake*
By: *Jacqueline Otto*
Its: *President*

Dated: 6/6, 2017

**NORTHFIELD TOWNSHIP
APPROVALS/RECOMMENDATIONS/COMMENTS**

58th Annual Kiwanis 4th of July Parade
Event Title

Police Dept: _____ Date: _____

Comments: _____

Fire Dept: _____ Date: _____

Comments: _____

Other, if necessary: _____ Date: _____

Comments: _____

Clerk: _____ Date: _____

Comments: _____

BOARD OF TRUSTEES ACTION: _____ Date: _____

VENDOR CONTACT INFORMATION

| Company Name | Representative | Phone # | Items Being Sold / Exhibited | On Site Contact Name | On Site Contact Phone # |
|--------------|----------------|---------|------------------------------|----------------------|-------------------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

VENDOR CONTACT INFORMATION

| Company Name | Representative | Phone # | Items Being Sold / Exhibited | On Site Contact Name | On Site Contact Phone # |
|--------------|----------------|---------|------------------------------|----------------------|-------------------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/23/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|---------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PRODUCER Hylant - Indianapolis 10401 North Meridian St, Ste 200 Indianapolis IN 46290 | CONTACT NAME: Lisa Christenson PHONE (A/C No., Ext): 317-817-5172 FAX (A/C No.): 317-817-5151 E-MAIL ADDRESS: kiwaniscert@hylant.com |
| INSURER(S) AFFORDING COVERAGE | |
| INSURED KIWAN03 Kiwanis International, All Clubs and Their Members 3636 Woodview Trace Indianapolis IN 46268 | INSURER A : Lexington Insurance Company NAIC # 19437 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F : |

COVERAGES **CERTIFICATE NUMBER: 1130846335** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | Y | | 013136005 | 11/1/2016 | 11/1/2017 | EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 Liquor Liability \$1,000,000 |
| A | <input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | | | 013136005 | 11/1/2016 | 11/1/2017 | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | | | | PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| A | Self-Insured Retention | | | 013136005 | 11/1/2016 | 11/1/2017 | All Claims \$75,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is named as Additional Insured as respects to General Liability only regarding the following Kiwanis event (setup, take down & rain date(s) during the policy term are included):
 07/04/2017 or any future date(s) during the policy term.
 4th of July Parade
 Located on Barker Road & Main Street, Whitmore Lake, MI
 Kiwanis Club of Whitmore Lake and Greater Whitmore Lake Area

| | |
|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CERTIFICATE HOLDER Northfield Township 8350 Main St. Whitmore Lake, MI 48189 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Judy K. Wilson</i> |
|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

RESOLUTION No. 17-564

**NORTHFIELD TOWNSHIP, MICHIGAN
RESOLUTION REGARDING A TEMPORARY ROAD CLOSURE
REQUESTED BY KIWANIS OF WHITMORE LAKE AUXILLARY**

Minutes of a regular meeting of the Township Board of the Township of Northfield, Washtenaw County, Michigan held on June 13, 2017

Present: Chockley, Zelenock, Manley, Beliger, Chick, Dockett, Otto

Absent None

WHEREAS, the Kiwanis of Whitmore Lake Auxillary is requesting the temporary road closure of Barker Road between Whitmore Lake Elementary School and Main Street; and Main Street from Barker Road to the Public Safety Building located at 8350 Main Street on Tuesday, July 4, 2017 for the 4th of July parade display from 9:45am until 12:00pm;

WHEREAS, the Township of Northfield has approved the temporary closure of Barker Road and Main Street as indicated; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Northfield Township Board of Trustees designates and agrees that George Brown - Representative of Kiwanis of Whitmore Lake Auxillary be the authorized official designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

RESOLUTION IS DECLARED ADOPTED BY ROLL CALL VOTE

Kathleen Manley
Northfield Township Clerk

Date

****RESOLUTION ACCEPTED AND APPROVED: _ - _****

NORTHFIELD TOWNSHIP

MEMO

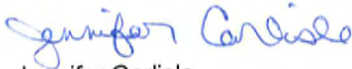
To: Northfield Township Board
From: Jennifer Carlisle
Date: 6/7/2017
Re: Front Desk Clerk/Building Dept Asst.

Dear Township Board,

We posted for our Front Desk Clerk/Building Department Assistant position on May 18, 2017. We received 221 resumes in response to our advertisement. After an initial review of the resumes, 19 phone interviews were conducted, and 4 of these candidates were brought in for in-person interviews. All four of the candidates we interviewed were well-suited for the position.

After much consideration, we have extended a conditional offer (pending Board approval) to Christina Rollison at \$15.00 per hour, which she has accepted. She is able to start on June 14th.

Sincerely,



Jennifer Carlisle
Administrative Assistant

Find Candidates...

Search

Post a Job



Overview

Jobs

Candidates

Career Page ^{NEW}

Next »

« Back to Candidates

5 candidates

Front Desk Clerk/Building Dept Assistant - Whitmore Lake, MI



Christina Rollison

Owner/Business Manager/Bookkeeper

Brighton, MI



Status:

Interested?

Candidate Evaluation Questions (1/1)

May 30

Have you completed the following level of education: High school or equivalent?

Yes

Cover Letter

May 30

May 30, 2017

Hello,

Thank you for taking the time to consider me for employment. As you will see on my resume, I worked at Green Oak Charter Township in the past for the Assessing and Supervisor's departments. I feel that my work was highly regarded by my superiors and co-workers and had left my position with a nice letter of recommendation from the Supervisor Mark St. Charles. I understand that you are currently searching a candidate to work as a Front-desk Clerk and Building Department Assistant; I would absolutely love to be considered to fill that position! I would be an amazing addition to your staff with my skills and nature. As you can see on my resume, in addition to relevant township experience, I also have experience in sales, appointment setting, trade shows, human resources and bookkeeping.

I pride myself on being a fast learner who loves to be challenged and I am extremely eager to join an organization that will offer me the opportunity to learn, grow and be challenged. Since leaving my prior position at Green Oak Charter Township, I have been gaining knowledge in different areas of business as well as raising my family. I also have kept current on technology so that I may have a seamless transition into a rewarding position.

At this point in my life, I look forward to digging into a full and satisfying career utilizing all of the experiences that I have accumulated. I love to learn and grow and I am excited by the possibilities that lie ahead.

Thank you again,

Christina Rollison

CHRISTINA S. ROLLISON

Employment

RECEPTIONIST / MEDICAL BILLER / BOOKKEEPER

May 2014-September 2014

Jump-In Therapy and Wellness Center

Bookkeeping-all aspects, maintain client files, coordinate care, answer phones, set appointments, process medical billing, ship packages, order product and supplies, inventory supplies, answer email inquiries, general office duties, provide outstanding customer/patient care.

CLERICAL ASSISTANT to the Assessor and Supervisor

August 2006-April 2008

Green Oak Charter Township

Clerical duties, processing forms, data entry into BSA assessing software, working on special projects, organizing and setting up for events, answering phones, assisting residents with various assessing questions including estimating tax amounts and answering property questions, creating spreadsheets, filing, mail, creating computer drawings of homes and the evaluation of homes for assessing purposes. While employed I earned Level I and Level II Assessor's certificates.

ASSESSING ASSISTANT

SUMMER 2004

Argentine Township

Argentine, MI

Measuring and evaluating exteriors of homes and recording findings for assessing purposes.

OWNER

1995-Present

Wedding Cake Art and Design Center/Oleary's Bakery

Brighton/Howell, MI

Conducting all aspects of a small business including developing and implementing advertising and marketing plans, bookkeeping duties, payroll, representing the business in foodservice trade shows, product sales, developing and maintaining business relationships, designing store displays, ordering supplies, inventory control and rotation, making deliveries, all aspects of human resources, scheduling and baking.

CLERICAL / PLACEMENT

1995-1996

Action Associates/Workskills Corporation

Brighton, MI

Interviewing and placement of employees for temporary employment agency and later performing clerical/administrative work including: creating forms, correspondence, filing, greeting people, updating the company business plan and job descriptions, data entry, mail screening, keeping meeting minutes for board meetings, upkeep of office equipment and various projects as assigned.

PLACEMENT SPECIALIST / TEMP

1993-1995

Kelly Services

Holland, MI

Responsible for interviewing, evaluating, testing and sending temporary employees to assignments as well as maintaining customer accounts and relationships. Temporary employee through Kelly Services sent on financial and administrative assignments.

ASSESSING ASSISTANT

Summer 1989

Brighton Township

Brighton, MI

Measuring, evaluating and sketching homes for assessing purposes.

Education

BACHELOR OF SCIENCE IN BUSINESS-FINANCE

1991 - 1993

Ferris State University

Big Rapids, MI

ASSOCIATE IN SOCIAL SCIENCE

1989 - 1991

Washtenaw Community College

Ann Arbor, MI

**Northfield Township
Police Department**

Memo

To: Board of Trustees
From: William Wagner
cc:
Date: June 13, 2017
Re: Hiring of part time officer Marc Kieleszewski

I am requesting approval to hire part time police officer Marc Kieleszewski pronounced (Kel-a-chess-key). Marc has 8 years of experience with another local police department. The hiring of Marc will assist in filling time off shifts of full time officers, saving us from paying other full time officer's overtime and paying a lower part time officer wage.

**Northfield Township
Fire Department**

Memo

To: Township Board of Trustees

From: Bill Wagner

cc:

Date: June 13, 2017

Re: Sale of used VHF pagers

I would like approval to sell our used VHF pagers. These pagers are no longer need because the Washtenaw County 800 MHZ group supplies fire departments with newer better pagers that work on the new radio system.

Services

BACKGROUND INVESTIGATION SERVICES [Details »](#)

- Fire service pre-employment
- Law enforcement pre-employment
- Public employee pre-employment
- Private industry pre-employment
- Federal government security clearances
- Subject interviews
- Criminal history check
- Academic verification
- Reference interviews
- Financial history
- Detailed professional report

Our background investigations are thorough, which prevents mistakes in hiring and reduces employer liability.

TRIAL PREPARATION SERVICES

- Interviews
- Locate witnesses/suspects
- Liability investigations
- Workers compensation investigations
- Subpoena and summons service
- Records searches
- Photography - stills and video
- Asset searches
- Undercover roles
- Admissible evidence
- Detailed and reliable reports

GENERAL INVESTIGATIVE SERVICES

Fifer Investigations, LLC also provides general investigative services and is capable of providing surveillance and surveillance video that is steady and on point with a wide variety of specialized covert equipment such as pager-camera, low light, night vision and time lapsed, as well as a wide variety of film and digital photography. Fifer Investigations, LLC has the staff, ability, and equipment for any assignment.

Please [contact us](#) for more information.

Objective and Description of Background Investigations

Background investigations conducted by Fifer Investigations, LLC are designed to provide the client the most up to date and thorough information on which to base a hiring decision. Liability issues and negative publicity arising from flawed decisions by employees can be extreme. Expenses in training new hires can be very high, making re-hiring decisions very costly.

Recognizing the importance of hiring the best candidates, Fifer Investigations, LLC will provide a thorough and in depth investigation in the most expedient manner.

A background investigation of a police officer or fire fighter applicant will take 85-100+ hours to complete. A Management/ Corrections Officer/Police Support Officer / Dispatcher/ Parking Enforcement Officer can take 50-66 hours, Municipal/Civilian 36-46 hours and an Entry Level Investigation can take 10-17 hours.

Following is an explanation of background investigations conducted by Fifer Investigations, LLC and the cost associated with each.

Additional charges such as Police Departments or Courts charging to obtain records will be passed along.

Level I (85 – 100+ Hours) Police and Fire Applicants \$2000

If the investigation is terminated prior to completion we charge only for the hours worked at \$75 per hour. Out of state travel expenses are extra.

This investigation includes:

- In depth interview with applicant.
- A criminal history investigation comprised of Michigan and other state's central record check for felony and misdemeanor crimes.
- A check through the federal court system to search for arrests for violation of federal laws, bankruptcies and civil suits.
- Checks with all state, county, local police agencies and courts in whose jurisdiction or neighboring jurisdiction the applicant has resided, worked, attended educational institutions or could have reasonably been expected to visit.** Reports and details of arrests or other investigations involving the applicant, and information on any civil suits in both District and Circuit Court in which the applicant has been a plaintiff or defendant.
- Checks of Sexual Offender Registrations nationwide.
- Detailed interviews with all former employers as identified by the applicant and the Social Security Administration* within the past ten years, including interviews with both superiors and subordinates and Human Resource offices.
- Investigation of the last five years driving record, including reports or details of any traffic violation or accident.
- Verification of education, degrees, licenses, or specialized formal training and membership in professional organizations.

- Credit report with detailed investigation, verification, and explanation of financial deficiencies. Investigation to determine if there have been any bankruptcy filings, judgments or liens.
- Detailed interviews with spouse, significant other, family, and personal references.
- Interview current and past landlords and neighbors.
- Military service. A determination of applicant's discharge status and reenlistment code, any judicial or non-judicial discipline or punishment and interviews with peer group or subordinates.
- Summary of findings.

*Social Security Administration fee (\$136 as of 1-1-15) is a separate charge above and beyond the cost of the background.

**The individual police department, district and circuit court checks to determine if applicant has been a complainant, suspect, victim, plaintiff or defendant in any proceeding. A large percentage of applicants disqualified from the employment process during our investigations resulted from information uncovered during these checks.

Level II \$1175 (50 - 66+ hours)

This investigation includes:

- In depth interview with applicant.
- A criminal history investigation comprised of a Michigan and other state central record check for felony and misdemeanor crimes.
- Checks with all state, county and local agencies in whose jurisdiction the applicant has resided during the last ten years. Reports and details of arrests or other investigations involving the applicant, and information on any civil suits in both District and Circuit Court in which the applicant has been a plaintiff or defendant.
- A check through the Public Access to Court Electronic Records to search for arrests for violation of Federal laws, bankruptcies and civil suits.
- Checks of Sexual Offender Registrations in all states in which the applicant has resided.
- Verification of education, licenses, or specialized formal training and membership in professional organizations.
- Credit report with detailed investigation, verification, and explanation of financial deficiencies. Investigation to determine if there have been any bankruptcy filings.
- Investigation of the last five years driving record, including reports or details of any traffic violations or accidents.
- Detailed interviews with all former employers as identified by the applicant and the Social Security Administration* within the past ten years up to seven previous employers, including interviews with both superiors and subordinates and Human Resource offices.
- Detailed interviews with spouse, significant other and family members.
- Detailed interviews with up to four personal references.
- Summary of findings.

*Social Security Administration fee (\$136 as of 1-1-15) is a separate charge above and beyond the cost of the background.

Level III \$850 (36 – 46+ hours)

This investigation includes:

- A criminal history investigation comprised of a Michigan and other state central record check for felony and misdemeanor crimes.
- Checks with all state, county and local police agencies and Circuit and District Courts in whose jurisdiction the applicant has resided or worked during the last seven years. Reports and details of arrests or other investigations involving the applicant and information on any civil suits in both Circuit and District Court in which the applicant has been a plaintiff or defendant.
- A check through the Public Access to Court Electronic Records to search for arrests for violation of Federal laws, bankruptcies and civil suits.
- Checks of Sexual Offender Registrations in all states the applicant has resided in.
- Investigation of the last five years driving record, including reports or details of any major traffic violations.
- Verification of education, licenses, or specialized formal training and membership in professional organizations.
- Credit report with detailed investigation, verification, and explanation of financial deficiencies. Investigation to determine if there have been any bankruptcy filings.
- Detailed interviews with all former employers as identified by the applicant and the Social Security Administration* up to five previous employers or last five years and contacting each of them.
- Detailed interviews with the last five former employers and/or partners or the last five years including interviews with both superiors and subordinates and Human Resources office.
- Detailed interviews with up to four personal references.

*Social Security Administration fee (\$136 as of 1-1-15) is a separate charge above and beyond the cost of the background.

Level IV \$475 (10-17 hours)

This investigation includes:

- A criminal history investigation comprised of a Michigan and other state central record check for felony and high misdemeanor crimes.
- A check for any contact the applicant may have had with the Michigan Department of State Police, the County Sheriff's Department and Municipal Police Department where the applicant has resided or worked during the past five years.
- A check with the Circuit and District Court in whose jurisdiction the applicant has resided and worked in the past five years.
- A check through the Public Access to Court Electronic Records to search for arrests for violation of Federal laws, bankruptcies and civil suits.
- Checks of Sexual Offender Registrations in all states the applicant has resided in.
- Complete driving record examination, including details of traffic citations and traffic accidents in the past five years.
- Credit report with detailed investigation, verification, and explanation of deficiencies. Also to determine if there have been any bankruptcy filings.

A determination of validity of a passport, visa, or naturalization status would be made at any level upon request.

Client List

State Agencies

- Michigan Department of Attorney General
- Michigan Commission on Law Enforcement Standards

Fire Departments

- Ann Arbor Fire Department
- Birmingham Fire Department
- Commerce Township Fire Department
- Dexter Area Fire Department
- Frenchtown Township Fire Department
- Pittsfield Township Fire Department
- Plymouth Township Fire Department
- Wayne Fire Department
- Ypsilanti Fire Department

Municipal Governments

- Flushing City
- Flushing Township
- Gladstone
- Grand Blanc
- Van Buren Charter Township

Human Resource Departments & Other

- Ann Arbor Human Resources
- Ann Arbor Employees' Retirement System
- Frenchtown Township Clerk's Office
- Huron-Clinton Metropolitan Authority
- Monroe Human Resources
- Plymouth Township Human Resources
- Ypsilanti Community Utilities Authority
- Ypsilanti Human Resources

Law Enforcement Agencies

- Auburn Hills Police Department
- Chelsea Police Department
- Chesterfield Township Police Department
- Howell Police Department
- Lawrence Technological University Campus Security
- Menominee Police Department
- Monroe Police Department
- New Haven Police Department
- Oak Park Department of Public Safety
- Plymouth Township Police Department
- Pittsfield Township Police Department
- Ypsilanti Police Department

Emergency Dispatch Center

- Livingston County 911 Central Dispatch Center

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
 EXP CHECK RUN DATES 06/14/2017 - 06/14/2017
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: MIF

OPEN

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------------------------------------|-------------------------|--------------------------|----------------------------------------|------------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 101 TOWNSHIP BOARD | | | | | |
| 101-101-807 | MEMBERSHIP DUES | GREATER BRIGHTON CHAMBER | ANNUAL MEMBERSHIP 7/17-6/18 | 200.00 | |
| 101-101-807 | MEMBERSHIP DUES | MTA | ANNUAL DUES 7/1/17-6/30/18 | 5,513.59 | |
| 101-101-900 | PRINTING & PUBLICATIONS | MLIVE MEDIA GROUP | ADS 5/15/17-5/21/17 | 236.56 | |
| Total For Dept 101 TOWNSHIP BOARD | | | | 5,950.15 | |
| Dept 172 TOWNSHIP MANAGER | | | | | |
| 101-172-818 | CONTRACTUAL SERVICES | MUNICODE | 2017 CODIFICATION SUPPLEMENT -148 PAG | 2,675.90 | |
| 101-172-860 | FUEL & MILEAGE | YVETTE PATRICK | MILEAGE TO TRAINING 5/17/17 & 5/18/17 | 186.39 | |
| 101-172-957 | TRAINING & DEVELOPMENT | BS&A SOFTWARE | FUND ACCOUNTING I TRAINING - YVETTE P | 205.00 | |
| 101-172-957 | TRAINING & DEVELOPMENT | BS&A SOFTWARE | FUND ACCOUNTING II TRAINING - YVETTE | 205.00 | |
| Total For Dept 172 TOWNSHIP MANAGER | | | | 3,272.29 | |
| Dept 215 CLERK | | | | | |
| 101-215-860 | FUEL & MILEAGE | CRISTINA WILSON | MILEAGE FOR 4/10/17-5/31/17 | 156.53 | |
| Total For Dept 215 CLERK | | | | 156.53 | |
| Dept 247 BOARD OF REVIEW | | | | | |
| 101-247-959 | TRIBUNALS AND DRAINS | FROHM & WIDMER, INC. | MTT DEPOSITION & HEARING - WAGAR V NO | 6,000.00 | |
| Total For Dept 247 BOARD OF REVIEW | | | | 6,000.00 | |
| Dept 253 TREASURER | | | | | |
| 101-253-803 | LEGAL | PAUL E BURNS | LEGAL SERVICES FOR APRIL 2017 | 500.00 | |
| 101-253-860 | FUEL & MILEAGE | TABATHA ISENBARG | MILEAGE FOR APRIL & MAY 2017 - POST OF | 24.00 | |
| Total For Dept 253 TREASURER | | | | 524.00 | |
| Dept 257 ASSESSING | | | | | |
| 101-257-818 | CONTRACTUAL SERVICES | ASSESSMENT ADMIN. SERVIC | ASSESSING SERVICES FOR MID MAY-MID JU | 5,833.33 | |
| Total For Dept 257 ASSESSING | | | | 5,833.33 | |
| Dept 265 HALL AND GROUNDS | | | | | |
| 101-265-727 | | ARBOR SPRINGS WATER CO I | OFFICE 3- 5 GAL ARTESIAN WATER & RENT | 19.50 | |
| 101-265-850 | COMMUNICATION | CHARTER COMMUNICATIONS | PEG STATION 6/9/17-7/8/17 | 51.76 | |
| 101-265-930 | | MICRO TECH SERVICES INC | OFFICE ANTI-VIRUS 6/1/17-6/30/17 | 164.90 | |
| 101-265-940 | | ARBOR SPRINGS WATER CO I | OFFICE 3- 5 GAL ARTESIAN WATER & RENT | 14.00 | |
| 101-265-940 | RENTAL EQUIPMENT | U.S. BANK EQUIPMENT FINA | COPIER LEASES MAY 2017 - OFFICE, PD, | 191.02 | |
| Total For Dept 265 HALL AND GROUNDS | | | | 441.18 | |
| Dept 270 LEGAL/PROFESSIONAL | | | | | |
| 101-270-803 | LEGAL | PAUL E BURNS | LEGAL SERVICES FOR APRIL 2017 | 7,970.00 | |
| 101-270-927 | ALLOCATE TO DEPARTMENTS | PAUL E BURNS | LEGAL SERVICES FOR APRIL 2017 | (3,800.00) | |
| Total For Dept 270 LEGAL/PROFESSIONAL | | | | 4,170.00 | |
| Dept 412 PLANNING/ZONING DEPT | | | | | |
| 101-412-801 | PLANNER FEES | MCKENNA ASSOCIATES | SERVICES FOR APRIL 2017 | 2,316.00 | |
| 101-412-823 | ZONING ADMINISTRATION | MCKENNA ASSOCIATES | SERVICES FOR APRIL 2017 | 947.50 | |
| 101-412-900 | PRINTING & PUBLICATIONS | MLIVE MEDIA GROUP | ADS 5/15/17-5/21/17 | 803.31 | |
| Total For Dept 412 PLANNING/ZONING DEPT | | | | 4,066.81 | |
| Dept 449 ROAD WORK | | | | | |
| 101-449-813 | ROADWORK | WASHTENAW COUNTY ROAD C | 2017/18 ROAD IMPROVEMENTS | 5,375.07 | |
| 101-449-814 | ROAD IMPROVEMENTS | WASHTENAW COUNTY ROAD C | 2017/18 ROAD IMPROVEMENTS | 31,087.53 | |
| 101-449-929 | GRANT EXPENSE | TETRA TECH INC | NON-MOTORIZED PATH WORK THRU 5/26/17 | 1,500.00 | |
| Total For Dept 449 ROAD WORK | | | | 37,962.60 | |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------------------------------------------|---------------------------|--------------------------|---------------------------------------|-----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 666 COMMUNITY CENTER | | | | | |
| 101-666-930 | REPAIRS & MAINTENANCE | MICRO TECH SERVICES INC | COM CTR ANTIVIRUS 6/1/17-6/30/17 | 18.00 | |
| 101-666-940 | RENTAL EQUIPMENT | U.S. BANK EQUIPMENT FINA | COPIER LEASES MAY 2017 - OFFICE, PD, | 179.57 | |
| Total For Dept 666 COMMUNITY CENTER | | | | 197.57 | |
| Dept 757 PARKS | | | | | |
| 101-757-801 | PLANNER FEES | MCKENNA ASSOCIATES | NORTHFIELD DOWNTOWN PLAN APRIL 2017 | 1,494.00 | |
| Total For Dept 757 PARKS | | | | 1,494.00 | |
| Total For Fund 101 GENERAL FUND | | | | 70,068.46 | |
| Fund 207 LAW ENFORCEMENT FUND | | | | | |
| Dept 000 | | | | | |
| 207-000-214 | DUE TO OTHERS | MICHIGAN STATE POLICE | LIVE SCAN APRIL 2017 | 252.00 | |
| Total For Dept 000 | | | | 252.00 | |
| Dept 270 LEGAL/PROFESSIONAL | | | | | |
| 207-270-803 | LEGAL | PAUL E BURNS | LEGAL SERVICES FOR APRIL 2017 | 3,300.00 | |
| Total For Dept 270 LEGAL/PROFESSIONAL | | | | 3,300.00 | |
| Dept 301 OPERATING COSTS | | | | | |
| 207-301-940 | RENTAL EQUIPMENT | U.S. BANK EQUIPMENT FINA | COPIER LEASES MAY 2017 - OFFICE, PD, | 217.38 | |
| Total For Dept 301 OPERATING COSTS | | | | 217.38 | |
| Dept 333 TRANSPORTATION | | | | | |
| 207-333-930 | REPAIRS & MAINTENANCE | BOB'S BODY SHOP | 2014 TAURUS REPAIR | 606.07 | |
| 207-333-930 | REPAIRS & MAINTENANCE | BRIGHTON FORD INC | 2014 TAURUS OIL CHANGE & VALVE REPAIR | 310.73 | |
| 207-333-930 | REPAIRS & MAINTENANCE | CARQUEST AUTO PARTS - PD | BOOSTER PAC 300 CCA | 130.14 | |
| 207-333-930 | REPAIRS & MAINTENANCE | VAL'S SERVICE STATION | MOUNT & BALANCE 2 TIRES | 50.00 | |
| Total For Dept 333 TRANSPORTATION | | | | 1,096.94 | |
| Total For Fund 207 LAW ENFORCEMENT FUND | | | | 4,866.32 | |
| Fund 216 MEDICAL RESCUE FUND | | | | | |
| Dept 301 OPERATING COSTS | | | | | |
| 216-301-741 | UNIFORMS/GEAR & ALLOWANCE | WEST SHORE SERVICES, INC | FIRE LEATHER DEX PRO GLOVE-GAUNTLET | 366.92 | |
| Total For Dept 301 OPERATING COSTS | | | | 366.92 | |
| Total For Fund 216 MEDICAL RESCUE FUND | | | | 366.92 | |
| Fund 230 DONATION FUND | | | | | |
| Dept 301 OPERATING COSTS | | | | | |
| 230-301-905 | BARK PARK | WASTE MANAGEMENT OF MI | DOG PARK WASTE REMOVAL 6/1/17-6/30/17 | 15.00 | |
| Total For Dept 301 OPERATING COSTS | | | | 15.00 | |
| Total For Fund 230 DONATION FUND | | | | 15.00 | |
| Fund 287 BUILDING DEPARTMENT FUND | | | | | |
| Dept 261 GOVERNMENT SHARED SERVICES | | | | | |
| 287-261-725 | BUILDING INSPECTIONS | PITTSFIELD TOWNSHIP | BLDG INSPECTIONS APRIL & MAY 2017 | 3,782.00 | |
| Total For Dept 261 GOVERNMENT SHARED SERVICES | | | | 3,782.00 | |
| Dept 301 OPERATING COSTS | | | | | |
| 287-301-850 | COMMUNICATION | CHARTER COMMUNICATIONS | BLDG DEPT & PSB PHONES & INTERNET 6/9 | 39.99 | |
| Total For Dept 301 OPERATING COSTS | | | | 39.99 | |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------------------------------------------|-----------------------------|--------------------------|---------------------------------------|----------|---------|
| Fund 287 BUILDING DEPARTMENT FUND | | | | | |
| Total For Fund 287 BUILDING DEPARTMENT FUND | | | | 3,821.99 | |
| Fund 370 PUBLIC SAFETY BLDG DEBT FD | | | | | |
| Dept 301 OPERATING COSTS | | | | | |
| 370-301-850 | COMMUNICATION | CHARTER COMMUNICATIONS | BLDG DEPT & PSB PHONES & INTERNET 6/9 | 224.94 | |
| 370-301-930 | REPAIRS & MAINTENANCE | ALLIANCE WINDOW CLEANING | PSB ENTRANCEWAY 5/18/17 | 10.00 | |
| 370-301-930 | REPAIRS & MAINTENANCE | ALLIANCE WINDOW CLEANING | PSB ENTRANCEWAY 5/31/17 | 10.00 | |
| Total For Dept 301 OPERATING COSTS | | | | 244.94 | |
| Total For Fund 370 PUBLIC SAFETY BLDG DEBT FD | | | | 244.94 | |
| Fund 571 WASTEWATER TREATMENT FUND | | | | | |
| Dept 270 LEGAL/PROFESSIONAL | | | | | |
| 571-270-806 | ENGINEER | TETRA TECH INC | INTERCEPTOR FLOW MONITORING | 3,225.72 | |
| Total For Dept 270 LEGAL/PROFESSIONAL | | | | 3,225.72 | |
| Dept 301 OPERATING COSTS | | | | | |
| 571-301-740 | OPERATING SUPPLIES | NCL OF WISCONSIN, INC. | LIQUINOX DETERGENT | 67.04 | |
| 571-301-740 | OPERATING SUPPLIES | VWR INTERNATIONAL INC | PIPET FLTR. POWERPETA MOTORIZED | 326.19 | |
| 571-301-817 | LAB & TESTING | BRIGHTON ANALYTICAL LLC | SELENIUM | 15.00 | |
| 571-301-817 | LAB & TESTING | USA BLUE BOOK | INTELICAL LBOD PROBE | 1,000.00 | |
| 571-301-817 | LAB & TESTING | USA BLUE BOOK | RETURN (MINUS SHIPPING) - INTELICAL | (971.00) | |
| 571-301-819 | COLLECTION SYS ANNUAL MAINT | CARQUEST AUTO PARTS - WW | BATTERY & CORE RETURN | 68.33 | |
| 571-301-920 | UTILITIES | CORRIGAN OIL CO | 422 GALLONS 87 GAS-ETHANOL | 865.91 | |
| 571-301-930 | REPAIRS & MAINTENANCE | ARBOR SPRINGS WATER CO I | WWTP 9 - 5 GAL ARTESIAN WATER | 58.50 | |
| 571-301-930 | | CARQUEST AUTO PARTS - WW | DISTRIBUTOR MTNG GKT | 0.85 | |
| 571-301-930 | | CARQUEST AUTO PARTS - WW | OIL FILTER & LUBE | 7.00 | |
| 571-301-930 | REPAIRS & MAINTENANCE | CARQUEST AUTO PARTS - WW | OIL | 19.99 | |
| 571-301-930 | REPAIRS & MAINTENANCE | LYON MECHANICAL, INC. | REPLACE PUMP, CHECK VALVE | 3,584.00 | |
| 571-301-930 | REPAIRS & MAINTENANCE | PETER'S HARDWARE HAMBURG | WWTP CHARGES 6/1/17 | 84.33 | |
| 571-301-930 | REPAIRS & MAINTENANCE | PETROLEUM SOLUTIONS | ULTRA 4000 GREASE, INDUSTRIAL AIR, GE | 1,081.00 | |
| 571-301-930 | | USA BLUE BOOK | 50 COILS & MALE CONNECTOR | 111.95 | |
| 571-301-930 | | USA BLUE BOOK | PVDF MALE CONNECTOR | 30.62 | |
| 571-301-940 | RENTAL EQUIPMENT | U.S. BANK EQUIPMENT FINA | COPIER LEASES MAY 2017 - OFFICE, PD, | 131.23 | |
| Total For Dept 301 OPERATING COSTS | | | | 6,480.94 | |
| Total For Fund 571 WASTEWATER TREATMENT FUND | | | | 9,706.66 | |

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
EXP CHECK RUN DATES 06/14/2017 - 06/14/2017
BOTH JOURNALIZED AND UNJOURNALIZED OPEN
BANK CODE: MIF

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|--------|---------------------|--------|---------|
|-----------|-------------------|--------|---------------------|--------|---------|

Fund Totals:

| | |
|------------------------|-----------|
| Fund 101 GENERAL FUND | 70,068.46 |
| Fund 207 LAW ENFORCEME | 4,866.32 |
| Fund 216 MEDICAL RESCU | 366.92 |
| Fund 230 DONATION FUND | 15.00 |
| Fund 287 BUILDING DEPA | 3,821.99 |
| Fund 370 PUBLIC SAFETY | 244.94 |
| Fund 571 WASTEWATER TR | 9,706.66 |

| | |
|----------------------|------------------|
| Total For All Funds: | <u>89,090.29</u> |
|----------------------|------------------|

06/08/2017 02:40 PM
 User: JEN
 DB: Northfield

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
 CHECK DATE FROM 05/09/2017 - 06/08/2017
 Banks: MIF

PAID

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------------------------|------|---------|---------------------------------------------------------------------------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------|
| Fund: 101 GENERAL FUND | | | | | | | | |
| 05/10/2017 | MIF | 42325 | 296767 | APEX SOFTWARE | ASSESSING SKETCHING SOFTWARE RENEW | 818 | 257 | 705.00 |
| 05/10/2017 | MIF | 42326*# | 1658533 1658533 | ARBOR SPRINGS WATER CO INC | 3 - 5 GAL ARTESIAN WATER & RENTAL 3 - 5 GAL ARTESIAN WATER & RENTAL | 727 940 | 265 265 | 19.50 14.00 |
| CHECK MIF 42326 TOTAL FOR FU | | | | | | | | 33.50 |
| 05/10/2017 | MIF | 42327 | 05012017 | ASSESSMENT ADMIN. SERVICES, | ASSESSOR SERVICES MID APRIL TO MID | 818 | 257 | 5,833.33 |
| 05/10/2017 | MIF | 42329*# | 007011521-0001 007011521-0001 007011521-0001 | BLUE CROSS BLUE SHIELD OF MI | PREMIUMS FOR JUNE 2017 PREMIUMS FOR JUNE 2017 PREMIUMS FOR JUNE 2017 | 716 716 716 | 215 253 666 | 577.77 832.39 629.93 |
| CHECK MIF 42329 TOTAL FOR FU | | | | | | | | 2,040.09 |
| 05/10/2017 | MIF | 42335*# | 8245 12 485 007512 8245 12 485 008377 | CHARTER COMMUNICATIONS | PEG STATION 5/9/17-6/8/17 OFFICE & PSB PHONES 5/7/17-6/6/17 | 850 850 | 265 265 | 51.76 119.96 |
| CHECK MIF 42335 TOTAL FOR FU | | | | | | | | 171.72 |
| 05/10/2017 | MIF | 42337 | MILEAGE | DAWN SAMFILIPPO | MILEAGE FOR MARCH & APRIL 2017 | 860 | 253 | 37.03 |
| 05/10/2017 | MIF | 42340 | 9100 116 3119 9 | DTE ENERGY | 66 6 MIE RD #SIREN 3/2/17-5/3/17 | 920 | 265 | 32.52 |
| 05/10/2017 | MIF | 42345 | 2330-6 | KOCH & WHITE HEATING & COOLI | COM CTR HVAC MAINTENANCE CONTRACT | 930 | 666 | 338.00 |
| 05/10/2017 | MIF | 42346 | MILEAGE | MARY BIRD | MILEAGE FOR APRIL 2017 | 860 | 412 | 78.11 |
| 05/10/2017 | MIF | 42347*# | 21601-2 21601-3 21601-2 21601-3 21601-2 21601-3 21652-4 | MCKENNA ASSOCIATES | SERVICES FOR FEBRUARY 2017 PLANNING CONSULTANT SERVICES MARCH SERVICES FOR FEBRUARY 2017 PLANNING CONSULTANT SERVICES MARCH SERVICES FOR FEBRUARY 2017 PLANNING CONSULTANT SERVICES MARCH COM PARK MASTER PLAN SERVICES MARC | 637 637 801 801 823 823 801 | 412 412 412 412 412 412 757 | 450.00 110.00 1,646.50 2,042.50 810.00 870.00 825.00 |
| CHECK MIF 42347 TOTAL FOR FU | | | | | | | | 6,754.00 |
| 05/10/2017 | MIF | 42348 | 01022 | MICHIGAN ASSOC. OF PLANNING | MEMBERSHIP DUES 7/1/17-6/30/18 | 957 | 412 | 750.00 |
| 05/10/2017 | MIF | 42349 | 761-8162730 | MICHIGAN DEQ | STORMWATER ANNUAL PERMIT FEE 2017 | 806 | 270 | 500.00 |
| 05/10/2017 | MIF | 42351 | 15328 | MICHIGAN MUNICIPAL LEAGUE | CLASSIFIED AD - TWP MANAGER 3/10/1 | 900 | 101 | 86.80 |
| 05/10/2017 | MIF | 42352 | 1354481 | MILLER, CANFIELD, PADDOCK & | SPECIAL FINANCE COUNSEL CLIENT 065 | 803 | 270 | 1,601.00 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 05/09/2017 - 06/08/2017
Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------------------|------|---------|--------------------|------------------------------|------------------------------------|---------|------|-----------------|
| Fund: 101 GENERAL FUND | | | | | | | | |
| 05/10/2017 | MIF | 42353# | 0002008714 | MLIVE MEDIA GROUP | ADS 4/2/17-4/30/17 | 900 | 101 | 285.65 |
| | | | 0002008714 | | ADS 4/2/17-4/30/17 | 900 | 191 | 56.20 |
| | | | | CHECK MIF 42353 TOTAL FOR FU | | | | <u>341.85</u> |
| 05/10/2017 | MIF | 42355 | 343230 | MTA | CONTROLLER AD 3/27/17 | 900 | 101 | 90.00 |
| 05/10/2017 | MIF | 42356*# | 670023 | NORTHFIELD TOWNSHIP | COM CTR SEWER BILL 2/1/17-4/30/17 | 920 | 666 | 84.00 |
| 05/10/2017 | MIF | 42358*# | MARCH 2017 | PAUL E BURNS | LEGAL FEES FOR MARCH 2017 | 803 | 253 | 500.00 |
| | | | MARCH 2017 | | LEGAL FEES FOR MARCH 2017 | 803 | 270 | 7,978.61 |
| | | | MARCH 2017 | | LEGAL FEES FOR MARCH 2017 | 927 | 270 | (3,800.00) |
| | | | | CHECK MIF 42358 TOTAL FOR FU | | | | <u>4,678.61</u> |
| 05/10/2017 | MIF | 42360 | XXXX XXXX XXXX 133 | PNC BANK | AVERILL CHARGES 3/24/17-4/18/17 | 727 | 666 | 14.40 |
| | | | XXXX XXXX XXXX 133 | | AVERILL CHARGES 3/24/17-4/18/17 | 812 | 666 | 405.99 |
| | | | XXXX XXXX XXXX 133 | | AVERILL CHARGES 3/24/17-4/18/17 | 815 | 666 | 78.46 |
| | | | XXXX XXXX XXXX 133 | | AVERILL CHARGES 3/24/17-4/18/17 | 822 | 666 | 35.26 |
| | | | XXXX XXXX XXXX 133 | | AVERILL CHARGES 3/24/17-4/18/17 | 836 | 666 | 102.47 |
| | | | | CHECK MIF 42360 TOTAL FOR FU | | | | <u>636.58</u> |
| 05/10/2017 | MIF | 42362 | 364555290 | TERMINIX | COM CTR PEST CONTROL 4/25/17 | 930 | 666 | 45.00 |
| 05/10/2017 | MIF | 42363*# | 51167296 | TETRA TECH INC | NON-MOTORIZED PATH TRAIL DESIGN MA | 806 | 270 | 4,000.00 |
| 05/10/2017 | MIF | 42367*# | 329715445 | U.S. BANK EQUIPMENT FINANCE | COPIER LEASES: OFFICE, PD WWTP & C | 940 | 265 | 191.01 |
| | | | 329715445 | | COPIER LEASES: OFFICE, PD WWTP & C | 940 | 666 | 179.58 |
| | | | | CHECK MIF 42367 TOTAL FOR FU | | | | <u>370.59</u> |
| 05/10/2017 | MIF | 42370 | 512800 | WASHTENAW COUNTY ROAD COMMI | BARKER RD NON-MOTORIZED PATH | 929 | 449 | 91.26 |
| 05/10/2017 | MIF | 42371 | 29932 | WASHTENAW COUNTY TREASURER | PA 105 INTEREST 1/7/17-3/17/17 | 938 | 265 | 322.13 |
| 05/18/2017 | MIF | 42376*# | 007011521-0002 | BLUE CROSS BLUE SHIELD OF MI | PREMIUMS FOR JUNE 2017 | 716 | 257 | 1,077.16 |
| 05/18/2017 | MIF | 42377 | 112780 | BS&A SOFTWARE | TAX.NET II TRAINING | 957 | 253 | 410.00 |
| | | | 112774 | | TAX.NET I TRAINING | 957 | 253 | 410.00 |
| | | | | CHECK MIF 42377 TOTAL FOR FU | | | | <u>820.00</u> |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 05/09/2017 - 06/08/2017
Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------------------|------|------------|----------------|-------------------------------|------------------------------------|---------|------|-----------------|
| Fund: 101 GENERAL FUND | | | | | | | | |
| 05/18/2017 | MIF | 42382*# | 7900 0440 8028 | 91 NEOFUNDS BY NEOPOST | POSTAGE THROUGH 5/3/17 | 851 | 191 | 96.99 |
| | | | 7900 0440 8028 | 91 | POSTAGE THROUGH 5/3/17 | 851 | 257 | 35.79 |
| | | | 7900 0440 8028 | 91 | POSTAGE THROUGH 5/3/17 | 851 | 265 | 184.49 |
| | | | 7900 0440 8028 | 91 | POSTAGE THROUGH 5/3/17 | 851 | 412 | 11.58 |
| | | | | | CHECK MIF 42382 TOTAL FOR FU | | | <u>328.85</u> |
| 05/18/2017 | MIF | 42383 | 185097 | OHM ADVISORS | ENGINEERING SERVICES THROUGH 4/15/ | 806 | 270 | 369.00 |
| 05/18/2017 | MIF | 42385 | 179891 | TOKIO MARINE HCC-PUBLIC RISK | NOWATZKE LITIGATION DEDUCTBILE | 803 | 270 | 1,000.00 |
| 05/25/2017 | MIF | 42390*# | 937387 | APPLIED IMAGING | WWTP & CC COPIER MAINT. AGREEMENT | 727 | 666 | 14.33 |
| 05/25/2017 | MIF | 42393*# | 78733807 | CONSTELLATION ENERGY SERVICE | ELECTRIC SUPPLY 3/22/17-4/25/17 | 920 | 666 | 76.97 |
| 05/25/2017 | MIF | 42394 | 1 | FONSON COMPANY, INC. | NON-MOTORIZED PATH PHASE III WORK | 929 | 449 | 4,050.00 |
| 05/25/2017 | MIF | 42396 | MILEAGE | MICHAEL A. RANKIN | MILEAGE FOR MAY 2017 | 860 | 412 | 63.67 |
| 05/25/2017 | MIF | 42399 | PP TAX REFUND | POWELL CONSTRUCTION & EXCAVAT | B-99-20-992-001 STATE OF MI DOCKET | | | ** VOIDED ** |
| 05/25/2017 | MIF | 42400 | 6603728 | QUILL CORP | FLASH DRIVE | 727 | 265 | 25.46 |
| | | | 6596171 | | OFFICE SUPPLIES | 727 | 265 | 339.96 |
| | | | | | CHECK MIF 42400 TOTAL FOR FU | | | <u>365.42</u> |
| 05/25/2017 | MIF | 42403# | 51175619 | TETRA TECH INC | ENGINEERING SERVICES THROUGH 4/28/ | 806 | 270 | 271.69 |
| | | | 51175618 | | ENG SERVICE FOR NON-MOTORIZED PATH | 929 | 449 | 1,500.00 |
| | | | | | CHECK MIF 42403 TOTAL FOR FU | | | <u>1,771.69</u> |
| 05/25/2017 | MIF | 42405 | PP TAX REFUND | POWELL CONSTRUCTION & EXCAVAT | B-99-20-992-001 ATATE OF MI DOCKET | | | ** VOIDED ** |
| 05/31/2017 | MIF | 358 (E) *# | | PAYROLL | SUPERVISOR WAGES | 701 | 171 | 480.77 |
| | | | | | SUPERVISOR FICA | 715 | 171 | 36.78 |
| | | | | | ASST TO TOWNSHIP MANAGER-CLERICAL | 704 | 172 | 1,090.00 |
| | | | | | TOWNSHIP MANAGER DEPT. FICA | 715 | 172 | 83.39 |
| | | | | | CLERK WAGES | 701 | 215 | 480.77 |
| | | | | | DEPUTY CLERK WAGES | 703 | 215 | 1,520.00 |
| | | | | | CLERK DEPT. FICA | 715 | 215 | 153.06 |
| | | | | | DEPUTY CLERK PENSION | 718 | 215 | 152.00 |
| | | | | | TREASURER WAGES | 701 | 253 | 480.77 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 05/09/2017 - 06/08/2017
Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------------------|------|------------|---------|---------|-----------------------------------|---------|------|-----------|
| Fund: 101 GENERAL FUND | | | | | | | | |
| | | | | | DEPUTY TREASURER WAGES | 703 | 253 | 1,440.00 |
| | | | | | CLERICAL WAGES | 704 | 253 | 999.75 |
| | | | | | TREASURER DEPT. FICA | 715 | 253 | 211.28 |
| | | | | | DEPUTY TREASURER PENSION | 718 | 253 | 144.00 |
| | | | | | ASST ASSESSOR | 709 | 257 | 1,565.60 |
| | | | | | ASST ASSESSOR FICA | 715 | 257 | 119.76 |
| | | | | | ASST ASSESSOR PENSION | 718 | 257 | 156.56 |
| | | | | | JANITORIAL WAGES | 710 | 265 | 540.00 |
| | | | | | JANITORIAL FICA | 715 | 265 | 41.31 |
| | | | | | PAYROLL FEES | 727 | 265 | 19.39 |
| | | | | | ZBA WAGES | 707 | 412 | 1,200.00 |
| | | | | | ZBA / PLANNING FICA | 715 | 412 | 137.70 |
| | | | | | PLANN COMM WAGES | 726 | 412 | 600.00 |
| | | | | | COMM. CENTER DIRECTOR WAGES | 701 | 666 | 1,668.80 |
| | | | | | JANITOR | 710 | 666 | 320.00 |
| | | | | | COMM. CENTER FICA | 715 | 666 | 147.94 |
| | | | | | COMM CENTER DIRECTOR-PENSION | 718 | 666 | 166.88 |
| | | | | | CHECK MIF 358 (E) TOTAL FOR F | | | 13,956.51 |
| 05/31/2017 | MIF | 359 (E) *# | | PAYROLL | SUPERVISOR WAGES | 701 | 171 | 480.77 |
| | | | | | SUPERVISOR FICA | 715 | 171 | 36.78 |
| | | | | | ASST TO TOWNSHIP MANAGER-CLERICAL | 704 | 172 | 1,125.02 |
| | | | | | TOWNSHIP MANAGER DEPT. FICA | 715 | 172 | 86.06 |
| | | | | | CLERICAL/DEP /SUPER/ELECTION | 704 | 191 | 737.00 |
| | | | | | SOCIAL SECURITY | 715 | 191 | 56.37 |
| | | | | | CLERK WAGES | 701 | 215 | 480.77 |
| | | | | | DEPUTY CLERK WAGES | 703 | 215 | 1,520.00 |
| | | | | | CLERK DEPT. FICA | 715 | 215 | 153.06 |
| | | | | | DEPUTY CLERK PENSION | 718 | 215 | 152.00 |
| | | | | | TREASURER WAGES | 701 | 253 | 480.77 |
| | | | | | DEPUTY TREASURER WAGES | 703 | 253 | 1,296.00 |
| | | | | | CLERICAL WAGES | 704 | 253 | 868.00 |
| | | | | | TREASURER DEPT. FICA | 715 | 253 | 190.20 |
| | | | | | DEPUTY TREASURER PENSION | 718 | 253 | 144.00 |
| | | | | | ASST ASSESSOR | 709 | 257 | 1,565.60 |
| | | | | | ASST ASSESSOR FICA | 715 | 257 | 119.77 |
| | | | | | ASST ASSESSOR PENSION | 718 | 257 | 156.56 |
| | | | | | PAYROLL FEES | 727 | 265 | 19.79 |
| | | | | | ZBA / PLANNING FICA | 715 | 412 | 38.25 |
| | | | | | PLANN COMM WAGES | 726 | 412 | 500.00 |
| | | | | | COMM. CENTER DIRECTOR WAGES | 701 | 666 | 1,668.80 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 05/09/2017 - 06/08/2017

Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------------------|------|----------|--------------|------------------------------|------------------------------------|---------|------|-----------|
| Fund: 101 GENERAL FUND | | | | | | | | |
| | | | | | COMM. CENTER FICA | 715 | 666 | 123.46 |
| | | | | | COMM CENTER DIRECTOR-PENSION | 718 | 666 | 166.88 |
| | | | | CHECK MIF 359(E) TOTAL FOR F | | | | 12,165.91 |
| 05/31/2017 | MIF | 42407*# | 938796 | APPLIED IMAGING | OFFICE & PD MAINT AGREEMENTS 5/22 | 727 | 265 | 80.36 |
| 05/31/2017 | MIF | 42408 | TRAINING | WASHTENAW ASSESSORS ASSOC | AMAR & MORE AUG. 21, 2017 - MARY B | 957 | 257 | 25.00 |
| 06/06/2017 | MIF | 360(E)*# | | PAYROLL | SALARIES | 701 | 101 | 1,874.98 |
| | | | | | TRUSTEE FICA | 715 | 101 | 143.44 |
| | | | | | SUPERVISOR WAGES | 701 | 171 | 480.77 |
| | | | | | SUPERVISOR FICA | 715 | 171 | 36.78 |
| | | | | | ASST TO TOWNSHIP MANAGER-CLERICAL | 704 | 172 | 1,111.89 |
| | | | | | TOWNSHIP MANAGER DEPT. FICA | 715 | 172 | 251.04 |
| | | | | | CONTROLLER WAGES | 722 | 172 | 2,169.74 |
| | | | | | CLERK WAGES | 701 | 215 | 480.77 |
| | | | | | DEPUTY CLERK WAGES | 703 | 215 | 1,520.00 |
| | | | | | CLERK DEPT. FICA | 715 | 215 | 153.06 |
| | | | | | DEPUTY CLERK PENSION | 718 | 215 | 152.00 |
| | | | | | TREASURER WAGES | 701 | 253 | 480.77 |
| | | | | | DEPUTY TREASURER WAGES | 703 | 253 | 1,440.00 |
| | | | | | CLERICAL WAGES | 704 | 253 | 910.63 |
| | | | | | TREASURER DEPT. FICA | 715 | 253 | 204.47 |
| | | | | | DEPUTY TREASURER PENSION | 718 | 253 | 144.00 |
| | | | | | ASST ASSESSOR | 709 | 257 | 1,565.60 |
| | | | | | ASST ASSESSOR FICA | 715 | 257 | 119.77 |
| | | | | | ASST ASSESSOR PENSION | 718 | 257 | 156.56 |
| | | | | | PAYROLL FEES | 727 | 265 | 19.40 |
| | | | | | ZBA WAGES | 707 | 412 | 1,050.00 |
| | | | | | ZBA / PLANNING FICA | 715 | 412 | 80.33 |
| | | | | | COMM. CENTER DIRECTOR WAGES | 701 | 666 | 1,668.80 |
| | | | | | COMM. CENTER FICA | 715 | 666 | 123.45 |
| | | | | | COMM CENTER DIRECTOR-PENSION | 718 | 666 | 166.88 |
| | | | | CHECK MIF 360(E) TOTAL FOR F | | | | 16,505.13 |
| 06/06/2017 | MIF | 42409 | EASEMENT | BRIAN WESTRATE | NON-MOTORIZED PATH EASEMENT 385 BA | 814 | 449 | 20,000.00 |
| 06/06/2017 | MIF | 42410 | EASEMENT | JOSEPH STOYANOVICH | NON-MOTORIZED PATH EASEMENT 415 BA | 814 | 449 | 20,000.00 |
| 06/07/2017 | MIF | 42411 | P2 REIMBURSE | JENNIFER DILBONE | REIMBURSEMENT FOR FOOD - SPECIAL E | 727 | 191 | 18.34 |
| 06/08/2017 | MIF | 42414 | 147 | BENCHMARK OUTDOOR SERVICES | REIMBURSE FOR GARDEN PLOT SUPPLIES | 727 | 753 | 105.94 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 05/09/2017 - 06/08/2017

Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------------------|------|---------|--------------------|------------------------------|------------------------------------|---------|------|---------------|
| Fund: 101 GENERAL FUND | | | | | | | | |
| 06/08/2017 | MIF | 42415*# | 8245 12 485 008377 | CHARTER COMMUNICATIONS | OFFICE PHONES & INTERNET 6/07/17-7 | 850 | 265 | 142.72 |
| | | | 8245 12 485 008376 | | 9101 MAIN ST PHONE, INTERNET & CAB | 850 | 666 | 220.97 |
| | | | | CHECK MIF 42415 TOTAL FOR FU | | | | <u>363.69</u> |
| 06/08/2017 | MIF | 42416*# | 1000 0973 9812 | CONSUMERS ENERGY | 9101 MAIN ST. 4/25/17-5/23/17 | 920 | 666 | 36.91 |
| 06/08/2017 | MIF | 42418* | I17-00071 | D & H ASPHALT COMPANY | PATCHING, SEALCOATING AND STRIPING | 814 | 449 | 2,269.00 |
| 06/08/2017 | MIF | 42419 | PP TAX REFUND | DAN POWELL | B-99-20-992-001 STATE OF MI DOCKET | 938 | 265 | 187.51 |
| 06/08/2017 | MIF | 42421*# | 9100 116 3119 9 | DTE ENERGY | 66 6 SIX MILE SIREN 5/4/17-6/1/17 | 920 | 265 | 16.25 |
| | | | 9100 116 2986 2 | | 9101 MAIN ST 4/26/17-5/24/17 | 920 | 666 | 61.56 |
| | | | | CHECK MIF 42421 TOTAL FOR FU | | | | <u>77.81</u> |
| 06/08/2017 | MIF | 42424*# | 9100 4059 5829 | DTE ENERGY | OVERHEADS & ORNAMENTALS 5/1/07-5/3 | 920 | 448 | 3,088.54 |
| 06/08/2017 | MIF | 42427 | REIMBURSE | JENNIFER DELISLE | SUPPLIES FOR GARDEN PLOTS | 727 | 753 | 260.00 |
| 06/08/2017 | MIF | 42428 | PROPOSAL 188195. | KENT COMMUNICATIONS INC | PRE-PAID POSTAGE FOR SUMMER TAX BI | 851 | 253 | 1,422.40 |
| 06/08/2017 | MIF | 42430 | MILEAGE | MICHAEL A. RANKIN | MILEAGE FOR 5/22/17-6/2/17 | 860 | 412 | 40.98 |
| 06/08/2017 | MIF | 42431 | 10086204 | MML WORKERS' COMP FUND | PREMIUMS FOR 7/2017-7/2018 | 124 | 000 | 53,417.00 |
| 06/08/2017 | MIF | 42433*# | XXXX XXXX XXXX 327 | PNC BANK | WAGNER CHARGES 4/19/17-5/12/17 | 214 | 000 | 10.00 |
| | | | XXXX XXXX XXXX 327 | | WAGNER CHARGES 4/19/17-5/12/17 | 850 | 265 | 45.00 |
| | | | | CHECK MIF 42433 TOTAL FOR FU | | | | <u>55.00</u> |
| 06/08/2017 | MIF | 42434 | 063-17 | RUSSELL J. SPEIGELBERG | 9129 MAIN - DEBRIS REMOVAL | 930 | 666 | 5,150.00 |
| 06/08/2017 | MIF | 42435*# | 00 751981 0001 | STANDARD INSURANCE CO. | PREMIUMS FOR JUNE 2017 | 717 | 215 | 41.19 |
| | | | 00 751981 0001 | | PREMIUMS FOR JUNE 2017 | 717 | 253 | 45.44 |
| | | | 00 751981 0001 | | PREMIUMS FOR JUNE 2017 | 717 | 257 | 45.44 |
| | | | 00 751981 0001 | | PREMIUMS FOR JUNE 2017 | 717 | 666 | 43.68 |
| | | | | CHECK MIF 42435 TOTAL FOR FU | | | | <u>175.75</u> |
| 06/08/2017 | MIF | 42436 | 331072801 | U.S. BANK EQUIPMENT FINANCE | OFFICE PRINTER LEASE MAY 2017 | 940 | 265 | 65.23 |
| 06/08/2017 | MIF | 42437 | NORTHFIELD ESTATES | WASHTENAW COUNTY TREASURER | NE MONTHLY SITE FEE MAY 2017 | 214 | 000 | 1,197.50 |

06/08/2017 02:40 PM

User: JEN

DB: Northfield

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 05/09/2017 - 06/08/2017

Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------|------|---------|---------|-------|-------------|---------|------|--------|
|------------|------|---------|---------|-------|-------------|---------|------|--------|

Fund: 101 GENERAL FUND

Total for fund 101 GENERAL FUND

190,222.72

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 05/09/2017 - 06/08/2017
Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|--------------------------------|------|---------|-------------------|------------------------------|------------------------------------|---------|------|-----------------|
| Fund: 207 LAW ENFORCEMENT FUND | | | | | | | | |
| 05/10/2017 | MIF | 42326*# | 1633091 | ARBOR SPRINGS WATER CO INC | COOLER RENTAL 10/24/16 | 930 | 301 | 14.00 |
| | | | 1654841 | | PD 4 - 5 GAL ARTESIAN WATER & RENT | 930 | 301 | 40.00 |
| | | | | CHECK MIF 42326 TOTAL FOR FU | | | | <u>54.00</u> |
| 05/10/2017 | MIF | 42329*# | 007011521-0001 | BLUE CROSS BLUE SHIELD OF MI | PREMIUMS FOR JUNE 2017 | 716 | 226 | 1,741.23 |
| 05/10/2017 | MIF | 42332 | 443784 | BRIGHTON FORD INC | 17 EXPLORER OIL CHANGE | 930 | 333 | 47.31 |
| 05/10/2017 | MIF | 42338 | 04102017 | DIRTSQUIRT AUTO SPA | PD CAR WASHES NOV 16-APR 17 | 930 | 333 | 420.00 |
| 05/10/2017 | MIF | 42357 | CLM0008394 | OAKLAND COUNTY | CLEMIS MEMBERSHIP & LIVESCAN APRIL | 818 | 301 | 2,661.50 |
| | | | CLM0008394 | | CLEMIS MEMBERSHIP & LIVESCAN APRIL | 850 | 301 | 2,305.99 |
| | | | | CHECK MIF 42357 TOTAL FOR FU | | | | <u>4,967.49</u> |
| 05/10/2017 | MIF | 42358*# | MARCH 2017 | PAUL E BURNS | LEGAL FEES FOR MARCH 2017 | 803 | 270 | 3,300.00 |
| 05/10/2017 | MIF | 42367*# | 329715445 | U.S. BANK EQUIPMENT FINANCE | COPIER LEASES: OFFICE, PD WWTP & C | 940 | 301 | 217.39 |
| 05/10/2017 | MIF | 42369 | 33480 | VAL'S SERVICE STATION | TIRE PATCH | 930 | 333 | 20.00 |
| 05/18/2017 | MIF | 42376*# | 007011521-0002 | BLUE CROSS BLUE SHIELD OF MI | PREMIUMS FOR JUNE 2017 | 716 | 226 | 5,147.61 |
| 05/18/2017 | MIF | 42381 | 551-487991 | MICHIGAN STATE POLICE | SEX OFFENDER REGIATRATION MARCH 20 | 214 | 000 | 90.00 |
| 05/18/2017 | MIF | 42382*# | 7900 0440 8028 91 | NEOFUNDS BY NEOPOST | POSTAGE THROUGH 5/3/17 | 851 | 301 | 5.00 |
| 05/18/2017 | MIF | 42387* | 9785151076 | VERIZON WIRELESS MESSAGING S | PD CELL PHONE SERVICE 4/5/17-5/4/1 | 850 | 301 | 186.74 |
| 05/25/2017 | MIF | 42391* | 1657680 | ARBOR SPRINGS WATER CO INC | COOLER RENTAL | 727 | 301 | 14.00 |
| | | | 1658530 | | 5 - 5 GAL ARTESIAN WATER | 727 | 301 | 32.50 |
| | | | | CHECK MIF 42391 TOTAL FOR FU | | | | <u>46.50</u> |
| 05/25/2017 | MIF | 42397 | 551-488389 | MICHIGAN STATE POLICE | SEX OFFENDER REGISTRY APRIL 2017 | 214 | 000 | 30.00 |
| 05/25/2017 | MIF | 42398* | ARR0007393 | NEXTIVA INC. | PD & FD PHONES 6/1/17-6/30/17 | 850 | 301 | 488.00 |
| 05/25/2017 | MIF | 42404 | 5003943681 | WELLS FARGO FINANCIAL LEASIN | PD PRINTERS 5/8/17-6/7/17 | 940 | 301 | 184.16 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 05/09/2017 - 06/08/2017

Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|--------------------------------|------|-----------|--------------------|-------------------------------|-----------------------------------|---------|------|------------------|
| Fund: 207 LAW ENFORCEMENT FUND | | | | | | | | |
| 05/31/2017 | MIF | 358 (E)*# | | PAYROLL | LAW ENFORCEMENT SUPERVISORS WAGES | 701 | 226 | 7,781.61 |
| | | | | | LAW ENFORCEMENT FULL-TIME WAGES | 702 | 226 | 17,113.61 |
| | | | | | LAW ENFORCEMENT CLERICAL WAGES | 704 | 226 | 2,627.22 |
| | | | | | LAW ENFORCEMENT PART-TIME WAGES | 708 | 226 | 1,048.87 |
| | | | | | JANITORIAL WAGES | 710 | 226 | 765.00 |
| | | | | | LAW ENFORCEMENT OVER-TIME WAGES | 711 | 226 | 1,128.33 |
| | | | | | LAW ENFORCEMENT FICA | 715 | 226 | 2,322.13 |
| | | | | | LAW ENFORCEMENT PENSION | 718 | 226 | 2,655.52 |
| | | | | | PAYROLL FEE | 727 | 301 | 21.88 |
| | | | | CHECK MIF 358 (E) TOTAL FOR F | | | | <u>35,464.17</u> |
| 05/31/2017 | MIF | 359 (E)*# | | PAYROLL | LAW ENFORCEMENT SUPERVISORS WAGES | 701 | 226 | 7,782.11 |
| | | | | | LAW ENFORCEMENT FULL-TIME WAGES | 702 | 226 | 17,114.23 |
| | | | | | LAW ENFORCEMENT CLERICAL WAGES | 704 | 226 | 2,741.13 |
| | | | | | LAW ENFORCEMENT PART-TIME WAGES | 708 | 226 | 1,566.90 |
| | | | | | LAW ENFORCEMENT OVER-TIME WAGES | 711 | 226 | 790.95 |
| | | | | | LAW ENFORCEMENT FICA | 715 | 226 | 2,278.62 |
| | | | | | LAW ENFORCEMENT PENSION | 718 | 226 | 2,655.52 |
| | | | | | PAYROLL FEE | 727 | 301 | 22.31 |
| | | | | CHECK MIF 359 (E) TOTAL FOR F | | | | <u>34,951.77</u> |
| 05/31/2017 | MIF | 42406 | 17-2163 | 34TH DISTRICT COURT | DOCKET 16-4227/16H237868 FILKINS, | 214 | 000 | 940.00 |
| 05/31/2017 | MIF | 42407*# | 938796 | APPLIED IMAGING | OFFICE & PD MAINT AGREEMENTS 5/22 | 727 | 301 | 21.20 |
| 06/06/2017 | MIF | 360 (E)*# | | PAYROLL | LAW ENFORCEMENT SUPERVISORS WAGES | 701 | 226 | 7,844.60 |
| | | | | | LAW ENFORCEMENT FULL-TIME WAGES | 702 | 226 | 17,484.66 |
| | | | | | LAW ENFORCEMENT CLERICAL WAGES | 704 | 226 | 2,590.98 |
| | | | | | LAW ENFORCEMENT PART-TIME WAGES | 708 | 226 | 1,224.93 |
| | | | | | LAW ENFORCEMENT OVER-TIME WAGES | 711 | 226 | 84.45 |
| | | | | | LAW ENFORCEMENT FICA | 715 | 226 | 2,227.62 |
| | | | | | LAW ENFORCEMENT PENSION | 718 | 226 | 2,655.52 |
| | | | | | PAYROLL FEE | 727 | 301 | 21.88 |
| | | | | CHECK MIF 360 (E) TOTAL FOR F | | | | <u>34,134.64</u> |
| 06/08/2017 | MIF | 42433*# | XXXX XXXX XXXX 327 | PNC BANK | WAGNER CHARGES 4/19/17-5/12/17 | 930 | 333 | 40.60 |
| 06/08/2017 | MIF | 42435*# | 00 751981 0001 | STANDARD INSURANCE CO. | PREMIUMS FOR JUNE 2017 | 717 | 226 | 699.50 |

06/08/2017 02:40 PM

User: JEN

DB: Northfield

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 05/09/2017 - 06/08/2017

Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-----------------------------------------|------|---------|----------|----------|--------------------------|---------|------|------------|
| Fund: 207 LAW ENFORCEMENT FUND | | | | | | | | |
| 06/08/2017 | MIF | 42438 | 49891938 | WEX BANK | PD FUEL CHARGES MAY 2017 | 860 | 333 | 1,548.85 |
| Total for fund 207 LAW ENFORCEMENT FUND | | | | | | | | 124,746.16 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 05/09/2017 - 06/08/2017
Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-------------------------------|------|---------|--------------------|------------------------------|------------------------------------|---------|------|------------|
| Fund: 216 MEDICAL RESCUE FUND | | | | | | | | |
| 05/10/2017 | MIF | 42324 | 535732 | ANN ARBOR WELDING SUPPLY | MEDICAL OXYGEN | 727 | 301 | 117.78 |
| 05/10/2017 | MIF | 42326*# | 1654840 | ARBOR SPRINGS WATER CO INC | FD 3 - 5 GAL ARTESIAN WATER | 727 | 301 | 19.50 |
| 05/10/2017 | MIF | 42329*# | 007011521-0001 | BLUE CROSS BLUE SHIELD OF MI | PREMIUMS FOR JUNE 2017 | 716 | 226 | 1,638.19 |
| 05/10/2017 | MIF | 42333 | 2716-247871 | CARQUEST AUTO PARTS - FD | FD - SILICONE SPRAY, BATTERY CLEAN | 930 | 333 | 224.54 |
| | | | 2716-248081 | | BATTERY CABLE, WIRE LOOM, STUD CKT | 930 | 333 | 49.44 |
| | | | 2716-248006 | | FLEET OIL | 930 | 333 | 719.88 |
| | | | 2716-248089 | | EPOXY | 930 | 333 | 6.15 |
| | | | 2716-249174 | | OIL | 930 | 333 | 47.88 |
| | | | | CHECK MIF 42333 TOTAL FOR FU | | | | 1,047.89 |
| 05/10/2017 | MIF | 42339 | 04102017 | DIRTSQUIRT AUTO SPA | FD CAR WASHES NOV 16-APR 17 | 930 | 333 | 132.00 |
| 05/10/2017 | MIF | 42341 | 013026 | EMERGENCY VEHICLES PLUS | ENGINE 8-2 REPAIR TO CRACKED REAR | 930 | 333 | 2,789.13 |
| 05/10/2017 | MIF | 42342 | INV05533 | EMERGENT HEALTH PARTNERS | FIRE DISPATCHING SERVICES FOR MAY | 820 | 301 | 1,002.17 |
| 05/10/2017 | MIF | 42354 | 83263939 I | MOORE MEDICAL LLC | GAUZE PADS, NITRILE GLOVES, BREEZE | 727 | 301 | 67.66 |
| 05/10/2017 | MIF | 42364 | 16057 | THE ACCUMED GROUP | FIRE SERVICE FOR APRIL 2017 | 818 | 301 | 15.83 |
| 05/10/2017 | MIF | 42365 | 120568 | TIME EMERGENCY EQUIPMENT LLC | FIRE OFFICER ENHANCED, 3E WITH NAV | 957 | 226 | 236.16 |
| 05/10/2017 | MIF | 42366 | XXXX XXXX XXXX 485 | TRACTOR SUPPLY CREDIT PLAN | RUST REMOVER | 930 | 333 | 5.49 |
| 05/10/2017 | MIF | 42373 | 13267 | WEST SHORE FIRE INC | FD UNIFORMS - TURN-OUT GEAR | 929 | 301 | 255,780.00 |
| 05/10/2017 | MIF | 42374 | 02072017 | WEST SHORE FIRE INC. | TURNOUT GEAR | 741 | 301 | 2,400.00 |
| 05/18/2017 | MIF | 42378 | TRAINING | CITY OF YPSILANTI FIRE DEPAR | FD TRAINING 5/16/16 | 957 | 226 | 183.05 |
| 05/18/2017 | MIF | 42379 | 79009017 | DELL FINANCIAL SERVICES | PD COMPUTERS LEASE 5/26/17-6/25/17 | 972 | 301 | 318.63 |
| 05/18/2017 | MIF | 42380 | 9100 142 3069 2 | DTE ENERGY | 2727 E. NORTH TERRITORIAL 3/21/17- | 920 | 301 | 31.05 |
| 05/18/2017 | MIF | 42386 | P-384348 | TRIANGLE TOWING INC | WINCHING | 930 | 333 | 120.00 |
| 05/18/2017 | MIF | 42387* | 9785293937 | VERIZON WIRELESS MESSAGING S | FD CELL SERVICE 4/8/17-5/7/17 | 850 | 301 | 168.39 |
| 05/18/2017 | MIF | 42389 | 49747779 | WEX BANK | FD FUEL CHARGES APRIL 2017 | 860 | 333 | 716.09 |
| 05/25/2017 | MIF | 42391* | 1658529 | ARBOR SPRINGS WATER CO INC | 3 - 5 GAL ARTESIAN WATER | 727 | 301 | 19.50 |
| 05/25/2017 | MIF | 42392 | 8245 12 485 008064 | CHARTER COMMUNICATIONS | STATION 2 INTERNET 5/23/17-6/22/17 | 850 | 301 | 69.98 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 05/09/2017 - 06/08/2017
Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-------------------------------|------|-----------|--------------------|-------------------------------|---------------------------------|---------|------|------------------|
| Fund: 216 MEDICAL RESCUE FUND | | | | | | | | |
| 05/25/2017 | MIF | 42393*# | 78733807 | CONSTELLATION ENERGY SERVICE | ELECTRIC SUPPLY 3/22/17-4/25/17 | 920 | 301 | 3.98 |
| 05/25/2017 | MIF | 42398* | ARR0007393 | NEXTIVA INC. | PD & FD PHONES 6/1/17-6/30/17 | 850 | 301 | 290.84 |
| 05/25/2017 | MIF | 42402 | 333858 | STATE OF MICHIGAN | LICENSE APPLICATION RENEWALS | 930 | 301 | 175.00 |
| 05/31/2017 | MIF | 358 (E)*# | | PAYROLL | FIRE - CHIEF WAGES | 701 | 226 | 3,281.15 |
| | | | | | FIRE - PART-TIME WAGES | 702 | 226 | 5,302.50 |
| | | | | | ADMINISTRATIVE ASSISTANT | 705 | 226 | 67.31 |
| | | | | | SALARIES-PART TIME | 708 | 226 | 647.56 |
| | | | | | SOCIAL SECURITY | 715 | 226 | 762.79 |
| | | | | | PENSION | 718 | 226 | 328.10 |
| | | | | | TRAINING WAGES | 958 | 226 | 780.00 |
| | | | | | PAYROLL FEE | 727 | 301 | 32.61 |
| | | | | CHECK MIF 358 (E) TOTAL FOR F | | | | <u>11,202.02</u> |
| 05/31/2017 | MIF | 359 (E)*# | | PAYROLL | FIRE - CHIEF WAGES | 701 | 226 | 3,281.15 |
| | | | | | FIRE - PART-TIME WAGES | 702 | 226 | 5,700.00 |
| | | | | | ADMINISTRATIVE ASSISTANT | 705 | 226 | 103.55 |
| | | | | | SALARIES-PART TIME | 708 | 226 | 949.08 |
| | | | | | SOCIAL SECURITY | 715 | 226 | 810.05 |
| | | | | | PENSION | 718 | 226 | 328.10 |
| | | | | | TRAINING WAGES | 958 | 226 | 663.00 |
| | | | | | PAYROLL FEE | 727 | 301 | 33.26 |
| | | | | CHECK MIF 359 (E) TOTAL FOR F | | | | <u>11,868.19</u> |
| 06/06/2017 | MIF | 360 (E)*# | | PAYROLL | FIRE - CHIEF WAGES | 701 | 226 | 3,281.15 |
| | | | | | FIRE - PART-TIME WAGES | 702 | 226 | 5,703.75 |
| | | | | | ADMINISTRATIVE ASSISTANT | 705 | 226 | 77.66 |
| | | | | | SALARIES-PART TIME | 708 | 226 | 1,684.53 |
| | | | | | SOCIAL SECURITY | 715 | 226 | 987.90 |
| | | | | | PENSION | 718 | 226 | 328.10 |
| | | | | | TRAINING WAGES | 958 | 226 | 2,274.00 |
| | | | | | PAYROLL FEE | 727 | 301 | 52.60 |
| | | | | CHECK MIF 360 (E) TOTAL FOR F | | | | <u>14,389.69</u> |
| 06/08/2017 | MIF | 42426 | XXXX XXXX XXXX 367 | HOME DEPOT CREDIT SERVICES | CHARGES 05/05/17 | 957 | 226 | 172.15 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 05/09/2017 - 06/08/2017

Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-------------------------------|------|---------|--------------------|------------------------------|----------------------------------------|---------|------|---------------|
| Fund: 216 MEDICAL RESCUE FUND | | | | | | | | |
| 06/08/2017 | MIF | 42433*# | XXXX XXXX XXXX 327 | PNC BANK | WAGNER CHARGES 4/19/17-5/12/17 | 730 | 226 | 231.32 |
| | | | XXXX XXXX XXXX 327 | | WAGNER CHARGES 4/19/17-5/12/17 | 727 | 301 | 22.87 |
| | | | XXXX XXXX XXXX 327 | | WAGNER CHARGES 4/19/17-5/12/17 | 741 | 301 | 57.50 |
| | | | | CHECK MIF 42433 TOTAL FOR FU | | | | <u>311.69</u> |
| 06/08/2017 | MIF | 42435*# | 00 751981 0001 | STANDARD INSURANCE CO. | PREMIUMS FOR JUNE 2017 | 717 | 226 | 70.41 |
| | | | | | Total for fund 216 MEDICAL RESCUE FUND | | | 305,362.46 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 05/09/2017 - 06/08/2017

Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-------------------------|------|---------|----------------|----------------------------------|------------------------------------|---------|------|-------------|
| Fund: 230 DONATION FUND | | | | | | | | |
| 05/10/2017 | MIF | 42372 | 7968317-1717-1 | WASTE MANAGEMENT OF MI | BARK PARK WASTE REMOVAL 5/1/17-5/3 | 905 | 301 | 15.00 |
| | | | 7968317-1717-1 | | BARK PARK WASTE REMOVAL 5/1/17-5/3 | 905 | 301 | (8.98) |
| | | | | CHECK MIF 42372 TOTAL FOR FU | | | | <u>6.02</u> |
| | | | | Total for fund 230 DONATION FUND | | | | 6.02 |

06/08/2017 02:40 PM

User: JEN

DB: Northfield

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 05/09/2017 - 06/08/2017

Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|----------------------------------------------|------|---------|-----------|-----------------------|------------------------------------|---------|------|----------|
| Fund: 248 DOWNTOWN DEVELOPMENT AUTH | | | | | | | | |
| 06/08/2017 | MIF | 42418* | I17-00071 | D & H ASPHALT COMPANY | PATCHING, SEALCOATING AND STRIPING | 814 | 449 | 2,269.00 |
| Total for fund 248 DOWNTOWN DEVELOPMENT AUTH | | | | | | | | 2,269.00 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 05/09/2017 - 06/08/2017
Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|---------------------------------------------|------|---------|--------------------|------------------------------|----------------------------------------|---------|------|----------|
| Fund: 287 BUILDING DEPARTMENT FUND | | | | | | | | |
| 05/10/2017 | MIF | 42335*# | 8245 12 485 008374 | CHARTER COMMUNICATIONS | BLDG DEPT & PSB PHONES & INTERNET | 850 | 301 | 39.99 |
| 05/10/2017 | MIF | 42336 | REFUND | CMR MECHANICAL | OVERPAYMENT ON PERMIT PH170031 - 3 488 | | 000 | 50.00 |
| 05/10/2017 | MIF | 42347*# | 21601-2 | MCKENNA ASSOCIATES | SERVICES FOR FEBRUARY 2017 | 823 | 270 | 478.50 |
| 06/08/2017 | MIF | 42420 | PAYCHECK | DINO BONA | ELECTRICAL INSPECTIONS FOR MAY 201 | 725 | 301 | 630.00 |
| 06/08/2017 | MIF | 42425 | PAYCHECK | ELECTRICAL CODE SERVICES LLC | ELECTRICAL INSPECTIONS FOR MAY 201 | 725 | 301 | 180.00 |
| 06/08/2017 | MIF | 42429 | PAYCHECK | LEONARD DONALD CZINSKI | PLUMBING INSPECTIONS FOR MAY 2017 | 725 | 301 | 1,665.00 |
| Total for fund 287 BUILDING DEPARTMENT FUND | | | | | | | | 3,043.49 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 05/09/2017 - 06/08/2017
Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-----------------------------------------------|------|---------|--------------------|------------------------------|------------------------------------|---------|------|----------|
| Fund: 370 PUBLIC SAFETY BLDG DEBT FD | | | | | | | | |
| 05/10/2017 | MIF | 42323 | 20912 | ALLIANCE WINDOW CLEANING | PSB ENTRANCEWAY WINDOWS 4/20/17 | 930 | 301 | 10.00 |
| | | | 21032 | | PSB ENTRANCEWAY 5/4/17 | 930 | 301 | 10.00 |
| | | | | CHECK MIF 42323 TOTAL FOR FU | | | | 20.00 |
| 05/10/2017 | MIF | 42335*# | 8245 12 485 004952 | CHARTER COMMUNICATIONS | PSB INTERNET & PHONE LINE 5/1/17-5 | 850 | 301 | 159.97 |
| | | | 8245 12 485 008374 | | BLDG DEPT & PSB PHONES & INTERNET | 850 | 301 | 224.94 |
| | | | 8245 12 485 008377 | | OFFICE & PSB PHONES 5/7/17-6/6/17 | 850 | 301 | 89.97 |
| | | | | CHECK MIF 42335 TOTAL FOR FU | | | | 474.88 |
| 05/10/2017 | MIF | 42356*# | 671508 | NORTHFIELD TOWNSHIP | PSB SEWER BILL 2/1/17-4/30/17 | 920 | 301 | 1,428.00 |
| 05/18/2017 | MIF | 42375 | 208790 | ALLSTAR ALARM LLC | BASE SERVICE FEE | 930 | 301 | 25.00 |
| 05/18/2017 | MIF | 42388 | 2017-050 | WASHTENAW CNTY ENVIRONMENTAL | COLIFORM BACTERIA TESETING 3/15/17 | 930 | 301 | 15.00 |
| | | | 2016-234 | | COLIFORM BACTERIA AND NITRATE TEST | 930 | 301 | 27.00 |
| | | | | CHECK MIF 42388 TOTAL FOR FU | | | | 42.00 |
| 05/25/2017 | MIF | 42393*# | 78733807 | CONSTELLATION ENERGY SERVICE | ELECTRIC SUPPLY 3/22/17-4/25/17 | 920 | 301 | 1,750.57 |
| 05/25/2017 | MIF | 42395 | 9444916192 | GRAINGER, INC. | BLANK SIGN | 930 | 301 | 37.47 |
| 05/25/2017 | MIF | 42401 | XXXX XXXX XXXX 354 | STAPLES CREDIT PLAN | TONER, STAPLES, CORRECTION TAPE | 727 | 301 | 101.06 |
| 06/08/2017 | MIF | 42413 | 734449030605 | AT&T | ELEVATOR PHONE 4/26/17-5/25/17 | 850 | 301 | 66.41 |
| 06/08/2017 | MIF | 42415*# | 8245 12 485 004952 | CHARTER COMMUNICATIONS | 8350 MAIN ST INTERNET & PHONE 6/1/ | 850 | 301 | 159.97 |
| | | | 8245 12 485 008377 | | OFFICE PHONES & INTERNET 6/07/17-7 | 850 | 301 | 107.04 |
| | | | | CHECK MIF 42415 TOTAL FOR FU | | | | 267.01 |
| 06/08/2017 | MIF | 42416*# | 1000 0012 0517 | CONSUMERS ENERGY | 8350 MAIN ST. 4/25/17-5/23/17 | 920 | 301 | 665.16 |
| 06/08/2017 | MIF | 42421*# | 9100 212 3306 9 | DTE ENERGY | 8350 MAIN ST 4/16/17-5/24/17 | 920 | 301 | 1,072.34 |
| 06/08/2017 | MIF | 42433*# | XXXX XXXX XXXX 327 | PNC BANK | WAGNER CHARGES 4/19/17-5/12/17 | 727 | 301 | 250.50 |
| | | | XXXX XXXX XXXX 327 | | WAGNER CHARGES 4/19/17-5/12/17 | 930 | 301 | 164.41 |
| | | | | CHECK MIF 42433 TOTAL FOR FU | | | | 414.91 |
| Total for fund 370 PUBLIC SAFETY BLDG DEBT FD | | | | | | | | 6,364.81 |

06/08/2017 02:40 PM

User: JEN

DB: Northfield

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 05/09/2017 - 06/08/2017

Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------|------|---------|---------|-------|-------------|---------|------|--------|
|------------|------|---------|---------|-------|-------------|---------|------|--------|

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 05/09/2017 - 06/08/2017
Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-------------------------------------|------|---------|----------------|------------------------------|------------------------------------|---------|------|----------|
| Fund: 571 WASTEWATER TREATMENT FUND | | | | | | | | |
| 05/10/2017 | MIF | 42322 | SLS 10058446 | ALEXANDER CHEMICAL CORP | FERRIC CHLORIDE | 740 | 301 | 5,658.69 |
| 05/10/2017 | MIF | 42328 | 0260734-IN | BEAVER RESEARCH CO | CLEANER & WASP KILLER | 930 | 301 | 222.46 |
| 05/10/2017 | MIF | 42329*# | 007011521-0001 | BLUE CROSS BLUE SHIELD OF MI | PREMIUMS FOR JUNE 2017 | 716 | 226 | 1,254.81 |
| 05/10/2017 | MIF | 42330 | 307276 | BOULLION SALES, INC. | TRASH PUMP | 930 | 301 | 1,189.15 |
| 05/10/2017 | MIF | 42331 | 0417-97623 | BRIGHTON ANALYTICAL LLC | 4/10/17 QUARTERLY MONITORING | 817 | 301 | 850.00 |
| 05/10/2017 | MIF | 42334 | 2716-248831 | CARQUEST AUTO PARTS - WWTP | NON-DET 30W QT | 819 | 301 | 11.58 |
| | | | 2716-249021 | | CONVENTIONAL GREENFS | 819 | 301 | 24.68 |
| | | | | CHECK MIF 42334 TOTAL FOR FU | | | | 36.26 |
| 05/10/2017 | MIF | 42343 | 3618 | GROUP 31 SUPPLY | REFLECTIVE STRIP, FAST BREAK 4-N-1 | 930 | 301 | 91.84 |
| 05/10/2017 | MIF | 42344 | 576477 | KENNEDY INDUSTRIES INC | CAST IRON VALVE, GASKET, NUT & BOL | 930 | 301 | 1,327.00 |
| 05/10/2017 | MIF | 42350 | 761-8162882 | MICHIGAN DEQ | WWTP STORMWATER ANNUAL PERMIT FEES | 930 | 301 | 260.00 |
| 05/10/2017 | MIF | 42359 | 500026 | PETER'S HARDWARE HAMBURG | CHARGES 2/22/17-4/24/17 | 930 | 301 | 223.32 |
| 05/10/2017 | MIF | 42361 | 117762 | SMITH & LOVELESS, INC. | FILTER, FILTER KIT, SEAL VIDEO | 819 | 301 | 707.94 |
| 05/10/2017 | MIF | 42367*# | 329715445 | U.S. BANK EQUIPMENT FINANCE | COPIER LEASES: OFFICE, PD WWTP & C | 940 | 301 | 131.22 |
| 05/10/2017 | MIF | 42368 | 229546 | USA BLUE BOOK | REPLACEMENT CAP | 740 | 301 | 181.24 |
| | | | 223325 | | RAINSTOPPER INFLOW SHIELD, RHINO H | 819 | 301 | 229.38 |
| | | | 235106 | | RAINSTOPPER INFLOW SHIELD | 819 | 301 | 229.75 |
| | | | 235368 | | PART A 3" NPT(F) ADAPTER | 930 | 301 | 58.58 |
| | | | | CHECK MIF 42368 TOTAL FOR FU | | | | 698.95 |
| 05/18/2017 | MIF | 42376*# | 007011521-0002 | BLUE CROSS BLUE SHIELD OF MI | PREMIUMS FOR JUNE 2017 | 716 | 226 | 3,635.73 |
| 05/18/2017 | MIF | 42382*# | 7900 0440 8028 | 91 NEOFUNDS BY NEOPOST | POSTAGE THROUGH 5/3/17 | 851 | 301 | 877.54 |
| 05/18/2017 | MIF | 42384 | 51175620 | TETRA TECH INC | INTERCEPTOR FLOW MONITORING | 806 | 270 | 8,334.30 |
| 05/25/2017 | MIF | 42390*# | 937387 | APPLIED IMAGING | WWTP & CC COPIER MAINT. AGREEMENT | 727 | 301 | 13.00 |
| 05/25/2017 | MIF | 42393*# | 78733807 | CONSTELLATION ENERGY SERVICE | ELECTRIC SUPPLY 3/22/17-4/25/17 | 920 | 301 | 1,569.94 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 05/09/2017 - 06/08/2017

Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-------------------------------------|------|----------|--------------------|------------------------------|------------------------------------|---------|------|-----------|
| Fund: 571 WASTEWATER TREATMENT FUND | | | | | | | | |
| 05/31/2017 | MIF | 358(E)*# | | PAYROLL | SEWER SUPERINTENDENT WAGES | 701 | 226 | 2,423.08 |
| | | | | | SEWER FULL-TIME WAGES | 702 | 226 | 6,315.52 |
| | | | | | SEWER FICA | 715 | 226 | 664.26 |
| | | | | | SEWER - PENSION | 718 | 226 | 770.29 |
| | | | | | PAYROLL FEE | 727 | 301 | 8.67 |
| | | | | CHECK MIF 358(E) TOTAL FOR F | | | | 10,181.82 |
| 05/31/2017 | MIF | 359(E)*# | | PAYROLL | SEWER SUPERINTENDENT WAGES | 701 | 226 | 2,423.08 |
| | | | | | SEWER FULL-TIME WAGES | 702 | 226 | 6,930.91 |
| | | | | | SEWER FICA | 715 | 226 | 722.31 |
| | | | | | SEWER - PENSION | 718 | 226 | 770.29 |
| | | | | | PAYROLL FEE | 727 | 301 | 8.84 |
| | | | | | COMMUNICATION | 850 | 301 | 175.00 |
| | | | | CHECK MIF 359(E) TOTAL FOR F | | | | 11,030.43 |
| 06/06/2017 | MIF | 360(E)*# | | PAYROLL | SEWER SUPERINTENDENT WAGES | 701 | 226 | 2,423.08 |
| | | | | | SEWER FULL-TIME WAGES | 702 | 226 | 6,930.91 |
| | | | | | SEWER FICA | 715 | 226 | 713.84 |
| | | | | | SEWER - PENSION | 718 | 226 | 770.26 |
| | | | | | PAYROLL FEE | 727 | 301 | 8.67 |
| | | | | CHECK MIF 360(E) TOTAL FOR F | | | | 10,846.76 |
| 06/08/2017 | MIF | 42412 | 22598 | ALLMAX SOFTWARE, INC. | OPERATOR10 WASTEWATER SUPPORT THRO | 740 | 301 | 880.00 |
| 06/08/2017 | MIF | 42415*# | 8245 12 484 007754 | CHARTER COMMUNICATIONS | WWTP PHONE & INTERNET 6/6/17-7/05/ | 850 | 301 | 264.93 |
| 06/08/2017 | MIF | 42416*# | 1000 6159 0814 | CONSUMERS ENERGY | 11615 E SHORE DR. 4/23/17-5/23/17 | 920 | 301 | 16.88 |
| | | | 1000 0950 4497 | | 427 E NORTH TERRITORIAL 4/21/17-5/ | 920 | 301 | 17.08 |
| | | | 1000 0012 4642 | | 11500 LEMEN RD #A 4/25/17-5/22/17 | 920 | 301 | 751.86 |
| | | | 1000 0950 4273 | | 8076 WHITMORE LAKE RD, 4/26/17-5/2 | 920 | 301 | 22.76 |
| | | | 1000 0950 4356 | | 601 RAYMOND DR #GEN 4/26/17-5/24/1 | 920 | 301 | 21.65 |
| | | | 1000 0950 4588 | | 7647 EDMUND ST. 4/26/17-5/23/17 | 920 | 301 | 22.76 |
| | | | 1000 1171 7061 | | 11500 LEMEN RD #C 4/25/17-5/22/17 | 920 | 301 | 33.33 |
| | | | 1000 1171 6543 | | 11500 LEMEN RD #B 4/25/17-5/22/17 | 920 | 301 | 53.91 |
| | | | | CHECK MIF 42416 TOTAL FOR FU | | | | 940.23 |
| 06/08/2017 | MIF | 42421*# | 9100 113 1384 8 | DTE ENERGY | 10201 ELMCREST RD. 4/22/17-5/22/17 | 920 | 301 | 16.93 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 05/09/2017 - 06/08/2017
Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount | |
|-------------------------------------|------|---------|----------------------------------------------|------------------------|------------------------------------|---------|------|----------|-----------|
| Fund: 571 WASTEWATER TREATMENT FUND | | | | | | | | | |
| | | | 9100 116 3062 1 | | 925 8 MILE RD BLDG PERM 4/26/17-5/ | 920 | 301 | 461.14 | |
| | | | 9100 116 3093 6 | | 7941 TURNBERRY DR. 4/16/17-5/24/17 | 920 | 301 | 43.95 | |
| | | | 9100 116 7814 1 | | 9457 LAKEPOINTE DR. 4/16/17-5/24/1 | 920 | 301 | 14.40 | |
| | | | 9100 113 1398 8 | | 11502 LEMEN RD. 4/16/17-5/24/17 | 920 | 301 | 13.92 | |
| | | | 9100 116 2944 1 | | 7647 EDMUND 4/16/17-5/24/17 | 920 | 301 | 39.11 | |
| | | | 9100 116 2958 1 | | 10201 ELMCREST RD. 4/26/17-5/24/17 | 920 | 301 | 26.02 | |
| | | | 9100 116 2973 0 | | 8076 MAIN ST. 4/16/17-5/24/17 | 920 | 301 | 65.76 | |
| | | | 9100 116 2999 5 | | 601 RAYMOND 4/26/17-5/24/17 | 920 | 301 | 25.65 | |
| | | | 9100 116 3014 2 | | 11380 N SHORE DR. 4/26/17-5/24/17 | 920 | 301 | 42.80 | |
| | | | 9100 116 3026 6 | | 11591 N SHORE DR. 4/16/17-5/24/17 | 920 | 301 | 24.68 | |
| | | | 9100 116 3052 2 | | 11800 N MAIN ST, 4/26/17-5/24/17 | 920 | 301 | 48.55 | |
| | | | 9100 116 3039 9 | | 11615 E SHORE DR. 4/25/17-5/23/17 | 920 | 301 | 120.02 | |
| | | | 9100 141 5936 2 | | 10597 9 MILE RD. 4/25/17-5/23/17 | 920 | 301 | 15.92 | |
| | | | 9100 116 3078 7 | | 9081 LAKE PINE DR. 4/22/17-5/22/17 | 920 | 301 | 27.25 | |
| | | | 9100 116 3105 8 | | 9225 LAKE PINE DR. 4/22/17-5/22/17 | 920 | 301 | 178.99 | |
| | | | 9100 116 7798 6 | | 427 E NORTH TERRITORIAL 4/22/17-5/ | 920 | 301 | 57.01 | |
| | | | CHECK MIF 42421 TOTAL FOR FU | | | | | | 1,222.10 |
| 06/08/2017 | MIF | 42424*# | 9100 4000 5506 | DTE ENERGY | EC-PRIMARY SUPPLY RATE 4/20/17-5/1 | 920 | 301 | 1,397.22 | |
| 06/08/2017 | MIF | 42432 | XXXX XXXX XXXX 588 | PNC BANK | WILLIS CHARGES 5/5/17 - BUSINESS C | 727 | 301 | 27.76 | |
| 06/08/2017 | MIF | 42435*# | 00 751981 0001 | STANDARD INSURANCE CO. | PREMIUMS FOR JUNE 2017 | 717 | 226 | 194.04 | |
| | | | Total for fund 571 WASTEWATER TREATMENT FUND | | | | | | 64,067.44 |

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 05/09/2017 - 06/08/2017
Banks: MIF

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------|------|---------|---------|-------|-------------|---------|------|--------|
|------------|------|---------|---------|-------|-------------|---------|------|--------|

Fund: 825 WHITMORE LAKE SEWER DISTRICT

| | | | | | | | | |
|------------|-----|---------|----------|----------------|------------------------------------|-----|-----|----------|
| 05/10/2017 | MIF | 42363*# | 51167295 | TETRA TECH INC | WLSAD DESIGN ENGINEERING THRU 3/31 | 136 | 000 | 1,370.33 |
|------------|-----|---------|----------|----------------|------------------------------------|-----|-----|----------|

| | | | | | | | | |
|-------------------------------------------------|--|--|--|--|--|--|--|------------|
| Total for fund 825 WHITMORE LAKE SEWER DISTRICT | | | | | | | | 1,370.33 |
| | | | | | | | | 697,452.43 |

TOTAL - ALL FUNDS

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Memo

To: Northfield Township Board of Trustees

From: Marlene Chockley, Supervisor

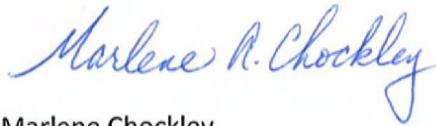
RE: 2017 Tax Rates

Date: June 8, 2017

Trustees,

You are aware that the fire and medical rescue millage expired with the December 2016 levy and will be on the August 2017 ballot for a two mill request of the voters. We are not required to set the millage rates until September 2017 so we can hold off until the second meeting in August to set them. I've included a communication from our assessor Tom Monchak for the reasoning.

Respectfully submitted,



Marlene Chockley

Marlene Chockley

From: Assessing Department
Sent: Friday, June 02, 2017 6:33 PM
To: Marlene Chockley
Cc: Jennifer Carlisle; Cristina Wilson; Kathy Manley; Lenore Zelenock; Dawn Samfilippo
Subject: RE: 2017 Millage rates

Follow Up Flag: Follow up
Flag Status: Flagged

Good evening Marlene,

I recommend adoption of the 2017 Township millage rates after the results of August 8, 2017 election. My suggestion is the August 22, 2017 meeting for adopting the 2017 Millage Rates. The primary reasons are:

- A) The 2.00 mills for Fire and Medical Rescue will be on the August 8, 2017 ballot.
- B) The Results of the August 8, 2017 election will be known by the August 22, 2017 meeting.
- C) The L-4029 Millage Rate Request form is due September 30, 2017.
- D) The Township Property Tax Levy is on the Winter (December) Bill.
- E) Avoid confusion of multiple resolutions by the Board of Trustees adopting 2017 millage rates.
- F) The L-4029 for the Township can be signed and filed timely.
- G) Avoid filing an amended L-4029 should the August 8, 2017 election affirm the two new mills.

I think this is the best solution for this issue.

I hope this helps you,
Thomas D. Monchak
Township Assessor
Northfield Township
Direct (734) 449-2880 ext. 23
Fax (734) 449-0123
New Email (2016/08/23) Assessing@northfieldmi.gov

From: Marlene Chockley
Sent: Monday, May 29, 2017 8:23 PM
To: Assessing Department
Cc: Jennifer Carlisle; Cristina Wilson; Kathy Manley
Subject: 2017 Millage rates

Tom,

Resolution 16-543 was passed June 14 of last year setting the millage rates. Since we don't have the fire and medical rescue millage approved by the voters yet for 2017, I assume that we will just do the ones that we have. However, I thought you mentioned to me that we didn't need to report the rates to the county until September. Would you suggest that we wait until after the August election to do all of them at once or adopt a revised version after the election if it passes?

Please provide us your recommendation as we will have to post this as part of our June 13th public hearing on the budget if we are to do it then. The notice of public hearing is signed by Kathy.

Thank you.

Marlene

Marlene Chockley
Northfield Township Supervisor
8350 Main Street
Whitmore Lake MI 48189
Office 734 449-2880 x15
Cell 734 730-0795