

# NORTHFIELD TOWNSHIP BOARD AGENDA

April 26, 2016 - - 7:00 PM

8350 Main Street, 2<sup>nd</sup> Floor

CALL TO ORDER  
PLEDGE/INVOCATION  
ROLL CALL  
ADOPT BALANCE OF AGENDA  
CALL TO THE PUBLIC  
BOARD MEMBER COMMENTS  
CORRESPONDENCE AND ANNOUNCEMENTS

## REPORTS/UPDATES

- Department Head Reports
- ZBA Report
- Planning Commission Report
- Parks and Rec Report
- Financial Report
- Township Manager's Report

## AGENDA ITEMS

1. Fireworks Permit
2. Civic Event Application – German Park Open Picnics
3. Civic Event Application – Old St. Pat's Old Country Run
4. Acceptance of Whitmore Lake Rd. SAD Easements
  - a. 6431 Whitmore Lake Rd.
  - b. 6925 Whitmore Lake Rd.

## DISCUSSION ITEMS

1. Curtis Property
2. Van Curler Property
3. Equalization Basin
4. Zoning Administrator Office Hours

2<sup>nd</sup> CALL TO THE PUBLIC  
BOARD MEMBER COMMENTS  
ADJOURNMENT

\* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.



# Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189  
Fire: 734-449-2385 • Fax: 734-449-2521  
Police: 734-449-9911 • Fax: 734-449-0511  
www.twp.northfield.mi.us



Timothy Greene  
Lieutenant  
Police Operations

William E. Wagner, Jr.  
Director of Public  
Safety/Fire Chief

## March 2016 Northfield Township Fire Department Statistical Report

Responses March 2016:	49
Responses March 2015:	58
Total to Date 2016:	151
Fire Calls: 2	
Structure Fires	0
Vehicle Fire	1
Fire Alarms	1
Outside Fire	0
Emergency Medical Calls: 29	
Chest Pain	2
Difficulty Breathing	6
Unconscious/Cardiac Arrest	3
Diabetic/ Seizure	4
Trauma	3
CVA	2
Abdominal pain	2
Other	7
Motor Vehicle Accidents: 9	
Injury Crashes	3
Unknown	6
Pin In	0

Public Service calls: 9  
Electrical wire down 3  
Fuel Spill 1  
Carbon Monoxide Alarm 2  
Trees down 1  
Animal Rescue 1  
Lock out 1  
Mutual Aid Given: 0

Mutual Aid Received: 1  
Ann Arbor Twp. Medical dual response 1

Responses in hamlet area: 34  
Responses in rural area: 15  
Responses outside the township: 0

Average response time for the month: 6:11



William Wagner



William E. Wagner, Jr.  
Director of Public  
Safety/Fire Chief

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Timothy Greene  
Lieutenant  
Police Operations

### April 2016 Director of Public Safety Board Communication

- 1. Fire department activity for March:** March was a relatively quiet month for the fire department. The most significant call for the month was the semi-truck accident that took out the 8 Mile Road bridge. We had no structure fire calls and no mutual aid calls for the month.
- 2. Fire Department training for March:** Our fire department training for the month of March consisted on Self-contained breathing apparatus practice. We also reviewed EMS scenarios. Also, there was continued pump training for probationary fire fighters.
- 3. Staffing issues in the Fire Department:** I have still not heard back from the Union concerning the current and future staffing issues in the fire department. There is no change in the staffing issue. We continue to seek paid on call applicants. We have also hired a previous fire fighter as an auxiliary fire fighter to help staff the “duty program”
- 4. DEA Officer Status:** As you should all know by now, the Department of Justice has reinstated the forfeiture program. Attached is the letter of reinstatement. Since the reinstatement we have deposited over \$68,000 in forfeitures.
- 5. Fourth of July Activities:** We have already started the preparation for Fourth of July activities. Like last year, this year’s activities will include the parade, fireworks, carnival and 5/10 run. This year’s fireworks and runs will be very challenging for planning due to the Eight Mile Rd. bridge issue.



## U.S. Department of Justice

### Criminal Division

Washington, D.C. 20530

March 28, 2016

To State, Local and Tribal Law Enforcement Agencies:

The Department of Justice is pleased to announce that, effective immediately, the Department is resuming Equitable Sharing payments to State, local, and tribal law enforcement agencies. As you know, the Bipartisan Budget Act of 2015 included a \$746 million permanent reduction, or "rescission," that, when combined with the additional rescission of \$458 million contained in the Consolidated Appropriations Act signed into law in December 2015, reduced Asset Forfeiture Program funds by \$1.2 billion. Those rescissions threatened the financial solvency of the Assets Forfeiture Fund, and forced the Department to take cost-cutting steps across all discretionary programs, including on December 21, 2015, the deferral of Equitable Sharing payments.

It's worth repeating that we did not make the decision to defer Equitable Sharing payments lightly, and it was always our intent to resume payments as soon as it became financially feasible. Thus, in the months since we had to make that difficult decision, we explored alternative options, while also keeping a close eye on incoming receipts. And now, we are finally at a point where it is no longer necessary to continue the deferral. Therefore, effective immediately, we are resuming payments and agencies will receive the full amount of their share of any approved Equitable Sharing payments.

In order to help answer any questions you may have, I have attached a fact sheet explaining the resumption of Equitable Sharing payments. As always, the Department is available if you have additional specific questions or comments not addressed in this fact sheet. Please direct any correspondence to [afmls.communications@usdoj.gov](mailto:afmls.communications@usdoj.gov).

The Department is grateful to our partners for standing by us on our federal law enforcement task forces while the deferral was in effect. We understand this deferral has been difficult for many of you, as you depend on these resources for your critical law enforcement efforts to disrupt and dismantle criminal activity. The Department appreciates all the support and patience that you have afforded to the Department while we worked through this unfortunate, but necessary response to financial circumstances that were beyond our control.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Kendall Day".

M. Kendall Day, Chief  
Asset Forfeiture and  
Money Laundering Section

# **NORTHFIELD TOWNSHIP POLICE DEPARTMENT**

## **MONTHLY OPERATIONS REPORT**



**MARCH 2016**

## MARCH 2016 MONTHLY REPORT

<b>Calls For Service</b>	<b>448</b>
<b>Arrests</b>	<b>8</b>
<b>Mutual Aid Assistance To Other Departments Inside the Township</b>	<b>5</b>
<b>Mutual Aid Assistance To Other Departments Outside the Township</b>	<b>8</b>
<b>Average Response Time</b>	<b>2.67</b>

### NOTES & FACTS FROM THE DEPARTMENT

- **DATA:** 66 % of total complaints answered were in the hamlet area and 34 % were handled throughout the rest of the Township.

- **TRAINING:**

FORMAL: Lt. T. Greene – Analysis of the Final Report of the President’s Task Force on 21<sup>st</sup> Century Policing.

Ofc. S. Schultz and D. Powell – Human Behavior Pattern Recognition

Clerk A. Bennett – LEIN TAC and Security Awareness Training

- **EVENTS OF SIGNIFICANCE:**

#### **MDOP**

On March 5, Northfield officers responded to four separate MDOP incidents involving damage to vehicles that appeared to be consistent with a pellet gun. Most of these incidents occurred in the Wildwood Lake Subdivision. No injuries were reported. These cases are under investigation at this time.

#### **LARCENY FROM AUTO**

Between March 7-8, Northfield officers responded to six LFA reports in the area of Lincoln, Garfield and Grove Street. All of the vehicles that were targeted were unlocked. There were two more cases reported in Northfield Estates on March 22.

#### **OVERPASS DAMAGED AT US-23 & EIGHT MILE RD**

On March 11, a semi-truck driving northbound on US-23 made contact with the overpass at Eight Mile Rd, causing significant damage to the bridge. US-23 was closed for the remainder of the day while the crews worked to tear down the overpass, which will be completely reconstructed. Eight Mile Road between Main Street and Whitmore Lake Rd will be closed indefinitely until the bridge is rebuilt.

#### **STOLEN VEHICLE**

On March 28, officers responded to Westbrook Apartments for a stolen motorcycle. The victim stated that his 2012 Yamaha motorcycle was parked in the parking lot, with the forks locked, and was now missing. He has last seen it two days prior. The case is under investigation at this time.

**MALICIOUS DESTRUCTION OF PROPERTY**

On March 28, a business owner on Main Street reported that damage had been done to a mural that was painted on the side of their building. An unknown suspect had drawn obscene images on the mural. A reward is being offered for information leading to the arrest of a suspect.

**POSSESS MARIJUANA – IMPROPER PLATE**

On March 30, an officer affected a traffic stop on a vehicle for Improper Plate on Lake Pine Dr. Upon making contact with the driver, the officer smelled marijuana in the vehicle. A large glass bong was observed in the back seat of the vehicle, and a small bag of marijuana was located inside the armrest. The driver was arrested for Possession of Marijuana, and was issued citations for Possession of Drug Paraphernalia, No Proof of Insurance and Improper Plate.



**CLEAR-1018 Verified Offense By Date**  
**Agency: NR**  
**3/1/2016 12:00:00 AM - 3/31/2016 12:00:00 AM**

Offense Code	Description	Incident Count
1305	Agg/Fel Assault - Non-Family - Other Weapon	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	2
1384	Computer/Internet Used for Harassment, Threats	1
2305	Larceny - Personal Property from Vehicle - LFA	7
2308	Larceny - From Building (Includes Library, Office used by Public, etc)	6
2309	Larceny - From Yards (Grounds Surrounding a Building)	1
2404	Vehicle Theft UDAA (reported by your jurisdiction)	1
2605	Fraud - Illegal Use of Credit Card	2
2693	Uttering and Publishing Check	1
2699	Fraud (Other)	1
2901	Damage to Property - Business Property - MDOP	1
2902	Damage to Property - Private Property - MDOP	7
3562	Marijuana -Possess	1
3705	Obscene Material/Pornography -Distribute	1
4801	Resisting Officer	1
C2899	Juvenile - All Other	3
C2931	DWLS OPS License Suspended / Revoked	3
C2933	Vehicle Registration - Improper / Expired	1
C2934	Vehicle Insurance - None / Expired	5
C2935	DWLS 2nd OPS License Suspended / Revoked	1
C2999	All Other Traffic Offenses	1
C3010	Felony Arrest Warrant (Originating Agency)	1
C3020	Misdemeanor Arrest Warrant (Originating Agency)	1
C3040	Felony Arrest Warrant - Other Jurisdiction	2
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	4
C3101	Acc, Single Motor Vehicle	1
C3145	Property Damage Traffic Crash PDA	10
C3155	Personal Injury Traffic Crash PIA	1
C3170	Private Property Traffic Crash	1
C3175	Private Property H&R Traffic Crash	1
C3205	Sudden Death - Natural	1
C3215	Adult Suicide	1
C3250	Mental Health Call	3
C3310	Family Trouble	5
C3318	Found Property	5
C3324	Suspicious Circumstances	5
C3326	Suspicious Vehicles	6
C3328	Suspicious Persons	6
C3330	Assist Other Law Enforcement Agency	2
C3331	Assist Medical	5
C3332	Assist Fire Department	5
C3333	Assist Motorist	10
C3336	Assist Citizen	21
C3337	Assist Citizen - Vehicle Lockout	4
C3345	Accidental Property Damage	1

**CLEAR-1018 Verified Offense By Date**  
**Agency: NR**  
**3/1/2016 12:00:00 AM - 3/31/2016 12:00:00 AM**

Offense Code	Description	Incident Count
C3351	Civil - Landlord / Tenant	2
C3355	Civil Matter - Other	14
C3702	Traffic Complaint / Road Hazard	7
C3704	Traffic Complaint / Abandoned Auto	1
C3708	Traffic Complaint / Private Impound	4
C3728	Traffic Complaint / Parking Complaint	2
C3799	Miscellaneous Traffic Complaint	2
C3804	Animal Complaint	4
C3808	Animal Bite / Scratch	1
C3902	Burglary Alarm	1
C4041	Speeding Citation	41
C4042	Careless Driving Citation	1
C4043	Drivng W/O Due Care Citation	2
C4046	Disobey Stop Sign Citation	2
C4048	Improper Passing Citation	1
C4051	Wrong Way-One Way St. Citation	1
C4054	Fail to Stop for School Bus	1
C4105	Equipment Citation	1
C4125	Seat Belt Law Citation	1
C4307	Drove W/Expired Ops	1
C4308	Violation of Restricted Ops	1
C4313	Veh Reg Impr/Expired Citation	1
L3501	911 Hang Up - NR	1
L3503	Opened in Error - NR	1
L3504	PBT Station - NR	9
L3505	Fireworks No Report - NR	1
L3506	Shots Fired - NR	1
L3507	Fingerprints - NR	7
L3508	Ticket Sign Off - NR	2
L3510	Loud Music - NR	1
L3518	Vehicle Repossession - NR	2
L3526	False Alarm - NR	10
L3527	Weather Related False Alarm - NR	1
L3530	Wires Down - NR	1
L3535	GUN Permit, Applications, CCW Permits - NR	42
L3542	BOL - NR	14
L3546	Trespass Notice Served - NR	1
L3547	Subpoena Service - NR	1
L3551	Sex Offender Registration/Verification - NR	3
L3552	Traffic Stop - NR	55
L3568	Local Records Check - NR	5
L3569	Assist Other Police Agency - Inside Northfield - NR	5
L3570	Assist Other Police Agency - Outside Northfield - NR	8
L3571	Disorderly Person - NR	1
L3597	Non Terminal - NR	27

**CLEAR-1018 Verified Offense By Date**

**Agency: NR**

**3/1/2016 12:00:00 AM - 3/31/2016 12:00:00 AM**

Offense Code	Description	Incident Count
L4598	Information - NR	2
L4925	Commercial Vehicle Violations - NR	3
L6012	Traffic Direction / Control / Problem - NR	1
L6501	Property Check/Directed Patrol/Vac Watch - NR	1
	Sum:	448

Report Time:  
4/5/2016 9:29:00 AM

Report CLEAR-008 Summary of Offenses  
All Offenses that were Attempted or Completed  
For the Month of March

Agency: Northfield Township  
Police Department  
ORI: MI8196400

Classification	Mar/2016	Mar/2015	% Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	-
09006 IN-CUSTODY DEATH	0	0	-
10001 KIDNAPPING/ABDUCTION	0	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	-
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	-
12000 ROBBERY	0	0	-
13001 NONAGGRAVATED ASSAULT	2	4	-50.0%
13002 AGGRAVATED/FELONIOUS ASSAULT	1	0	-
13003 INTIMIDATION/STALKING	1	0	-
20000 ARSON	0	0	-
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	0	1	-100.0%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	-
23001 LARCENY -POCKETPICKING	0	0	-
23002 LARCENY -PURSES/NATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	6	1	500.0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005 LARCENY -THEFT FROM MOTOR VEHICLE	7	1	600.0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	0	-
23007 LARCENY -OTHER	1	0	-
24001 MOTOR VEHICLE THEFT	1	0	-
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	-
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	0	0	-
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	1	-100.0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	2	0	-
26003 FRAUD -IMPERSONATION	0	0	-
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	0	-
26007 FRAUD - IDENTITY THEFT	1	3	-66.7%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	-
27000 EMBEZZLEMENT	0	0	-

Agency: Northfield Township Police Department  
ORI: MI8196400

Oakland County CLEMIS  
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008  
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For the Month of March

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Police Department  
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Classification	Mar/2016	Mar/2015	% Change
28000 STOLEN PROPERTY	0	1	-100.0%
29000 DAMAGE TO PROPERTY	8	10	-20.0%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	-
30002 RETAIL FRAUD -THEFT	0	0	-
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
30004 ORGANIZED RETAIL FRAUD	0	0	-
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	2	1	100.0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	2	-100.0%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000 OBSCENITY	0	0	-
39001 GAMBLING- BETTING/WAGERING	0	0	-
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004 GAMBLING -SPORTS TAMPERING	0	0	-
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	0	0	-
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003 WEAPONS OFFENSE -OTHER	0	0	-
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
72000 ANIMAL CRUELTY	0	0	-
<b>Total for Group A</b>	<b>72</b>	<b>57</b>	<b>32.0%</b>
01000 SOVEREIGNTY	0	0	-
02000 MILITARY	0	0	-
03000 IMMIGRATION	0	0	-
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000 ABORTION	0	0	-
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
22004 POSSESSION OF BURGLARY TOOLS	0	0	-
26006 FRAUD -BAD CHECKS	1	0	-
36003 PEEPING TOM	0	0	-
36004 SEX OFFENSE -OTHER	0	0	-
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	-
38002 FAMILY -NONSUPPORT	0	0	-
38003 FAMILY -OTHER	0	0	-
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002 LIQUOR VIOLATIONS -OTHER	0	1	-100.0%
42000 DRUNKENNESS	0	0	-

Agency: Northfield Township Police Department  
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Oakland County CLEMIS  
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008  
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Report Time:  
4/5/2016 9:29:00 AM

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All Offenses that were Attempted or Completed  
For the Month of March

Agency: Northfield Township  
Police Department  
ORI: MI8196400

Classification	Mar/2016	Mar/2015	% Change
48000 OBSTRUCTING POLICE	0	2	-100.0%
49000 ESCAPE/FLIGHT	0	0	-
50000 OBSTRUCTING JUSTICE	0	0	-
53001 DISORDERLY CONDUCT	0	1	-100.0%
53002 PUBLIC PEACE -OTHER	0	0	-
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	-
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	0	1	-100.0%
55000 HEALTH AND SAFETY	0	2	-100.0%
56000 CIVIL RIGHTS	0	0	-
57001 TRESPASS	0	0	-
57002 INVASION OF PRIVACY -OTHER	0	0	-
58000 SMUGGLING	0	0	-
59000 ELECTION LAWS	0	0	-
60000 ANTITRUST	0	0	-
61000 TAX/REVENUE	0	0	-
62000 CONSERVATION	0	0	-
63000 VAGRANCY	0	0	-
70000 JUVENILE RUNAWAY	0	0	-
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	0	-
75000 SOLICITATION	0	0	-
77000 CONSPIRACY (ALL CRIMES)	0	0	-
<b>Total for Group B</b>	<b>10</b>	<b>25</b>	<b>-85.7%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	4	1	300.0%
2900 TRAFFIC OFFENSES	11	21	-47.6%
3000 WARRANTS	8	18	-55.6%
3100 TRAFFIC CRASHES	14	15	-6.7%
3200 SICK / INJURY COMPLAINT	5	11	-54.5%
3300 MISCELLANEOUS COMPLAINTS	92	98	-6.1%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	-
3500 NON-CRIMINAL COMPLAINTS	199	218	-8.7%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	16	20	-20.0%
3800 ANIMAL COMPLAINTS	5	9	-44.4%
3900 ALARMS	1	2	-50.0%
<b>Total for Group C</b>	<b>990</b>	<b>1093</b>	<b>-14.0%</b>
2700 LOCAL ORDINANCES - GENERIC	0	0	-
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	49	57	-14.0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	5	-60.0%
4200 PARKING CITATIONS	0	0	-
4300 LICENSE / TITLE / REGISTRATION CITATIONS	3	2	50.0%
4400 WATERCRAFT CITATIONS	0	0	-
4500 MISCELLANEOUS A THROUGH UUUU	2	0	-

Agency: Northfield Township Police Department  
ORI: MI8196400

Oakland County CLEMIS  
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008  
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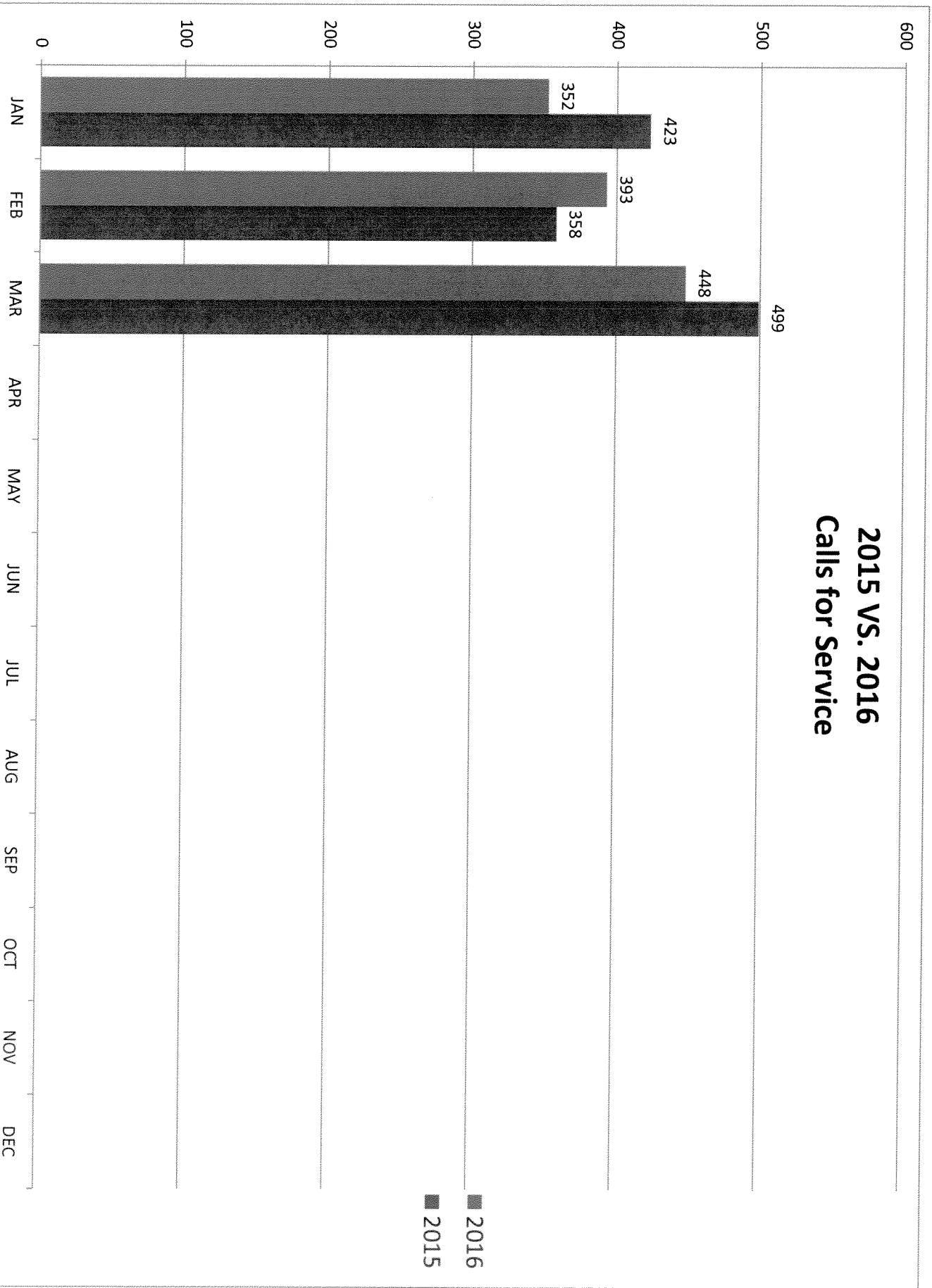
Report Time:  
4/5/2016 9:29:00 AM

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For the Month of March

Agency: Northfield Township  
Police Department  
ORI: MI8196400

Classification	Mar/2016	Mar/2015	% Change
4600 LIQUOR CITATIONS / SUMMONS	0	0	-
4700 COMMERCIAL VEHICLE CITATIONS	0	0	-
4800 LOCAL ORDINANCE WARNINGS	0	0	-
4900 TRAFFIC WARNINGS	3	3	0%
<b>Total for Group D</b>	<b>124</b>	<b>129</b>	<b>-11.9%</b>
5000 FIRE CLASSIFICATIONS	0	0	-
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	1	-100.0%
<b>Total for Group E</b>		<b>1</b>	<b>-100.0%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	1	0	-
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200 ARREST ASSIST	0	0	-
6300 CANINE ACTIVITIES	0	0	-
6500 CRIME PREVENTION ACTIVITIES	1	1	0%
6600 COURT / WARRANT ACTIVITIES	0	0	-
6700 INVESTIGATIVE ACTIVITIES	0	0	-
<b>Total for Group F</b>	<b>6</b>	<b>5</b>	<b>100.0%</b>
<b>Total for All Groups</b>	<b>450</b>	<b>514</b>	<b>-12.5%</b>

# 2015 VS. 2016 Calls for Service

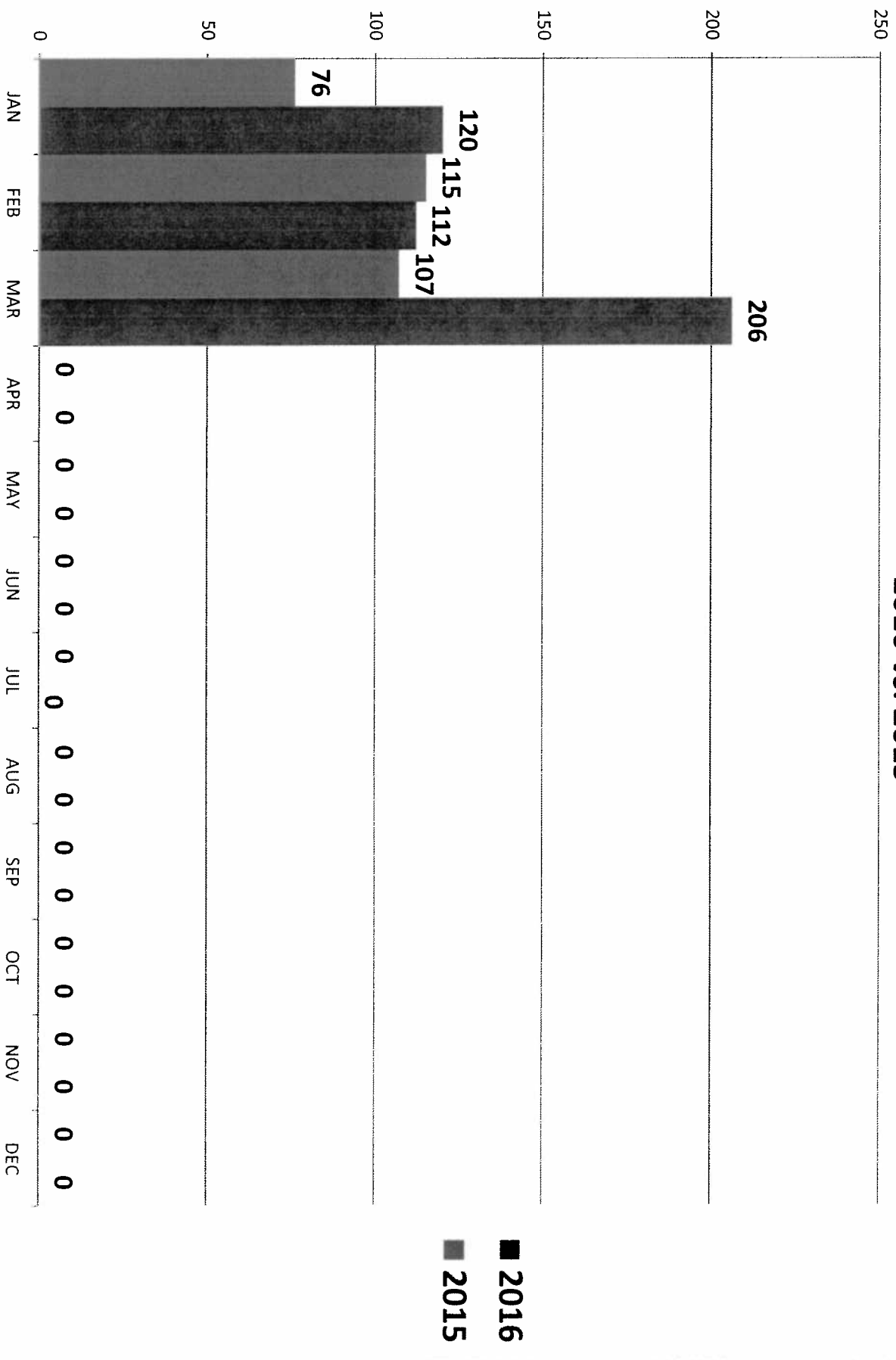






# NUMBER OF TRAFFIC VIOLATIONS BY MONTH

## 2016 vs. 2015



## OVERTIME SUMMARY

	OVERTIME BY TYPE														
	2016		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court		24.75	6.5	9.5											40.75
Complaint Investigation		3.5	1.5	30.25											35.25
Report Writing		0	0	0											0
Training		3	0	0											3
Short Shift		10	87	83											180
Administrative		2.5	3	0.5											6
Special Detail		0	0	3											3
Holiday		96	48	23											167
<b>TOTAL</b>		<b>139.75</b>	<b>146</b>	<b>149.25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>435</b>

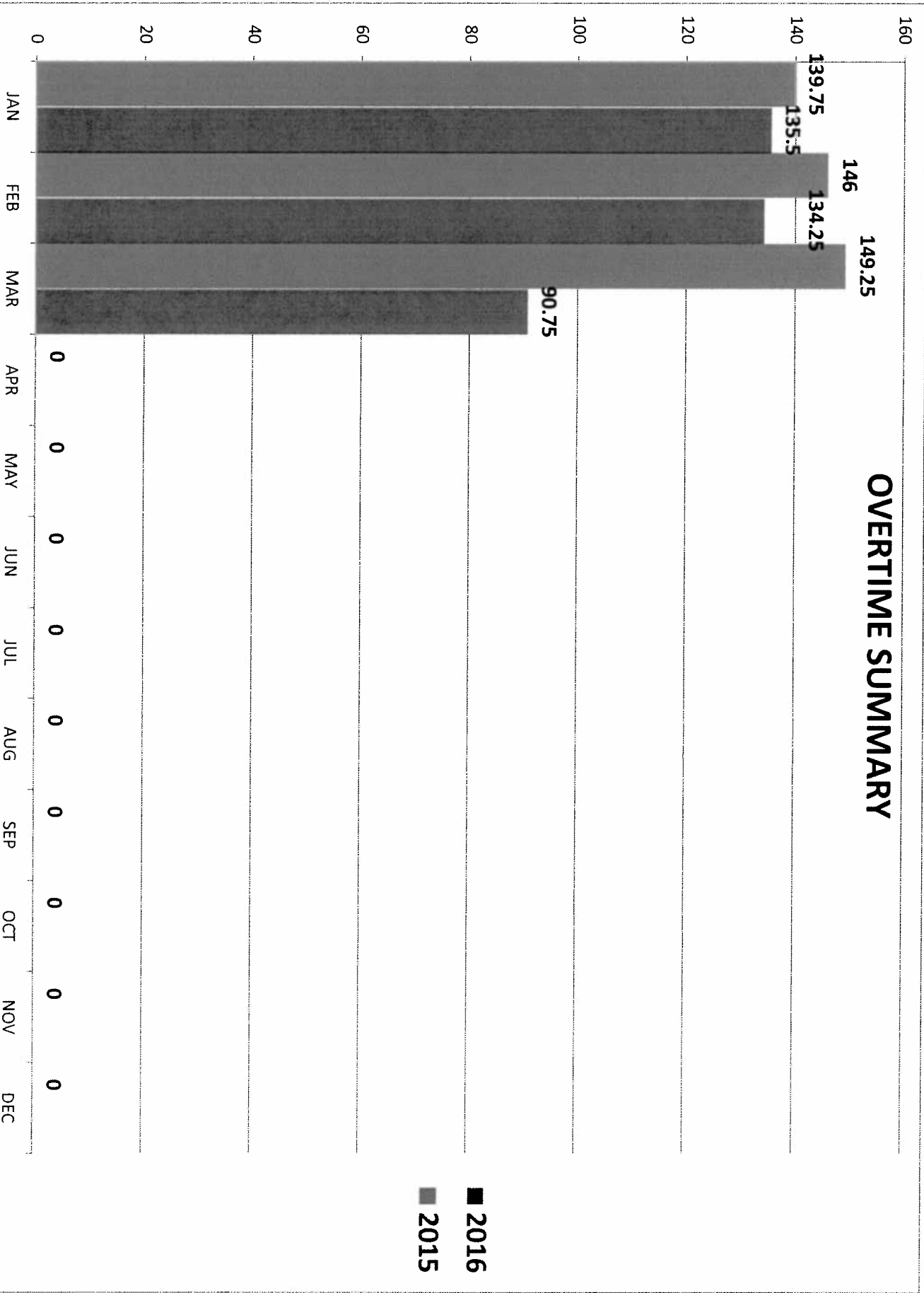
	2015 VS. 2016												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016 - TOTAL	139.75	146	149.25	0	0	0	0	0	0	0	0	0	435
2015 - TOTAL	135.5	134.25	90.75										360.5

## EMPLOYEE TIME OFF

	2016												YTD	
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
Sick	0	100	27.25											127.25
Comp	21	19	9.5											49.5
Vacation	0	36	128											164
Holiday	20	10	10											40
PTO	138	104.5	74.75											317.25
Other	0	12	24											36
<b>TOTAL</b>	<b>179</b>	<b>281.5</b>	<b>273.5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>734</b>

\*\*Other - Injury/Leave for employee during this month

# OVERTIME SUMMARY





**JAMES E. COX  
NORTHFIELD TOWNSHIP  
WATER POLLUTION CONTROL FACILITY  
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN  
PHONE 734-449-4159**

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**To: Northfield Township Board of Trustees**

**From: Tim Hardesty Wastewater Treatment Plant Superintendent**

**Date: June 10<sup>th</sup>, 2016**

**Subject: Monthly Report for March, 2016**

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- 3/1/16: Started prepping the service building basement floor for painting.
- 3/2/16: Painted the basement floor and pump bases of the service building.
- 3/3/16: Replaced bad high pressure oil hose on generator at East Shore #1 pump station.
- 3/4/16: Replaced a bad power supply for the SCADA system at Northshore #1 pump station.
- 3/7/16: Continuing with asset management plan and asset condition assessment.
- 3/7/16: Painted second coat on service building basement floor.
- 3/15/16: Pulled pump #2 at Eagle Gardens pump station because of rags.
- 3/16/16: Plugged sewer call at 325 Lillian Ct. The problem was in the homeowners' line.
- 3/21/16: Plugged sewer call at 9713 Main St. The problem was in the homeowners' line.
- 3/24/16: Repaired air relief on sludge line for primary tank #2.
- 3/28/16: Replaced unsafe grating on end of primary tanks #3 and #4.
- 3/28/16: Motor started went bad on Dilution pump #2. Replaced it with a spare.

March 2015 Daily Average Flow	.706MGD
March 2016 Daily Average Flow	.780MGD
Maximum March Daily Flow 2015	.825MGD
Maximum March Daily Flow 2016	.970MGD
Minimum March Daily Flow 2015	.602MGD
Minimum March Daily Flow 2016	.577MGD
6 – Month Average Flow	.636MGD
12 – Month Average Flow	.692MGD
Total Gallons Treated March 2015	21.896 MG
Total Gallons Treated March 2016	24.170 MG
Rainfall (inches) March 2015	NA
Rainfall (inches) March 2016	NA
Connections / Tap-ins' to system	0
Miss Dig Staking's	13
Overtime hours for the month	32

**Northfield Township Community Center**  
**Monthly Report**  
**March 2016**  
**Tami Averill, Director**

**I. March Overview**

The Senior Nutrition program continues to run smoothly. We have 73 registered seniors, with 12 to 16 attending on a daily basis. Lunches are being served on Mondays, Wednesdays and Fridays at 12:15p.m. We were snowed out on March 2. Dexter Schools were closed that day, so no meals could be delivered.

I am still searching for volunteer drivers so we can get the home-delivered meals started. I am having difficulty getting enough volunteers to cover the routes we will have for 3 days per week. Trying to get enough volunteers so that no one will have to commit to more than one or two days per week.

THANK YOU to our Senior Lunch Volunteers – Sue Addy, Linda Hartley, Keith Matz, Donn Sleek, AnnThompson, and Curtis Ward. They, along with our Sr. Nutrition Program Assistant, Amber Barsegian, continue to do a wonderful job and keep things running smoothly.

A big thank you to our volunteers – Denise Creque, Ruth Hague, Linda Hartley, Cindy Hogston, Ernestine Hogston, Betty Jones, Alyssa Jones, Laura Misko, Karen Neigebauer, Donn Sleek, Ann Thompson, and Curtis Ward - for the work they contributed in March. Their hard work is always appreciated and helps to keep the Center running smoothly.

**II. Program Evaluation**

**a. On Going Services**

Lisa Abrams and Peg Merica continue to offer reflexology sessions and therapeutic foot baths on Tuesday and Thursday afternoons and Wednesday evenings.

Dr. Anthony Mastrogiacomo from South Lyon Foot & Ankle Specialists is offering senior foot care once a month. His next visit is April 21.

The Medical Loan Closet continues to be available to the community. Eight items were loaned in March. We continue to ask for donations of wheelchairs, 4-wheeled walkers with seats, and shower chairs. We received donations of 2 wheelchairs, a walker, crutches, a cane and a raised toilet seat in March.

The Regency continues to send a Registered Nurse on the 2nd Tuesday of each month to do blood pressure screenings. They had 5 people in March.

**b. Classes**

Chair Yoga (5 participants/week) and Exercise with Becky (8-12 participants/week) continue on Tuesdays. Becky also has between 8 and 12 participants in her Thursday class.

Tai Chi class continued with 3 students. MAH Fitness has two students this winter.



Gentle Yoga has 12 registered participants. Gentle Energy Exercises currently has 3 people participating.

Zumba Gold class for seniors and beginners currently has 4 ladies participating.

Acrylic Painting for Beginners had 3 students for the winter session.

c. **On-Going Activities**

Pinochle continues every Tuesday and Thursday afternoon. Attendance has been consistent at 8 to 10 players per day each week.

Euchre Night had 4 players in March.

Mah Jongg Mondays have been popular. Eight people are currently participating, and stay well beyond the scheduled time each week.

Mom and Tot Time took place on March 7 and 21. Two families (2 adults and 5 children) attended each day. Everyone enjoyed learning about bugs, going on a bug hunt, creating their own bugs, and eating worms (made out of green grapes and candy eyes) on March 7. We celebrated a "Hoppy Easter" on March 21 with stories, basket making, bunny masks and bunny cupcakes!

Family Game night each had 5 participants.

The Knit, Crochet, Craft group continues to meet every Friday afternoon. 3-5 people attended each week during March.

The Whitmore Lake Portrait Group remains steady with their participation. Ten to twelve artists attend each week. The art gallery that showcases their art continues to be popular with our guests. Selections are changed out approximately every two months.

The Chamber of Commerce continues to hold their monthly meetings here on the first Wednesday of each month.

Both the Morning Kiwanis and the Evening Kiwanis continue to hold their regular meetings and Board meetings at the Community Center.

The Lost Voices Board of Directors also holds their monthly meetings here on the first Thursday evening of each month.

The Living Water Site Committee is currently meeting at the Center on a weekly basis.

d. **Special Events**

Twenty-six people enjoyed slices of fruit pie and coffee on Pi Day, March 14.

"Karaoke Night at the Community Center," continued on March 4, 7, 11, with 16 to 18 people in attendance each night.

Lunch and a Movie was held on March 16. 8 people enjoyed "The Best Exotic Marigold Hotel."

Three people participated in the Card Design Workshop on March 18. They learned about greeting card design and various techniques of layout, embellishment, and more.

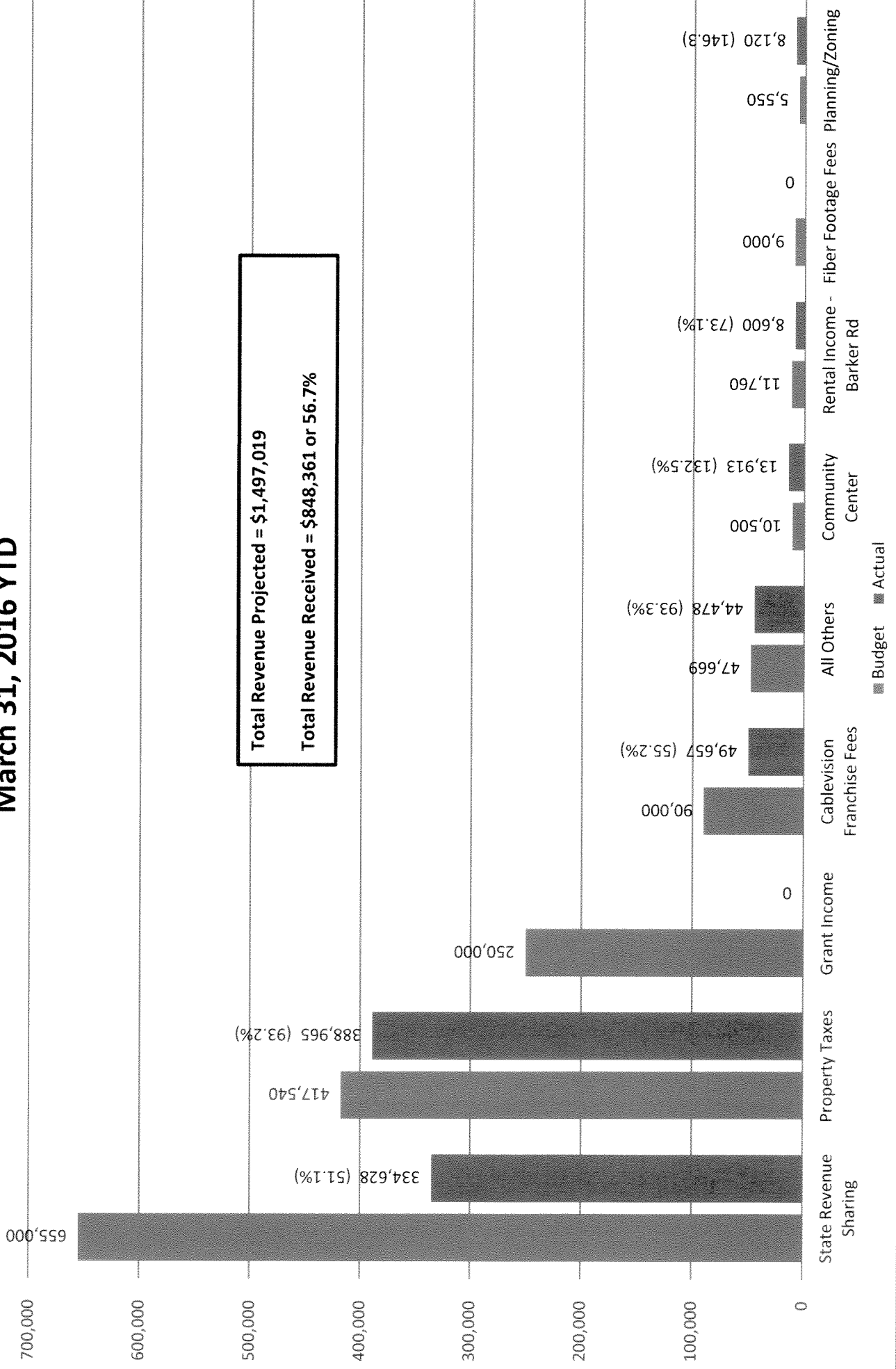
The Catholic Social Services' Tax Assistance Program for seniors and low income residents took place on March 4 and March 18. They worked with 8 people each day. An additional day of April 8 has been added.

The Second Annual Project Bunny took place on March 25. 38 spring baskets/gift bags were delivered to seniors and families in need of some spring cheer. Thank you to those that donated their time to fill and deliver the baskets and items to fill them: Amber, Myra & Zoey Barsegian, Sue Boike, Denise Creque, Linda Hartley, Laura Misko, Donn Sleek, and Ann Thompson.

Staff from the South Lyon Senior Living and Rehab Center presented a program on preventing falls in the home on March 22. Twelve people attended. They enjoyed a luncheon provided by the speakers and a free raffle, in addition to receiving some good information on how to prevent falling and what to do should you happen to take a fall.

# NORTHFIELD TOWNSHIP GENERAL FUND

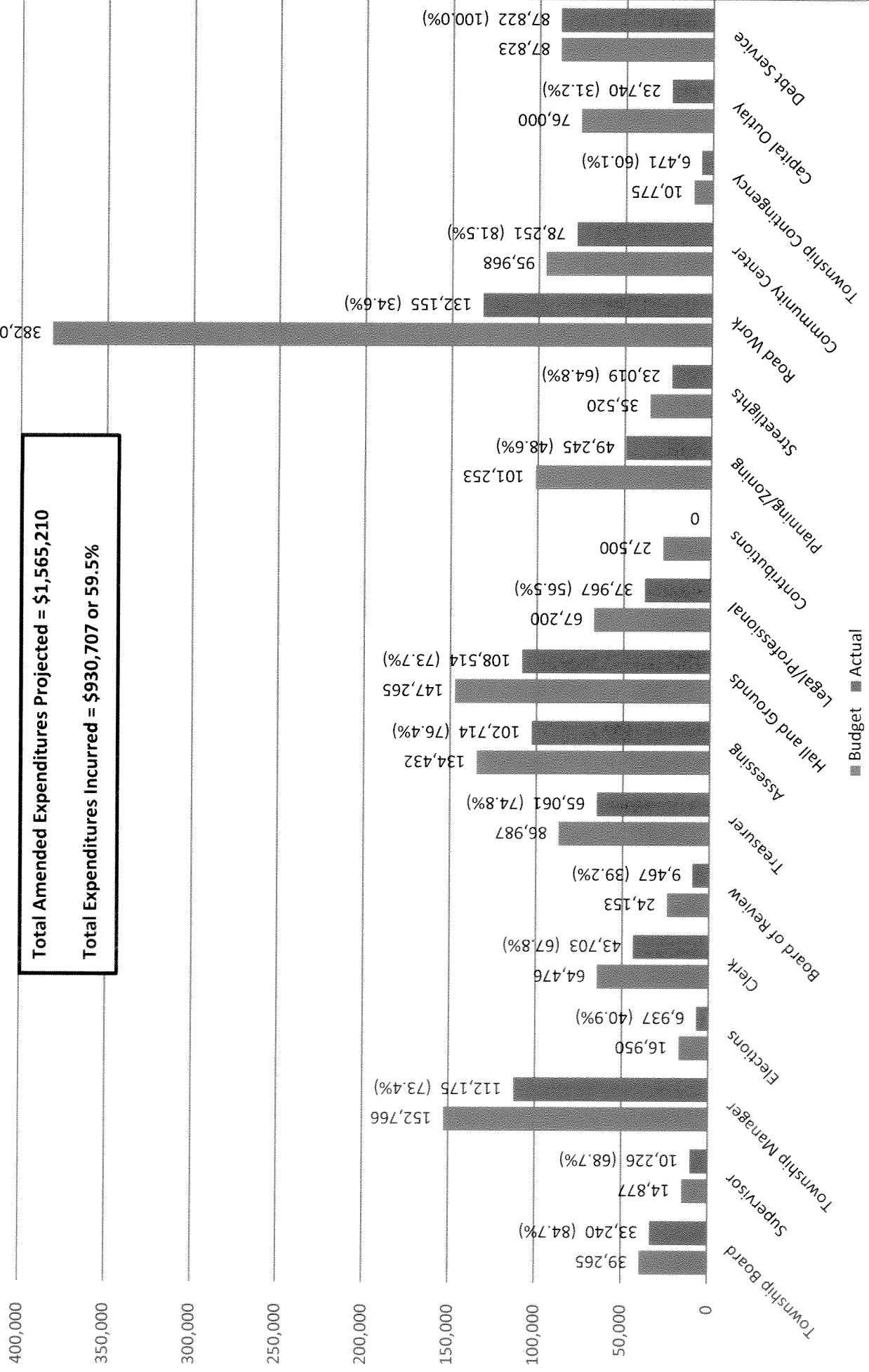
## Revenues Projected vs. Received March 31, 2016 YTD



**Total Revenue Projected = \$1,497,019**  
**Total Revenue Received = \$848,361 or 56.7%**

# NORTHFIELD TOWNSHIP GENERAL FUND

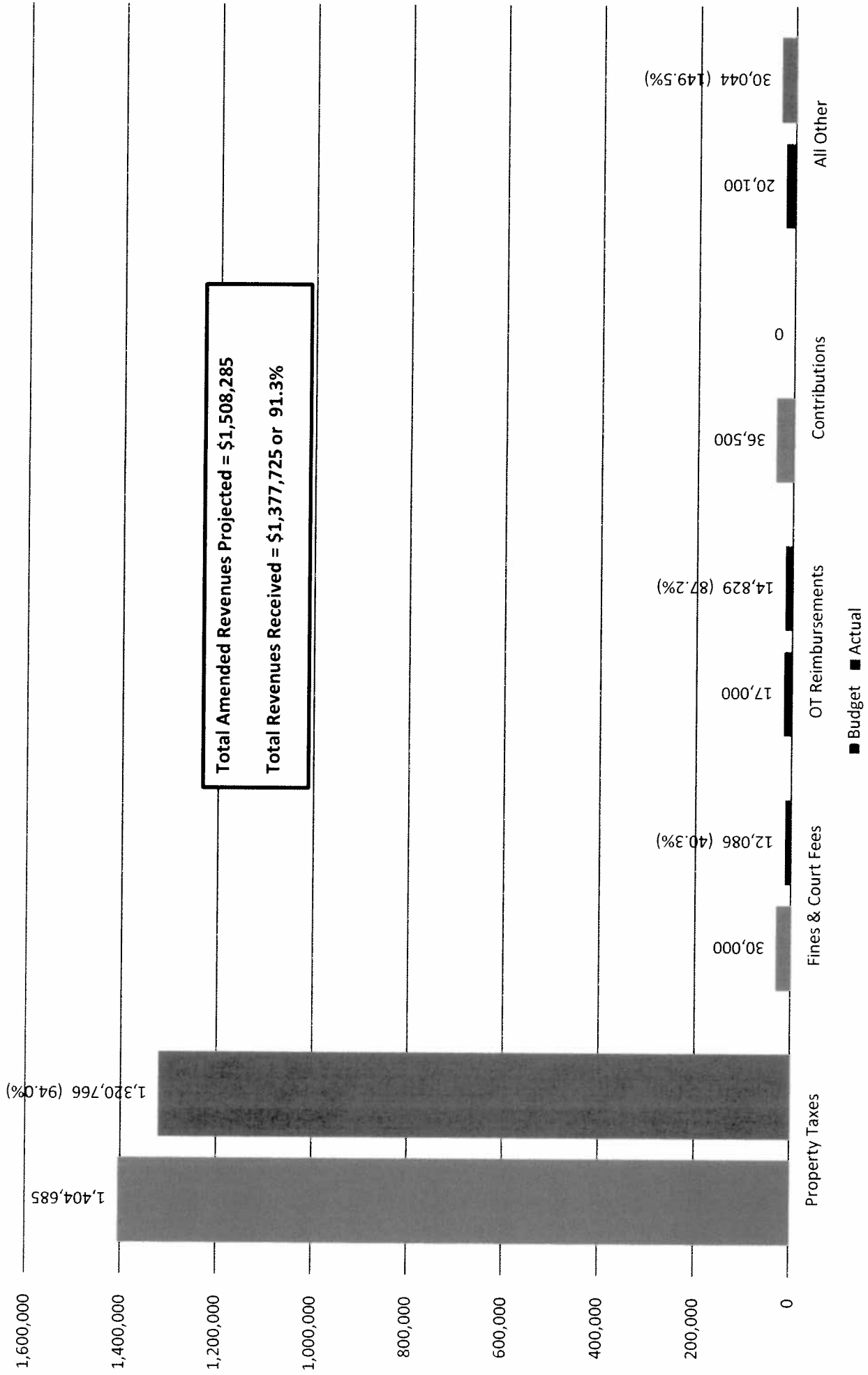
## Amended Expenditures Projected vs. Incurred March 31, 2016 YTD



Total Amended Expenditures Projected = \$1,565,210  
 Total Expenditures Incurred = \$930,707 or 59.5%

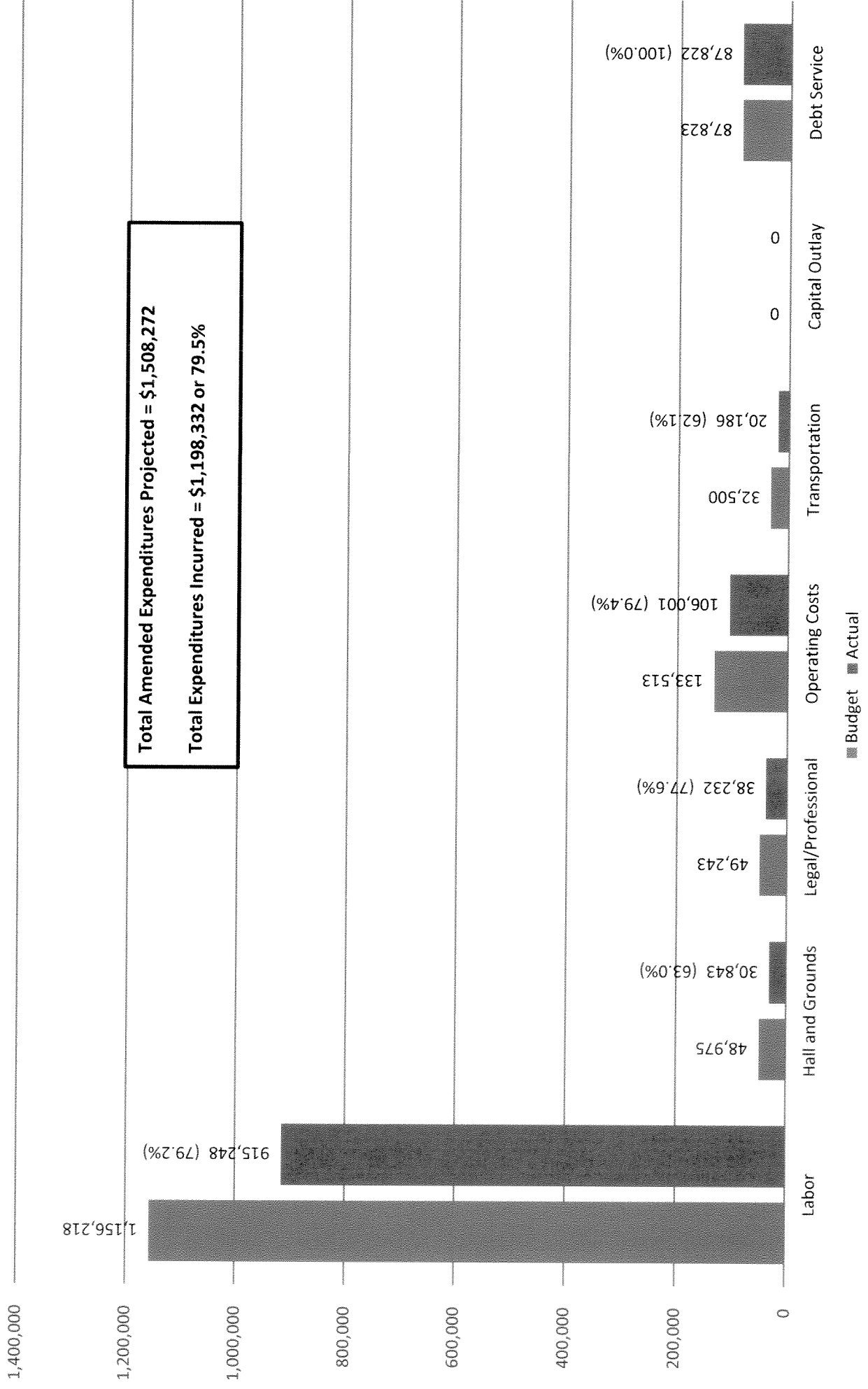
# NORTHFIELD TOWNSHIP POLICE FUND

## Amended Revenues Projected vs. Received March, 31, 2016 YTD

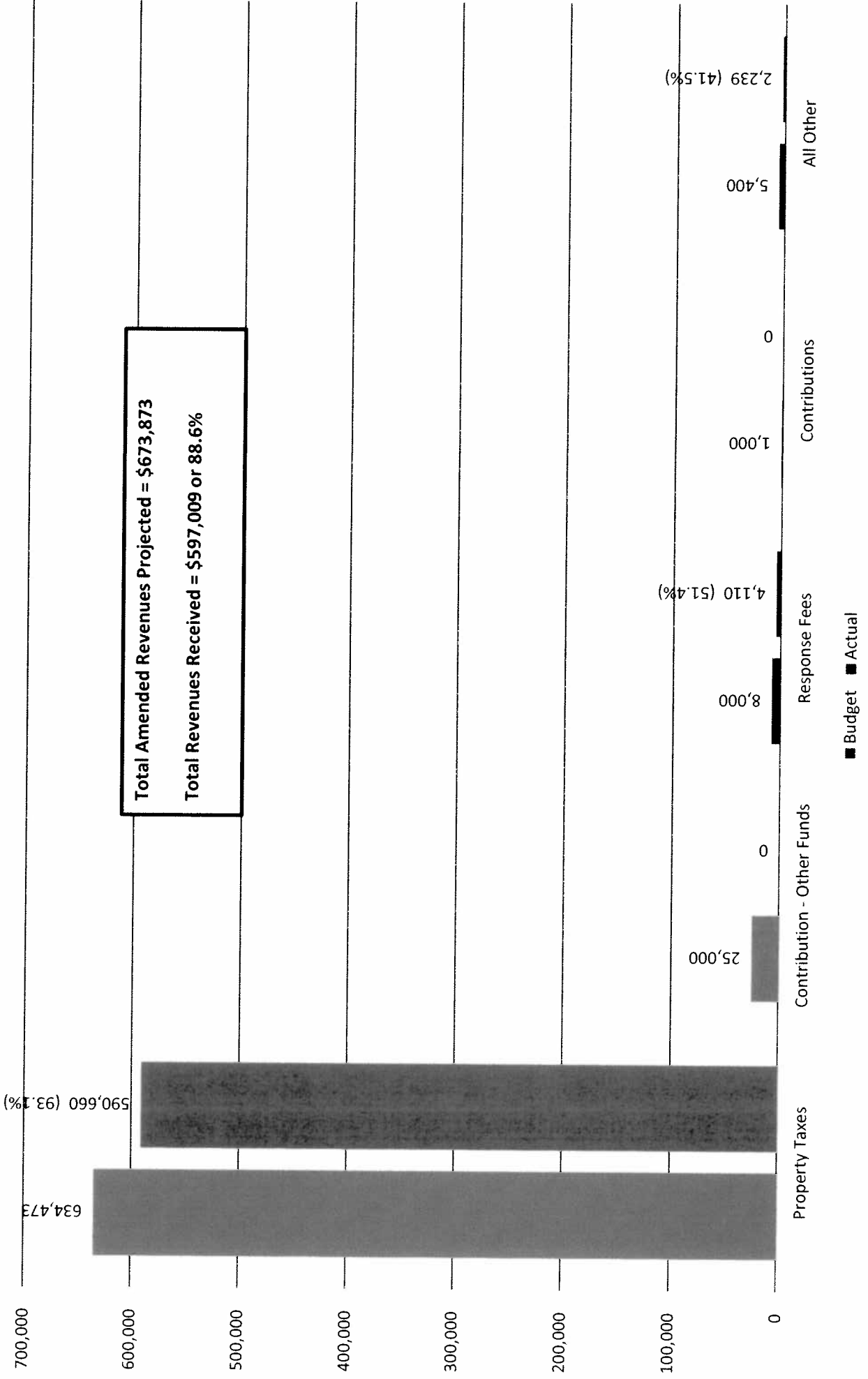


# NORTHFIELD TOWNSHIP POLICE FUND

## Amended Expenditures Projected vs. Incurred March 31, 2015 YTD

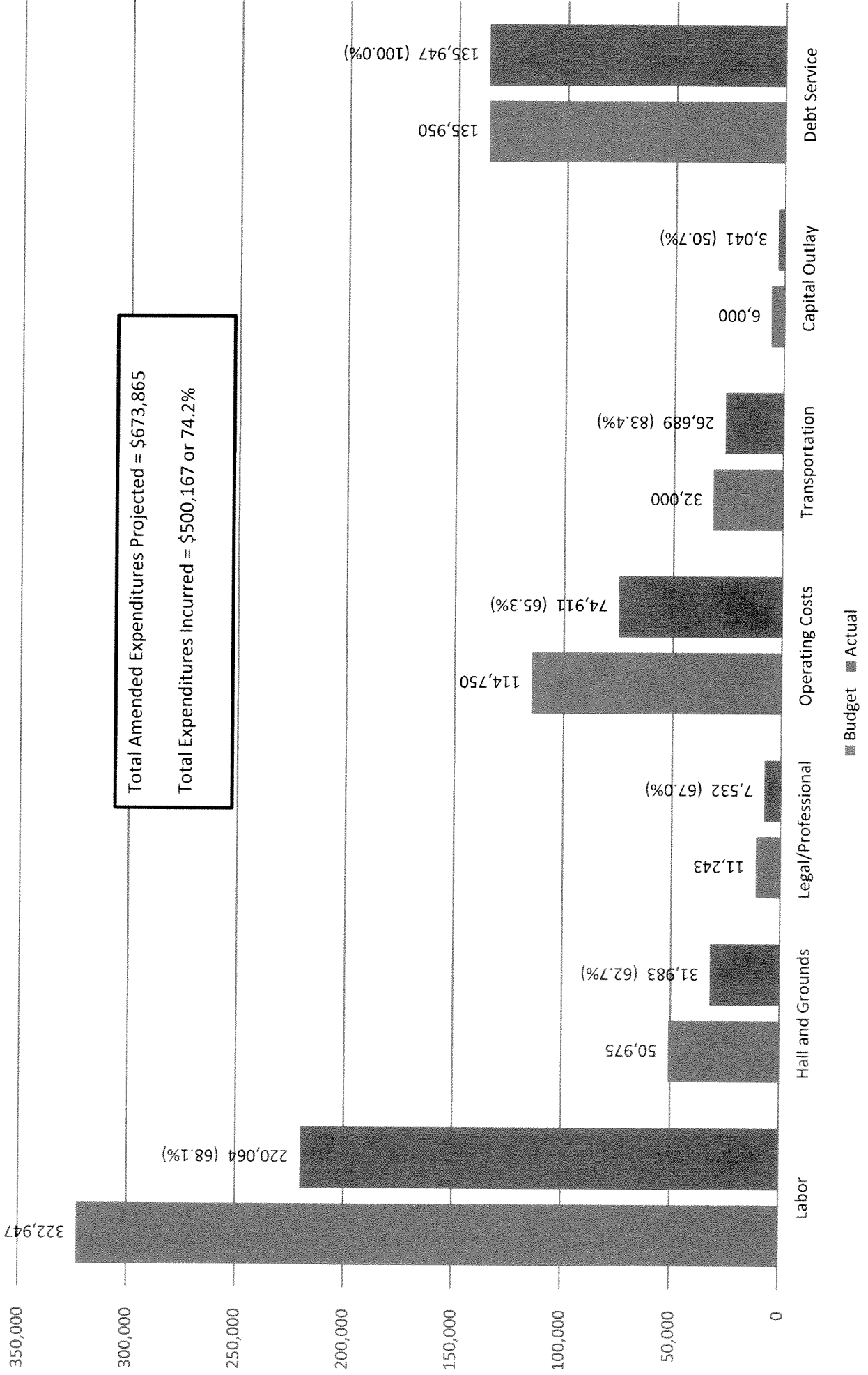


**NORTHFIELD TOWNSHIP  
FIRE/MEDICAL RESCUE FUND  
Amended Revenues Projected vs. Received  
March 31, 2016 YTD**



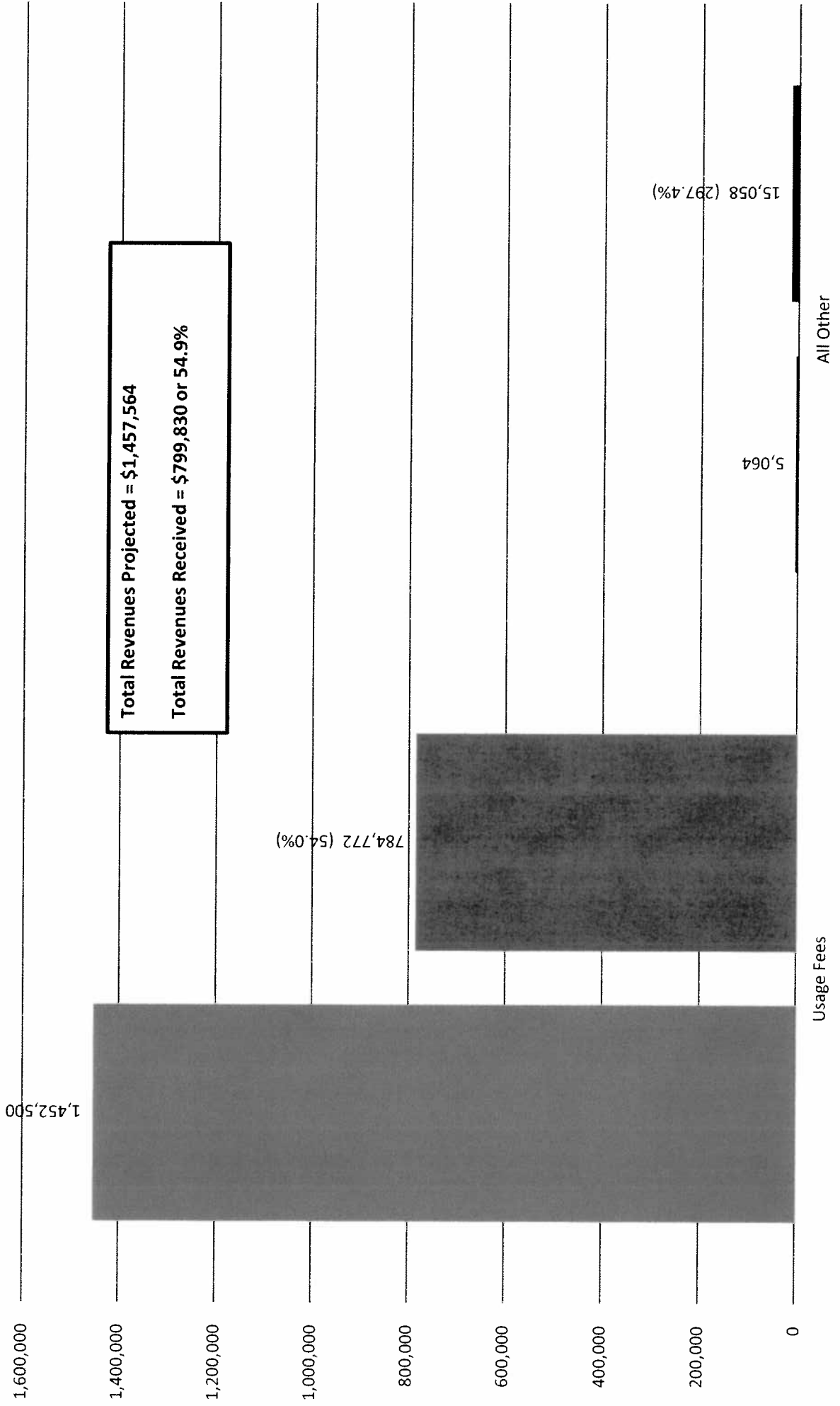
Total Amended Revenues Projected = \$673,873  
 Total Revenues Received = \$597,009 or 88.6%

**NORTHFIELD TOWNSHIP  
FIRE/MEDICAL RESCUE FUND  
Amended Expenditures Projected vs. Incurred  
March 31, 2016 YTD**





**NORTHFIELD TOWNSHIP  
WWTP FUND  
Revenues Projected vs. Received  
March 31, 2016 YTD**

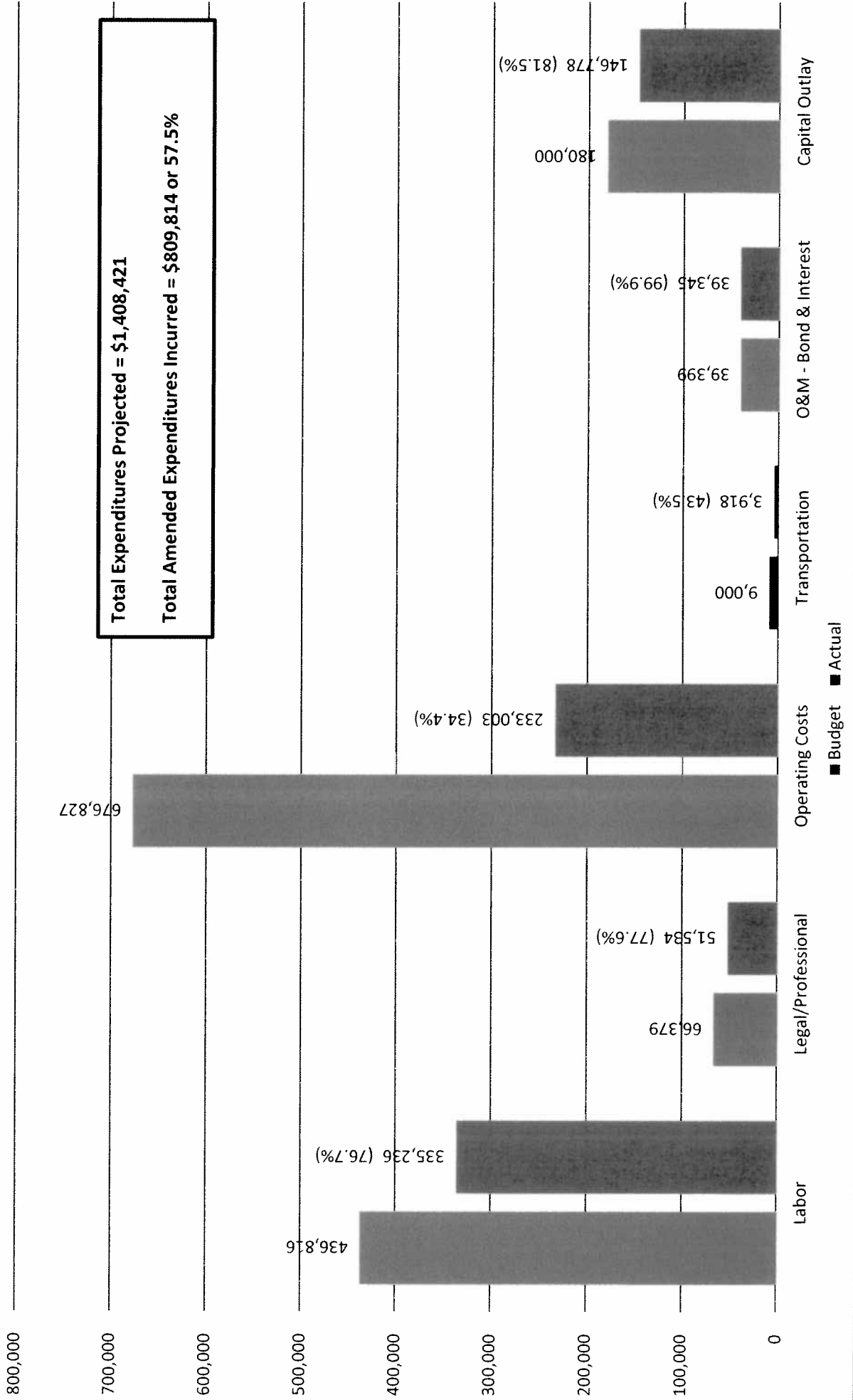


Total Revenues Projected = \$1,457,564  
 Total Revenues Received = \$799,830 or 54.9%

■ Budget ■ Actual

# NORTHFIELD TOWNSHIP WWTP FUND

## Amended Expenditures Projected vs. Incurred March 31, 2016 YTD



PERIOD ENDING 03/31/2016  
 & Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-426	PRIOR YEAR TAX INTEREST	0.00	0.00	0.00	469.80	0.00	(469.80)	100.00
101-000-452	PEDDLER'S LICENSES	340.00	0.00	0.00	220.00	0.00	(220.00)	100.00
101-000-453	CABLEVISION FRANCHISE FEES	97,378.60	90,000.00	90,000.00	49,656.99	0.00	40,343.01	55.17
101-000-455	FIBER FOOTAGE FEES	7,557.06	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
101-000-574	STATE SHARED REVENUE	650,034.00	655,000.00	655,000.00	334,628.00	0.00	320,372.00	51.09
101-000-590	GRANT INCOME	0.00	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
101-000-615	INSURANCE PROCEEDS	456.28	0.00	0.00	0.00	0.00	0.00	0.00
101-000-626	COPY & FOIA INCOME	55.07	250.00	250.00	80.42	5.00	169.58	32.17
101-000-655	ORDINANCE FINES	0.00	0.00	0.00	100.00	0.00	(100.00)	100.00
101-000-665	INTEREST INCOME	180.51	300.00	300.00	182.78	0.00	117.22	60.93
101-000-671	REIMBURSEMENT/OTHER INCOME	2,859.74	650.00	650.00	258.30	0.00	391.70	39.74
101-000-688	RENTAL INCOME - BARKER RD	11,460.00	11,760.00	11,760.00	8,600.00	830.00	3,160.00	73.13
101-000-690	UNREALIZED GAIN/LOSS	123.55	0.00	0.00	(74.55)	0.00	74.55	100.00
Total Dept 000		770,444.81	1,016,960.00	1,016,960.00	394,121.74	835.00	622,838.26	38.75
Dept 191-ELECTIONS								
101-191-671	REIMBURSEMENT/OTHER INCOME	0.00	0.00	0.00	5,741.48	0.00	(5,741.48)	100.00
Total Dept 191-ELECTIONS		0.00	0.00	0.00	5,741.48	0.00	(5,741.48)	100.00
Dept 253-TREASURER								
101-253-402	CURRENT PROPERTY TAX	256,344.00	263,700.00	263,700.00	245,486.73	3,472.29	18,213.27	93.09
101-253-404	MOBILE HOME LICENSE FEES	2,900.00	2,850.00	2,850.00	1,420.50	0.00	1,429.50	49.84
101-253-445	PENALTY & INTEREST ON TAXES	2,826.11	500.00	500.00	3,552.11	3,521.52	(3,052.11)	710.42
101-253-627	SUMMER TAX PREPARATION	13,487.50	13,490.00	13,490.00	4,050.00	0.00	9,440.00	30.02
101-253-680	TAX ADMINISTRATION FEES	136,940.11	137,000.00	137,000.00	134,455.52	1,290.18	2,544.68	98.14
Total Dept 253-TREASURER		412,497.72	417,540.00	417,540.00	388,964.66	8,283.99	28,575.34	93.16
Dept 336-CONTRIBUTIONS								
101-336-624	DDA	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-336-625	SEWER ADMINISTRATION	43,969.00	46,469.00	46,469.00	37,500.00	0.00	8,969.00	80.70
Total Dept 336-CONTRIBUTIONS		63,969.00	46,469.00	46,469.00	37,500.00	0.00	8,969.00	80.70
Dept 412-PLANNING/ZONING DEPT								
101-412-477	ZONING COMPLIANCE PERMITS	5,500.00	3,000.00	3,000.00	4,400.00	900.00	(1,400.00)	146.67
101-412-608	VARIANCES/APPEALS	1,420.00	2,000.00	2,000.00	1,970.00	0.00	30.00	98.50
101-412-629	ZONING COPIES	0.00	50.00	50.00	0.00	0.00	50.00	0.00
101-412-637	SPLIT APPLICATIONS	850.00	500.00	500.00	1,750.00	0.00	(1,250.00)	350.00
Total Dept 412-PLANNING/ZONING DEPT		7,770.00	5,550.00	5,550.00	8,120.00	900.00	(2,570.00)	146.31
Dept 666-COMMUNITY CENTER								
101-666-643	CC TRIPS	11,656.62	5,000.00	5,000.00	6,215.25	0.00	(1,215.25)	124.31
101-666-644	CC PROGRAMS	0.00	5,000.00	5,000.00	1,628.00	0.00	3,372.00	32.56
101-666-671	REIMBURSEMENT/OTHER INCOME	4,816.66	0.00	0.00	5,500.00	0.00	(5,500.00)	100.00
101-666-676	CONTRIBUTIONS - SCC	1,491.46	500.00	500.00	569.61	0.00	(69.61)	113.92

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL FUND								
Revenues								
Total Dept 666-COMMUNITY CENTER		17,964.74	10,500.00	10,500.00	13,912.86	0.00	(3,412.86)	132.50
TOTAL Revenues		1,272,646.27	1,497,019.00	1,497,019.00	848,360.74	10,018.99	648,658.26	56.67
Expenditures								
Dept 101-TOWNSHIP BOARD								
101-101-701	SALARIES	9,891.51	10,000.00	10,000.00	8,124.87	1,874.97	1,875.13	81.25
101-101-715	SOCIAL SECURITY	756.72	765.00	765.00	652.17	151.08	112.83	85.25
101-101-807	MEMBERSHIP DUES	9,551.68	10,500.00	10,500.00	8,871.21	0.00	1,628.79	84.49
101-101-836	WELFARE COSTS	0.00	0.00	10,000.00	10,000.00	0.00	0.00	100.00
101-101-900	PRINTING & PUBLICATIONS	7,073.24	7,000.00	7,000.00	5,591.52	110.36	1,408.48	79.88
101-101-957	TRAINING & DEVELOPMENT	509.31	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 101-TOWNSHIP BOARD		27,782.46	29,265.00	39,265.00	33,239.77	2,136.41	6,025.23	84.65
Dept 171-SUPERVISOR								
101-171-701	SALARIES	12,499.76	12,500.00	12,500.00	9,615.20	961.52	2,884.80	76.92
101-171-715	SOCIAL SECURITY	(660.83)	957.00	957.00	610.70	73.56	346.30	63.81
101-171-807	MEMBERSHIP DUES	0.00	120.00	120.00	0.00	0.00	120.00	0.00
101-171-860	FUEL & MILEAGE	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-171-956	MISCELLANEOUS	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-171-957	TRAINING & DEVELOPMENT	285.58	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 171-SUPERVISOR		12,124.51	14,877.00	14,877.00	10,225.90	1,035.08	4,651.10	68.74
Dept 172-TOWNSHIP MANAGER								
101-172-701	SALARIES	77,000.04	77,000.00	77,000.00	59,230.80	5,923.08	17,769.20	76.92
101-172-704	CLERICAL/DEP /SUPER/ELECTION	25,325.50	28,288.00	28,288.00	19,481.75	1,797.75	8,806.25	68.87
101-172-715	SOCIAL SECURITY	11,995.42	12,335.00	12,335.00	9,369.07	943.56	2,965.93	75.96
101-172-716	HOSPITALIZATION	6,534.22	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00
101-172-717	LIFE/DISB. INSURANCE	975.48	1,020.00	1,020.00	812.90	162.58	207.10	79.70
101-172-718	PENSTON	7,213.53	7,700.00	7,700.00	5,923.14	592.32	1,776.86	76.92
101-172-722	CONTROLLER	54,477.77	55,940.00	55,940.00	42,259.17	4,613.35	13,680.83	75.54
101-172-818	CONTRACTUAL SERVICES	5,858.68	7,500.00	7,500.00	3,515.68	(69.12)	3,984.32	46.88
101-172-850	COMMUNICATION	605.94	1,000.00	1,000.00	452.73	50.55	547.27	46.88
101-172-860	FUEL & MILEAGE	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-172-927	ALLOCATE TO DEPARTMENTS	(36,501.00)	(41,017.00)	(41,017.00)	(31,068.26)	(8,307.26)	(9,948.74)	75.74
101-172-957	TRAINING & DEVELOPMENT	744.87	1,000.00	1,000.00	698.20	0.00	301.80	69.82
Total Dept 172-TOWNSHIP MANAGER		154,230.45	152,766.00	152,766.00	112,175.18	5,706.81	40,590.82	73.43
Dept 191-ELECTIONS								
101-191-704	CLERICAL/DEP /SUPER/ELECTION	9,416.75	3,000.00	15,000.00	4,414.06	4,414.06	10,585.94	29.43
101-191-727	SUPPLIES	4,929.53	1,500.00	1,500.00	1,127.14	666.12	372.86	75.14
101-191-818	CONTRACTUAL SERVICES	1,760.00	0.00	0.00	500.00	0.00	(500.00)	100.00
101-191-851	POSTAGE	0.00	200.00	200.00	243.96	0.00	(43.96)	121.98
101-191-900	PRINTING & PUBLICATIONS	2,471.87	250.00	250.00	651.64	318.00	(401.64)	260.66
Total Dept 191-ELECTIONS		18,578.15	4,950.00	16,950.00	6,936.80	5,398.18	10,013.20	40.93

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>								
<b>Expenditures</b>								
<b>Dept 215-CLERK</b>								
101-215-701	SALARIES	11,538.24	12,500.00	12,500.00	9,615.20	961.52	2,884.80	76.92
101-215-703	DEPUTY SALARIES	38,508.49	34,360.00	34,360.00	25,178.59	2,600.00	9,181.41	73.28
101-215-715	SOCIAL SECURITY	3,828.56	3,585.00	3,585.00	2,873.77	272.46	711.23	80.16
101-215-716	HOSPITALIZATION	0.00	1,125.00	1,125.00	1,125.00	0.00	0.00	100.00
101-215-717	LIFE/DISB. INSURANCE	0.00	500.00	500.00	535.47	82.38	(35.47)	107.09
101-215-718	PENSION	0.00	3,436.00	3,436.00	1,925.20	260.00	1,510.80	56.03
101-215-723	RECORD SEC	6,147.50	7,720.00	7,720.00	2,450.00	0.00	5,270.00	31.74
101-215-807	MEMBERSHIP DUES	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-215-860	FUEL & MILEAGE	60.94	150.00	150.00	0.00	0.00	150.00	0.00
101-215-922	LATE FEES AND PENALTIES	(26.22)	0.00	0.00	0.00	0.00	0.00	0.00
101-215-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Dept 215-CLERK</b>		<b>60,057.51</b>	<b>64,476.00</b>	<b>64,476.00</b>	<b>43,703.23</b>	<b>4,176.36</b>	<b>20,772.77</b>	<b>67.78</b>
<b>Dept 247-BOARD OF REVIEW</b>								
101-247-706	BOARD OF REVIEW FEE	1,389.00	2,000.00	2,000.00	969.00	816.00	1,031.00	48.45
101-247-715	SOCIAL SECURITY	106.27	153.00	153.00	74.10	62.41	78.90	48.43
101-247-723	RECORD SEC	1,050.00	1,200.00	1,200.00	245.00	0.00	955.00	20.42
101-247-900	PRINTING & PUBLICATIONS	682.00	800.00	800.00	640.00	640.00	160.00	80.00
101-247-959	TRIBUNALS AND DRAINS	10,496.56	20,000.00	20,000.00	7,539.16	0.00	12,460.84	37.70
<b>Total Dept 247-BOARD OF REVIEW</b>		<b>13,723.83</b>	<b>24,153.00</b>	<b>24,153.00</b>	<b>9,467.26</b>	<b>1,518.41</b>	<b>14,685.74</b>	<b>39.20</b>
<b>Dept 253-TREASURER</b>								
101-253-701	SALARIES	12,499.76	12,500.00	12,500.00	9,615.20	961.52	2,884.80	76.92
101-253-703	DEPUTY SALARIES	42,770.75	43,500.00	43,500.00	33,496.58	3,393.54	10,003.42	77.00
101-253-704	CLERICAL/DEP /SUPER/ELECTION	21,681.19	19,365.00	19,365.00	9,028.38	1,687.50	10,336.62	46.62
101-253-715	SOCIAL SECURITY	5,886.70	5,765.00	5,765.00	3,915.24	446.07	1,849.76	67.91
101-253-716	HOSPITALIZATION	10,089.51	7,305.00	7,305.00	4,443.92	0.00	2,861.08	60.83
101-253-717	LIFE/DISB. INSURANCE	460.80	485.00	485.00	384.00	76.80	101.00	79.18
101-253-718	PENSION	4,213.44	4,350.00	4,350.00	3,349.64	339.36	1,000.36	77.00
101-253-803	LEGAL	6,000.00	6,000.00	6,000.00	4,500.00	500.00	1,500.00	75.00
101-253-804	TAX STATEMENT PREPARATION	1,440.66	1,650.00	1,650.00	1,582.02	0.00	67.98	95.88
101-253-807	MEMBERSHIP DUES	100.00	130.00	130.00	100.00	0.00	30.00	76.92
101-253-851	POSTAGE	3,573.27	3,000.00	3,000.00	3,480.28	0.00	(480.28)	116.01
101-253-860	FUEL & MILEAGE	217.08	200.00	200.00	178.17	0.00	21.83	89.09
101-253-927	ALLOCATE TO DEPARTMENTS	(21,036.00)	(20,488.00)	(20,488.00)	(11,227.00)	(4,323.00)	(9,261.00)	54.80
101-253-956	MISCELLANEOUS	3,137.78	1,000.00	1,000.00	2,214.66	25.00	10.34	99.54
101-253-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Dept 253-TREASURER</b>		<b>91,034.94</b>	<b>85,762.00</b>	<b>86,987.00</b>	<b>65,061.09</b>	<b>3,106.79</b>	<b>21,925.91</b>	<b>74.79</b>
<b>Dept 257-ASSESSING</b>								
101-257-709	ASST ASSESSOR	23,097.64	38,480.00	38,480.00	29,504.00	3,040.00	8,976.00	76.67
101-257-713	ASSESSOR	5,597.70	0.00	0.00	0.00	0.00	0.00	0.00
101-257-715	SOCIAL SECURITY	2,195.20	2,944.00	2,944.00	2,257.06	232.56	686.94	76.67
101-257-716	HOSPITALIZATION	5,769.58	18,860.00	18,860.00	19,920.43	1,283.81	(1,060.43)	105.62
101-257-717	LIFE/DISB. INSURANCE	0.00	700.00	700.00	590.72	90.88	109.28	84.39
101-257-718	PENSION	236.30	3,848.00	3,848.00	2,806.40	304.00	1,041.60	72.93
101-257-720	BANKED PTO	(3,234.63)	0.00	0.00	0.00	0.00	0.00	0.00
101-257-727	SUPPLIES	1,185.81	1,500.00	1,500.00	794.31	98.83	705.69	52.95
101-257-807	MEMBERSHIP DUES	0.00	500.00	500.00	13.00	0.00	487.00	2.60

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>								
<b>Expenditures</b>								
101-257-818	CONTRACTUAL SERVICES	59,848.31	60,600.00	60,600.00	43,499.97	4,833.33	17,100.03	71.78
101-257-851	POSTAGE	2,202.50	2,500.00	2,500.00	2,372.76	339.01	127.24	94.91
101-257-860	FUEL & MILEAGE	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-257-900	PRINTING & PUBLICATIONS	0.00	1,000.00	1,000.00	955.71	438.90	44.29	95.57
101-257-957	TRAINING & DEVELOPMENT	1,050.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
<b>Total Dept 257-ASSESSING</b>		<b>97,948.41</b>	<b>134,432.00</b>	<b>134,432.00</b>	<b>102,714.36</b>	<b>10,661.32</b>	<b>31,717.64</b>	<b>76.41</b>
<b>Dept 265-HALL AND GROUNDS</b>								
101-265-710	JANITORIAL SALARIES	5,240.00	6,000.00	6,000.00	4,245.00	450.00	1,755.00	70.75
101-265-715	SOCIAL SECURITY	455.94	460.00	460.00	629.61	110.93	(169.61)	136.87
101-265-716	HOSPITALIZATION	(146.43)	0.00	0.00	0.00	0.00	0.00	0.00
101-265-727	SUPPLIES	9,976.20	10,000.00	10,000.00	8,335.15	599.91	1,664.85	83.35
101-265-731	WORKERS COMP INSURANCE	1,896.00	2,050.00	2,050.00	2,049.00	0.00	1.00	99.95
101-265-816	WORKERS COMP INSURANCE	5,295.00	5,000.00	5,000.00	7,540.00	0.00	(2,540.00)	150.80
101-265-821	PSB MAINT & OPS ALLOCATION	44,890.00	48,975.00	48,975.00	30,844.00	8,224.00	18,131.00	62.77
101-265-850	COMMUNICATION	8,917.06	11,280.00	11,280.00	7,080.91	434.70	4,199.09	62.77
101-265-851	POSTAGE	4,596.93	5,500.00	5,500.00	3,358.56	0.00	2,141.44	61.06
101-265-910	INSURANCE & BONDS	23,453.00	30,700.00	30,700.00	24,488.00	0.00	6,212.00	79.77
101-265-920	UTILITIES	217.66	200.00	200.00	118.23	0.00	81.77	59.12
101-265-930	REPAIRS & MAINTENANCE	20,029.04	20,000.00	20,000.00	17,103.48	431.50	2,896.52	85.52
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	4,047.62	2,500.00	2,500.00	130.89	0.00	2,369.11	5.24
101-265-940	RENTAL EQUIPMENT	3,675.88	4,300.00	4,300.00	2,550.16	220.74	1,749.84	59.31
101-265-956	MISCELLANEOUS	263.54	300.00	300.00	41.00	0.00	259.00	13.67
<b>Total Dept 265-HALL AND GROUNDS</b>		<b>132,807.44</b>	<b>147,265.00</b>	<b>147,265.00</b>	<b>108,513.99</b>	<b>12,276.78</b>	<b>38,751.01</b>	<b>73.69</b>
<b>Dept 270-LEGAL/PROFESSIONAL</b>								
101-270-800	OTHER PROFESSIONAL FEES	925.00	500.00	500.00	0.00	0.00	500.00	0.00
101-270-802	AUDIT FEES	4,500.00	6,300.00	6,300.00	6,300.00	0.00	0.00	100.00
101-270-803	LEGAL	100,997.27	96,000.00	96,000.00	59,008.86	6,485.00	36,991.14	61.47
101-270-806	ENGINEER	12,214.00	10,000.00	10,000.00	6,858.00	1,168.50	3,142.00	68.58
101-270-927	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(45,600.00)	(34,200.00)	(3,800.00)	(11,400.00)	75.00
<b>Total Dept 270-LEGAL/PROFESSIONAL</b>		<b>73,036.27</b>	<b>67,200.00</b>	<b>67,200.00</b>	<b>37,966.86</b>	<b>3,853.50</b>	<b>29,233.14</b>	<b>56.50</b>
<b>Dept 336-CONTRIBUTIONS</b>								
101-336-933	CONTRIBUTION - INDEPENDENCE D	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-336-963	CONTRIBUTION - WWTP	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-336-964	CONTRIBUTION-FIRE & MED RES	30,890.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
101-336-967	CONTRIBUTION-LAW ENFORCEMENT	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 336-CONTRIBUTIONS</b>		<b>53,390.00</b>	<b>27,500.00</b>	<b>27,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,500.00</b>	<b>0.00</b>
<b>Dept 412-PLANNING/ZONING DEPT</b>								
101-412-707	ZBA SALARIES	3,100.00	3,000.00	3,000.00	1,700.00	0.00	1,300.00	56.67
101-412-715	SOCIAL SECURITY	1,139.85	1,071.00	1,071.00	872.10	84.15	198.90	81.43
101-412-723	RECORD SEC	5,597.50	6,720.00	6,720.00	2,390.00	0.00	4,330.00	35.57
101-412-726	PLANN COMM	11,800.00	11,000.00	11,000.00	10,100.00	1,200.00	900.00	91.82
101-412-727	SUPPLIES	172.18	200.00	200.00	54.00	0.00	146.00	27.00
101-412-800	OTHER PROFESSIONAL FEES	4,097.50	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-412-801	PLANNER FEES	29,932.11	30,750.00	30,750.00	17,929.35	7,807.25	12,820.65	58.31

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDCGT USED
Fund 101 - GENERAL FUND								
Expenditures								
101-412-803	LEGAL	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-412-809	CODE ENFORCEMENT	16,641.37	17,000.00	17,000.00	10,998.30	2,300.00	6,001.70	64.70
101-412-818	CONTRACTUAL SERVICES	8,416.00	0.00	8,416.00	0.00	0.00	8,416.00	0.00
101-412-851	POSTAGE	14.04	500.00	500.00	83.91	0.00	416.09	16.78
101-412-860	FUEL & MILEAGE	611.30	1,200.00	1,200.00	279.00	0.00	921.00	23.25
101-412-900	PRINTING & PUBLICATIONS	3,069.57	1,800.00	1,800.00	761.68	0.00	1,038.32	42.32
101-412-927	ALLOCATE TO DEPARTMENTS	7,600.00	6,596.00	6,596.00	3,913.00	1,332.00	2,683.00	59.32
101-412-957	TRAINING & DEVELOPMENT	1,429.00	2,000.00	2,000.00	164.00	0.00	1,836.00	8.20
Total Dept 412-PLANNING/ZONING DEPT		93,620.42	92,837.00	101,253.00	49,245.34	12,723.40	52,007.66	48.64
Dept 448-STREET LIGHTS								
101-448-920	UTILITIES	35,029.20	35,520.00	35,520.00	23,019.29	2,950.94	12,500.71	64.81
Total Dept 448-STREET LIGHTS		35,029.20	35,520.00	35,520.00	23,019.29	2,950.94	12,500.71	64.81
Dept 449-ROAD WORK								
101-449-813	ROADWORK	17,357.67	26,000.00	26,000.00	24,772.10	0.00	1,227.90	95.28
101-449-814	ROAD IMPROVEMENTS	101,977.92	96,000.00	106,000.00	103,635.06	0.00	2,364.94	97.77
101-449-929	GRANT EXPENSE	0.00	250,000.00	250,000.00	3,747.68	0.00	246,252.32	1.50
Total Dept 449-ROAD WORK		119,335.59	372,000.00	382,000.00	132,154.84	0.00	249,845.16	34.60
Dept 666-COMMUNITY CENTER								
101-666-701	SALARIES	37,422.88	38,275.00	38,275.00	30,741.52	3,240.00	7,533.48	80.32
101-666-702	SALARIES	0.00	0.00	0.00	3,462.51	69.25	(3,462.51)	100.00
101-666-715	SOCIAL SECURITY	2,862.95	2,930.00	2,930.00	2,582.21	244.75	347.79	88.13
101-666-716	HOSPITALIZATION	8,611.47	6,950.00	6,950.00	7,444.48	657.56	(494.48)	107.11
101-666-717	LIFE/DISB. INSURANCE	524.16	550.00	550.00	436.80	87.36	113.20	79.42
101-666-718	PENSION	3,734.32	3,828.00	3,828.00	3,074.17	324.00	753.83	80.31
101-666-727	SUPPLIES	2,531.33	2,000.00	2,000.00	1,583.11	359.49	416.89	79.16
101-666-731	WORKERS COMP INSURANCE	315.00	340.00	340.00	338.00	0.00	2.00	99.41
101-666-807	MEMBERSHIP DUES	110.00	220.00	220.00	255.00	0.00	(35.00)	115.91
101-666-812	CC TRIPS	20,281.16	4,500.00	4,500.00	4,878.88	297.60	(378.88)	108.42
101-666-815	CC PROGRAMS	162.98	13,500.00	13,500.00	10,124.74	1,006.07	3,375.26	75.00
101-666-816	GROUPS/CLEANG/JANITORL SERVI	4,435.00	8,225.00	8,225.00	4,110.00	700.00	4,115.00	49.97
101-666-822	SENIOR NUTRITION	129.14	0.00	0.00	1,175.12	216.71	(1,175.12)	100.00
101-666-850	COMMUNICATION	3,523.00	2,700.00	2,700.00	1,665.10	361.94	1,034.90	61.67
101-666-851	POSTAGE	617.35	1,050.00	1,050.00	485.73	0.00	564.27	46.26
101-666-900	PRINTING & PUBLICATIONS	1,252.26	1,000.00	1,000.00	885.00	150.00	115.00	88.50
101-666-910	INSURANCE & BONDS	903.00	2,000.00	2,000.00	997.00	0.00	1,003.00	49.85
101-666-920	UTILITIES	2,902.94	3,000.00	3,000.00	1,884.62	204.04	1,115.38	62.82
101-666-929	GRANT EXPENSE	518.94	0.00	0.00	0.00	0.00	0.00	0.00
101-666-930	REPAIRS & MAINTENANCE	4,944.29	4,500.00	4,500.00	2,064.22	198.50	2,435.78	45.87
101-666-970	EQUIPMENT	6.42	400.00	400.00	62.33	0.00	337.67	15.58
Total Dept 666-COMMUNITY CENTER		95,788.59	95,968.00	95,968.00	78,250.54	8,117.27	17,717.46	81.54
Dept 850-TOWNSHIP CONTINGENCY								
101-850-905	CONTINGENCY FUNDS	644.56	12,000.00	10,775.00	6,470.46	0.00	4,304.54	60.05

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 850-TOWNSHIP CONTINGENCY		644.56	12,000.00	10,775.00	6,470.46	0.00	4,304.54	60.05
Dept 900-CAPITAL OUTLAY								
101-900-972	COMPUTER	8,925.66	11,500.00	11,500.00	11,602.18	0.00	(102.18)	100.89
101-900-975	CONSTRUCTION	0.00	0.00	60,000.00	11,272.74	9,772.00	48,727.26	18.79
101-900-978	LAND ACQUISITION	98,582.58	4,500.00	4,500.00	865.00	0.00	3,635.00	19.22
Total Dept 900-CAPITAL OUTLAY		107,508.24	16,000.00	76,000.00	23,739.92	9,772.00	52,260.08	31.24
Dept 905-DEBT SERVICE								
101-905-985	PSB SHARE OF BOND PMT	85,220.83	87,823.00	87,823.00	87,821.98	80,497.32	1.02	100.00
Total Dept 905-DEBT SERVICE		85,220.83	87,823.00	87,823.00	87,821.98	80,497.32	1.02	100.00
TOTAL Expenditures		1,271,861.40	1,464,794.00	1,565,210.00	930,706.81	163,930.57	634,503.19	59.46
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,272,646.27	1,497,019.00	1,497,019.00	848,360.74	10,018.99	648,658.26	56.67
TOTAL EXPENDITURES		1,271,861.40	1,464,794.00	1,565,210.00	930,706.81	163,930.57	634,503.19	59.46
NET OF REVENUES & EXPENDITURES		784.87	32,225.00	(68,191.00)	(82,346.07)	(153,911.58)	14,155.07	120.76
BEG. FUND BALANCE		1,549,377.79	1,550,162.66	1,550,162.66	1,550,162.66	1,550,162.66	1,467,816.59	
END FUND BALANCE		1,550,162.66	1,582,387.66	1,481,971.66	1,467,816.59			



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ACTIVITY FOR MONTH

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BGD USED
<b>Fund 207 - LAW ENFORCEMENT FUND</b>								
<b>Revenues</b>								
Dept 000								
207-000-402	CURRENT PROPERTY TAX	1,379,180.91	1,404,685.00	1,404,685.00	1,320,765.92	18,682.87	83,919.08	94.03
207-000-445	PENALTY & INTEREST ON TAXES	2,112.33	1,000.00	1,000.00	312.01	154.61	687.99	31.20
207-000-570	LIQUOR LICENSE & PERMITS	2,634.50	3,000.00	3,000.00	3,165.25	0.00	(165.25)	105.51
207-000-626	COPY & FOIA INCOME	2,284.00	1,600.00	1,600.00	1,198.21	60.00	401.79	74.89
207-000-656	FINES & COURT FEES	25,063.44	30,000.00	30,000.00	12,086.07	2,949.28	17,913.93	40.29
207-000-658	IMPOUND FEES	2,140.00	2,000.00	2,000.00	1,580.00	140.00	420.00	79.00
207-000-664	FEES PAID FOR OFFICER WAGES	6,298.12	6,500.00	6,500.00	6,160.24	0.00	339.76	94.77
207-000-671	REIMBURSEMENT/OTHER INCOME	3,400.25	3,000.00	3,000.00	1,970.40	200.00	1,029.60	65.68
207-000-673	SALE OF FIXED ASSET	605.25	3,000.00	3,000.00	15,658.00	0.00	(12,658.00)	521.93
207-000-681	OT REIMBURSEMENT	17,109.75	17,000.00	17,000.00	14,828.48	0.00	2,171.52	87.23
<b>Total Dept 000</b>		<b>1,440,828.55</b>	<b>1,471,785.00</b>	<b>1,471,785.00</b>	<b>1,377,724.58</b>	<b>22,186.76</b>	<b>94,060.42</b>	<b>93.61</b>
<b>Dept 336-CONTRIBUTIONS</b>								
207-336-588	CONTRIBUTION OTHER FUND(S)	41,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
207-336-683	CONTRIBUTION - INDEPENDENCE D	1,500.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
<b>Total Dept 336-CONTRIBUTIONS</b>		<b>42,500.00</b>	<b>36,500.00</b>	<b>36,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36,500.00</b>	<b>0.00</b>
<b>TOTAL Revenues</b>		<b>1,483,328.55</b>	<b>1,508,285.00</b>	<b>1,508,285.00</b>	<b>1,377,724.58</b>	<b>22,186.76</b>	<b>130,560.42</b>	<b>91.34</b>
<b>Expenditures</b>								
Dept 226-PERSONNEL								
207-226-701	SALARIES	195,514.42	198,005.00	198,005.00	147,866.27	15,652.17	50,138.73	74.68
207-226-702	SALARIES	386,642.25	393,879.00	393,879.00	307,713.32	30,751.34	86,165.68	78.12
207-226-704	CLERICAL/DEP /SUPER/ELECTION	63,951.68	69,401.00	69,401.00	57,256.22	5,204.01	12,144.78	82.50
207-226-708	SALARIES-PART TIME	30,632.22	35,000.00	35,000.00	22,036.11	1,313.44	12,963.89	62.96
207-226-710	JANITORIAL SALARIES	8,240.00	8,320.00	8,320.00	6,515.00	680.00	1,805.00	78.31
207-226-711	SALARIES-OVERTIME	52,947.21	35,000.00	35,000.00	32,347.89	2,061.93	2,652.11	92.42
207-226-714	HOLIDAY	34,215.00	35,257.00	35,257.00	35,063.75	0.00	193.25	99.45
207-226-715	SOCIAL SECURITY	60,958.07	60,190.00	60,190.00	48,097.26	4,171.06	12,092.74	79.91
207-226-716	HOSPITALIZATION	159,260.56	162,555.00	162,555.00	129,258.60	7,860.08	33,296.40	79.52
207-226-717	LIFE/DISB. INSURANCE	7,672.84	8,028.00	8,028.00	6,432.50	1,304.74	1,595.50	80.13
207-226-718	PENSION	60,781.90	63,219.00	63,219.00	48,347.62	5,070.84	14,871.38	76.48
207-226-719	EMPLOYEE FRINGE-LONGEVITY	5,400.00	5,700.00	5,700.00	5,700.00	0.00	0.00	100.00
207-226-730	MEDICAL TESTING	145.50	500.00	500.00	307.00	153.50	193.00	61.40
207-226-731	WORKERS COMP INSURANCE	15,023.00	16,010.00	16,010.00	16,009.00	0.00	1.00	99.99
207-226-741	UNIFORMS/GEAR & ALLOWANCE	6,200.00	6,200.00	6,200.00	5,900.00	0.00	300.00	95.16
207-226-927	ALLOCATE TO DEPARTMENTS	59,485.00	58,604.00	58,604.00	46,397.00	11,749.00	12,207.00	79.17
207-226-957	TRAINING & DEVELOPMENT	50.00	350.00	350.00	0.00	0.00	350.00	0.00
<b>Total Dept 226-PERSONNEL</b>		<b>1,147,119.65</b>	<b>1,156,218.00</b>	<b>1,156,218.00</b>	<b>915,247.54</b>	<b>85,972.11</b>	<b>240,970.46</b>	<b>79.16</b>
Dept 265-HALL AND GROUNDS								
207-265-821	FSB MAINT & OPS ALLOCATION	44,889.00	48,975.00	48,975.00	30,843.00	8,923.00	18,132.00	62.98
<b>Total Dept 265-HALL AND GROUNDS</b>		<b>44,889.00</b>	<b>48,975.00</b>	<b>48,975.00</b>	<b>30,843.00</b>	<b>8,923.00</b>	<b>18,132.00</b>	<b>62.98</b>
Dept 270-LEGAL/PROFESSIONAL								
207-270-722	CONTROLLER	8,171.00	6,993.00	6,993.00	5,282.38	1,425.63	1,710.62	75.54
207-270-802	AUDIT FEES	3,060.00	2,250.00	2,250.00	2,250.00	0.00	0.00	100.00

PERIOD ENDING 03/31/2016  
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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDC USED
Fund 207 - LAW ENFORCEMENT FUND								
Expenditures								
207-270-803	LEGAL	39,600.00	40,000.00	40,000.00	30,700.00	3,300.00	9,300.00	76.75
Total Dept 270-LEGAL/PROFESSIONAL		50,831.00	49,243.00	49,243.00	38,232.38	4,725.63	11,010.62	77.64
Dept 301-OPERATING COSTS								
207-301-727	SUPPLIES	6,089.63	3,000.00	3,000.00	3,610.88	663.15	(610.88)	120.36
207-301-741	UNIFORMS/GEAR & ALLOWANCE	58.29	0.00	0.00	0.00	0.00	0.00	0.00
207-301-807	MEMBERSHIP DUES	760.00	1,000.00	1,000.00	745.00	0.00	255.00	74.50
207-301-818	CONTRACTUAL SERVICES	13,914.00	18,000.00	18,000.00	12,937.83	3,000.00	5,062.17	71.88
207-301-820	DISPATCH SERVICES	63,346.92	68,000.00	68,000.00	47,510.19	5,278.91	20,489.81	69.87
207-301-850	COMMUNICATION	13,546.61	20,000.00	20,000.00	10,017.58	391.65	9,982.42	50.09
207-301-851	POSTAGE	320.90	200.00	200.00	200.00	0.00	0.00	100.00
207-301-900	PRINTING & PUBLICATIONS	99.63	400.00	400.00	85.86	0.00	314.14	21.47
207-301-910	INSURANCE & BONDS	17,226.00	17,513.00	17,513.00	28,267.00	0.00	(10,754.00)	161.41
207-301-930	REPAIRS & MAINTENANCE	1,589.17	2,000.00	2,000.00	1,419.23	99.65	580.77	70.96
207-301-932	RADIO REPAIR	1,100.00	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
207-301-938	CHARGEBACKS - PRIOR TAX YEARS	12,347.16	0.00	0.00	173.56	0.00	(173.56)	100.00
207-301-940	RENTAL EQUIPMENT	1,567.92	2,300.00	2,300.00	1,034.19	114.91	1,265.81	44.96
207-301-972	COMPUTER	2,400.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 301-OPERATING COSTS		134,366.23	133,513.00	133,513.00	106,001.32	9,548.27	27,511.68	79.39
Dept 333-TRANSPORTATION								
207-333-860	FUEL & MILEAGE	21,948.33	21,000.00	21,000.00	11,589.72	0.00	9,410.28	55.19
207-333-930	REPAIRS & MAINTENANCE	13,727.32	11,500.00	11,500.00	8,595.87	185.38	2,904.13	74.75
Total Dept 333-TRANSPORTATION		35,675.65	32,500.00	32,500.00	20,185.59	185.38	12,314.41	62.11
Dept 900-CAPITAL OUTLAY								
207-900-972	COMPUTER	73.13	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		73.13	0.00	0.00	0.00	0.00	0.00	0.00
Dept 905-DEBT SERVICE								
207-905-985	PSB SHARE OF BOND PMT	85,220.83	87,823.00	87,823.00	87,821.98	80,497.32	1.02	100.00
Total Dept 905-DEBT SERVICE		85,220.83	87,823.00	87,823.00	87,821.98	80,497.32	1.02	100.00
TOTAL Expenditures		1,498,175.49	1,508,272.00	1,508,272.00	1,198,331.81	189,851.71	309,940.19	79.45
Fund 207 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES		1,483,328.55	1,508,285.00	1,508,285.00	1,377,724.58	22,186.76	130,560.42	91.34
TOTAL EXPENDITURES		1,498,175.49	1,508,272.00	1,508,272.00	1,198,331.81	189,851.71	309,940.19	79.45
NET OF REVENUES & EXPENDITURES		(14,846.94)	13.00	13.00	179,392.77	(167,664.95)	(179,379.77)	1,379.94
BEG. FUND BALANCE		470,378.08	455,531.14	455,531.14	455,531.14			
END FUND BALANCE		455,531.14	455,544.14	455,544.14	634,923.91			

PERIOD ENDING 03/31/2016

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GL NUMBER	DESCRIPTION	END BALANCE	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH	AVAILABLE BALANCE	% BGD
		06/30/2015	BUDGET	BUDGET	03/31/2016	03/31/2016		USED
<b>Fund 216 - MEDICAL RESCUE FUND</b>								
<b>Revenues</b>								
Dept 000								
216-000-402	CURRENT PROPERTY TAX	616,776.08	634,473.00	634,473.00	590,659.98	8,355.04	43,813.02	93.09
216-000-445	PENALTY & INTEREST ON TAXES	943.81	500.00	500.00	139.54	69.16	360.46	27.91
216-000-482	HOUSE NUMBERS	800.00	500.00	500.00	200.00	80.00	300.00	40.00
216-000-588	CONTRIBUTION OTHER FUND(S)	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
216-000-590	GRANT INCOME	4,841.15	0.00	0.00	0.00	0.00	0.00	0.00
216-000-626	COPY & FOIA INCOME	25.00	0.00	0.00	26.00	5.00	(26.00)	100.00
216-000-635	RESPONSE FEES	9,567.77	8,000.00	8,000.00	4,109.48	456.25	3,890.52	51.37
216-000-639	DRIVEWAY INSPECTIONS	750.00	400.00	400.00	490.00	0.00	(90.00)	122.50
216-000-671	REIMBURSEMENT/OTHER INCOME	2,582.88	3,000.00	3,000.00	974.44	0.00	2,025.56	32.48
216-000-673	SALE OF FIXED ASSET	980.00	1,000.00	1,000.00	409.11	0.00	590.89	40.91
<b>Total Dept 000</b>		<b>662,266.69</b>	<b>672,873.00</b>	<b>672,873.00</b>	<b>597,008.55</b>	<b>8,965.45</b>	<b>75,864.45</b>	<b>88.73</b>
<b>Dept 336-CONTRIBUTIONS</b>								
216-336-588	CONTRIBUTION OTHER FUND(S)	5,890.00	0.00	0.00	0.00	0.00	0.00	0.00
216-336-683	CONTRIBUTION - INDEPENDENCE D	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Dept 336-CONTRIBUTIONS</b>		<b>6,890.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>TOTAL Revenues</b>		<b>669,156.69</b>	<b>673,873.00</b>	<b>673,873.00</b>	<b>597,008.55</b>	<b>8,965.45</b>	<b>76,864.45</b>	<b>88.59</b>
<b>Expenditures</b>								
<b>Dept 226-PERSONNEL</b>								
216-226-701	SALARIES	79,221.04	79,310.00	79,310.00	61,007.60	6,100.76	18,302.40	76.92
216-226-702	SALARIES	123,046.00	134,000.00	134,000.00	97,953.38	9,921.63	36,046.62	73.10
216-226-705	ADMINISTRATIVE ASSISTANT	5,757.87	7,000.00	7,000.00	3,998.45	0.00	3,001.55	57.12
216-226-708	SALARIES-PART TIME	52,991.49	55,000.00	55,000.00	30,692.00	2,574.19	24,308.00	55.80
216-226-712	SALARIES - OFFICERS	8,925.00	14,000.00	14,000.00	8,500.00	0.00	5,500.00	60.71
216-226-715	SOCIAL SECURITY	21,627.37	23,130.00	23,130.00	15,843.03	1,440.15	7,286.97	68.50
216-226-716	HOSPITALIZATION	24,930.93	23,000.00	23,000.00	20,314.28	1,988.60	2,685.72	88.32
216-226-717	LIFE/DISB. INSURANCE	844.92	900.00	900.00	704.10	140.82	195.90	78.23
216-226-718	PENSION	7,912.76	7,931.00	7,931.00	6,100.76	610.08	1,830.24	76.92
216-226-730	MEDICAL TESTING	585.00	4,000.00	4,000.00	399.00	175.00	3,601.00	9.98
216-226-731	WORKERS COMP INSURANCE	9,600.00	10,280.00	10,280.00	10,278.00	0.00	2.00	99.98
216-226-927	ALLOCATE TO DEPARTMENTS	(59,485.00)	(58,604.00)	(58,604.00)	(46,397.00)	(11,749.00)	(12,207.00)	79.17
216-226-957	TRAINING & DEVELOPMENT	4,567.35	10,000.00	10,000.00	4,425.48	1,877.35	5,574.52	44.25
216-226-958	TRAINING WAGES	12,739.21	13,000.00	13,000.00	6,244.88	429.00	6,755.12	48.04
<b>Total Dept 226-PERSONNEL</b>		<b>293,263.94</b>	<b>322,947.00</b>	<b>322,947.00</b>	<b>220,063.96</b>	<b>13,508.58</b>	<b>102,883.04</b>	<b>68.14</b>
<b>Dept 265-HALL AND GROUNDS</b>								
216-265-816	GROUND/CLEANG/JANITORL SERVI	1,610.00	2,000.00	2,000.00	1,140.00	120.00	860.00	57.00
216-265-821	PSB MAINT & OPS ALLOCATION	44,889.00	48,975.00	48,975.00	30,843.00	8,923.00	18,132.00	62.98
<b>Total Dept 265-HALL AND GROUNDS</b>		<b>46,499.00</b>	<b>50,975.00</b>	<b>50,975.00</b>	<b>31,983.00</b>	<b>9,043.00</b>	<b>18,992.00</b>	<b>62.74</b>
<b>Dept 270-LEGAL/PROFESSIONAL</b>								
216-270-722	CONTROLLER	8,171.00	6,993.00	6,993.00	5,282.28	1,425.63	1,710.72	75.54
216-270-802	AUDIT FEES	3,060.00	2,250.00	2,250.00	2,250.00	0.00	0.00	100.00
216-270-803	LEGAL	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP  
 PERIOD ENDING 03/31/2016  
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDDT USED
Fund 216 - MEDICAL RESCUE FUND								
Expenditures								
Total Dept 270-LEGAL/PROFESSIONAL		11,231.00	11,243.00	11,243.00	7,532.28	1,425.63	3,710.72	67.00
Dept 301-OPERATING COSTS								
216-301-727	SUPPLIES	6,530.41	8,000.00	8,000.00	5,274.28	865.53	2,725.72	65.93
216-301-741	UNIFORMS/GEAR & ALLOWANCE	13,502.07	8,000.00	8,000.00	2,687.27	790.64	5,312.73	33.59
216-301-807	MEMBERSHIP DUES	1,175.00	1,500.00	1,500.00	1,255.00	0.00	245.00	83.67
216-301-818	CONTRACTUAL SERVICES	1,593.91	2,000.00	2,000.00	154.48	(845.00)	1,845.52	7.72
216-301-820	DISPATCH SERVICES	10,274.04	11,800.00	11,800.00	8,844.57	982.73	2,955.43	74.95
216-301-850	COMMUNICATION	4,231.40	7,200.00	7,200.00	4,710.56	118.08	2,489.44	65.42
216-301-851	POSTAGE	100.00	50.00	50.00	23.75	6.45	26.25	47.50
216-301-900	PRINTING & PUBLICATIONS	203.85	200.00	200.00	0.00	0.00	200.00	0.00
216-301-910	INSURANCE & BONDS	54,585.00	55,000.00	55,000.00	38,928.00	0.00	16,072.00	70.78
216-301-920	UTILITIES	9,097.91	11,000.00	11,000.00	6,915.78	150.12	4,084.22	62.87
216-301-930	REPAIRS & MAINTENANCE	2,816.28	4,000.00	4,000.00	4,010.53	57.27	(10.53)	100.26
216-301-932	RADIO REPAIR	2,200.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
216-301-938	CHARGEBACKS - PRIOR TAX YEARS	5,521.47	0.00	0.00	77.66	0.00	(77.66)	100.00
216-301-972	COMPUTER	0.00	3,000.00	3,000.00	2,029.04	318.63	970.96	67.63
Total Dept 301-OPERATING COSTS		111,831.34	114,750.00	114,750.00	74,910.92	2,444.45	39,839.08	65.28
Dept 333-TRANSPORTATION								
216-333-860	FUEL & MILEAGE	10,337.34	11,000.00	11,000.00	4,671.98	519.03	6,328.02	42.47
216-333-930	REPAIRS & MAINTENANCE	21,273.20	21,000.00	21,000.00	22,017.49	306.23	(1,017.49)	104.85
Total Dept 333-TRANSPORTATION		31,610.54	32,000.00	32,000.00	26,689.47	825.26	5,310.53	83.40
Dept 900-CAPITAL OUTLAY								
216-900-970	EQUIPMENT	3,897.73	6,000.00	6,000.00	3,040.90	0.00	2,959.10	50.68
216-900-972	COMPUTER	703.56	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		4,601.29	6,000.00	6,000.00	3,040.90	0.00	2,959.10	50.68
Dept 905-DEBT SERVICE								
216-905-985	PSB SHARE OF BOND PMT	85,220.83	87,823.00	87,823.00	87,821.97	80,497.32	1.03	100.00
216-905-991	DEBT SERVICE - PRINCIPAL	43,775.46	45,900.00	45,900.00	45,898.54	0.00	1.46	100.00
216-905-995	DEBT SERVICE - INTEREST	4,349.19	2,227.00	2,227.00	2,226.11	0.00	0.89	99.96
Total Dept 905-DEBT SERVICE		133,345.48	135,950.00	135,950.00	135,946.62	80,497.32	3.38	100.00
TOTAL Expenditures		632,382.59	673,865.00	673,865.00	500,167.15	107,744.24	173,697.85	74.22
Fund 216 - MEDICAL RESCUE FUND:								
TOTAL REVENUES		669,156.69	673,873.00	673,873.00	597,008.55	8,965.45	76,864.45	88.59
TOTAL EXPENDITURES		632,382.59	673,865.00	673,865.00	500,167.15	107,744.24	173,697.85	74.22
NET OF REVENUES & EXPENDITURES		36,774.10	8.00	8.00	96,841.40	(98,778.79)	(96,833.40)	1,210.51
BEG. FUND BALANCE		412,431.78	449,205.88	449,205.88	449,205.88			
END FUND BALANCE		449,205.88	449,213.88	449,213.88	546,047.28			

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP  
 PERIOD ENDING 03/31/2016  
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 230 - DONATION FUND								
Revenues								
Dept 000								
230-000-691	DONATION - FIREWORKS	1,200.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
230-000-692	DONATION - EVENTS/COMMUNITY P	2,300.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 000		3,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL Revenues								
		3,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
230-301-903	KIWANIS	1,025.00	0.00	0.00	1,400.00	0.00	(1,400.00)	100.00
230-301-904	EVENTS/COMMUNITY PROJECTS	1,376.59	1,500.00	1,500.00	2,724.68	81.64	(1,224.68)	181.65
Total Dept 301-OPERATING COSTS		2,401.59	1,500.00	1,500.00	4,124.68	81.64	(2,624.68)	274.98
TOTAL Expenditures								
		2,401.59	1,500.00	1,500.00	4,124.68	81.64	(2,624.68)	274.98
Fund 230 - DONATION FUND:								
TOTAL REVENUES								
TOTAL EXPENDITURES		3,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
NET OF REVENUES & EXPENDITURES		2,401.59	1,500.00	1,500.00	4,124.68	81.64	(2,624.68)	274.98
BEG. FUND BALANCE		1,098.41	1,000.00	1,000.00	(4,124.68)	(81.64)	5,124.68	412.47
END FUND BALANCE		4,064.34	5,162.75	5,162.75	5,162.75			
		5,162.75	6,162.75	6,162.75	1,038.07			

User: RICK PERIOD ENDING 03/31/2016  
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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTH								
Revenues								
248-000-671	REIMBURSEMENT/OTHER INCOME	4.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues								
4.00		4.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
248-301-800	OTHER PROFESSIONAL FEES	5,538.08	0.00	0.00	0.00	0.00	0.00	0.00
248-301-816	GROUNDS/CLEANG/JANITORL SERVI	0.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 301-OPERATING COSTS		5,538.08	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Dept 449-ROAD WORK								
248-449-814	ROAD IMPROVEMENTS	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 449-ROAD WORK		20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
248-900-925	STREETSCAPING	0.00	3,000.00	3,000.00	241.64	0.00	2,758.36	8.05
Total Dept 900-CAPITAL OUTLAY		0.00	3,000.00	3,000.00	241.64	0.00	2,758.36	8.05
TOTAL Expenditures								
25,538.08		25,538.08	4,200.00	4,200.00	241.64	0.00	3,958.36	5.75
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:								
TOTAL REVENUES								
4.00		4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES								
25,538.08		25,538.08	4,200.00	4,200.00	241.64	0.00	3,958.36	5.75
NET OF REVENUES & EXPENDITURES								
(25,534.08)		(25,534.08)	(4,200.00)	(4,200.00)	(241.64)	0.00	(3,958.36)	5.75
BEG. FUND BALANCE								
91,499.33		91,499.33	65,965.25	65,965.25	65,965.25			
END FUND BALANCE								
65,965.25		61,765.25	61,765.25	61,765.25	65,723.61			

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BCGT USED
Fund 265 - NARCOTICS FUND								
Revenues								
265-000-661	FORFEITURES	74,708.80	35,000.00	35,000.00	23,915.00	0.00	11,085.00	68.33
Total Dept 000		74,708.80	35,000.00	35,000.00	23,915.00	0.00	11,085.00	68.33
TOTAL Revenues		74,708.80	35,000.00	35,000.00	23,915.00	0.00	11,085.00	68.33
Expenditures								
Dept 301-OPERATING COSTS								
265-301-727	SUPPLIES	0.00	4,000.00	4,000.00	3,601.87	434.61	398.13	90.05
265-301-899	FORFEITURE SHARING	13,385.75	15,000.00	15,000.00	45,598.66	0.00	(30,598.66)	303.99
265-301-956	MISCELLANEOUS	134.20	2,000.00	2,000.00	74.62	0.00	1,925.38	3.73
265-301-972	COMPUTER	0.00	8,000.00	8,000.00	1,431.59	75.70	6,568.41	17.89
Total Dept 301-OPERATING COSTS		13,519.95	29,000.00	29,000.00	50,706.74	510.31	(21,706.74)	174.85
Dept 336-CONTRIBUTIONS								
265-336-967	CONTRIBUTION-LAW ENFORCEMENT	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
265-900-970	EQUIPMENT	6,590.91	0.00	0.00	252.87	0.00	(252.87)	100.00
Total Dept 900-CAPITAL OUTLAY		6,590.91	0.00	0.00	252.87	0.00	(252.87)	100.00
TOTAL Expenditures		21,110.86	29,000.00	29,000.00	50,959.61	510.31	(21,959.61)	175.72
Fund 265 - NARCOTICS FUND:								
TOTAL REVENUES		74,708.80	35,000.00	35,000.00	23,915.00	0.00	11,085.00	68.33
TOTAL EXPENDITURES		21,110.86	29,000.00	29,000.00	50,959.61	510.31	(21,959.61)	175.72
NET OF REVENUES & EXPENDITURES		53,597.94	6,000.00	6,000.00	(27,044.61)	(510.31)	33,044.61	450.74
BEG. FUND BALANCE		46,246.49	99,844.43	99,844.43	99,844.43			
END FUND BALANCE		99,844.43	105,844.43	105,844.43	72,799.82			

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GL NUMBER	DESCRIPTION	2015-16		2015-16		YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	% BDT USED
		END BALANCE 06/30/2015	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET			
Fund 266 - FEDERAL NARCOTICS FUND								
Revenues								
266-000-661	FORFEITURES	93,271.61	100,000.00	100,000.00	100,000.00	31,872.06	0.00	31.87
Total Dept 000		93,271.61	100,000.00	100,000.00	100,000.00	31,872.06	0.00	31.87
TOTAL Revenues								
		93,271.61	100,000.00	100,000.00	100,000.00	31,872.06	0.00	31.87
Expenditures								
Dept 301-OPERATING COSTS								
266-301-727	SUPPLIES	9,537.49	12,000.00	12,000.00	12,000.00	12,037.39	267.76	100.31
266-301-956	MISCELLANEOUS	4,587.82	5,000.00	5,000.00	5,000.00	5,157.25	3,735.15	103.15
Total Dept 301-OPERATING COSTS		14,125.31	17,000.00	17,000.00	17,000.00	17,194.64	4,002.91	101.14
Dept 336-CONTRIBUTIONS								
266-336-967	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	35,000.00	35,000.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		35,000.00	35,000.00	35,000.00	35,000.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
266-900-970	EQUIPMENT	137,069.19	170,000.00	170,000.00	170,000.00	160,195.89	23,218.95	94.23
266-900-974	VEHICLE	62,874.10	60,000.00	60,000.00	60,000.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		199,943.29	230,000.00	230,000.00	230,000.00	160,195.89	23,218.95	69.65
TOTAL Expenditures								
		249,068.60	282,000.00	282,000.00	282,000.00	177,390.53	27,221.86	62.90
Fund 266 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		93,271.61	100,000.00	100,000.00	100,000.00	31,872.06	0.00	31.87
TOTAL EXPENDITURES		249,068.60	282,000.00	282,000.00	282,000.00	177,390.53	27,221.86	62.90
NET OF REVENUES & EXPENDITURES		(155,796.99)	(182,000.00)	(182,000.00)	(182,000.00)	(145,518.47)	(27,221.86)	79.96
BEG. FUND BALANCE		515,709.12	359,912.13	359,912.13	359,912.13	359,912.13		
END FUND BALANCE		359,912.13	177,912.13	177,912.13	177,912.13	214,393.66		



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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDGT USED
<b>Fund 287 - BUILDING DEPARTMENT FUND</b>								
Revenues								
Dept 000								
287-000-481	SIGN PERMITS	0.00	0.00	0.00	180.00	0.00	(180.00)	100.00
287-000-484	BUILDING PLAN REVIEW FEES	3,243.00	3,000.00	3,000.00	4,499.82	200.00	(1,499.82)	149.99
287-000-485	BUILDING PERMIT FEES	35,170.00	29,240.00	29,240.00	37,696.15	3,036.15	(8,456.15)	128.92
287-000-486	CONTRACTOR'S REGISTRATION	2,340.00	1,500.00	1,500.00	1,845.00	210.00	(345.00)	123.00
287-000-488	TRADE PERMIT FEES	32,054.00	25,000.00	25,000.00	26,415.00	2,100.00	(1,415.00)	105.66
Total Dept 000		72,807.00	58,740.00	58,740.00	70,635.97	5,546.15	(11,895.97)	120.25
TOTAL Revenues		72,807.00	58,740.00	58,740.00	70,635.97	5,546.15	(11,895.97)	120.25
Expenditures								
Dept 226-PERSONNEL								
287-226-927	ALLOCATE TO DEPARTMENTS	18,341.00	18,548.00	18,548.00	10,914.00	3,885.00	7,634.00	58.84
Total Dept 226-PERSONNEL		18,341.00	18,548.00	18,548.00	10,914.00	3,885.00	7,634.00	58.84
Dept 261-GOVERNMENT SHARED SERVICES								
287-261-725	INSPECTOR EXPENSES	31,200.27	25,000.00	25,000.00	26,433.48	10,252.50	(1,433.48)	105.73
Total Dept 261-GOVERNMENT SHARED SERVICES		31,200.27	25,000.00	25,000.00	26,433.48	10,252.50	(1,433.48)	105.73
Dept 270-LEGAL/PROFESSIONAL								
287-270-722	CONTROLLER	1,634.00	2,796.00	2,796.00	2,112.95	570.25	683.05	75.57
287-270-802	AUDIT FEES	900.00	900.00	900.00	900.00	0.00	0.00	100.00
Total Dept 270-LEGAL/PROFESSIONAL		2,534.00	3,696.00	3,696.00	3,012.95	570.25	683.05	81.52
Dept 301-OPERATING COSTS								
287-301-725	INSPECTOR EXPENSES	5,545.25	7,500.00	7,500.00	5,175.00	630.00	2,325.00	69.00
287-301-727	SUPPLIES	392.00	500.00	500.00	285.00	118.00	215.00	57.00
287-301-850	COMMUNICATION	346.23	300.00	300.00	(51.82)	29.99	351.82	(17.27)
287-301-910	INSURANCE & BONDS	0.00	600.00	600.00	0.00	0.00	600.00	0.00
287-301-927	ALLOCATE TO DEPARTMENTS	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 301-OPERATING COSTS		6,283.48	9,900.00	9,900.00	5,408.18	777.99	4,491.82	54.63
TOTAL Expenditures		58,358.75	57,144.00	57,144.00	45,768.61	15,485.74	11,375.39	80.09
<b>Fund 287 - BUILDING DEPARTMENT FUND:</b>								
TOTAL REVENUES		72,807.00	58,740.00	58,740.00	70,635.97	5,546.15	(11,895.97)	120.25
TOTAL EXPENDITURES		58,358.75	57,144.00	57,144.00	45,768.61	15,485.74	11,375.39	80.09
NET OF REVENUES & EXPENDITURES		14,448.25	1,596.00	1,596.00	24,867.36	(9,939.59)	(23,271.36)	1,558.11
BEG. FUND BALANCE		65,414.00	79,862.25	79,862.25	79,862.25			
END FUND BALANCE		79,862.25	81,458.25	81,458.25	104,729.61			

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDTG USED
Fund 369 - BLDG AUTH DEBT FUND								
Revenues								
Dept 000								
369-000-685	FUNDS XFER FOR 3.5 BOND PMT	255,662.49	263,466.00	263,466.00	263,465.93	241,491.96	0.07	100.00
Total Dept 000		255,662.49	263,466.00	263,466.00	263,465.93	241,491.96	0.07	100.00
TOTAL Revenues								
		255,662.49	263,466.00	263,466.00	263,465.93	241,491.96	0.07	100.00
Expenditures								
Dept 905-DEBT SERVICE								
369-905-942	3 M BOND BLDG AUTH	206,853.50	219,518.00	219,518.00	219,518.00	219,518.00	0.00	100.00
369-905-987	INTEREST 3 M BOND	48,808.99	43,948.00	43,948.00	43,947.93	21,973.96	0.07	100.00
Total Dept 905-DEBT SERVICE		255,662.49	263,466.00	263,466.00	263,465.93	241,491.96	0.07	100.00
TOTAL Expenditures								
		255,662.49	263,466.00	263,466.00	263,465.93	241,491.96	0.07	100.00
Fund 369 - BLDG AUTH DEBT FUND:								
TOTAL REVENUES								
TOTAL EXPENDITURES								
NET OF REVENUES & EXPENDITURES								
BEG. FUND BALANCE								
END FUND BALANCE								

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Fund 370 - PUBLIC SAFETY BLDG DEBT FD								
Revenues								
Dept 000								
370-000-402	CURRENT PROPERTY TAX	280,807.75	275,655.00	275,655.00	256,607.27	3,629.58	19,047.73	93.09
370-000-445	PENALTY & INTEREST ON TAXES	440.29	0.00	0.00	64.23	30.03	(64.23)	100.00
370-000-588	CONTRIBUTION OTHER FUND(S)	134,668.00	146,925.00	146,925.00	92,530.00	26,770.00	54,395.00	62.98
Total Dept 000		415,916.04	422,580.00	422,580.00	349,201.50	30,429.61	73,378.50	82.64
TOTAL Revenues		415,916.04	422,580.00	422,580.00	349,201.50	30,429.61	73,378.50	82.64
Expenditures								
Dept 301-OPERATING COSTS								
370-301-727	SUPPLIES	1,086.39	1,200.00	1,200.00	868.72	0.00	331.28	72.39
370-301-816	GROUPS/CLEANING/JANITORL SERVI	11,400.00	11,500.00	11,500.00	7,920.00	955.00	3,580.00	68.87
370-301-818	CONTRACTUAL SERVICES	7,362.85	11,725.00	11,725.00	261.00	0.00	11,464.00	2.23
370-301-850	COMMUNICATION	2,889.71	3,300.00	3,300.00	3,052.06	509.83	247.94	92.49
370-301-910	INSURANCE & BONDS	6,038.00	7,200.00	7,200.00	7,046.00	0.00	154.00	97.86
370-301-920	UTILITIES	71,988.54	80,000.00	80,000.00	43,413.88	4,589.76	36,586.12	54.27
370-301-930	REPAIRS & MAINTENANCE	72,383.25	30,000.00	30,000.00	29,931.96	3,657.89	68.04	99.77
370-301-938	CHARGEBACKS - PRIOR TAX YEARS	2,594.01	2,000.00	2,000.00	36.42	0.00	1,963.58	1.82
Total Dept 301-OPERATING COSTS		175,742.75	146,925.00	146,925.00	92,530.04	9,712.48	54,394.96	62.98
Dept 905-DEBT SERVICE								
370-905-945	3.8 M PSB BOND	235,000.00	235,000.00	235,000.00	235,000.00	235,000.00	0.00	100.00
370-905-994	INTEREST 3.8 BOND PSB	46,177.50	40,655.00	40,655.00	40,655.00	20,327.50	0.00	100.00
Total Dept 905-DEBT SERVICE		281,177.50	275,655.00	275,655.00	275,655.00	255,327.50	0.00	100.00
TOTAL Expenditures		456,920.25	422,580.00	422,580.00	368,185.04	265,039.98	54,394.96	87.13
Fund 370 - PUBLIC SAFETY BLDG DEBT FD:								
TOTAL REVENUES		415,916.04	422,580.00	422,580.00	349,201.50	30,429.61	73,378.50	82.64
TOTAL EXPENDITURES		456,920.25	422,580.00	422,580.00	368,185.04	265,039.98	54,394.96	87.13
NET OF REVENUES & EXPENDITURES		(41,004.21)	0.00	0.00	(18,983.54)	(234,610.37)	18,983.54	100.00
BEG. FUND BALANCE		54,214.50	13,210.29	13,210.29	13,210.29			
END FUND BALANCE		13,210.29	13,210.29	13,210.29	(5,773.25)			

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BGD USED
Fund 571 - WASTEWATER TREATMENT FUND								
Revenues								
Dept 000								
571-000-445	PENALTY & INTEREST ON TAXES	9.53	0.00	0.00	15.33	15.33	(15.33)	100.00
571-000-500	TAP-IN FEES	7,100.00	0.00	0.00	7,810.00	0.00	(7,810.00)	100.00
571-000-651	USAGE FEES	1,347,407.62	1,452,500.00	1,452,500.00	784,771.70	6,635.46	667,728.30	54.03
571-000-665	INTEREST INCOME	2,474.16	1,000.00	1,000.00	813.71	0.00	186.29	81.37
571-000-671	REIMBURSEMENT/OTHER INCOME	5,023.85	4,000.00	4,000.00	6,419.59	198.48	(2,419.59)	160.49
571-000-672	SAD INTEREST	72.88	64.00	64.00	0.00	0.00	64.00	0.00
571-000-690	UNREALIZED GAIN/LOSS	3,008.47	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,365,096.51	1,457,564.00	1,457,564.00	799,830.33	6,849.27	657,733.67	54.87
Dept 336-CONTRIBUTIONS								
571-336-588	CONTRIBUTION OTHER FUND(S)	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		1,380,096.51	1,457,564.00	1,457,564.00	799,830.33	6,849.27	657,733.67	54.87
Expenditures								
Dept 226-PERSONNEL								
571-226-701	SALARIES	65,309.51	65,500.00	65,500.00	50,384.60	5,038.46	15,115.40	76.92
571-226-702	SALARIES	184,857.79	195,221.00	195,221.00	152,762.33	14,782.92	42,458.67	78.25
571-226-711	SALARIES-OVERTIME	11,683.74	18,000.00	18,000.00	2,489.74	2,489.74	15,510.26	13.83
571-226-715	SOCIAL SECURITY	20,031.59	21,325.00	21,325.00	15,673.72	1,695.14	5,651.28	73.50
571-226-716	HOSPITALIZATION	99,421.20	100,600.00	100,600.00	87,651.55	5,783.73	12,948.45	87.13
571-226-717	LIFE/DISB. INSURANCE	3,021.24	3,175.00	3,175.00	2,517.70	503.54	657.30	79.30
571-226-718	PENSION	23,815.08	24,977.00	24,977.00	18,985.65	1,899.60	5,991.35	76.01
571-226-720	BANKED PTO	12,358.53	0.00	0.00	0.00	0.00	0.00	0.00
571-226-731	WORKERS COMP INSURANCE	4,312.00	4,518.00	4,518.00	4,511.00	0.00	7.00	99.85
571-226-957	TRAINING & DEVELOPMENT	2,070.00	3,500.00	3,500.00	260.00	260.00	3,240.00	7.43
Total Dept 226-PERSONNEL		426,880.68	436,816.00	436,816.00	335,236.29	32,453.13	101,579.71	76.75
Dept 270-LEGAL/PROFESSIONAL								
571-270-722	CONTROLLER	13,620.00	19,579.00	19,579.00	14,790.65	3,991.75	4,788.35	75.54
571-270-802	AUDIT FEES	6,480.00	6,300.00	6,300.00	6,300.00	0.00	0.00	100.00
571-270-803	LEGAL	0.00	500.00	500.00	0.00	0.00	500.00	0.00
571-270-806	ENGINEER	29,127.26	40,000.00	40,000.00	30,443.66	5,424.00	9,556.34	76.11
Total Dept 270-LEGAL/PROFESSIONAL		49,227.26	66,379.00	66,379.00	51,534.31	9,415.75	14,844.69	77.64
Dept 301-OPERATING COSTS								
571-301-727	SUPPLIES	1,444.49	2,000.00	2,000.00	1,658.01	111.27	341.99	82.90
571-301-740	OPERATING SUPPLIES	41,117.60	55,000.00	55,000.00	31,077.86	8,495.62	23,922.14	56.51
571-301-741	UNIFORMS/GEAR & ALLOWANCE	2,770.59	2,500.00	2,500.00	657.65	0.00	1,842.35	26.31
571-301-807	MEMBERSHIP DUES	590.00	1,000.00	1,000.00	620.00	0.00	380.00	62.00
571-301-817	LAB & TESTING	8,613.00	7,000.00	7,000.00	3,705.00	1,065.00	3,295.00	52.93
571-301-819	COLLECTION SYS ANNUAL MAINT	45,319.08	55,000.00	55,000.00	32,199.07	363.50	22,800.93	58.54
571-301-825	SEWER ADMINISTRATION FEES	35,000.00	37,500.00	37,500.00	37,500.00	0.00	0.00	100.00
571-301-850	COMMUNICATION	4,217.16	7,000.00	7,000.00	4,080.98	476.48	2,919.02	58.30
571-301-851	POSTAGE	3,500.52	3,000.00	3,000.00	1,572.03	0.00	1,427.97	52.40
571-301-900	PRINTING & PUBLICATIONS	0.00	200.00	200.00	19.38	0.00	180.62	9.69

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP  
 PERIOD ENDING 03/31/2016  
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16		YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDT USED
			ORIGINAL BUDGET	AMENDED BUDGET				
Fund 571 - WASTEWATER TREATMENT FUND								
Expenditures								
571-301-910	INSURANCE & BONDS	17,016.00	20,300.00	20,300.00	21,112.00	0.00	(812.00)	104.00
571-301-920	UTILITIES	103,260.73	115,000.00	115,000.00	63,526.52	10,270.12	51,473.48	55.24
571-301-930	REPAIRS & MAINTENANCE	89,031.05	110,000.00	110,000.00	34,395.91	4,068.61	75,604.09	31.27
571-301-940	RENTAL EQUIPMENT	832.00	1,000.00	1,000.00	621.00	69.00	379.00	62.10
571-301-950	LAND LEASING	257.75	0.00	0.00	257.75	0.00	(257.75)	100.00
571-301-968	DEPRECIATION EXPENSE	241,242.00	260,327.00	260,327.00	0.00	0.00	260,327.00	0.00
Total Dept 301-OPERATING COSTS		594,211.97	676,827.00	676,827.00	233,003.16	24,919.60	443,823.84	34.43
Dept 333-TRANSPORTATION								
571-333-860	FUEL & MILEAGE	6,554.81	7,000.00	7,000.00	3,822.86	0.00	3,177.14	54.61
571-333-930	REPAIRS & MAINTENANCE	35.96	2,000.00	2,000.00	95.39	0.00	1,904.61	4.77
Total Dept 333-TRANSPORTATION		6,590.77	9,000.00	9,000.00	3,918.25	0.00	5,081.75	43.54
Dept 528-O & M - BOND & INTEREST								
571-528-954	AGENT FEES	648.13	700.00	700.00	648.14	99.13	51.86	92.59
571-528-989	INTEREST 1992 BOND	15,338.76	13,940.00	13,940.00	13,938.76	6,969.38	1.24	99.99
571-528-995	DEBT SERVICE - INTEREST	38,628.25	24,759.00	24,759.00	24,758.38	12,379.19	0.62	100.00
Total Dept 528-O & M - BOND & INTEREST		54,615.14	39,399.00	39,399.00	39,345.28	19,447.70	53.72	99.86
Dept 900-CAPITAL OUTLAY								
571-900-970	EQUIPMENT	0.00	160,000.00	160,000.00	146,778.00	0.00	13,222.00	91.74
571-900-972	COMPUTER	1,504.94	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		1,504.94	180,000.00	180,000.00	146,778.00	0.00	33,222.00	81.54
TOTAL Expenditures		1,133,030.76	1,408,421.00	1,408,421.00	809,815.29	86,236.18	598,605.71	57.50
Fund 571 - WASTEWATER TREATMENT FUND:								
TOTAL REVENUES		1,380,096.51	1,457,564.00	1,457,564.00	799,830.33	6,849.27	657,733.67	54.87
TOTAL EXPENDITURES		1,133,030.76	1,408,421.00	1,408,421.00	809,815.29	86,236.18	598,605.71	57.50
NET OF REVENUES & EXPENDITURES		247,065.75	49,143.00	49,143.00	(9,984.96)	(79,386.91)	59,127.96	20.32
BEG. FUND BALANCE		6,001,762.81	6,248,828.56	6,248,828.56	6,248,828.56			
END FUND BALANCE		6,248,828.56	6,297,971.56	6,297,971.56	6,238,843.60			

PERIOD ENDING 03/31/2016  
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDTG USED
Fund 815 - DIST # 5 SEVEN MILE SEWER								
Revenues								
Dept 000								
815-000-665	INTEREST INCOME	575.11	150.00	150.00	105.61	0.00	44.39	70.41
815-000-672	SAD INTEREST	10,219.95	9,085.00	9,085.00	173.51	0.00	8,911.49	1.91
815-000-690	UNREALIZED GAIN/LOSS	376.26	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		11,171.32	9,235.00	9,235.00	279.12	0.00	8,955.88	3.02
TOTAL Revenues								
		11,171.32	9,235.00	9,235.00	279.12	0.00	8,955.88	3.02
Expenditures								
Dept 301-OPERATING COSTS								
815-301-968	DEPRECIATION EXPENSE	17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Total Dept 301-OPERATING COSTS		17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Dept 905-DEBT SERVICE								
815-905-995	DEBT SERVICE - INTEREST	9,001.02	8,105.00	8,105.00	8,104.58	4,052.29	0.42	99.99
Total Dept 905-DEBT SERVICE		9,001.02	8,105.00	8,105.00	8,104.58	4,052.29	0.42	99.99
TOTAL Expenditures								
		26,520.02	25,624.00	25,624.00	8,104.58	4,052.29	17,519.42	31.63
Fund 815 - DIST # 5 SEVEN MILE SEWER:								
TOTAL REVENUES								
TOTAL EXPENDITURES		11,171.32	9,235.00	9,235.00	279.12	0.00	8,955.88	3.02
NET OF REVENUES & EXPENDITURES		26,520.02	25,624.00	25,624.00	8,104.58	4,052.29	17,519.42	31.63
BEG. FUND BALANCE		(15,348.70)	(16,389.00)	(16,389.00)	(7,825.46)	(4,052.29)	(8,563.54)	47.75
FUND BALANCE ADJUSTMENTS		613,438.01	597,826.74	597,826.74	597,826.74			
END FUND BALANCE		597,826.74	581,437.74	581,437.74	590,001.28			

User: RICK  
 DB: Northfield  
 PERIOD ENDING 03/31/2016  
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016	ACTIVITY FOR MONTH 03/31/2016	AVAILABLE BALANCE	% BDC USED
Fund 890 - N.T. SEWER DISTRICT								
Revenues								
Dept 000								
890-000-665	INTEREST INCOME	2,831.59	750.00	750.00	508.20	0.00	241.80	67.76
890-000-672	SAD INTEREST	49,261.45	38,992.00	38,992.00	1,332.64	0.00	37,659.36	3.42
890-000-690	UNREALIZED GAIN/LOSS	1,868.39	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		53,961.43	39,742.00	39,742.00	1,840.84	0.00	37,901.16	4.63
TOTAL Revenues		53,961.43	39,742.00	39,742.00	1,840.84	0.00	37,901.16	4.63
Expenditures								
Dept 301-OPERATING COSTS								
890-301-968	DEPRECIATION EXPENSE	74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Total Dept 301-OPERATING COSTS		74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Dept 905-DEBT SERVICE								
890-905-954	AGENT FEES	414.37	450.00	450.00	414.36	63.37	35.64	92.08
890-905-998	INTEREST NT BOND	24,696.75	15,830.00	15,830.00	15,829.12	7,914.56	0.88	99.99
Total Dept 905-DEBT SERVICE		25,111.12	16,280.00	16,280.00	16,243.48	7,977.93	36.52	99.78
TOTAL Expenditures		99,298.12	90,467.00	90,467.00	16,243.48	7,977.93	74,223.52	17.96
Fund 890 - N.T. SEWER DISTRICT:								
TOTAL REVENUES		53,961.43	39,742.00	39,742.00	1,840.84	0.00	37,901.16	4.63
TOTAL EXPENDITURES		99,298.12	90,467.00	90,467.00	16,243.48	7,977.93	74,223.52	17.96
NET OF REVENUES & EXPENDITURES		(45,336.69)	(50,725.00)	(50,725.00)	(14,402.64)	(7,977.93)	(36,322.36)	28.39
BEG. FUND BALANCE		3,027,473.62	2,980,846.90	2,980,846.90	2,980,846.90			
FUND BALANCE ADJUSTMENTS		(1,290.03)						
END FUND BALANCE		2,980,846.90	2,930,121.90	2,930,121.90	2,966,444.26			
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		5,786,230.71	6,068,004.00	6,068,004.00	4,364,134.62	325,488.19	1,703,869.38	71.92
NET OF REVENUES & EXPENDITURES		5,730,329.00	6,231,333.00	6,331,749.00	4,373,505.16	1,109,624.41	1,958,243.84	69.07
BEG. FUND BALANCE - ALL FUNDS		55,901.71	(163,329.00)	(263,745.00)	(9,370.54)	(784,136.22)	(254,374.46)	3.55
FUND BALANCE ADJ - ALL FUNDS		12,852,009.87	12,906,358.98	12,906,358.98	12,906,358.98			
END FUND BALANCE - ALL FUNDS		12,906,358.98	12,743,029.98	12,642,613.98	12,896,988.44			

## 2016 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
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*This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.*

TYPE OF PERMIT(S) (Select all applicable boxes)		<b>FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.</b>
<input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks		PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
<input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Private Display		
<input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		
NAME OF PERSON PERMIT ISSUED TO <b>Drew Espenshade</b>		AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ADDRESS OF PERSON PERMIT ISSUED TO <b>13001 E Austin Rd Manchester, MI 48158</b>		
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION <b>ACE Pyro, LLC</b>		
ADDRESS <b>13001 E Austin Rd Manchester, MI 48158</b>		
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)  <b>Approximately 1,175 assorted aerial display shells 1"-8"</b>		
EXACT LOCATION OF DISPLAY OR USE <b>Floating Platform on Whitmore Lake (see attached map)</b>		
CITY, VILLAGE, TOWNSHIP <b>Whitmore Lake</b>	DATE <b>7/2/2016 (RD: 7/3/2016)</b>	TIME <b>10:00 PM</b>
BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		AMOUNT <b>\$1,000,000</b>

Issued by action of the Legislative Body of a	
<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____	
_____ (Signature and Title of Legislative Body Representative)	

**\*THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT\***







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/18/2016

PRODUCER Phone: 425-455-5640 Fax: 425-455-6727  
The Partners Group Ltd  
11225 SE 6th St., Suite 110  
Bellevue WA 98004

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED  
Ace Pyro, LLC  
13001 E. Austin Rd  
Manchester MI 48158

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: T.H.E. Insurance Company	12866
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

## COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	CPP010442901	11/1/2015	11/1/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ N/A PRODUCTS - COM/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	<b>EXCESS / UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under SPECIAL PROVISIONS below				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	<b>OTHER</b>				

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS**  
The following are Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract.  
Additional Insured: Northfield Township & Whitmore Lake 4th of July Committee  
Event Location: Floating platform anchored in Whitmore Lake  
Event Date: 7/2/2016, Rain Date: 7/3/2016

**CERTIFICATE HOLDER**  
  
Whitmore Lake 4th of July Committee  
P.O. Box 424  
Whitmore Lake MI 48189

**CANCELLATION**  
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.  
  
AUTHORIZED REPRESENTATIVE *[Signature]*

COPY



RECEIVED

MAR 31 2016

NORTHFIELD TOWNSHIP

**Civic Event Application  
Northfield Township**

8350 Main Street  
Whitmore Lake, Michigan 48189  
(734) 449-2880

<b>OFFICE USE ONLY</b>
<u>3/31/16</u> Date Received
<u>J. Carls</u> By

<b>FEE - \$100.00</b>
<u>Wally Jarvis</u> Date Received
By

**\*\* APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW \*\***

4/1/2016 GERMAN PARK RECREATION CLUB WALTER JARVIS  
Application Date Name of Organization Name of Applicant

5549 Pontiac Trail Ann Arbor Mi 48105  
Street Address City State Zip

517-416-1519 NA NA NA  
Cell Phone Home Phone Work Phone Fax

1 Wally.jarvis@hotmail.com  
Email Address (optional)

GERMAN PARK OPEN PICNICS  
Event Title

5549 Pontiac Trail Ann Arbor, Mi 48105  
Event Location

**EVENT DAYS / TIMES** (Please stipulate the following information for each date of event)

DATE	Day of Week	Beginning Time	Ending Time
<u>June 25, 2016</u>	<u>Saturday</u>	<u>4:00 PM</u>	<u>11:00 PM</u>
<u>July 30, 2016</u>	<u>Saturday</u>	<u>4:00 PM</u>	<u>11:00 PM</u>
<u>Aug 27, 2016</u>	<u>Saturday</u>	<u>4:00 PM</u>	<u>11:00 PM</u>
<u>NA</u>	<u>NA</u>	<u>NA</u>	<u>NA</u>
Set up Time/Day	Tear down Time / Day*	Rain Date (if applicable)	

\* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

**ORGANIZATION / APPLICANT INFORMATION**

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: 38-1777787

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

Social Club

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IS THE ORGANIZATION NON-PROFIT?  YES  NO  
If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE?  YES  NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF LIABILITY SHOULD BE NO LESS THAN \$1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary)

GERMAN CULTURAL Family FESTIVAL

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ANNUAL EVENT: Is this event expected to occur next year?  YES  NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): LAST SATURDAY  
JUNE, JULY + AUGUST<sub>2</sub>

Or Next year's specific date(s): \_\_\_\_\_

PROCEEDS OF THIS EVENT WILL BE USED FOR:

Property Maintenance and  
Members Social Club

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)(FEE IS WAIVED FOR 4<sup>TH</sup> OF JULY PARADE AND HOMECOMING PARADE)

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE?

YES

NO

IF YES, WHAT KIND AND HOW MUCH?

\$15<sup>00</sup> - To guests over the age of 12

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?

YES

NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? \_\_\_\_\_

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS?

YES

NO

IF YES, TO WHOM AND HOW MUCH?

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT?

Approximately  
2,500 - 3,000

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES?

YES

NO <sup>guests</sup>

NUMBER OF VOLUNTEERS / STAFF?

125-150

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

Our picnics are an outdoor social gathering of people throughout the region. The events provide a relaxing evening for people of all ages.

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

NA

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

NA

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible)

NA

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES

YES

NO

IF SO, WHAT LOCATION IS PLANNED?

NA

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

NA

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs

NA

Types of Signs

NA

Locations of Signs

NA

Date Signs Posted

NA

Date Signs Removed

NA



# Owner(s) Affidavit\*

I, GERMAN PARK  
Recreation Club, have authorized WALTER JARVIS as My  
(company or organization owner) (Civic Event Applicant)

Representative for the purpose of obtaining a Civic Event permit(s) from Northfield Township

for my organization located at 5549 Pontiac Trail, Ann Arbor, Mi  
(company or organization address) 48105

W Jarvis  
\_\_\_\_\_  
Owners Signature

3/31/2016  
\_\_\_\_\_  
Date



# INDEMNIFICATION AGREEMENT

The GERMAN PARK Recreation Club agree(s) to defend, indemnify, and hold harmless the Township of  
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the German Park Rec Club (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature [Handwritten Signature] Date 3/31/2016

Witness [Handwritten Signature] Date 3/31/2016

# ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

Beer and Wine

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

German Park Recreation Club

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

TIPS Training program annual renewal. Entrance at gate allowed only by German Park members who are TIPS certified. Hand stamped by G.P. members to guests over 21. Designated driver program encouraged and advertised.

**\*\* IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

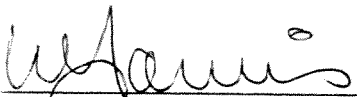
**\*\* IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

# ADDITIONAL CIVIC EVENT REQUIREMENTS

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event.
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Accepted and agreed to:

EVENT ORGANIZER



By:

Its:

Dated: 3/31, 2016

# NORTHFIELD TOWNSHIP APPROVALS/RECOMMENDATIONS/COMMENTS

\_\_\_\_\_  
**Event Title**

**Police Dept:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_

**Fire Dept:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_

**Other, if necessary:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_

**Clerk:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_

**BOARD OF TRUSTEES ACTION:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## HELP SHEET AND TIPS TO EXPEDITE THE CIVIC EVENTS PROCESS

To help you be prepared for approvals of your event please follow these steps to ensure a smooth process:

Your main points of contact after you pick up the application from the Township Office are our Public Safety officials. Our Public Safety Director William Wagner, will assist you with items necessary for safety compliance as it relates to Fire Department items. Lieutenant Tim Greene will assist you with items necessary for safety compliance as it relates to Police Department operational matters.

For any street closures, parking easements for ingress and egress, traffic or crowd control items our Public Safety officials will provide you with the guidance necessary to ensure a safe event. Road closures need Washtenaw County Road Commission approval and contacting them is the responsibility of the event promoter.

Please follow the guidelines in the event policy, include maps, drawings and as much detail as you can to help facilitate the process. The more complete the application the smoother and faster the process goes. Completed applications should be turned into our Clerk, Michele Manning. Contact names and numbers are below for your convenience and reference. Thank you for bringing an event to our community and we are here to help you provide a safe event.

William Wagner  
Public Safety Director/Fire Chief  
Northfield Township

734.449.2385

Timothy Green  
Lieutenant, Northfield Township Police Department

734. 449.9911

Michele Manning  
Clerk, Northfield Township

734.449.2880 ext. 14

Deb Mozurkewich  
Supervisor, Northfield Township

734.449.2880 ext. 12

Washtenaw County Road Commission

Matt MacDonell at x688 or [macdonellm@wcroads.org](mailto:macdonellm@wcroads.org)  
[www.wcroads.org/permits/procedures/section7.htm](http://www.wcroads.org/permits/procedures/section7.htm)

734.761.1500





# CERTIFICATE OF LIABILITY INSURANCE

GERMPAR-01

KJUDKINS

DATE (MM/DD/YYYY)

3/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Kapnick Insurance Group PO Box 1801 Adrian, MI 49221	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (800) 292-0361 E-MAIL ADDRESS: info@kapnick.com		FAX (A/C, No): (517) 263-6658
	<b>INSURER(S) AFFORDING COVERAGE</b>		
<b>INSURED</b> German Park Recreation Club 10156 Arnold Dexter, MI 48130	<b>INSURER A:</b> Michigan Millers Mutual		<b>NAIC #</b> 14508
	<b>INSURER B:</b> Western Surety Company		
	<b>INSURER C:</b> Capitol Indemnity Corporation		10472
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			C0511829	07/11/2015	07/11/2016	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$
							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS		<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE    OTH-ER
	<input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		<input type="checkbox"/> Y / N <input type="checkbox"/> N / A				E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Bonds - Commercial			62700623	06/25/2016	08/28/2016	Liquor Liability 1,000
C	Liquor Liability			CP02658768-01	06/25/2016	08/28/2016	1,000,000 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b> Northfield Township attn: William Wagner, Twp Manager 8350 Main St. PO Box 576 Whitmore Lake, MI 48189	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--





Michigan Department of Licensing and Regulatory Affairs  
 Liquor Control Commission (MLCC)  
 Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
 Mailing Address: PO Box 30005, Lansing, MI 48909  
 Toll Free (866) 813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

**Bond of Special License for Sale of  
 Beer, Wine and Spirits for Consumption on the Premises**  
 (Authorized by MCL 436.1801(1)(b))

**PART II**

**\*\*\*NOTICE: Bonding Company must attach power of attorney to this form**      Bond No. 62700388

**Applicant Information**

Name of Organization:

German Park Recreation Club

Location name and address (street name, city/village/township, zip code and county) where event is to be held:

German Park Recreation Club

5549 Pontiac Trail Township of Northfield, Ann Arbor, MI 48105

Washtenaw

Know all men by these presents, that the above applicant, as principal,

and WESTERN SURETY COMPANY

of 101 S. Reid St., Ste. 300 street, city of Sioux Falls State of South Dakota

have been authorized to do business in the State of Michigan, as surety, are held and firmly bound unto the People of the State of Michigan in the sum of One Thousand (\$1,000.00) dollars, to the payment whereof, well and truly to be made we bind ourselves, our heirs, executors, administrators, successors and assigns, firmly by these presents.

**Sealed with our seals and dated this (date and year)** March 8th, 2016

Now therefore the condition of this obligation is such that if the principal shall well and truly keep and perform all and singular the terms and conditions of this contract of license and/or permit and permits, and any modifications thereof, together with all and singular the obligations imposed by the Michigan Liquor Control Code of 1998, as amended, and will comply with all the rules and regulations promulgated by the Liquor Control Commission, and will pay all fines, costs and/or penalties that may be imposed upon him for violations of this Act and/or for violations of the rules and regulations promulgated by the Liquor Control Commission and

Conditioned further, that if the said principal will not directly or indirectly, by the principal, clerk, agent or servant of the principal at any time, sell, furnish, give or deliver any alcoholic liquor to a minor, nor to any adult person who is at the time visibly intoxicated, and that if the said principal will pay all actual damages that may be adjudged to any person or persons for injuries inflicted upon such person or persons either in person or in property of means of support or likewise, by reason of the said principal, selling, furnishing, giving or delivering any such alcoholic liquor, then this obligation shall be void; otherwise to remain in full force and effect.

And the obligors, for themselves, their heirs, executors, administrators, successors or assigns do further covenant and agree with the State of Michigan as follows:

**That this bond shall be in effect for a period commencing at 7:00 a.m. on (date):** June 25th, 2016

if accepted by the Liquor Control Commission, and shall remain in full force and effect until 60 days after the date of receipt by the Michigan Liquor Control Commission at Lansing of the expired license, at which time it shall terminate as to all acts on the part of the principal subsequent to said date, excepting as may be set forth in this bond, or otherwise limited by law and the rules and regulations of the said Liquor Control Commission. If the effective date of the bond is not filled in, the date of execution shall be effective date of the bond.

That all rights and liabilities under this bond shall be governed, controlled and fixed by the terms thereof, and by the law and the regulations made pursuant thereto as the same now exists or may hereafter be modified, amended or supplemented.

**Witness our hands and seals this (date and year):** March 8th, 2016

Signature of Officer of Special License Applicant \_\_\_\_\_

Printed (or typed) name of officer and title \_\_\_\_\_

Attorney-in-fact (print or type name) Paul T. Bruflat, Vice President

Attorney-in-fact Signature *Paul T. Bruflat*

Name of Surety Company WESTERN SURETY COMPANY

Address and phone of Surety Company P.O. Box 5077  
Sioux Falls, SD 57117-5077 (605) 336-0850

# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,  
State of South Dakota, its regularly elected Vice President,  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One One Day Liquor

bond with bond number 62700388

for German Park Recreation Club

as Principal in the penalty amount not to exceed: \$ 1,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 8th day of March, 2016.

ATTEST

L. Nelson

L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

By

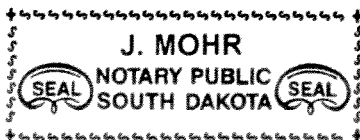
Paul T. Bruflat

Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA )  
COUNTY OF MINNEHAHA ) ss

On this 8th day of March, 2016, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

J. Mohr

Notary Public

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.





Michigan Department of Licensing and Regulatory Affairs  
 Liquor Control Commission (MLCC)  
 Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
 Mailing Address: PO Box 30005, Lansing, MI 48909  
 Toll Free (866) 813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

**Bond of Special License for Sale of  
 Beer, Wine and Spirits for Consumption on the Premises**  
 (Authorized by MCL 436.1801(1)(b))

**PART II**

**\*\*\*NOTICE: Bonding Company must attach power of attorney to this form**

Bond No. 62700623

**Applicant Information**

Name of Organization:

German Park Recreation Club

Location name and address (street name, city/village/township, zip code and county) where event is to be held:

German Park Recreation Club

5549 Pontiac Trail Township of Northfield, Ann Arbor, MI 48105

Washtenaw

Know all men by these presents, that the above applicant, as principal,

and WESTERN SURETY COMPANY

of 101 S. Reid St., Ste. 300 street, city of Sioux Falls State of South Dakota

have been authorized to do business in the State of Michigan, as surety, are held and firmly bound unto the People of the State of Michigan in the sum of One Thousand (\$1,000.00) dollars, to the payment whereof, well and truly to be made we bind ourselves, our heirs, executors, administrators, successors and assigns, firmly by these presents.

**Sealed with our seals and dated this (date and year)** March 8th, 2016

Now therefore the condition of this obligation is such that if the principal shall well and truly keep and perform all and singular the terms and conditions of this contract of license and/or permit and permits, and any modifications thereof, together with all and singular the obligations imposed by the Michigan Liquor Control Code of 1998, as amended, and will comply with all the rules and regulations promulgated by the Liquor Control Commission, and will pay all fines, costs and/or penalties that may be imposed upon him for violations of this Act and/or for violations of the rules and regulations promulgated by the Liquor Control Commission and

Conditioned further, that if the said principal will not directly or indirectly, by the principal, clerk, agent or servant of the principal at any time, sell, furnish, give or deliver any alcoholic liquor to a minor, nor to any adult person who is at the time visibly intoxicated, and that if the said principal will pay all actual damages that may be adjudged to any person or persons for injuries inflicted upon such person or persons either in person or in property of means of support or likewise, by reason of the said principal, selling, furnishing, giving or delivering any such alcoholic liquor, then this obligation shall be void; otherwise to remain in full force and effect.

And the obligors, for themselves, their heirs, executors, administrators, successors or assigns do further covenant and agree with the State of Michigan as follows:

**That this bond shall be in effect for a period commencing at 7:00 a.m. on (date):** July 30th, 2016

if accepted by the Liquor Control Commission, and shall remain in full force and effect until 60 days after the date of receipt by the Michigan Liquor Control Commission at Lansing of the expired license, at which time it shall terminate as to all acts on the part of the principal subsequent to said date, excepting as may be set forth in this bond, or otherwise limited by law and the rules and regulations of the said Liquor Control Commission. If the effective date of the bond is not filled in, the date of execution shall be effective date of the bond.

That all rights and liabilities under this bond shall be governed, controlled and fixed by the terms thereof, and by the law and the regulations made pursuant thereto as the same now exists or may hereafter be modified, amended or supplemented.

**Witness our hands and seals this (date and year):** March 8th, 2016

Signature of Officer of Special License Applicant \_\_\_\_\_

Printed (or typed) name of officer and title \_\_\_\_\_

Attorney-in-fact (print or type name) Paul T. Bruflat, Vice President

Attorney-in-fact Signature \_\_\_\_\_

Name of Surety Company WESTERN SURETY COMPANY

Address and phone of Surety Company P.O. Box 5077  
Sioux Falls, SD 57117-5077 (605) 336-0850

# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,  
State of South Dakota, its regularly elected Vice President,  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One One Day Liquor

bond with bond number 62700623

for German Park Recreation Club

as Principal in the penalty amount not to exceed: \$ 1,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 8th day of March, 2016.

ATTEST

L. Nelson

L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

By

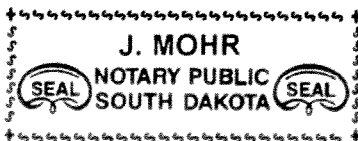
Paul T. Bruflat

Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } ss

On this 8th day of March, 2016, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

J. Mohr

Notary Public

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.





Michigan Department of Licensing and Regulatory Affairs  
 Liquor Control Commission (MLCC)  
 Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
 Mailing Address: PO Box 30005, Lansing, MI 48909  
 Toll Free (866) 813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

**Bond of Special License for Sale of  
 Beer, Wine and Spirits for Consumption on the Premises**  
 (Authorized by MCL 436.1801(1)(b))

**PART II**

**\*\*\*NOTICE: Bonding Company must attach power of attorney to this form**

Bond No. 62700619

**Applicant Information**

Name of Organization:

German Park Recreation Club

Location name and address (street name, city/village/township, zip code and county) where event is to be held:

German Park Recreation Club

5549 Pontiac Trail Township of Northfield, Ann Arbor, MI 48105

Washtenaw

Know all men by these presents, that the above applicant, as principal,

and WESTERN SURETY COMPANY

of 101 S. Reid St., Ste. 300 street, city of Sioux Falls State of South Dakota

have been authorized to do business in the State of Michigan, as surety, are held and firmly bound unto the People of the State of Michigan in the sum of One Thousand (\$1,000.00) dollars, to the payment whereof, well and truly to be made we bind ourselves, our heirs, executors, administrators, successors and assigns, firmly by these presents.

**Sealed with our seals and dated this (date and year)** March 8th, 2016

Now therefore the condition of this obligation is such that if the principal shall well and truly keep and perform all and singular the terms and conditions of this contract of license and/or permit and permits, and any modifications thereof, together with all and singular the obligations imposed by the Michigan Liquor Control Code of 1998, as amended, and will comply with all the rules and regulations promulgated by the Liquor Control Commission, and will pay all fines, costs and/or penalties that may be imposed upon him for violations of this Act and/or for violations of the rules and regulations promulgated by the Liquor Control Commission and

Conditioned further, that if the said principal will not directly or indirectly, by the principal, clerk, agent or servant of the principal at any time, sell, furnish, give or deliver any alcoholic liquor to a minor, nor to any adult person who is at the time visibly intoxicated, and that if the said principal will pay all actual damages that may be adjudged to any person or persons for injuries inflicted upon such person or persons either in person or in property of means of support or likewise, by reason of the said principal, selling, furnishing, giving or delivering any such alcoholic liquor, then this obligation shall be void; otherwise to remain in full force and effect.

And the obligors, for themselves, their heirs, executors, administrators, successors or assigns do further covenant and agree with the State of Michigan as follows:

**That this bond shall be in effect for a period commencing at 7:00 a.m. on (date):** August 27th, 2016

if accepted by the Liquor Control Commission, and shall remain in full force and effect until 60 days after the date of receipt by the Michigan Liquor Control Commission at Lansing of the expired license, at which time it shall terminate as to all acts on the part of the principal subsequent to said date, excepting as may be set forth in this bond, or otherwise limited by law and the rules and regulations of the said Liquor Control Commission. If the effective date of the bond is not filled in, the date of execution shall be effective date of the bond.

That all rights and liabilities under this bond shall be governed, controlled and fixed by the terms thereof, and by the law and the regulations made pursuant thereto as the same now exists or may hereafter be modified, amended or supplemented.

**Witness our hands and seals this (date and year):** March 8th, 2016

Signature of Officer of Special License Applicant \_\_\_\_\_

Printed (or typed) name of officer and title \_\_\_\_\_

Attorney-in-fact (print or type name) Paul T. Bruflat, Vice President

Attorney-in-fact Signature \_\_\_\_\_

Name of Surety Company WESTERN SURETY COMPANY

P.O. Box 5077

Address and phone of Surety Company Sioux Falls, SD 57117-5077 (605) 336-0850

# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,  
State of South Dakota, its regularly elected Vice President,  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One One Day Liquor

bond with bond number 62700619

for German Park Recreation Club

as Principal in the penalty amount not to exceed: \$ 1,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 8th day of March, 2016.

ATTEST

L. Nelson  
L. Nelson, Assistant Secretary

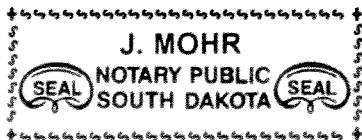
WESTERN SURETY COMPANY

By Paul T. Bruflat  
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } ss

On this 8th day of March, 2016, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



J. Mohr  
Notary Public  
My Commission Expires June 23, 2021

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.





\* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

**ORGANIZATION / APPLICANT INFORMATION**

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: 38-1387883

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

St. Patrick Catholic Church - Annual Fund Raiser

IS THE ORGANIZATION NON-PROFIT?  YES  NO  
If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE?  YES  NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF LIABILITY SHOULD BE NO LESS THAN \$1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary)

1 mile 5k & \$12k run, Children's Dinners / Concessions  
White Elephant.

ANNUAL EVENT: Is this event expected to occur next year?  YES  NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): Cuba Day Weekend



Or Next year's specific date(s): \_\_\_\_\_

PROCEEDS OF THIS EVENT WILL BE USED FOR:

Parish & Community

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)(FEE IS WAIVED FOR 4<sup>TH</sup> OF JULY PARADE AND HOMECOMING PARADE)

~~Starts~~ Starts in field @ 5801 Whitmore Lake Rd

Route attached - Runners estimated @ 200

Will use cones & signs to denote run is in process

Road closure is not necessary

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE?

YES

NO

IF YES, WHAT KIND AND HOW MUCH?

\$30 per Run - ~~\$20~~ for walk

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?

YES

NO

will use a Run Management Co.

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? \_\_\_\_\_

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS? YES NO

WJA

IF YES, TO WHOM AND HOW MUCH?

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT? 2000<sup>+</sup>

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES?  YES  NO

NUMBER OF VOLUNTEERS / STAFF? 50 approx.

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

St. Patrick provides a food pantry, supports the Convalescent Center, Hospice & Hospital visits as required.

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

St. Patrick's has its own electrical service.

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

N/A.

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible) Medical Unit on Side

Police to caution drivers that run is in progress

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES  YES  NO

IF SO, WHAT LOCATION IS PLANNED? \_\_\_\_\_

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION? \_\_\_\_\_

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs \_\_\_\_\_

Types of Signs Freeway, Whitmore Lake Rd,

Locations of Signs Public Property in Compliance

Date Signs Posted 8/8

Date Signs Removed first week after labor day

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO TOWNSHIP PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL).

**STREET CLOSURE**

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? YES  NO   
If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

**ALCOHOL**

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? YES  NO

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

**SECURITY**

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING DETAILS OF YOUR SECURITY PLAN: NA

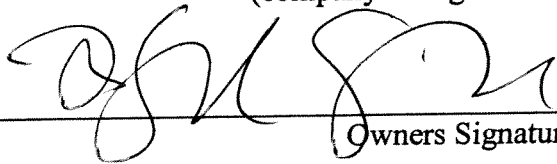
ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBRS:

<u>Name</u>	<u>Contact number</u>
_____	_____
_____	_____
_____	_____

# Owner(s) Affidavit\*

I, Fe. Gerald Ciwinski, have authorized Seanne Jankov as My  
(company or organization owner) (Civic Event Applicant)

Representative for the purpose of obtaining a Civic Event permit(s) from Northfield Township  
for my organization located at 5861 Whitmore Lake Rd.  
(company or organization address)

  
Owners Signature

28 March 2016  
Date

# INDEMNIFICATION AGREEMENT

The St. Patrick Parish agree(s) to defend, indemnify, and hold harmless the Township of  
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the St. Patrick Parish (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature [Handwritten Signature] Date 28 March 2016  
Witness George D. Pariseau Date 28 March 2016

# ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

Beer - Wine  
 Keg of Beer, Wine Pull.

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

Diocese of Lansing.

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

Scheduled Adults.

**\*\* IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

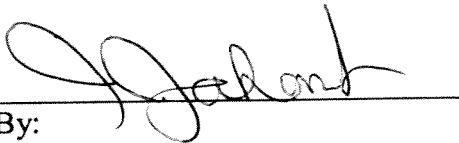
**\*\* IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

# ADDITIONAL CIVIC EVENT REQUIREMENTS

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event.
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Accepted and agreed to:

EVENT ORGANIZER



By:  
Its:

Dated: 3/26/2020

# NORTHFIELD TOWNSHIP APPROVALS/RECOMMENDATIONS/COMMENTS

Old Country Rem.

Event Title

Police Dept: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Fire Dept: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Other, if necessary: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

BOARD OF TRUSTEES ACTION: \_\_\_\_\_ Date: \_\_\_\_\_





# VENDOR CONTACT INFORMATION

Company Name	Representative	Phone #	Items Being Sold / Exhibited	On Site Contact Name	On Site Contact Phone #

## HELP SHEET AND TIPS TO EXPEDITE THE CIVIC EVENTS PROCESS

To help you be prepared for approvals of your event please follow these steps to ensure a smooth process:

Your main points of contact after you pick up the application from the Township Office are our Public Safety officials. Our Public Safety Director William Wagner, will assist you with items necessary for safety compliance as it relates to Fire Department items. Lieutenant Tim Greene will assist you with items necessary for safety compliance as it relates to Police Department operational matters.

For any street closures, parking easements for ingress and egress, traffic or crowd control items our Public Safety officials will provide you with the guidance necessary to ensure a safe event. Road closures need Washtenaw County Road Commission approval and contacting them is the responsibility of the event promoter.

Please follow the guidelines in the event policy, include maps, drawings and as much detail as you can to help facilitate the process. The more complete the application the smoother and faster the process goes. Completed applications should be turned into our Clerk, Michele Manning. Contact names and numbers are below for your convenience and reference. Thank you for bringing an event to our community and we are here to help you provide a safe event.

William Wagner  
Public Safety Director/Fire Chief  
Northfield Township

734-449-2385

[wagnerw@twp.northfield.mi.us](mailto:wagnerw@twp.northfield.mi.us)

Timothy Green  
Lieutenant, Northfield Township Police Department

734-449-9911

[greenet@twp.northfield.mi.us](mailto:greenet@twp.northfield.mi.us)

Howard Fink  
Northfield Township Manager

734-449-2880 ext. 12

[finkh@twp.northfield.mi.us](mailto:finkh@twp.northfield.mi.us)

Washtenaw County Road Commission  
Matt MacDonnell at x688

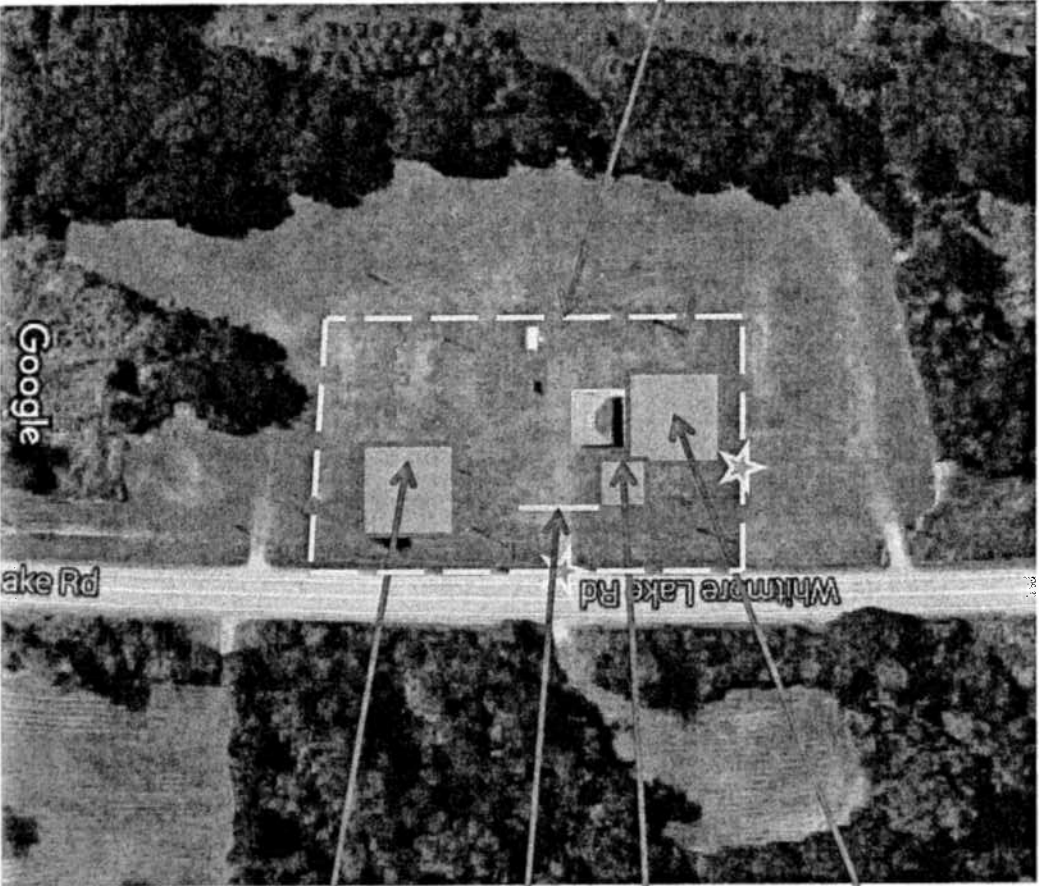
734-761-1500 ext. 688

[macdonnell@wcroads.org](mailto:macdonnell@wcroads.org)

[www.wcroads.org/permits/procedures/section7.htm](http://www.wcroads.org/permits/procedures/section7.htm)

Sale & consumption of alcohol within the yellow bordered area

Entrances



Entertainment Text

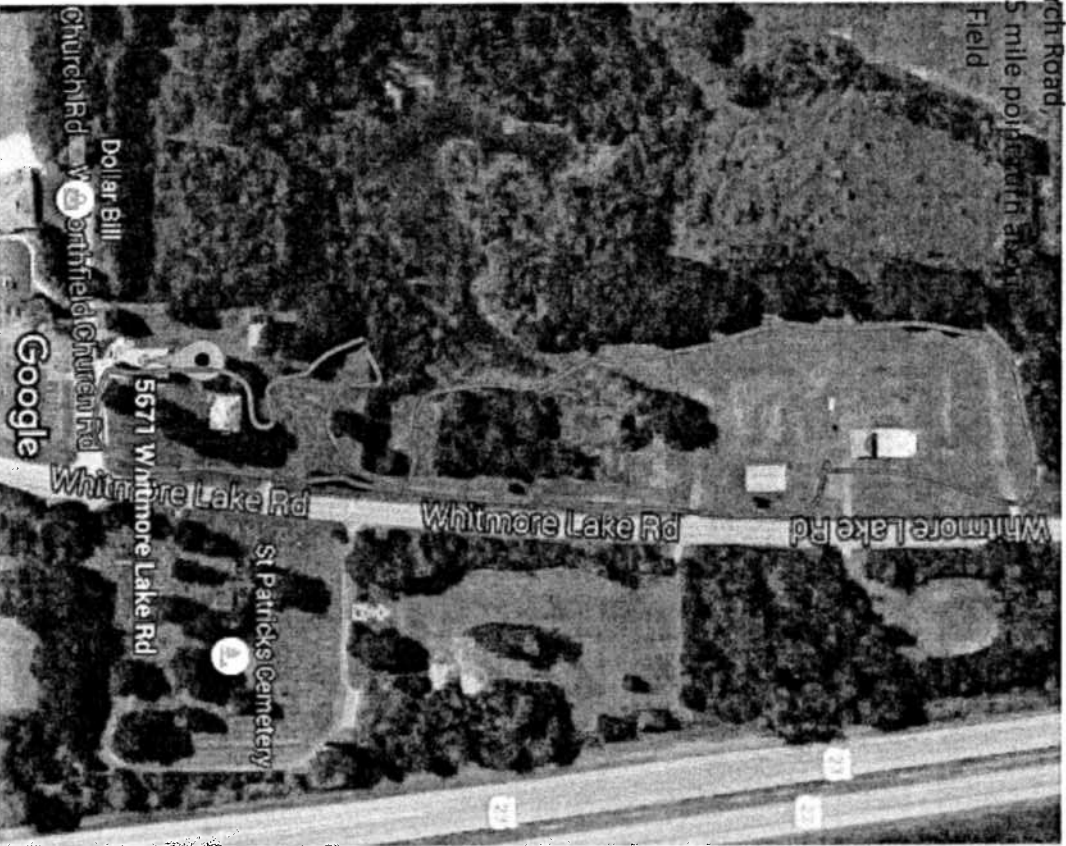
Keg and Wine Pull

Run Start / Finish line

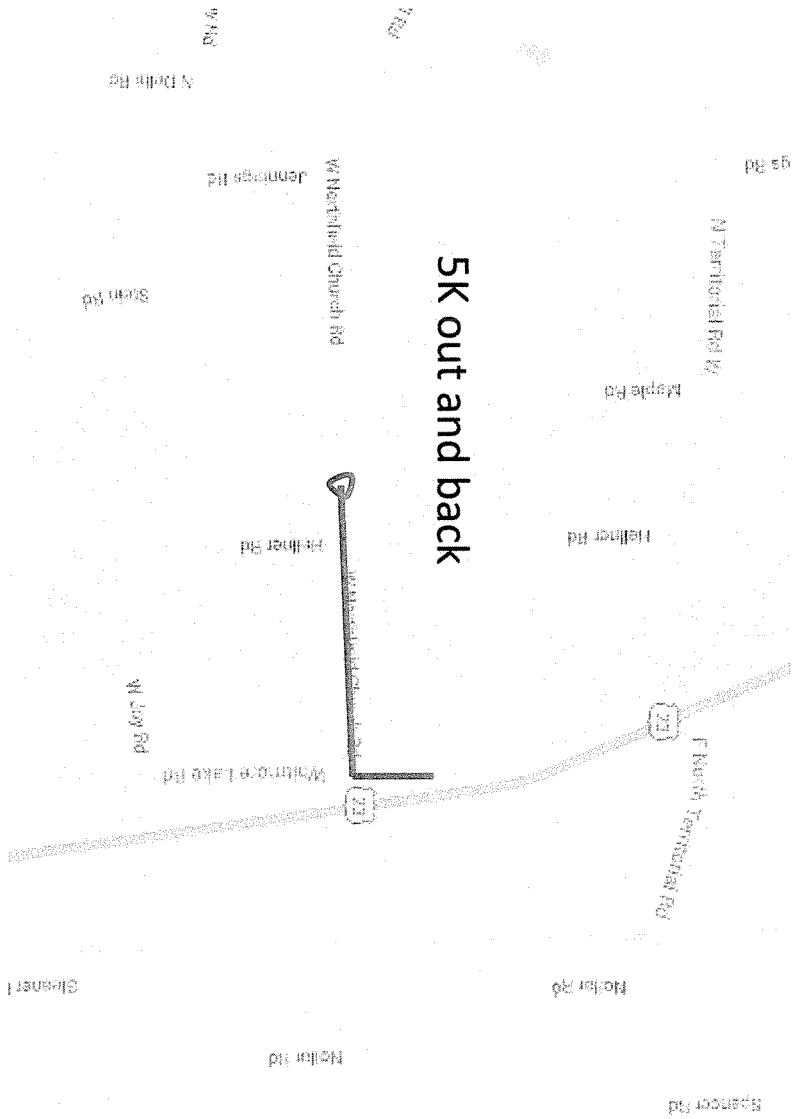
White Elephant Tent / Registration

Route:  
Path from Field to Northfield Church Road,  
Northfield Church to Hellner to 1.5 mile path around  
Back Northfield Church to Path to Field

1 mile Around field



Route:  
Path from Field to Northfield Church Road,  
Northfield Church to Hellner to 1.5 mile point turn about  
Back Northfield Church to Path to Field





RECEIVED

APR 15 2016

NORTHFIELD TOWNSHIP

**PERMANENT NON-EXCLUSIVE EASEMENT FOR PUBLIC/PRIVATE UTILITIES**

This Permanent Non-Exclusive Easement for Public/Private Utilities ("Easement") is made this 15 day of April, ~~2014~~ <sup>2016</sup>, by and between **Sherry L. Wagar**, whose address is 6431 Whitmore Lake, Whitmore Lake, MI 48189 (hereinafter referred to as the "OWNER") and the **TOWNSHIP OF NORTHFIELD**, whose address is 8350 Main Street, Suite A, Whitmore Lake, Michigan 48189, a Michigan municipal corporation (hereinafter referred to as the "TOWNSHIP") who agree as hereinafter set forth:

**WHEREAS**, the TOWNSHIP proposes to install permanent public utilities and related improvements upon OWNER'S property in accordance with and as part of Whitmore Lake Road Sanitary Sewer Improvement Project;

**WHEREAS**, OWNER'S property is located within the proposed Whitmore Lake Road Sanitary Sewer Special Assessment District (SAD);

**WHEREAS**, in order to construct said improvements it is necessary for the TOWNSHIP and/or its agents, licensees and contractors to enter upon a portion of the lands owned by OWNER to complete the construction;

**WHEREAS**, OWNER is the holder of marketable title to the property legally described as follows:

Tax Identification # B 02-29-200-009

COUNTY OF WASHTENAW, STATE OF MICHIGAN, SEC 29, T.1 S., R.6E.:

The Township of Northfield, Washtenaw County, State of Michigan, described as follows:

The Northerly 90 feet of the following described property: that part of the Northeast 1/4 of the Northwest 1/4 lying West of the Center of Old US Highway 23 (now Whitmore Lake Road); Section 29, Township 1 South, Range 6 East, except the Northerly 350 thereof. Also excepting therefrom the Northerly 5 acres of the remaining described parcel,

and the Northerly 5 acres of the following described land: that part of the Northeast 1/4 of the Northwest 1/4 lying West of Old US Highway 23 (now Whitmore Lake Road), Section 29, Township 1 South, Range 6 East, except the Northerly 350 thereof.

Commonly Known As: 6431 Whitmore Lake Road, Whitmore Lake, MI 48189  
Tax Item No.: B 02-29-200-009



**WHEREAS**, OWNER has agreed to allow the TOWNSHIP and/or its agents, licensees and contractors, to enter a portion of OWNER'S property to construct and complete the public utility installation and related improvements; and

**WHEREAS**, the Easement is depicted and described in the attached Exhibit A drawing as prepared by Tetra Tech, Project No. 200-12748-14001, dated April 28, 2014;

**NOW THEREFORE**, for the consideration of One Dollar (\$1.00), it is agreed as follows:

1. OWNER hereby grants and conveys to the TOWNSHIP a permanent, non-exclusive Easement for public utility purposes, including, but not limited to, the installation, maintenance, repair and replacing of sanitary sewer, storm sewer, water, gas, power and telecommunications cable facilities and appurtenances to all of these, as specifically depicted and described on Exhibit A attached, which improvements are to be constructed as part of the Whitmore Lake Road Sanitary Sewer Improvement Project.

2. The TOWNSHIP, its agents, employees, successors or assigns shall have the further right to enter upon sufficient land adjacent to the real estate which is the subject of the Easement for the purpose of installing, maintaining, repairing or replacing the public utilities and performing temporary grading.

3. The public utilities and appurtenances thereto located within the Easement will be owned by the TOWNSHIP.

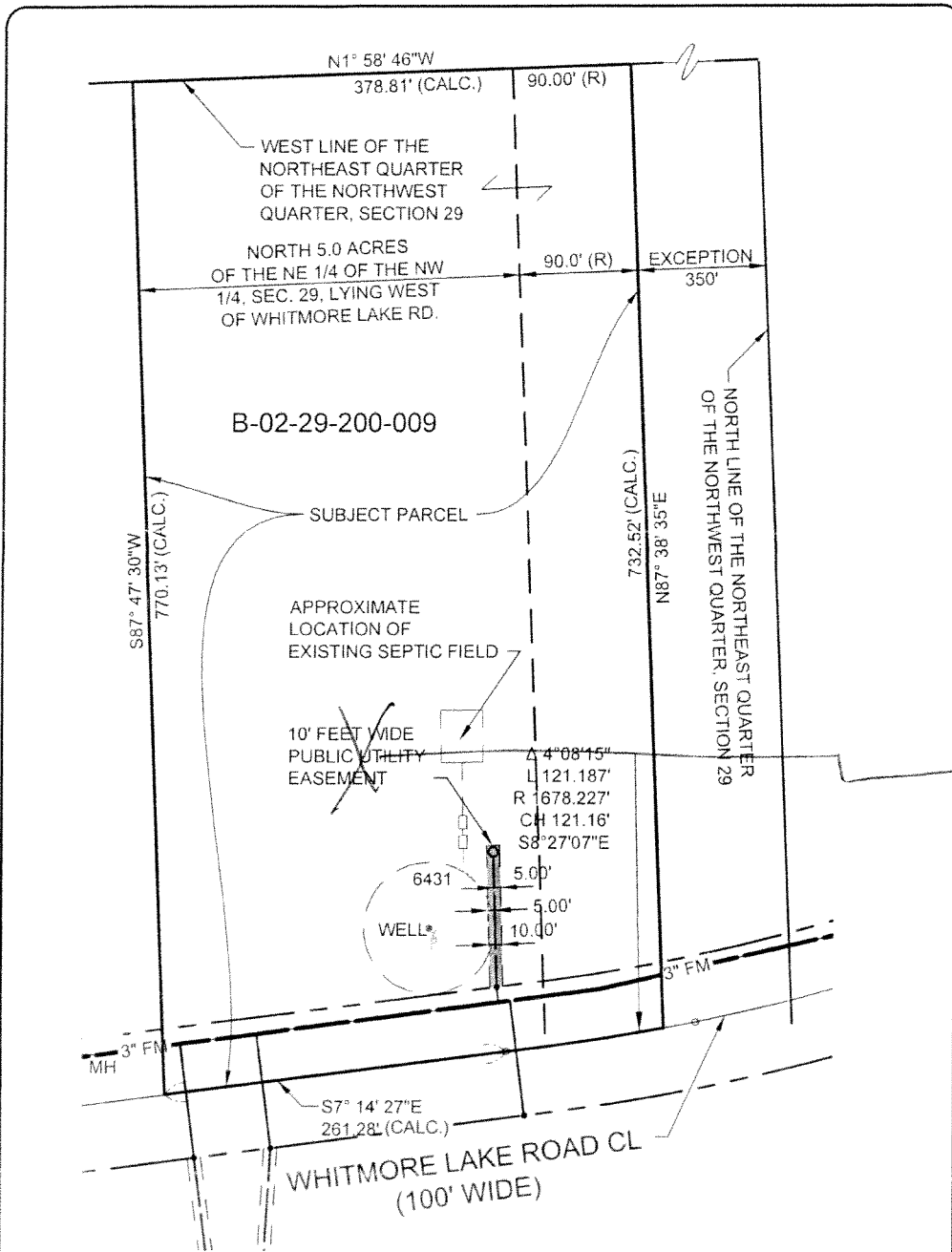
4. The OWNER represents that it is the holder of marketable title to the real estate which is the subject of the Easement and has the authority to grant the Easement to the TOWNSHIP.

5. It is further acknowledged that the OWNER shall not construct any building or structure within the Easement as depicted and described on Exhibit A attached.

6. The Easement shall run with the land and shall be binding on the OWNER, their tenants, heirs, successors or assigns.

7. This conveyance is exempt from any revenue tax by virtue of MCL 207.505, Section 5(a) and MCL 207.526, Section 6(a).

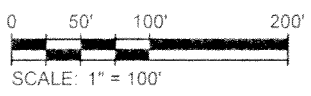
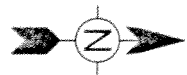




We need to discuss placement of the easement.

Thank you  
Sherry Weeger

EASEMENT DESCRIPTION:  
A 10 FEET WIDE UTILITY EASEMENT, 5 FEET ON EITHER SIDE OF A CENTERLINE OF THE SANITARY SEWER AS IT IS SHOWN ON AND DEPICTED ON THIS EXHIBIT "A" AND AS IT IS ACTUALLY CONSTRUCTED.



5/19/2014 11:11:43 AM - C:\PROJECTS\MAN ARBOR\NERV12748\200-12748-1400\CAD\SURVEY\DWG\EXHIBITS.DWG - TURNKEY.MIKE

<p><b>TETRA TECH</b></p> <p>www.tetrattech.com</p> <p>1005 RIVER STREET, SUITE 1 PORT HURON, MICHIGAN 48060 (TEL) 810-558-9300 (FAX) 810-958-9291</p>	<p>NORTHFIELD TOWNSHIP</p> <p>WHITMORE LAKE ROAD FORCEMAIN</p> <p>PARCEL B-02-29-200-009</p> <p>6431 WHITMORE LAKE ROAD</p> <p>SECTION 29, NORTHFIELD TOWNSHIP</p>	<p>Project No. 300-12748-14051</p> <p>Date: APRIL 28, 2014</p> <p>Designed By:</p>
	<p>EXHIBIT "A"</p>	

Bar Measures 1 inch

**PERMANENT NON-EXCLUSIVE EASEMENT FOR PUBLIC/PRIVATE UTILITIES**

This Permanent Non-Exclusive Easement for Public/Private Utilities ("Easement") is made this 21 day of April, 2016, by and between Robbin Alexander Trustee of the **Robbin Alexander Trust**, dated 5/21/16, whose address is 3438 W Northfield Church Road, Ann Arbor, MI 48105 (hereinafter referred to as the "OWNER") and the **TOWNSHIP OF NORTHFIELD**, whose address is 8350 Main Street, Suite A, Whitmore Lake, Michigan 48189, a Michigan municipal corporation (hereinafter referred to as the "TOWNSHIP") who agree as hereinafter set forth:

**WHEREAS**, the TOWNSHIP proposes to install permanent public utilities and related improvements upon OWNER'S property in accordance with and as part of Whitmore Lake Road Sanitary Sewer Improvement Project;

**WHEREAS**, OWNER'S property is located within the proposed Whitmore Lake Road Sanitary Sewer Special Assessment District (SAD);

**WHEREAS**, in order to construct said improvements it is necessary for the TOWNSHIP and/or its agents, licensees and contractors to enter upon a portion of the lands owned by OWNER to complete the construction;

**WHEREAS**, OWNER is the holder of marketable title to the property legally described as follows:

Tax Identification # B 02-20-300-034

COUNTY OF WASHTENAW, STATE OF MICHIGAN, SEC 20, T.1S., R6E.:

The Township of Northfield, Washtenaw County, State of Michigan, described as follows:

Commencing at the Southwest corner of Section 20, Town 1 South, Range 6 East, Northfield Township, Washtenaw County, Michigan; thence along the West line of said Section, North 02 degrees 01 minute 50 seconds East 1,506.02 feet for a point of beginning; thence continuing along said West line, North 02 degrees 01 minute 50 seconds East 625.32; thence North 82 degrees 01 minute 50 seconds East 321.02 feet to a point on the centerline of Whitmore Lake Road, formerly U.S. 23; thence along said centerline, South 35 degrees 51 minutes 25 seconds East 269.70 feet; thence South 54 degrees 08 minutes 35 seconds West 175.00 feet; thence South 35 degrees 51 minutes 25 seconds East 326.50 feet; thence South 81 degrees 18 minutes 20

seconds West 553.83 feet to point of beginning, being part of the West 1/2 of the Southwest 1/4 of said Section 20. Subject to the rights of the public over the Southwesterly 50 feet of said Whitmore Lake Road.

ASSESSED AS: COM AT SW COR SEC 20, TH N 02-01-50 E 1506.02 FT TO A POB, TH CONT N 02-01-50 E 625.32 FT, TH N 82-01-50 E 321.02 FT, TH S 35-51-25 E 685.99 FT, TH S 8118-20 W 750.52 FT TO THE POB, PT OF SW 1/4, SEC 20, T1S-R6E

Commonly Known As: 6925 Whitmore Lake Rd., Whitmore Lake, MI 48189

Tax Item No.: B 02-20-300-034

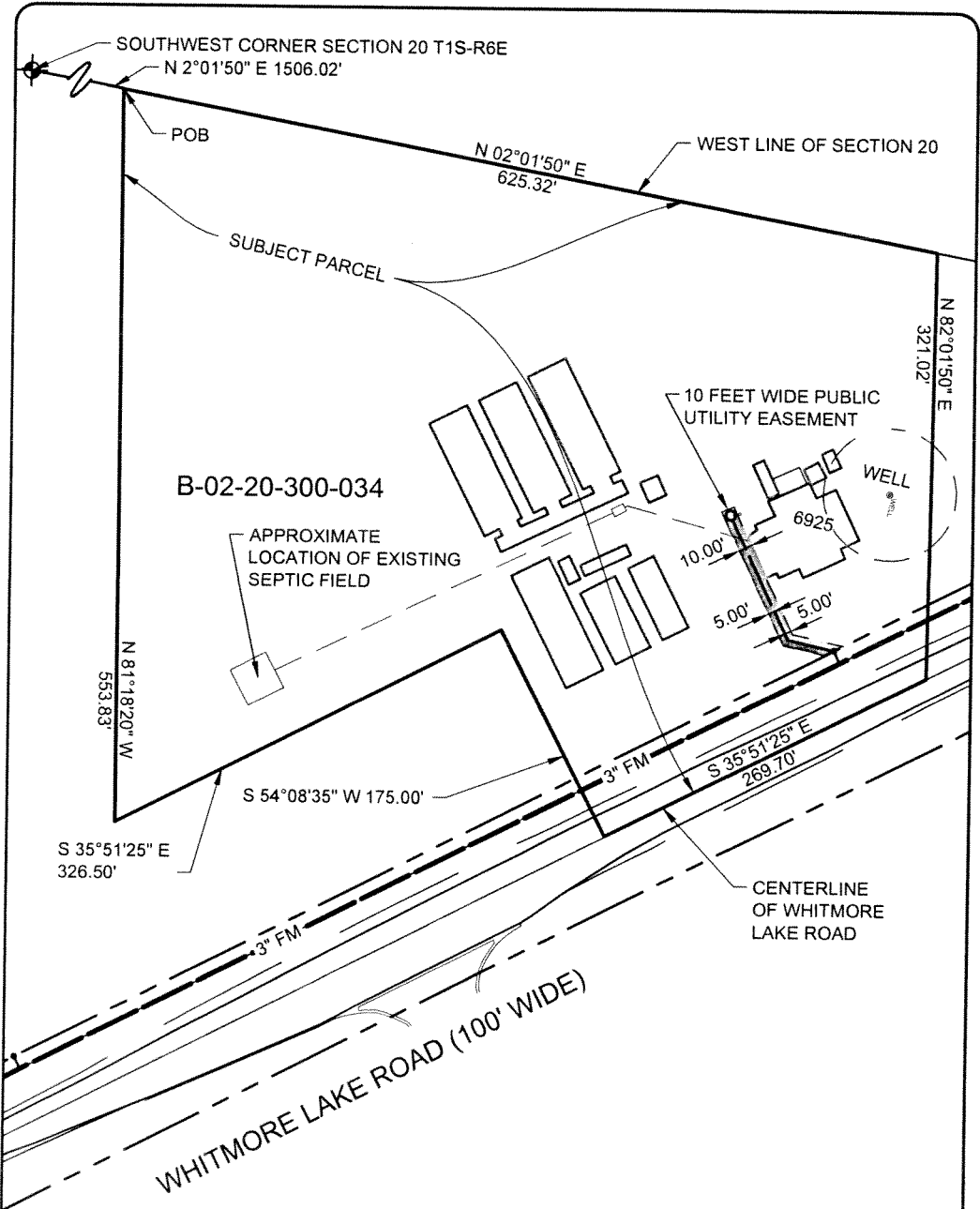
**WHEREAS**, OWNER has agreed to allow the TOWNSHIP and/or its agents, licensees and contractors, to enter a portion of OWNER'S property to construct and complete the public utility installation and related improvements; and

**WHEREAS**, the Easement is depicted and described in the attached Exhibit A drawing as prepared by Tetra Tech, Project No. 200-12748-14001, dated April 28, 2014;

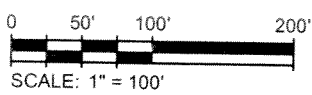
**NOW THEREFORE**, for the consideration of One Dollar (\$1.00), it is agreed as follows:

1. OWNER hereby grants and conveys to the TOWNSHIP a permanent, non-exclusive Easement for public utility purposes, including, but not limited to, the installation, maintenance, repair and replacing of sanitary sewer, storm sewer, water, gas, power and telecommunications cable facilities and appurtenances to all of these, as specifically depicted and described on Exhibit A attached, which improvements are to be constructed as part of the Whitmore Lake Road Sanitary Sewer Improvement Project.
2. The TOWNSHIP, its agents, employees, successors or assigns shall have the further right to enter upon sufficient land adjacent to the real estate which is the subject of the Easement for the purpose of installing, maintaining, repairing or replacing the public utilities and performing temporary grading.
3. The public utilities and appurtenances thereto located within the Easement will be owned by the TOWNSHIP.
4. The OWNER represents that it is the holder of marketable title to the real estate which is the subject of the Easement and has the authority to grant the Easement to the TOWNSHIP.
5. It is further acknowledged that the OWNER shall not construct any building or structure within the Easement as depicted and described on Exhibit A attached.
6. The Easement shall run with the land and shall be binding on the OWNER, their tenants, heirs, successors or assigns.






4/30/2014 8:35:13 AM - C:\PROJECTS\ANN ARBOR\IER\12748\200-12748-14001\CAD\SURVEY\DWG\EXHIBITS.DWG - TURNKEY.MIKE



**EASEMENT DESCRIPTION:**  
 A 10 FEET WIDE TEMPORARY UTILITY EASEMENT FOR CONSTRUCTION OF SAID SEWER, SAID EASEMENT BEING 10 FEET WIDE, 5 FEET ON EITHER SIDE OF A CENTERLINE AS IT IS SHOWN ON AND DEPICTED ON THIS EXHIBIT "A", TOGETHER WITH A PERMANENT 10 FEET WIDE UTILITY EASEMENT OVER THIS SAME SEWER FOR CONSTRUCTION, RECONSTRUCTION AND MAINTENANCE THEREOF, WHERE SAID PERMANENT EASEMENT LOCATION IS 10 FEET WIDE, 5 FEET ON EITHER SIDE OF THE CENTERLINE OF THE SANITARY SEWER AS IT IS ACTUALLY CONSTRUCTED.

 <b>TETRA TECH</b> www.tetrattech.com 1005 RIVER STREET, SUITE 1 PORT HURON, MICHIGAN 48060 (TEL) 810-956-9300 (FAX) 810-956-9281	NORTHFIELD TOWNSHIP WHITMORE LAKE ROAD FORCEMAIN	Project No.: 200-12748-14001 Date: APRIL 28, 2014 Designed By:
	PARCEL B-02-20-300-034 6925 WHITMORE LAKE ROAD SECTION 20, NORTHFIELD TOWNSHIP	
	EX-HIBIT <b>"A"</b>	

Copyright: Tetra Tech

Bar Measures 1 inch

## Memo

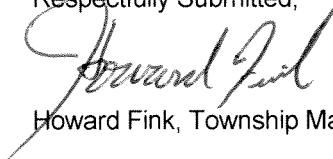
**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 4/21/2016  
**Re:** Darlene Curtis

---

Dear Township Board,

As you are all aware, Darlene Curtis signed a purchase agreement the Monday evening prior to our board meeting. Also, there has been a request to have the Curtis office building burned soon, as it is an eye sore. Mr. Wagner has indicated that he can not burn it until next year, but if the board wishes to have it down, we can have it demolished. We are currently getting quotes on demolition.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Howard Fink". The signature is written in black ink and is positioned above the printed name.

Howard Fink, Township Manager



## Memo

**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 4/21/2016  
**Re:** Van Curler Property

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Dear Township Board,

Both the attorney and real estate broker for the Van Curler Property have verbally indicated their client is in agreement with our purchase offer, but we still do not have a signed agreement. Nonetheless, I think it's time to start planning for the property and discussing what our intentions are. Barb Griffith and I are working on the Downtown Planning Group. The first meeting will be in May (will be formally scheduled before the workshop on Tuesday). I would suggest that this group's vision and purpose, along with creating a plan for the Downtown, be to discuss / debate the planning around the Van Curler Property. It seems like a natural fit. This is not to say others won't be involved, but the group could act as an existing committee to make recommendations. It goes without saying that the Board of Trustees has the final determination.

With regard to the Van Curler Property in particular, I also will be attempting to integrate the Planning Commission into the discussion. I am hoping that the board permits the new planner to bill for some of these conversations / work when it is appropriate and needed.

If the board wishes, I think it might be necessary to take some time to discuss some visions of the property and desires for next steps. Please note that I will not start spending money on due diligence (soil samples, survey, etc.) until a signed purchase agreement is in place.

Respectfully Submitted,



Howard Fink, Township Manager

## Memo

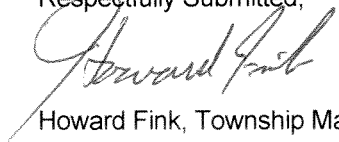
**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 4/21/2016  
**Re:** Equalization Basin

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Dear Township Board,

At the last workshop, we discussed in detail sewer capacity issues. I mentioned at the meeting that I believed we have existing ability to fund the Equalization Basin from current expiring debt service. Attached is a schedule that Rick put together showing our net position with one of our bonds expiring. I believe, as does our sewer treatment plant superintendent that there is a need for an equalization basin, and based on our financials / debt service in the sewer department, I believe it is a project that we can move forward with. If the board chose to move forward, first step would be to authorize detailed engineering / final design. It would be helpful to have a discussion as to how the board wishes to proceed. Untimely, this would be a project that spans multiple board terms.

Respectfully Submitted,



Howard Fink, Township Manager

**NORTHFIELD TOWNSHIP**  
**WWTP CASH FLOW PROJECTION**  
**Fiscal 2016 - Fiscal 2023**

	2014-2015 Actual	2015-2016 Budget	2016-2017 Projection	2017-2018 Projection	2018-2019 Projection	2019-2020 Projection	2020-2021 Projection	2021-2022 Projection	2022-2023 Projection
Various Cash Flow Activities									
- Cash Receipts from Customers	1,302,705	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000
- Cash Payments to Employees	(274,210)	(278,721)	(284,295)	(289,981)	(295,781)	(301,697)	(307,731)	(313,886)	(320,164)
- Cash Payments to Suppliers	(531,748)	(649,974)	(653,224)	(656,490)	(659,772)	(663,071)	(666,386)	(669,718)	(673,067)
- Special Assessments Received	1,786	1,786	1,786	1,786	1,786	1,786	1,786	1,786	1,786
- Other Revenues	5,024	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
- Interest/Fees on Long Term Debt	(54,615)	(39,399)	(23,309)	(10,519)	(8,550)	(6,525)	(4,388)	(2,250)	0
- Purchase of Capital Assets	(64,917)	(180,000)	(156,456)	(97,000)	(175,000)	(128,000)	(100,000)	(100,000)	(100,000)
- Repayment of Principal on Bonds	(361,350)	(378,550)	(284,000)	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)	0
- Interest on Investments	2,484	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
<b>Net Increase/(Decrease) in Cash</b>	<b>25,159</b>	<b>(168,358)</b>	<b>(42,998)</b>	<b>259,296</b>	<b>174,183</b>	<b>213,993</b>	<b>234,781</b>	<b>227,432</b>	<b>265,055</b>

**Township of Northfield**

County of Washtenaw, State of Michigan

General Obligaion Limited Tax Bonds

(Equalization Basin Bonds)

20 Years @ 3.25%

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**Report**

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## Township of Northfield

County of Washtenaw, State of Michigan

General Obligaion Limited Tax Bonds

(Equalization Basin Bonds)

20 Years @ 3.25%

## Sources & Uses

Dated 08/01/2016 | Delivered 08/01/2016

### Sources Of Funds

Par Amount of Bonds	\$3,000,000.00
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<b>Total Sources</b>	<b>\$3,000,000.00</b>
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### Uses Of Funds

Total Underwriter's Discount (1.500%)	45,000.00
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Costs of Issuance (Estimate)	60,000.00
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Deposit to Construction Fund	2,895,000.00
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<b>Total Uses</b>	<b>\$3,000,000.00</b>
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## Township of Northfield

County of Washtenaw, State of Michigan

General Obligaion Limited Tax Bonds

(Equalization Basin Bonds)

20 Years @ 3.25%

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
06/30/2017	-	-	65,000.00	65,000.00
06/30/2018	115,000.00	3.250%	97,500.00	212,500.00
06/30/2019	120,000.00	3.250%	93,762.50	213,762.50
06/30/2020	125,000.00	3.250%	89,862.50	214,862.50
06/30/2021	130,000.00	3.250%	85,800.00	215,800.00
06/30/2022	135,000.00	3.250%	81,575.00	216,575.00
06/30/2023	135,000.00	3.250%	77,187.50	212,187.50
06/30/2024	140,000.00	3.250%	72,800.00	212,800.00
06/30/2025	145,000.00	3.250%	68,250.00	213,250.00
06/30/2026	150,000.00	3.250%	63,537.50	213,537.50
06/30/2027	155,000.00	3.250%	58,662.50	213,662.50
06/30/2028	160,000.00	3.250%	53,625.00	213,625.00
06/30/2029	165,000.00	3.250%	48,425.00	213,425.00
06/30/2030	170,000.00	3.250%	43,062.50	213,062.50
06/30/2031	175,000.00	3.250%	37,537.50	212,537.50
06/30/2032	185,000.00	3.250%	31,850.00	216,850.00
06/30/2033	190,000.00	3.250%	25,837.50	215,837.50
06/30/2034	195,000.00	3.250%	19,662.50	214,662.50
06/30/2035	200,000.00	3.250%	13,325.00	213,325.00
06/30/2036	210,000.00	3.250%	6,825.00	216,825.00
<b>Total</b>	<b>\$3,000,000.00</b>	<b>-</b>	<b>\$1,134,087.50</b>	<b>\$4,134,087.50</b>

### Yield Statistics

Bond Year Dollars	\$34,895.00
Average Life	11.632 Years
Average Coupon	3.2500000%
Net Interest Cost (NIC)	3.3789583%
True Interest Cost (TIC)	3.4124889%
Bond Yield for Arbitrage Purposes	3.2493843%
All Inclusive Cost (AIC)	3.6354640%

### IRS Form 8038

Net Interest Cost	3.2500000%
Weighted Average Maturity	11.632 Years

## Township of Northfield

County of Washtenaw, State of Michigan

General Obligaion Limited Tax Bonds

(Equalization Basin Bonds)

20 Years @ 4.25%

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
06/30/2017	-	-	85,000.00	85,000.00
06/30/2018	105,000.00	4.250%	127,500.00	232,500.00
06/30/2019	110,000.00	4.250%	123,037.50	233,037.50
06/30/2020	115,000.00	4.250%	118,362.50	233,362.50
06/30/2021	120,000.00	4.250%	113,475.00	233,475.00
06/30/2022	125,000.00	4.250%	108,375.00	233,375.00
06/30/2023	130,000.00	4.250%	103,062.50	233,062.50
06/30/2024	135,000.00	4.250%	97,537.50	232,537.50
06/30/2025	140,000.00	4.250%	91,800.00	231,800.00
06/30/2026	150,000.00	4.250%	85,850.00	235,850.00
06/30/2027	155,000.00	4.250%	79,475.00	234,475.00
06/30/2028	160,000.00	4.250%	72,887.50	232,887.50
06/30/2029	165,000.00	4.250%	66,087.50	231,087.50
06/30/2030	175,000.00	4.250%	59,075.00	234,075.00
06/30/2031	180,000.00	4.250%	51,637.50	231,637.50
06/30/2032	190,000.00	4.250%	43,987.50	233,987.50
06/30/2033	200,000.00	4.250%	35,912.50	235,912.50
06/30/2034	205,000.00	4.250%	27,412.50	232,412.50
06/30/2035	215,000.00	4.250%	18,700.00	233,700.00
06/30/2036	225,000.00	4.250%	9,562.50	234,562.50
<b>Total</b>	<b>\$3,000,000.00</b>	<b>-</b>	<b>\$1,518,737.50</b>	<b>\$4,518,737.50</b>

### Yield Statistics

Bond Year Dollars	\$35,735.00
Average Life	11.912 Years
Average Coupon	4.250000%
Net Interest Cost (NIC)	4.3759270%
True Interest Cost (TIC)	4.4193202%
Bond Yield for Arbitrage Purposes	4.2489084%
All Inclusive Cost (AIC)	4.6524001%

### IRS Form 8038

Net Interest Cost	4.2500000%
Weighted Average Maturity	11.912 Years

## Memo

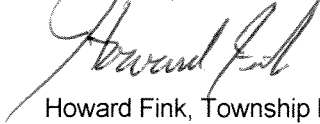
**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 4/21/2016  
**Re:** Zoning Administrator

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Dear Township Board,

We are creating a very strong fund balance in our building department. Development has picked up and both Mary and Dawn are quite busy. I am recommending that the board authorize the Zoning Administrator to keep bi-weekly office hours (5 hours every two weeks). I believe the change is warranted and the additional help is needed. We have funds to support the increase in expenditures, and do not anticipate that changing for quite some time. I say we begin small (5 hours every two weeks and evaluate as needed). I have included a fund balance of the building fund for your information.

Respectfully Submitted,



Howard Fink, Township Manager



User: RICK  
 DB: Northfield  
 Month Ended: June

GL NUMBER	DESCRIPTION	BALANCE AS OF 06/30/2012	BALANCE AS OF 06/30/2013	BALANCE AS OF 06/30/2014	BALANCE AS OF 06/30/2015	BALANCE AS OF 06/30/2016
<b>Fund 287 - BUILDING DEPARTMENT FUND</b>						
Revenues						
Dept 000						
287-000-481	SIGN PERMITS	223.00	0.00	1,055.00	0.00	180.00
287-000-484	BUILDING PLAN REVIEW FEES	1,795.00	3,422.50	3,372.00	3,243.00	4,599.82
287-000-485	BUILDING PERMIT FEES	28,068.50	31,759.70	34,683.00	35,170.00	38,739.15
287-000-486	CONTRACTOR'S REGISTRATION	830.00	870.00	630.00	2,340.00	2,055.00
287-000-488	TRADE PERMIT FEES	18,466.00	20,270.00	21,300.00	32,054.00	29,325.00
Total Dept 000		49,382.50	56,322.20	61,040.00	72,807.00	74,898.97
<b>TOTAL Revenues</b>						
		49,382.50	56,322.20	61,040.00	72,807.00	74,898.97
Expenditures						
Dept 226-PERSONNEL						
287-226-720	BANKED PTO	2,017.21	(149.93)	(10,885.67)	0.00	0.00
287-226-927	ALLOCATE TO DEPARTMENTS	5,461.00	6,354.00	7,397.00	18,341.00	10,914.00
Total Dept 226-PERSONNEL		7,478.21	6,204.07	(3,488.67)	18,341.00	10,914.00
Dept 261-GOVERNMENT SHARED SERVICES						
287-261-725	INSPECTOR EXPENSES	13,240.00	19,270.50	24,123.16	31,200.27	28,563.48
Total Dept 261-GOVERNMENT SHARED SERVICES		13,240.00	19,270.50	24,123.16	31,200.27	28,563.48
Dept 270-LEGAL/PROFESSIONAL						
287-270-722	CONTROLLER	1,560.00	1,560.01	1,596.00	1,634.00	2,112.95
287-270-802	AUDIT FEES	890.00	900.00	900.00	900.00	900.00
Total Dept 270-LEGAL/PROFESSIONAL		2,450.00	2,460.01	2,496.00	2,534.00	3,012.95
Dept 301-OPERATING COSTS						
287-301-725	INSPECTOR EXPENSES	11,451.10	11,045.10	10,793.05	5,545.25	5,805.00
287-301-727	SUPPLIES	126.00	0.00	0.00	392.00	285.00
287-301-850	COMMUNICATION	260.51	259.97	523.96	346.23	(21.83)
287-301-910	INSURANCE & BONDS	700.00	687.00	600.00	0.00	0.00
287-301-930	REPAIRS & MAINTENANCE	600.00	610.00	0.00	0.00	0.00
Total Dept 301-OPERATING COSTS		13,137.61	12,602.07	11,917.01	6,283.48	6,068.17
<b>TOTAL Expenditures</b>						
		36,305.82	40,536.65	35,047.50	58,358.75	48,558.60
<b>Fund 287 - BUILDING DEPARTMENT FUND:</b>						
TOTAL REVENUES		49,382.50	56,322.20	61,040.00	72,807.00	74,898.97
TOTAL EXPENDITURES		36,305.82	40,536.65	35,047.50	58,358.75	48,558.60
NET OF REVENUES & EXPENDITURES		13,076.68	15,785.55	25,992.50	14,448.25	26,340.37
BEG. FUND BALANCE		10,559.27	23,635.95	39,421.50	65,414.00	79,862.25
END FUND BALANCE		23,635.95	39,421.50	65,414.00	79,862.25	106,202.62