

**NORTHFIELD TOWNSHIP
Township Board
Minutes
November 27, 2018**

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Chockley at 8350 Main Street.

PLEDGE

Supervisor Chockley Beliger provided a brief invocation and led those present in the Pledge of Allegiance.

ROLL CALL

Marlene Chockley, Supervisor	Present
Kathleen Manley, Clerk	Present
Lenore Zelenock, Treasurer	Present
Tawn Beliger, Trustee	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present (arrived at 7:30 P.M.)

Also present:

Wastewater Treatment Plant Superintendent Dan Willis
Township Manager Steven Aynes
Township Attorney Paul Burns
Members of the community

ADOPT AGENDA

- ▶ **Motion:** Chockley moved, Beliger supported, that the agenda be adopted as presented.
Motion carried 6—0 on a voice vote.

FIRST CALL TO THE PUBLIC

Gerry Hermann, 8365 Earhart Road, Angela Avey, Six Mile Road, Coyote Windsong, 320 Delaware, Mary Devlin, 9211 Brookside, Jordan Steckloff, 2234 E. North Territorial, Craig Warburton, 450 W. Joy Road, Udo Huff, 6431 Whitmore Lake Road, Adam Olney, Whitmore Lake, Dana Forester, 9255 Lakewood, Harrison Parker, Eagle Gardens, and Alyssa Avey, Lake Pine Drive, spoke about opening meetings with an invocation, the proposed marijuana ordinance, and the grant application for 75 Barker Road.

[Otto arrived during this agenda item].

BOARD MEMBER COMMENTS

Board members responded to public comments about opening meetings with an invocation, the proposed marijuana ordinance, and the grant application for 75 Barker Road. They also suggested developing a protocol for the Board to receive information about business inquiries in the Township, commented on zoning

enforcement efforts and the new County mental health millage, and provided information about the issuance of winter tax bills.

TOWNSHIP MANAGER UPDATE

Aynes reported that all but one of the recent inquiries about marijuana sales in the Township came before the November 6th vote to legalize recreational marijuana use in the State, and he described the role of various Township parties—the Township Board, the Manager, the Planning Commission, the planning consultant, the attorney, etc.—in developing Township ordinances regarding marijuana sales.

Dockett asked for follow-up from Aynes about receipt of payment for a bill to the University of Michigan for the drug takeback program that was recently sent.

CORRESPONDENCE AND ANNOUNCEMENTS

None.

APPROVAL OF MINUTES

Special Meeting of November 13, 2018. Board members filled in missing information from the ~~draft~~ draft minutes.

- ▶ **Motion:** Chockley moved, Otto supported, that the minutes of the November 13, 2018, special meeting be approved as amended.
Motion carried 7—0 on a voice vote.

Regular of November 13, 2018. Several corrections were made.

- ▶ **Motion:** Chockley moved, Manley supported, that the minutes of the November 13, 2018, regular session be approved as amended.
Motion carried 7—0 on a voice vote.

AGENDA ITEMS

1.

Consider Ordinance 18-62: Prohibition of Marihuana Establishments for a time in order to receive LARA regulations and complete zoning ordinance work and fee structure

- ▶ **Motion:** Chockley moved, Manley supported, to adopt Ordinance 18-62, with the following amendments:
 - To change the title to read, "The Temporary Prohibition of Marihuana Establishments...",

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- To change the first line to read, "...to temporarily prohibit marihuana...", and
- To change the Section I title to read "The Temporary Prohibition of Marihuana Establishments...",
- In Section II to add, "This prohibition expires May 28, 2019, unless repealed by the Northfield Township Board of Trustees."

The Board and Burns discussed the pros and cons of adopting the proposed ordinance. Comments included:

- Reasons to support considering marijuana sales, including overwhelming support by Township voters in the November 6th election, the tax revenue that would be received, and the desire to be able to use marijuana legally,
- The proposal should have been reviewed and re-drafted by the Township attorney prior to the meeting, rather than being amended at the meeting,
- The proposal should reference the right of the voters to repeal it by referendum,
- There are complexities in developing an appropriate ordinance,
- This action is not necessary since the Township has time to develop an ordinance before the State issues regulations that the Township would be bound by.,
- The desire to protect the Township's option to develop more restrictive regulations rather than needing to follow any regulations issued by the State should it issue them before the Township develops an ordinance,
- Additional information was provided to Board members just prior to the meeting that was not available to the public in the packet.

Chockley withdrew her motion.

- ▶ **Motion:** Zelenock moved, Beliger supported, that the proposed Ordinance 18-62: *Prohibition of Marihuana Establishments* be revised as discussed at the November 27, 2018, Board meeting, including adding a sunset clause, that it be reviewed by the Township attorney, and that it be considered by the Township Board on December 11, 2018.

There was a brief discussion about how quickly the State is likely to issue regulations. It was noted that the December 5th Planning Commission agenda includes discussion of this ordinance. Beliger asked Chief Wagner to give information to the Board about enforcement implications of the new law.

Motion carried 4—3 on a roll call vote, Chick, Dockett, and Otto opposed.

Manley asked that Aynes provide the Board with information about revenue the City of Ann Arbor has received due to medical marijuana operations.

**2.
Employee Handbook Revisions:
Consider Suggestions from Office Staff
and Finalize Employee Handbook**

Aynes said changes requested by employees have been reviewed by the Township labor attorney who has indicated they are policy matters, not legal matters. The Board made some requested corrections, reviewed other requested changes, and came to agreements on various provisions, including:

- Having a third person present when an employee reports a harassment complaint,
- all employees should be eligible for cost of living adjustment (if approved by the Board),
- not to provide holiday, jury duty, and bereavement benefits for part-time employees,
- that any changes to the waiver of medical insurance provision be provided to employees in writing.
- part-time employees will be allowed to accrue PTO.
- all employees will be limited to one year of PTO accrual.
- Part-time employees will be allowed to request unpaid medical leaves of absence.

**3.
2019 Meeting Schedule**

- ▶ **Motion:** Chockley moved, Otto supported, to adopt the meeting dates for 2019 as distributed.
Motion carried 7—0 on a voice vote.

**4.
2019 Holiday Schedule**

- ▶ **Motion:** Chockley moved, Zelenock supported, to adopt the 2019 Holiday Schedule as distributed.
Motion carried 6—1 on a roll call vote, Dockett opposed.

**5.
Set meeting dates for updating
the Capital Improvement Plan (CIP) and
the Goals & Priorities list**

The Board agreed to try to schedule this for discussion as part of the February 26, 2019, agenda.

SECOND CALL TO THE PUBLIC

Jordan Steckloff, Adam Olney, Angela Avey, Jodi Carbary (9132 Lincoln Drive), and Udo Huff commented on provisions of the Employee Handbook, the recreational marijuana ordinance, opening meetings with an invocation, and written materials distributed in the Township Hall. Harrison Parker thanked the Board for their support of the Community Center and positive events in the Township.

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BOARD MEMBER COMMENTS

Board members responded to questions posed during the Second Call to the Public about the Township's taxing capability and distribution of written materials in the Township Hall, commented on the lower sewer bills since the meter was installed in the Public Safety Building, thanked the public for their participation, and announced the next Parks and Recreation meeting on Thursday.

ADJOURNMENT

- ▶ **Motion:** Chockley moved, Beliger supported, that the meeting be adjourned.
Motion carried 7—0 on a voice vote.

The meeting adjourned 10:14 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on December 11, 2018.

Kathleen Manley, Clerk

Official minutes of all meetings are available on the Township's website at http://www.twp-northfield.org/government/township_board_of_trustees/