

# NORTHFIELD TOWNSHIP

---

## MEMO

**To:** Northfield Township Board  
**From:** Steve Aynes  
**Date:** 4/19/2018  
**Re:** Items for Auction

---

Dear Township Board,

With the recent lease of the 2<sup>nd</sup> floor, we cleared the area so LAWNET could begin their planning and construction. There are many items that are no longer needed by the township. State Law requires that we attempt to sell items of value before we can dispose of them. Attached is a list of items that the township no longer needs. We are requesting that the board allow an auction to be held to get rid of these items. A date is still to be determined, but we would like to hold the auction before the Clean-up day, so that remaining items can be disposed of at that time.

Sincerely,

Steve Aynes  
Northfield Township Manager

# Auction Items

Item	Quantity	Dimensions	Details	Notes
Carpet	3	12'x40'	gray with blue & pink tones	
Rocking Chair	1	44"(w)x39"(h)x33"(d)	Blue denim, some wear and stains	
Ottoman/Foot Stool	1	22"(w)x29"(d)x18"(h)	tan, good condition	
Book Shelf	1	24"(w)x60"(h)x9.5"(d)	damage to top shelf; wobbles	
Desk - Wooden	1	75"(w)x18"(d)x29"(h)	stains & scratches on top surface; 4 drawers - all functional; do not have key for drawer locks	
Metal Work Table/desk	1	62.5"(w)x30"(d)x30"(h)		
Wooden Work Table/desk	1	41.5"(w)x22.5"(d)x26.5"(h)		
Desk Top Shelving(possibly goes with above Work Table)	1	41"(w)x12.5"(d)x32"(h)		
Training Tables - Trapezoid Shaped	3	23"(d)x29.5"(h)x 57.5"(w - long side)/ 32"(w - short side)		
VHS Tapes	21		Blank, unused, still in plastic	
Cubicle Dividers w/ connectors	11	67"(h)x61"(w)x2.5"(d)	Pink	
	6	67"(h)x25.5"(w)x2.5"(d)		
	19	67"(h)x36"(w)x2.5"(d)		
	2	43"(h)x49"(w)x2.5"(d)		
Computer components	various	various		
Lazy Susan	1	15.5" across		
Square End Table	1	24"(w)x24"(d)x20"(h)	damaged top and discoloration on side	
Office Chairs	various	various	2pc sets and singles	
Desk - Wooden	1	71.5"(w)x36"(d)x29.5"(h)	5 drawers - all functional	
Typewriter	1		IBM Wheelwriter 10 - Series II	
Speakers	set of 2	8"(w)x8"(d)x15"(h)	Magnavox S-8752 Air Suspension; no outside wiring; some surface damage; not tested to see if they are functional	
Kyocera FS-C5020N Color Printer	1		Needs Repair	Cost more to fix than to replace
Kyocera FS-C5020N Toner Kits	5		2 Yellow, 1 Magenta, 1 Cyan, 1 Black	

Metal Desk - Black	1	60"(w)x30"(d)x30"(h)	3 drawers - all function, corner bracket - do not have extension	
Metal Desk - Green	1	60"(w)x30"(d)x19.5"(h)	5 drawers - all functional; do not have key for drawer lock	
Computer Keyboards	17	various	have not tested to see if they are functional; great for young kids pretend play	
10 key calculator	4	various	1 does not work could be used for parts, others have not been tested to see if they are functional; great for young kids pretend play	
Paper Shredder	1	16"(w)x9"(d)x14"(h)	TechKo SH3112PF Strip Cut Shredder	Does not Cross-cut: Prefer Crosscut for security purposes
Office Phones	11		Old Police Dept Phones: AVAYA 4412D+	Phones were replaced
Computer Monitor	2		1 Samsung, 1 Compaq; older box versions; not tested to see if they are functional	
Cassette Player	1	16.5"(w)x12"(d)x5"(h)	RCA SCT-520 High Speed Dubbing Stereo Cassette Deck	Old AV equipment no longer needed
Cassette Player	1	16.5"(w)x9.5"(d)x4.25"(h)	Pioneer CT-W602R Stereo Double Cassette Deck	Old AV equipment no longer needed
CD Player	1	17"(w)x14.25"(d)x4.25"(h)	Technics SL-PD787 Compact 5-Disc Changer	Old AV equipment no longer needed
HP Color LaserJet Printer	1	20.25"(w)x19"(d)x14"(h)	CP3525n - Needs Repair	Costs more to fix than to replace
HP Toner/Ink Cartridges	5		for CP3525n: 1 Cyan, 1 Magenta, 1 Yellow, 2 Black	
	2		HP LaserJet 98A: Black - 1 New/Unopened; 1 Opened/Unused	No longer have this style printer
	2		HP LaserJet CE505X: Black - 1 New/Unopened; 1 Opened/Unused	Not compatible with printers; Opened - Unable to return
	1		HP LaserJet 92295A: Black Opened/Unused	No longer have this style printer

HP Toner/Ink Cartridges	1		C3105A: Black - New/Unopened	No longer have this style printer
Konica Toner Cartridges	2		TN710: Black - New/Unopened	No longer have this style printer/copier
Xerox WorkCentre Toner Cartridge	1		Black - Opened/Unused: for use on multiple Xerox Models	No longer have this style copier
TV Adjustable Wall-Mount & VCR Bracket	1		Peerless PM 1327 & PM 47: Adjustable TV mount 13-27"; Capacity 36 pounds	
Keyboard and Mouse Tray	1		Intellaspaces Easy Riser - Adjustable, Ergonomic tray for keyboard and mouse	
Digital AV Mixer	1		Panasonic WJ-MX 30	Old AV equipment no longer needed
Stereo Sound Mixer	1		Radio Shack SSM-60	Old AV equipment no longer needed
VCR	1		Panasonic PV-VS4821 Omnivision VCR Plus Gold	Old AV equipment no longer needed
Video Titlemaker	1		Videonics Video Titlemaker 3000	Old AV equipment no longer needed
4 Channel Video Mixer	1		Roland V-4 4 Channel Video Mixer	Old AV equipment no longer needed
Headset with Microphone	1		Plantronics	Old AV equipment no longer needed
Cassette Deck	1		TEAC W-790R Double Cassette Deck	Old AV equipment no longer needed
TV	1		13" 2004 - Memorex MT 1134	