

## Memo

**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 12/9/2016  
**Re:** Resignation Letter

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Dear Township Board,

I have recently accepted a new position on the west side of the State of Michigan. It has been my honor to have served the citizens, board members, committees of Northfield Township over the last 3.5 to 4 years. I have too many individuals to thank for all that we have been able to accomplish during my time here. There is no question that Northfield Township has touched my heart and left a positive indelible mark on my family. There is great passion in the citizenry in Northfield Township, and I have no doubt that involvement will continue to ensure that Northfield Township and Whitmore Lake thrives.

During my tenure, we have realized a long standing goal of a public park on Whitmore Lake, instituted a civil infraction code enforcement program, studied and understood long standing sewer capacity issues, completed a five year parks and recreation master plan, realized significant savings in our liability insurance, created a health insurance program that the employees support, built the first ever dog park and community garden, technology upgrades, formalized and funded the Parks and Recreation Board, changed the Senior Center to a Community Center to serve all the residents of Northfield Township, completed sidewalk improvements along main street, began the Downtown Whitmore Lake Master Plan, just to name a few. These and many more accomplishments were the work of everyone, staff, the board, the community – and I am deeply proud of what we have done together. I also want to say thank you to a great administrative staff. I believe I have left the Township offices in good shape.

Moving forward, it is my hope that the Township move quickly to fill the position of Township Manager. I believe the council manager form of government in Northfield Township has been a success and hope that the new board continues its evolution. Please let me know if you would like me to elaborate or begin a process of bringing in a new Township Manager. My last day in the office will be Thursday, January 5<sup>th</sup>. Please know that even when I am gone, I am a phone call away for anyone that needs my assistance.

Respectfully Submitted,



Howard Fink, Township Manager