

# **NORTHFIELD TOWNSHIP BOARD AGENDA**

**March 15, 2016 - - 7:00 PM**

**8350 Main Street, 2<sup>nd</sup> Floor**

CALL TO ORDER

PLEDGE/INVOCATION

ROLL CALL

CONSENT AGENDA: Minutes, Bills, GYOA Leasing +

ADOPT BALANCE OF AGENDA

CALL TO THE PUBLIC

BOARD MEMBER COMMENTS

CORRESPONDENCE AND ANNOUNCEMENTS

## REPORTS/UPDATES

- Department Head Reports
- ZBA Report
- Planning Commission Report
- Parks and Rec Report
- Financial Report
- Township Manager's Report

## AGENDA ITEMS

1. DDA Redevelopment Liquor License Policy
2. Resolution 16-538: Redevelopment Liquor License
3. Parks & Rec Proposal
4. Ordinance 16-47: Amending the Sewer Use Ordinance by adding Section 32-55, Regulations applicable to Whitmore Lake Road Sanitary Sewer Special Assessment District

2<sup>nd</sup> CALL TO THE PUBLIC

BOARD MEMBER COMMENTS

ADJOURNMENT

\* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

# NORTHFIELD TOWNSHIP

## Township Board

### Minutes

#### February 9, 2016

#### CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Engstrom at 8350 Main Street.

#### PLEDGE

Supervisor Engstrom led those present in the Pledge of Allegiance.

#### ROLL CALL

Marilyn Engstrom, Supervisor	Present
Angela Westover, Clerk	Present
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present (arrived at 7:06 P.M.)

Also present:

Township Manager Howard Fink  
Wastewater Treatment Plant Superintendent  
Tim Hardesty  
Public Safety Director William Wagner  
Police Lt. Tim Greene  
Township Engineer Brian Rubel  
Township Attorney Brad Maynes  
Recording Secretary Lisa Lemble  
Members of the community

#### CONSENT AGENDA:

- Minutes
- Bills

Dockett made comments about bills and minutes.

- **Motion:** Engstrom moved, Otto supported, that the consent agenda be adopted as presented.  
**Motion carried 7—0 on a voice vote.**

#### ADOPT BALANCE OF AGENDA

- **Motion:** Engstrom moved, Chick supported, that the balance of the agenda be adopted as presented.  
**Motion carried 7—0 on a voice vote.**

[Thomas arrived at this point].

#### FIRST CALL TO THE PUBLIC

Craig Warburton, 450 W. Joy Road, expressed concern about a conflict of interest on the Planning Commission.

Udo Huff, 6431 Whitmore Lake Road, objected to the process for appointments to the Planning Commission.

#### BOARD MEMBER COMMENTS

Dockett referred to prior Board action on a text amendment to the RTM zoning district and said he believes religious institutions should be allowed in all zoning districts.

#### CORRESPONDENCE AND ANNOUNCEMENTS

Fink gave a progress report on the Main Street sidewalk project and noted that the Pond Hockey Tournament has been canceled. Wagner noted the Chilly Dip will still be held on February 20<sup>th</sup>.

#### REPORTS

##### Department Heads

*Police.*

- **Motion:** Otto moved, Engstrom supported, that Steven Noel Francoeur be appointed to the position of Northfield Township Police Reserve Officer contingent upon completion of all departmental requirements.  
**Motion carried 7—0 on a voice vote.**

Dockett commented on changes in the DEA funding and objected to the Police Department publicly supporting the upcoming millage vote.

*Fire.* No questions.

*Wastewater Treatment Plant.*

- **Motion:** Otto moved, Chick supported, that the Board approve the difference of \$702.00 between the \$7,842.50 approved previously by the Board and the actual cost of \$8,544.50 for purchase of a new drive transmission for the collection system camera.  
**Motion carried 7—0 on a voice vote.**

*Senior Center.* No questions.

##### Other

*Financial.* No questions.

*Township Manager.* Dockett expressed concern about the potential cost to the Township if a grant is received for a parks and recreation project.

**Northfield Township Board Meeting  
Minutes of Regular Meeting  
Public Safety Building; 8350 Main Street  
February 9, 2016**

*Zoning Board of Appeals.* Will meet on February 16<sup>th</sup>.

*Planning Commission.* Chick reported the Commission elected officers, held a public hearing on a proposed change to the RTM district, adopted by-laws, and heard a presentation of the Parks & Recreation Master Plan.

*Parks and Recreation.* No comments.

**PUBLIC HEARING**

**1.  
Parks & Recreation Master Plan**

- **Motion:** Engstrom moved, Chick supported, that the public hearing be opened.  
**Motion carried 7—0 on a voice vote.**

Board members thanked the Commission and Fink for their work on an excellent plan.

- **Motion:** Engstrom moved, Chick supported, that the public hearing be closed.  
**Motion carried 7—0 on a voice vote.**

**AGENDA ITEMS**

**1.  
Resolution 16-537:  
Parks & Recreation Master Plan**

- **Motion:** Engstrom moved, Chick supported, that Resolution 16-537, *A Resolution of the Northfield Township Board of Trustees, Washtenaw County, MI, approving the Five Year Parks and Recreation Master Plan Prepared by the Parks & Recreation Commission* be approved as presented. **Motion carried 6—1 on a roll call vote, Dockett opposed. Resolution adopted.**

Dockett said he **opposes** this because of lack of funding.

**2.  
Verizon Cell Tower**

- **Motion:** Engstrom moved, Thomas supported, that the Verizon Cell Phone Tower agreement be approved as presented.

Board members expressed concerns including about potential devaluation of surrounding properties and the language of the lease favoring Verizon. Fink noted that this is a vote only on the contract; the permit for the tower itself will be subject to a separate review process. Bob Przybylo of Verizon provided information.

Dockett requested a roll call vote.

**Motion carried 4—2—1 on a roll call vote, Chick and Dockett opposed, Westover abstaining.**

**3.  
Distribution of Funds  
from Verizon Cell Tower Agreement**

- **Motion:** Engstrom moved, Chick supported, to approve distribution of funds from the Verizon Cell Tower Agreement as presented.

Dockett asked that action be delayed until there is money to distribute. He requested a roll call vote.

**Motion carried 6—1 on a roll call vote, Dockett opposed.**

**4.  
Increasing Investments**

Braun referred to the memo of February 9<sup>th</sup> from Fink and the Township Controller. She explained she is recommending that certificates of deposit be purchased with an additional \$50,000 of the Township's general fund balance rather than leaving it in the checking account. She said a vote of the Board is not necessary.

**5.  
Cost Recovery Services Agreement**

Lt. Greene noted the Board approved the cost recovery ordinance for the Police Department last month. He explained that the purpose of this agreement would be recovering Township expenses incurred by the Department responding to vehicle crashes caused by non-resident and impaired drivers and he answered questions from Board members. Wagner said this mirrors what the Fire Department has been doing for about 12 years.

- **Motion:** Engstrom moved, Otto supported, to approve the Cost Recovery Services Agreement as provided, subject to attorney review.

Dockett requested a roll call vote.

**Motion carried 6—1 on a roll call vote, Dockett opposed.**

**6.  
Cost Recovery Schedule**

- **Motion:** Engstrom moved, Braun supported, to approve the Cost Recovery Schedule, subject to attorney review.

Dockett requested a roll call vote.

**Motion carried 6—1 on a roll call vote, Dockett opposed.**

Northfield Township Board Meeting  
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Public Safety Building; 8350 Main Street  
February 9, 2016

7.  
Whitmore Lake Special Assessment District  
Award of Bid

- **Motion:** Otto moved, Chick supported, that the Board award the bid for the Whitmore Lake Special Assessment District to Joe Raica Excavating in the amount of \$473,994.75.  
**Motion carried 7—0 on a voice vote.**

8.  
Grinder Pump Quote

- **Motion:** Engstrom moved, Chick supported, to approve the Grinder Pump bid from DuBois-Cooper as presented. **Motion carried 7—0 on a voice vote.**

9.  
Whitmore Lake Special Assessment District  
Construction Services

- **Motion:** Engstrom moved, Westover supported, to approve the Whitmore Lake Special Assessment District Construction Services for Tetra Tech in the amount of \$85,000 as presented in Board packets.  
**Motion carried 7—0 on a voice vote.**

SECOND CALL TO THE PUBLIC

Mary Devlin, 9211 Brookside, commented on comments made by the public and a Board member.

BOARD MEMBER COMMENTS

Board members commented on Township operating expenses and new property assessments and Board of Review meeting dates.

ADJOURNMENT

Engstrom adjourned the meeting at 8:30 P.M.

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Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;  
Wording added is underlined.

Approved by the Township Board on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Angela Westover, Clerk

Official minutes of all meetings are available on the Township's website at [http://www.twp-northfield.org/government/township\\_board\\_of\\_trustees/](http://www.twp-northfield.org/government/township_board_of_trustees/)

# NORTHFIELD TOWNSHIP

## Township Board

### Minutes

#### February 23, 2016

#### CALL TO ORDER

The meeting was called to order at 7:03 P.M. by Supervisor Engstrom at 8350 Main Street.

#### PLEDGE

Supervisor Engstrom led those present in the Pledge of Allegiance.

#### ROLL CALL

Marilyn Engstrom, Supervisor	Present
Angela Westover, Clerk	Present
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:

Township Manager Howard Fink  
Wastewater Treatment Plant Superintendent  
Tim Hardesty  
Public Safety Director William Wagner  
Township Engineer Brian Rubel  
Township Attorney Bradley Maynes  
Recording Secretary Lisa Lemble  
Members of the community

#### ADOPT AGENDA

Dockett asked that Board Member Comments be added after the First Call to the Public.

- **Motion:** Engstrom moved, Westover supported, that the agenda be adopted as amended.  
**Motion carried 7—0 on a voice vote.**

#### LIFESAVING AWARD CEREMONY

Public Safety Director Wagner described how on January 12<sup>th</sup> at about 5:00 P.M. neighbor Ed Blades, Officer Jason Scureb, Officer Katrina Hanosh, Firefighter Charles Smith, and Officer Richard Paquette saved the life of Ken Prizgint after he suffered a heart attack, and he presented them with plaques of appreciation.

#### FIRST CALL TO THE PUBLIC

Craig Warburton, 450 W. Joy Road, expressed concern about how requests from Biltmore Development and Living Water Church were handled by the Planning Commission.

Barbara Fuller, 17750 Sharon Valley Road in Sharon Township, said she is running for State Representative in the 52<sup>nd</sup> District.

Chuck Steuer, 760 Six Mile Road, made recommendations regarding lighting on the 8 Mile Road bridge.

#### BOARD MEMBER COMMENTS

Dockett referred to comments made at the last Board meeting by a member of the public concerning his frequent questions and comments about Township expenditures.

#### CORRESPONDENCE & ANNOUNCEMENTS

Fink provided information about an attorney general ruling on three different county-wide taxes, including one for road repairs. Fink and Board members responded to comments made by Warburton during the First Call to the Public.

#### AGENDA ITEMS

##### 1.

#### 8 Mile Bridge Lighting

Fink reported that the Green Oak Township Supervisor is willing to bring the idea of sharing half of the annual \$4,000 cost for this project to the Green Oak Board.

- **Motion:** Engstrom moved, Chick supported, to approve the allocation of approximately \$4,000 per year for the lighting and maintenance costs associated with the 8 Mile Road bridge and to give Fink the authority to sign a contract with the Michigan Department of Transportation.

Dockett called for a roll call vote.

**Motion carried 5—2 on a roll call vote, Dockett and Westover opposed.**

##### 2.

#### ZBA Appointment

- **Motion:** Otto moved, Thomas supported, that Amy Steffens be reappointed to the Zoning Board of Appeals for a term starting February 1, 2016 and ending December 31, 2018.  
**Motion carried 7—0 on a voice vote.**

Northfield Township Board Meeting  
Minutes of Regular Meeting  
Public Safety Building; 8350 Main Street  
February 23, 2016

DISCUSSION ITEMS

1.  
DDA Redevelopment Liquor License

Fink and DDA Chair Barbara Griffith explained that DDAs are allowed to pursue liquor licenses from the State and this is a good development tool without cost to the Township. It was agreed the Resolution regarding this should be placed on an agenda for action.

2.  
Parks and Recreation Proposal

The Board discussed the proposal for funding of a nine member Parks & Recreation Board. It was agreed to add this to the next agenda for action.

3.  
Sewer Ordinances for the  
Whitmore Lake Special Assessment District (SAD)

Township Engineer Rubel explained that the Township's current ordinance allows homeowners 90 days to connect to a sewer line and other communities allow up to a year, and he asked for direction on how much time members of

the Whitmore Lake SAD should be allowed. The cost of operating and maintaining the system and including a hardship clause were discussed. It was agreed to put this on an agenda for further discussion and possible action.

SECOND CALL TO THE PUBLIC

Fink and Rubel answered questions from Sherrie Wagar, 6431 Whitmore Lake Road, about options for providing sewer service to her property in the Whitmore Lake SAD.

Barbara Fuller, candidate for State Representative in the 52<sup>nd</sup> District, suggesting having a "red barrel" location in the Township where unused medications can be disposed of safely.

BOARD MEMBER COMMENTS

Board members made comments about changing the agenda order to save on professional fees, voting in the March election, and plans for a solid waste pickup.

ADJOURNMENT

Engstrom adjourned the meeting at 8:46 P.M.

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Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;  
Wording added is underlined.

Approved by the Township Board on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Angela Westover, Clerk

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OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-045	WL SPEC ASSESS RECEIVABLE-CURRE	BENDZINSKI & CO	WLSAD BOND ADVISOR	11,900.00	
101-000-045	WL SPEC ASSESS RECEIVABLE-CURRE	MILLER, CANFIELD, PADDOC	2016 SPECIAL ASSESSMENT BONDS WLSAD	18,644.68	
101-000-045	WL SPEC ASSESS RECEIVABLE-CURRE	TETRA TECH INC	WLSAD DESIGN ENGINEERING THRU 2/19/16	920.00	
Total For Dept 000				31,464.68	
Dept 101 TOWNSHIP BOARD					
101-101-900	PRINTING & PUBLICATIONS	MLIVE MEDIA GROUP	ADS 2/16/16-2/28/16	190.36	
Total For Dept 101 TOWNSHIP BOARD				190.36	
Dept 172 TOWNSHIP MANAGER					
101-172-818	CONTRACTUAL SERVICES	MUNICODE	6 COPIES OF SUPPLEMENT 2 WITH 3% DISC	2,245.68	
Total For Dept 172 TOWNSHIP MANAGER				2,245.68	
Dept 191 ELECTIONS					
101-191-727	SUPPLIES	PRINTING SYSTEMS INC	ELECTION ENVELOPES	208.30	
101-191-900	PRINTING & PUBLICATIONS	MLIVE MEDIA GROUP	ADS 2/16/16-2/28/16	318.00	
Total For Dept 191 ELECTIONS				526.30	
Dept 247 BOARD OF REVIEW					
101-247-900	PRINTING & PUBLICATIONS	MLIVE MEDIA GROUP	ADS 2/16/16-2/28/16	640.00	
Total For Dept 247 BOARD OF REVIEW				640.00	
Dept 253 TREASURER					
101-253-803	LEGAL	PAUL E BURNS	LEGAL FEES FOR FEB 2016	500.00	
Total For Dept 253 TREASURER				500.00	
Dept 257 ASSESSING					
101-257-818	CONTRACTUAL SERVICES	ASSESSMENT ADMIN. SERVIC	ASSESSOR SERVICES FEB-MAR 2016	4,833.33	
Total For Dept 257 ASSESSING				4,833.33	
Dept 265 HALL AND GROUNDS					
101-265-727	SUPPLIES	ARBOR SPRINGS WATER CO I	TWP OFFICE 5 - 5 GAL ARTESIAN WATER &	32.50	
101-265-727	SUPPLIES	PITNEY BOWES INC	E-Z SEAL	81.58	
101-265-727	SUPPLIES	QUILL CORP	TWP OFFICE SUPPLIES	243.72	
101-265-727	SUPPLIES	QUILL CORP	TWP OFFICE SUPPLIES	23.98	
101-265-727	SUPPLIES	QUILL CORP	TWP OFFICE SUPPLIES	34.99	
101-265-816	GROUND/CLEANING/JANITORIAL SERVIC	SCENIC LANDSCAPING	SNOW REMOVAL 3/2/16	440.00	
101-265-850	COMMUNICATION	CHARTER COMMUNICATIONS	PEG STATION 3/9/16-4/8/16	51.74	
101-265-940	RENTAL EQUIPMENT	ARBOR SPRINGS WATER CO I	TWP OFFICE 5 - 5 GAL ARTESIAN WATER &	14.00	
Total For Dept 265 HALL AND GROUNDS				922.51	
Dept 270 LEGAL/PROFESSIONAL					
101-270-803	LEGAL	PAUL E BURNS	LEGAL FEES FOR FEB 2016	6,485.00	
101-270-927	ALLOCATE TO DEPARTMENTS	PAUL E BURNS	LEGAL FEES FOR FEB 2016	(3,800.00)	
Total For Dept 270 LEGAL/PROFESSIONAL				2,685.00	
Dept 412 PLANNING/ZONING DEPT					
101-412-801	PLANNER FEES	BECKETT & RAEDER	PLANNING SERVICES 1/5/16-1/29/16	2,760.00	
101-412-801	PLANNER FEES	CARLISLE, WORTMAN ASSOCI	PROVIDE MAP & PAST REPORT	90.00	
101-412-809	CODE ENFORCEMENT	PITTSFIELD TOWNSHIP	JAN 2016 BLDG INSPECTIONS & ZONING CO	832.50	
101-412-809	CODE ENFORCEMENT	PITTSFIELD TOWNSHIP	NOV 2015 BLDG INSPECTIONS & ZONING CO	692.50	
101-412-809	CODE ENFORCEMENT	PITTSFIELD TOWNSHIP	DEC 2015 BLDG INSPECTIONS & ZONING CO	450.00	
Total For Dept 412 PLANNING/ZONING DEPT				4,825.00	

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP  
 EXP CHECK RUN DATES 03/16/2016 - 03/16/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: MIF

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<b>Fund 101 GENERAL FUND</b>					
Dept 666 COMMUNITY CENTER					
101-666-727	SUPPLIES	QUILL CORP	COM CTR SUPPLIES	171.62	
101-666-727	SUPPLIES	TAMI AVERILL	EXPENSE REPORT 12/15/15-3/8/16	39.17	
101-666-812	CC TRIPS	RED CARPET TRAVEL CLUB	TRIP TICKETS: LENTEN PILGRAMMAGE & CA	297.60	
101-666-815	CC PROGRAMS	CATHY MYERS	PAPERCRAFTING	10.00	
101-666-815	CC PROGRAMS	JACK DAVIS	DJ SERVICES 3/4/ & 3/11	150.00	
101-666-815	CC PROGRAMS	JOYCE CANTALINI	ACRYLIC PAINTING 5/20, 5/27 & 6/3	96.00	
101-666-815	CC PROGRAMS	LINDA HARTLEY	YOGA CLASSES FEB 2016	165.00	
101-666-815	CC PROGRAMS	LISA ABRAMS	GENTLE ENERGY EXERCISE FEB 2016	16.00	
101-666-815	CC PROGRAMS	TAMI AVERILL	EXPENSE REPORT 12/15/15-3/8/16	32.66	
101-666-816	CC PROGRAMS	SCENIC LANDSCAPING	SNOW REMOVAL 3/2/16	190.00	
101-666-822	SENIOR NUTRITION	TAMI AVERILL	EXPENSE REPORT 12/15/15-3/8/16	48.56	
101-666-920	UTILITIES	CONSTELLATION ENERGY SER	ELECTRIC SUPPLY 1/20/16-2/26/16	66.13	
101-666-930	REPAIRS & MAINTENANCE	ALLIANCE WINDOW CLEANING	COM CTR INSIDE & OUTSIDE 3/10/16	58.00	
101-666-930	REPAIRS & MAINTENANCE	TERMINIX	COM CTR PEST CONTROL 2/23/16	41.00	
		Total For Dept 666 COMMUNITY CENTER		1,381.74	
		Total For Fund 101 GENERAL FUND		50,214.60	
<b>Fund 207 LAW ENFORCEMENT FUND</b>					
Dept 000					
207-000-214	DUE TO OTHERS	MICHIGAN STATE POLICE	LIVE SCAN - WOODARD, YO, KIM	134.25	
		Total For Dept 000		134.25	
Dept 270 LEGAL/PROFESSIONAL					
207-270-803	LEGAL	PAUL E BURNS	LEGAL FEES FOR FEB 2016	3,300.00	
		Total For Dept 270 LEGAL/PROFESSIONAL		3,300.00	
Dept 301 OPERATING COSTS					
207-301-727	SUPPLIES	ARBOR SPRINGS WATER CO I	PD 6 - 5 GAL ARTESIAN WATER & RENTAL	53.00	
207-301-807	MEMBERSHIP DUES	MICHIGAN DEPT OF AGRICUL	INV # WLW16-79 CALIBRATION	145.00	
		Total For Dept 301 OPERATING COSTS		198.00	
Dept 333 TRANSPORTATION					
207-333-930	REPAIRS & MAINTENANCE	BRIGHTON FORD INC	2014 EXPLORER OIL FILTER AND BATTERY	176.21	
207-333-930		BRIGHTON FORD INC	2013 EXPLORER OIL CHANGE AND REPAIR T	119.63	
		Total For Dept 333 TRANSPORTATION		295.84	
		Total For Fund 207 LAW ENFORCEMENT FUND		3,928.09	
<b>Fund 216 MEDICAL RESCUE FUND</b>					
Dept 226 PERSONNEL					
216-226-730	MEDICAL TESTING	CLIA LABORATORY PROGRAM	CERTIFICATE PERIOD 8/6/16-8/5/18	150.00	
		Total For Dept 226 PERSONNEL		150.00	
Dept 265 HALL AND GROUNDS					
216-265-816	GROUND/SCLEANING/JANITORIAL SERVIC	SCENIC LANDSCAPING	SNOW REMOVAL 3/2/16	120.00	
		Total For Dept 265 HALL AND GROUNDS		120.00	
Dept 301 OPERATING COSTS					
216-301-727	SUPPLIES	ARBOR SPRINGS WATER CO I	FD 4 - 5 GAL ARTESIAN WATER	26.00	
216-301-920	UTILITIES	CONSTELLATION ENERGY SER	ELECTRIC SUPPLY 1/20/16-2/26/16	85.38	
		Total For Dept 301 OPERATING COSTS		111.38	
Dept 333 TRANSPORTATION					



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 216 MEDICAL RESCUE FUND					
Dept 333 TRANSPORTATION	REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - FD	TIRE FOAM AEROSOL	20.20	
216-333-930		Total For Dept 333	TRANSPORTATION	20.20	
		Total For Fund 216	MEDICAL RESCUE FUND	401.58	
Fund 230 DONATION FUND					
Dept 301 OPERATING COSTS	EVENTS/COMMUNITY PROJECTS	WASTE MANAGEMENT OF MI	BARK PARK TRASH REMOVAL 3/1/16-3/31/1	21.22	
230-301-904		Total For Dept 301	OPERATING COSTS	21.22	
		Total For Fund 230	DONATION FUND	21.22	
Fund 287 BUILDING DEPARTMENT FUND					
Dept 261 GOVERNMENT SHARED SERVICES		PITTSFIELD TOWNSHIP	JAN 2016 BLDG INSPECTIONS & ZONING CO	3,525.00	
287-261-725	BLDG INSPECT	PITTSFIELD TOWNSHIP	NOV 2015 BLDG INSPECTIONS & ZONING CO	3,607.50	
287-261-725	INSPECTOR EXPENSES	PITTSFIELD TOWNSHIP	DEC 2015 BLDG INSPECTIONS & ZONING CO	3,120.00	
287-261-725	INSPECTOR EXPENSES	Total For Dept 261	GOVERNMENT SHARED SERVICES	10,252.50	
Dept 301 OPERATING COSTS					
287-301-727	SUPPLIES	PITTSFIELD TOWNSHIP	JAN 2016 BLDG INSPECTIONS & ZONING CO	118.00	
287-301-850	COMMUNICATION	CHARTER COMMUNICATIONS	PSB PHONES & INTERNET 3/9/16-4/8/16	29.99	
		Total For Dept 301	OPERATING COSTS	147.99	
		Total For Fund 287	BUILDING DEPARTMENT FUND	10,400.49	
Fund 370 PUBLIC SAFETY BLDG DEBT FD					
Dept 301 OPERATING COSTS		SCENIC LANDSCAPING	SNOW REMOVAL 3/2/16	455.00	
370-301-816	GROUPS/CLEANG/JANITORL SERVIC	CHARTER COMMUNICATIONS	PSB PHONES & INTERNET 3/9/16-4/8/16	164.94	
370-301-850	COMMUNICATION	CONSTELLATION ENERGY SER	ELECTRIC SUPPLY 1/20/16-2/26/16	1,762.04	
370-301-920	UTILITIES	ALLIANCE WINDOW CLEANING	PSB ENTRANCEWAY 3/10/16	10.00	
370-301-930	REPAIRS & MAINTENANCE	TERMINIX	PSB PEST CONTROL 2/23/16	50.00	
370-301-930	REPAIRS & MAINTENANCE	Total For Dept 301	OPERATING COSTS	2,441.98	
		Total For Fund 370	PUBLIC SAFETY BLDG DEBT FD	2,441.98	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 000		US BANK, N.A.	2004B LGLP-SRS-NORTHFIELD TWP #5	40,000.00	
571-000-302	BOND PAYABLE - 1992	Total For Dept 000		40,000.00	
Dept 270 LEGAL/PROFESSIONAL					
571-270-806	ENGINEER	TETRA TECH INC	CAPACITY INVENTORY SERVICES THROUGH 1	3,821.74	
571-270-806	ENGINEER	TETRA TECH INC	SEWER PLANNING & WWTP COST OPINION SE	2,588.19	
		Total For Dept 270	LEGAL/PROFESSIONAL	6,409.93	
Dept 301 OPERATING COSTS					
571-301-850	COMMUNICATION	SPRINT/NEXTEL COMMUNICAT	SERVICE 1/24/16-2/23/16	39.06	
571-301-920	UTILITIES	CONSTELLATION ENERGY SER	ELECTRIC SUPPLY 1/20/16-2/26/16	4,612.86	
571-301-920	UTILITIES	DTE ENERGY	11502 LEMEN RD. 1/25/16-2/24/16	13.29	
571-301-920	UTILITIES	DTE ENERGY	10201 ELMCREST RD. 1/26/16-2/26/16	20.84	
571-301-920	UTILITIES	DTE ENERGY	11380 N SHORE DR. 1/26/16-2/26/16	28.49	
571-301-920	UTILITIES	DTE ENERGY	11591 N SHORE DR. 1/26/16-2/26/16	19.98	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 571 WASTEWATER TREATMENT FUND					
Dept 301 OPERATING COSTS					
571-301-920	UTILITIES	DTE ENERGY	11800 N MAIN ST. 1/26/16-2/26/16	36.29	
571-301-920	UTILITIES	DTE ENERGY	9457 LAKEPOINTE DR. 1/25/16-2/25/16	13.29	
571-301-920	UTILITIES	DTE ENERGY	7647 EDMUND ST. 1/26/16-2/26/16	35.24	
571-301-920	UTILITIES	DTE ENERGY	601 RAYMOND 1/26/16-2/25/16	30.77	
571-301-920	UTILITIES	DTE ENERGY	7941 TURNBERRY DR. 1/25/16-2/25/16	21.72	
571-301-920	UTILITIES	DTE ENERGY	925 8 MILE RD 1/26/16-2/26/16	441.77	
571-301-930	REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - WW	OIL & SUPPLIES	71.09	
571-301-930	REPAIRS & MAINTENANCE	JACK DOHENY SUPPLIES, IN	TRACTOR	8,544.50	
571-301-930	REPAIRS & MAINTENANCE	NALCO CROSSBOW WATER	IT CARBON EXCHANGER	99.56	
571-301-930	REPAIRS & MAINTENANCE	NALCO CROSSBOW WATER	IT SERVICE EXCHANGER, & FILTER	188.71	
571-301-930	REPAIRS & MAINTENANCE	T.H. EIFERT	INSPECTION OF BOILERS	1,517.00	
571-301-930	REPAIRS & MAINTENANCE	WARD'S DO IT CENTER	CHARGES 2/2/16-2/12/16	27.50	
		Total For Dept 301 OPERATING COSTS		15,761.96	
Dept 528 O & M - BOND & INTEREST					
571-528-989	INTEREST 1992 BOND	US BANK, N.A.	2004B LGLP-SRS-NORTHFIELD TWP #5	6,969.38	
		Total For Dept 528 O & M - BOND & INTEREST		6,969.38	
		Total For Fund 571 WASTEWATER TREATMENT FUND		69,141.27	

BANK CODE: MIF

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	50,214.60
Fund 207	LAW ENFORCEME	3,928.09
Fund 216	MEDICAL RESCU	401.58
Fund 230	DONATION FUND	21.22
Fund 287	BUILDING DEPA	10,400.49
Fund 370	PUBLIC SAFETY	2,441.98
Fund 571	WASTEWATER TR	69,141.27
Total For All Funds:		136,549.23

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
02/10/2016	MIF	40527	17154	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	666	58.00
02/10/2016	MIF	40532	1598289 1598289	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	265	32.50
				CHECK MIF 40532 TOTAL FOR FU	RENTAL EQUIPMENT	940	265	14.00
								46.50
02/10/2016	MIF	40538	105344	BS&A SOFTWARE	REPAIRS & MAINTENANCE	930	265	1,835.00
02/10/2016	MIF	40540	8245 12 485 007512	CHARTER COMMUNICATIONS	COMMUNICATION	850	265	51.74
02/10/2016	MIF	40543*#	62748340	CONSTELLATION ENERGY SERVICE	UTILITIES	920	666	70.87
02/10/2016	MIF	40552	1000 0973 9812	CONSUMERS ENERGY	UTILITIES	920	666	127.75
02/10/2016	MIF	40556	1056811	DES MOINES STAMP MFG CO	SUPPLIES	727	265	131.25
02/10/2016	MIF	40575	2689 463 0005 3	DTE ENERGY	UTILITIES	920	666	66.48
02/10/2016	MIF	40576	0000-7608-3	DTE ENERGY	UTILITIES	920	448	2,938.31
02/10/2016	MIF	40579	106745	FEDERAL ENVIROMENTAL	CONTINGENCY FUNDS	905	850	800.00
02/10/2016	MIF	40581	KARAOKE	JACK DAVIS	CC PROGRAMS	815	666	150.00
02/10/2016	MIF	40582	REIMBURSE	JENNIFER CARLISLE	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	22.25
02/10/2016	MIF	40583	REIMBURSE	JONATHAN WHITE	DUE TO OTHERS	214	000	67.50
02/10/2016	MIF	40586	IN557995	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	666	21.62
02/10/2016	MIF	40587	30377	MICRO TECH SERVICES INC	REPAIRS & MAINTENANCE	930	265	114.00
02/10/2016	MIF	40588	0001769039	MLIVE MEDIA GROUP	PRINTING & PUBLICATIONS	900	101	174.00
02/10/2016	MIF	40589#	0001782174 0001782174 0001782174	MLIVE MEDIA GROUP	PRINTING & PUBLICATIONS	900	101	424.15
				CHECK MIF 40589 TOTAL FOR FU	PRINTING & PUBLICATIONS	900	191	333.64
					PRINTING & PUBLICATIONS	900	412	287.10
								1,044.89
02/10/2016	MIF	40591	670023	NORTHFIELD TOWNSHIP	UTILITIES	920	666	84.00
02/10/2016	MIF	40594	175773	OHM ADVISORS	ENGINEER	806	270	287.50
02/10/2016	MIF	40595*#	LEGAL LEGAL LEGAL	PAUL E BURNS	LEGAL	803	253	500.00
					LEGAL	803	270	7,070.00
					ALLOCATE TO DEPARTMENTS	927	270	(3,800.00)

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Fund: 101 GENERAL FUND								
				CHECK MIF 40595 TOTAL FOR FU				3,770.00
02/10/2016	MIF	40596	2874430	QUILL CORP	SUPPLIES	727	191	14.98
02/10/2016	MIF	40597	2881288	QUILL CORP	SUPPLIES	727	265	213.29
02/10/2016	MIF	40598*#	12	SCENIC LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	265	225.00
			12		GROUNDS/CLEANG/JANITORL SERVIC	816	666	80.00
				CHECK MIF 40598 TOTAL FOR FU				305.00
02/10/2016	MIF	40599*#	13	SCENIC LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	265	375.00
			13		GROUNDS/CLEANG/JANITORL SERVIC	816	666	130.00
				CHECK MIF 40599 TOTAL FOR FU				505.00
02/10/2016	MIF	40600	ADV0268079	SOURCEMEDIA LLC	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	1,080.00
02/10/2016	MIF	40604	51014486	TETRA TECH INC	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	630.00
02/10/2016	MIF	40605	REIMBURSE	TIMOTHY GREENE	DUE TO OTHERS	214	000	1,000.00
02/10/2016	MIF	40608	2015 FINAL BILLING	WASHTENAW COUNTY ROAD COMMI	ROADWORK	813	449	19,745.21
			2015 FINAL BILLING		ROAD IMPROVEMENTS	814	449	10,842.87
				CHECK MIF 40608 TOTAL FOR FU				30,588.08
02/10/2016	MIF	40611*#	5002826398	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	265	206.74
02/18/2016	MIF	40614*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	257	1,283.81
02/18/2016	MIF	40615*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	666	602.56
02/18/2016	MIF	40621	SERVICE	JACK DAVIS	CC PROGRAMS	815	666	150.00
02/18/2016	MIF	40624	CLASSES	LINDA HARTLEY	CC PROGRAMS	815	666	160.00
02/18/2016	MIF	40625	CLASSES	LISA ABRAMS	CC PROGRAMS	815	666	20.00
02/18/2016	MIF	40627*#	14	SCENIC LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	265	225.00
			15		GROUNDS/CLEANG/JANITORL SERVIC	816	265	225.00
			14		GROUNDS/CLEANG/JANITORL SERVIC	816	666	80.00
			15		GROUNDS/CLEANG/JANITORL SERVIC	816	666	80.00

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
CHECK MIF 4062/ TOTAL FOR FU								
02/18/2016	MIF	40629*#	6035 5178 2024 354	STAPLES CREDIT PLAN	SUPPLIES	727	265	610.00
02/18/2016	MIF	40630	351957960	TERMINIX	REPAIRS & MAINTENANCE	930	666	375.36
02/18/2016	MIF	40632*#	9760088581	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	172	41.00
02/18/2016	MIF	40634	PAYCHECK	WILLIAM J. LENAGHAN	CODE ENFORCEMENT	809	412	50.80
02/24/2016	MIF	326(E)*#		PAYROLL				400.00
					SALARIES	701	171	480.76
					SOCIAL SECURITY	715	171	36.78
					SALARIES	701	172	2,961.54
					CLERICAL/DEP /SUPER/ELECTION	704	172	1,007.25
					SOCIAL SECURITY	715	172	478.55
					PENSION	718	172	296.16
					CONTROLLER	722	172	2,286.50
					SALARIES	701	215	480.76
					DEPUTY SALARIES	703	215	1,300.00
					SOCIAL SECURITY	715	215	136.23
					PENSION	718	215	130.00
					SALARIES	701	253	480.76
					DEPUTY SALARIES	703	253	1,696.77
					CLERICAL/DEP /SUPER/ELECTION	704	253	903.75
					SOCIAL SECURITY	715	253	235.71
					PENSION	718	253	169.68
					ASST ASSESSOR	709	257	1,520.00
					SOCIAL SECURITY	715	257	116.28
					PENSION	718	257	8.00
					JANITORIAL SALARIES	710	265	495.00
					SOCIAL SECURITY	715	265	120.87
					SUPPLIES	727	265	17.72
					SOCIAL SECURITY	715	412	53.55
					PLANN COMM	726	412	700.00
					SALARIES	701	666	1,620.00
					SALARIES	702	666	69.25
					SOCIAL SECURITY	715	666	125.01
					PENSION	718	666	162.00
					GROUNDS/CLEANG/JANITORL SERVIC	816	666	320.00
CHECK MIF 326(E) TOTAL FOR F								
18,408.88								

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
02/25/2016	MIF	327(E)*#		PAYROLL	SALARIES	701	171	480.76
					SOCIAL SECURITY	715	171	36.78
					SALARIES	701	172	2,961.54
					CLERICAL/DEP /SUPER/ELECTION	704	172	1,083.75
					SOCIAL SECURITY	715	172	482.31
					PENSION	718	172	296.16
					CONTROLLER	722	172	2,259.60
					SALARIES	701	215	480.76
					DEPUTY SALARIES	703	215	1,300.00
					SOCIAL SECURITY	715	215	136.23
					PENSION	718	215	130.00
					SALARIES	701	253	480.76
					DEPUTY SALARIES	703	253	1,696.77
					CLERICAL/DEP /SUPER/ELECTION	704	253	900.00
					SOCIAL SECURITY	715	253	235.43
					PENSION	718	253	169.68
					ASST ASSESSOR	709	257	1,520.00
					SOCIAL SECURITY	715	257	116.28
					PENSION	718	257	440.00
					SUPPLIES	727	265	17.83
					ZBA SALARIES	707	412	400.00
					SOCIAL SECURITY	715	412	84.15
					PLANN COMM	726	412	700.00
					SALARIES	701	666	1,620.00
					SALARIES	702	666	138.50
					SOCIAL SECURITY	715	666	130.32
					PENSION	718	666	162.00
CHECK MIF 327(E) TOTAL FOR F								18,459.61
02/25/2016	MIF	40637	2102016	ASSESSMENT ADMIN. SERVICES,	CONTRACTUAL SERVICES	818	257	4,833.33
02/25/2016	MIF	40643	2689 463 0018 6	DTE ENERGY	UTILITIES	920	265	33.61
02/25/2016	MIF	40644	0000-7608-3	DTE ENERGY	UTILITIES	920	448	2,950.94
02/25/2016	MIF	40648	REFUND	MARILYN CHEESEMAN	CC PROGRAMS	815	666	38.00
02/25/2016	MIF	40649	21601	MCKENNA ASSOCIATES	PLANNER FEES	801	412	112.10
02/25/2016	MIF	40650	TRAINING	MICHIGAN ASSOC. OF PLANNING	TRAINING & DEVELOPMENT	957	412	89.00
02/25/2016	MIF	40651*#	IN569012	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	265	327.19

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Fund: 101 GENERAL FUND								
02/25/2016	MIF	40652*#	8000-9090-0074-433	PITNEY BOWES PURCHASE POWER	POSTAGE	851	191	243.96
			8000-9090-0074-433		POSTAGE	851	265	972.38
			8000-9090-0074-433		POSTAGE	851	412	22.80
			8000-9090-0074-433		POSTAGE	851	666	101.85
				CHECK MIF 40652 TOTAL FOR FU				1,340.99
02/25/2016	MIF	40653#	4436 0370 3800 132	PNC BANK	TRAINING & DEVELOPMENT	957	172	239.20
			4436 0370 3800 132		SUPPLIES	727	265	3.90
				CHECK MIF 40653 TOTAL FOR FU				243.10
02/25/2016	MIF	40655*#	93939	PRINTING SYSTEMS INC	SUPPLIES	727	191	68.35
02/25/2016	MIF	40659	7	VINCENT BADALAMENTI	CONTRACTUAL SERVICES	818	191	500.00
03/02/2016	MIF	40664	CLASSES	CATHY MYERS	CC PROGRAMS	815	666	30.00
03/02/2016	MIF	40665*#	8245 12 485 008376	CHARTER COMMUNICATIONS	COMMUNICATION	850	666	180.97
03/02/2016	MIF	40666*#	1000 0973 9812	CONSUMERS ENERGY	UTILITIES	920	666	103.04
03/02/2016	MIF	40669*#	2689 463 0005 3	DTE ENERGY	UTILITIES	920	666	64.67
03/02/2016	MIF	40675	30439	MICRO TECH SERVICES INC	REPAIRS & MAINTENANCE	930	265	114.00
03/02/2016	MIF	40676	TICKETS	OPC	CC TRIPS	812	666	210.00
03/02/2016	MIF	40678*#	4436 0370 3002 327	PNC BANK	COMMUNICATION	850	265	45.00
			4436 0370 3002 327		REPAIRS & MAINTENANCE	930	666	137.50
				CHECK MIF 40678 TOTAL FOR FU				182.50
03/02/2016	MIF	40679	NFTWP0216	RED CARPET TRAVEL CLUB	CC TRIPS	812	666	239.04
03/02/2016	MIF	40680*#	16	SCENIC LANDSCAPING	GROUPS/CLEANG/JANITORL SERVIC	816	265	515.00
			17		GROUPS/CLEANG/JANITORL SERVIC	816	265	225.00
			16		GROUPS/CLEANG/JANITORL SERVIC	816	666	180.00
			17		GROUPS/CLEANG/JANITORL SERVIC	816	666	90.00
				CHECK MIF 40680 TOTAL FOR FU				1,010.00
03/02/2016	MIF	40683	MEMBERSHIP	WASH. AREA TRANSPORTATION ST	MEMBERSHIP DUES	807	101	1,000.00



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Fund: 101 GENERAL FUND								
03/02/2016	MIF	40686	PAYCHECK	WILLIAM J. LENAGHAN	CODE ENFORCEMENT	809	412	400.00
03/07/2016	MIF	40689*#	8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	265	119.96
03/07/2016	MIF	40690	IN579018	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	666	18.36
03/07/2016	MIF	40691*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	172	81.29
			00 751981 0001		LIFE/DISB. INSURANCE	717	215	41.19
			00 751981 0001		LIFE/DISB. INSURANCE	717	253	38.40
			00 751981 0001		LIFE/DISB. INSURANCE	717	257	45.44
			00 751981 0001		LIFE/DISB. INSURANCE	717	666	43.68
				CHECK MIF 40691 TOTAL FOR FU				250.00
03/10/2016	MIF	40692	4436 0370 3800 133	PNC BANK	SUPPLIES	727	666	23.24
			4436 0370 3800 133		CC PROGRAMS	815	666	334.61
			4436 0370 3800 133		SENIOR NUTRITION	822	666	168.15
			4436 0370 3800 133		PRINTING & PUBLICATIONS	900	666	150.00
				CHECK MIF 40692 TOTAL FOR FU				676.00
					Total for fund 101 GENERAL FUND			102,101.92

Total for fund 101 GENERAL FUND

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Fund: 207 LAW ENFORCEMENT FUND								
02/10/2016	MIF	40530	1595707	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	301	47.50
02/10/2016	MIF	40535	413762	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	31.03
02/10/2016	MIF	40536	413785	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	31.03
02/10/2016	MIF	40537	414005	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	279.49
02/10/2016	MIF	40593	CLM0007208	OAKLAND COUNTY	CONTRACTUAL SERVICES	818	301	3,179.75
			CLM0007208		COMMUNICATION	850	301	2,034.15
				CHECK MIF 40593 TOTAL FOR FU				5,213.90
02/10/2016	MIF	40595*	LEGAL	PAUL E BURNS	LEGAL	803	270	3,300.00
02/10/2016	MIF	40611*	5002826398	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	301	114.91
02/10/2016	MIF	40612	414123	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	50.98
02/18/2016	MIF	40614*	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	4,824.22
02/18/2016	MIF	40615*	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	2,905.10
02/18/2016	MIF	40617	414720	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	31.03
			413785C		REPAIRS & MAINTENANCE	930	333	66.91
				CHECK MIF 40617 TOTAL FOR FU				97.94
02/18/2016	MIF	40623	MEMBERSHIP	LERMA, INC.	MEMBERSHIP DUES	807	301	50.00
02/24/2016	MIF	326(E)*#		PAYROLL	SALARIES	701	226	8,044.44
					SALARIES	702	226	15,673.52
					CLERICAL/DEP /SUPER/ELECTION	704	226	2,452.33
					SALARIES-PART TIME	708	226	462.48
					JANITORIAL SALARIES	710	226	765.00
					SALARIES-OVERTIME	711	226	1,285.68
					SOCIAL SECURITY	715	226	2,125.80
					PENSION	718	226	2,427.50
					SUPPLIES	727	301	20.38
				CHECK MIF 326(E) TOTAL FOR F				33,257.13

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Fund: 207 LAW ENFORCEMENT FUND								
02/25/2016	MIF	327(E)*#		PAYROLL	SALARIES	701	226	7,637.10
					SALARIES	702	226	15,070.20
					CLERICAL/DEP /SUPER/ELECTION	704	226	2,766.77
					SALARIES-PART TIME	708	226	439.11
					SALARIES-OVERTIME	711	226	2,525.82
					SOCIAL SECURITY	715	226	2,165.56
					PENSION	718	226	2,427.50
					SUPPLIES	727	301	20.50
				CHECK MIF 327(E) TOTAL FOR F				33,052.56
02/25/2016	MIF	40636	40245	ASC, INC.	REPAIRS & MAINTENANCE	930	301	78.00
02/25/2016	MIF	40651*#	IN569012	MICHIGAN OFFICE SOLUTIONS	PRINTING & PUBLICATIONS	900	301	36.36
02/25/2016	MIF	40662	27880	WASHTENAW COUNTY TREASURER	DISPATCH SERVICES	820	301	5,278.91
03/02/2016	MIF	40665*#	8245 12 485 004952	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	209.93
03/02/2016	MIF	40668	FEB 2016	DIRTSQUIRT, LLC	REPAIRS & MAINTENANCE	930	333	188.00
03/02/2016	MIF	40674	300000667	MICHIGAN ASSOC OF CHIEFS OF	MEMBERSHIP DUES	807	301	100.00
03/02/2016	MIF	40678*#	4436 0370 3002 327	PNC BANK	SUPPLIES	727	301	161.16
03/02/2016	MIF	40681	32340	VAL'S SERVICE STATION	REPAIRS & MAINTENANCE	930	333	80.00
03/02/2016	MIF	40682	9759975906	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	301	188.58
03/02/2016	MIF	40684	5002844597	WELLS FARGO FINANCIAL LEASIN	SUPPLIES	727	301	87.50
			5002844597		REPAIRS & MAINTENANCE	930	301	85.66
				CHECK MIF 40684 TOTAL FOR FU				173.16
03/02/2016	MIF	40685	44165116	WEX BANK	FUEL & MILEAGE	860	333	1,053.42
03/07/2016	MIF	40691*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	652.37
				Total for fund 207 LAW ENFORCEMENT FUND				91,455.68

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Fund: 216 MEDICAL RESCUE FUND								
02/10/2016	MIF	40533	5954	BOB'S BODY SHOP	REPAIRS & MAINTENANCE	930	333	197.80
02/10/2016	MIF	40542*	62551251	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	96.42
02/10/2016	MIF	40559	3147 035 0001 2	DTE ENERGY	UTILITIES	920	301	107.52
02/10/2016	MIF	40598*#	12	SCENIC LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	265	60.00
02/10/2016	MIF	40599*#	13	SCENIC LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	265	60.00
02/18/2016	MIF	40613	44894	APOLLO FIRE APPARATUS REPAIR	REPAIRS & MAINTENANCE	930	333	35.30
02/18/2016	MIF	40618	78361358	DELL FINANCIAL SERVICES	COMPUTER	972	301	318.63
02/18/2016	MIF	40620	6035 3220 1354 367	HOME DEPOT CREDIT SERVICES	REPAIRS & MAINTENANCE	930	301	1,263.93
02/18/2016	MIF	40629*#	6035 5178 2024 354	STAPLES CREDIT PLAN		727	301	27.99
02/18/2016	MIF	40631	6035 3012 0297 485	TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	727	301	95.20
02/18/2016	MIF	40632*#	9760088581	VERIZON WIRELESS MESSAGING S COMMUNICATION		850	301	142.97
02/18/2016	MIF	40633	44048068	WEX BANK	FUEL & MILEAGE	860	333	468.18
02/24/2016	MIF	326(E)*#		PAYROLL	SALARIES	701	226	3,050.38
					SALARIES	702	226	5,046.00
					ADMINISTRATIVE ASSISTANT	705	226	217.01
					SALARIES-PART TIME	708	226	1,007.13
					SOCIAL SECURITY	715	226	728.55
					PENSION	718	226	305.04
					TRAINING WAGES	958	226	303.00
					SUPPLIES	727	301	31.90
CHECK MIF 326(E) TOTAL FOR F								10,689.01
02/25/2016	MIF	327(E)*#		PAYROLL	SALARIES	701	226	3,050.38
					SALARIES	702	226	5,473.75
					SALARIES-PART TIME	708	226	2,084.27
					SOCIAL SECURITY	715	226	815.12
					PENSION	718	226	305.04
					TRAINING WAGES	958	226	147.00
					SUPPLIES	727	301	32.10

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 216 MEDICAL RESCUE FUND								
				CHECK MIF 327(E) TOTAL FOR F				11,907.66
02/25/2016	MIF	40638	389-332811	BATTERIES PLUS BULBS #389	SUPPLIES	727	301	118.67
02/25/2016	MIF	40641	8245 12 485 008064	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	79.97
02/25/2016	MIF	40645	INV04530	EMERGENT HEALTH PARTNERS	DISPATCH SERVICES	820	301	982.73
02/25/2016	MIF	40657	1060716711	RICOH USA, INC.	SUPPLIES	727	301	41.94
02/25/2016	MIF	40660	B488944	WARD'S DO IT CENTER	SUPPLIES	727	301	20.72
02/25/2016	MIF	40661	16-013	WASHTENAW AREA MUTUAL AID	MEMBERSHIP DUES	807	301	600.00
03/02/2016	MIF	40669*#	3147 035 0001 2	DTE ENERGY	UTILITIES	920	301	78.12
03/02/2016	MIF	40673	6035 3220 1354 367	HOME DEPOT CREDIT SERVICES	REPAIRS & MAINTENANCE	930	301	57.27
03/02/2016	MIF	40678*#	4436 0370 3002 327	PNC BANK	TRAINING & DEVELOPMENT	957	226	84.85
			4436 0370 3002 327		SUPPLIES	727	301	66.21
			4436 0370 3002 327		UNIFORMS/GEAR & ALLOWANCE	741	301	240.49
			4436 0370 3002 327		POSTAGE	851	301	6.45
				CHECK MIF 40678 TOTAL FOR FU				398.00
03/02/2016	MIF	40680*#	16	SCENIC LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	265	180.00
03/07/2016	MIF	40689*#	8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	149.95
03/07/2016	MIF	40691*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	70.41
					Total for fund 216 MEDICAL RESCUE FUND			28,248.39

User: JEN

DB: Northfield

Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 230 DONATION FUND								
02/10/2016	MIF	40610	7449651-1389-0	WASTE MANAGEMENT OF MI	EVENTS/COMMUNITY PROJECTS	904	301	21.22
Total for fund 230 DONATION FUND								21.22

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 287 BUILDING DEPARTMENT FUND								
02/10/2016	MIF	40541*	8245 12 485	008374	CHARTER COMMUNICATIONS	850	301	29.99
02/10/2016	MIF	40602	REFUND	STEIN ELECTRIC CO., INC.	TRADE PERMIT FEES	488	000	50.00
03/02/2016	MIF	40663	FEB 2016	BRANDON ZIRKLE	INSPECTOR EXPENSES	725	301	630.00
Total for fund 287 BUILDING DEPARTMENT FUND								709.99

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
CHECK DATE FROM 02/09/2016 - 03/10/2016  
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 370 PUBLIC SAFETY BLDG DEBT FD								
02/10/2016	MIF	40528	17152	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	301	10.00
02/10/2016	MIF	40529	17253	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	301	10.00
02/10/2016	MIF	40541*	8245 12 485 008374	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	164.94
02/10/2016	MIF	40542*	62551251	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	2,249.15
02/10/2016	MIF	40551	1000 0012 0517	CONSUMERS ENERGY	UTILITIES	920	301	3,131.29
02/10/2016	MIF	40563	4693 635 0002 3	DTE ENERGY	UTILITIES	920	301	1,611.79
02/10/2016	MIF	40580	SERVICE	GREG M POLLOCK	REPAIRS & MAINTENANCE	930	301	100.00
02/10/2016	MIF	40585	925974	MICHIGAN DEQ	REPAIRS & MAINTENANCE	930	301	127.21
02/10/2016	MIF	40592	671508	NORTHFIELD TOWNSHIP	UTILITIES	920	301	1,428.00
02/10/2016	MIF	40598*#	12	SCENIC LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	301	250.00
02/10/2016	MIF	40599*#	13	SCENIC LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	301	455.00
02/10/2016	MIF	40603	351957269	TERMINIX	REPAIRS & MAINTENANCE	930	301	50.00
02/18/2016	MIF	40616	26338	BRIGHTON CLEANING SUPPLIES	SUPPLIES	727	301	236.15
02/18/2016	MIF	40619	27147	DETROIT AUTOMATIC SPRINKLER	REPAIRS & MAINTENANCE	930	301	674.90
			27146		REPAIRS & MAINTENANCE	930	301	1,450.00
				CHECK MIF 40619 TOTAL FOR FU				2,124.90
02/18/2016	MIF	40622	97693	JLB OF WHITMORE LAKE	REPAIRS & MAINTENANCE	930	301	81.06
			97651		REPAIRS & MAINTENANCE	930	301	122.40
				CHECK MIF 40622 TOTAL FOR FU				203.46
02/18/2016	MIF	40626	25238	RW FIRE & SAFETY CO.	REPAIRS & MAINTENANCE	930	301	962.90
02/18/2016	MIF	40627*#	14	SCENIC LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	301	250.00
			15		GROUNDS/CLEANG/JANITORL SERVIC	816	301	250.00
				CHECK MIF 40627 TOTAL FOR FU				500.00
02/18/2016	MIF	40628	Q10157	SECURITY LOCK SERVICE	REPAIRS & MAINTENANCE	930	301	59.00



Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 370 PUBLIC SAFETY BLDG DEBT FD								
02/25/2016	MIF	40635	17366	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	301	10.00
			17465		REPAIRS & MAINTENANCE	930	301	10.00
				CHECK MIF 40635 TOTAL FOR FU				20.00
03/02/2016	MIF	40665*#	8245 12 485 004952	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	104.97
03/02/2016	MIF	40666*#	1000 0012 0517	CONSUMERS ENERGY	UTILITIES	920	301	2,257.63
03/02/2016	MIF	40669*#	4693 635 0002 3	DTE ENERGY	UTILITIES	920	301	1,272.62
03/02/2016	MIF	40672	85736	GEN POWER PRODUCTS INC	REPAIRS & MAINTENANCE	930	301	900.00
03/02/2016	MIF	40680*#	16	SCENIC LANDSCAPING	GROUPS/CLEANG/JANITORL SERVIC	816	301	580.00
			17		GROUPS/CLEANG/JANITORL SERVIC	816	301	250.00
				CHECK MIF 40680 TOTAL FOR FU				830.00
03/07/2016	MIF	40689*#	8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	134.95
				Total for fund 370 PUBLIC SAFETY BLDG DEBT FD				19,193.96

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
CHECK DATE FROM 02/09/2016 - 03/10/2016  
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
02/10/2016	MIF	40526	SLS 10041774 SCL 10011458	ALEXANDER CHEMICAL CORP	OPERATING SUPPLIES	740	301	5,560.55
					OPERATING SUPPLIES	740	301	(1,000.00)
				CHECK MIF 40526 TOTAL FOR FU				4,560.55
02/10/2016	MIF	40531	1597496	ARBOR SPRINGS WATER CO INC	REPAIRS & MAINTENANCE	930	301	129.75
02/10/2016	MIF	40534	0116-91692	BRIGHTON ANALYTICAL LLC	LAB & TESTING	817	301	855.00
02/10/2016	MIF	40539	2716-224610	CARQUEST AUTO PARTS - WWTP	REPAIRS & MAINTENANCE	930	333	43.02
02/10/2016	MIF	40542*	62551251	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	4,505.98
02/10/2016	MIF	40543*#	62748340	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	775.53
02/10/2016	MIF	40544	1000 0950 4497	CONSUMERS ENERGY	UTILITIES	920	301	9.44
02/10/2016	MIF	40545	1000 0950 4356	CONSUMERS ENERGY	UTILITIES	920	301	20.06
02/10/2016	MIF	40546	1000 0950 4273	CONSUMERS ENERGY	UTILITIES	920	301	37.70
02/10/2016	MIF	40547	1000 0012 4642	CONSUMERS ENERGY	UTILITIES	920	301	1,671.74
02/10/2016	MIF	40548	1000 1171 6543	CONSUMERS ENERGY	UTILITIES	920	301	472.66
02/10/2016	MIF	40549	1000 1171 7061	CONSUMERS ENERGY	UTILITIES	920	301	83.33
02/10/2016	MIF	40550	1000 0950 4588	CONSUMERS ENERGY	UTILITIES	920	301	20.60
02/10/2016	MIF	40553	1000 6159 0814	CONSUMERS ENERGY	UTILITIES	920	301	16.22
02/10/2016	MIF	40554	006-9943	CUMMINS BRIDGEWAY LLC	COLLECTION SYS ANNUAL MAINT	819	301	65.69
02/10/2016	MIF	40555	1062447	DES MOINES STAMP MFG CO	REPAIRS & MAINTENANCE			** VOIDED **
02/10/2016	MIF	40557	2689 463 0017 8	DTE ENERGY	UTILITIES	920	301	184.38
02/10/2016	MIF	40558	2689 463 0015 2	DTE ENERGY	UTILITIES	920	301	22.32
02/10/2016	MIF	40560	2689 463 0011 1	DTE ENERGY	UTILITIES	920	301	116.56
02/10/2016	MIF	40561	2689 562 0001 1	DTE ENERGY	UTILITIES	920	301	71.86
02/10/2016	MIF	40562	2689 463 0014 5	DTE ENERGY	UTILITIES	920	301	480.53
02/10/2016	MIF	40564	2689 463 0004 6	DTE ENERGY	UTILITIES	920	301	57.83
02/10/2016	MIF	40565	2689 562 0003 7	DTE ENERGY	UTILITIES	920	301	11.99
02/10/2016	MIF	40566	3146 792 0001 9	DTE ENERGY	UTILITIES	920	301	13.56

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
02/10/2016	MIF	40567	2689 056 0001 4	DTE ENERGY	UTILITIES	920	301	11.76
02/10/2016	MIF	40568	2689 463 0016 0	DTE ENERGY	UTILITIES	920	301	21.80
02/10/2016	MIF	40569	2689 463 0012 9	DTE ENERGY	UTILITIES	920	301	39.01
02/10/2016	MIF	40570	2689 463 0006 1	DTE ENERGY	UTILITIES	920	301	32.58
02/10/2016	MIF	40571	2689 463 0007 9	DTE ENERGY	UTILITIES	920	301	30.51
02/10/2016	MIF	40572	2689 463 0010 3	DTE ENERGY	UTILITIES	920	301	19.71
02/10/2016	MIF	40573	2689 463 0001 2	DTE ENERGY	UTILITIES	920	301	37.77
02/10/2016	MIF	40574	2689 463 0003 8	DTE ENERGY	UTILITIES	920	301	21.80
02/10/2016	MIF	40577	0000-3319-1	DTE ENERGY	UTILITIES	920	301	1,290.68
02/10/2016	MIF	40578	263427	ELHORN ENGINEERING CO.	OPERATING SUPPLIES	740	301	126.00
02/10/2016	MIF	40584	LA 383860	MICHIGAN DEPT. OF TRANSPORTA	LAND LEASING	950	301	257.75
02/10/2016	MIF	40590	367404	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	740	301	71.79
02/10/2016	MIF	40601	618894510-167	SPRINT/NEXTEL COMMUNICATIONS	COMMUNICATION	850	301	78.57
02/10/2016	MIF	40606	530347332	UIS SCADA	REPAIRS & MAINTENANCE	930	301	897.26
02/10/2016	MIF	40607	A397035	WARD'S DO IT CENTER	REPAIRS & MAINTENANCE	930	301	55.64
02/10/2016	MIF	40609*#	27863	WASHTENAW COUNTY TREASURER	AGENT FEES	954	528	449.88
02/18/2016	MIF	40614*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	5,669.31
02/18/2016	MIF	40615*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	1,888.60
02/24/2016	MIF	326(E)*#		PAYROLL	SALARIES	701	226	2,519.23
					SALARIES	702	226	7,398.96
					SOCIAL SECURITY	715	226	749.97
					PENSION	718	226	949.80
					SUPPLIES	727	301	6.20
CHECK MIF 326(E) TOTAL FOR F								11,624.16
02/25/2016	MIF	327(E)*#		PAYROLL	SALARIES	701	226	2,519.23
					SALARIES	702	226	7,398.96

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
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Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
02/25/2016	MIF	40639	0216-91947		SOCIAL SECURITY	715	226	760.69
					PENSION	718	226	949.80
02/25/2016	MIF	40640	2716-225160		SUPPLIES	727	301	6.24
					COMMUNICATION	850	301	140.00
					CHECK MIF 327(E) TOTAL FOR F			11,774.92
02/25/2016	MIF	40639	0216-91947		BRIGHTON ANALYTICAL LLC	817	301	15.00
02/25/2016	MIF	40640	2716-225160		CARQUEST AUTO PARTS - WWTP	930	301	7.99
02/25/2016	MIF	40642	48992535		DE LAGE LANDEN FINANCIAL SER	940	301	69.00
					RENTAL EQUIPMENT			
02/25/2016	MIF	40646	1303		ENMET LLC	930	301	566.81
					REPAIRS & MAINTENANCE			
02/25/2016	MIF	40647	9019624312		GRAINGER, INC.	930	301	264.38
					REPAIRS & MAINTENANCE			
			9024593056		REPAIRS & MAINTENANCE	930	301	112.77
			9028493162		REPAIRS & MAINTENANCE	930	301	(112.77)
					CHECK MIF 40647 TOTAL FOR FU			264.38
02/25/2016	MIF	40651*	IN569011		MICHIGAN OFFICE SOLUTIONS	727	301	56.06
					SUPPLIES			
02/25/2016	MIF	40652*	8000-9090-0074-433		PITNEY BOWES PURCHASE POWER	851	301	680.00
					POSTAGE			
02/25/2016	MIF	40654	4436 0370 3004 071		PNC BANK	930	301	36.55
					REPAIRS & MAINTENANCE			
02/25/2016	MIF	40655*	93938		PRINTING SYSTEMS INC	727	301	635.59
					SUPPLIES			
02/25/2016	MIF	40656	2966459		QUILL CORP	727	301	45.99
			3001581		SUPPLIES	727	301	57.99
					CHECK MIF 40656 TOTAL FOR FU			103.98
02/25/2016	MIF	40658	862795		USA BLUE BOOK	740	301	415.45
					OPERATING SUPPLIES			
03/02/2016	MIF	40666*	1000 0950 4497		CONSUMERS ENERGY	920	301	15.37
					UTILITIES			
			1000 6159 0814		UTILITIES	920	301	15.69
			1000 1171 6543		UTILITIES	920	301	394.60
			1000 1171 7061		UTILITIES	920	301	76.84
			1000 0950 4588		UTILITIES	920	301	20.10
			1000 0950 4356		UTILITIES	920	301	20.68
			1000 0950 4273		UTILITIES	920	301	20.10
			1000 0012 4642		UTILITIES	920	301	1,098.43



Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 890 N.T. SEWER DISTRICT								
02/10/2016	MIF	40609*#	27863	WASHTENAW COUNTY TREASURER	AGENT FEES	954	905	287.62
				TOTAL - ALL FUNDS	Total for fund 890 N.T. SEWER DISTRICT			287.62
				'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND				297,717.15
				'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT				



**William E. Wagner, Jr.**  
Director of Public  
Safety/Fire Chief

## **Northfield Township Public Safety**

8350 Main Street, Whitmore Lake, MI 48189  
Fire: 734-449-2385 • Fax: 734-449-2521  
Police: 734-449-9911 • Fax: 734-449-0511  
[www.twp.northfield.mi.us](http://www.twp.northfield.mi.us)



**Timothy Greene**  
Lieutenant  
Police Operations

# **February 2016**

## **Northfield Township Fire Department**

### **Statistical Report**

Responses February 2016:	50
Responses February 2015:	67
Total to Date 2016:	97
Fire Calls: 8	
Structure Fires	6
Vehicle Fire	0
Fire Alarms	1
Outside Fire	1
Emergency Medical Calls: 27	
Chest Pain	5
Difficulty Breathing	6
Unconscious/Cardiac Arrest	4
Diabetic/ Seizure	3
Trauma	1
CVA	1
Overdose	0
Other	7
Motor Vehicle Accidents: 7	
Injury Crashes	4
Unknown	3
Pin In	1

Public Service calls: 7

Electrical wire down	6
Gas leak	1
Carbon Monoxide Alarm	0
Trees down	0

Mutual Aid Given: 5

Salem Twp. structure fire	1
Ann Arbor Twp. Station coverage	2
Superior Twp. Structure fire	1
Hamburg Twp. Station coverage	1

Mutual Aid Received: 1

Structure fire Rushton Rd	1
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Responses in hamlet area:	26
Responses in rural area:	19
Responses outside the township:	5

Average response time for the month:	7:01
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William Wagner





William E. Wagner, Jr.  
Director of Public  
Safety/Fire Chief

# Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189

Fire: 734-449-2385 • Fax: 734-449-2521

Police: 734-449-9911 • Fax: 734-449-0511

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Timothy Greene  
Lieutenant  
Police Operations

## March 2016 Director of Public Safety Board Communication

- 1. Fire department activity for February:** February was a busier month compared to recent months for significant calls. We assisted other departments on 5 different structure fires either at the scene or providing station coverage while they were at the scene of a fire. We assisted Ann Arbor Township with 2 station coverages. We assisted Superior Township at the scene of a structure fire. We assisted Salem Township with station coverage and we assisted Hamburg Township with station coverage. We also had a structure fire in Northfield Township in the 8300 block of Rushton Rd. This was a house fire and was a complete loss. When the first fire department member arrived the house was 80% involved. This was a wind driven fire with wind gusts reaching 45 mph during the fire. We were assisted by Ann Arbor Twp., Superior Twp., Salem Twp., Green Oak Twp., Hamburg Twp., Lyon Twp. and South Lyon Fire departments at the scene. Dexter Fire Department covered our station while we were on scene. There were no injuries but 1 pet dog did perish in the fire. The cause is under investigation.
- 2. Fire Department training for February:** Training for February consisted of Ice rescue training, radio usage training and pump/dry hydrant training.
- 3. 800 MHZ millage vote:** While this actually occurred in March we are happy to report that the radio millage passed with around 76% approval throughout the county. This will continue the excellent emergency communication in ours and surrounding communities.
- 4. Staffing issues in the Fire Department:** I have still not heard back from the Union concerning the current and future staffing issues in the fire department. I will attempt to address these issues in the upcoming budget process.
- 5. DEA Officer Status:** There has still been no change or update into the decision the Federal government has made regarding the Federal Forfeiture to departments assigning officers to this Task Force. I will ask for 1 more month of patience before asking the board to make a decision. I will address this issue at the April Board meeting and have all the details regarding this decision the Federal Government has made.

6. **2016 Pond Hockey/ Chilly Dip:** The Whitmore Lake Pond Hockey committee made what I believe to be the proper decision in cancelling this year's pond hockey tourney due to poor ice conditions. And while they did mention that their decision was in part to my recommendation, I want to make it clear that I don't make a decision on whether ice conditions are appropriate. Most Public Safety officials will tell you that no ice is safe ice. We do however support the tournament every year with both our Police and Fire Department resources. The Chilly dip was held on February 20<sup>th</sup> to a surprisingly large crowd of nearly 100 spectators. There were 14 "Dippers". We did keep spectators on shore due to ice conditions and escorted dippers to the lake to make their jump. The weather was a beautiful 60 degrees!

# **NORTHFIELD TOWNSHIP POLICE DEPARTMENT**

## **MONTHLY OPERATIONS REPORT**



**FEBRUARY 2016**

## FEBRUARY 2016 MONTHLY REPORT

<b>Calls For Service</b>	<b>393</b>
<b>Arrests</b>	<b>8</b>
<b>Mutual Aid Assistance To Other Departments Inside the Township</b>	<b>3</b>
<b>Mutual Aid Assistance To Other Departments Outside the Township</b>	<b>12</b>
<b>Average Response Time</b>	<b>2.07</b>

### NOTES & FACTS FROM THE DEPARTMENT

- **DATA:** 64 % of total complaints answered were in the hamlet area and 36 % were handled throughout the rest of the Township.

- **TRAINING:**

IN-SERVICE: All Officers – CPR – Basic Life Support For Healthcare Providers

- **EVENTS OF SIGNIFICANCE:**

#### RESISTING OFFICER

On February 22, 2016, an officer was en route to an address on Six Mile Rd for a Possible B&E in Progress. While driving on Six Mile, the officer passed a vehicle headed in the same direction so as to expedite his arrival at the scene. The officer was not using his siren or overhead lights because he did not want to alert the would-be burglar of his arrival. A short distance up the road, the officer pulled off to the shoulder and began crossing the street on foot to the house in question. While in the roadway, the officer heard a vehicle (the same one he had passed earlier) accelerating as it approached him in the roadway. The officer quickly ran to the other side of the road to avoid being struck and called in the plate of the vehicle to dispatch. After clearing the Possible B&E, the officer went to the address of the driver who had just attempted to hit him. The officer made contact with the driver, who accused him of driving recklessly. The officer told the driver to turn around and put his hands behind his back, while attempting to grab one of his arms to place him in handcuffs. While he did this, the driver said, “No, \*\*\*\* you!” and pulled away from the officer. The officer again told him to place his hands behind his back, and was then able to control him to place him in handcuffs. The officer called a supervisor to the scene, where they ultimately released the individual after further interviewing took place. Charges are pending at this time for Resisting Officer.

#### UDAA, LARCENY, FRAUD, LARCENY FROM AUTO

On February 16, 2016, a resident on Joy Rd reported that his vehicle had been stolen over the weekend and was since returned. According to the victim, he had allowed a female co-worker to stay at his residence for the last two weeks. Sometime during the night on the 14th, she left the residence with his vehicle. He awoke around 0300 hours and found that the female and his vehicle were gone. He began calling and texting the female, demanding that she return his vehicle. She finally returned around 1100 hours. The victim then kicked the female out of his home. He later discovered that there was cash missing from his wallet (which he had left in his vehicle), and there were multiple transactions on his debit card that he did not make. Officers interviewed the female, who admitted to having the car and borrowing some cash, but not to making transactions with the debit card. Charges are pending at the prosecutor’s office for this case.

#### ASSAULT & BATTERY

On February 8, officers took an A&B report, which had occurred on February 6 at an address on Cedar Street. The victim had visible injuries to her face, including a black eye and swollen cheek. The victim advised that she had a party at her home on February 6 and she had gotten into a verbal altercation with another female who was present. The female struck her in the face with a crock pot lid, which knocked her to the floor. When officers interviewed the suspect, she gave a different version of events, saying that the reportee had attacked her first. The reportee then decided to waive charges and completed a waiver of prosecution. This case is closed.

#### UTTERING & PUBLISHING

On February 5, a resident on Leland Drive reported that someone had written checks from his account. He had misplaced his checkbook while in Ann Arbor sometime mid-January and in early February discovered that someone had written \$1250 worth of checks from his account. The suspect wrote the checks out for cash to her own name. Officers obtained search warrants for bank records and developed a suspect. Charges are pending at this time.

**CLEAR-1018 Verified Offense By Date****Agency: NR****2/1/2016 12:00:00 AM - 2/29/2016 12:00:00 AM**

Offense Code	Description	Incident Count
1305	Agg/Fel Assault - Non-Family - Other Weapon	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	4
2308	Larceny - From Building (Includes Library, Office used by Public, etc)	3
2411	Motor Vehicle - Unauthorized Use - Joy Riding (reported by your jurisdiction)	1
2609	Identity Theft	3
2693	Uttering and Publishing Check	1
2901	Damage to Property - Business Property - MDOP	1
2902	Damage to Property - Private Property - MDOP	1
4801	Resisting Officer	1
5707	Trespass (Other)	1
8041	Operating Under the Influence of Alcohol / Liquor OWI	1
80412	Operating Under the Influence of Alcohol / Liquor OWI 2nd Offense	1
C2899	Juvenile - All Other	1
C2933	Vehicle Registration - Improper / Expired	4
C2934	Vehicle Insurance - None / Expired	3
C2935	DWLS 2nd OPS License Suspended / Revoked	1
C2936	OPS - Never Acquired - NOLEA	1
C3020	Misdemeanor Arrest Warrant (Originating Agency)	3
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	1
C3101	Acc, Single Motor Vehicle	1
C3112	Acc, Injury Type A	1
C3113	Acc, Injury Type B	1
C3145	Property Damage Traffic Crash PDA	10
C3170	Private Property Traffic Crash	1
C3173	Private Property - OPEN Traffic Crash	1
C3208	Death Investigation - Cause Unknown	1
C3217	Attempt Suicide Adult	1
C3250	Mental Health Call	1
C3299	Welfare Check	7
C3310	Family Trouble	3
C3314	Missing Persons	1
C3318	Found Property	2
C3324	Suspicious Circumstances	11
C3326	Suspicious Vehicles	6
C3328	Suspicious Persons	6
C3329	Intelligence Information	1
C3331	Assist Medical	6
C3332	Assist Fire Department	8
C3333	Assist Motorist	16
C3336	Assist Citizen	11
C3337	Assist Citizen - Vehicle Lockout	5
C3345	Accidental Property Damage	2
C3351	Civil - Landlord / Tenant	1
C3355	Civil Matter - Other	9
C3702	Traffic Complaint / Road Hazard	5

**CLEAR-1018 Verified Offense By Date****Agency: NR****2/1/2016 12:00:00 AM - 2/29/2016 12:00:00 AM**

Offense Code	Description	Incident Count
C3704	Traffic Complaint / Abandoned Auto	3
C3708	Traffic Complaint / Private Impound	1
C3803	Animal Barking Dog	2
C3808	Animal Bite / Scratch	1
C3902	Burglary Alarm	1
C3904	Open Alarm	1
C4041	Speeding Citation	31
C4047	Disobey Traffic Signal Citation	4
C4092	Fail to Use Caution Emer Res	1
C4105	Equipment Citation	2
C4313	Veh Reg Impr/Expired Citation	1
L3504	PBT Station - NR	7
L3506	Shots Fired - NR	3
L3507	Fingerprints - NR	8
L3509	Loud Party - NR	2
L3510	Loud Music - NR	3
L3517	Solicitor - NR	1
L3526	False Alarm - NR	10
L3527	Weather Related False Alarm - NR	3
L3530	Wires Down - NR	2
L3535	GUN Permit, Applications, CCW Permits - NR	42
L3538	Property/Vacation Check - NR	3
L3539	Car Assist - NR	1
L3540	Child Safety Seat Inspection - NR	2
L3542	BOL - NR	1
L3551	Sex Offender Registration/Verification - NR	4
L3552	Traffic Stop - NR	50
L3557	Check Person - NR	1
L3568	Local Records Check - NR	6
L3569	Assist Other Police Agency - Inside Northfield - NR	3
L3570	Assist Other Police Agency - Outside Northfield - NR	12
L3571	Disorderly Person - NR	2
L3597	Non Terminal - NR	25
L4599	Misc Non-Criminal - NR	1
L6501	Property Check/Directed Patrol/Vac Watch - NR	2
Sum:		393

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Report CLEAR-008 Summary of Offenses

Agency: Northfield Township  
Police Department

For the Month of February

ORI: MI8196400

Classification	Feb/2016	Feb/2015	% Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	-
09006 IN-CUSTODY DEATH	0	0	-
10001 KIDNAPPING/ABDUCTION	0	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	-
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	-
12000 ROBBERY	0	1	-100.0%
13001 NONAGGRAVATED ASSAULT	4	6	-33.3%
13002 AGGRAVATED/FELONIOUS ASSAULT	1	0	-
13003 INTIMIDATION/STALKING	0	1	-100.0%
20000 ARSON	0	0	-
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	0	0	-
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	-
23001 LARCENY -POCKETPICKING	0	0	-
23002 LARCENY -PURSES/NATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	4	2	100.0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005 LARCENY -THEFT FROM MOTOR VEHICLE	1	1	0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	-
23007 LARCENY -OTHER	0	0	-
24001 MOTOR VEHICLE THEFT	1	0	-
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	-
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	0	0	-
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	3	-100.0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	0	-
26003 FRAUD -IMPERSONATION	0	0	-
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	0	-
26007 FRAUD - IDENTITY THEFT	3	1	200.0%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	-
27000 EMBEZZLEMENT	0	0	-

Agency: Northfield Township Police Department  
ORI: MI8196400

Oakland County CLEMIS  
REPORT EXCLUDES UCR STATUS OF UNF

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# Report CLEAR-008 Summary of Offenses

Agency: Northfield Township  
Police Department

For the Month of February

ORI: MI8196400

Classification	Feb/2016	Feb/2015	% Change
28000 STOLEN PROPERTY	0	0	-
29000 DAMAGE TO PROPERTY	3	1	200.0%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	-
30002 RETAIL FRAUD -THEFT	0	0	-
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
30004 ORGANIZED RETAIL FRAUD	0	0	-
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	0	1	-100.0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	0	-
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000 OBSCENITY	0	0	-
39001 GAMBLING- BETTING/WAGERING	0	0	-
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004 GAMBLING -SPORTS TAMPERING	0	0	-
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	0	0	-
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003 WEAPONS OFFENSE -OTHER	0	0	-
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
72000 ANIMAL CRUELTY	0	0	-
<b>Total for Group A</b>	<b>39</b>	<b>32</b>	<b>5.9%</b>
01000 SOVEREIGNTY	0	0	-
02000 MILITARY	0	0	-
03000 IMMIGRATION	0	0	-
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000 ABORTION	0	0	-
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
22004 POSSESSION OF BURGLARY TOOLS	0	0	-
26006 FRAUD -BAD CHECKS	1	0	-
36003 PEEPING TOM	0	0	-
36004 SEX OFFENSE -OTHER	0	0	-
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	-
38002 FAMILY -NONSUPPORT	0	0	-
38003 FAMILY -OTHER	0	0	-
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002 LIQUOR VIOLATIONS -OTHER	0	3	-100.0%
42000 DRUNKENNESS	0	0	-

Agency: Northfield Township Police Department  
ORI: MI8196400

Oakland County CLEMIS  
REPORT EXCLUDES UCR STATUS OF UNF

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Report CLEAR-008 Summary of Offenses

Agency: Northfield Township  
Police Department

For the Month of February

ORI: MI8196400

Classification	Feb/2016	Feb/2015	% Change
48000 OBSTRUCTING POLICE	1	2	-50.0%
49000 ESCAPE/FLIGHT	0	0	-
50000 OBSTRUCTING JUSTICE	0	0	-
53001 DISORDERLY CONDUCT	0	1	-100.0%
53002 PUBLIC PEACE -OTHER	0	0	-
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	-
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	2	3	-33.3%
55000 HEALTH AND SAFETY	0	1	-100.0%
56000 CIVIL RIGHTS	0	0	-
57001 TRESPASS	1	0	-
57002 INVASION OF PRIVACY -OTHER	0	0	-
58000 SMUGGLING	0	0	-
59000 ELECTION LAWS	0	0	-
60000 ANTITRUST	0	0	-
61000 TAX/REVENUE	0	0	-
62000 CONSERVATION	0	0	-
63000 VAGRANCY	0	0	-
70000 JUVENILE RUNAWAY	0	0	-
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	0	-
75000 SOLICITATION	0	0	-
77000 CONSPIRACY (ALL CRIMES)	0	0	-
<b>Total for Group B</b>	<b>9</b>	<b>18</b>	<b>-50.0%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	1	0	-
2900 TRAFFIC OFFENSES	9	7	28.6%
3000 WARRANTS	5	10	-50.0%
3100 TRAFFIC CRASHES	15	23	-34.8%
3200 SICK / INJURY COMPLAINT	10	5	100.0%
3300 MISCELLANEOUS COMPLAINTS	88	96	-8.3%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	-
3500 NON-CRIMINAL COMPLAINTS	192	142	35.2%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	9	29	-69.0%
3800 ANIMAL COMPLAINTS	3	5	-40.0%
3900 ALARMS	2	6	-66.7%
<b>Total for Group C</b>	<b>635</b>	<b>680</b>	<b>3.4%</b>
2700 LOCAL ORDINANCES - GENERIC	0	0	-
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	36	7	414.3%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	3	-33.3%
4200 PARKING CITATIONS	0	0	-
4300 LICENSE / TITLE / REGISTRATION CITATIONS	1	1	0%
4400 WATERCRAFT CITATIONS	0	0	-
4500 MISCELLANEOUS A THROUGH UUUU	1	4	-75.0%

Agency: Northfield Township Police Department  
ORI: MI8196400

Oakland County CLEMIS  
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Report CLEAR-008 Summary of Offenses

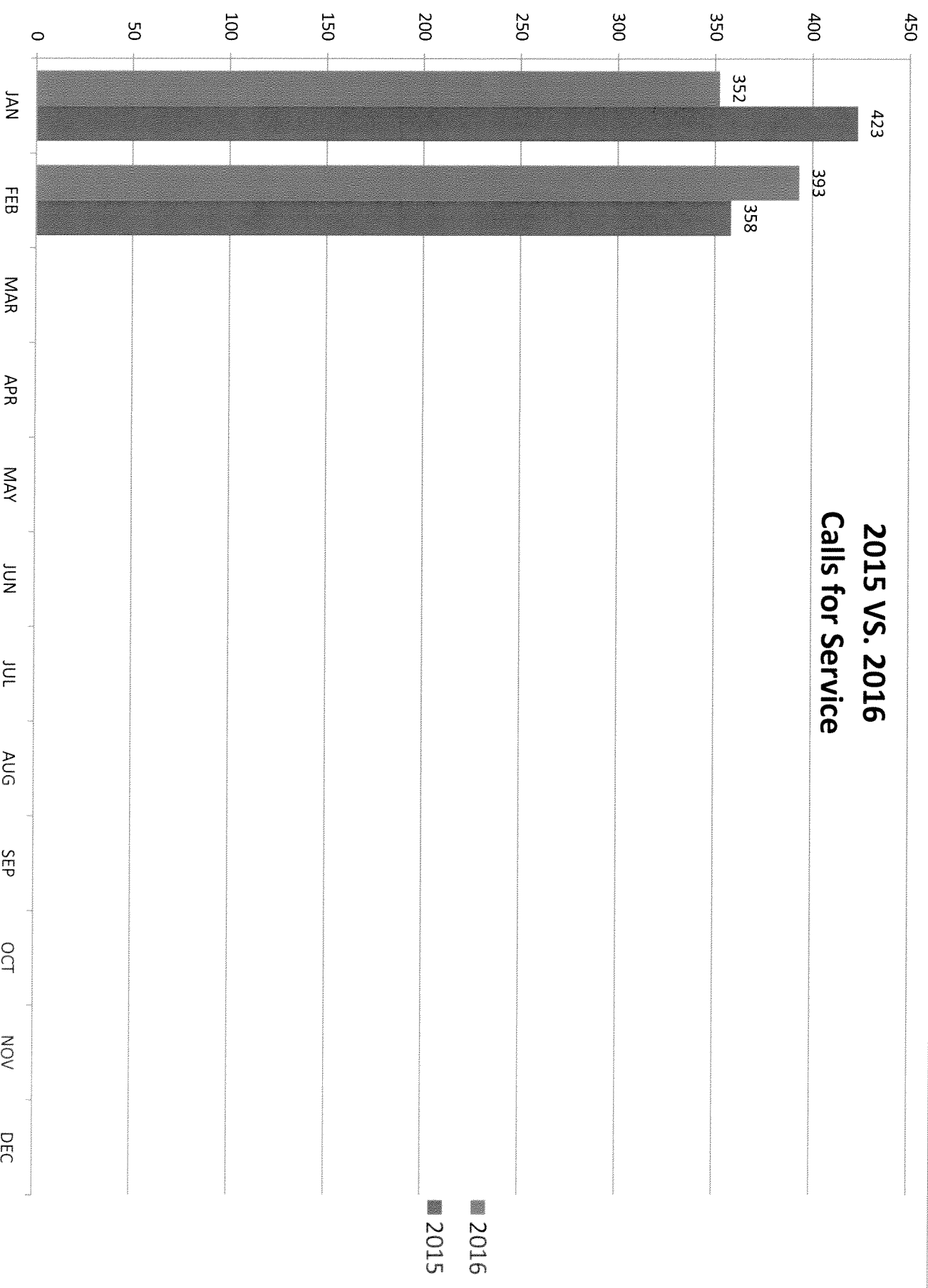
Agency: Northfield Township  
Police Department

For the Month of February

ORI: MI8196400

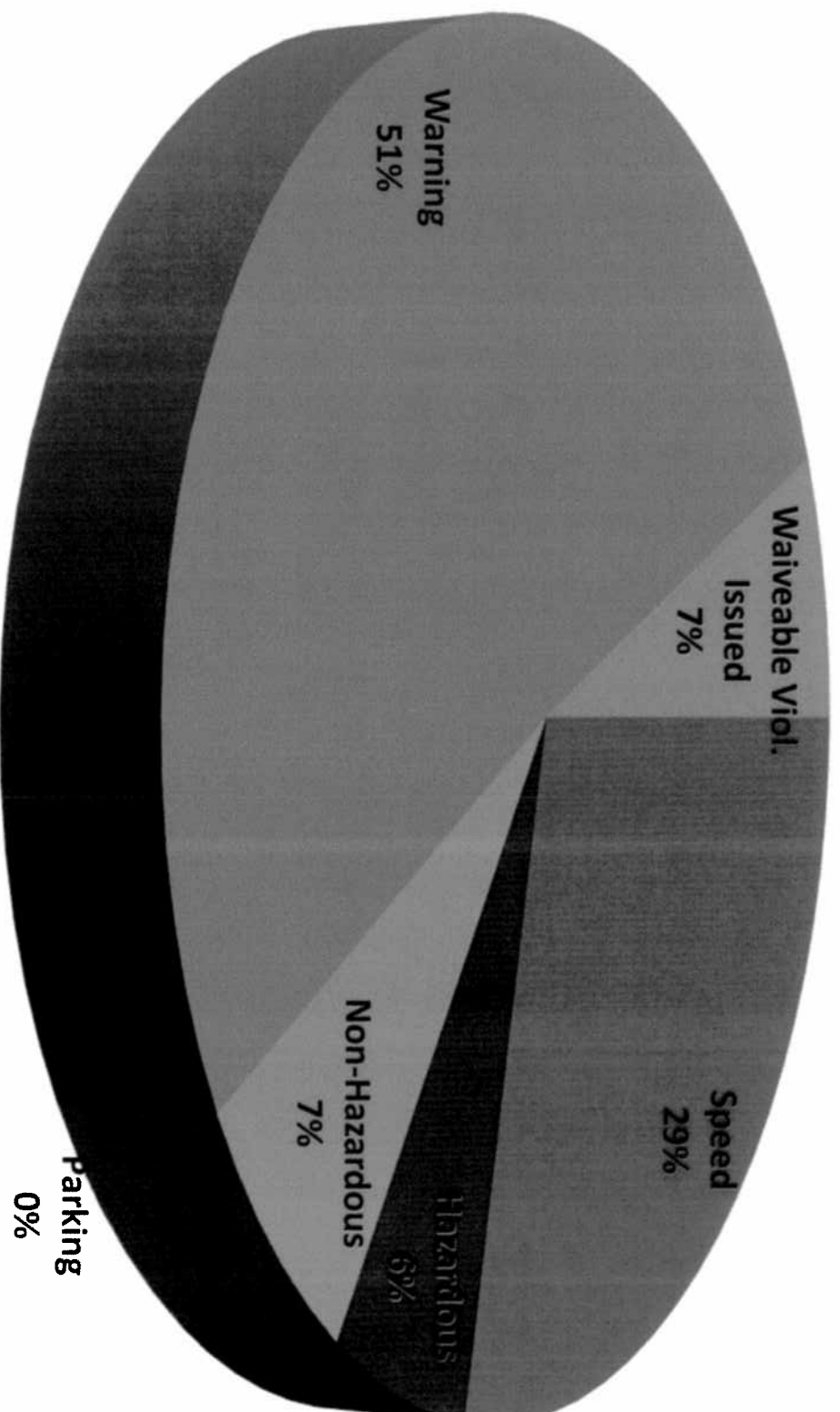
Classification	Feb/2016	Feb/2015	% Change
4600 LIQUOR CITATIONS / SUMMONS	0	0	-
4700 COMMERCIAL VEHICLE CITATIONS	0	0	-
4800 LOCAL ORDINANCE WARNINGS	0	0	-
4900 TRAFFIC WARNINGS	0	0	-
<b>Total for Group D</b>	<b>65</b>	<b>62</b>	<b>166.7%</b>
5000 FIRE CLASSIFICATIONS	0	0	-
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	-
<b>Total for Group E</b>			-
6000 MISCELLANEOUS ACTIVITIES (6000)	0	1	-100.0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200 ARREST ASSIST	0	0	-
6300 CANINE ACTIVITIES	0	0	-
6500 CRIME PREVENTION ACTIVITIES	2	1	100.0%
6600 COURT / WARRANT ACTIVITIES	0	0	-
6700 INVESTIGATIVE ACTIVITIES	0	1	-100.0%
<b>Total for Group F</b>	<b>4</b>	<b>4</b>	<b>-33.3%</b>
<b>Total for All Groups</b>	<b>399</b>	<b>368</b>	<b>8.4%</b>

## 2015 VS. 2016 Calls for Service



# TRAFFIC VIOLATIONS ISSUED BY TYPE

## February 2016

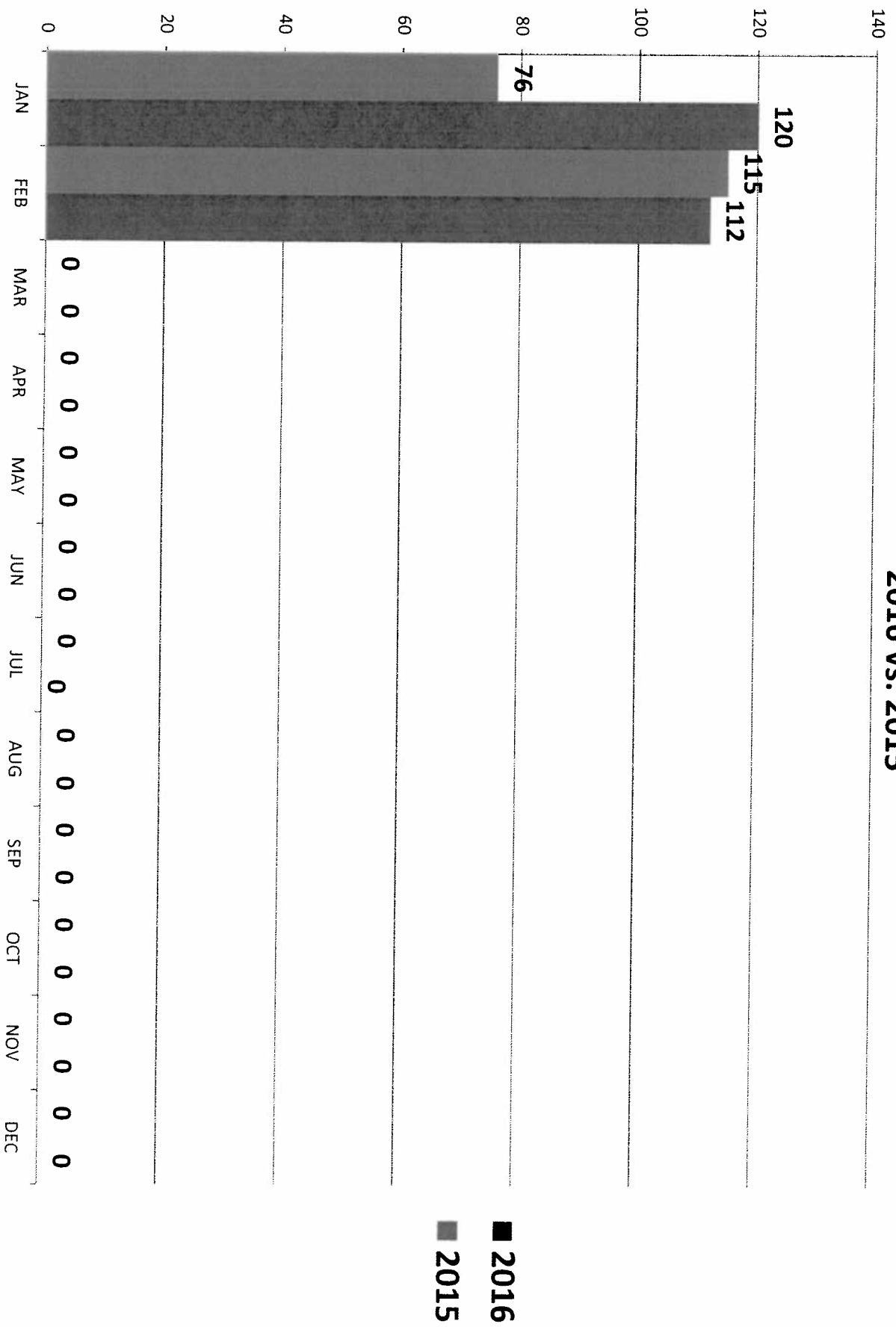


## TRAFFIC VIOLATIONS SUMMARY

JANUARY 1, 2016 THROUGH DECEMBER 31, 2016													
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	12	33											45
Hazardous	8	7											15
Non-Hazardous	11	8											19
Parking	0	0											0
Warning	37	59											96
Waiveable Viol. Issued	8	8											16
TOTAL	76	115	0	0	0	0	0	0	0	0	0	0	191
JANUARY 1, 2015 THROUGH DECEMBER 31, 2015													
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	26	33											59
Hazardous	5	9											14
Non-Hazardous	15	19											34
Parking	0	0											0
Warning	56	22											78
Waiveable	18	29											47
TOTAL	120	112	0	0	0	0	0	0	0	0	0	0	232

Note: Waiveable citations are: Defective Equipment; No Operator's License on Person and No Registration

# NUMBER OF TRAFFIC VIOLATIONS BY MONTH 2016 vs. 2015



## OVERTIME SUMMARY

OVERTIME BY TYPE													
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	24.75	6.5											31.25
Complaint Investigation	3.5	1.5											5
Report Writing	0	0											0
Training	3	0											3
Short Shift	10	87											97
Administrative	2.5	3											5.5
Special Detail	0	0											0
Holiday	96	48											144
TOTAL	139.75	146	0	0	0	0	0	0	0	0	0	0	285.75
2015 VS. 2016													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016 - TOTAL	139.75	146	0	0	0	0	0	0	0	0	0	0	285.75
2015 - TOTAL	135.5	134.25											269.75

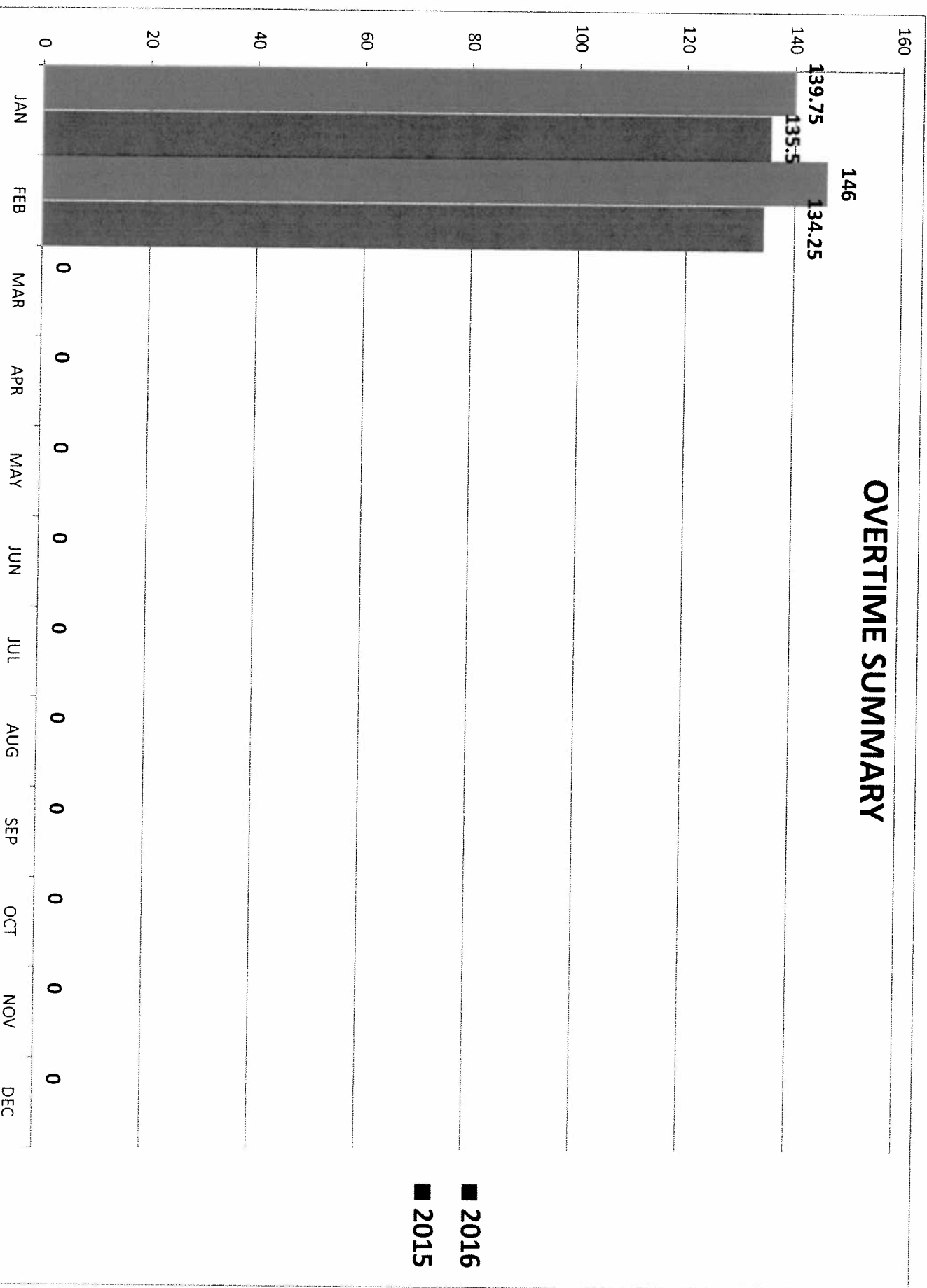
## EMPLOYEE TIME OFF

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	0	100											100
Comp	21	19											40
Vacation	0	36											36
Holiday	20	10											30
PTO	138	104.5											242.5
Other	0	12											12
TOTAL	179	281.5	0	0	0	0	0	0	0	0	0	0	460.5

\*\*Other - Jury Duty for employee during this month



# OVERTIME SUMMARY



## RESERVE UNIT HOURS

[illegible]

**JAMES E. COX  
NORTHFIELD TOWNSHIP  
WATER POLLUTION CONTROL FACILITY  
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN  
PHONE 734-449-4159**

---

**To:** Northfield Township Board of Trustees

**From:** Tim Hardesty Wastewater Treatment Plant Superintendent

**Date:** March 4<sup>th</sup>, 2016

**Subject:** February 2016 Monthly Report

---

2/1/16: Started cutting back brush around fence at back of property.

2/4/16: Prepping grit building for painting.

2/6/16: Call back for power failure at plant and 8-mile pump station.

2/8/16: Removed motor and gear reducer from north tertiary filter for noise inspection.

2/10/16: Replaced motor on north tertiary filter and put filter back in service.

2/11/16: Started cleaning and degreasing grit and screen area for panting.

2/12/16: Boiler in filter building #1 not working. Blower motor is bad so we ordered a new one.

2/12/16: Responded to a call of a broken manhole cover at Pine and Lincoln. It was a County storm drain.

2/16/16: When prepping boiler for fan motor installation, we found cracks in a few boiler tubes.

2/18/16: Pulled pump #2 at Eagle Gardens pump station. Removed rags from pump.

2/18/16: Repaired final clarifier #1 skimmer arm.

2/23/16: Replaced spiral brush, channel seals, and basket on Hycor screen.

2/28/16: Power fail through most of the town. Ran generators at multiple stations.

2/29/16: Pulled pump #2 at Eagle Gardens because of rags in the impeller.

February 2015 Daily Average Flow	.658MGD
February 2016 Daily Average Flow	.631MGD
Maximum February Daily Flow 2015	.772MGD
Maximum February Daily Flow 2016	.757MGD
Minimum February Daily Flow 2015	.591MGD
Minimum February Daily Flow 2016	.544MGD
6 – Month Average Flow	.607MGD
12 – Month Average Flow	.686MGD
Total Gallons Treated February 2015	18.426MG
Total Gallons Treated February 2016	18.289MG
Connections / Tap-ins' to system	0
Miss Dig Staking's	6
Overtime hours for the month:	42 hours

**JAMES E. COX  
NORTHFIELD TOWNSHIP  
WATER POLLUTION CONTROL FACILITY  
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN  
PHONE 734-449-4159 FAX 734-449-4302**

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**To:** Northfield Township Board of Trustees

**From:** Tim Hardesty-Wastewater Treatment Plant Superintendent

**Date:** March 3<sup>rd</sup>, 2016

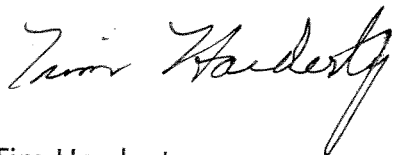
**Subject:** Purchase of a new truck with a snow plow

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This letter is a request for approval to purchase a new 2016 truck with a snow plow. The cost of the vehicle from Signature Ford is \$33,086.00. After we receive the truck the snow plow will be put on by Boullion Sales of Dexter for \$5,482.00. This purchase would come out of the 2016/2017 year budget, but because of an April 1<sup>st</sup> order cutoff date I am making this request now.

**Total purchase price:** **\$38,568.00**

Respectfully submitted,



Tim Hardesty



February 16, 2016

Northfield Township Wastewater Treatment Plant  
Attn: Tim Hardesty  
11500 Lemen Road  
Whitmore Lake, MI 48189

Dear Tim Hardesty:

Price on 2016 Vehicle Macomb County Contract Bid:

**2016 Ford F350 Crew Cab 4x4 Pickup 8' Box in Silver** **\$33,086.00 ea**

**Standard Service Contract:** 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000 miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

**Order Cutoff Date: April 1<sup>st</sup>, 2016.**

**Ford Motor Company does not guarantee delivery—Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.**

**Payment requirements:** All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

*Bill Campbell*

Bill Campbell  
Government & Fleet Sales



Name: Northfield Township

2/3/2016

Phone: \_\_\_\_\_

email: \_\_\_\_\_

Model	Description	Price	Good as Gold	Sub total
8'6" MVP3 MS	Steel V-Plow	\$ 7,426.00	\$ (1,494.00)	\$ 5,932.00
Snow Deflector		\$ 276.00	\$ (276.00)	\$ -
				\$ -
				\$ 5,932.00

Price includes installation and hand held controller



tax	n/a
Total	\$ 5,932.00
Labor	
Municipal Disc	\$ (450.00)
Rebate/dis	
Grand Total	\$ 5,482.00

Finance Term	Estimated Payment
9.9% for 36 months	\$ 179.69

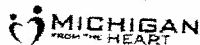
Customer

Date

*Mike Riley*

2/3/2016

*Founded and Proudly supported by the Boullion Family*



Date

Financed units must be insured on homeowners or business insurance  
Credit subject to approval by KCC, JD Financial, Sheffield/Synchrony  
Quotes are valid for 14 days, restrictions may apply due to inventory

**Boullion Sales**  
OUTDOOR POWER EQUIPMENT

8530 N. Territorial Rd. Dexter, MI 48130  
734-426-8527 Fax: 734-426-2004  
mike@boullionsales.com  
www.boullionsales.com

*Mike Riley, Sales Manager*

**60 Years**  
1955 - 2015

*Founded and Proudly supported by the Boullion Family*

**MICHIGAN FROM THE HEART**



**Boss Quote**

Eric West [EWest@dgequipment.com]

Sent: Tuesday, February 02, 2016 4:44 PM

To: Tim Hardesty

Hi Tim, I'm just touching base with you in regards to the Plow Quote you requested. I wasn't very clear when I spoke to you on the phone, but within Boss's V-Lineup, they have several different 8'2" plows. They have the standard XT, which you can either get in steel or a poly. The other option is something newer to the market called DXT (dual trip technology) This plow trips at the cutting edge and the moldboard. This is much easier and smoother on the truck and/or operator. You have the option of getting either Stainless or steel in this lineup. The prices I'm going to give you include everything, including install.

8'2" XT STEEL \$6115.00

8'2" XT PLOY \$6358.00

8'2" DXT STEEL \$6669.00

8'2" DXT STAINLESS STEEL \$6994.00

Thanks,

Eric West

D&amp;G Equipment

3915 Tractor Drive

Howell, MI 48855

Phone 517-540-6141

Fax 517-540-6144



"Providing Ag & Turf solutions for the life you live"



**JAMES E. COX  
NORTHFIELD TOWNSHIP  
WATER POLLUTION CONTROL FACILITY  
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN  
PHONE 734-449-4159 FAX 734-449-4302**

---

**To:** Northfield Township Board of Trustees

**From:** Tim Hardesty-Wastewater Treatment Plant Superintendent

**Date:** March 4<sup>th</sup>, 2016

**Subject:** Filter Building Boiler Replacement

---

The boiler in our filter building was installed in 1976. It was originally a fuel oil boiler that was converted to natural gas in the late 80's. Last month the blower motor went out on it and when we went to replace it we noticed that there was a hole in a couple of the transfer tubes. Because the boiler is 40 years old, it is believed that it can no longer be re-tubed. The age of our boiler and its' 70% efficiency are other reasons to go ahead and replace the boiler with a new 96% efficient one. Because of this, I am requesting approval of having Selective Heating and Cooling Inc. replace the current boiler.

**Total cost:        \$14,000.00**

Respectfully submitted,



Tim Hardesty

# Proposal

**Selective Heating & Cooling, Inc.**  
Wixom, MI 48393

Proposal Date: 2/22/2016

Proposal #: 14651

Phone: 248 486-4640 Fax: 248-486-4489  
selecthvac@aol.com

Northfield Township  
Waste Water Treatment Plant  
Attn: TIm  
11500 Lemen Rd,  
Whitmore Lake, MI 48189

## PROPOSED WORK

### OPTION # 2

- Drain System
  - Disconnect And Remove Existing Equipment
  - Install Lochnivar KBN211, 96% AFUE, Modulating Gas Fired Boiler
  - Primary Loop Pump And Piping
  - Reinstall Existing Circulator Pump For Secondary Loop
  - CSD1 Low Water Cut Off With Manual Reset
  - High Limit With Manual Reset
  - Emergency Shut Off
  - CSD1 Report
  - Pressure Reducing Valve
  - Back Flow Preventer
  - Expansion Tank
  - (3) New Temperature Gages
  - PVC Venting To Outside
  - Gas Piping
  - Electrical
  - All Pipe And Fittings To Connect New Boiler To Existing Supply, Return And Water Supply Pipes
  - Pipe And Fitting Installation
  - State Permit
  - Condensate Piping To Floor Drain
  - Low Voltage
  - Labor
- TOTAL: \$14,000.00

- \* Selective Heating will honor these prices for 6 months from proposal date. Quoted price on "additional items" will be honored only when installed at the time of original job.
- \* Please circle desired items if applicable. Signed yellow copy must be received prior to work beginning.
- \* Should a permit be required, and City, State and or County specifications exceed proposed work, there will be a charge over and above cost.

SELECTIVE HEATING & COOLING WILL NOT BE RESPONSIBLE FOR SUPPLYING HEAT NEEDED DURING CONSTRUCTION PERIOD. If Selective does supply heat during the construction phase; the warranty will commence the day the unit is installed and extend 1 year from that date as per manufacturer's warranty. We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: dollars (\$ \_\_\_\_\_).

PAYMENT TERMS: TOTAL due upon completion.

American Arbitration Association Clause - Any controversy or claim arising out of or relating to this contract or the breach thereof, shall be settled by arbitration, in accordance with the rules, then obtaining, of the American Arbitration Association, and judgment upon the award rendered may be entered in the highest court of the forum, state or federal, having jurisdiction.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation insurance.

Authorized  
Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_



## Building & Site Services

**Commercial - Industrial - Institutional**  
Design Build Specialty Contractor

February 26, 2016

### Northfield Township

Facility : Waste Treatment Plant - Lamen Rd  
Project : Replace boiler  
Work Area : Mechanical room  
Email : tdhardesty@att.net  
Attn / Ph : Timothy Hardesty - 7344494159

Bold Noted		
Design	Piping	Security
Testing	Ductwork	Electrical
Engineering	Boiler	Excavation
Walls	Fire Systems	Controls

**Proposal Reference**  
Replace hydronic boiler in main basement level for domestic heating of 4 hydromantic unit heaters as listed below ..

Tim, here is the proposal for the boiler replacement at the Northfield Waste water treatment plant. Three options are available; one replacement with a standard efficiency boiler set on existing housekeeping concrete pad, second option utilizing a wall mount condensing boiler rated at 95%afue, and third high efficiency boiler, 95% afue and base mounted type (not wall) to configure for ease of maintenance on the existing housekeeping concrete pad (better look and easier to maintain for you municipal facility). We have reduced the capacity of the boiler to more reflect "actual" heat loss conditions to be more efficient and equipment longevity.

### Scope

#### General Boiler replacement notes

##### Demolition

- remove existing boiler, dispose off site
- remove vent piping, gas line and power
- clean housekeeping pad for new boiler

##### Installation

- place new boiler on housekeeping pad
- reconnect hhws and hhwr from existing system
- reconfigure and connect gas piping, test and place on line
- connect std combustion vent pipe to existing

##### Startup, test and commission

- purge & flush out system, chemical treat PH level
- fill and test hydronic system
- startup, set operational setpoints, commission

**Note :** All items in stock

**Availability :** Please call

#### Boiler Efficiency & Costing Options

**OP-1 Std Efficiency pad mount - 85% AFUE** \$10,921.00

- pad mount existing housekeeping concrete pad
- std venting single wall or class B
- boiler construction / cast iron
- no capacity reduction / 150,000 btus firing rate

**OP-2 High Efficiency / wall mount - 95% AFUE** \$14,262.00

- wall mount, more pipe modifications
- more difficult for maintenance as on wall
- 5 to 1 ratio or - 36,000btus / to 151,000 btus modulation

**OP- 3High Efficiency / pad mount - 95% AFUE** \$15,734.00

- standard look, base mounted on existing concrete pad
- easier piping and professional look
- easier maintenance because of access in general
- 5 to 1 ratio or - 36,000btus / to 151,000 btus modulation

### NIC

N.I.C. (not in contract) unless specifically expressed included in "SCOPE" above

All work to be done during normal business hours of 7am to 5pm Monday thru Friday. Delays / cost changes due to owners specification changes after approvals of design / equipment, any type of dumpsters and / or debris removal of any kind off owners site (use of owners supplied dumpsters) we will place in receptors and clean up, flooring work of any kind, permit cost & pickup, if over and beyond delays from owner operations & other construction interferences, owner design changes or delays, delays due to unforeseen equipment / material removal / installation / delay delivery issues, engineering and or stamped drawings, damages against us the contractor if owner operations or production are interrupted due to unknown / unmarked or any unreasonable situation that may arise, labor warranty or liability on owner existing and or supplied items, union force, permit cost / logistics and fees if necessary, abatement, repair, disposal of any hazardous materials / items, owner OSHA delays, owner operations & interferences, owner design changes or delays, delays due to unforeseen equipment / material removal / installation issues, meetings or site visits not specifically called out in contract documents, cad design / drawings, engineering and or stamped drawings, and ....

.... underground spoils removal / disposal, backfill and compaction, underground obstruction delays / removal, underground ground water delays, inclement weather delays, frozen ground delays, damages against us the contractor if owner operations or production are interrupted due to unknown / unmarked or any unreasonable situation that may arise, temporary heat / electrical / lighting / etc or any temporary situations, roof protection from work force, interior office or area protective coverings and or temporary walls, labor warranty or liability on owner existing and or supplied items. No contract time line, deadline or schedule is included or guaranteed / For all items listed here none is included without expressed inclusion written above in project descriptions.

Owner/Rep acknowledgement initials: \_\_\_\_\_ I have read and understand the limitations as listed above herein N.I.C.

### Bid & Terms

See Above

Base and/or Optional Pricing

**Terms:** TBD within one week of signing, with billing at 30 day intervals or on completion of work if sooner (18% apr on overdue balance).

All work Mon-Fri 7:00am to 5:00pm unless noted. Proposal good for 15 days from this printed date of: Fri Feb 26, 2016, 12:50 PM

**Warranty:** 24 months (2 years) labor if workmanship related. 12 month (1 year) on equipment/materials unless stated different herein

LMI Authorized Signature : \_\_\_\_\_ Date : \_\_\_\_\_

Owner/Rep Accepted by : \_\_\_\_\_ Date : \_\_\_\_\_ PO # : \_\_\_\_\_  
(Initial NIC above)

With the above "Accepted by" signature being the agent for this contract or "progression of this project", they being the agent agree that any and all equipment / materials installed is our property, not limited to its suppliers and subcontractors until the bid price above with any extras are PAID IN FULL. By signing above, or with the project verbally approved you grant us the right to remove all items supplied and installed within 90 days of non-payment unless otherwise agreed upon differently in writing and will incur all costs associated with the same.

Our technicians are drug tested, and follow Federal "Safe to work" recommended program guidelines.

**" We can and will be your go to Company, Period! "**

February 23, 2016

Timothy D. Hardesty  
Northfield Township  
11500 Lemen Road  
Whitmore Lake, Mi. 48189

Subject: Boiler Replacement

Dear Tim ;

Our scope of work and your price includes :

1. Removal and off site disposal of one [1] Bryan Flex-Tube boiler
2. Provide and install one [1] boiler manufactured by Lochinvar, Copper-Fin boiler rated at 315,000 BTU, 2 stage and rated at 82% thermal efficiency
3. Provide and install piping as required to tie into existing supply and return lines that exist at original boiler
4. Provide and install new flue as required to tie into existing venting system
5. Provide and install emergency boiler stop station at top of stairs [required by boiler code]
6. Start up of new boiler
7. Perform CSD testing and recording of same as required by code
8. One [1] year parts and labor warranty
9. Manufacturers warranty on boiler heat exchanger [ 10 years limited ]

Price to do above work is \$15,913.00 Dollars

Note! Piping insulation has to be certified that it is Asbestos free prior to working on this project and this cost is not included in our proposal

If you need further information feel free to contact me

Sincerely yours,



David Williams  
President



**JAMES E. COX  
NORTHFIELD TOWNSHIP  
WATER POLLUTION CONTROL FACILITY  
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN  
PHONE 734-449-4159 FAX 734-449-4302**

---

**To:** Northfield Township Board of Trustees

**From:** Tim Hardesty-Wastewater Treatment Plant Superintendent

**Date:** March 3rd, 2016

**Subject:** Lawn mower purchase

---

This letter is a request for approval to purchase a new Exmark lawn mower from Boullion Sales in Dexter.

Mower Cost: \$9,669.60

Trade in: -\$4,600.00

**Total Cost after trade is: \$5,069.60**

Respectfully submitted,



Tim Hardesty

# Boullion Sales

OUTDOOR POWER EQUIPMENT



Name: Northfield Township

2/9/2016

Phone:

email:

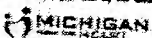
Model	Description	Price	State Contract discount #071B0200328	Sub total
LZX801GKA60600	Lazer Z Exmark 60"	\$ 13,430.00	\$ (3,760.40)	\$ 9,669.60
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ 9,669.60
			tax	n/a
			Total	\$ 9,669.60
			Labor	
			Shipping	
			Trade in- 2006 John Deere 1420 Mower	\$ (4,600.00)
			Grand Total	\$ 5,069.60



Finance Term	Estimated Payment
0% Financing 36 mon	\$ 144.99
0% Financing 48 mon	\$ 108.74
0% Financing 60 mon	\$ 86.99

Customer Mike Riley Date 02/09/16

les Date



Financed units must be insured on homeowners or business insurance  
Credit subject to approval by KCC, JD Financial, Sheffield/Synchrony  
Quotes are valid for 14 days, restrictions may apply due to inventory

8530 N. Territorial Rd. Derner, MI 48130  
734-426-8527 Fax: 734-426-2004  
mike@boullionsales.com  
www.boullionsales.com

Mike Riley, Sales Manager

Founded and Proudly supported by the Boullion Family



### Quote Summary

**Prepared For:**

Northfield Township  
11500 Lemen Rd  
Whitmore Lake, MI 48189  
Business: 734-449-4159  
HARDESTYT@TWP.NORTHFIELD.MI.US

**Prepared By:**

Thomas Hibbard  
D & G Equipment, Inc.  
3915 Tractor Drive  
Howell, MI 48855  
Phone: 517-540-6141  
thibbard@dgequipment.com

Service calls and transportation fees are the responsibility of the customer and not covered by warranty.

Quote Id: 12720985

Created On: 01 February 2016

Last Modified On: 08 February 2016

Expiration Date: 08 February 2016

There is no return on POWER EQUIPMENT. D&G Equipment is a full service dealer and equipment will be repaired per manufactures guidelines only.

All used equipment sold as is unless specified on purchase order X\_\_\_\_\_

Equipment Summary	Suggested List	Selling Price	Qty	Extended
EXMARK LZXR801GKA60600	\$ 12,299.00	\$ 9,839.00 X	1 =	\$ 9,839.00

Equipment Total **\$ 9,839.00**

Trade In Summary	Qty	Each	Extended
2006 JOHN DEERE 1420 28HP GAS FRONT MOWER - TC1420G060060	1	\$ 4,500.00	\$ 4,500.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 4,500.00

Trade In Total **\$ 4,500.00**

**Quote Summary**

Equipment Total	\$ 9,839.00
Trade In	\$ (4,500.00)
Freight	\$ 0.00
Setup	\$ 0.00
SubTotal	\$ 5,339.00
Total	\$ 5,339.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 5,339.00

Salesperson : X\_\_\_\_\_

Accepted By : X\_\_\_\_\_

Confidential

**Northfield Township Community Center**  
**Monthly Report**  
**February 2016**  
**Tami Averill, Director**

**I. February Overview**

The Senior Nutrition program continues to run smoothly. We have 72 registered seniors, with 12 to 16 attending on a daily basis. Lunches are being served on Mondays, Wednesdays and Fridays at 12:15p.m. We were snowed out on Feb. 26. Dexter Schools were closed that day, so no meals could be delivered.

I am looking for volunteer drivers so we can get the home-delivered meals started. I am having difficulty getting enough volunteers to cover the routes we will have for 3 days per week. Trying to get enough volunteers so that no one will have to commit to more than one or two days per week.

THANK YOU to our Senior Lunch Volunteers – Sue Addy, Linda Hartley, Cindy Hogston, Ernestine Hogston, Karen Neigebauer, Keith Matz, Donn Sleek, Ann Thompson, and Curtis Ward. They, along with our Sr. Nutrition Program Assistant, Amber Barsegian, continue to do a wonderful job and keep things running smoothly.

A big thank you to our volunteers – Denise Creque, Ruth Hague, Linda Hartley, Cindy Hogston, Ernestine Hogston, Betty Jones, Alyssa Jones, Laura Misko, Karen Neigebauer, Donn Sleek, Ann Thompson, and Curtis Ward - for the work they contributed in February. Their hard work is always appreciated and helps to keep the Center running smoothly.

**II. Program Evaluation**

**a. On Going Services**

Lisa Abrams and Peg Merica continue to offer reflexology sessions and therapeutic foot baths on Tuesday and Thursday afternoons and Wednesday evenings.

Dr. Anthony Mastrogiacomo from South Lyon Foot & Ankle Specialists is offering senior foot care once a month. His upcoming visits are March 3 and April 21.

The Medical Loan Closet continues to be available to the community. Five items were loaned in February. We continue to ask for donations of wheelchairs, 4-wheeled walkers with seats, and shower chairs. We received donations of a walker, a shower seat, transport wheelchair and a raised toilet seat in February.

The Regency continues to send a Registered Nurse on the 2nd Tuesday of each month to do blood pressure screenings. They had 4 people in February.

**b. Classes**

Chair Yoga (5 participants/week) and Exercise with Becky (8-12 participants/week) continue on Tuesdays. Becky also has between 8 and 12 participants in her Thursday class.



Tai Chi class continued with 3 students. MAH Fitness has two students this winter.

Gentle Yoga has 12 registered participants. Gentle Energy Exercises currently has 3 people participating.

Becky Layman started a Zumba Gold class for seniors and beginners on February 10. We currently have 4 ladies participating.

Acrylic Painting for Beginners has 3 students.

c. **On-Going Activities**

Pinochle continues every Tuesday and Thursday afternoon. Attendance has been consistent at 8 to 10 players per day each week.

We had our first Euchre Night with 4 players. I will be changing this to a Thursday evening beginning in March, and expecting a bigger turnout.

We now have Mah Jongg Mondays at 1:00 each week. Eight people are currently participating and learning the game.

Scrabble Night and Family Game night each had 5 participants.

The Knit, Crochet, Craft group continues to meet every Friday afternoon. 3-5 people attended each week during February.

The Whitmore Lake Portrait Group remains steady with their participation. Ten to twelve artists attend each week. The art gallery that showcases their art continues to be popular with our guests. Selections are changed out approximately every two months.

The Chamber of Commerce continues to hold their monthly meetings here on the first Wednesday of each month.

Both the Morning Kiwanis and the Evening Kiwanis continue to hold their regular meetings and Board meetings at the Community Center.

The Lost Voices Board of Directors also holds their monthly meetings here on the first Thursday evening of each month.

The Living Water Site Committee is currently meeting at the Center on a weekly basis.

d. **Special Events**

Twenty-five people enjoyed paczkis and coffee on February 9.

"Karaoke Night at the Community Center," continued on February 5 and 19, with 12 to 18 people in attendance each night.

Lunch and a Movie was held on February 16. 5 people watched "Into the Woods." Five people enjoyed "The Princess Bride" at Pizza and a Movie on February 12.

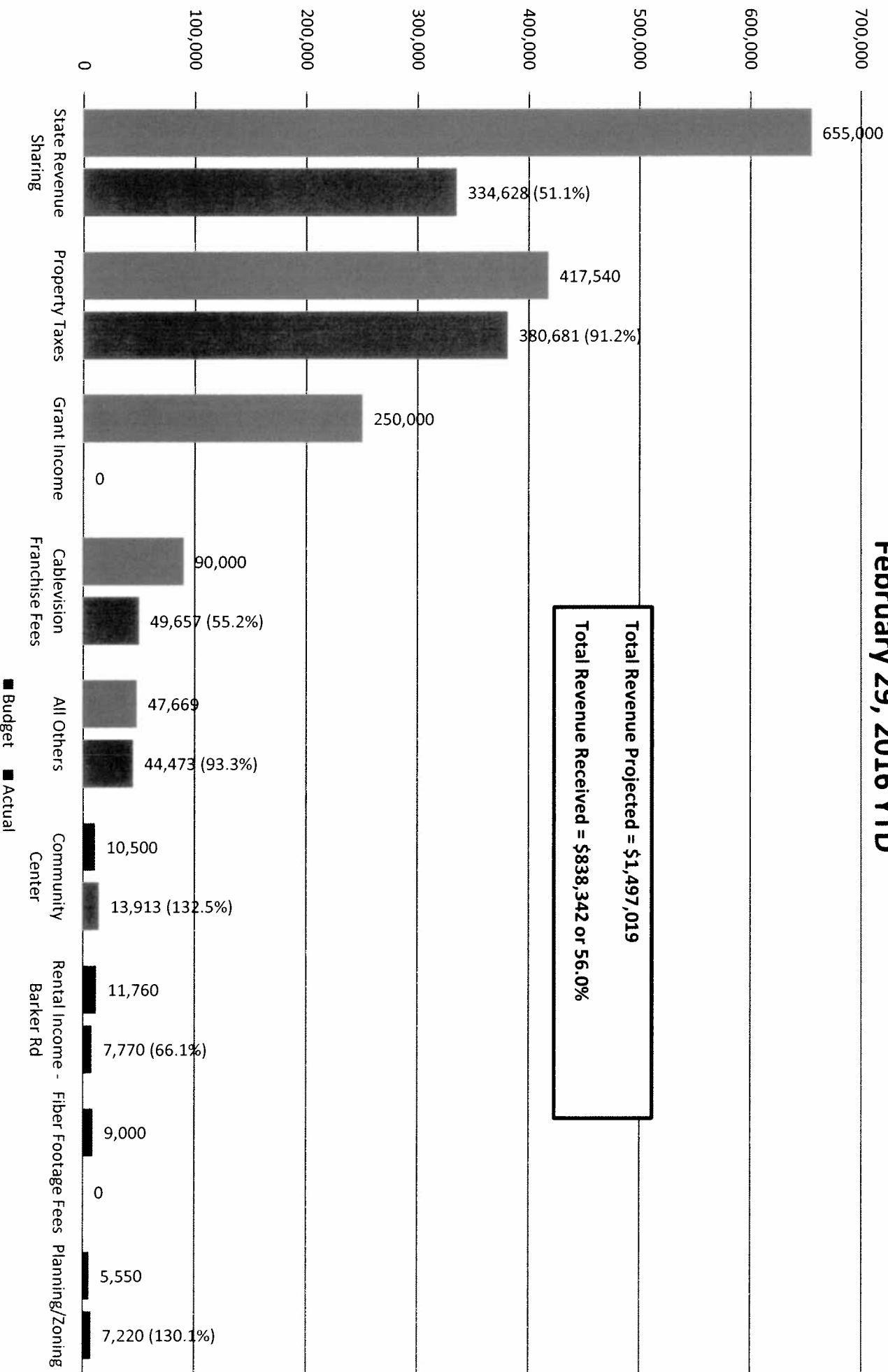
The Catholic Social Services' Tax Assistance Program for seniors and low income residents are scheduled for Feb. 19, March 4 and March 18. All dates are filled. An additional day of April 8 has been added.

# NORTHFIELD TOWNSHIP

## GENERAL FUND

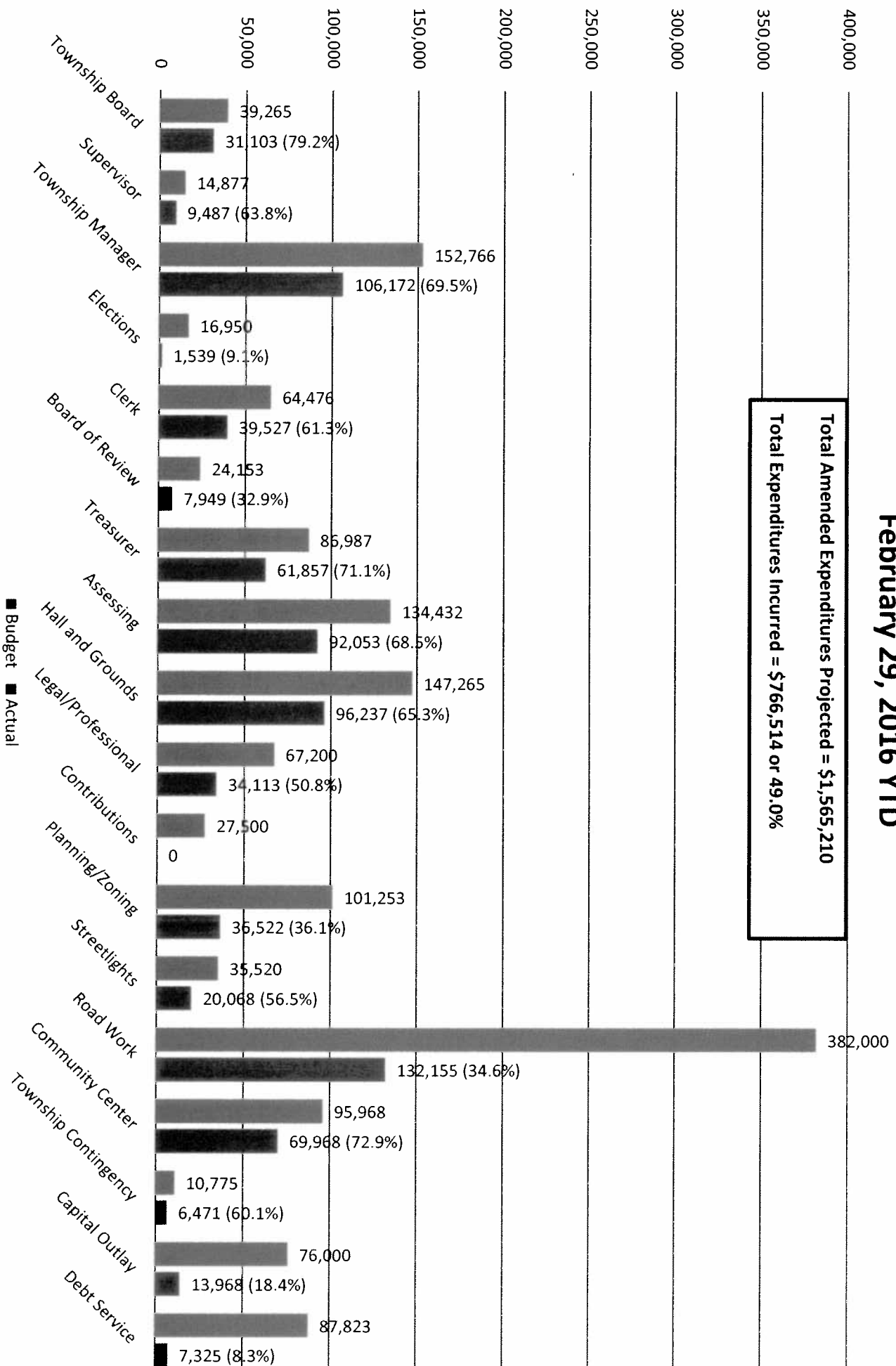
### Revenues Projected vs. Received

February 29, 2016 YTD



# NORTHFIELD TOWNSHIP GENERAL FUND

## Amended Expenditures Projected vs. Incurred February 29, 2016 YTD

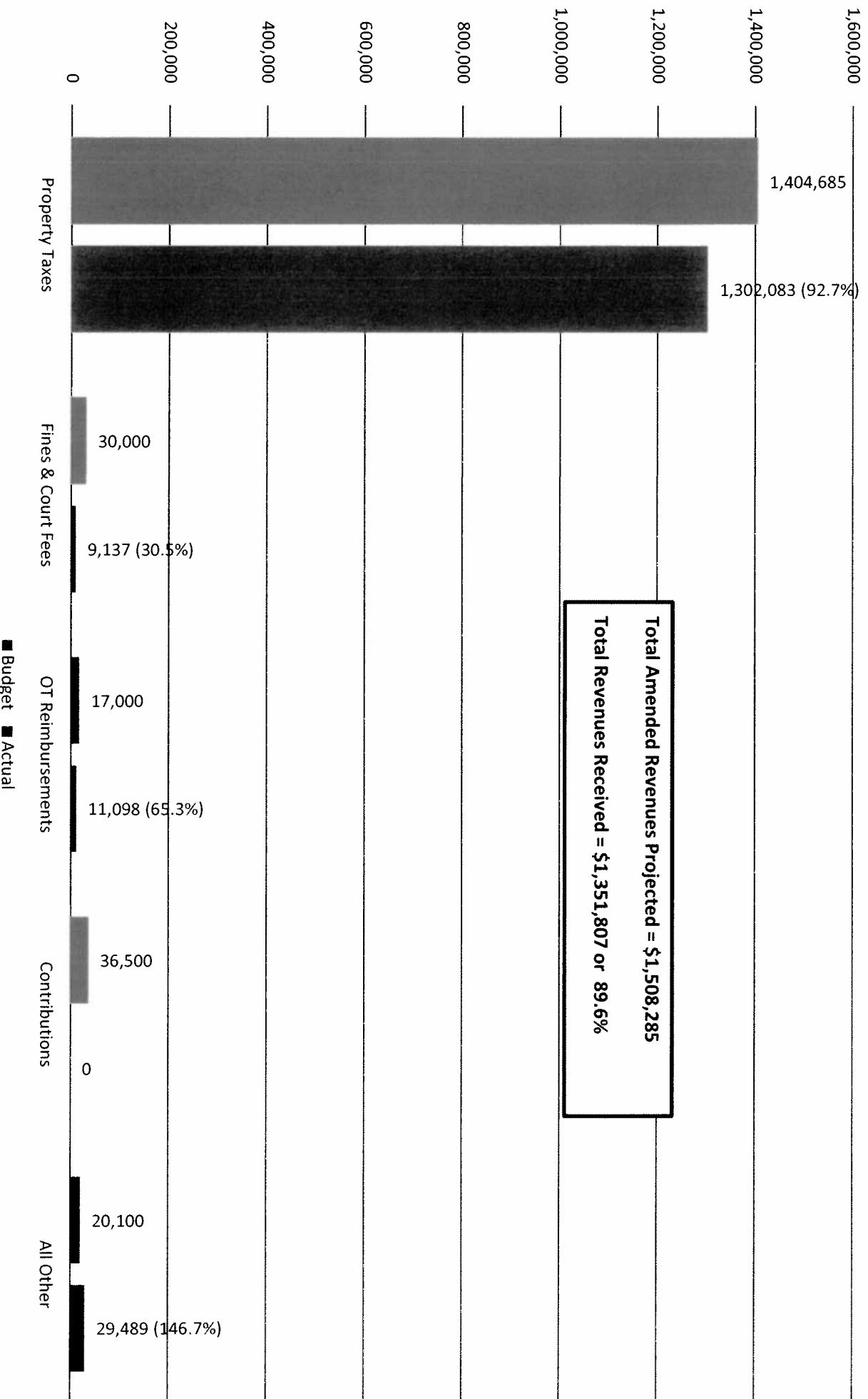


Total Amended Expenditures Projected = \$1,565,210

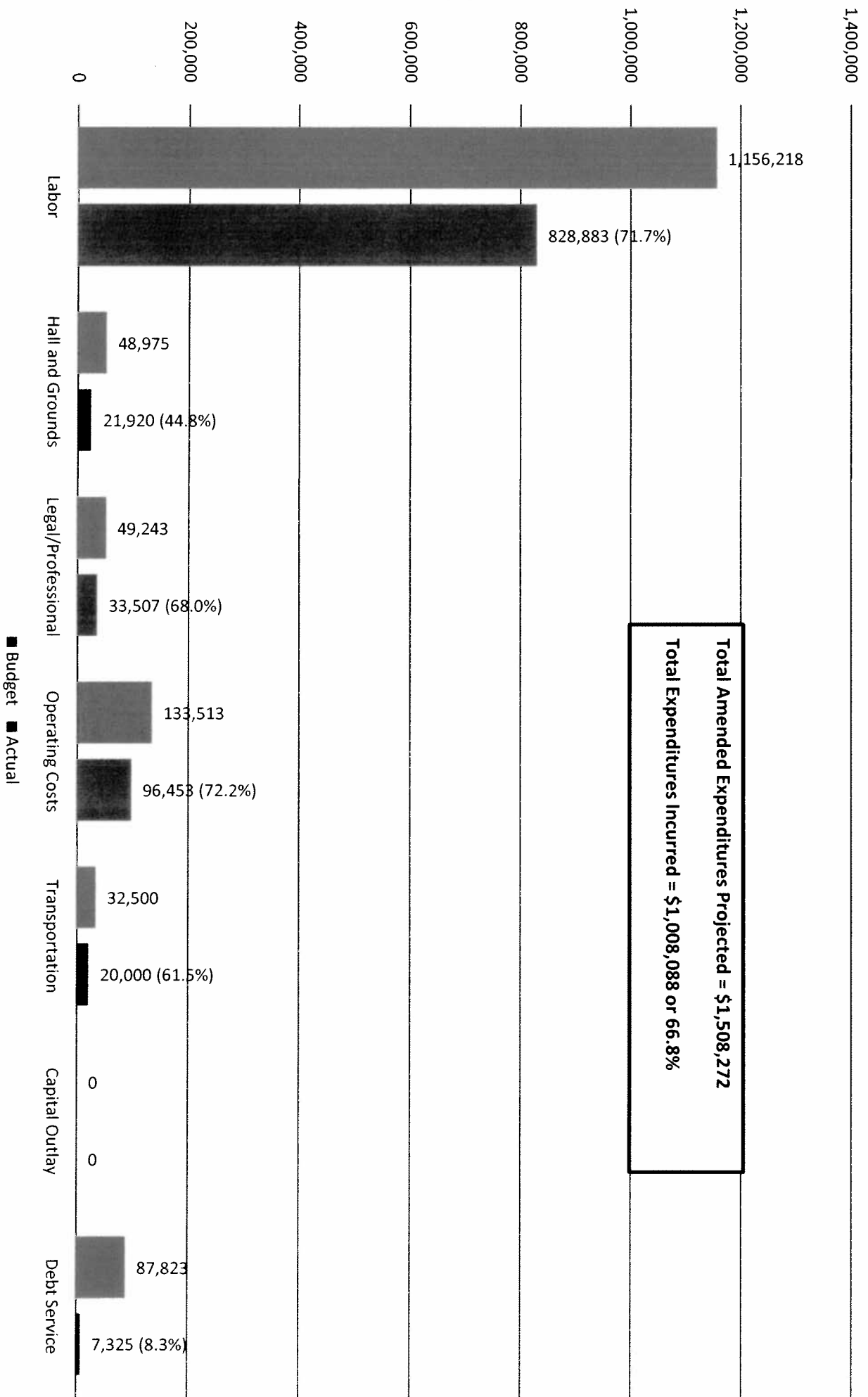
Total Expenditures Incurred = \$766,514 or 49.0%

# **NORTHFIELD TOWNSHIP POLICE FUND**

## **Amended Revenues Projected vs. Received February, 29, 2016 YTD**

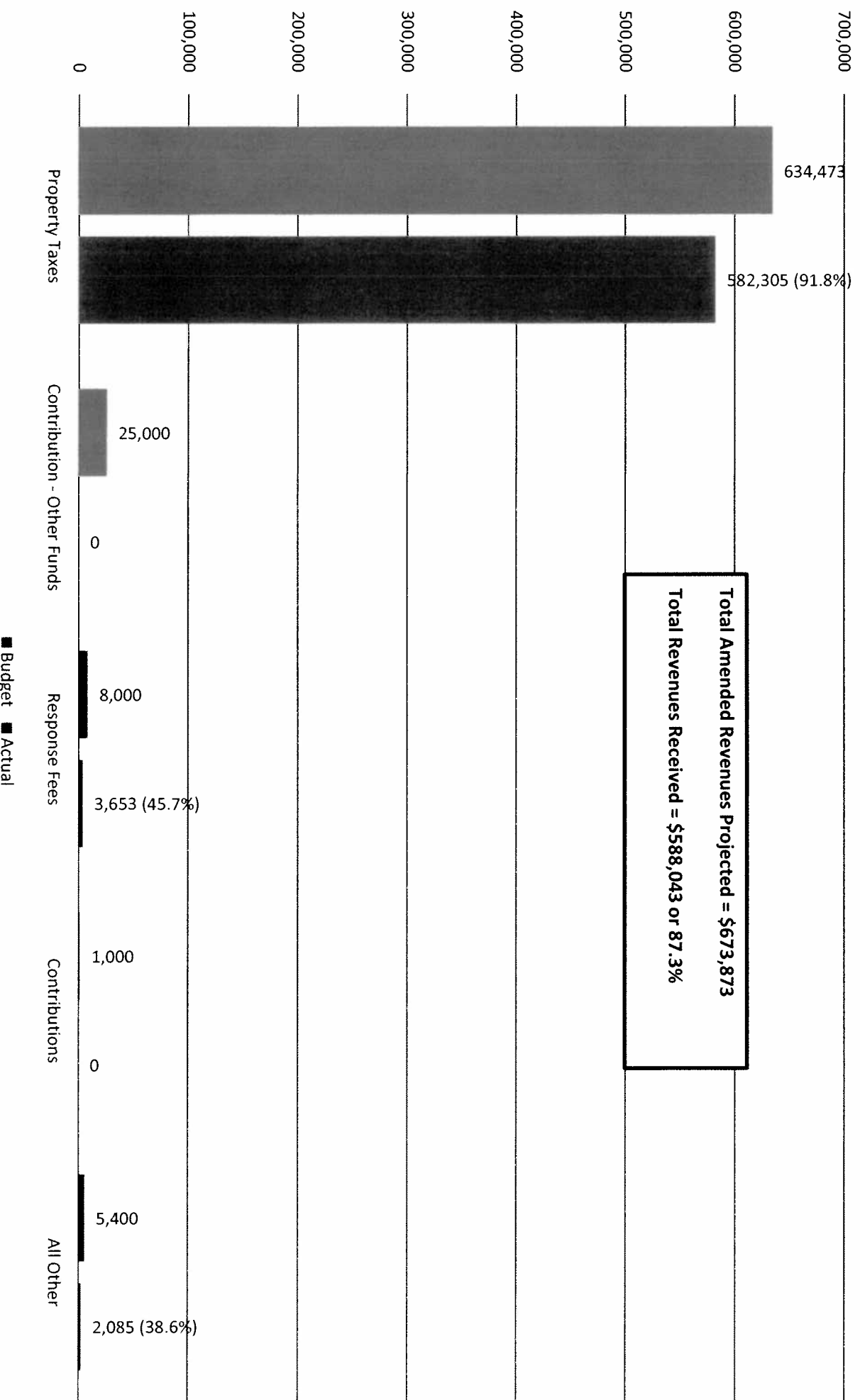


# NORTHFIELD TOWNSHIP POLICE FUND Amended Expenditures Projected vs. Incurred February 29, 2015 YTD

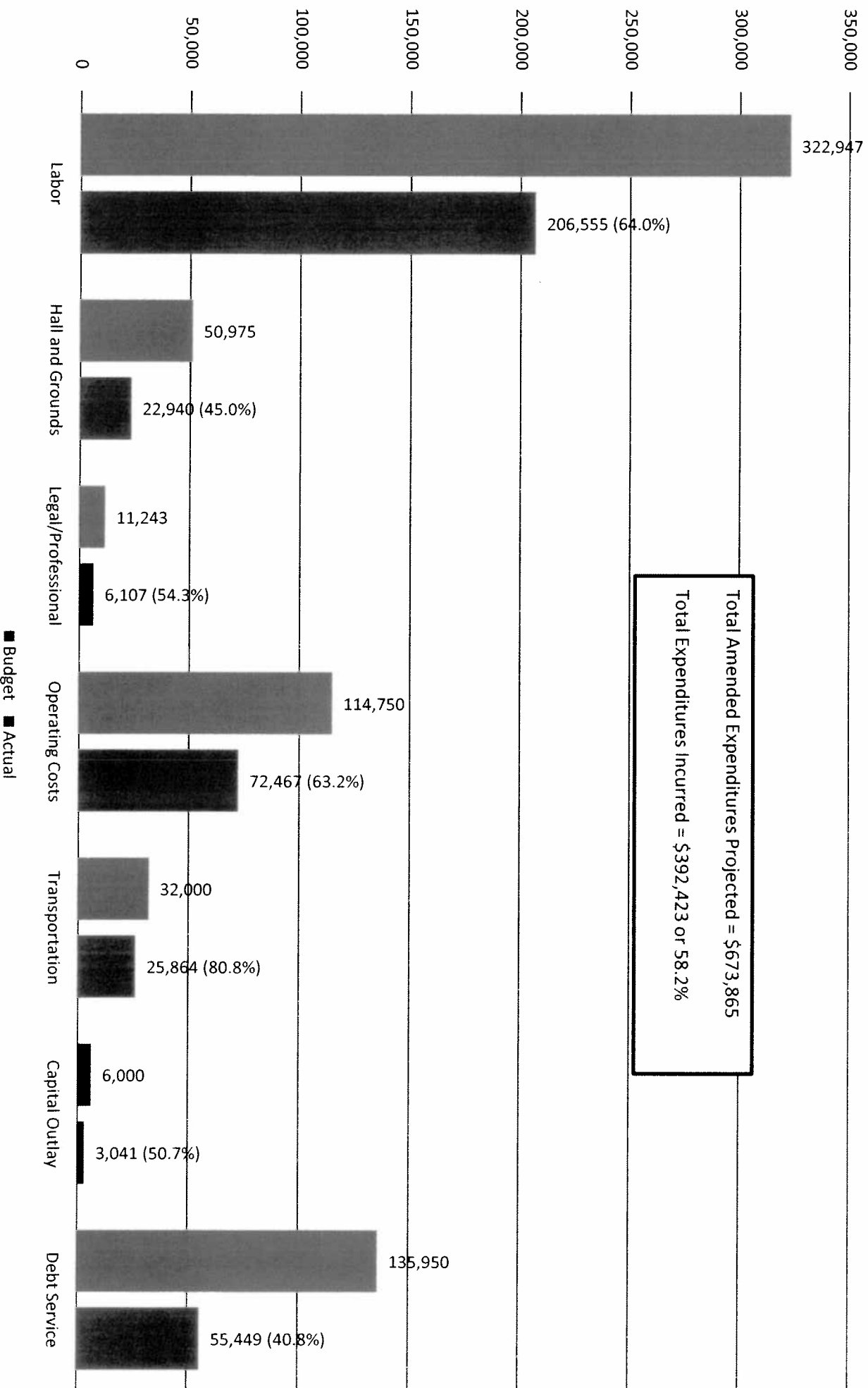


# **NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND**

## **Amended Revenues Projected vs. Received February 29, 2016 YTD**

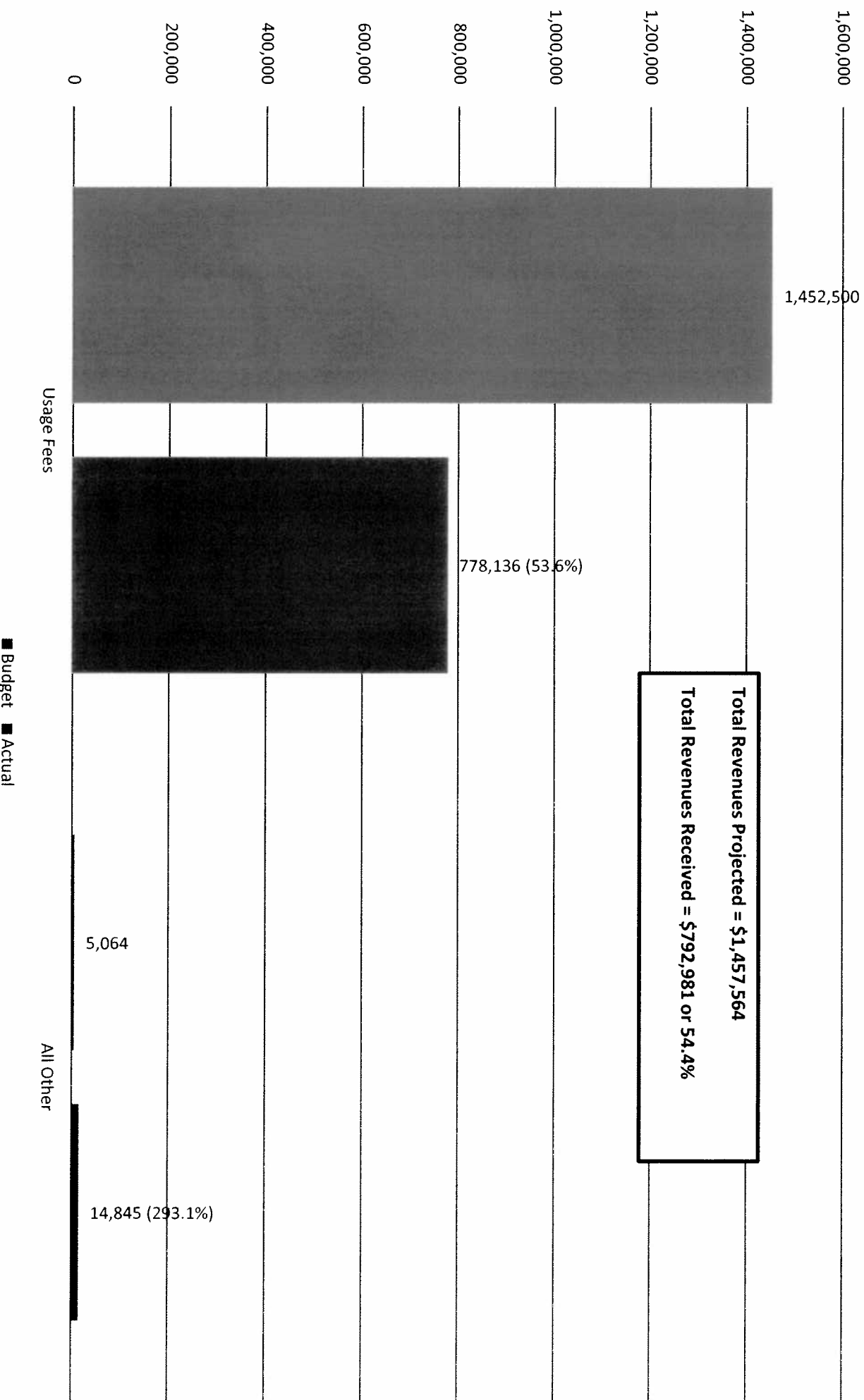


# **NORTHFIELD TOWNSHIP** **FIRE/MEDICAL RESCUE FUND** **Amended Expenditures Projected vs. Incurred** **February 29, 2016 YTD**



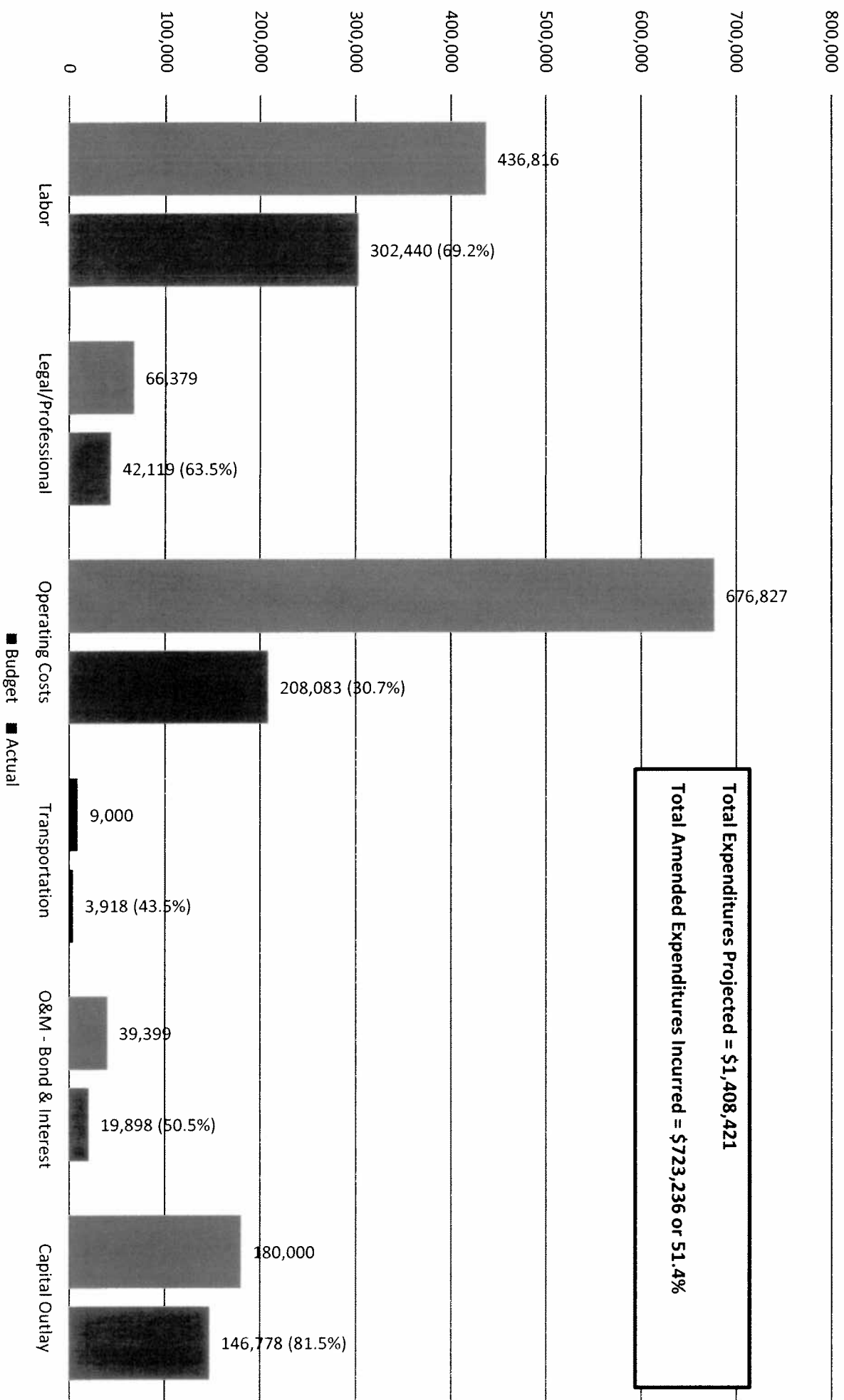
# **NORTHFIELD TOWNSHIP WWTP FUND**

## **Revenues Projected vs. Received February 29, 2016 YTD**





# NORTHFIELD TOWNSHIP WWTP FUND Amended Expenditures Projected vs. Incurred February 29, 2016 YTD



GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-426	PRIOR YEAR TAX INTEREST	0.00	0.00	0.00	469.80	0.00	(469.80)	100.00
101-000-452	PEDDLER'S LICENSES	340.00	0.00	0.00	220.00	0.00	(220.00)	100.00
101-000-453	CABLEVISION FRANCHISE FEES	97,378.60	90,000.00	90,000.00	49,656.99	24,886.65	40,343.01	55.17
101-000-455	ELDER FOOTAGE FEES	7,557.06	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
101-000-574	STATE SHARED REVENUE	650,034.00	655,000.00	655,000.00	334,628.00	107,820.00	320,372.00	51.09
101-000-590	GRANT INCOME	0.00	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
101-000-615	INSURANCE PROCEEDS	456.28	0.00	0.00	0.00	0.00	0.00	0.00
101-000-626	COPY & FOIA INCOME	55.07	250.00	250.00	75.42	5.00	174.58	30.17
101-000-655	ORDINANCE FINES	0.00	0.00	0.00	100.00	0.00	(100.00)	100.00
101-000-665	INTEREST INCOME	180.51	300.00	300.00	182.78	0.00	117.22	60.93
101-000-671	REIMBURSEMENT/OTHER INCOME	2,859.74	650.00	650.00	258.30	38.23	391.70	39.74
101-000-688	RENTAL INCOME - BARKER RD	11,460.00	11,760.00	11,760.00	7,770.00	1,660.00	3,990.00	66.07
101-000-690	UNREALIZED GAIN/LOSS	123.55	0.00	0.00	(74.55)	0.00	74.55	100.00
Total Dept 000		770,444.81	1,016,960.00	1,016,960.00	393,286.74	134,409.88	623,673.26	38.67
Dept 191-ELECTIONS								
101-191-671	REIMBURSEMENT/OTHER INCOME	0.00	0.00	0.00	5,741.48	0.00	(5,741.48)	100.00
Total Dept 191-ELECTIONS		0.00	0.00	0.00	5,741.48	0.00	(5,741.48)	100.00
Dept 253-TREASURER								
101-253-402	CURRENT PROPERTY TAX	256,344.00	263,700.00	263,700.00	242,014.44	94,096.15	21,685.56	91.78
101-253-404	MOBILE HOME LICENSE FEES	2,900.00	2,850.00	2,850.00	1,420.50	0.00	1,429.50	49.84
101-253-445	PENALTY & INTEREST ON TAXES	2,826.11	500.00	500.00	30.59	0.00	469.41	6.12
101-253-627	SUMMER TAX PREPARATION	13,487.50	13,490.00	13,490.00	4,050.00	735.00	9,440.00	30.02
101-253-680	TAX ADMINISTRATION FEES	136,940.11	137,000.00	137,000.00	133,165.14	36,528.88	3,834.86	97.20
Total Dept 253-TREASURER		412,497.72	417,540.00	417,540.00	380,680.67	131,360.03	36,859.33	91.17
Dept 336-CONTRIBUTIONS								
101-336-624	DCA	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-336-625	SEWER ADMINISTRATION	43,969.00	46,469.00	46,469.00	37,500.00	37,500.00	8,969.00	80.70
Total Dept 336-CONTRIBUTIONS		63,969.00	46,469.00	46,469.00	37,500.00	37,500.00	8,969.00	80.70
Dept 412-PLANNING/ZONING DEPT								
101-412-477	ZONING COMPLIANCE PERMITS	5,500.00	3,000.00	3,000.00	3,500.00	400.00	(500.00)	116.67
101-412-608	VARIANCES/APPEALS	1,420.00	2,000.00	2,000.00	1,970.00	295.00	30.00	98.50
101-412-629	ZONING COPIES	0.00	50.00	50.00	0.00	0.00	50.00	0.00
101-412-637	SPLIT APPLICATIONS	850.00	500.00	500.00	1,750.00	0.00	(1,250.00)	350.00
Total Dept 412-PLANNING/ZONING DEPT		7,770.00	5,550.00	5,550.00	7,220.00	695.00	(1,670.00)	130.09
Dept 666-COMMUNITY CENTER								
101-666-643	CC TRIPS	11,656.62	5,000.00	5,000.00	6,215.25	354.08	(1,215.25)	124.31
101-666-644	CC PROGRAMS	0.00	5,000.00	5,000.00	1,628.00	853.00	3,372.00	32.56
101-666-671	REIMBURSEMENT/OTHER INCOME	4,816.66	0.00	0.00	5,500.00	0.00	(5,500.00)	100.00
101-666-676	CONTRIBUTIONS - SCC	1,491.46	500.00	500.00	569.61	323.00	(69.61)	113.92

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Total Dept 666-COMMUNITY CENTER		17,964.74	10,500.00	10,500.00	13,912.86	1,530.08	(3,412.86)	132.50
TOTAL Revenues		1,272,646.27	1,497,019.00	1,497,019.00	838,341.75	305,494.99	658,677.25	56.00
Expenditures								
Dept 101-TOWNSHIP BOARD								
101-101-701	SALARIES	9,891.51	10,000.00	10,000.00	6,249.90	0.00	3,750.10	62.50
101-101-715	SOCIAL SECURITY	756.72	765.00	765.00	501.09	0.00	263.91	65.50
101-101-807	MEMBERSHIP DUES	9,551.68	10,500.00	10,500.00	8,871.21	1,000.00	1,628.79	84.49
101-101-836	WELFARE COSTS	0.00	0.00	10,000.00	10,000.00	0.00	0.00	100.00
101-101-900	PRINTING & PUBLICATIONS	7,073.24	7,000.00	7,000.00	5,481.16	598.15	1,518.84	78.30
101-101-957	TRAINING & DEVELOPMENT	509.31	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 101-TOWNSHIP BOARD		27,782.46	29,265.00	39,265.00	31,103.36	1,598.15	8,161.64	79.21
Dept 171-SUPERVISOR								
101-171-701	SALARIES	12,499.76	12,500.00	12,500.00	8,653.68	961.52	3,846.32	69.23
101-171-715	SOCIAL SECURITY	(660.83)	957.00	957.00	537.14	73.56	419.86	56.13
101-171-718	PENSION	0.00	0.00	0.00	296.16	0.00	(296.16)	100.00
101-171-807	MEMBERSHIP DUES	0.00	120.00	120.00	0.00	0.00	120.00	0.00
101-171-860	FUEL & MILEAGE	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-171-956	MISCELLANEOUS	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-171-957	TRAINING & DEVELOPMENT	285.58	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 171-SUPERVISOR		12,124.51	14,877.00	14,877.00	9,486.98	1,035.08	5,390.02	63.77
Dept 172-TOWNSHIP MANAGER								
101-172-701	SALARIES	77,000.04	77,000.00	77,000.00	53,307.72	5,923.08	23,692.28	69.23
101-172-704	CLERICAL/DEP /SUPER/ELECTION	25,325.50	28,288.00	28,288.00	17,684.00	2,091.00	10,604.00	62.51
101-172-715	SOCIAL SECURITY	11,995.42	12,335.00	12,335.00	8,425.51	960.86	3,909.49	68.31
101-172-716	HOSPITALIZATION	6,534.22	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00
101-172-717	LIFE/DISB. INSURANCE	975.48	1,020.00	1,020.00	650.32	0.00	369.68	63.76
101-172-722	PENSION	7,213.53	7,700.00	7,700.00	5,034.66	592.32	2,665.34	65.39
101-172-722	CONTROLLER	54,477.77	55,940.00	55,940.00	37,645.82	4,546.10	18,294.18	67.30
101-172-818	CONTRACTUAL SERVICES	5,858.68	7,500.00	7,500.00	3,584.80	2,314.80	3,915.20	47.80
101-172-850	COMMUNICATION	605.94	1,000.00	1,000.00	402.18	50.80	597.82	40.22
101-172-860	FUEL & MILEAGE	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-172-927	ALLOCATE TO DEPARTMENTS	(36,501.00)	(41,017.00)	(41,017.00)	(22,761.00)	0.00	(18,256.00)	55.49
101-172-957	TRAINING & DEVELOPMENT	744.87	1,000.00	1,000.00	698.20	239.20	301.80	69.82
Total Dept 172-TOWNSHIP MANAGER		154,230.45	152,766.00	152,766.00	106,172.21	16,718.16	46,593.79	69.50
Dept 191-ELECTIONS								
101-191-704	CLERICAL/DEP /SUPER/ELECTION	9,416.75	3,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-191-727	SUPPLIES	4,929.53	1,500.00	1,500.00	461.02	213.32	1,038.98	30.73
101-191-818	CONTRACTUAL SERVICES	1,760.00	0.00	0.00	500.00	500.00	(500.00)	100.00
101-191-851	POSTAGE	0.00	200.00	200.00	243.96	243.96	(43.96)	121.98
101-191-900	PRINTING & PUBLICATIONS	2,471.87	250.00	250.00	333.64	333.64	(83.64)	133.46
Total Dept 191-ELECTIONS		18,578.15	4,950.00	16,950.00	1,538.62	1,290.92	15,411.38	9.08

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR		AVAILABLE	% BDGT USED
Fund 101 - GENERAL FUND									
Expenditures									
Dept 215-CLERK									
101-215-701	SALARIES	11,538.24	12,500.00	12,500.00	8,653.68	961.52	3,846.32	69.23	
101-215-703	DEPUTY SALARIES	38,508.49	34,360.00	34,360.00	22,578.59	2,600.00	11,781.41	65.71	
101-215-715	SOCIAL SECURITY	3,828.56	3,585.00	3,585.00	2,601.31	272.46	983.69	72.56	
101-215-716	HOSPITALIZATION	0.00	1,125.00	1,125.00	1,125.00	0.00	0.00	100.00	
101-215-717	LIFE/DISB. INSURANCE	0.00	500.00	500.00	453.09	0.00	46.91	90.62	
101-215-718	PENSION	0.00	3,436.00	3,436.00	1,665.20	260.00	1,770.80	48.46	
101-215-723	RECORD SEC	6,147.50	7,720.00	7,720.00	2,450.00	0.00	5,270.00	31.74	
101-215-807	MEMBERSHIP DUES	0.00	100.00	100.00	0.00	0.00	100.00	0.00	
101-215-860	FUEL & MILEAGE	60.94	150.00	150.00	0.00	0.00	150.00	0.00	
101-215-922	LATE FEES AND PENALTIES	(26.22)	0.00	0.00	0.00	0.00	0.00	0.00	
101-215-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 215-CLERK		60,057.51	64,476.00	64,476.00	39,526.87	4,093.98	24,949.13	61.30	
Dept 247-BOARD OF REVIEW									
101-247-706	BOARD OF REVIEW FEE	1,389.00	2,000.00	2,000.00	153.00	0.00	1,847.00	7.65	
101-247-715	SOCIAL SECURITY	106.27	153.00	153.00	11.69	0.00	141.31	7.64	
101-247-723	RECORD SEC	1,050.00	1,200.00	1,200.00	245.00	0.00	955.00	20.42	
101-247-900	PRINTING & PUBLICATIONS	682.00	800.00	800.00	0.00	0.00	800.00	0.00	
101-247-959	TRIBUNALS AND DRAINS	10,496.56	20,000.00	20,000.00	7,539.16	0.00	12,460.84	37.70	
Total Dept 247-BOARD OF REVIEW		13,723.83	24,153.00	24,153.00	7,948.85	0.00	16,204.15	32.91	
Dept 253-TREASURER									
101-253-701	SALARIES	12,499.76	12,500.00	12,500.00	8,653.68	961.52	3,846.32	69.23	
101-253-703	DEPUTY SALARIES	42,770.75	43,500.00	43,500.00	30,103.04	3,393.54	13,396.96	69.20	
101-253-704	CERICAL/DEP /SUPER/ELECTION	21,681.19	19,365.00	19,365.00	7,340.88	1,803.75	12,024.12	37.91	
101-253-715	SOCIAL SECURITY	5,886.70	5,765.00	5,765.00	3,469.17	471.14	2,295.83	60.18	
101-253-716	HOSPITALIZATION	10,089.51	7,305.00	7,305.00	4,443.92	0.00	2,861.08	60.83	
101-253-717	LIFE/DISB. INSURANCE	460.80	485.00	485.00	307.20	0.00	177.80	63.34	
101-253-718	PENSION	4,213.44	4,350.00	4,350.00	3,010.28	339.36	1,339.72	69.20	
101-253-803	LEGAL	6,000.00	6,000.00	6,000.00	4,000.00	500.00	2,000.00	66.67	
101-253-804	TAX STATEMENT PREPARATION	1,440.66	1,650.00	1,650.00	1,582.02	0.00	67.98	95.88	
101-253-807	MEMBERSHIP DUES	100.00	130.00	130.00	100.00	0.00	30.00	76.92	
101-253-851	POSTAGE	3,573.27	3,000.00	3,000.00	3,480.28	0.00	(480.28)	116.01	
101-253-860	FUEL & MILEAGE	217.08	200.00	200.00	178.17	0.00	21.83	89.09	
101-253-927	ALLOCATE TO DEPARTMENTS	(21,036.00)	(20,488.00)	(20,488.00)	(6,904.00)	0.00	(13,584.00)	33.70	
101-253-956	MISCELLANEOUS	3,137.78	1,000.00	2,225.00	2,092.66	0.00	132.34	94.05	
101-253-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 253-TREASURER		91,034.94	85,762.00	86,987.00	61,857.30	7,469.31	25,129.70	71.11	
Dept 257-ASSESSING									
101-257-709	ASST ASSESSOR	23,097.64	38,480.00	38,480.00	26,464.00	3,040.00	12,016.00	68.77	
101-257-713	ASSESSOR	5,597.70	0.00	0.00	0.00	0.00	0.00	0.00	
101-257-715	SOCIAL SECURITY	2,195.20	2,944.00	2,944.00	2,024.50	232.56	919.50	68.77	
101-257-716	HOSPITALIZATION	5,769.58	18,860.00	18,860.00	18,636.62	1,283.81	223.38	98.82	
101-257-717	LIFE/DISB. INSURANCE	0.00	700.00	700.00	499.84	0.00	200.16	71.41	
101-257-718	PENSION	236.30	3,848.00	3,848.00	2,502.40	448.00	1,345.60	65.03	
101-257-720	BANKED PTO	(3,234.63)	0.00	0.00	0.00	0.00	0.00	0.00	
101-257-727	SUPPLIES	1,185.81	1,500.00	1,500.00	695.48	0.00	804.52	46.37	
101-257-807	MEMBERSHIP DUES	0.00	500.00	500.00	13.00	0.00	487.00	2.60	

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
101-257-818	CONTRACTUAL SERVICES	59,848.31	60,600.00	60,600.00	38,666.64	4,833.33	21,933.36	63.81
101-257-851	POSTAGE	2,202.50	2,500.00	2,500.00	2,033.75	0.00	466.25	81.35
101-257-860	FUEL & MILEAGE	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-257-900	PRINTING & PUBLICATIONS	0.00	1,000.00	1,000.00	516.81	0.00	483.19	51.68
101-257-957	TRAINING & DEVELOPMENT	1,050.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 257-ASSESSING		97,948.41	134,432.00	134,432.00	92,053.04	9,837.70	42,378.96	68.48
Dept 265-HALL AND GROUNDS								
101-265-710	JANITORIAL SALARIES	5,240.00	6,000.00	6,000.00	3,795.00	495.00	2,205.00	63.25
101-265-715	SOCIAL SECURITY	455.94	460.00	460.00	518.68	120.87	(58.68)	112.76
101-265-716	HOSPITALIZATION	(146.43)	0.00	0.00	0.00	0.00	0.00	0.00
101-265-727	SUPPLIES	9,976.20	10,000.00	10,000.00	7,733.24	1,489.03	2,264.76	77.35
101-265-731	WORKERS COMP INSURANCE	1,896.00	2,050.00	2,050.00	2,049.00	0.00	1.00	99.95
101-265-816	GROUNDS/CLEANING/JANITOR SERV	5,235.00	5,000.00	5,000.00	6,435.00	2,530.00	(1,435.00)	128.70
101-265-821	PSB MAINT & OPS ALLOCATION	44,890.00	48,975.00	48,975.00	21,920.00	0.00	27,055.00	44.76
101-265-850	COMMUNICATION	8,917.06	11,280.00	11,280.00	6,646.21	171.70	4,633.79	58.92
101-265-851	POSTAGE	4,596.93	5,500.00	5,500.00	3,358.56	972.38	2,141.44	61.06
101-265-910	INSURANCE & BONDS	23,453.00	30,700.00	30,700.00	24,488.00	0.00	6,212.00	79.77
101-265-920	UTILITIES	217.66	200.00	200.00	118.23	33.61	81.77	59.12
101-265-930	REPAIRS & MAINTENANCE	20,029.04	20,000.00	20,000.00	16,671.98	1,949.00	3,328.02	83.36
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	4,047.62	2,500.00	2,500.00	130.89	0.00	2,369.11	5.24
101-265-940	RENTAL EQUIPMENT	3,675.88	4,300.00	4,300.00	2,329.42	220.74	1,970.58	54.17
101-265-956	MISCELLANEOUS	263.54	300.00	300.00	41.00	0.00	259.00	13.67
Total Dept 265-HALL AND GROUNDS		132,807.44	147,265.00	147,265.00	96,237.21	7,982.33	51,027.79	65.35
Dept 270-LEGAL/PROFESSIONAL								
101-270-800	OTHER PROFESSIONAL FEES	925.00	500.00	500.00	0.00	0.00	500.00	0.00
101-270-802	AUDIT FEES	4,500.00	6,300.00	6,300.00	6,300.00	0.00	0.00	100.00
101-270-803	LEGAL	100,997.27	96,000.00	96,000.00	52,523.86	7,070.00	43,476.14	54.71
101-270-806	ENGINEER	12,214.00	10,000.00	10,000.00	5,689.50	0.00	4,310.50	56.90
101-270-927	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(45,600.00)	(30,400.00)	(3,800.00)	(15,200.00)	66.67
Total Dept 270-LEGAL/PROFESSIONAL		73,036.27	67,200.00	67,200.00	34,113.36	3,270.00	33,086.64	50.76
Dept 336-CONTRIBUTIONS								
101-336-933	CONTRIBUTION - INDEPENDENCE D	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-336-963	CONTRIBUTION - WWTP	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-336-964	CONTRIBUTION-FIRE & MED RES	30,890.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
101-336-967	CONTRIBUTION-LAW ENFORCEMENT	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		53,390.00	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
Dept 412-PLANNING/ZONING DEPT								
101-412-707	ZBA SALARIES	3,100.00	3,000.00	3,000.00	1,700.00	400.00	1,300.00	56.67
101-412-715	SOCIAL SECURITY	1,139.85	1,071.00	1,071.00	787.95	137.70	283.05	73.57
101-412-723	RECORD SEC	5,597.50	6,720.00	6,720.00	2,390.00	0.00	4,330.00	35.57
101-412-726	PLANN COMM	11,800.00	11,000.00	11,000.00	8,900.00	1,400.00	2,100.00	80.91
101-412-727	SUPPLIES	172.18	200.00	200.00	54.00	0.00	146.00	27.00
101-412-800	OTHER PROFESSIONAL FEES	4,097.50	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-412-801	PLANNER FEES	29,932.11	30,750.00	30,750.00	10,122.10	202.10	20,627.90	32.92

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						MONTH	02/29/2016		
Fund 101 - GENERAL FUND									
Expenditures									
101-412-803	LEGAL	0.00	5,000.00	5,000.00	0.00	0.00		5,000.00	0.00
101-412-809	CODE ENFORCEMENT	16,641.37	17,000.00	17,000.00	8,698.30	0.00	1,200.00	8,301.70	51.17
101-412-818	CONTRACTUAL SERVICES	8,416.00	0.00	8,416.00	0.00	0.00		8,416.00	0.00
101-412-851	POSTAGE	14.04	500.00	500.00	83.91	22.80		416.09	16.78
101-412-860	FUEL & MILEAGE	611.30	1,200.00	1,200.00	279.00	0.00		921.00	23.25
101-412-900	PRINTING & PUBLICATIONS	3,069.57	1,800.00	1,800.00	761.68	287.10		1,038.32	42.32
101-412-927	ALLOCATE TO DEPARTMENTS	7,600.00	6,596.00	6,596.00	2,581.00	0.00		4,015.00	39.13
101-412-957	TRAINING & DEVELOPMENT	1,429.00	2,000.00	2,000.00	164.00	89.00		1,836.00	8.20
Total Dept 412-PLANNING/ZONING DEPT		93,620.42	92,837.00	101,253.00	36,521.94	3,738.70		64,731.06	36.07
Dept 448-STREET LIGHTS									
101-448-920	UTILITIES	35,029.20	35,520.00	35,520.00	20,068.35	2,950.94		15,451.65	56.50
Total Dept 448-STREET LIGHTS		35,029.20	35,520.00	35,520.00	20,068.35	2,950.94		15,451.65	56.50
Dept 449-ROAD WORK									
101-449-813	ROADWORK	17,357.67	26,000.00	26,000.00	24,772.10	19,745.21		1,227.90	95.28
101-449-814	ROAD IMPROVEMENTS	101,977.92	96,000.00	106,000.00	103,635.06	10,842.87		2,364.94	97.77
101-449-929	GRANT EXPENSE	0.00	250,000.00	250,000.00	3,747.68	0.00		246,252.32	1.50
Total Dept 449-ROAD WORK		119,335.59	372,000.00	382,000.00	132,154.84	30,588.08		249,845.16	34.60
Dept 666-COMMUNITY CENTER									
101-666-701	SALARIES	37,422.88	38,275.00	38,275.00	27,501.52	3,240.00		10,773.48	71.85
101-666-702	SALARIES	0.00	0.00	0.00	3,393.26	207.75		(3,393.26)	100.00
101-666-715	SOCIAL SECURITY	2,862.95	2,930.00	2,930.00	2,337.46	255.33		592.54	79.78
101-666-716	HOSPITALIZATION	8,611.47	6,950.00	6,950.00	6,621.92	82.56		328.08	95.28
101-666-717	LIFE/DISH. INSURANCE	524.16	550.00	550.00	349.44	0.00		200.56	63.53
101-666-718	PENSION	3,734.32	3,828.00	3,828.00	2,750.17	324.00		1,077.83	71.84
101-666-727	SUPPLIES	2,531.33	2,000.00	2,000.00	1,223.62	71.18		776.38	61.18
101-666-731	WORKERS COMP INSURANCE	315.00	340.00	340.00	338.00	0.00		2.00	99.41
101-666-807	MEMBERSHIP DUES	110.00	220.00	220.00	255.00	0.00		(35.00)	115.91
101-666-812	CC TRIPS	20,281.16	4,500.00	4,500.00	4,581.28	449.04		(81.28)	101.81
101-666-815	CC PROGRAMS	162.98	13,500.00	13,500.00	9,118.67	534.58		4,381.33	67.55
101-666-816	GROUNDS/CLEANING/JANITORL SERV	4,435.00	8,225.00	8,225.00	3,410.00	1,210.00		4,815.00	41.46
101-666-822	SENIOR NUTRITION	129.14	0.00	0.00	958.41	90.63		(958.41)	100.00
101-666-850	COMMUNICATION	3,523.00	2,700.00	2,700.00	1,303.16	180.97		1,396.84	48.27
101-666-851	POSTAGE	617.35	1,050.00	1,050.00	485.73	101.85		564.27	46.26
101-666-900	PRINTING & PUBLICATIONS	1,252.26	1,000.00	1,000.00	735.00	0.00		265.00	73.50
101-666-910	INSURANCE & BONDS	903.00	2,000.00	2,000.00	997.00	0.00		1,003.00	49.85
101-666-920	UTILITIES	2,902.94	3,000.00	3,000.00	1,680.58	452.14		1,319.42	56.02
101-666-929	GRANT EXPENSE	518.94	0.00	0.00	0.00	0.00		0.00	0.00
101-666-930	REPAIRS & MAINTENANCE	4,944.29	4,500.00	4,500.00	1,865.72	41.00		2,634.28	41.46
101-666-970	EQUIPMENT	6.42	400.00	400.00	62.33	0.00		337.67	15.58
Total Dept 666-COMMUNITY CENTER		95,788.59	95,968.00	95,968.00	69,968.27	7,241.03		25,999.73	72.91
Dept 850-TOWNSHIP CONTINGENCY									
101-850-905	CONTINGENCY FUNDS	644.56	12,000.00	10,775.00	6,470.46	800.00		4,304.54	60.05

## REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 850-TOWNSHIP CONTINGENCY		644.56	12,000.00	10,775.00	6,470.46	800.00	4,304.54	60.05
Dept 900-CAPITAL OUTLAY								
101-900-972	COMPUTER	8,925.66	11,500.00	11,500.00	11,602.18	0.00	(102.18)	100.89
101-900-975	CONSTRUCTION	0.00	0.00	60,000.00	1,500.74	0.00	58,499.26	2.50
101-900-978	LAND ACQUISITION	98,582.58	4,500.00	4,500.00	865.00	0.00	3,635.00	19.22
Total Dept 900-CAPITAL OUTLAY		107,508.24	16,000.00	76,000.00	13,967.92	0.00	62,032.08	18.38
Dept 905-DEBT SERVICE								
101-905-985	PSB SHARE OF BOND PMT	85,220.83	87,823.00	87,823.00	7,324.66	0.00	80,498.34	8.34
Total Dept 905-DEBT SERVICE		85,220.83	87,823.00	87,823.00	7,324.66	0.00	80,498.34	8.34
TOTAL Expenditures		1,271,861.40	1,464,794.00	1,565,210.00	766,514.24	98,614.38	798,695.76	48.97
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,272,646.27	1,497,019.00	1,497,019.00	838,341.75	305,494.99	658,677.25	56.00
TOTAL EXPENDITURES		1,271,861.40	1,464,794.00	1,565,210.00	766,514.24	98,614.38	798,695.76	48.97
NET OF REVENUES & EXPENDITURES		784.87	32,225.00	(68,191.00)	71,827.51	206,880.61	(140,018.51)	105.33
BEG. FUND BALANCE		1,549,377.79	1,550,162.66	1,550,162.66	1,550,162.66			
END FUND BALANCE		1,550,162.66	1,582,387.66	1,481,971.66	1,621,990.17			

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDT USED
Fund 207 - LAW ENFORCEMENT FUND								
Revenues								
Dept 000								
207-000-402	CURRENT PROPERTY TAX	1,379,180.91	1,404,685.00	1,404,685.00	1,302,083.05	506,256.25	102,601.95	92.70
207-000-445	PENALTY & INTEREST ON TAXES	2,112.33	1,000.00	1,000.00	157.40	0.00	842.60	15.74
207-000-570	LIQUOR LICENSE & PERMITS	2,634.50	3,000.00	3,000.00	3,165.25	0.00	(165.25)	105.51
207-000-626	COPY & FOIA INCOME	2,284.00	1,600.00	1,600.00	1,138.21	411.00	461.79	71.14
207-000-656	FINES & COURT FEES	25,063.44	30,000.00	30,000.00	9,136.79	3,003.05	20,863.21	30.46
207-000-658	IMPOUND FEES	2,140.00	2,000.00	2,000.00	1,440.00	100.00	560.00	72.00
207-000-664	FEES PAID FOR OFFICER WAGES	6,298.12	6,500.00	6,500.00	6,160.24	0.00	339.76	94.77
207-000-671	REIMBURSEMENT/OTHER INCOME	3,400.25	3,000.00	3,000.00	1,770.40	186.00	1,229.60	59.01
207-000-673	SALE OF FIXED ASSET	605.25	3,000.00	3,000.00	15,658.00	0.00	(12,658.00)	521.93
207-000-681	OT REIMBURSEMENT	17,109.75	17,000.00	17,000.00	11,098.07	0.00	5,901.93	65.28
Total Dept 000		1,440,828.55	1,471,785.00	1,471,785.00	1,351,807.41	509,956.30	119,977.59	91.85
Dept 336-CONTRIBUTIONS								
207-336-588	CONTRIBUTION OTHER FUND(S)	41,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
207-336-683	CONTRIBUTION - INDEPENDENCE D	1,500.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 336-CONTRIBUTIONS		42,500.00	36,500.00	36,500.00	0.00	0.00	36,500.00	0.00
TOTAL Revenues		1,483,328.55	1,508,285.00	1,508,285.00	1,351,807.41	509,956.30	156,477.59	89.63
Expenditures								
Dept 226-PERSONNEL								
207-226-701	SALARIES	195,514.42	198,005.00	198,005.00	132,214.10	15,681.54	65,790.90	66.77
207-226-702	SALARIES	386,642.25	393,879.00	393,879.00	276,961.98	30,743.72	116,917.02	70.32
207-226-704	CERICAL/DEP /SUPER/ELECTION	63,951.68	69,401.00	69,401.00	52,052.21	5,219.10	17,348.79	75.00
207-226-708	SALARIES-PART TIME	30,632.22	35,000.00	35,000.00	20,722.67	901.59	14,277.33	59.21
207-226-710	JANITORIAL SALARIES	8,240.00	8,320.00	8,320.00	5,835.00	765.00	2,485.00	70.13
207-226-711	SALARIES-OVERTIME	52,947.21	35,000.00	35,000.00	30,285.96	3,091.50	4,714.04	86.53
207-226-714	HOLIDAY	34,215.00	35,257.00	35,257.00	35,063.75	0.00	193.25	99.45
207-226-715	SOCIAL SECURITY	60,958.07	60,190.00	60,190.00	43,926.20	4,291.36	16,263.80	72.98
207-226-716	HOSPITALIZATION	159,260.56	162,555.00	162,555.00	121,006.24	6,299.32	41,548.76	74.44
207-226-717	LIFE/DISB. INSURANCE	7,672.84	8,028.00	8,028.00	5,127.76	(91.20)	2,900.24	63.87
207-226-718	PENSION	60,781.90	63,219.00	63,219.00	43,276.78	4,855.00	19,942.22	68.46
207-226-719	EMPLOYEE FRINGE-LONGEVITY	5,400.00	5,700.00	5,700.00	5,700.00	0.00	0.00	100.00
207-226-730	MEDICAL TESTING	145.50	500.00	500.00	153.50	0.00	346.50	30.70
207-226-731	WORKERS COMP INSURANCE	15,023.00	16,010.00	16,010.00	16,009.00	0.00	1.00	99.99
207-226-741	UNIFORMS/GEAR & ALLOWANCE	6,200.00	6,200.00	6,200.00	5,900.00	0.00	300.00	95.16
207-226-927	ALLOCATE TO DEPARTMENTS	59,485.00	58,604.00	58,604.00	34,648.00	0.00	23,956.00	59.12
207-226-957	TRAINING & DEVELOPMENT	50.00	350.00	350.00	0.00	0.00	350.00	0.00
Total Dept 226-PERSONNEL		1,147,119.65	1,156,218.00	1,156,218.00	828,883.15	71,756.93	327,334.85	71.69
Dept 265-HALL AND GROUNDS								
207-265-821	PSB MAINT & OPS ALLOCATION	44,889.00	48,975.00	48,975.00	21,920.00	0.00	27,055.00	44.76
Total Dept 265-HALL AND GROUNDS		44,889.00	48,975.00	48,975.00	21,920.00	0.00	27,055.00	44.76
Dept 270-LEGAL/PROFESSIONAL								
207-270-722	CONTROLLER	8,171.00	6,993.00	6,993.00	3,856.75	0.00	3,136.25	55.15
207-270-802	AUDIT FEES	3,060.00	2,250.00	2,250.00	2,250.00	0.00	0.00	100.00



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PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

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Fund 207 - LAW ENFORCEMENT FUND								
Expenditures	LEGAL	39,600.00	40,000.00	40,000.00	27,400.00	3,300.00	12,600.00	68.50
Total Dept 270-LEGAL/PROFESSIONAL		50,831.00	49,243.00	49,243.00	33,506.75	3,300.00	15,736.25	68.04
Dept 301-OPERATING COSTS								
207-301-727	SUPPLIES	6,089.63	3,000.00	3,000.00	2,947.73	421.38	52.27	98.26
207-301-741	UNIFORMS/GEAR & ALLOWANCE	58.29	0.00	0.00	0.00	0.00	0.00	0.00
207-301-807	MEMBERSHIP DUES	760.00	1,000.00	1,000.00	745.00	295.00	255.00	74.50
207-301-818	CONTRACTUAL SERVICES	13,914.00	18,000.00	18,000.00	9,937.83	0.00	8,062.17	55.21
207-301-820	DISPATCH SERVICES	63,346.92	68,000.00	68,000.00	42,231.28	5,278.91	25,768.72	62.10
207-301-850	COMMUNICATION	13,546.61	20,000.00	20,000.00	9,625.93	188.58	10,374.07	48.13
207-301-851	POSTAGE	320.90	200.00	200.00	200.00	0.00	0.00	100.00
207-301-900	PRINTING & PUBLICATIONS	99.63	400.00	400.00	85.86	36.36	314.14	21.47
207-301-910	INSURANCE & BONDS	17,226.00	17,513.00	17,513.00	28,267.00	0.00	(10,754.00)	161.41
207-301-930	REPAIRS & MAINTENANCE	1,589.17	2,000.00	2,000.00	1,319.58	163.66	680.42	65.98
207-301-932	RADIO REPAIR	1,100.00	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
207-301-938	CHARGEBACKS - PRIOR TAX YEARS	12,347.16	0.00	0.00	173.56	0.00	(173.56)	100.00
207-301-940	RENTAL EQUIPMENT	1,567.92	2,300.00	2,300.00	919.28	114.91	1,380.72	39.97
207-301-972	COMPUTER	2,400.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 301-OPERATING COSTS		134,366.23	133,513.00	133,513.00	96,453.05	6,498.80	37,059.95	72.24
Dept 333-TRANSPORTATION								
207-333-860	FUEL & MILEAGE	21,948.33	21,000.00	21,000.00	11,589.72	1,053.42	9,410.28	55.19
207-333-930	REPAIRS & MAINTENANCE	13,727.32	11,500.00	11,500.00	8,410.49	661.78	3,089.51	73.13
Total Dept 333-TRANSPORTATION		35,675.65	32,500.00	32,500.00	20,000.21	1,715.20	12,499.79	61.54
Dept 900-CAPITAL OUTLAY								
207-900-972	COMPUTER	73.13	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		73.13	0.00	0.00	0.00	0.00	0.00	0.00
Dept 905-DEBT SERVICE								
207-905-985	PSB SHARE OF BOND PMT	85,220.83	87,823.00	87,823.00	7,324.66	0.00	80,498.34	8.34
Total Dept 905-DEBT SERVICE		85,220.83	87,823.00	87,823.00	7,324.66	0.00	80,498.34	8.34
TOTAL Expenditures		1,498,175.49	1,508,272.00	1,508,272.00	1,008,087.82	83,270.93	500,184.18	66.84
Fund 207 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES		1,483,328.55	1,508,285.00	1,508,285.00	1,351,807.41	509,956.30	156,477.59	89.63
TOTAL EXPENDITURES		1,498,175.49	1,508,272.00	1,508,272.00	1,008,087.82	83,270.93	500,184.18	66.84
NET OF REVENUES & EXPENDITURES		(14,846.94)	13.00	13.00	343,719.59	426,685.37	(343,706.59)	2,643.99
BEG. FUND BALANCE		470,378.08	455,531.14	455,531.14	455,531.14			
END FUND BALANCE		455,531.14	455,544.14	455,544.14	799,250.73			

## REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 02/29/2016

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Fund 216 - MEDICAL RESCUE FUND									
Revenues									
Dept 000									
216-000-402	CURRENT PROPERTY TAX	616,776.08	634,473.00	634,473.00	582,304.94	226,402.94	52,168.06	91.78	
216-000-445	PENALTY & INTEREST ON TAXES	943.81	500.00	500.00	70.38	0.00	429.62	14.08	
216-000-482	HOUSE NUMBERS	800.00	500.00	500.00	120.00	40.00	380.00	24.00	
216-000-588	CONTRIBUTION OTHER FUND(S)	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	
216-000-590	GRANT INCOME	4,841.15	0.00	0.00	0.00	0.00	0.00	0.00	
216-000-626	COPY & FOIA INCOME	25.00	0.00	0.00	21.00	0.00	(21.00)	100.00	
216-000-635	RESPONSE FEES	9,567.77	8,000.00	8,000.00	3,653.23	0.00	4,346.77	45.67	
216-000-639	DRIVEWAY INSPECTIONS	750.00	400.00	400.00	490.00	0.00	(90.00)	122.50	
216-000-671	REIMBURSEMENT/OTHER INCOME	2,582.88	3,000.00	3,000.00	974.44	0.00	2,025.56	32.48	
216-000-673	SALE OF FIXED ASSET	980.00	1,000.00	1,000.00	409.11	0.00	590.89	40.91	
Total Dept 000		662,266.69	672,873.00	672,873.00	588,043.10	226,442.94	84,829.90	87.39	
Dept 336-CONTRIBUTIONS									
216-336-588	CONTRIBUTION OTHER FUND(S)	5,890.00	0.00	0.00	0.00	0.00	0.00	0.00	
216-336-683	CONTRIBUTION - INDEPENDENCE D	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 336-CONTRIBUTIONS		6,890.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
TOTAL Revenues		669,156.69	673,873.00	673,873.00	588,043.10	226,442.94	85,829.90	87.26	
Expenditures									
Dept 226-PERSONNEL									
216-226-701	SALARIES	79,221.04	79,310.00	79,310.00	54,906.84	6,100.76	24,403.16	69.23	
216-226-702	SALARIES	123,046.00	134,000.00	134,000.00	88,031.75	10,519.75	45,968.25	65.70	
216-226-705	ADMINISTRATIVE ASSISTANT	5,757.87	7,000.00	7,000.00	3,998.45	217.01	3,001.55	57.12	
216-226-708	SALARIES-PART TIME	52,991.49	55,000.00	55,000.00	28,117.81	3,091.40	26,882.19	51.12	
216-226-712	SALARIES - OFFICERS	8,925.00	14,000.00	14,000.00	8,500.00	0.00	5,500.00	60.71	
216-226-715	SOCIAL SECURITY	21,627.37	23,130.00	23,130.00	14,402.88	1,543.67	8,727.12	62.27	
216-226-716	HOSPITALIZATION	24,930.93	23,000.00	23,000.00	18,325.68	(824.98)	4,674.32	79.68	
216-226-717	LIFE/DISB. INSURANCE	844.92	900.00	900.00	563.28	0.00	336.72	62.59	
216-226-718	PENSION	7,912.76	7,931.00	7,931.00	5,490.68	610.08	2,440.32	69.23	
216-226-730	MEDICAL TESTING	585.00	4,000.00	4,000.00	224.00	0.00	3,776.00	5.60	
216-226-731	WORKERS COMP INSURANCE	9,600.00	10,280.00	10,280.00	10,278.00	0.00	2.00	99.98	
216-226-927	ALLOCATE TO DEPARTMENTS	(59,485.00)	(58,604.00)	(58,604.00)	(34,648.00)	0.00	(23,956.00)	59.12	
216-226-957	TRAINING & DEVELOPMENT	4,567.35	10,000.00	10,000.00	2,548.13	0.00	7,451.87	25.48	
216-226-958	TRAINING WAGES	12,739.21	13,000.00	13,000.00	5,815.88	450.00	7,184.12	44.74	
Total Dept 226-PERSONNEL		293,263.94	322,947.00	322,947.00	206,555.38	21,707.69	116,391.62	63.96	
Dept 265-HALL AND GROUNDS									
216-265-816	GROUPS/CLEANG/JANITORL SERVI	1,610.00	2,000.00	2,000.00	1,020.00	420.00	980.00	51.00	
216-265-821	PSB MAINT & OPS ALLOCATION	44,889.00	48,975.00	48,975.00	21,920.00	0.00	27,055.00	44.76	
Total Dept 265-HALL AND GROUNDS		46,499.00	50,975.00	50,975.00	22,940.00	420.00	28,035.00	45.00	
Dept 270-LEGAL/PROFESSIONAL									
216-270-722	CONTROLLER	8,171.00	6,993.00	6,993.00	3,856.65	0.00	3,136.35	55.15	
216-270-802	AUDIT FEES	3,060.00	2,250.00	2,250.00	2,250.00	0.00	0.00	100.00	
216-270-803	LEGAL	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	

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Fund 216 - MEDICAL RESCUE FUND								
Expenditures								
Total Dept 270-LEGAL/PROFESSIONAL		-11,231.00	11,243.00	11,243.00	6,106.65	0.00	5,136.35	54.32
Dept 301-OPERATING COSTS								
216-301-727	SUPPLIES	6,530.41	8,000.00	8,000.00	4,408.75	634.52	3,591.25	55.11
216-301-741	UNIFORMS/GEAR & ALLOWANCE	13,502.07	8,000.00	8,000.00	1,896.63	0.00	6,103.37	23.71
216-301-807	MEMBERSHIP DUES	1,175.00	1,500.00	1,500.00	1,255.00	(315.00)	245.00	83.67
216-301-818	CONTRACTUAL SERVICES	1,593.91	2,000.00	2,000.00	999.48	915.00	1,000.52	49.97
216-301-820	DISPATCH SERVICES	10,274.04	11,800.00	11,800.00	7,861.84	982.73	3,938.16	66.63
216-301-850	COMMUNICATION	4,231.40	7,200.00	7,200.00	4,592.48	372.89	2,607.52	63.78
216-301-851	POSTAGE	100.00	50.00	50.00	17.30	0.00	32.70	34.60
216-301-900	PRINTING & PUBLICATIONS	203.85	200.00	200.00	0.00	0.00	200.00	0.00
216-301-910	INSURANCE & BONDS	54,585.00	55,000.00	55,000.00	38,928.00	0.00	16,072.00	70.78
216-301-920	UTILITIES	9,097.91	11,000.00	11,000.00	6,765.66	174.54	4,234.34	61.51
216-301-930	REPAIRS & MAINTENANCE	2,816.28	4,000.00	4,000.00	3,953.26	1,263.93	46.74	98.83
216-301-932	RADIO REPAIR	2,200.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
216-301-938	CHARGEBACKS - PRIOR TAX YEARS	5,521.47	0.00	0.00	77.66	0.00	(77.66)	100.00
216-301-972	COMPUTER	0.00	3,000.00	3,000.00	1,710.41	318.63	1,289.59	57.01
Total Dept 301-OPERATING COSTS		111,831.34	114,750.00	114,750.00	72,466.47	4,347.24	42,283.53	63.15
Dept 333-TRANSPORTATION								
216-333-860	FUEL & MILEAGE	10,337.34	11,000.00	11,000.00	4,152.95	468.18	6,847.05	37.75
216-333-930	REPAIRS & MAINTENANCE	21,273.20	21,000.00	21,000.00	21,711.26	35.30	(711.26)	103.39
Total Dept 333-TRANSPORTATION		-31,610.54	32,000.00	32,000.00	25,864.21	503.48	6,135.79	80.83
Dept 900-CAPITAL OUTLAY								
216-900-970	EQUIPMENT	3,897.73	6,000.00	6,000.00	3,040.90	0.00	2,959.10	50.68
216-900-972	COMPUTER	703.56	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		4,601.29	6,000.00	6,000.00	3,040.90	0.00	2,959.10	50.68
Dept 905-DEBT SERVICE								
216-905-985	PSB SHARE OF BOND PMT	85,220.83	87,823.00	87,823.00	7,324.65	0.00	80,498.35	8.34
216-905-991	DEBT SERVICE - PRINCIPAL	43,775.46	45,900.00	45,900.00	45,898.54	0.00	1.46	100.00
216-905-995	DEBT SERVICE - INTEREST	4,349.19	2,227.00	2,227.00	2,226.11	0.00	0.89	99.96
Total Dept 905-DEBT SERVICE		133,345.48	135,950.00	135,950.00	55,449.30	0.00	80,500.70	40.79
TOTAL Expenditures		632,382.59	673,865.00	673,865.00	392,422.91	26,978.41	281,442.09	58.23
Fund 216 - MEDICAL RESCUE FUND:								
TOTAL REVENUES		669,156.69	673,873.00	673,873.00	588,043.10	226,442.94	85,829.90	87.26
TOTAL EXPENDITURES		632,382.59	673,865.00	673,865.00	392,422.91	26,978.41	281,442.09	58.23
NET OF REVENUES & EXPENDITURES		36,774.10	8.00	8.00	195,620.19	199,464.53	(195,612.19)	2,445.25
BEG. FUND BALANCE		412,431.78	449,205.88	449,205.88	449,205.88			
END FUND BALANCE		449,205.88	449,213.88	449,213.88	644,826.07			

## REVENUE AND EXPENDITURE REPORT FOR NORTHELD TOWNSHIP

PERIOD ENDING 02/29/2016  
% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDGT USED
Fund 230 - DONATION FUND								
Revenues								
Dept 000								
230-000-691	DONATION - FIREWORKS	1,200.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
230-000-692	DONATION - EVENTS/COMMUNITY P	2,300.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 000		3,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL Revenues		3,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
230-301-903	KIWANIS	1,025.00	0.00	0.00	1,400.00	0.00	(1,400.00)	100.00
230-301-904	EVENTS/COMMUNITY PROJECTS	1,376.59	1,500.00	1,500.00	2,643.04	21.22	(1,143.04)	176.20
Total Dept 301-OPERATING COSTS		2,401.59	1,500.00	1,500.00	4,043.04	21.22	(2,543.04)	269.54
TOTAL Expenditures		2,401.59	1,500.00	1,500.00	4,043.04	21.22	(2,543.04)	269.54
Fund 230 - DONATION FUND:								
TOTAL REVENUES		3,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL EXPENDITURES		2,401.59	1,500.00	1,500.00	4,043.04	21.22	(2,543.04)	269.54
NET OF REVENUES & EXPENDITURES		1,098.41	1,000.00	1,000.00	(4,043.04)	(21.22)	5,043.04	404.30
BEG. FUND BALANCE		4,064.34	5,162.75	5,162.75	5,162.75			
END FUND BALANCE		5,162.75	6,162.75	6,162.75	1,119.71			

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTH								
Revenues								
Dept 000								
248-000-671	REIMBURSEMENT/OTHER INCOME	4.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		4.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
248-301-800	OTHER PROFESSIONAL FEES	5,538.08	0.00	0.00	0.00	0.00	0.00	0.00
248-301-816	GROUPS/CLEANING/JANITORIAL SERV	0.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 301-OPERATING COSTS		5,538.08	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Dept 449-ROAD WORK								
248-449-814	ROAD IMPROVEMENTS	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 449-ROAD WORK		20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
248-900-925	STREETSCAPING	0.00	3,000.00	3,000.00	241.64	0.00	2,758.36	8.05
Total Dept 900-CAPITAL OUTLAY		0.00	3,000.00	3,000.00	241.64	0.00	2,758.36	8.05
TOTAL Expenditures		25,538.08	4,200.00	4,200.00	241.64	0.00	3,958.36	5.75
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:								
TOTAL REVENUES		4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		25,538.08	4,200.00	4,200.00	241.64	0.00	3,958.36	5.75
NET OF REVENUES & EXPENDITURES		(25,534.08)	(4,200.00)	(4,200.00)	(241.64)	0.00	(3,958.36)	5.75
BEG. FUND BALANCE		91,499.33	65,965.25	65,965.25	65,965.25			
END FUND BALANCE		65,965.25	61,765.25	61,765.25	65,723.61			

## REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDGT USED
Fund 265 - NARCOTICS FUND								
Revenues								
Dept 000								
265-000-661	FORFEITURES	74,708.80	35,000.00	35,000.00	23,915.00	0.00	11,085.00	68.33
Total Dept 000		74,708.80	35,000.00	35,000.00	23,915.00	0.00	11,085.00	68.33
TOTAL Revenues		74,708.80	35,000.00	35,000.00	23,915.00	0.00	11,085.00	68.33
Expenditures								
Dept 301-OPERATING COSTS								
265-301-727	SUPPLIES	0.00	4,000.00	4,000.00	3,167.26	318.63	832.74	79.18
265-301-839	FORFEITURE SHARING	13,385.75	15,000.00	15,000.00	45,598.66	0.00	(30,598.66)	303.99
265-301-956	MISCELLANEOUS	134.20	2,000.00	2,000.00	77.62	0.00	1,922.38	3.88
265-301-972	COMPUTER	0.00	8,000.00	8,000.00	1,355.89	0.00	6,644.11	16.95
Total Dept 301-OPERATING COSTS		13,519.95	29,000.00	29,000.00	50,199.43	318.63	(21,199.43)	173.10
Dept 336-CONTRIBUTIONS								
265-336-967	CONTRIBUTION-LAW ENFORCEMENT	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
265-900-970	EQUIPMENT	6,590.91	0.00	0.00	252.87	0.00	(252.87)	100.00
Total Dept 900-CAPITAL OUTLAY		6,590.91	0.00	0.00	252.87	0.00	(252.87)	100.00
TOTAL Expenditures		21,110.86	29,000.00	29,000.00	50,452.30	318.63	(21,452.30)	173.97
Fund 265 - NARCOTICS FUND:								
TOTAL REVENUES		74,708.80	35,000.00	35,000.00	23,915.00	0.00	11,085.00	68.33
TOTAL EXPENDITURES		21,110.86	29,000.00	29,000.00	50,452.30	318.63	(21,452.30)	173.97
NET OF REVENUES & EXPENDITURES		53,597.94	6,000.00	6,000.00	(26,537.30)	(318.63)	32,537.30	442.29
BEG. FUND BALANCE		46,246.49	99,844.43	99,844.43	99,844.43			
END FUND BALANCE		99,844.43	105,844.43	105,844.43	73,307.13			

## REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 02/29/2016  
% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDGT USED
Fund 266 - FEDERAL NARCOTICS FUND								
Revenues								
Dept 000								
266-000-661	FORFEITURES	93,271.61	100,000.00	100,000.00	31,872.06	0.00	68,127.94	31.87
Total Dept 000		93,271.61	100,000.00	100,000.00	31,872.06	0.00	68,127.94	31.87
TOTAL Revenues		93,271.61	100,000.00	100,000.00	31,872.06	0.00	68,127.94	31.87
Expenditures								
Dept 301-OPERATING COSTS								
266-301-727	SUPPLIES	9,537.49	12,000.00	12,000.00	11,769.63	425.20	230.37	98.08
266-301-956	MISCELLANEOUS	4,587.82	5,000.00	5,000.00	1,422.10	(273.18)	3,577.90	28.44
Total Dept 301-OPERATING COSTS		14,125.31	17,000.00	17,000.00	13,191.73	152.02	3,808.27	77.60
Dept 336-CONTRIBUTIONS								
266-336-967	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 336-CONTRIBUTIONS		35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Dept 900-CAPITAL OUTLAY								
266-900-970	EQUIPMENT	137,069.19	170,000.00	170,000.00	136,976.94	0.00	33,023.06	80.57
266-900-974	VEHICLE	62,874.10	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		199,943.29	230,000.00	230,000.00	136,976.94	0.00	93,023.06	59.56
TOTAL Expenditures		249,068.60	282,000.00	282,000.00	150,168.67	152.02	131,831.33	53.25
Fund 266 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		93,271.61	100,000.00	100,000.00	31,872.06	0.00	68,127.94	31.87
TOTAL EXPENDITURES		249,068.60	282,000.00	282,000.00	150,168.67	152.02	131,831.33	53.25
NET OF REVENUES & EXPENDITURES		(155,796.99)	(182,000.00)	(182,000.00)	(118,296.61)	(152.02)	(63,703.39)	65.00
BEG. FUND BALANCE		515,709.12	359,912.13	359,912.13	359,912.13			
END FUND BALANCE		359,912.13	177,912.13	177,912.13	241,615.52			

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% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDGT USED
Fund 287 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 000								
287-000-481	SIGN PERMITS	0.00	0.00	0.00	180.00	0.00	(180.00)	100.00
287-000-484	BUILDING PLAN REVIEW FEES	3,243.00	3,000.00	3,000.00	4,299.82	150.00	(1,299.82)	143.33
287-000-485	BUILDING PERMIT FEES	35,170.00	29,240.00	29,240.00	34,660.00	4,361.00	(5,420.00)	118.54
287-000-486	CONTRACTOR'S REGISTRATION	2,340.00	1,500.00	1,500.00	1,635.00	150.00	(135.00)	109.00
287-000-488	TRADE PERMIT FEES	32,054.00	25,000.00	25,000.00	24,315.00	2,155.00	685.00	97.26
Total Dept 000		72,807.00	58,740.00	58,740.00	65,089.82	6,816.00	(6,349.82)	110.81
TOTAL Revenues		72,807.00	58,740.00	58,740.00	65,089.82	6,816.00	(6,349.82)	110.81
Expenditures								
Dept 226-PERSONNEL								
287-226-927	ALLOCATE TO DEPARTMENTS	18,341.00	18,548.00	18,548.00	7,029.00	0.00	11,519.00	37.90
Total Dept 226-PERSONNEL		18,341.00	18,548.00	18,548.00	7,029.00	0.00	11,519.00	37.90
Dept 261-GOVERNMENT SHARED SERVICES								
287-261-725	INSPECTOR EXPENSES	31,200.27	25,000.00	25,000.00	16,180.98	0.00	8,819.02	64.72
Total Dept 261-GOVERNMENT SHARED SERVICES		31,200.27	25,000.00	25,000.00	16,180.98	0.00	8,819.02	64.72
Dept 270-LEGAL/PROFESSIONAL								
287-270-722	CONTROLLER	1,634.00	2,796.00	2,796.00	1,542.70	0.00	1,253.30	55.18
287-270-802	AUDIT FEES	900.00	900.00	900.00	900.00	0.00	0.00	100.00
Total Dept 270-LEGAL/PROFESSIONAL		2,534.00	3,696.00	3,696.00	2,442.70	0.00	1,253.30	66.09
Dept 301-OPERATING COSTS								
287-301-725	INSPECTOR EXPENSES	5,545.25	7,500.00	7,500.00	4,545.00	495.00	2,955.00	60.60
287-301-727	SUPPLIES	392.00	500.00	500.00	167.00	0.00	333.00	33.40
287-301-850	COMMUNICATION	346.23	300.00	300.00	(81.81)	29.99	381.81	(27.27)
287-301-910	INSURANCE & BONDS	0.00	600.00	600.00	0.00	0.00	600.00	0.00
287-301-927	ALLOCATE TO DEPARTMENTS	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 301-OPERATING COSTS		6,283.48	9,900.00	9,900.00	4,630.19	524.99	5,269.81	46.77
TOTAL Expenditures		58,358.75	57,144.00	57,144.00	30,282.87	524.99	26,861.13	52.99
Fund 287 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		72,807.00	58,740.00	58,740.00	65,089.82	6,816.00	(6,349.82)	110.81
TOTAL EXPENDITURES		58,358.75	57,144.00	57,144.00	30,282.87	524.99	26,861.13	52.99
NET OF REVENUES & EXPENDITURES		14,448.25	1,596.00	1,596.00	34,806.95	6,291.01	(33,210.95)	2,180.89
BEG. FUND BALANCE		65,414.00	79,862.25	79,862.25	79,862.25			
END FUND BALANCE		79,862.25	81,458.25	81,458.25	114,669.20			



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Fund 369 - BLDG AUTH DEBT FUND								
Revenues								
Dept 000								
369-000-685	FUNDS XFER FOR 3.5 BOND PMT	255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
Total Dept 000		255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
TOTAL Revenues		255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
Expenditures								
Dept 905-DEBT SERVICE								
369-905-942	3 M BOND BLDG AUTH	206,853.50	219,518.00	219,518.00	0.00	0.00	219,518.00	0.00
369-905-987	INTEREST 3 M BOND	48,808.99	43,948.00	43,948.00	21,973.97	0.00	21,974.03	50.00
Total Dept 905-DEBT SERVICE		255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
TOTAL Expenditures		255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
Fund 369 - BLDG AUTH DEBT FUND:								
TOTAL REVENUES		255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
TOTAL EXPENDITURES		255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE								
END FUND BALANCE								

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PERIOD ENDING 02/29/2016  
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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDGT USED
Fund 370 - PUBLIC SAFETY BLDG DEBT FD								
Revenues								
Dept 000								
370-000-402	CURRENT PROPERTY TAX	280,807.75	275,655.00	275,655.00	252,977.69	98,357.58	22,677.31	91.77
370-000-445	PENALTY & INTEREST ON TAXES	440.29	0.00	0.00	34.20	0.00	(34.20)	100.00
370-000-588	CONTRIBUTION OTHER FUND(S)	134,668.00	146,925.00	146,925.00	65,760.00	0.00	81,165.00	44.76
Total Dept 000		415,916.04	422,580.00	422,580.00	318,771.89	98,357.58	103,808.11	75.43
TOTAL Revenues		415,916.04	422,580.00	422,580.00	318,771.89	98,357.58	103,808.11	75.43
Expenditures								
Dept 301-OPERATING COSTS								
370-301-727	SUPPLIES	1,086.39	1,200.00	1,200.00	868.72	(483.85)	331.28	72.39
370-301-816	GROUPS/CLEANING/JANITORIAL SERV	11,400.00	11,500.00	11,500.00	6,965.00	2,915.00	4,535.00	60.57
370-301-818	CONTRACTUAL SERVICES	7,362.85	11,725.00	11,725.00	261.00	0.00	11,464.00	2.23
370-301-850	COMMUNICATION	2,889.71	3,300.00	3,300.00	2,542.23	299.89	757.77	77.04
370-301-910	INSURANCE & BONDS	6,038.00	7,200.00	7,200.00	7,046.00	0.00	154.00	97.86
370-301-920	UTILITIES	71,988.54	80,000.00	80,000.00	38,824.12	10,677.86	41,175.88	48.53
370-301-930	REPAIRS & MAINTENANCE	72,383.25	30,000.00	30,000.00	26,274.07	3,647.47	3,725.93	87.58
370-301-938	CHARGEBACKS - PRIOR TAX YEARS	2,594.01	2,000.00	2,000.00	36.42	0.00	1,963.58	1.82
Total Dept 301-OPERATING COSTS		175,742.75	146,925.00	146,925.00	82,817.56	17,056.37	64,107.44	56.37
Dept 905-DEBT SERVICE								
370-905-945	3.8 M PSB BOND	235,000.00	235,000.00	235,000.00	0.00	0.00	235,000.00	0.00
370-905-994	INTEREST 3.8 BOND PSB	46,177.50	40,655.00	40,655.00	20,327.50	0.00	20,327.50	50.00
Total Dept 905-DEBT SERVICE		281,177.50	275,655.00	275,655.00	20,327.50	0.00	255,327.50	7.37
TOTAL Expenditures		456,920.25	422,580.00	422,580.00	103,145.06	17,056.37	319,434.94	24.41
Fund 370 - PUBLIC SAFETY BLDG DEBT FD:								
TOTAL REVENUES		415,916.04	422,580.00	422,580.00	318,771.89	98,357.58	103,808.11	75.43
TOTAL EXPENDITURES		456,920.25	422,580.00	422,580.00	103,145.06	17,056.37	319,434.94	24.41
NET OF REVENUES & EXPENDITURES		(41,004.21)	0.00	0.00	215,626.83	81,301.21	(215,626.83)	100.00
BEG. FUND BALANCE		54,214.50	13,210.29	13,210.29	13,210.29			
END FUND BALANCE		13,210.29	13,210.29	13,210.29	228,837.12			

User: RICK

DB: Northfield

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 02/29/2016	MONTH 02/29/2016	AVAILABLE BALANCE	% BDGT USED
Fund 571 - WASTEWATER TREATMENT FUND								
Revenues								
Dept 000								
571-000-445	PENALTY & INTEREST ON TAXES	9.53	0.00	0.00	0.00	0.00	0.00	0.00
571-000-500	TAP-IN FEES	7,100.00	0.00	0.00	7,810.00	0.00	(7,810.00)	100.00
571-000-651	USAGE FEES	1,347,407.62	1,452,500.00	1,452,500.00	778,136.24	327,324.63	674,363.76	53.57
571-000-665	INTEREST INCOME	2,474.16	1,000.00	1,000.00	813.71	0.00	186.29	81.37
571-000-671	REIMBURSEMENT/OTHER INCOME	5,023.85	4,000.00	4,000.00	6,221.11	5,135.72	(2,221.11)	155.53
571-000-672	SAD INTEREST	72.88	64.00	64.00	0.00	0.00	64.00	0.00
571-000-690	UNREALIZED GAIN/LOSS	3,008.47	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,365,096.51	1,457,564.00	1,457,564.00	792,981.06	332,460.35	664,582.94	54.40
Dept 336-CONTRIBUTIONS								
571-336-588	CONTRIBUTION OTHER FUND(S)	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		1,380,096.51	1,457,564.00	1,457,564.00	792,981.06	332,460.35	664,582.94	54.40
Expenditures								
Dept 226-PERSONNEL								
571-226-701	SALARIES	65,309.51	65,500.00	65,500.00	45,346.14	5,038.46	20,153.86	69.23
571-226-702	SALARIES	184,857.79	195,221.00	195,221.00	137,979.41	14,797.92	57,241.59	70.68
571-226-711	SALARIES-OVERTIME	11,683.74	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
571-226-715	SOCIAL SECURITY	20,031.59	21,325.00	21,325.00	13,978.58	1,510.66	7,346.42	65.55
571-226-716	HOSPITALIZATION	99,421.20	100,600.00	100,600.00	81,524.56	7,037.91	19,075.44	81.04
571-226-717	LIFE/DISB. INSURANCE	3,021.24	3,175.00	3,175.00	2,014.16	0.00	1,160.84	63.44
571-226-718	PENSION	23,815.08	24,977.00	24,977.00	17,086.05	1,899.60	7,890.95	68.41
571-226-720	BANKED PTO	12,358.53	0.00	0.00	0.00	0.00	0.00	0.00
571-226-731	WORKERS COMP INSURANCE	4,312.00	4,518.00	4,518.00	4,511.00	0.00	7.00	99.85
571-226-957	TRAINING & DEVELOPMENT	2,070.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 226-PERSONNEL		426,880.68	436,816.00	436,816.00	302,439.90	30,284.55	134,376.10	69.24
Dept 270-LEGAL/PROFESSIONAL								
571-270-722	CONTROLLER	13,620.00	19,579.00	19,579.00	10,798.90	0.00	8,780.10	55.16
571-270-802	AUDIT FEES	6,480.00	6,300.00	6,300.00	6,300.00	0.00	0.00	100.00
571-270-803	LEGAL	0.00	500.00	500.00	0.00	0.00	500.00	0.00
571-270-806	ENGINEER	29,127.26	40,000.00	40,000.00	25,019.66	6,409.93	14,980.34	62.55
Total Dept 270-LEGAL/PROFESSIONAL		49,227.26	66,379.00	66,379.00	42,118.56	6,409.93	24,260.44	63.45
Dept 301-OPERATING COSTS								
571-301-727	SUPPLIES	1,444.49	2,000.00	2,000.00	1,546.74	808.07	453.26	77.34
571-301-740	OPERATING SUPPLIES	41,117.60	55,000.00	55,000.00	22,582.24	487.24	32,417.76	41.06
571-301-741	UNIFORMS/GEAR & ALLOWANCE	2,770.59	2,500.00	2,500.00	657.65	0.00	1,842.35	26.31
571-301-807	MEMBERSHIP DUES	590.00	1,000.00	1,000.00	620.00	0.00	380.00	62.00
571-301-817	LAB & TESTING	8,613.00	7,000.00	7,000.00	2,640.00	15.00	4,360.00	37.71
571-301-819	COLLECTION SYS ANNUAL MAINT	45,319.08	55,000.00	55,000.00	31,835.57	0.00	23,164.43	57.88
571-301-825	SEWER ADMINISTRATION FEES	35,000.00	37,500.00	37,500.00	37,500.00	0.00	0.00	100.00
571-301-850	COMMUNICATION	4,217.16	7,000.00	7,000.00	3,604.50	511.04	3,395.50	51.49
571-301-851	POSTAGE	3,500.52	3,000.00	3,000.00	1,572.03	680.00	1,427.97	52.40
571-301-900	PRINTING & PUBLICATIONS	0.00	200.00	200.00	19.38	0.00	180.62	9.69

## REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDT USED
Fund 571 - WASTEWATER TREATMENT FUND								
Expenditures								
571-301-910	INSURANCE & BONDS	17,016.00	20,300.00	20,300.00	21,112.00	0.00	(812.00)	104.00
571-301-920	UTILITIES	103,260.73	115,000.00	115,000.00	53,256.40	11,269.06	61,743.60	46.31
571-301-930	REPAIRS & MAINTENANCE	89,031.05	110,000.00	110,000.00	30,327.30	10,160.83	79,672.70	27.57
571-301-940	RENTAL EQUIPMENT	832.00	1,000.00	1,000.00	552.00	69.00	448.00	55.20
571-301-950	LAND LEASING	257.75	0.00	0.00	257.75	0.00	(257.75)	100.00
571-301-968	DEPRECIATION EXPENSE	241,242.00	260,327.00	260,327.00	0.00	0.00	260,327.00	0.00
Total Dept 301-OPERATING COSTS		594,211.97	676,827.00	676,827.00	208,083.56	61,500.24	468,743.44	30.74
Dept 333-TRANSPORTATION								
571-333-860	FUEL & MILEAGE	6,554.81	7,000.00	7,000.00	3,822.86	0.00	3,177.14	54.61
571-333-930	REPAIRS & MAINTENANCE	35.96	2,000.00	2,000.00	95.39	43.02	1,904.61	4.77
Total Dept 333-TRANSPORTATION		6,590.77	9,000.00	9,000.00	3,918.25	43.02	5,081.75	43.54
Dept 528-O & M - BOND & INTEREST								
571-528-954	AGENT FEES	648.13	700.00	700.00	549.01	449.88	150.99	78.43
571-528-989	INTEREST 1992 BOND	15,338.76	13,940.00	13,940.00	6,969.38	0.00	6,970.62	50.00
571-528-995	DEBT SERVICE - INTEREST	38,628.25	24,759.00	24,759.00	12,379.19	0.00	12,379.81	50.00
Total Dept 528-O & M - BOND & INTEREST		54,615.14	39,399.00	39,399.00	19,897.58	449.88	19,501.42	50.50
Dept 900-CAPITAL OUTLAY								
571-900-970	EQUIPMENT	0.00	160,000.00	160,000.00	146,778.00	0.00	13,222.00	91.74
571-900-972	COMPUTER	1,504.94	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		1,504.94	180,000.00	180,000.00	146,778.00	0.00	33,222.00	81.54
TOTAL Expenditures		1,133,030.76	1,408,421.00	1,408,421.00	723,235.85	98,687.62	685,185.15	51.35
Fund 571 - WASTEWATER TREATMENT FUND:								
TOTAL REVENUES		1,380,096.51	1,457,564.00	1,457,564.00	792,981.06	332,460.35	664,582.94	54.40
TOTAL EXPENDITURES		1,133,030.76	1,408,421.00	1,408,421.00	723,235.85	98,687.62	685,185.15	51.35
NET OF REVENUES & EXPENDITURES		247,065.75	49,143.00	49,143.00	69,745.21	233,772.73	(20,602.21)	141.92
BEG. FUND BALANCE		6,001,762.81	6,248,828.56	6,248,828.56	6,248,828.56			
END FUND BALANCE		6,248,828.56	6,297,971.56	6,297,971.56	6,318,573.77			

PERIOD ENDING 02/29/2016  
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Fund 815 - DIST # 5 SEVEN MILE SEWER								
Revenues								
Dept 000								
815-000-665	INTEREST INCOME	575.11	150.00	150.00	105.61	0.00	44.39	70.41
815-000-672	SAD INTEREST	10,219.95	9,085.00	9,085.00	173.51	173.51	8,911.49	1.91
815-000-690	UNREALIZED GAIN/LOSS	376.26	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		11,171.32	9,235.00	9,235.00	279.12	173.51	8,955.88	3.02
TOTAL Revenues		11,171.32	9,235.00	9,235.00	279.12	173.51	8,955.88	3.02
Expenditures								
Dept 301-OPERATING COSTS								
815-301-968	DEPRECIATION EXPENSE	17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Total Dept 301-OPERATING COSTS		17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Dept 905-DEBT SERVICE								
815-905-995	DEBT SERVICE - INTEREST	9,001.02	8,105.00	8,105.00	4,052.29	0.00	4,052.71	50.00
Total Dept 905-DEBT SERVICE		9,001.02	8,105.00	8,105.00	4,052.29	0.00	4,052.71	50.00
TOTAL Expenditures		26,520.02	25,624.00	25,624.00	4,052.29	0.00	21,571.71	15.81
Fund 815 - DIST # 5 SEVEN MILE SEWER:								
TOTAL REVENUES		11,171.32	9,235.00	9,235.00	279.12	173.51	8,955.88	3.02
TOTAL EXPENDITURES		26,520.02	25,624.00	25,624.00	4,052.29	0.00	21,571.71	15.81
NET OF REVENUES & EXPENDITURES		(15,348.70)	(16,389.00)	(16,389.00)	(3,773.17)	173.51	(12,615.83)	23.02
BEG. FUND BALANCE		613,438.01	597,826.74	597,826.74	597,826.74			
FUND BALANCE ADJUSTMENTS		(262.57)						
END FUND BALANCE		597,826.74	581,437.74	581,437.74	594,053.57			

## REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 02/29/2016	ACTIVITY FOR MONTH 02/29/2016	AVAILABLE BALANCE	% BDGT USED
Fund 890 - N.T. SEWER DISTRICT								
Revenues								
Dept 000								
890-000-665	INTEREST INCOME	2,831.59	750.00	750.00	508.20	0.00	241.80	67.76
890-000-672	SAD INTEREST	49,261.45	38,992.00	38,992.00	1,332.64	0.00	37,659.36	3.42
890-000-690	UNREALIZED GAIN/LOSS	1,868.39	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		53,961.43	39,742.00	39,742.00	1,840.84	0.00	37,901.16	4.63
TOTAL Revenues		53,961.43	39,742.00	39,742.00	1,840.84	0.00	37,901.16	4.63
Expenditures								
Dept 301-OPERATING COSTS								
890-301-968	DEPRECIATION EXPENSE	74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Total Dept 301-OPERATING COSTS		74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Dept 905-DEBT SERVICE								
890-905-954	AGENT FEES	414.37	450.00	450.00	350.99	287.62	99.01	78.00
890-905-998	INTEREST NT BOND	24,696.75	15,830.00	15,830.00	7,914.56	0.00	7,915.44	50.00
Total Dept 905-DEBT SERVICE		25,111.12	16,280.00	16,280.00	8,265.55	287.62	8,014.45	50.77
TOTAL Expenditures		99,298.12	90,467.00	90,467.00	8,265.55	287.62	82,201.45	9.14
Fund 890 - N.T. SEWER DISTRICT:								
TOTAL REVENUES		53,961.43	39,742.00	39,742.00	1,840.84	0.00	37,901.16	4.63
TOTAL EXPENDITURES		99,298.12	90,467.00	90,467.00	8,265.55	287.62	82,201.45	9.14
NET OF REVENUES & EXPENDITURES		(45,336.69)	(50,725.00)	(50,725.00)	(6,424.71)	(287.62)	(44,300.29)	12.67
BEG. FUND BALANCE		3,027,473.62	2,980,846.90	2,980,846.90	2,980,846.90			
FUND BALANCE ADJUSTMENTS		(1,290.03)						
END FUND BALANCE		2,980,846.90	2,930,121.90	2,930,121.90	2,974,422.19			
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		5,786,230.71	6,068,004.00	6,068,004.00	4,034,916.02	1,479,701.67	2,033,087.98	66.49
NET OF REVENUES & EXPENDITURES		5,730,329.00	6,231,333.00	6,331,749.00	3,262,886.21	325,912.19	3,068,862.79	51.53
BEG. FUND BALANCE - ALL FUNDS		55,901.71	(163,329.00)	(263,745.00)	772,029.81	1,153,789.48	(1,035,774.81)	292.72
FUND BALANCE ADJ - ALL FUNDS		12,852,009.87	12,906,358.98	12,906,358.98	12,906,358.98			
END FUND BALANCE - ALL FUNDS		(1,552.60)	12,743,029.98	12,642,613.98	13,678,388.79			
		12,906,358.98						

## Managers Report, February 2016

### Parks and Recreation

On the agenda tonight is the Parks and Recreation master plan proposal for formal approval of their structure and a \$10,000 per year annual request. As I have verbalized in the past, the Parks and Recreation Board has done a tremendous amount of work on behalf of the Citizens of Northfield Township. I think this investment in this board will pay great dividends for parks and recreation assets in Northfield Township.

### Whitmore Lake SAD

We are in the process of verifying the insurance documents for Reica Excavating. That is being done by Tetra Tech. Once complete, they will begin the process of construction. At that time, Tim Hardesty will be handling management of the project. On your agenda is an ordinance addressing some issues related to the WLSAD. Additional ordinances will follow.

### Board Room Construction

Construction continues. Painting is taking place on the ceiling. I am concerned that with a dark ceiling, dark carpet, the wall color is a bit too dark. Once the ceiling is complete, I might ask some of the board members who voted for the darker color to take a look again. We will have some colors painted on the wall to help in the decision. Lighting will go up next week on Wednesday, followed by carpet and finally doors.

### DDA

On the meeting tonight is the DDA's application for Liquor Licenses, which the Board of Trustees needs to approve. We will then submit to the state and await their response. We all believe this could help drive additional development and revitalization into the Downtown.

### Arvin Sango

We continue to work diligently to ensure that Arvin Sango has all the necessary information to complete their analysis on locating a facility in Northfield Township. They have indicated to me that they still intend to locate in Northfield Township, but are pushing back the timeline a few months. I will keep everyone posted as we continue.

### Emails / Technology

Many of you have expressed great frustration with the Counties email service, and I share in that frustration. We have recently been awarded the Domain [www.northfieldmi.gov](http://www.northfieldmi.gov) by the Government Services Administration. We additionally secured [www.northfieldmi.org](http://www.northfieldmi.org) and [www.northfieldmi.com](http://www.northfieldmi.com). Soon, we will be ordering emails through Microsoft and begin configuring them for each employee and board member who needs an email. We do not have a definitive date for the new emails to take effect, but we are pushing as fast as possible.

We have also started a new Facebook page for Northfield Township. If you get a chance, like it and link it to your personal account. Additionally, we have started a policy of sending out the agenda and meeting notices specifically for Planning Commission and Board of Trustees. Previously, they were emailed to our list serve as part of a larger calendar.

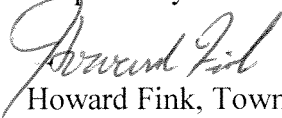
#### Non Motorized Path

One of the easements for the Non Motorized Path has been secured. I am continuously trying to contact the rest of the residents and will keep everyone posted as I make progress. I know this has been a slow process, and will likely continue until I am able to secure all the necessary easements.

#### Zoning and Planning

We are in the process of updating our permit forms in the office in order to improve efficiency. Our new zoning administrator is assisting in this effort, along with myself and Dawn Samfilippo. So far the transition to the new planning firm has been smooth and productive. I have received positive feedback from Planning Commissioners on the new firm's representation, and I wholeheartedly agree.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink".

Howard Fink, Township Manager



#### Redevelopment Liquor License (RLL):

Northfield Township currently has no Class C liquor licenses available. However, Redevelopment Liquor Licenses are special licenses, authorized by Michigan statute, PA 501, to facilitate investment within the Downtown Development District (DDA). These licenses are to be only granted to applicants within the DDA District.

As with all liquor licensing, it is approved by the Michigan Liquor Control Commission (MLCC). However, this application must first be submitted to the Northfield Township Downtown Development Authority (DDA) for review and be recommended to the Northfield Township Board of Trustees. The application must receive a resolution of support from the Northfield Township Board of Trustees to be submitted to the MLCC.

# DOWNTOWN DEVELOPMENT AUTHORITY

## Policy for Redevelopment Liquor License Requests (PA 501 of 2006)

**PURPOSE:** To establish the policy and procedure criteria for redevelopment liquor license requests to the Northfield Township Downtown Development Authority ('NDDA') in accordance with on-premise licenses created by Section 521a(1)(b) of Public Act 501 of the Public Acts of 2006.

**PROCESS:** Once a redevelopment liquor license application has been submitted to the Township Manager, and the necessary documentation has been received, the request will be directed to the NDDA. The NDDA will review the application and accompanying documents, and make a recommendation.

Once the NDDA makes a recommendation, it will be directed to the Northfield Township Board of Trustees for their consideration when deliberating a request to the Liquor Control Commission.

\*Meetings are contingent on having a quorum and scheduling, and locations may change.

**POLICY:** The NDDA may, pursuant to PA 501, recommend issuance of new liquor licenses for businesses located within the Development District, which meet the requirements of the law. A public review will be held during a regularly scheduled NDDA meeting in order to make a recommendation to the Board of Trustees. After the public review, the NDDA is permitted to make findings that issuing the license would prevent deterioration and promote economic growth. The policy of the NDDA is to use the following criteria in making its findings:

1. The business or individual requesting a license ('Applicant'), whether for a proposed or existing business, must document that the Applicant has a real property interest within the Development District as evidenced by deed, lease, purchase agreement or the like.
2. The Applicant must meet all the requirements of PA 501 which includes that it is engaged in dining, entertainment, or recreation; is open to the general public not less than 10 hours per day, 5 days per week; and has a seating capacity of not less than 25 persons.

3. For an existing business, the Applicant must demonstrate how the issuance of a license would prevent further deterioration in the Development District and promote economic growth. The NDDA will consider such factors as:
  - a. The business, an existing asset in the district, will be supported by the license and maintain its occupancy of existing space.
  - b. The business, with the new license, will contribute to the mix of dining/drinking, entertainment, and recreational establishments already existing.
  - c. The business demonstrates that neither an on-premise escrowed license or quota license is readily available under a standard of economic feasibility, as applied to the specific circumstances of the Applicant, that can include, but not be limited to the following:
    - i. The fair market value of the license, if determinable
    - ii. The size and scope of the proposed operation
    - iii. The existence of mandatory contractual restrictions or inclusions attached to the sale of the license
4. For a proposed business, the Applicant must demonstrate how issuance of the license would prevent further deterioration in the Development District and promote economic growth. The NDDA will consider factors such as:
  - a. The proposed business is described in a business plan
  - b. The proposed business represents a desired land use as determined by the DDA
  - c. The proposed business would promote economic growth by:
    - i. Creating new employment opportunities
    - ii. Adding tax value through the purchase of new equipment
    - iii. Generating significant tax value in new building improvements
5. The Applicant must:
  - a. Demonstrate that the business will be located in, and will remain in, the Development District while possessing a 501 liquor license.
  - b. Acknowledge that the license is not transferrable to another location.

6. The Applicant must meet all MLCC and Northfield Township requirements and regulations regarding the issuance of liquor licenses under Section 17k(1) of the Liquor Control Act and according to the Northfield Township Code of Ordinances.
7. The NDDA may decline to recommend the issuance of a license if it determines, based upon factors such as the density of similar establishments, that the establishment may have a negative impact upon the public health, safety, and welfare of the district and surrounding neighborhood.
8. Certification or other written evidence from the Township Manager demonstrating that all real and personal property taxes and township utility bills associated with the premises at which the liquor license will be used are paid to date.

# 100% District

Parcel Number	Real Property Owner	Address	Construction Value Sum (5YEAR)	Permit Year / \$ Amount (5YEAR)
B-02-05-254-016	FAGIN FAMILY REAL ESTATE LLC	9531 Main St.	\$ 2,400	2011
B-02-05-328-003	WHITMORE LANES INC	9455 Main St.	\$ 5,000	2011
B-02-05-328-017	HZ LLC	9445 Main St.	\$ 1,000	2013
B-02-05-328-023	KOSMO-METZ, KATHERINE	9317 Main St.	\$ 10,985	2012 \$6485 / 2014 \$4500
B-02-05-363-014	NORTHFIELD HUMAN SERVICES, INC.	10 Jennings Rd.	\$ 60,000	2011
B-02-06-105-002	STANDBY 47 INC	9876 Main St.	\$ 2,000	2014
B-02-06-105-006	KALES JAMES A	9839 Main St.	\$ 3,695	2013
B-02-06-105-012	DREAM PROPERTIES OF WHITMORE LAKE L	148 Barker Rd.	\$ 3,800	2011
B-02-06-105-026	DESCHAINES INVESTMENT GROUP	9815 Main St.	\$ 96,000	2015
B-02-06-400-023	BELLORE WILLIAM	238 Jennings Rd.	\$ 25,775	2013 \$25475 / 2014 \$300
B-02-06-401-008	NORTHFIELD TOWNSHIP LIBRARY	125 Barker Rd.	\$ 853,162	2013 \$3162 / 2015 \$850000
B-02-08-250-009	NASOS INVESTMENTS, LLC	8769 Main St.	\$ 6,500	2012
B-02-08-250-015	REGENCY AT WHITMORE LK	8633 Main St.	\$ 4,000	2012
B-02-08-250-016	VALENTINE ROAD PROPERTIES LLC	8505 Main St.	\$ 45,500	2014
B-02-08-250-017	HATFIELD'S HOLDINGS, LLC	8475 Main St.	\$ 2,500	2014
B-02-08-250-020	MIDWEST POOL PROPERTIES LLC	8711 Main St.	\$ 68,000	2014
B-02-08-250-022	NASOS INVESTMENTS LLC	8761 Main St.	\$ 198,000	2013
B-02-08-327-001	WHITMORE ENTERPRISES LLC	8445 Main St.	\$ 14,000	2011
B-02-08-327-017	ALLSTAR ALARM, LLC	8345 Main St.	\$ 185,400	2012 \$180000 / 2013 \$5400
B-02-17-300-017	SPEEDWAY LLC	300 Six Mile Rd.	\$ 30,900	2012
B-02-19-200-010	STOCKWELL, EDWARD K & BRENDA K	700 W North Territorial Rd.	\$ 9,900	2011
B-02-20-300-002	BMH REALTY CO	366 E North Territorial Rd.	\$ 38,627	2011
B-02-20-300-005	BARNEVILLE INVESTMENTS, LLC	60 E North Territorial Rd.	\$ 21,950	2015
B-02-20-300-024	HAMLIN, BRADLEY R & EDWARDS	6542 Whitmore Lake Rd.	\$ 20,000	2012
B-02-20-300-032	WFD LLC	50 E North Territorial Rd.	\$ 11,170	2012
B-02-20-300-036	COLTV LLC	6900 Whitmore Lake Rd.	\$ 144,586	2015
B-02-21-300-004	COUNTY ROAD COMMISSIONER	1222 E North Territorial Rd.	\$ 20,000	2013
B-02-21-300-005	RHE-TECH INC	1500 E North Territorial Rd.	\$ 800,711	2013 \$250000 / 2014 \$550711
B-02-21-300-015	GYOA LEASING INC	1451 E North Territorial Rd.	\$ 20,000	2015
B-02-21-300-016	ADVANCED DISPOSAL SERVICES SOLID	1477 E North Territorial Rd.	\$ 1,000	2012

B-02-21-300-022	B.F. WALTER, LLC	1175 E North Territorial Rd.	\$	37,999	2012
B-02-21-300-023	B.F. WALTER, LLC	1175 E North Territorial Rd.	\$	3,000	2012
B-02-29-200-017	REGAL-THORNTON LLC	6270 Whitmore Lake Rd.	\$	104,000	2011
B-88-06-200-002	AT & T MOBILITY LLC #DE 01119A	777 W Eight Mile Rd.	\$	27,500	2011 \$7500 / 2012 \$20000
100 % District Total			\$	2,879,060	

## 50% District

Parcel Number	Real Property Owner	Address	Construction Value Sum (5YEAR)	Permit Year / \$ Amount (5YEAR)
B-02-20-300-003	BARNEVILLE INVESTMENTS LLC	60 E NORTH TERRITORIAL	\$ 33,000	2012 \$3000 / 2012 \$30,000
50% District Total			\$ 33,000	

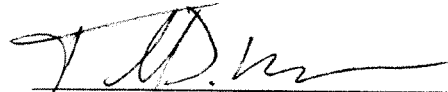
## Non-Motorized Path

Grand Total \$ 3,462,060

AFFIDAVIT OF PUBLIC AND PRIVATE INVESTMENT  
IN THE QUALIFIED DEVELOPMENT DISTRICT AREA  
FOR THE TOWNSHIP OF NORTHFIELD

I, Thomas Monchak, am the Assessor for the TOWNSHIP OF NORTHFIELD. I have examined the assessment records, accounting records, and building permit records for the Township of Northfield and made the following determination as to public and private investment in the Township of Northfield qualified development district (Downtown Development Authority District). Based on my review of these records, I have determined that the total amount of public and private investment in real and personal property within the qualified development district over the preceding five (5) year period, January 1, 2011 through December 31, 2015, is \$3,462,060.00, an amount that exceeds the minimum required by Public Act 501 of 2006m, Section 521a(1)b, I have made this determination to the best of my knowledge and ability on this 23<sup>RD</sup> day of FEBRUARY, 2016 in Washtenaw County, Michigan.

TOWNSHIP OF NORTHFIELD

  
Thomas Monchak, Assessor

I hereby certify that I have read the foregoing Affidavit and find it to be a true determination made by our Assessor of the public and private investment in the Township of Northfield qualified development district based on assessment records, accounting records, and building permit records for the period January 1, 2011 through December 31, 2015 to the best of my knowledge on this \_\_\_\_\_ day of \_\_\_\_\_, 2016 in Washtenaw County, Michigan.

SEAL

\_\_\_\_\_  
Angela Westover, Clerk, Township of Northfield  
8350 Main St., Whitmore Lake, MI 48189  
734-449-2880

**RESOLUTION 16-538**

WHEREAS, the Board of Trustees establishes a Redevelopment area pursuant to MCL 436.1521a;

WHEREAS, the Northfield Township Downtown Development Authority District (the "DDA District") has realized considerable public and private investment within the past five years;

WHEREAS, the DDA District was established under appropriate statutory provision, that being MCL 125.1651 et seq.;

WHEREAS, the Township of Northfield shall provide to the Michigan Liquor Control Commission a map clearly identifying the boundaries of the DDA district; and

WHEREAS, the Township of Northfield shall provide to the Michigan Liquor Control Commission an affidavit from the Township Assessor, as certified by the Township Clerk, stating the total amount of public and private investment in real and personal property within the DDA District, which shall not be less than \$200,000 for each license requested, over the preceding time period;

BE IT THEREFORE RESOLVED, the Board of Trustees hereby approves the designation of the Township of Northfield DDA District as the Development District and Area for purposes of the Redevelopment Project Area and Development District or Area Liquor Licenses (authorized by MCL 436.1521a).

This Resolution was adopted by Board of Trustees action on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Angela Westover, Township Clerk

I, Angela Westover, Township Clerk for the Township of Northfield, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Northfield Township Board of Trustees at a regular meeting on \_\_\_\_\_.

\_\_\_\_\_  
Angela Westover, Township Clerk



## Introduction

The Northfield Township Parks and Recreation “Commission” has been meeting, discussing, and implementing ways to improve Parks and Recreation for many years. We have had great success with a grass roots and all volunteer led effort to implement the Township’s Dog Park (Bark Park). Recently, with the help of the Township Manager and staff, the “Commission” has created a master plan to guide future parks and recreation planning and implementation over the next five years. Currently, we are in the process of investigating a BMX park and researching the creation of a river walk along the Horseshoe Lake Drain. The “Commission” believes these projects, and well as many more identified in the master plan, are of significant benefit to the residents of Northfield Township and to the general quality of life in our area.

The “Commission” has been a group operating in a somewhat loose organizational structure. While the format of the “Commission” had been defined many years ago, much of the original structure is no longer in-tact. The “Commission” now finds it necessary to define our structure, roles, authority, and funding levels in advancing Parks and Recreation in Northfield Township.

### *Board vs. Commission*

The Board of Trustees is solely responsible for administering funds and entering into contracts for Parks and Recreation implementation in Northfield Township (School District, Library, etc. as exceptions). The Board can delegate this authority to other entities; the Planning Commission or special commissions created by the Board to oversee various items (assuming though that authority of contracts and fund allocation rests with the Board unless legally delegated).

Michigan Statute refers to two types of entities that are created for the purpose of Parks and Recreation Planning / Implementation for Townships; 1) Park Commissions and 2) Recreation Boards. Separate statutes are defined for the two entities. The first, a Park Commission, is governed under the Township Parks and Places of Recreation Act (Public Act 157 of 1905, MCL 41.421, et seq), and a Recreation Board is governed under the Recreation and Playgrounds Act (Public Act 156 of 1917, MCL 123.51, et seq).

Park Commissions have significant authority, including that of condemnation. They are typically, but not exclusively, reserved for large Park Departments or an entity that oversees assets in multiple jurisdictions. Park Commissions are established under the following guidelines:

“On receipt of a written petition signed by not less than 8% of the registered voters of a township, the township board of that township, at its first meeting after the receipt of the petition, shall submit the question of establishing a township park commission to the registered voters of the township at the next regular election to be held in the township.”

Recreation Boards are more closely aligned with the way the current “Commission” has been functioning. The statute provides virtually no required structure or defined authority other than basic functions and that which is provided by the Board of Trustees. This is why the current Parks and Recreation “Commission” was originally called a Recreation Board. The current “Commission” is requesting the Board formally accept the following proposal as the organizational structure funding request for the creation of The Northfield Township Parks and Recreation Board.

### **Recreation Board Makeup**

The Current Commission is proposing a 9 member Board consisting of the following appointments, which would be voting members:

- 1) A representative of the Board of Trustees
- 2) A Planning Commission member (appointed by the Planning Commission).
- 3) A representative of the School Board
- 4) A representative of the DDA (appointed by the DDA)
- 5) Five additional members of the community

Non residents of Northfield Township can be appointed on the Parks and Recreation Board. Each term of office will be for three years (with the exception of the Trustee – who will be appointed for his or her full term of office) and individuals can serve consecutive terms, but must be reappointed. In order to stagger the terms so that not all the members come up for appointment at the same time, the following will be the first year appointment only.

- 1) A Planning Commission member – 3 year term
- 2) A representative of the School Board – 2 year term
- 3) A representative of the DDA (appointed by the DDA) – 1 year term
- 4) Members of the community
  - a. Seat #1 will be for 3 years
  - b. Seat #2 will be for 2 years
  - c. Seat #3 will be for 1 years
  - d. Seat #4 will be for 3 Years
  - e. Seat #5 will be for 2 Years

The current “Commission” is also requesting that the Township Manager and Director of Community Center be identified in their job descriptions as nonvoting staff members of the Parks and Recreation Board.

Appointments will be approved by the Board of Trustees but the recommendation will come from the Parks and Recreation Board. This will be similar to how planning commission appointments come from the Supervisor but are voted on by the Board of Trustees.

### **Funding**

Funding obviously is an issue that will generate debate. It is not the intention of the Parks and Recreation "Commission" to create "bigger" government, but to recognize that with some limited funding, the Parks and Recreation "Commission" can have a greater impact. We have proven our capacity to successfully implement projects, our passion for the work, and our drive to get it done. With some funding, (we are requesting \$10,000 per year) our group believes we can begin the work of taking that next step towards more Parks and Recreation assets in Northfield Township.

### **Conclusion**

The Board of Trustees is under no obligation to create a Parks and Recreation Board or any similar entity. We believe that by delegating this authority, it frees up the Township Board of Trustees to focus on other areas, while still offering input and oversight. This request, both for a formal approval of our Board and for dedicated funding, will allow us to take another leap in our capacity building, and to create new parks and recreation assets for all Northfield Township residents.

## NORTHFIELD TOWNSHIP

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### Memo

**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 3/10/2016  
**Re:** Sewer Ordinances

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Dear Township Board,

At the last workshop, we discussed a number of issues that needed to be addressed via an ordinance amendment for the Whitmore Lake Sewer Special Service area. Two issues are included in the following ordinance; 1) time to connect and 2) approved contractors and equipment. We felt it best to get these issues out of the way and continue to work on the rest, including connections fees and ongoing maintenance.

Respectfully Submitted,

Howard Fink, Township Manager and Tim Hardesty, Superintendent

## **ORDINANCE NO. 16-47**

### **AN ORDINANCE OF NORTHFIELD TOWNSHIP AMENDING THE SEWER USE ORDINANCE BY AND ADDING SECTION 32-55, REGULATIONS APPLICABLE TO WHITMORE LAKE ROAD SANITARY SEWER SPECIAL ASSESSMENT DISTRICT.**

**WHEREAS**, the Northfield Township Board has created a special assessment district known as the “Whitmore Lake Road Sanitary Sewer Special Assessment District” for the creation of a sanitary sewer utility extension along a portion of Whitmore Lake Road within the Township; and

**WHEREAS**, due to the nature of the Whitmore Lake Sanitary Sewer Special Assessment District sanitary sewer utility, as designed, it is necessary to create certain regulations to govern connections within the District;

**NOW, THEREFORE, BE IT ORDAINED BY THE NORTHFIELD TOWNSHIP BOARD OF TRUSTEES, THAT THE FOLLOWING SECTION 32-55, REGULATIONS APPLICABLE TO WHITMORE LAKE ROAD SANITARY SEWER SPECIAL ASSESSMENT DISTRICT, BE ADDED:**

#### **Section 1**

That a new section, Section 32-55, *Regulations Applicable to Whitmore Lake Road Sanitary Sewer Special Assessment District*. be added with the following language:

#### **Sec. 32-55 Regulations Applicable to Whitmore Lake Road Sanitary Sewer Special Assessment District.**

In addition to the regulations set forth above, the following regulations shall govern connection to the sanitary sewer utility in the Whitmore Lake Road Sanitary Sewer Special Assessment District:

- (1) The owner of all houses, buildings or properties used for human occupancy, employment, recreation or other purposes, situated within the Whitmore Lake Sanitary Sewer Special Assessment District and abutting on any street, alley, or right-of-way in which there is now located or may in the future be located a public sanitary or combined sewer of the township, is hereby required, at owner's expense, to install suitable sewage facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this division, within one year after date of written notice to connect.
- (2) Each property connecting within the Whitmore Lake Road Sanitary Sewer Special Assessment District must connect using materials and equipment as approved by the Township Engineer, and that equipment must be installed by a licensed contractor approved by the Township Engineer.

**Section 2: Miscellaneous**

If any portion of this Ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of any other portion of this Ordinance.

All Ordinances or parts of Ordinance inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. Provided, however, that such repeal shall be only to the extent of such inconsistency, and in all other respects the Ordinance or parts of Ordinance are hereby ratified, re-established and confirmed.

**Section 3: Effective Date**

This Ordinance shall be effective thirty (30) days after its publication date pursuant to Michigan Law.

PASSED AND ORDAINED by the Northfield Township Board, Northfield Township, Michigan, on this \_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Marilyn Engstrom, Supervisor

ATTEST:

\_\_\_\_\_  
Angela Westover, Clerk

I, Angela Westover, Northfield Township Clerk, hereby certify as follows:

A. The above Ordinance was passed by the Northfield Township Board of Trustees on the \_\_\_\_ day of \_\_\_\_\_, 2016. The names of the members voting thereon and how each member voted was as follows:

Yeas: \_\_\_\_\_

\_\_\_\_\_

Nays: \_\_\_\_\_

\_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_

B. A true copy of the above Ordinance was published in Ann Arbor News,  
a newspaper circulating within the Township, on the \_\_\_\_\_ day of \_\_\_\_\_,  
2016;

C. The effective date of the Ordinance is the \_\_\_\_\_ day of \_\_\_\_\_,  
2016; and

D. A true copy of the above Ordinance was filed with the Washtenaw County  
Township Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

NORTHFIELD TOWNSHIP BOARD

By: \_\_\_\_\_  
Angela Westover, Township Clerk