

NORTHFIELD TOWNSHIP BOARD AGENDA

November 14, 2017 - 7:00 PM

8350 Main Street, 2nd Floor

CALL TO ORDER

INVOCATION/PLEDGE

ROLL CALL

CONSENT AGENDA: Minutes, Department Head Reports, Zoning Administration Report, Donations Report,
North Village Expenditure Report

ADOPT BALANCE OF AGENDA

CALL TO THE PUBLIC

BOARD MEMBER COMMENTS

CORRESPONDENCE AND ANNOUNCEMENTS:

- Planning Commission, ZBA, and Board of Review Appointments
- People's Express Quarterly Report

REPORTS/UPDATE

- ZBA Report
- Planning Commission Report +
- Parks and Rec Report +
- Land Preservation Committee +
- Financial/Treasurer's Report
- Fund Balance Report
- Supervisor's Report
- Manager's Report

AGENDA ITEMS

1. Presentation: Municipal Employees' Retirement System (MERS)
2. Consider MERS as Township's Retirement Plan Provider
3. Presentation: Burnham & Flower – 2018 Health Insurance Plans
4. Resolution 17-575: Opt Out of Hard Caps
5. Health Insurance Renewal and HSA contributions
6. Employee Cash Incentive in Lieu of Taking Township Insurance
7. Potential Lease of a Portion of Public Safety Building 2nd Floor
8. Horseshoe Lake SAD Refund Correction for Lupi
9. Franchise Agreement with Charter Communications
10. Civic Event Application: Kiwanis Christmas Tree Sales
11. Snow Removal Contract
12. Hire Paid On-Call Firefighter Trainee, Devon Simmer
13. Sale of Fire Equipment, Rescue 8-1 2006 Ford F-550
14. Boards & Committees Application Form
15. Independent Contractor Agreement
16. Bills

2nd CALL TO THE PUBLIC

BOARD MEMBER COMMENTS

ADJOURNMENT

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

NORTHFIELD TOWNSHIP

Township Board

Minutes

October 10, 2017

CALL TO ORDER

The meeting was called to order at 7:04 P.M. by Supervisor Chockley at 8350 Main Street.

INVOCATION/PLEDGE

Otto provided an invocation and led those present in the Pledge of Allegiance.

ROLL CALL

Marlene Chockley, Supervisor	Present
Kathleen Manley, Clerk	Present
Lenore Zelenock, Treasurer	Present
Tawn Beliger	Present
Janet Chick, Trustee	Absent with notice
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present

Also present:

Public Safety Director William Wagner
Wastewater Treatment Plant Superintendent Dan Willis
Community Center Director Tammy Averill
Township Engineer Brian Rubel
Township Attorney Paul Burns
Township Manager Steven Aynes
Recording Secretary Lisa Lemble
Members of the community

ADOPT AGENDA

Dockett asked that the September 26th and 28th minutes and the Fire Department, Sewer Department, Zoning Enforcement, and Clerk's reports be pulled from the consent agenda for discussion.

- **Motion:** Beliger moved, Otto supported, that the balance of the agenda be adopted as presented.
Motion carried 6—0 on a voice vote.

FIRST CALL TO THE PUBLIC

Chad Marchant, 440 Barker Road, apologized for comments he made at the last meeting and asked how he can be useful in the community. Lynn and Steve Lyman, 134 Lake View Avenue, and David Gordon, 5558 Hellner Road, commented on a street name change and whether to marijuana sales should be allowed in the Township,

BOARD MEMBER COMMENTS

Board members made comments about medical marijuana, the change in name of Lake View Avenue, the proposed County millage, donations to the Township, the process of approving business permits, and the Board Retreat.

CORRESPONDENCE AND ANNOUNCEMENTS

Chockley referred to the TetraTech—Non-Motorized Path Summary.

REPORTS/UPDATES

Zoning Board of Appeals. Otto reported the ZBA granted a variance for a driveway over the maximum allowed 1,000 feet. The next meeting is October 16th.

Planning Commission. No report.

Parks and Recreation. The next meeting is October 19th.

Land Preservation. The next meeting is October 12th.

Financial/Treasurer. Dockett asked that the fund balance and income from the Fire Station #2 cell tower be included in reports to the Board. Zelenock noted some investments had been diversified.

- **Motion:** Beliger moved, Otto supported, that Township Manager Aynes assemble a to-do list for repairs and maintenance for 75 Barker Road.
Motion carried 6—0 on a voice vote.

Supervisor. Chockley answered a question about the State's proposal to replace the parking that had been removed at North Territorial Road.

Manager. Aynes reviewed and provided updates on his written report.

AGENDA ITEMS

1.

SAW (Stormwater, Asset Management, and Wastewater) Grant Approval

Township Engineer Brian Rubel made a presentation entitled *Wastewater Asset Management Plan and SAW Grant*. He noted the Michigan Department of Environmental Quality (DEQ) requires such a plan about the maintenance of the Township's sewer system, and he estimated the system has a value of \$40-\$60 million. He explained that the plan is based on inventorying and grading the assets and considering consequences and probabilities of failures, and he provided information about the status of the Township's grant application to the State for some of the elements of the plan.

Rubel and Wastewater Treatment Plant Superintendent Willis answered questions about the condition of the sewer system, what grant funds can be used for, Township labor that can be used toward the 10% match for the grant, and repayment from the Township to the State for funds already spent on the project.

- **Motion:** Chockley moved, Otto supported, to accept the SAW grant from the State of Michigan in the amount of \$595,385, and to authorize the Township Manager to sign the necessary documents upon approval by the Township attorney.

Zelenock asked that the motion be amended to include the Township's 10% match for the grant.

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Public Safety Building; 8350 Main Street
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Dockett requested a roll call vote. Amendment to motion carried 4—2, Beliger and Dockett opposed.

- **Amended motion:** Chockley moved, Otto supported, to accept the SAW grant from the State of Michigan in the amount of \$595,385 with the local match of 10%, and to authorize the Township Manager to sign the necessary documents upon approval by the Township attorney. **Chockley requested a roll call vote. Amended motion carried 4—2, Beliger and Dockett opposed.**

2.

TetraTech "SmartRate Study" Proposal

- **Motion:** Chockley moved, Otto supported, to authorize the Smart Study by TetraTech.

Chockley referred to previous discussions about this, and Township engineer Rubel answered questions about the purpose of the study and noted that the 2014 study did not consider the effect of any capital projects. Board members and Aynes discussed the costs of such studies, whether bids for engineering services should be sought, and the source of funding for this study, as well as concerns about the current lack of capacity.

Chockley called for a roll call vote. Motion carried 4—2, Dockett and Beliger opposed.

3.

Snow Removal Bid

Chief Wagner recommended approval of the low bidder.

- **Motion:** Zelenock moved, Beliger supported, to accept the MNPW Services/Unique LLC's snow plow bid per occurrence for one year upon review and approval of references.

Dockett noted the high and low bids differed by \$45,000. Board members expressed concern about using a new contractor, the contract terms, whether to consider a multi-year contract, and the issue of using local companies.

Chockley requested a roll call vote. Motion carried 4—2, Manley and Otto opposed.

Chocking called for a brief recess.

4.

Hiring of Part-time Police Officer

- **Motion:** Chockley moved, Beliger supported, to hire Officer Richard Crooks. **Chockley requested a roll call vote. Motion carried 6—0.**

5.

Hiring of Paid-on-Call Firefighter

- **Motion:** Chockley moved, Beliger supported, to hire Paid-on-Call Firefighter Joseph Valentine contingent

upon passing a background check and physical. **Chockley requested a roll call vote. Motion carried 6—0.**

6.

**Memorandum of Understanding:
DEA State Forfeiture**

- **Motion:** Chockley moved, Manley supported, to approve the Memorandum of Understanding, switching the Forfeiture of State Fiduciary to Canton Township.

In answer to questions, Chief Wagner explained that this changes who handles the administration of these funds.

Chockley requested a roll call vote. Motion carried 5—1 on a roll call vote, Dockett opposed.

7.

DEA Annual Agreement

- **Motion:** Chockley moved, Otto supported, that Chief Wagner be authorized to sign the annual Agreement with the Department of Justice for the continued participation in the Detroit DEA Taskforce.

In answer to questions Wagner explained the value of having the officer provided by this agreement.

Chockley requested a roll call vote. Motion carried 5—1 on a roll call vote, Dockett opposed.

8.

Organization Chart

Otto reviewed the changes made based on comments at the last meeting.

- **Motion:** Otto moved, Beliger supported, to accept the organizational chart as drafted. **Motion carried 6—0 on a voice vote.**

9.

**Resolution 17-574:
Residential Opt-out of Smart Meters**

- **Motion:** Beliger moved, Dockett supported, that the Township adopt the *Resolution in Support of Residential Opt-Out of Advanced Meter Programs Commonly Known as "Smart Meters."* **Motion carried 6—0 on a roll call vote. Resolution adopted.**

10.

SEMCOG Delegate and Alternate Designation

- **Motion:** Otto moved, Zelenock supported, that Chockley serve as SEMCOG General Assembly Delegate. **Dockett requested a roll call vote. Motion carried 5—1, Dockett opposed.**
- **Motion:** Dockett moved that Beliger serve as SEMCOG General Assembly Alternate. **Motion died for lack of support.**

**Northfield Township Board Meeting
Minutes of Regular Meeting
Public Safety Building; 8350 Main Street
October 10, 2017**

- **Motion:** Chockley moved, Manley supported, that Aynes serve as SEMCOG General Assembly Alternate. Chockley requested a roll call vote. Motion carried 4—2, Beliger and Dockett opposed.

**11.
Resignation of Code Enforcement Officer**

The Board discussed options for either hiring or contracting for this position.

- **Motion:** Beliger moved, Zelenock supported, to look into both using a contractor and hiring an employee for code enforcement at the rate of \$25/hour, not to exceed 16 hours per week (\$20,800/year). Chockley requested a roll call vote. Motion carried 5—1, Dockett opposed.
- **Motion:** Zelenock moved, Beliger supported, that the resignation of Code Enforcement Officer Michael Rankin be accepted with regret, and to thank him for his service. Motion carried 6—0 on a voice vote.

**12.
Code Enforcement Discussion**

The Board discussed several zoning violations involving businesses operating illegally in agricultural areas which have generated complaints. It was agreed that the zoning administrator should proceed with appropriate action.

**13.
Bills**

Dockett called attention to a payment for professional services and taxes paid on a Township-owned property.

- **Motion:** Otto moved, Manley supported, to accept the bills as presented. Motion carried 6—0 on a voice vote.

**14.
Consent Agenda Items**

Minutes. Dockett noted that all Township attorneys need to be informed of the motion passed on September 26th regarding reporting on their activities. Three changes were made to the minutes of the September 28th Board Retreat.

- **Motion:** Otto moved, Beliger supported, that the minutes be accepted as amended. Motion carried 6—0 on a voice vote.

Fire Department Report. Wagner noted this is Fire Prevention Month and invited the public to the Department open house on Sunday.

Sewer Department Report. Aynes said he will get information for Dockett about the roof repairs mentioned in the report.

Zoning Enforcement Report. Dockett asked about the zoning compliance permit at 102 Barker. Chockley noted all of the compliance permits listed were approved.

Clerk's Report. Dockett noted the August millage election cost about \$5,000. Manley noted there was also a school election on the ballot.

SECOND CALL TO THE PUBLIC

George Brown, 7867 Shady Beach, reported on Kiwanis plans for the coming year including the 4th of July Parade, and several youth activities. Otto noted Brown is the Kiwanis president and has been involved for many, many years. Mary Devlin, 9211 Brookside, asked about code enforcement activities.

BOARD MEMBER COMMENTS

Board members commented on Kiwanis updates, the role of elected officials, the Lake View street name change, upcoming community activities, and supporting local businesses.

CORRESPONDENCE AND ANNOUNCEMENTS

None.

ADJOURNMENT

- **Motion:** Zelenock moved, Beliger supported, that the meeting be adjourned. Motion carried 6—0 on a voice vote.

The meeting adjourned at 10:22 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on _____, 2017.

Kathleen Manley, Clerk

Official minutes of all meetings are available on the Township's website at http://www.twp-northfield.org/government/township_board_of_trustees/

NORTHFIELD TOWNSHIP
Township Board
Joint Meeting with Planning Commission
Minutes
October 24, 2017

CALL TO ORDER

The meeting was called to order at 7:10 P.M. by Supervisor Chockley at 8350 Main Street.

INVOCATION/PLEDGE

Otto provided an invocation and Supervisor Chockley led those present in the Pledge of Allegiance.

ROLL CALL

Township Board	
Marlene Chockley, Supervisor	Present
Kathleen Manley, Clerk	Present
Lenore Zelenock, Treasurer	Present
Tawn Beliger	Present
Janet Chick	Present
Wayne Dockett	Present
Jacki Otto	Present

Planning Commission	
Janet Chick	Present
Brad Cousino	Present (arrived at 7:27 P.M.)
Sam Iaquinto	Present
Cecila Infante	Present
Larry Roman	Present
Amy Steffens	Present
John Zarzecki	Present

Also present:
Township Manager Steven Aynes
Township Attorney Bradord Maynes
Zoning Administrator Vidya Krishnan,
McKenna Associates
Planning Consultant Paul Lippens, McKenna Associates
Members of the community

ADOPT AGENDA

- **Motion:** Chick moved, Manley supported, that the agenda be adopted as presented.
Motion carried 7—0 on a voice vote

FIRST CALL TO THE PUBLIC

Robert McGee, 4585 Five Mile Road, highly praised many Township employees, especially Assessing & Building Assistant Mary Bird. Barbara Griffith, 438 Jennings, Downtown Development Authority (DDA) Chair, and David Gordon, 5558 Hellner Road, commented on the RFP for the North Village Area Plan.

BOARD MEMBER CLARIFICATIONS

Board members made comments about updating the accounting for North Village expenses, the recent Trunk or Treat Event, the upcoming County millage, park path plans, sewer expansion, and the November 4th Kiwanis Student Safety Seminar.

[Cousino arrived].

CORRESPONDENCE AND ANNOUNCEMENTS

None.

JOINT SESSION WITH PLANNING COMMISSION

1.

**McKenna Associates Presentation:
RFP Process for the North Village**

Planning Consultant Paul Lippens, McKenna Associates, reviewed the revised draft of the *Request for Proposals for a Qualified Development Partner for the North Village Site and Park Property*, emphasizing design objectives, phasing, selection process criteria, concept plan requirements, and financial and performance information. He answered questions and listened to comments about the area to be preserved for public use (14-15 of the 23 acres), Township Board involvement in review of proposals, possible phasing scenarios (including infrastructure), the schedule for submittals, potential construction issues, and who will pay for infrastructure.

2.

**Consider Authorizing McKenna Associates to
Issue RFP for the North Village**

- **Motion:** Chockley moved, Chick supported, to authorize the Township Manager to work with McKenna and the Township attorney to finalize and release the RFP for the North Village. **Motion carried 6—1 on a roll call vote, Dockett opposed.**

3.

**McKenna Associates Presentation:
Downtown Strategic Plan**

Planning Consultant Paul Lippens, McKenna Associates, referred to the written document and briefly reviewed the goals and strategies, including beautification, recreation, business and entertainment, celebration, and connectivity, noting that this plan addresses not only future development but also supporting existing businesses. He said this plan is consistent with zoning and master plan, but it provides additional detail. He recommended that this be incorporated in the Master Plan when that is amended in the future.

Chick said the Board adopting this plan would be showing support for the vision for the downtown area. Lippens said adopting the plan does not involve a financial commitment. Lippens noted the DDA has adopted this plan as a policy document. Zelenock suggested that the Planning Commission also adopt or recommend the plan before action is taken by the Board. There was a brief discussion about the history behind the decline of business activity in the downtown area and how this plan, along with the North Village plan, is intended to help bring revitalization.

Northfield Township Board Meeting
Minutes of Joint Meeting with Planning Commission
Public Safety Building; 8350 Main Street
October 24, 2017

4.

**Consider the Downtown Strategic Action Plan as
a development strategy for Whitmore Lake**

- **Motion:** Chockley moved, Otto supported, that the Planning Commission consider the Downtown Strategic Action Plan and Design Framework at their next meeting and bring their recommendation to the Township Board. **Dockett requested a roll call vote. Motion carried 6—1 on a voice vote, Dockett opposed.**

5.

**McKenna Associates Presentation:
Zoning Administration Process**

Vidya Krishnan, Zoning Administrator, McKenna Associates, explained what the zoning administrator does for the Township and why it is important. She referred to the quarterly reports of her activities, noting that in 2017 she has approved 85 zoning compliance applications and denied six. She said her decisions are based on compliance with the zoning ordinance. She noted she works with staff and responds to calls from the public, but does not typically handle zoning enforcement or site inspections which are the responsibility of the code enforcement officer.

Krishnan explained the need for zoning compliance applications and how they are processed, and how ordinance violations are addressed, including issuance of citations and how properties can be brought into compliance. She noted no properties are being specifically targeted, rather some issues have built up over time, and the Township is now catching up. She said the rules must be applied equally and fairly to everyone with respect, and developers appreciate consistently enforced ordinances.

Board members complimented the excellent work done by Krishnan, said most Township residents support code enforcement efforts, and asked how the zoning ordinance might be improved. Krishnan said some regulations, such as in the waterfront district, need to be revisited, but overall it is a very good, reasonable ordinance that has enough flexibility to allow her to work with applicants to get to a resolution. She noted that owners of legal non-conforming businesses and sites also have rights.

- **Motion:** Chockley moved, Chick supported to authorize the Township Manager explore with McKenna the costs involved in having regular office hours for the zoning administrator for half a day or a day, and to bring that information to the Board. **Motion carried 6—1 on a voice vote, Dockett opposed.**

6.

**Discussion of Zoning issues for
Planning Commission consideration**

Planning consultant Paul Lippens reported that he will be bringing information to the Board about change of use requirements, the administrative review process, establishing standards for waivers of certain requirements, and revising conforming vs. non-conforming requirements.

BOARD OF TRUSTEES AGENDA ITEMS

1.

Interim Code Enforcement Officer

Township Manager Aynes recalled that the Board had authorized him to look into either hiring a new code enforcement officer or to hire a firm that could do this work. He recommended the hiring of a very qualified applicant.

- **Motion:** Beliger moved, Dockett supported, to direct the Township Manager to hire Genal Pratt as the Township Code Enforcement Officer, for up to 20 hours per week at the rate of \$25/hour, pending positive background check. **Motion carried 7—0 on a voice vote.**

SECOND CALL TO THE PUBLIC

Dale Brewer, 11548 East Shore Drive, and Barbara Griffith commented on the area's "branding" issue (being known as Whitmore Lake vs. Northfield Township) briefly discussed earlier in the meeting, noted that tax increment financing funds will be collected by the DDA and reinvested in the community with any downtown development, and commented on infrastructure issues related to the North Village development.

BOARD MEMBER COMMENTS

Board members commented on the area's branding issue and new lighting on the Eight Mile Road bridge, thanked presenters, urged support of local businesses, and urged residents to vote in the November election.

ADJOURNMENT

- **Motion:** Zelenock moved, Chockley supported, that the meeting be adjourned. **Motion carried 7—0 on a voice vote.**

The meeting adjourned at 9:26 P.M.

Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~; wording added is underlined.

Approved by the Township Board on _____, 2017.

Kathleen Manley, Clerk

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William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
Fire: 734-449-2385 • Fax: 734-449-2521
Police: 734-449-9911 • Fax: 734-449-0511
www.twp.northfield.mi.us



Timothy Greene
Lieutenant
Police Operations

October 2017

Northfield Township Fire Department

Statistical Report

Responses October 2017:	50
Responses October 2016:	44

Fire Calls:	4
Structure Fires	2
Vehicle Fire	0
Fire Alarms	1
Outside fire	1
Smoke investigation	0

Emergency Medical Calls:	31
Chest Pain	12
Difficulty Breathing	0
Unconscious/Cardiac Arrest	5
Diabetic/ Seizure	1
Trauma	4
CVA	9
Abdominal pain	0
Other	0

Motor Vehicle Accidents:	12
Injury Crashes	3
Unknown	9
Pin In	0

Public Service calls: 3

Electrical issues	0
Fuel Spill	0
Carbon Monoxide Alarm	0
Trees down	0
Water rescue	0
Gas leak	2
Other	1

Mutual Aid Given: 1

Scio Twp.	Structure Fire	1
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Mutual Aid Received: 1

Hamburg Twp.	Structure Fire	1
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Responses in hamlet area:	31
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Responses in rural area:	13
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Responses on Highway	7
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Responses outside the township:	3
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Average response time for the month:	5:51
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William Wagner



William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
Fire: 734-449-2385 • Fax: 734-449-2521
Police: 734-449-9911 • Fax: 734-449-0511
www.twp.northfield.mi.us



Timothy Greene
Lieutenant
Police Operations

November 2017 Director of Public Safety Board Communication

- 1. Fire department activity for October 2017:** November was an average month for responses in the Township. Calls of significance would include a fatal motorcycle vs. car crash at Barker and US 23. We also responded to a structure fire in the Northfield Estates mobile home community. The fire was contained to the area of origin in the structure due to the quick response and actions from Police and Fire Departments.
- 2. Fire Department training for October:** Fire Department training activity for October consisted of: Ladder training, Extrication training and Traffic incident management and highway safety training.
- 3. Road closures and projects:** All exits and entrances are now OPEN! The project is nearing completion and so far seems to be a nice improvement for the Township.
- 4. Snow Removal:** I did meet with the new snow removal company and went over expectations and all properties to be maintained including the complete length of the non- motorized path.
- 5. Fire Prevention:** I have attached a list of recent fire prevention activities. We were able to get into all township elementary schools (5) for fire prevention and education activities. We probably reached in the area of 500 kids in a two week period.
- 6. New Tanker/ Engine:** The new fire truck is now in production. The chassis of the truck is built in Charlotte Michigan and should be completed in 3-4 months. The chassis will then be shipped to Nebraska where the body of the truck will be completed. The whole production period is around one year.
- 7. Open House:** The annual Open House was a success considering 30 minutes before the start it was a driving rain. As the event started the rain cleared up and we were even able to get the helicopter here before the high winds hit. We had a little over 100 people attend.

Northfield Township Fire Department

8350 Main Street
Phone (734) 449-2385

Whitmore Lake, MI 48189
Fax (734) 449-2521

Fire Chief
William E. Wagner, Jr.

Fire Prevention Activity

For the month of: October 2017

<u>Date</u>	<u>Activity Type</u>	<u>Address</u>	<u>Business</u>
10/2	Public Education	1077 Barker	WL Elementary
10/3	Public Education	1077 Barker	WL Elementary
10/6	Public Education	1077 Barker	WL Elementary
10/11	Public Education	Joy Rd	Spiritus Sanctus
10/20	Public Education	Whitmore Lake Rd	Ann Arbor Christian
10/25	Public Education	Main St	Early Childhood
10/25	Follow-Up Inspection	9101 Main	N.T. Community Center
10/25	Follow-Up Inspection	9571 Main	Jump-N-Time Tack
10/25	Follow-Up Inspection	52 Barker	Little Porky's
10/25	Follow-Up Inspection	22 Barker	Family Video

Fire Prevention Division

NORTHFIELD TOWNSHIP POLICE DEPARTMENT

MONTHLY OPERATIONS REPORT



OCTOBER 2017

OCTOBER 2017 MONTHLY REPORT

Calls For Service	448
Arrests	18
Mutual Aid Assistance To Other Departments Inside the Township	4
Mutual Aid Assistance To Other Departments Outside the Township	8
Average Response Time	5.08

NOTES & FACTS FROM THE DEPARTMENT

- **DATA:** 67 % of total complaints answered were in the hamlet area and 33 % were handled throughout the rest of the Township.

- **TRAINING**

FORMAL Ofc. J. Howe – Firearms/Range Instructor for Handgun & Shotgun
IN-SERVICE: Firearms Training

- **EVENTS OF SIGNIFICANCE**

POSSESSION OF MARIJUANA

On Oct. 30, officers doing routine patrol on Six Mile stopped a vehicle for an obstructed plate. While approaching the vehicle, the officer observed the passenger placing something under the front seat. The officer could smell marijuana when he made contact with the driver. Marijuana was located under the front passenger seat. The passenger was arrested for possession of marijuana.

FATAL CRASH

On Oct. 20, officers and fire personnel responded to a car versus motorcycle crash on Barker Rd near Jennings. A vehicle traveling westbound on Barker collided with a motorcycle traveling eastbound. The driver of the motorcycle was transported by EMS for medical treatment but succumbed to his injuries. The crash is under investigation.

BREAKING & ENTERING

On Oct. 17, a Breaking & Entering was reported at an address on E. Joy Rd. The suspect had made entry by breaking the glass window next to the front door. Multiple items were stolen from the residence, including mostly electronic items. The scene was processed for potential evidence. On Nov. 1, NTPD detective received notice from Washtenaw County Sheriff's Office that they had recovered some cameras that may belong to our victims. A positive identity on the cameras was established and charges are pending out of Washtenaw County.

LARCENY

On Oct. 2, officers responded to a larceny complaint on Six Mile Rd. The complainant advised that they had some trailers and equipment parked in this area and a large utility trailer had been stolen, which contained various items of heavy construction equipment. Officers are following up on leads and the case is under investigation at this time.

CLEAR-1018 Verified Offense By Date

Agency: NR

10/1/2017 12:00:00 AM - 10/31/2017 12:00:00 AM

Offense Code	Description	Incident Count
1171	CSC 1st Degree -Penetration Penis/Vagina	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	4
2202	B&E - Burglary - Forced Entry - Residence - Home Invasion	1
2309	Larceny - From Yards (Grounds Surrounding a Building)	1
2399	Larceny (Other)	1
2609	Identity Theft	1
2902	Damage to Property - Private Property - MDOP	3
3562	Marijuana -Possess	1
6274	Littering on Public or Private Property	1
8011	Accident - Fail to Stop and Identify	1
C2899	Juvenile - All Other	1
C2931	DWLS OPS License Suspended / Revoked	1
C2933	Vehicle Registration - Improper / Expired	3
C2934	Vehicle Insurance - None / Expired	2
C2935	DWLS 2nd OPS License Suspended / Revoked	1
C2936	OPS - Never Acquired - NOLEA	1
C3040	Felony Arrest Warrant - Other Jurisdiction	1
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	2
C3101	Acc, Single Motor Vehicle	1
C3145	Property Damage Traffic Crash PDA	19
C3148	Motor Vehicle - Animal Traffic Crash	2
C3150	Property Damage H&R Traffic Crash	4
C3155	Personal Injury Traffic Crash PIA	1
C3165	Fatal Traffic Crash	1
C3175	Private Property H&R Traffic Crash	1
C3199	All Other Traffic Crashes	1
C3205	Sudden Death - Natural	1
C3250	Mental Health Call	4
C3299	Welfare Check	7
C3310	Family Trouble	4
C3312	Neighborhood Trouble	2
C3318	Found Property	2
C3324	Suspicious Circumstances	16
C3326	Suspicious Vehicles	13
C3328	Suspicious Persons	9
C3330	Assist Other Law Enforcement Agency	5
C3331	Assist Medical	8
C3332	Assist Fire Department	3
C3333	Assist Motorist	8
C3334	Assist Other Govt Agency	1
C3336	Assist Citizen	12
C3337	Assist Citizen - Vehicle Lockout	3
C3344	Recovered Stolen Vehicle - Other Jurisdiction	1
C3345	Accidental Property Damage	1
C3355	Civil Matter - Other	7

CLEAR-1018 Verified Offense By Date

Agency: NR

10/1/2017 12:00:00 AM - 10/31/2017 12:00:00 AM

Offense Code	Description	Incident Count
C3702	Traffic Complaint / Road Hazard	7
C3706	Traffic Complaint / Vehicle Impound	3
C3708	Traffic Complaint / Private Impound	2
C3728	Traffic Complaint / Parking Complaint	2
C3730	Traffic Complaint / Traffic Miscellaneous A Complaint	1
C3803	Animal Barking Dog	1
C3804	Animal Complaint	2
C3907	Panic Alarm	1
C3999	Alarms All Other	1
C4041	Speeding Citation	27
C4099	Other Hazardous Citations	2
C4105	Equipment Citation	1
C4307	Drove W/Expired Ops	1
C4313	Veh Reg Impr/Expired Citation	2
L3501	911 Hang Up - NR	1
L3503	Opened in Error - NR	1
L3506	Shots Fired - NR	3
L3507	Fingerprints - NR	6
L3508	Ticket Sign Off - NR	1
L3510	Loud Music - NR	2
L3526	False Alarm - NR	19
L3529	Duplicate Report of Run - NR	1
L3535	GUN Permit, Applications, CCW Permits - NR	27
L3542	BOL - NR	12
L3546	Trespass Notice Served - NR	1
L3548	MIP Non Vehicle - NR	1
L3550	Speed Sign Detail - NR	1
L3551	Sex Offender Registration/Verification - NR	2
L3552	Traffic Stop - NR	97
L3568	Local Records Check - NR	7
L3569	Assist Other Police Agency - Inside Northfield - NR	4
L3570	Assist Other Police Agency - Outside Northfield - NR	8
L3571	Disorderly Person - NR	5
L3597	Non Terminal - NR	32
Sum:		448

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Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of October

Agency: Northfield Township
Police Department

ORI: MI8196400

Classification	Oct/2017	Oct/2016	% Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	-
09006 IN-CUSTODY DEATH	0	0	-
10001 KIDNAPPING/ABDUCTION	1	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	1	0	-
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	-
12000 ROBBERY	0	0	-
13001 NONAGGRAVATED ASSAULT	4	3	33.3%
13002 AGGRAVATED/FELONIOUS ASSAULT	0	1	-100.0%
13003 INTIMIDATION/STALKING	0	1	-100.0%
20000 ARSON	0	0	-
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	1	1	0%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	-
23001 LARCENY -POCKETPICKING	0	0	-
23002 LARCENY -PURSES/NATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	0	1	-100.0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005 LARCENY -THEFT FROM MOTOR VEHICLE	1	4	-75.0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	-
23007 LARCENY -OTHER	1	2	-50.0%
24001 MOTOR VEHICLE THEFT	0	1	-100.0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	-
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	0	0	-
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	0	-
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	1	-100.0%
26003 FRAUD -IMPERSONATION	0	0	-
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	0	-
26007 FRAUD - IDENTITY THEFT	1	4	-75.0%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	-
27000 EMBEZZLEMENT	0	1	-100.0%

Agency: Northfield Township Police Department
ORI: MI8196400

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Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of October

Agency: Northfield Township
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Classification	Oct/2017	Oct/2016	% Change
28000 STOLEN PROPERTY	0	0	-
29000 DAMAGE TO PROPERTY	3	1	200.0%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	-
30002 RETAIL FRAUD -THEFT	0	0	-
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
30004 ORGANIZED RETAIL FRAUD	0	0	-
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	1	2	-50.0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	0	-
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000 OBSCENITY	0	0	-
39001 GAMBLING- BETTING/WAGERING	0	0	-
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004 GAMBLING -SPORTS TAMPERING	0	0	-
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	0	1	-100.0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003 WEAPONS OFFENSE -OTHER	0	1	-100.0%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
72000 ANIMAL CRUELTY	0	0	-
Total for Group A	14	25	-44.0%
01000 SOVEREIGNTY	0	0	-
02000 MILITARY	0	0	-
03000 IMMIGRATION	0	0	-
09003 NEGLIGENCE HOMICIDE -VEHICLE/BOAT	0	0	-
14000 ABORTION	0	0	-
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
22004 POSSESSION OF BURGLARY TOOLS	0	0	-
26006 FRAUD -BAD CHECKS	0	0	-
36003 PEEPING TOM	0	0	-
36004 SEX OFFENSE -OTHER	0	0	-
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	-
38002 FAMILY -NONSUPPORT	0	0	-
38003 FAMILY -OTHER	0	0	-
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002 LIQUOR VIOLATIONS -OTHER	0	0	-
42000 DRUNKENNESS	0	0	-

Agency: Northfield Township Police Department
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Oakland County CLEMIS
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Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
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Agency: Northfield Township
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Classification		Oct/2017	Oct/2016	% Change
48000	OBSTRUCTING POLICE	1	2	-50.0%
49000	ESCAPE/FLIGHT	0	0	-
50000	OBSTRUCTING JUSTICE	0	1	-100.0%
53001	DISORDERLY CONDUCT	0	0	-
53002	PUBLIC PEACE -OTHER	1	0	-
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	1	0	-
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	0	1	-100.0%
55000	HEALTH AND SAFETY	0	0	-
56000	CIVIL RIGHTS	0	0	-
57001	TRESPASS	0	0	-
57002	INVASION OF PRIVACY -OTHER	0	0	-
58000	SMUGGLING	0	0	-
59000	ELECTION LAWS	0	0	-
60000	ANTITRUST	0	0	-
61000	TAX/REVENUE	0	0	-
62000	CONSERVATION	1	0	-
63000	VAGRANCY	0	0	-
70000	JUVENILE RUNAWAY	0	1	-100.0%
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	0	-
75000	SOLICITATION	0	0	-
77000	CONSPIRACY (ALL CRIMES)	0	0	-
Total for Group B		4	5	-20.0%
2800	JUVENILE OFFENSES AND COMPLAINTS	1	0	-
2900	TRAFFIC OFFENSES	8	6	33.3%
3000	WARRANTS	3	15	-80.0%
3100	TRAFFIC CRASHES	30	11	172.7%
3200	SICK / INJURY COMPLAINT	13	8	62.5%
3300	MISCELLANEOUS COMPLAINTS	95	99	-4.0%
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	-
3500	NON-CRIMINAL COMPLAINTS	230	162	42.0%
3600	SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	15	15	0%
3800	ANIMAL COMPLAINTS	3	8	-62.5%
3900	ALARMS	2	2	0%
Total for Group C		400	326	22.7%
2700	LOCAL ORDINANCES - GENERIC	0	0	-
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	29	13	123.1%
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	1	0%
4200	PARKING CITATIONS	0	2	-100.0%
4300	LICENSE / TITLE / REGISTRATION CITATIONS	3	1	200.0%
4400	WATERCRAFT CITATIONS	0	0	-
4500	MISCELLANEOUS A THROUGH UUUU	0	2	-100.0%

Agency: Northfield Township Police Department
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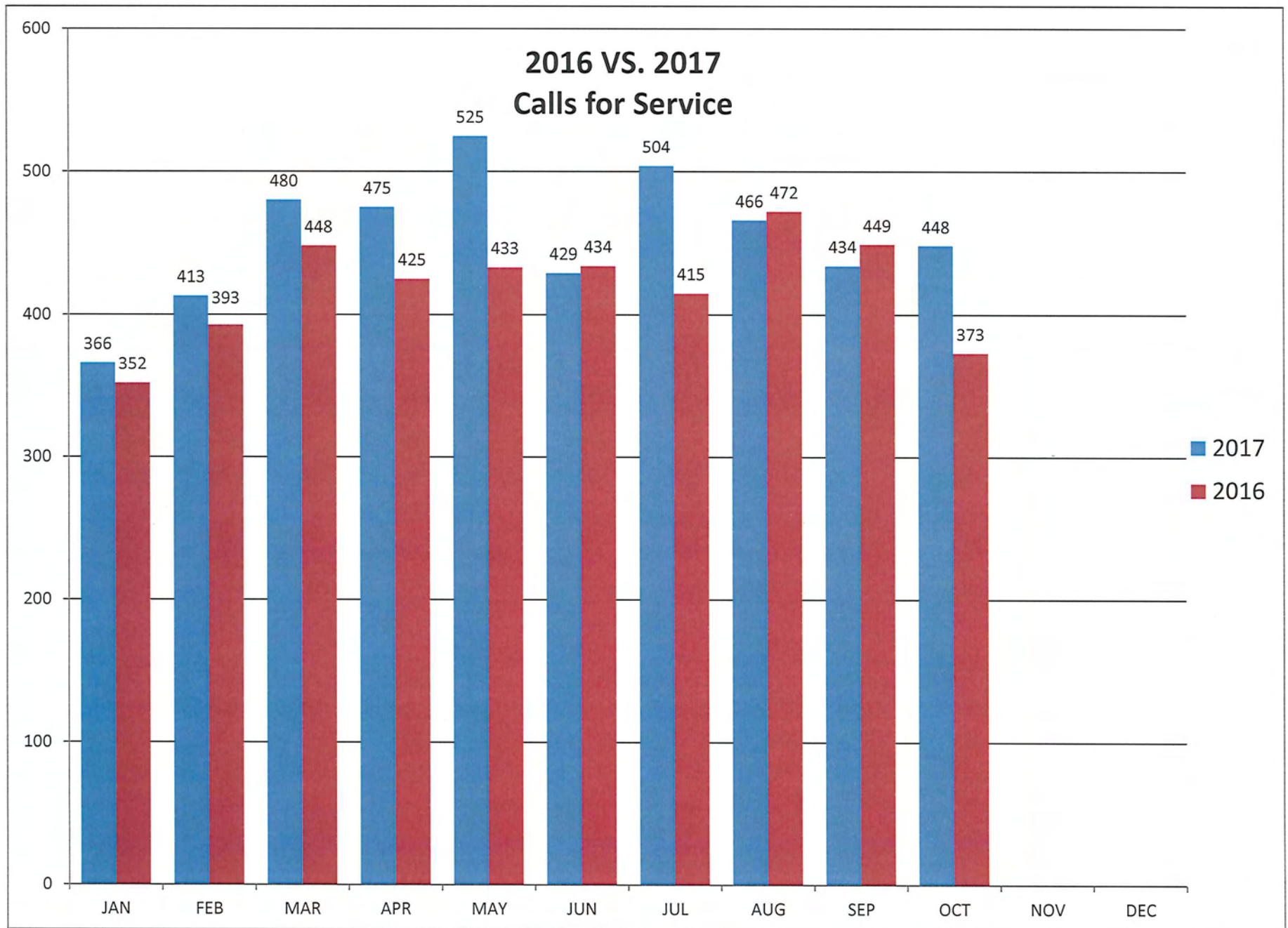
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Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of October

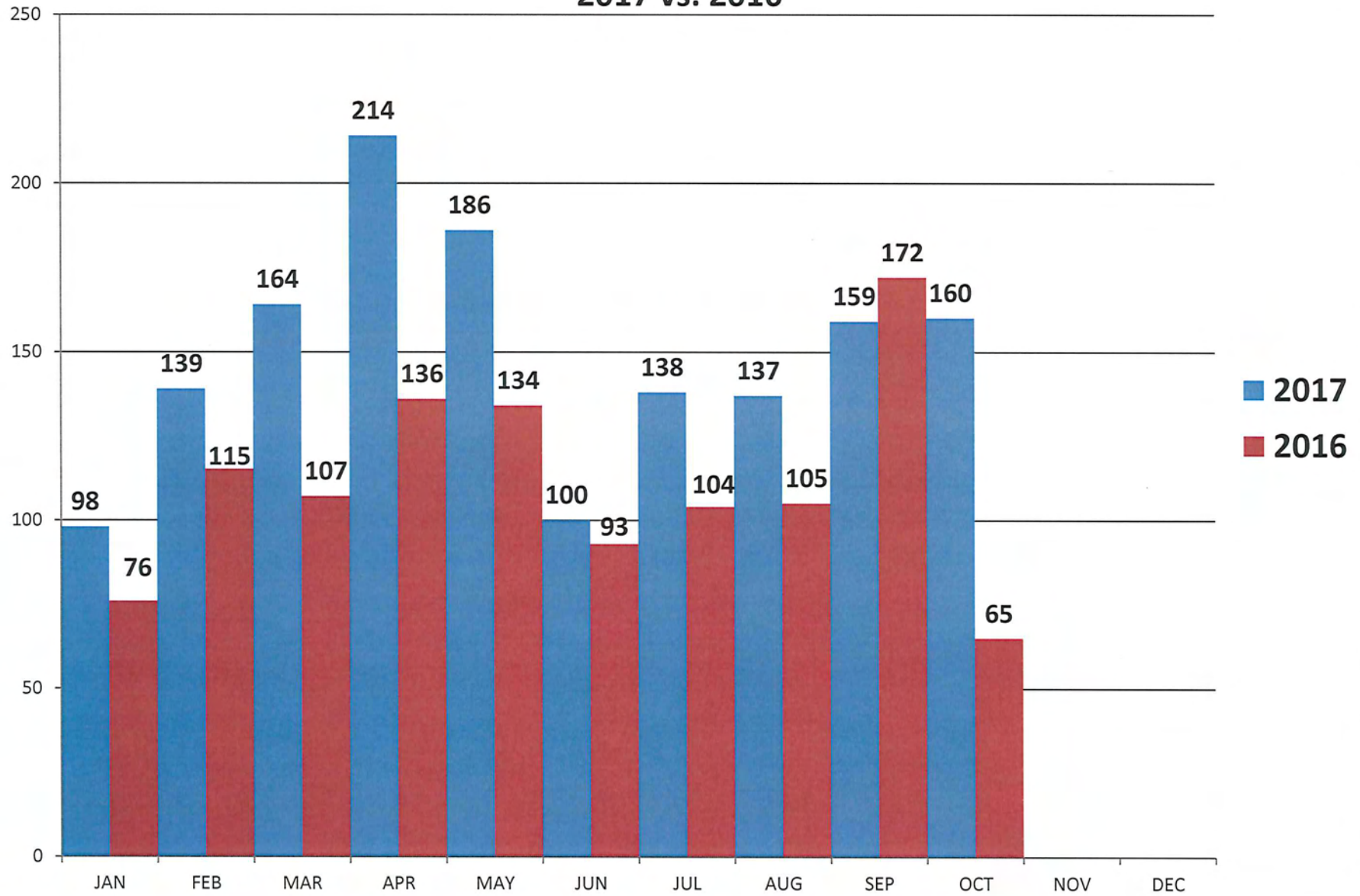
Agency: Northfield Township
Police Department

ORI: MI8196400

Classification		Oct/2017	Oct/2016	% Change
4600	LIQUOR CITATIONS / SUMMONS	0	0	-
4700	COMMERCIAL VEHICLE CITATIONS	0	0	-
4800	LOCAL ORDINANCE WARNINGS	0	0	-
4900	TRAFFIC WARNINGS	0	1	-100.0%
Total for Group D		33	20	65.0%
5000	FIRE CLASSIFICATIONS	0	0	-
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	0	-
Total for Group E				-
6000	MISCELLANEOUS ACTIVITIES (6000)	0	1	-100.0%
6100	MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200	ARREST ASSIST	0	0	-
6300	CANINE ACTIVITIES	0	0	-
6500	CRIME PREVENTION ACTIVITIES	0	0	-
6600	COURT / WARRANT ACTIVITIES	0	0	-
6700	INVESTIGATIVE ACTIVITIES	0	0	-
Total for Group F			1	-100.0%
Total for All Groups		451	377	19.6%



NUMBER OF TRAFFIC VIOLATIONS BY MONTH 2017 vs. 2016



TRAFFIC VIOLATIONS SUMMARY

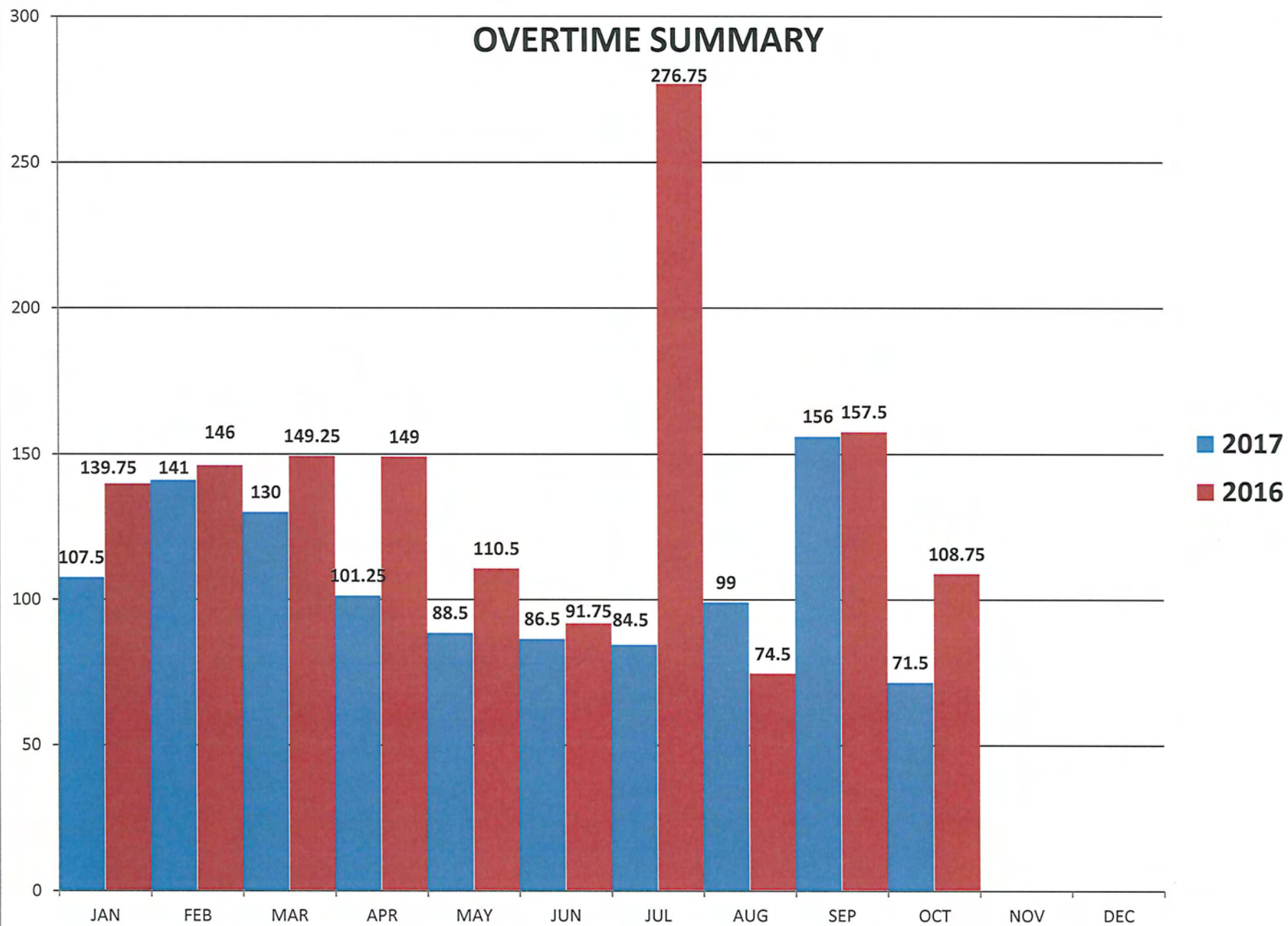
JANUARY 1, 2017 THROUGH DECEMBER 31, 2017													
2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	25	25	31	65	42	16	33	39	30	27			333
Hazardous	11	10	10	8	17	5	2	5	14	6			88
Non-Hazardous	30	14	25	37	30	24	30	23	10	25			248
Parking	0	0	0	0	0	0	0	0	0	0			0
Warning	32	87	94	99	97	54	67	66	90	94			780
Waiveable Viol. Issued	0	3	4	5	0	1	6	4	15	8			46
TOTAL	98	139	164	214	186	100	138	137	159	160			1495

JANUARY 1, 2016 THROUGH DECEMBER 31, 2016													
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	12	33	34	41	22	23	25	11	19	15			235
Hazardous	8	7	11	7	9	5	8	4	18	1			78
Non-Hazardous	11	8	15	11	18	9	10	13	16	5			116
Parking	0	0	0	0	0	0	0	0	1	0			1
Warning	37	59	31	64	70	52	52	68	105	39			577
Waiveable	8	8	16	13	15	4	9	9	13	5			100
TOTAL	76	115	107	136	134	93	104	105	172	65			1107

Note: Waiveable citations are: Defective Equipment; No Operator's License on Person and No Registration

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
2017	98	139	164	214	186	100	138	137	159	160			1495
2016	76	115	107	136	134	93	104	105	172	65			1107

OVERTIME SUMMARY



OVERTIME SUMMARY

OVERTIME BY TYPE													
2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	26	12	3	6	0	1	15	9	9	9			90
Complaint Investigation	14	0	1	6	14.5	26.25	12.5	15.5	6.5	10.75			107
Report Writing	1.5	5	0	1	0	0	0	0	4	0			11.5
Training	24	0	57	0	0	0	0	24	30	15.75			150.75
Short Shift	40	57	69	59.25	20	26.25	21.5	45.5	44	36			418.5
Administrative	0	0	0	0	0	0	0	0	0	0			0
Special Detail	0	0	0	1	0	33	35.5	5	3.5	0			78
Holiday	2	67	0	28	54	0	0	0	59	0			210
TOTAL	107.5	141	130	101.25	88.5	86.5	84.5	99	156	71.5			1065.75

2016 VS. 2017													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2017 - TOTAL	107.5	141	130	101.25	88.5	86.5	84.5	99	156	71.5			1065.75
2016 - TOTAL	139.75	146	149.25	149	110.5	91.75	276.75	74.5	157.5	108.75			1403.75

EMPLOYEE TIME OFF

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	8	8	28	58	0	0	0	22	20	2			146
Comp	4.75	23	42.5	44.75	71.25	21	66.25	21.5	87.5	66			448.5
Vacation	36	24	24	10	0	0	97.25	24	0	44			259.25
Holiday	20	0	0	0	10	0	0	0	10	0			40
PTO	73.5	105.5	37	153	212.5	175.25	176	147	263.5	76.75			1420
Other	176	200	184	160	184	176	172	184	0	0			1436
TOTAL	318.25	360.5	315.5	425.75	477.75	372.25	511.5	398.5	381	188.75			3749.75

**PTO - Includes PTO/Admin Leave during this Month

**JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159**

To: Northfield Township Board of Trustees

From: Dan Willis Wastewater Treatment Plant Superintendent

Date: 10/31/17

Subject: October Monthly Report

- 10/4** Sewer connection at 11306 East Shore, home was previously torn down.
- 10/10** Pulled pump at Elmcrest pump station and removed rags.
- 10/11** Jon White and Brian Macdonald attended an operations math in Linden.
- 10/14** We received 1.9 inches of rain , our flow increased 300,000 gallons.
- 10/15** Lost power at the 9 mile rd. pump station , back on after 6 hrs.
- 10/16** Professional Thermal Systems finished the work on our aeration piping.
- 10/16** Cleaned gutters at the Comm. Center and Barker Rd. The tree leaning over the Comm. Center needs to be addressed before it falls on the bldg..
- 10/17** Mike Spirl and Jon White attended a 2 day class for operators taking state exams this fall.
- 10/18** Tom Beert attended a fundamentals of wastewater class.
- 10/23** The aeration system was returned to the tanks with the new air piping.
- 10/24** Mike Spirl attended a class on the aeration system.
- 10/24** A muskrat was found in the final tank and after a couple of tries was successfully trapped and returned to the creek.
- 10/30** Rags were pulled from pumps at the Elmcrest and Eagle Gardens pump stations.
- 10/30** Met with MDOT at 23 and 36 to locate a manhole behind Vals gas station.

October 2016 Daily Average Flow	.673 MGD
October 2017 Daily Average Flow	.626 MGD

Maximum October Daily Flow 2016	.787 MGD
Maximum October Daily Flow 2017	.909 MGD

Minimum October Daily Flow 2016	.617 MGD
Minimum October Daily Flow 2017	.509 MGD
6 – Month Average Flow	.681 MGD
12 – Month Average Flow	.762 MGD
Total Gallons Treated October 2016	20.87 MG
Total Gallons Treated October 2017	19.40 MG
Rainfall (inches) October 2016	2.54
Rainfall (inches) October 2017	6.52
Connections / Tap-ins' to system	1
Miss Dig Staking's	8
Overtime hours for the month	30 hrs

Northfield Township Community Center
Monthly Report
October 2017
Tami Averill, Director

I. October Overview

The Senior Nutrition program continues to run smoothly. We had 9 to 20 seniors attending on a daily basis in October. Lunches are served on Mondays, Wednesdays and Fridays at 12:15p.m.

THANK YOU to our Senior Lunch Volunteers – Ann Brindle, Louisa DeFilippi, Linda Hartley, Ernestine Hogston, Alyssa Jones, Betty Jones, Kristina Kelley, Debbie Leibert, Christine Miles, Karen Neigebauer, Donn Sleek, Chuck Steuer, Ann Thompson, Curtis Ward and Nancy Warner. They do a great job!

I continue to work with the Washtenaw County Office of Community and Economic Development on getting the Meals on Wheels portion of the program started. In addition to our issue finding drivers, we to work on the issue of getting the individually packaged meals that will be needed. Progress is being made.

A huge THANK YOU to our volunteers – Angela Brown, George Brown, Denise Creque, Mary Devlin, Peggy Friscia, Ruth Hague, Linda Hartley, Cindy Hogston, Ernestine Hogston, Betty Jones, Alyssa Jones, Kristina Kelley, Phyllis Lindblade, Tara Pietilla, Donn Sleek, Ann Thompson, Curtis Ward, Nancy Warner, Terry Webb – for the work they contributed in October. Their hard work is truly appreciated.

Program planning continues. The volunteers and I are hard at work with the preparations our traditional holiday events and activities – Harvest Potluck Dinner, the Mitten Tree, Sr. Holiday Gala, Homely Holiday Sweater Soiree, and Dinner with Santa. I am also working on several new program offerings for the New Year.

I continue to attend and keep minutes for the Parks & Recreation Board meetings.

I continue to serve on Whitmore Lake Health Equity Team. Meetings take place at the Community Center.

I served on the Trunk or Treat Planning Committee and the Center provided crafts and outdoor games during the event.

I continue to stay busy each day assisting patrons with a variety of issues, questions and concerns.

II. Program Evaluation

a. On-Going Services

Lisa Abrams continues to offer reflexology sessions and therapeutic foot baths.

Dr. Anthony Mastrogiacomo from South Lyon Foot & Ankle Specialists continues to offer senior foot care every other month. His saw 6 patients on his Oct. 26 visit.

The Medical Loan Closet continues to be available to the community. Six items were loaned in October. We received donations of 3 walkers, a shower/commode bench, a shower seat, a bedside commode and several miscellaneous items.

Acupuncture therapy continues to be popular, with 11 to 16 people participating each week in October. Licensed Acupuncturist, Ron Hough, is at the Center from 4:00p.m. to 6:00p.m. for walk-in visits on Thursday afternoons.

b. Classes

Chair Yoga (6-10 participants/week) continued on Tuesdays.

Gentle Yoga on Wednesday evenings has 6 to 8 participants each week in October.

Exercise with Becky (Tues. & Thurs.) has 8 to 12 participants each day.

Tai Chi resumed is finishing their fall session. Five people are participating. A new class will resume in January.

MAH Fitness continued its fall session during October. There are 5 participants.

The Primitive Rug Hooking class continues with 2 students.

Meditation class has four people participating each week.

Line Dancing class continues to be popular! We have had 11 to 13 participants each week in October. Participants have learned a variety of dances, with 1 to 2 new dances added at each session.

c. On-Going Activities

Pinochle continues every Tuesday and Thursday afternoon. Attendance is consistent at 6 to 12 players per day each week.

Mah Jongg Mondays continue with 4 to 6 people participating each week.

The Knit, Crochet, Craft group meets every Friday from 11:30a.m. to 1:30p.m. 3 to 6 people attended each week in October.

The Whitmore Lake Portrait Group is in every Monday afternoon. Ten to twelve artists attend each week. The art gallery that showcases their art continues to be popular with our guests.

Kiwanis continues to hold their regular meetings and Board meetings at the Community Center. I served as a judge for their Halloween Pumpkin Decorating Contest at WL Elementary on October 18. Great fun!

d. Special Events

Downton Abbey Revisited was postponed during the month of October due to some scheduling issues. It will resume in November.

Twenty people are registered participants in our ongoing project to crochet sleeping mats out of plastic grocery bags. Five to eight ladies have participated each week in October. These mats will be donated to local shelters for distribution to the homeless in Washtenaw County. Participants do not need to know how to crochet. Help is needed to sort and flatten out the bags, cut them into strips, tie the strips together and roll them into balls.

Our first annual Autumn Harvest Craft Show was held on October 21. Approximately 50 people shopped the 8 booths of crafters. Hand knit items, cards, candles, baskets, soap, and more were available. Thank you to all the volunteers who helped to put this together. Everyone, both shoppers and crafters, were happy, so I consider it a success.

Guitarist, Brian Delaney performed our second free concert for the fall! Five free concerts are being provided courtesy of the American Federation of Musicians and Ann Arbor Local 625. Betsy Beckerman will join us again on November 1. The State Troubadour, Neil Woodward, will perform at our Harvest Potluck Dinner on November 13 and again on December 3.

Twelve people enjoyed Karaoke in October! We have some great singers at the Community Center!

Ten people attended "Who Should You Trust?" an estate planning seminar provided by the State Bar of Michigan on October 11.

Artist, Jan Rad, premiered an Acrylic Painting Class on October 12. Five people participated and created beautiful fall landscape paintings.

Ten people enjoyed "The Ghost & Mr. Chicken" and Casper the Friendly Ghost cartoons at Pizza & a Movie on October 13.

The Community Center hosted a Free Flu Shot Clinic on October 14. The U of M Medical Student-Run Free Clinic ran the clinic. Fourteen people stopped in to get their shots.

Justine Bykowski, from the Consumer Education Division of the Michigan Attorney General's Office, presented an informative program on Avoiding Identity Theft on October 18. Sixteen people attended.

Miss Chapman's 4th Grade Class from Livingston Christian School, joined us during Senior Lunch on October 11 and held a drawing for 10 special pumpkins they had created from slice of telephone poles. The winners of these beautiful pumpkin decorations were delighted! Thank You to the students and their teacher for their thoughtfulness.

**ZONING COMPLIANCE
MONTH OF Oct 2017**

Property Address	Name	Parcel ID	Description	Status
7810 Shady Ln	Semke Homes	B-02-17-233-023	New Home	Approved
9859 N Main Street	Peoples Express	B-02-06-105-005	Change of Use New Building	Approved- Transporation hub/yard Denied-Maintenance Facility
4601 Seven Mile Rd	Specialistic Construction	B-02-01-400-028	New home w/patio,gar,porch,pole barn	Approved
753 Madouse Ct	Foster, Gabrielle	B-02-17-150-005	Fence	Approved
5449 Whitmore Lake Rd	SAC Wireless	B-88-32-200-001	Replacing antennas	Approved

9859 N. Main Street

Applicant: Peoples Express (owner: Whitmore Lake Properties, LLC)
Request: Construction of new buildings on site *
Zoning: WLD-W (Whitmore Lake Downtown - Waterfront) District
Action: Transportation hub/yard - **Approved** (Site Plan and Conditional Use approval required)
Maintenance facility – **Denied** (use is not allowed in the district)

Comments:

The applicant, Peoples Express is requesting approval to construct new buildings on an existing site to be used as an office, transportation hub and vehicle maintenance facility for their fleet of service vehicles. It is our understanding the applicant has an option to purchase the property and the proposed use is a new use. The Zoning Compliance application should have been for the proposed use, which is step 1. Approval of any structures would be a subsequent step. *At this time, we have reviewed the application submitted to determine the permissibility of the use only.

Per a document submitted by the applicant dated 9/22/17, the existing building on the site will be used as an office, while the remaining site will be used mostly as a gravel parking lot for the applicant's fleet of 24 vehicles ranging from senior services buses to pick-up trucks and minivans. Parking will be provided for 6-8 employees. The site will act as a transportation yard/hub for the service vehicles used by the business. The new garages to be built will be used to store vehicles and provide maintenance and repair services for them. The site is located in the WLD-W district which is the Township's downtown waterfront district.

Per Section 36-340 (b), the proposed use would be classified as a "bus, truck, taxi and rail terminal". It is the only use description in the Zoning Ordinance the proposed use can be classified as. The use is permitted as a conditional use in the district and requires site plan approval from Planning Commission and recommendation for conditional use approval from the Planning Commission with final approval by the Township Board of Trustees. Any construction of new structures or improvements on the site will be reviewed as part of the site plan application, not with Zoning Compliance.

The proposal to construct a garage/structure to allow for repair and maintenance of fleet vehicles is not permitted in the WLD-W district. Such use is classified as vehicle repair and permissible only in the General Commercial (GC) and Light Industrial (LI) district. Therefore, this portion of the use is denied.

To proceed with the approved portion of the use, the applicant must file for site plan and conditional use approval with the Township. This review is not in any way an approval of any structures or improvements on the site.

Zoning Administrator

9-28-17

Donation Report

As of October 31, 2017

General Fund

Parks and Recreation	100.00
Non-Motorized Path*	2,140.84
Senior Center	543.05
Total General Fund Donations	<u>2,240.84</u>

Donation Fund

Dog Park	280.00
Total Donation Fund Donations	<u>280.00</u>

Fire Fund

Donation for faulty alarm call	50.00
	<u>50.00</u>

Total YTD Donations	<u>2,570.84</u>
----------------------------	------------------------

***\$6,500 has been collected for the Non-Motorized Path. \$4,360 was collected in the previous fiscal year.**

North Village Expenditures

Company	Description	Date	Amount
Whitmore Lake Properties, LLC	Deposit	5/4/2016	\$ 20,000.00
OHM Advisors	Prep of Parcel maps for property purchase	6/30/2016	\$ 387.00
OHM Advisors	Geotechnical Investigation	8/11/2016	\$ 14,400.00
Atwell, Inc.	ALTA Survey	8/31/2016	\$ 2,700.00
Whitmore Lake Properties, LLC	Purchase cost-Cashier's Check (minus deposit)	9/20/2016	\$ 316,940.37
McKenna Associates	Attend DDA meeting	Sept. 2016	\$ 220.00
OHM Advisors	MDOT easement & ALTA review	10/12/2016	\$ 1,108.50
McKenna Associates	Strategic Development Planning Contract	see below**	\$ 16,500.00
SignsToYou	No Swimming Signs	10/5/2016	\$ 49.37
Paul Burns	Legal Fees - Property Closing	9/20/2016	\$ 1,200.00
OHM Advisors	Prop. Desc., sketch review, board mtg attendance	10/21/2016	\$ 1,289.50
Downtown Planning Group	Ribbon Cutting Ceremony* (see budget below)		
Dollar Bill Copying	Flyers	10/5/2016	\$ 300.54
Tim Saville (reimburse)	Ribbon Cutting Supplies	10/12/2016	\$ 40.49
Ann Arbor Portable Toilets	Porta-Potties	10/20/2016	\$ 160.00
A1 Engraving & Signs	Vinyl-Signs for Community Park	10/12/2016	\$ 254.40
Tami Menzel (reimburse)	Ribbon Cutting Supplies	10/19/2016	\$ 42.49
Alexander's Farm Market	Pumpkins	10/30/2016	\$ 50.00
Tim Saville (reimburse)	Straw Bales	10/22/2016	\$ 90.00
Rock Connection	limestone to fill holes in drive	10/22/2016	\$ 153.17
J&M Landscaping	Lawn mowing 10/21/16	11/16/2016	\$ 300.00
Northfield Township	Property Taxes	2/27/2017	\$ 20,080.14
Benchmark Outdoor Services	Tree Removal - down payment	2/27/2017	\$ 500.00
Benchmark Outdoor Services	Tree Removal - payment 2	4/6/2017	\$ 500.00
Benchmark Outdoor Services	Tree Removal - final payment	4/27/2017	\$ 150.00
McKenna Associates	RFP Discussion with Supervisor	May 2017	\$ 27.50
J&M Landscaping	Lawn Care 2017	Apr-Aug 2017	\$ 2,400.00
AJ's Maintenance Services	Sidewalk Snow Removal and Salt Application	Jan-Mar 2017	\$ 1,132.48
Northfield Township	2017 Summer Taxes	8/16/2017	\$ 15.47
McKenna Associates	Call w/ Trustee Beliger reg. site visit	July 2017	\$ 165.00
McKenna Associates	site visit to inspect trail locations	July 2017	\$ 330.00
			\$ 401,486.42

* Downtown Planning Group

Approved Budget	\$	2,500.00
	\$	300.54
	\$	40.49
	\$	160.00
	\$	254.40
	\$	42.49
	\$	50.00
	\$	90.00
	\$	153.17
	\$	300.00
Remaining Unused	\$	1,108.91

**McKenna Associates: Community Park Strategic Plan

Strategic Plan Approved Budget	\$	16,500.00
Payment 12/14/2016	\$	1,703.52
Payment 1/11/2017	\$	1,310.40
Payment 2/15/2017	\$	1,936.08
Payment 2/15/2017	\$	6,765.00
Payment 4/12/2017	\$	3,960.00
final Payment 5/10/2017	\$	825.00
Remaining		\$0.00

Memo

To: Northfield Township Board of Trustees

From: Marlene Chockley, Supervisor

RE: Boards and Commissions Applicants

Date: November 9, 2017

The Northfield Township Board of Trustees is seeking interested individuals to apply for:

- Three regular positions on the Planning Commission – two for terms ending December 2020 and one for a term ending December 2019
- One regular position on the Zoning Board of Appeals for a term ending December 2020
- One alternate position on the Board of Review for a term ending December 2018

Please note that currently serving members whose terms are expiring have expressed interest in reapplying. All interested persons are encouraged to apply for any board they are qualified for as openings regularly occur for various boards and commissions. The application provides information on the Townships boards and commissions.

For more information, please contact Jennifer Carlisle at carlislej@northfieldmi.gov or call 734-449-2880 x 18.

Respectfully submitted,



Marlene Chockley

November 7, 2017

Dear Northfield Township Board Members,

As requested, enclosed is the quarterly report of the rides provided by PEX for the Northfield Township residents.

The column 2017 Jul – Sep Qtr is the new data on the report (as well as the totals to include the additional data). The other columns were presented at the board meeting on August 29, 2017.

Again, we thank you for your support.

Yours Truly,

Lenore Zelenock
PEX Board Member

People's Express Inc. (PEX)
Rides for Northfield Township Residents
From October 2016 through September 2017

	2016 Oct – Dec Qtr	2017 Jan – Mar Qtr	2017 Apr – Jun Qtr	2017 Jul – Sep Qtr	2016 – 2017 Year Total
Out-of-Town	270	305	360	380	1,315
In-Town	191	203	190	283	867
TOTALS	461	508	550	663	2,182

MEMO: CATEGORIES						Category Percentage
REGULAR	89	100	99	119	407	18.65%
SENIOR	135	119	185	205	644	29.51%
HANDICAPPED	164	134	192	192	682	31.26%
SR HANDICAPPED	73	155	74	147	449	20.58%
TOTALS	461	508	550	663	2,182	100.00%

Northfield Township Board of Trustees

ZBA Report

Memorandum

To: Northfield Township Board of Trustees
From: Jacqueline Otto, Trustee and ZBA Representative
Date: November 1, 2017

On October 16, 2017, the Zoning Board of Appeals met as a request by the Ann Arbor Dog Training Club for a public hearing to approve a variance request.

Case #JZBA170005 – Ann Arbor Dog Training Club, 1575 E North Territorial Rd, Ann Arbor, MI 48105, Parcel ID B-02-21-300-017. The applicant proposes to construct a new 18,000 square foot building to facilitate the dog training club use on the site. A dog training club is not listed specifically as a use in the Ordinance, but is considered to be most similar to a “kennel” use and is permissible in the GI (General Industrial) district as a conditional land use. The proposal will require the following variance from the Zoning Ordinance:

1. Article XXIV. Supplementary Regulations and Standards, Section 36-714. Kennels; sub-section 2:

Setback Required - 200.00 feet minimum from any property line
61.00 feet proposed (from east property line)
139.00 foot variance requested

Approval: The 200 feet minimum is based on the category classification of the Ann Arbor Dog Training Club sited as a kennel – the classification is due to that there is no other category classification for a dog club. While this site is not a dog kennel and there are no overnight accommodations by the club, the ZBA approved the 61.0 feet setback variance, taking into consideration that an industrial set back requirement is 50 feet in that area.

Northfield Township
Financial Report
Month Ending, October 31, 2017

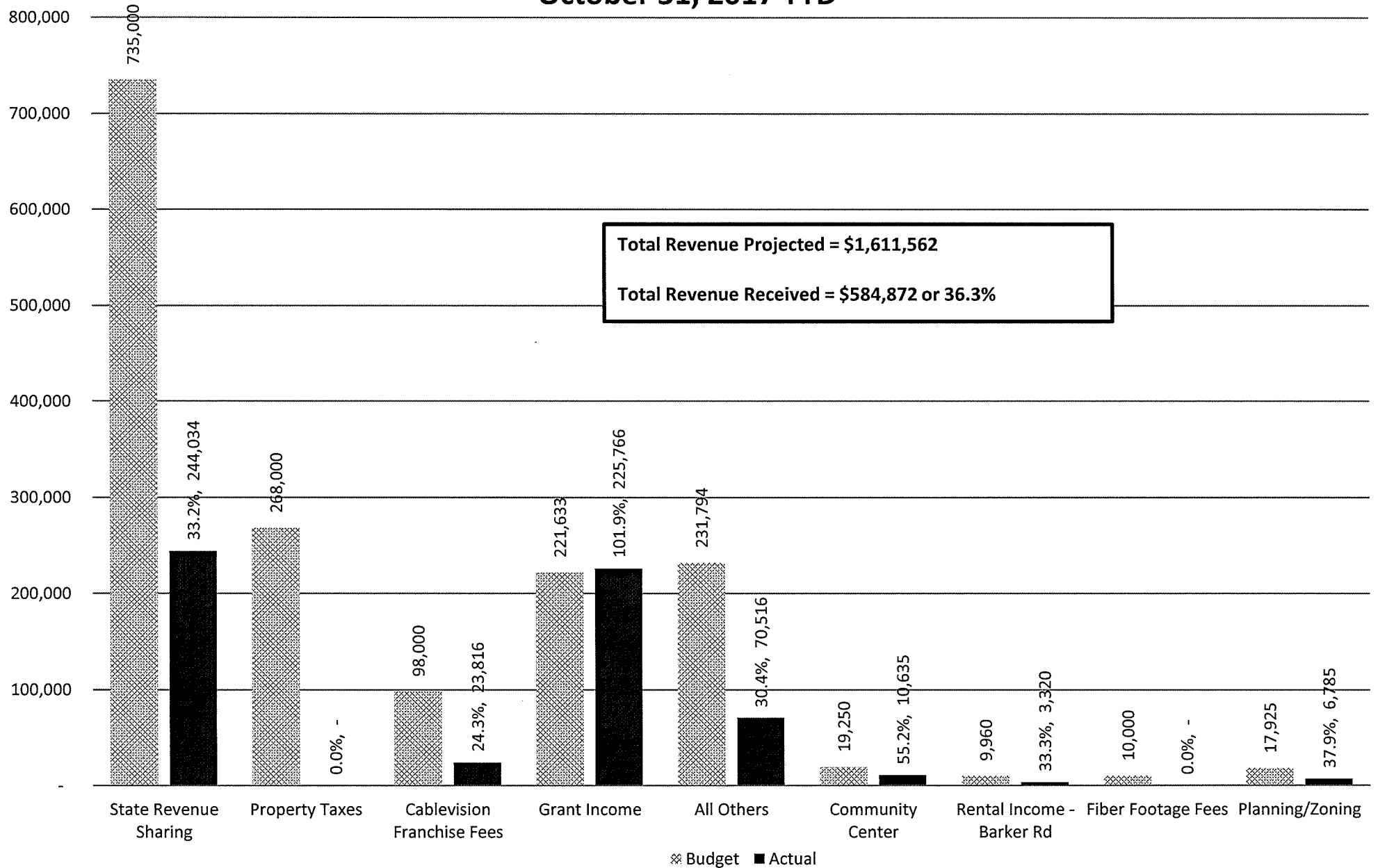
This report is a summary of our funds at the end of October 31, 2017. The five CDs with Morgan Stanley were purchased in a manner to insure FDIC coverage.

Type	Fund/Account	Issuer	Value	Interest Rate	Purchase Date	Maturity Date	Accrued Interest	
CD	WWTP	Morgan Stanley	28,056.20	Zero Coupon	6/16/2009	5/20/2019	9,675.25	
CD	WWTP	Morgan Stanley	250,000.00	1.15%	9/29/2017	1/8/2018	196.91	
CD	WWTP	Morgan Stanley	250,000.00	1.10%	9/28/2017	1/11/2018	147.74	
CD	WWTP	Morgan Stanley	<u>22,000.00</u>	1.25%	9/28/2017	4/4/2018	<u>20.34</u>	
Total WWTP			\$550,056.20				\$10,040.24	
CD	MIF	1st National Bank	\$35,056.45	0.75%	12/3/2015	12/3/2017	462.89	
CD	MIF (Fire Truck)	Morgan Stanley	\$250,000.00	1.25%	9/28/2017	4/4/2018	231.16	
CD	MIF (Fire Truck)	Morgan Stanley	<u>\$228,000.00</u>	1.25%	9/28/2017	4/4/2017	<u>210.82</u>	
Total MIF			<u>\$513,056.45</u>				<u>904.87</u>	
Total Investments			\$1,063,112.65				\$10,945.11	
							2017	Month
							Interest Paid	Interest Earned
Checking	MIF	1st National Bank	\$ 2,458,194.48	0.15%			\$2,281.14	\$304.41
Checking	Federal Drug Forfeiture	1st National Bank	180,226.16					
Checking	Police Narcotics	1st National Bank	157,272.42					
Checking	Trust & Agency	1st National Bank	42,897.82					
Checking	Health Account	1st National Bank	13,295.63					
Checking	Payroll	1st National Bank	22,327.37					
Checking	Tax Account	1st National Bank	<u>20,504.97</u>					
Total Checking			\$ 2,894,718.85				<u>\$2,281.14</u>	<u>\$304.41</u>
Total Investments and Checking			<u>\$ 3,957,831.50</u>				<u>\$13,226.25</u>	<u>\$304.41</u>

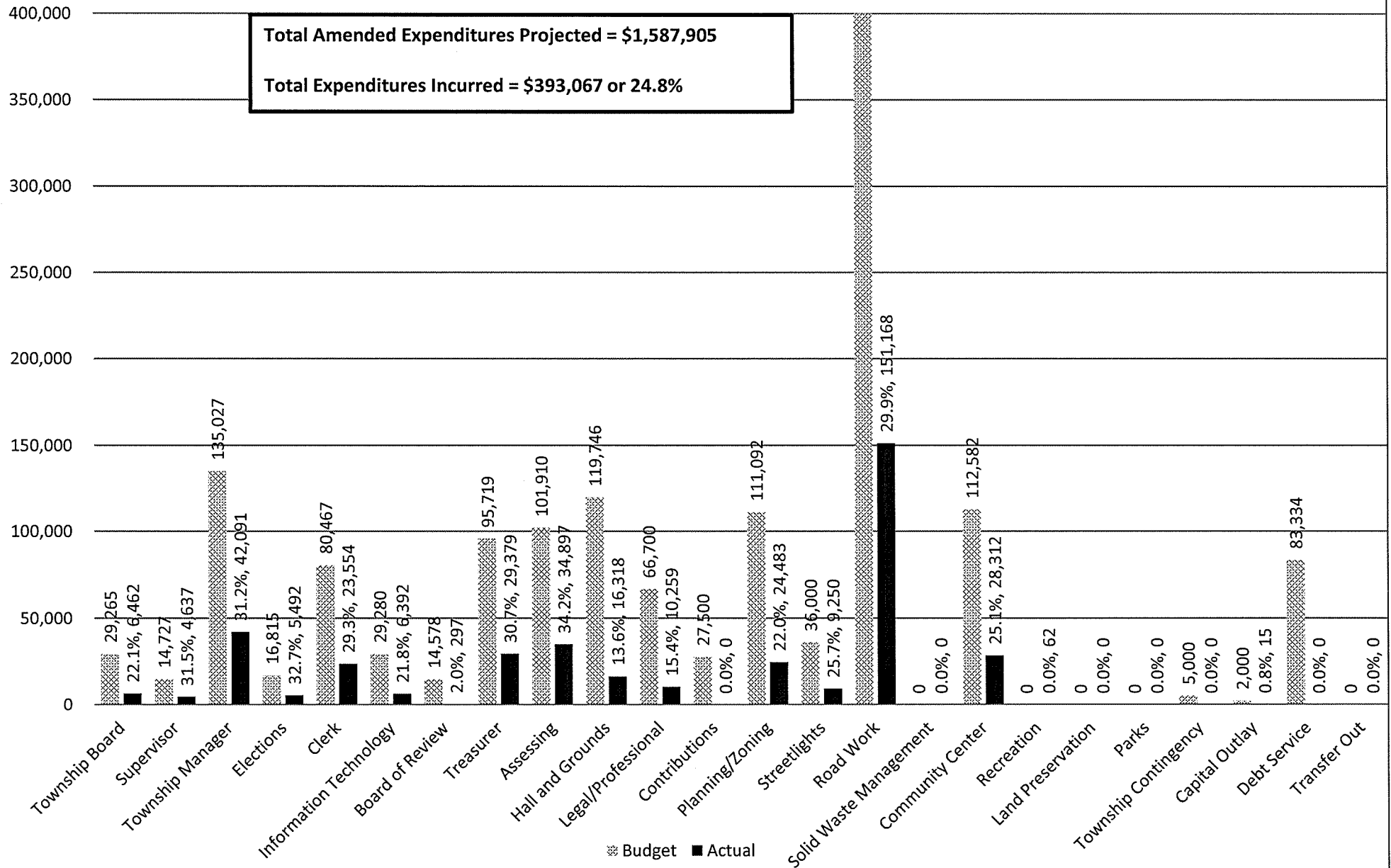
This report is intended to satisfy the reporting requirements as established under Public Act 20 of 1943 as amended.

11/7/2017
Submitted by: Lenore Zelenock, Treasurer

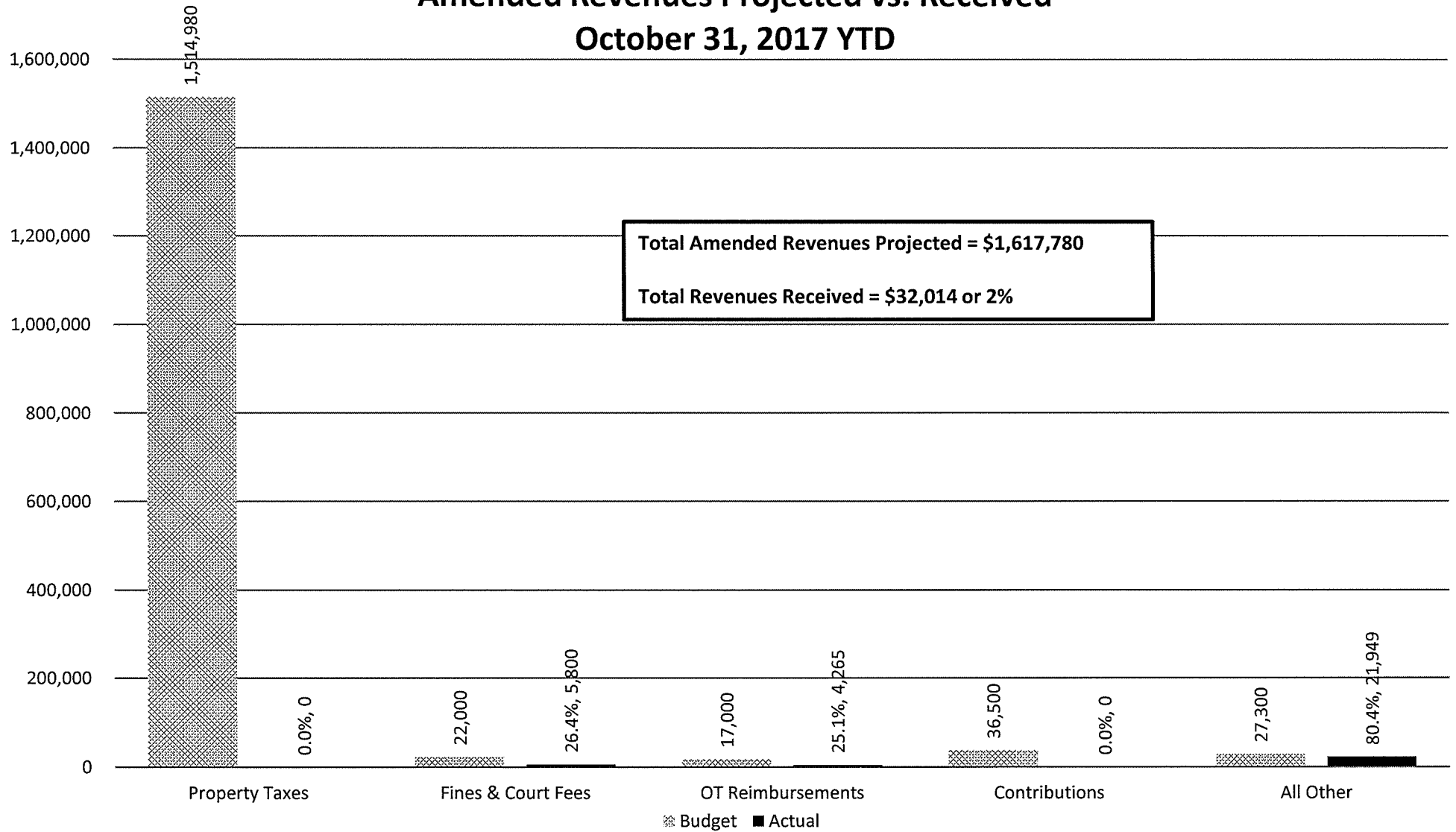
NORTHFIELD TOWNSHIP GENERAL FUND Revenues Projected vs. Received October 31, 2017 YTD



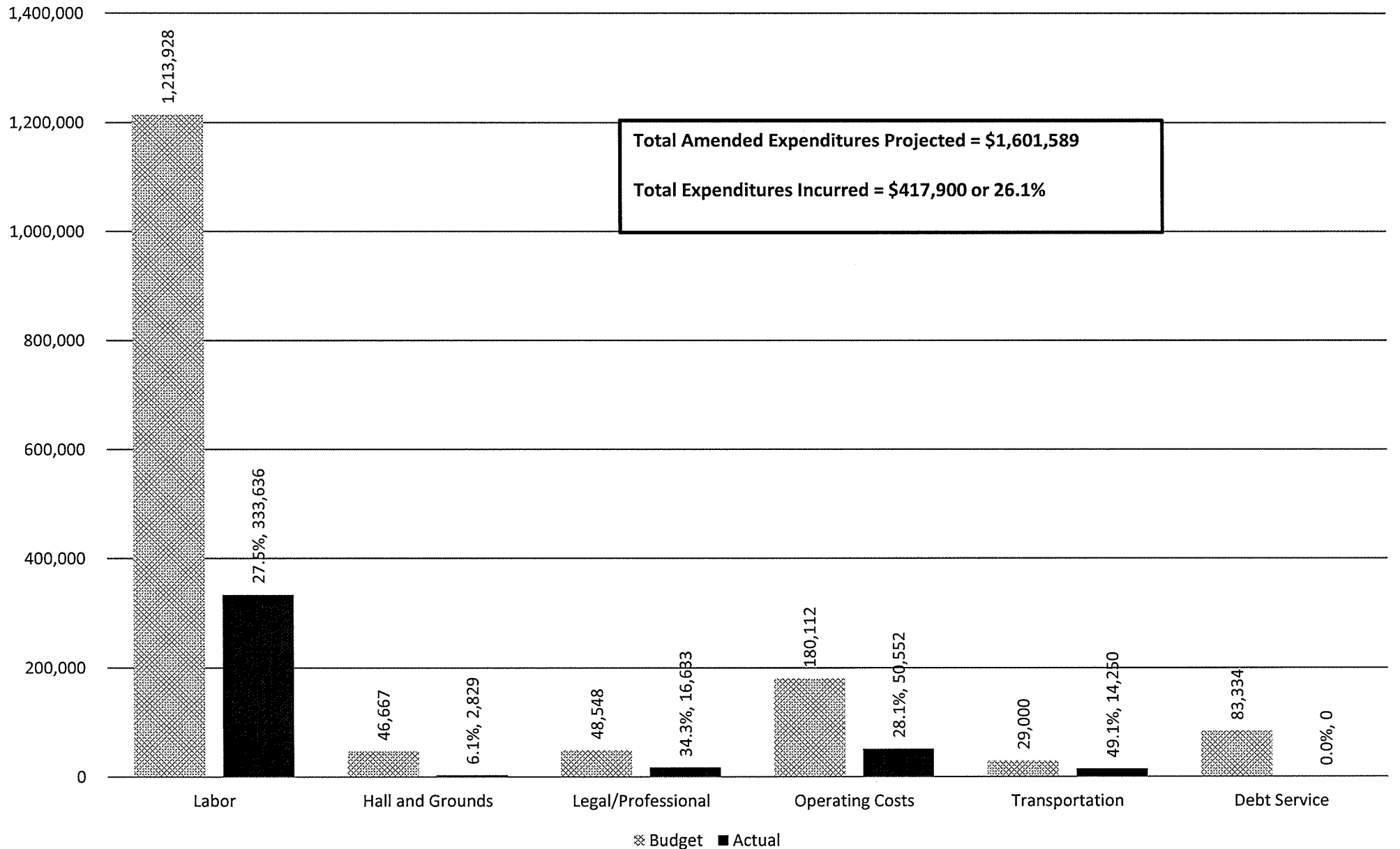
NORTHFIELD TOWNSHIP GENERAL FUND Amended Expenditures Projected vs. Incurred October 31, 2017 YTD



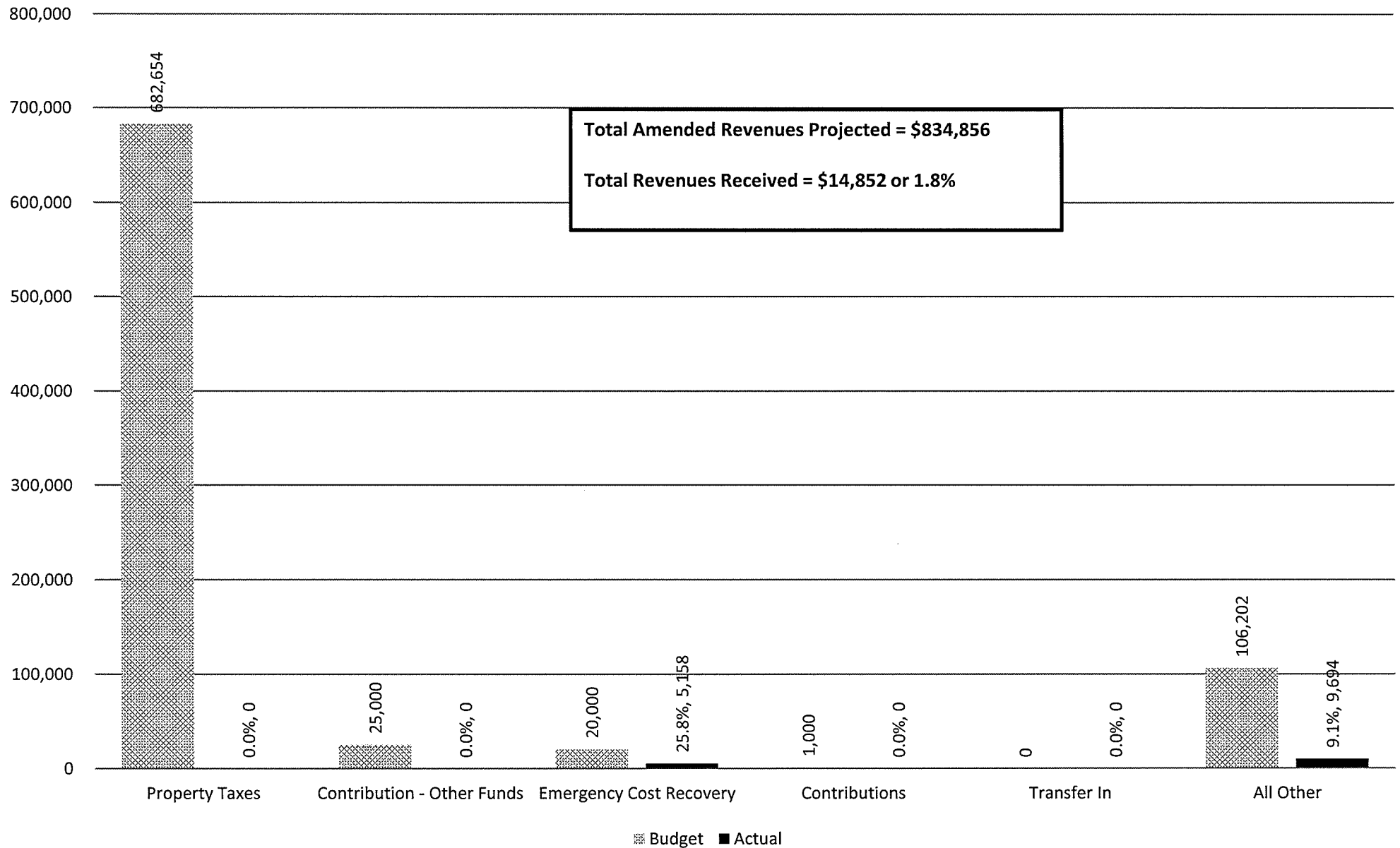
NORTHFIELD TOWNSHIP POLICE FUND Amended Revenues Projected vs. Received October 31, 2017 YTD



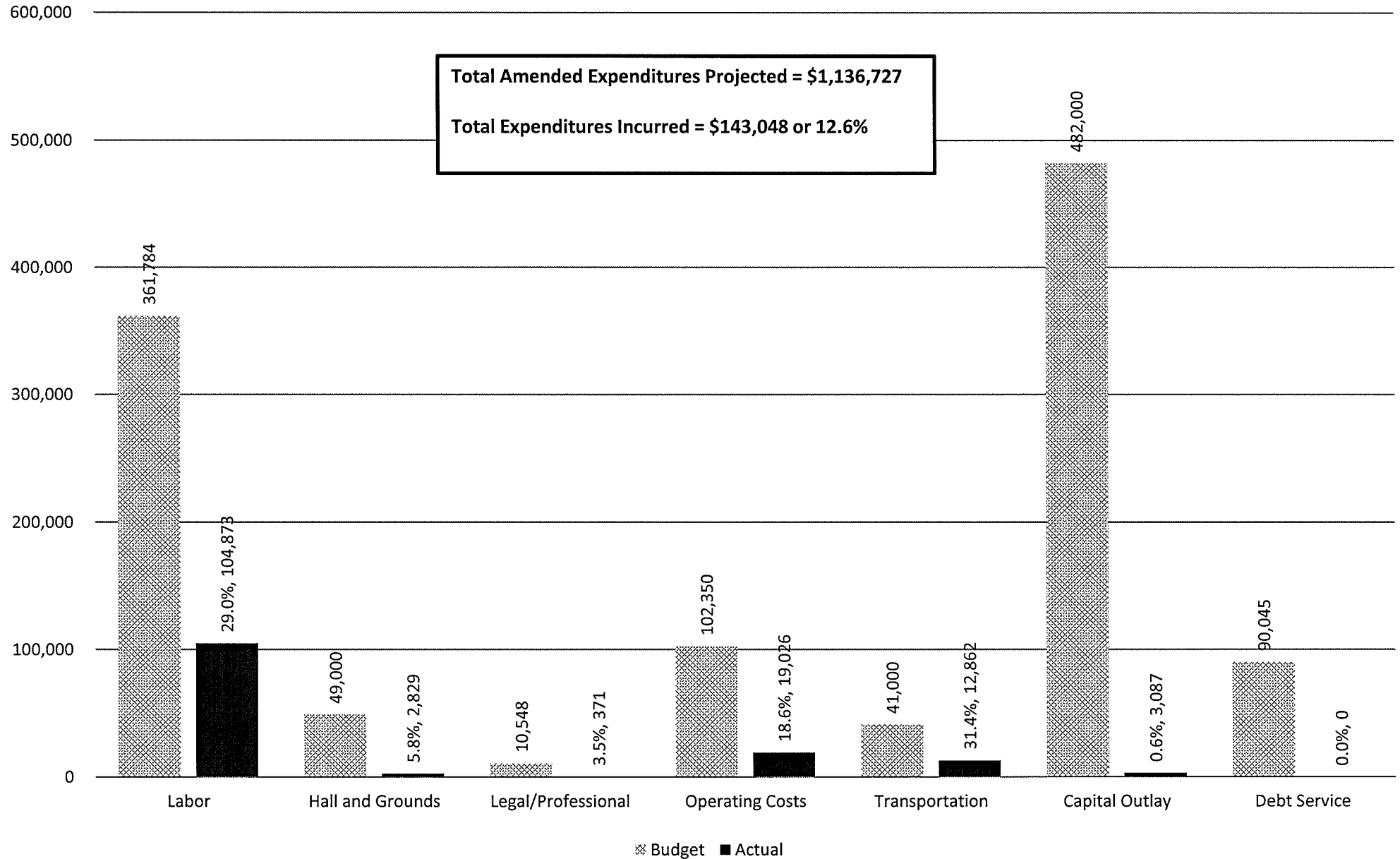
NORTHFIELD TOWNSHIP POLICE FUND Amended Expenditures Projected vs. Incurred October 31, 2017 YTD



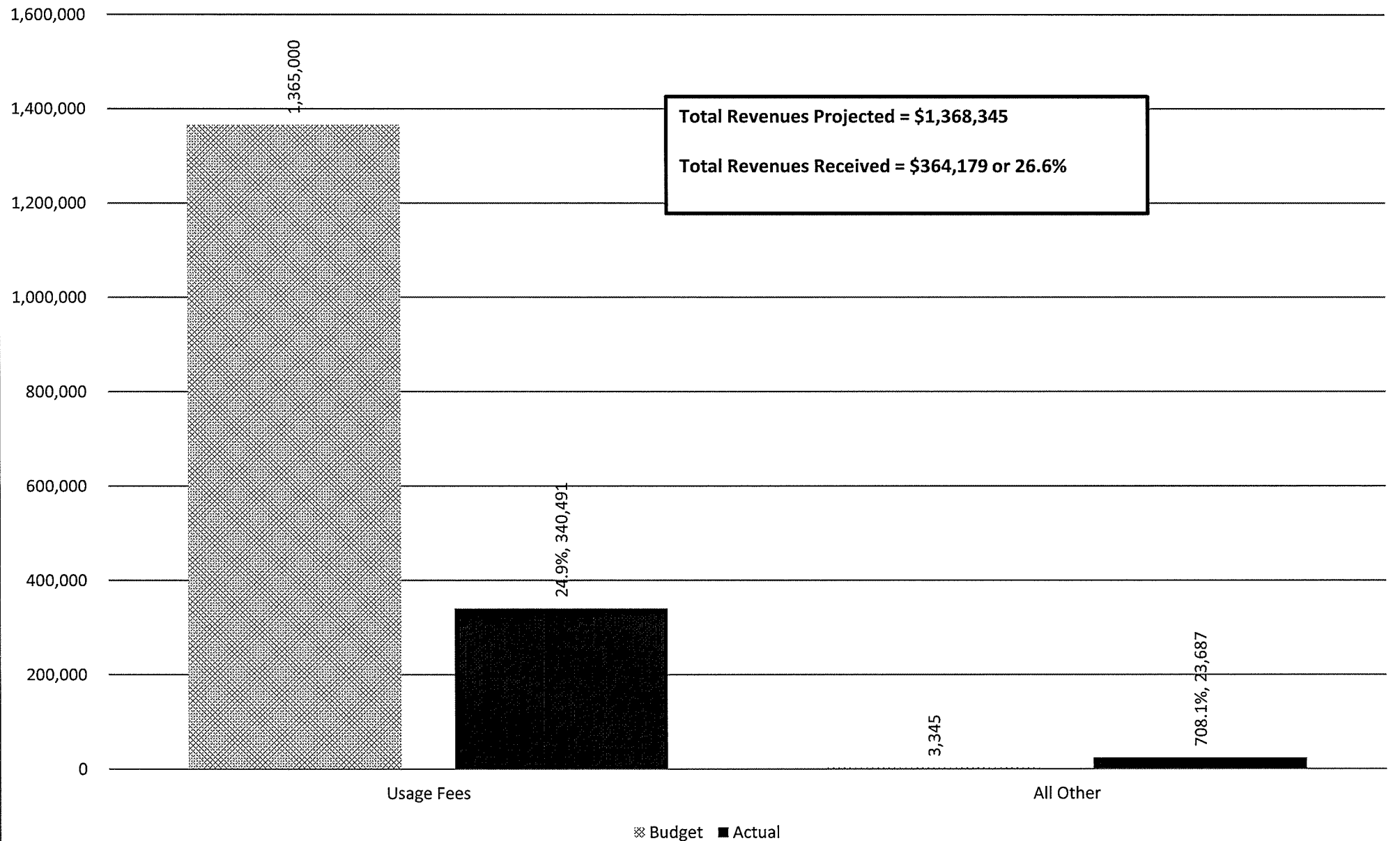
NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Amended Revenues Projected vs. Received October 31, 2017 YTD



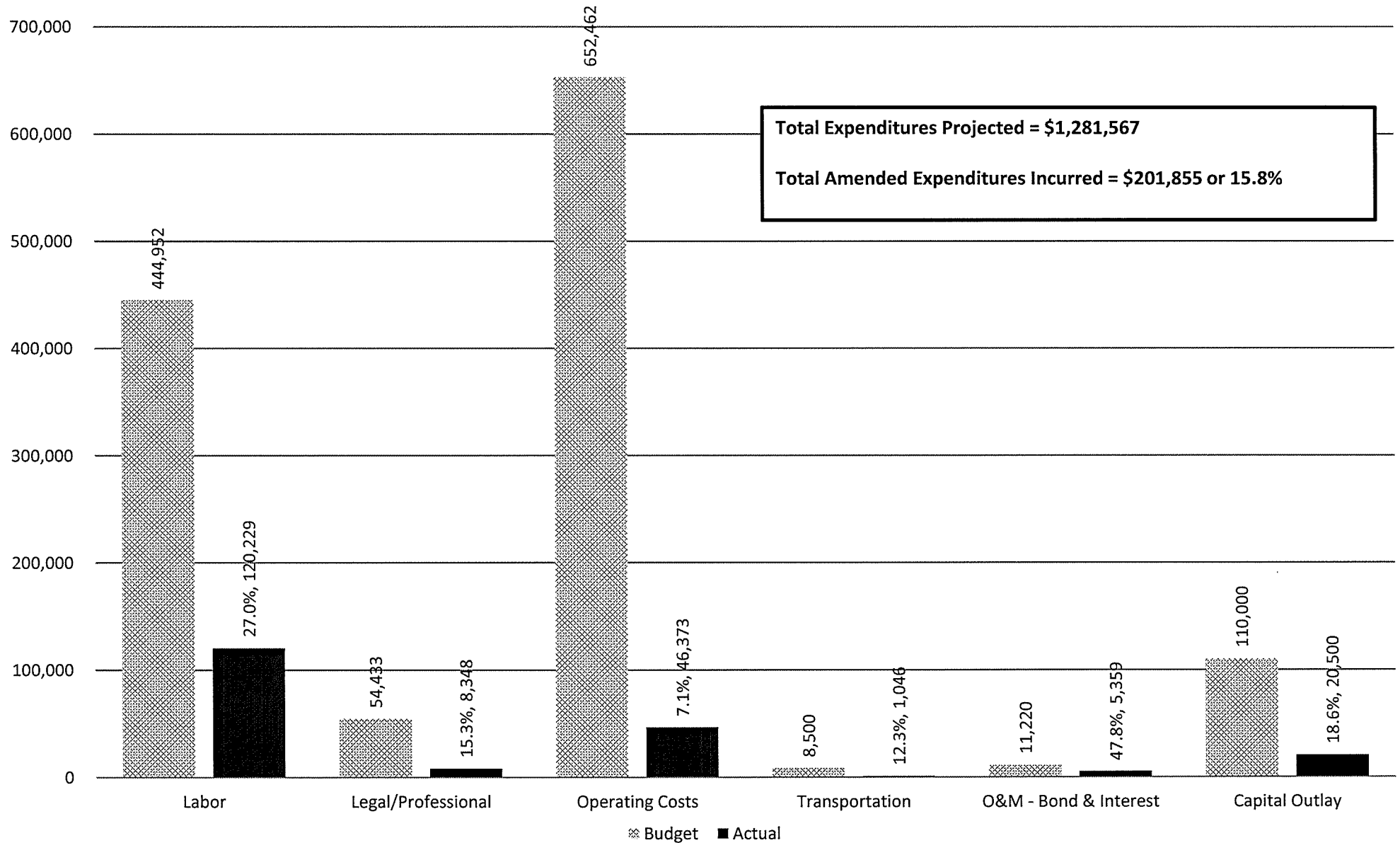
NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Amended Expenditures Projected vs. Incurred October 31, 2017 YTD



**NORTHFIELD TOWNSHIP
WWTP FUND
Revenues Projected vs. Received
October 31, 2017 YTD**



NORTHFIELD TOWNSHIP WWTP FUND Amended Expenditures Projected vs. Incurred October 31, 2017 YTD



GENERAL FUND

October, 2017

Revenues

	Budget	Actual	% of Budget Used
State Revenue Sharing	735,000	244,034	33.2%
Property Taxes	268,000	-	0.0%
Cablevision Franchise Fees	98,000	23,816	24.3%
Grant Income	221,633	225,766	101.9%
All Others	231,794	70,516	30.4%
Community Center	19,250	10,635	55.2%
Rental Income - Barker Rd	9,960	3,320	33.3%
Fiber Footage Fees	10,000	-	0.0%
Planning/Zoning	17,925	6,785	37.9%
	<u>1,611,562</u>	<u>584,872</u>	<u>36.3%</u>

Expenditures

	Budget	Actual	
Township Board	29,265	6,462	22.1%
Supervisor	14,727	4,637	31.5%
Township Manager	135,027	42,091	31.2%
Elections	16,815	5,492	32.7%
Clerk	80,467	23,554	29.3%
Information Technology	29,280	6,392	21.8%
Board of Review	14,578	297	2.0%
Treasurer	95,719	29,379	30.7%
Assessing	101,910	34,897	34.2%
Hall and Grounds	119,746	16,318	13.6%
Legal/Professional	66,700	10,259	15.4%
Contributions	27,500	0	0.0%
Planning/Zoning	111,092	24,483	22.0%
Streetlights	36,000	9,250	25.7%
Road Work	506,163	151,168	29.9%
Solid Waste Management	0	0	0.0%
Community Center	112,582	28,312	25.1%
Recreation	0	62	0.0%
Land Preservation	0	0	0.0%
Parks	0	0	0.0%
Township Contingency	5,000	0	0.0%
Capital Outlay	2,000	15	0.8%
Debt Service	83,334	0	0.0%
Transfer Out	0	0	0.0%
	<u>1,587,905</u>	<u>393,067</u>	<u>24.8%</u>

LAW FUND**Revenues**

	Budget	Actual	% of Budget Used
Property Taxes	1,514,980	0	0.0%
Fines & Court Fees	22,000	5,800	26.4%
OT Reimbursements	17,000	4,265	25.1%
Contributions	36,500	0	0.0%
All Other	27,300	21,949	80.4%
	<u>1,617,780</u>	<u>32,014</u>	<u>2.0%</u>

Expenditures

	Budget	Actual	
Labor	1,213,928	333,636	27.5%
Hall and Grounds	46,667	2,829	6.1%
Legal/Professional	48,548	16,633	34.3%
Operating Costs	180,112	50,552	28.1%
Transportation	29,000	14,250	49.1%
Debt Service	83,334	0	0.0%
	<u>1,601,589</u>	<u>417,900</u>	<u>26.1%</u>

FIRE FUND**Revenues**

	Budget	Actual	% of Budget Used
Property Taxes	682,654	0	0.0%
Contribution - Other Funds	25,000	0	0.0%
Emergency Cost Recovery	20,000	5,158	25.8%
Contributions	1,000	0	0.0%
Transfer In	0	0	0.0%
All Other	106,202	9,694	9.1%
	<u>834,856</u>	<u>14,852</u>	<u>1.8%</u>

Expenditures

	Budget	Actual	
Labor	361,784	104,873	29.0%
Hall and Grounds	49,000	2,829	5.8%
Legal/Professional	10,548	371	3.5%
Operating Costs	102,350	19,026	18.6%
Transportation	41,000	12,862	31.4%
Capital Outlay	482,000	3,087	0.6%
Debt Service	90,045	0	0.0%
	<u>1,136,727</u>	<u>143,048</u>	<u>12.6%</u>

WWTP FUND**Revenues**

	Budget	Actual	% of Budget Used
Usage Fees	1,365,000	340,491	24.9%
All Other	3,345	23,687	708.1%
	<u>1,368,345</u>	<u>364,179</u>	<u>26.6%</u>

Expenditures

	Budget	Actual	
Labor	444,952	120,229	27.0%
Legal/Professional	54,433	8,348	15.3%
Operating Costs	652,462	46,373	7.1%
Transportation	8,500	1,046	12.3%
O&M - Bond & Interest	11,220	5,359	47.8%
Capital Outlay	110,000	20,500	18.6%
	<u>1,281,567</u>	<u>201,855</u>	<u>15.8%</u>

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

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PERIOD ENDING 10/31/2017

% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18		YTD BALANCE 10/31/2017	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17		
Fund 101 - GENERAL FUND								
Revenues								
101-666-590	GRANT INCOME	0.00	0.00	0.00	8,000.00	8,000.00	(8,000.00)	100.00
101-666-643	CC TRIPS	6,311.00	5,000.00	5,000.00	465.00	0.00	4,535.00	9.30
101-666-644	CC PROGRAMS	4,842.75	4,000.00	4,000.00	1,626.75	0.00	2,373.25	40.67
101-666-671	REIMBURSEMENT/OTHER INCOME	8,500.00	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
101-666-676	CONTRIBUTIONS - SCC	2,699.15	1,750.00	1,750.00	543.05	0.00	1,206.95	31.03
Total Dept 666-COMMUNITY CENTER		22,352.90	19,250.00	19,250.00	10,634.80	8,000.00	8,615.20	55.25
TOTAL REVENUES		1,285,796.89	1,611,562.00	1,611,562.00	584,872.21	152,559.66	1,026,689.79	36.29
Expenditures								
Dept 101-TOWNSHIP BOARD								
101-101-701	SALARIES	9,999.86	10,000.00	10,000.00	1,874.98	0.00	8,125.02	18.75
101-101-715	SOCIAL SECURITY	765.01	765.00	765.00	143.45	0.00	621.55	18.75
101-101-807	MEMBERSHIP DUES	10,571.44	10,500.00	10,500.00	1,415.00	0.00	9,085.00	13.48
101-101-836	WELFARE COSTS	10,000.00	10,000.00	0.00	0.00	0.00	0.00	0.00
101-101-900	PRINTING & PUBLICATIONS	6,511.35	7,500.00	7,500.00	1,788.77	112.32	5,711.23	23.85
101-101-956	MISCELLANEOUS	1,050.06	0.00	0.00	1,240.00	440.00	(1,240.00)	100.00
101-101-957	TRAINING & DEVELOPMENT	149.00	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 101-TOWNSHIP BOARD		39,046.72	39,265.00	29,265.00	6,462.20	552.32	22,802.80	22.08
Dept 171-SUPERVISOR								
101-171-701	SALARIES	12,980.67	12,500.00	12,500.00	3,846.16	961.54	8,653.84	30.77
101-171-715	SOCIAL SECURITY	993.02	957.00	957.00	294.22	73.55	662.78	30.74
101-171-807	MEMBERSHIP DUES	0.00	120.00	120.00	0.00	0.00	120.00	0.00
101-171-860	FUEL & MILEAGE	483.64	400.00	400.00	0.00	0.00	400.00	0.00
101-171-956	MISCELLANEOUS	61.03	0.00	0.00	0.00	0.00	0.00	0.00
101-171-957	TRAINING & DEVELOPMENT	764.30	750.00	750.00	496.63	163.13	253.37	66.22
Total Dept 171-SUPERVISOR		15,282.66	14,727.00	14,727.00	4,637.01	1,198.22	10,089.99	31.49
Dept 172-TOWNSHIP MANAGER								
101-172-701	SALARIES	64,939.21	55,000.00	55,000.00	14,423.10	5,769.24	40,576.90	26.22
101-172-704	CLERICAL/DEP /SUPER/ELECTION	29,043.94	29,640.00	29,640.00	8,887.82	2,310.72	20,752.18	29.99
101-172-715	SOCIAL SECURITY	11,359.68	10,055.00	10,055.00	2,803.96	920.17	7,251.04	27.89
101-172-716	HOSPITALIZATION	1,500.00	15,000.00	15,000.00	3,995.79	863.53	11,004.21	26.64
101-172-717	LIFE/DISB. INSURANCE	569.03	780.00	780.00	304.60	76.15	475.40	39.05
101-172-718	PENSION	5,061.40	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
101-172-722	CONTROLLER	52,709.45	46,800.00	46,800.00	13,342.50	3,948.75	33,457.50	28.51
101-172-734	BONUS	300.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-818	CONTRACTUAL SERVICES	7,076.11	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-172-850	COMMUNICATION	306.10	0.00	0.00	132.80	94.76	(132.80)	100.00
101-172-860	FUEL & MILEAGE	186.39	500.00	500.00	0.00	0.00	500.00	0.00
101-172-927	ALLOCATE TO DEPARTMENTS	(42,279.32)	(32,748.00)	(32,748.00)	(1,930.50)	0.00	(30,817.50)	5.90
101-172-957	TRAINING & DEVELOPMENT	410.00	500.00	500.00	131.00	131.00	369.00	26.20
Total Dept 172-TOWNSHIP MANAGER		131,181.99	135,027.00	135,027.00	42,091.07	14,114.32	92,935.93	31.17
Dept 191-ELECTIONS								
101-191-702	SALARIES	0.00	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00

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DB: Northfield

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

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PERIOD ENDING 10/31/2017

% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18		YTD BALANCE 10/31/2017	ACTIVITY FOR		% BDGT USED
			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17	AVAILABLE BALANCE	
Fund 101 - GENERAL FUND								
Expenditures								
101-191-704	CLERICAL/DEP /SUPER/ELECTION	10,550.34	0.00	0.00	1,949.00	0.00	(1,949.00)	100.00
101-191-715	SOCIAL SECURITY	58.67	615.00	615.00	129.08	0.00	485.92	20.99
101-191-727	SUPPLIES	7,288.55	5,000.00	5,000.00	486.76	141.37	4,513.24	9.74
101-191-818	CONTRACTUAL SERVICES	675.00	1,000.00	1,000.00	600.00	250.00	400.00	60.00
101-191-851	POSTAGE	1,809.27	1,000.00	1,000.00	751.41	582.09	248.59	75.14
101-191-900	PRINTING & PUBLICATIONS	1,181.63	1,200.00	1,200.00	1,575.64	0.00	(375.64)	131.30
Total Dept 191-ELECTIONS		21,563.46	16,815.00	16,815.00	5,491.89	973.46	11,323.11	32.66
Dept 215-CLERK								
101-215-701	SALARIES	12,980.67	12,500.00	12,500.00	3,846.16	961.54	8,653.84	30.77
101-215-703	DEPUTY SALARIES	40,600.00	41,892.00	41,892.00	12,798.40	3,222.40	29,093.60	30.55
101-215-715	SOCIAL SECURITY	4,236.62	4,161.00	4,161.00	1,273.30	320.07	2,887.70	30.60
101-215-716	HOSPITALIZATION	6,863.47	8,650.00	8,650.00	2,311.08	577.77	6,338.92	26.72
101-215-717	LIFE/DISB. INSURANCE	494.28	605.00	605.00	191.12	47.78	413.88	31.59
101-215-718	PENSION	4,060.00	4,189.00	4,189.00	1,279.84	322.24	2,909.16	30.55
101-215-723	RECORD SEC	12,855.00	7,720.00	7,720.00	1,740.00	1,740.00	5,980.00	22.54
101-215-734	BONUS	300.00	0.00	0.00	0.00	0.00	0.00	0.00
101-215-807	MEMBERSHIP DUES	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-215-860	FUEL & MILEAGE	273.92	150.00	150.00	108.60	0.00	41.40	72.40
101-215-922	BANK FEES	0.00	0.00	0.00	5.00	0.00	(5.00)	100.00
101-215-957	TRAINING & DEVELOPMENT	248.23	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 215-CLERK		82,912.19	80,467.00	80,467.00	23,553.50	7,191.80	56,913.50	29.27
Dept 228-INFORMATION TECHNOLOGY								
101-228-936	SOFTWARE	0.00	14,220.00	14,220.00	6,391.70	164.90	7,828.30	44.95
101-228-948	COMPUTER SERVICES	0.00	15,060.00	15,060.00	0.00	0.00	15,060.00	0.00
Total Dept 228-INFORMATION TECHNOLOGY		0.00	29,280.00	29,280.00	6,391.70	164.90	22,888.30	21.83
Dept 247-BOARD OF REVIEW								
101-247-706	BOARD OF REVIEW FEE	825.00	2,000.00	2,000.00	27.00	0.00	1,973.00	1.35
101-247-715	SOCIAL SECURITY	63.13	153.00	153.00	2.07	0.00	150.93	1.35
101-247-723	RECORD SEC	1,280.00	1,500.00	1,500.00	195.00	195.00	1,305.00	13.00
101-247-900	PRINTING & PUBLICATIONS	682.00	800.00	800.00	0.00	0.00	800.00	0.00
101-247-956	MISCELLANEOUS	0.00	125.00	125.00	0.00	0.00	125.00	0.00
101-247-959	TRIBUNALS AND DRAINS	16,114.18	10,000.00	10,000.00	73.08	0.00	9,926.92	0.73
Total Dept 247-BOARD OF REVIEW		18,964.31	14,578.00	14,578.00	297.15	195.00	14,280.85	2.04
Dept 253-TREASURER								
101-253-701	SALARIES	12,980.67	12,500.00	12,500.00	3,846.16	961.54	8,653.84	30.77
101-253-703	DEPUTY SALARIES	33,587.54	39,686.00	39,686.00	11,662.11	2,847.69	28,023.89	29.39
101-253-704	CLERICAL/DEP /SUPER/ELECTION	22,543.14	23,400.00	23,400.00	6,892.50	1,762.50	16,507.50	29.46
101-253-715	SOCIAL SECURITY	5,220.58	5,954.00	5,954.00	1,616.55	401.96	4,337.45	27.15
101-253-716	HOSPITALIZATION	11,153.61	13,200.00	13,200.00	2,506.96	1,120.41	10,693.04	18.99
101-253-717	LIFE/DISB. INSURANCE	311.04	668.00	668.00	183.48	45.87	484.52	27.47
101-253-718	PENSION	1,684.94	3,969.00	3,969.00	1,166.19	284.76	2,802.81	29.38
101-253-734	BONUS	300.00	0.00	0.00	0.00	0.00	0.00	0.00
101-253-803	LEGAL	6,000.00	6,000.00	6,000.00	2,000.00	500.00	4,000.00	33.33
101-253-804	TAX STATEMENT PREPARATION	2,355.39	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18		YTD BALANCE 10/31/2017	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17		
Fund 101 - GENERAL FUND								
Expenditures								
101-253-807	MEMBERSHIP DUES	10.00	120.00	120.00	0.00	0.00	120.00	0.00
101-253-818	CONTRACTUAL SERVICES	11,025.33	0.00	0.00	0.00	0.00	0.00	0.00
101-253-851	POSTAGE	4,469.06	3,800.00	3,800.00	1,590.68	1,590.68	2,209.32	41.86
101-253-860	FUEL & MILEAGE	682.19	325.00	325.00	73.19	0.00	251.81	22.52
101-253-927	ALLOCATE TO DEPARTMENTS	(25,309.00)	(17,103.00)	(17,103.00)	(2,235.00)	0.00	(14,868.00)	13.07
101-253-956	MISCELLANEOUS	658.82	750.00	750.00	75.68	75.68	674.32	10.09
101-253-957	TRAINING & DEVELOPMENT	1,480.50	750.00	750.00	0.00	0.00	750.00	0.00
Total Dept 253-TREASURER		89,153.81	95,719.00	95,719.00	29,378.50	9,591.09	66,340.50	30.69
Dept 257-ASSESSING								
101-257-709	ASST ASSESSOR	42,180.00	43,140.00	43,140.00	13,180.00	3,318.40	29,960.00	30.55
101-257-715	SOCIAL SECURITY	3,249.72	3,301.00	3,301.00	1,008.27	253.86	2,292.73	30.54
101-257-716	HOSPITALIZATION	18,386.54	17,830.00	17,830.00	3,961.40	729.92	13,868.60	22.22
101-257-717	LIFE/DISB. INSURANCE	545.28	668.00	668.00	195.40	48.85	472.60	29.25
101-257-718	PENSION	4,218.00	4,314.00	4,314.00	1,318.00	331.84	2,996.00	30.55
101-257-727	SUPPLIES	777.95	1,000.00	1,000.00	10.39	0.00	989.61	1.04
101-257-734	BONUS	300.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-807	MEMBERSHIP DUES	13.00	250.00	250.00	13.00	13.00	237.00	5.20
101-257-818	CONTRACTUAL SERVICES	63,704.96	64,640.00	64,640.00	17,499.99	5,833.33	47,140.01	27.07
101-257-851	POSTAGE	1,870.38	2,500.00	2,500.00	115.31	23.92	2,384.69	4.61
101-257-860	FUEL & MILEAGE	154.16	200.00	200.00	31.03	0.00	168.97	15.52
101-257-900	PRINTING & PUBLICATIONS	1,250.70	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-257-927	ALLOCATE TO DEPARTMENTS	(34,280.00)	(37,933.00)	(37,933.00)	(2,436.00)	0.00	(35,497.00)	6.42
101-257-957	TRAINING & DEVELOPMENT	25.00	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 257-ASSESSING		102,395.69	101,910.00	101,910.00	34,896.79	10,553.12	67,013.21	34.24
Dept 265-HALL AND GROUNDS								
101-265-710	JANITORIAL SALARIES	5,895.00	6,435.00	6,435.00	2,071.80	572.40	4,363.20	32.20
101-265-715	SOCIAL SECURITY	450.99	493.00	493.00	158.50	43.79	334.50	32.15
101-265-721	UNEMPLOYMENT BENEFITS	0.00	0.00	0.00	1,121.37	0.00	(1,121.37)	100.00
101-265-727	SUPPLIES	10,251.12	11,000.00	11,000.00	3,639.37	790.82	7,360.63	33.09
101-265-731	WORKERS COMP INSURANCE	2,379.70	3,178.00	3,178.00	0.00	0.00	3,178.00	0.00
101-265-816	GROUNDS/CLEANG/JANITORL SERVIC	12,825.02	12,500.00	12,500.00	1,340.00	0.00	11,160.00	10.72
101-265-821	PSB MAINT & OPS ALLOCATION	33,403.16	46,667.00	46,667.00	2,828.00	0.00	43,839.00	6.06
101-265-850	COMMUNICATION	6,463.58	2,700.00	2,700.00	768.88	214.72	1,931.12	28.48
101-265-851	POSTAGE	2,673.20	5,000.00	5,000.00	569.07	244.70	4,430.93	11.38
101-265-910	INSURANCE & BONDS	23,875.00	24,068.00	24,068.00	0.00	0.00	24,068.00	0.00
101-265-920	UTILITIES	197.50	205.00	205.00	31.84	0.00	173.16	15.53
101-265-927	ALLOCATE TO DEPARTMENTS	(3,690.00)	(4,000.00)	(4,000.00)	(118.00)	0.00	(3,882.00)	2.95
101-265-929	GRANT EXPENSE	0.00	0.00	0.00	439.85	439.85	(439.85)	100.00
101-265-930	REPAIRS & MAINTENANCE	20,065.80	4,800.00	4,800.00	164.90	0.00	4,635.10	3.44
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	1,049.80	1,000.00	1,000.00	1,800.66	238.60	(800.66)	180.07
101-265-940	RENTAL EQUIPMENT	5,756.39	5,400.00	5,400.00	1,501.33	270.24	3,898.67	27.80
101-265-956	MISCELLANEOUS	10.00	300.00	300.00	0.00	0.00	300.00	0.00
Total Dept 265-HALL AND GROUNDS		121,606.26	119,746.00	119,746.00	16,317.57	2,815.12	103,428.43	13.63
Dept 270-LEGAL/PROFESSIONAL								
101-270-800	OTHER PROFESSIONAL FEES	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-270-802	AUDIT FEES	6,300.00	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00
101-270-803	LEGAL	122,169.64	96,000.00	96,000.00	25,429.29	8,275.56	70,570.71	26.49

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			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17	AVAILABLE BALANCE	
Fund 101 - GENERAL FUND								
Expenditures								
101-270-806	ENGINEER	32,943.78	10,000.00	10,000.00	30.00	0.00	9,970.00	0.30
101-270-927	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(45,600.00)	(15,200.00)	(3,800.00)	(30,400.00)	33.33
Total Dept 270-LEGAL/PROFESSIONAL		120,813.42	66,700.00	66,700.00	10,259.29	4,475.56	56,440.71	15.38
Dept 336-CONTRIBUTIONS								
101-336-933	CONTRIBUTION - INDEPENDENCE DA	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-336-964	CONTRIBUTION-FIRE & MED RES	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 336-CONTRIBUTIONS		27,500.00	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
Dept 412-PLANNING/ZONING DEPT								
101-412-707	ZBA SALARIES	6,306.25	3,000.00	3,000.00	5,612.50	1,250.00	(2,612.50)	187.08
101-412-715	SOCIAL SECURITY	1,308.63	1,148.00	1,148.00	597.65	141.52	550.35	52.06
101-412-723	RECORD SEC	9,620.00	7,020.00	7,020.00	1,170.00	1,170.00	5,850.00	16.67
101-412-726	PLANN COMM	10,800.00	12,000.00	12,000.00	2,200.00	600.00	9,800.00	18.33
101-412-727	SUPPLIES	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-412-800	OTHER PROFESSIONAL FEES	10.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-412-801	PLANNER FEES	35,050.50	42,640.00	40,000.00	8,999.50	1,850.00	31,000.50	22.50
101-412-809	CODE ENFORCEMENT	4,100.00	0.00	0.00	0.00	0.00	0.00	0.00
101-412-823	ZONING ADMINISTRATION	10,937.50	12,000.00	12,000.00	3,082.50	1,142.50	8,917.50	25.69
101-412-851	POSTAGE	189.75	250.00	250.00	164.09	94.50	85.91	65.64
101-412-860	FUEL & MILEAGE	570.29	500.00	500.00	328.70	65.59	171.30	65.74
101-412-900	PRINTING & PUBLICATIONS	2,753.29	2,500.00	2,500.00	551.02	79.63	1,948.98	22.04
101-412-927	ALLOCATE TO DEPARTMENTS	23,467.00	29,974.00	29,974.00	1,777.00	0.00	28,197.00	5.93
101-412-957	TRAINING & DEVELOPMENT	1,530.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 412-PLANNING/ZONING DEPT		106,643.21	113,732.00	111,092.00	24,482.96	6,393.74	86,609.04	22.04
Dept 448-STREET LIGHTS								
101-448-920	UTILITIES	38,072.30	36,000.00	36,000.00	9,249.86	3,109.04	26,750.14	25.69
Total Dept 448-STREET LIGHTS		38,072.30	36,000.00	36,000.00	9,249.86	3,109.04	26,750.14	25.69
Dept 449-ROAD WORK								
101-449-805	PATHWAYS AND SIDEWALKS	259,691.07	125,000.00	125,000.00	75,896.55	0.00	49,103.45	60.72
101-449-813	ROADWORK	28,460.25	37,000.00	37,000.00	9,995.07	0.00	27,004.93	27.01
101-449-814	ROAD IMPROVEMENTS	93,465.05	122,530.00	122,530.00	65,276.42	0.00	57,253.58	53.27
101-449-929	GRANT EXPENSE	76,510.62	221,633.00	221,633.00	0.00	0.00	221,633.00	0.00
Total Dept 449-ROAD WORK		458,126.99	506,163.00	506,163.00	151,168.04	0.00	354,994.96	29.87
Dept 666-COMMUNITY CENTER								
101-666-701	SALARIES	44,960.00	45,989.00	45,989.00	14,051.31	3,537.86	31,937.69	30.55
101-666-702	SALARIES	1,253.44	4,830.00	4,830.00	0.00	0.00	4,830.00	0.00
101-666-710	JANITORIAL SALARIES	4,160.00	4,420.00	4,420.00	1,360.00	320.00	3,060.00	30.77
101-666-715	SOCIAL SECURITY	4,014.98	4,226.00	4,226.00	1,585.31	396.71	2,640.69	37.51
101-666-716	HOSPITALIZATION	9,126.39	9,300.00	9,300.00	1,605.69	430.90	7,694.31	17.27
101-666-717	LIFE/DISB. INSURANCE	524.16	642.00	642.00	205.12	51.28	436.88	31.95
101-666-718	PENSION	4,496.00	4,599.00	4,599.00	1,405.04	353.76	3,193.96	30.55
101-666-727	SUPPLIES	1,723.27	2,000.00	2,000.00	346.73	256.19	1,653.27	17.34

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			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17		
Fund 101 - GENERAL FUND								
Expenditures								
101-666-731	WORKERS COMP INSURANCE	468.82	549.00	549.00	0.00	0.00	549.00	0.00
101-666-807	MEMBERSHIP DUES	110.00	125.00	125.00	0.00	0.00	125.00	0.00
101-666-812	CC TRIPS	4,460.98	3,600.00	3,600.00	853.28	0.00	2,746.72	23.70
101-666-815	CC PROGRAMS	9,311.41	10,000.00	10,000.00	3,297.59	603.70	6,702.41	32.98
101-666-816	GROUNDS/CLEANG/JANITORL SERVIC	2,141.92	3,425.00	3,425.00	125.00	0.00	3,300.00	3.65
101-666-822	SENIOR NUTRITION	2,415.12	2,000.00	2,000.00	221.53	108.87	1,778.47	11.08
101-666-836	COMMUNITY EXPENSE	1,004.30	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
101-666-850	COMMUNICATION	2,491.64	2,760.00	2,760.00	1,135.84	455.56	1,624.16	41.15
101-666-851	POSTAGE	857.80	800.00	800.00	0.00	0.00	800.00	0.00
101-666-860	FUEL & MILEAGE	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-666-900	PRINTING & PUBLICATIONS	630.00	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
101-666-910	INSURANCE & BONDS	1,083.00	1,131.00	1,131.00	0.00	0.00	1,131.00	0.00
101-666-920	UTILITIES	2,874.21	3,036.00	3,036.00	573.56	127.17	2,462.44	18.89
101-666-930	REPAIRS & MAINTENANCE	7,960.75	3,500.00	3,500.00	827.72	78.66	2,672.28	23.65
101-666-940	RENTAL EQUIPMENT	831.65	2,400.00	2,400.00	718.31	179.58	1,681.69	29.93
101-666-970	EQUIPMENT	219.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 666-COMMUNITY CENTER		107,118.84	112,582.00	112,582.00	28,312.03	6,900.24	84,269.97	25.15
Dept 753-RECREATION BOARD								
101-753-727	SUPPLIES	4,058.83	4,500.00	0.00	0.00	0.00	0.00	0.00
101-753-931	PARK MAINITENANCE	0.00	500.00	0.00	62.04	16.29	(62.04)	100.00
Total Dept 753-RECREATION BOARD		4,058.83	5,000.00	0.00	62.04	16.29	(62.04)	100.00
Dept 754-LAND PRESERVATION								
101-754-810	CONSULTANTS	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00
101-754-851	POSTAGE	0.00	500.00	0.00	0.00	0.00	0.00	0.00
101-754-900	PRINTING & PUBLICATIONS	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00
Total Dept 754-LAND PRESERVATION		0.00	5,000.00	0.00	0.00	0.00	0.00	0.00
Dept 757-PARKS								
101-757-801	PLANNER FEES	16,500.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 757-PARKS		16,500.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 850-TOWNSHIP CONTINGENCY								
101-850-905	CONTINGENCY FUNDS	3,041.03	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 850-TOWNSHIP CONTINGENCY		3,041.03	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Dept 900-CAPITAL OUTLAY								
101-900-972	COMPUTER	1,984.81	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-900-978	LAND ACQUISITION	360,728.48	0.00	0.00	15.47	0.00	(15.47)	100.00
Total Dept 900-CAPITAL OUTLAY		362,713.29	2,000.00	2,000.00	15.47	0.00	1,984.53	0.77
Dept 905-DEBT SERVICE								
101-905-985	PSB SHARE OF BOND PMT	84,695.26	83,334.00	83,334.00	0.00	0.00	83,334.00	0.00

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% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18		YTD BALANCE 10/31/2017	ACTIVITY FOR MONTH 10/31/17	AVAILABLE BALANCE	% BDGT USED						
			ORIGINAL BUDGET	2017-18 AMENDED BUDGET										
Fund 101 - GENERAL FUND														
Expenditures														
Total Dept 905-DEBT SERVICE		84,695.26	83,334.00	83,334.00	0.00	0.00	83,334.00	0.00						
Dept 999														
101-999-999	TRANSFER OUT	250,000.00	0.00	0.00	0.00	0.00	0.00	0.00						
Total Dept 999		250,000.00	0.00	0.00	0.00	0.00	0.00	0.00						
TOTAL EXPENDITURES		2,201,390.26	1,610,545.00	1,587,905.00	393,067.07	68,244.22	1,194,837.93	24.75						
Fund 101 - GENERAL FUND:														
TOTAL REVENUES		1,285,796.89	1,611,562.00	1,611,562.00	584,872.21	152,559.66	1,026,689.79	36.29						
TOTAL EXPENDITURES		2,201,390.26	1,610,545.00	1,587,905.00	393,067.07	68,244.22	1,194,837.93	24.75						
NET OF REVENUES & EXPENDITURES		(915,593.37)	1,017.00	23,657.00	191,805.14	84,315.44	(168,148.14)	810.78						
BEG. FUND BALANCE		1,603,498.65	1,603,498.65	1,603,498.65	1,603,498.65									
NET OF REVENUES/EXPENDITURES - 2016-17					(915,593.37)		(915,593.37)							
END FUND BALANCE		687,905.28	1,604,515.65	1,627,155.65	879,710.42									

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ACTIVITY FOR

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	MONTH 10/31/17	AVAILABLE BALANCE	% BDGT USED
Fund 207 - LAW ENFORCEMENT FUND								
Revenues								
Dept 000								
207-000-402	CURRENT PROPERTY TAX	1,479,272.76	1,514,980.00	1,514,980.00	0.00	0.00	1,514,980.00	0.00
207-000-445	PENALTY & INTEREST ON TAXES	473.32	500.00	500.00	15.78	15.78	484.22	3.16
207-000-570	LIQUOR LICENSE & PERMITS	3,386.35	3,000.00	3,000.00	3,436.95	0.00	(436.95)	114.57
207-000-626	COPY & FOIA INCOME	1,224.80	1,300.00	1,300.00	915.82	85.00	384.18	70.45
207-000-635	EMERGENCY COST RECOVERY	7,594.50	1,000.00	1,000.00	1,066.50	345.75	(66.50)	106.65
207-000-656	FINES & COURT FEES	17,730.03	22,000.00	22,000.00	5,799.75	1,899.50	16,200.25	26.36
207-000-658	IMPOUND FEES	4,240.00	3,000.00	3,000.00	1,360.00	920.00	1,640.00	45.33
207-000-664	FEES PAID FOR OFFICER WAGES	3,909.15	6,500.00	6,500.00	7,452.94	0.00	(952.94)	114.66
207-000-671	REIMBURSEMENT/OTHER INCOME	4,651.52	3,000.00	3,000.00	720.00	50.00	2,280.00	24.00
207-000-673	SALE OF FIXED ASSET	0.00	9,000.00	9,000.00	1,710.00	1,710.00	7,290.00	19.00
207-000-681	OT REIMBURSEMENT	12,356.23	17,000.00	17,000.00	4,265.23	591.22	12,734.77	25.09
207-000-684	CELL TOWER INCOME	0.00	0.00	0.00	5,271.00	2,121.00	(5,271.00)	100.00
Total Dept 000		1,534,838.66	1,581,280.00	1,581,280.00	32,013.97	7,738.25	1,549,266.03	2.02
Dept 336-CONTRIBUTIONS								
207-336-588	CONTRIBUTION OTHER FUND(S)	35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
207-336-683	CONTRIBUTION - INDEPENDENCE DA	1,500.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 336-CONTRIBUTIONS		36,500.00	36,500.00	36,500.00	0.00	0.00	36,500.00	0.00
TOTAL REVENUES		1,571,338.66	1,617,780.00	1,617,780.00	32,013.97	7,738.25	1,585,766.03	1.98
Expenditures								
Dept 226-PERSONNEL								
207-226-701	SALARIES	192,938.72	207,984.00	207,984.00	64,451.57	15,842.34	143,532.43	30.99
207-226-702	SALARIES	454,604.82	436,916.00	436,916.00	144,397.28	36,763.85	292,518.72	33.05
207-226-704	CLERICAL/DEP /SUPER/ELECTION	69,203.77	73,653.00	73,653.00	21,415.43	5,160.31	52,237.57	29.08
207-226-708	SALARIES-PART TIME	42,107.13	40,000.00	40,000.00	10,304.19	2,542.42	29,695.81	25.76
207-226-710	JANITORIAL SALARIES	8,925.00	9,061.00	9,061.00	2,975.00	765.00	6,086.00	32.83
207-226-711	SALARIES-OVERTIME	48,070.54	40,000.00	40,000.00	15,882.37	2,284.13	24,117.63	39.71
207-226-714	HOLIDAY	36,305.94	39,654.00	39,654.00	0.00	0.00	39,654.00	0.00
207-226-715	SOCIAL SECURITY	67,007.12	68,000.00	68,000.00	19,748.26	4,822.38	48,251.74	29.04
207-226-716	HOSPITALIZATION	139,023.19	114,915.00	114,915.00	24,525.39	4,800.71	90,389.61	21.34
207-226-717	LIFE/DISB. INSURANCE	7,878.63	9,605.00	9,605.00	2,996.00	749.00	6,609.00	31.19
207-226-718	PENSION	67,587.24	70,000.00	70,000.00	21,990.54	5,435.54	48,009.46	31.42
207-226-719	EMPLOYEE FRINGE-LONGEVITY	6,000.00	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
207-226-730	MEDICAL TESTING	0.00	500.00	500.00	117.50	117.50	382.50	23.50
207-226-731	WORKERS COMP INSURANCE	22,215.92	25,640.00	25,640.00	0.00	0.00	25,640.00	0.00
207-226-741	UNIFORMS/GEAR & ALLOWANCE	5,991.49	7,000.00	7,000.00	6.00	0.00	6,994.00	0.09
207-226-927	ALLOCATE TO DEPARTMENTS	64,949.00	64,000.00	64,000.00	4,826.00	0.00	59,174.00	7.54
207-226-957	TRAINING & DEVELOPMENT	225.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 226-PERSONNEL		1,233,033.51	1,213,928.00	1,213,928.00	333,635.53	79,283.18	880,292.47	27.48
Dept 265-HALL AND GROUNDS								
207-265-821	PSB MAINT & OPS ALLOCATION	33,310.50	46,667.00	46,667.00	2,829.00	0.00	43,838.00	6.06
Total Dept 265-HALL AND GROUNDS		33,310.50	46,667.00	46,667.00	2,829.00	0.00	43,838.00	6.06
Dept 270-LEGAL/PROFESSIONAL								

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18		YTD BALANCE 10/31/2017	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17		
Fund 207 - LAW ENFORCEMENT FUND								
Expenditures								
207-270-722	CONTROLLER	6,588.69	6,298.00	6,298.00	371.25	0.00	5,926.75	5.89
207-270-802	AUDIT FEES	2,250.00	2,250.00	2,250.00	0.00	0.00	2,250.00	0.00
207-270-803	LEGAL	41,187.60	40,000.00	40,000.00	16,262.00	6,295.00	23,738.00	40.66
Total Dept 270-LEGAL/PROFESSIONAL		50,026.29	48,548.00	48,548.00	16,633.25	6,295.00	31,914.75	34.26
Dept 301-OPERATING COSTS								
207-301-727	SUPPLIES	5,983.41	7,000.00	7,000.00	1,642.27	483.98	5,357.73	23.46
207-301-741	UNIFORMS/GEAR & ALLOWANCE	0.00	1,000.00	1,000.00	433.46	0.00	566.54	43.35
207-301-807	MEMBERSHIP DUES	635.75	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
207-301-818	CONTRACTUAL SERVICES	10,984.50	20,000.00	20,000.00	7,620.68	4,959.18	12,379.32	38.10
207-301-820	DISPATCH SERVICES	58,068.01	70,040.00	70,040.00	27,027.91	5,437.25	43,012.09	38.59
207-301-850	COMMUNICATION	13,849.61	20,000.00	20,000.00	5,639.64	927.84	14,360.36	28.20
207-301-851	POSTAGE	227.12	250.00	250.00	39.05	5.00	210.95	15.62
207-301-900	PRINTING & PUBLICATIONS	100.88	500.00	500.00	240.79	0.00	259.21	48.16
207-301-910	INSURANCE & BONDS	32,882.00	34,222.00	34,222.00	0.00	0.00	34,222.00	0.00
207-301-930	REPAIRS & MAINTENANCE	2,407.87	7,000.00	7,000.00	167.10	0.00	6,832.90	2.39
207-301-932	RADIO REPAIR	0.00	1,100.00	1,100.00	880.00	0.00	220.00	80.00
207-301-938	CHARGEBACKS - PRIOR TAX YEARS	1,096.88	0.00	0.00	681.21	681.21	(681.21)	100.00
207-301-940	RENTAL EQUIPMENT	2,608.35	3,000.00	3,000.00	869.55	217.39	2,130.45	28.99
207-301-972	COMPUTER	0.00	15,000.00	15,000.00	5,310.30	969.63	9,689.70	35.40
Total Dept 301-OPERATING COSTS		128,844.38	180,112.00	180,112.00	50,551.96	13,681.48	129,560.04	28.07
Dept 333-TRANSPORTATION								
207-333-860	FUEL & MILEAGE	20,028.55	18,000.00	18,000.00	6,444.18	1,743.27	11,555.82	35.80
207-333-930	REPAIRS & MAINTENANCE	10,374.40	11,000.00	11,000.00	7,806.03	968.65	3,193.97	70.96
Total Dept 333-TRANSPORTATION		30,402.95	29,000.00	29,000.00	14,250.21	2,711.92	14,749.79	49.14
Dept 905-DEBT SERVICE								
207-905-985	PSB SHARE OF BOND PMT	84,695.26	83,334.00	83,334.00	0.00	0.00	83,334.00	0.00
Total Dept 905-DEBT SERVICE		84,695.26	83,334.00	83,334.00	0.00	0.00	83,334.00	0.00
TOTAL EXPENDITURES		1,560,312.89	1,601,589.00	1,601,589.00	417,899.95	101,971.58	1,183,689.05	26.09
Fund 207 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES		1,571,338.66	1,617,780.00	1,617,780.00	32,013.97	7,738.25	1,585,766.03	1.98
TOTAL EXPENDITURES		1,560,312.89	1,601,589.00	1,601,589.00	417,899.95	101,971.58	1,183,689.05	26.09
NET OF REVENUES & EXPENDITURES		11,025.77	16,191.00	16,191.00	(385,885.98)	(94,233.33)	402,076.98	2,383.34
BEG. FUND BALANCE		500,125.87	500,125.87	500,125.87	500,125.87			
NET OF REVENUES/EXPENDITURES - 2016-17					11,025.77		11,025.77	
END FUND BALANCE		511,151.64	516,316.87	516,316.87	125,265.66			

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			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17		
Fund 216 - MEDICAL RESCUE FUND								
Revenues								
Dept 000								
216-000-402	CURRENT PROPERTY TAX	632,391.38	682,654.00	682,654.00	0.00	0.00	682,654.00	0.00
216-000-445	PENALTY & INTEREST ON TAXES	203.12	200.00	200.00	6.98	6.98	193.02	3.49
216-000-482	HOUSE NUMBERS	560.00	500.00	500.00	360.00	160.00	140.00	72.00
216-000-588	CONTRIBUTION OTHER FUND(S)	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
216-000-590	GRANT INCOME	284,357.00	0.00	0.00	8,780.53	0.00	(8,780.53)	100.00
216-000-626	COPY & FOIA INCOME	29.00	50.00	50.00	0.00	0.00	50.00	0.00
216-000-635	EMERGENCY COST RECOVERY	19,249.20	20,000.00	20,000.00	5,158.39	3,328.89	14,841.61	25.79
216-000-639	DRIVEWAY INSPECTIONS	590.00	600.00	600.00	50.00	0.00	550.00	8.33
216-000-671	REIMBURSEMENT/OTHER INCOME	1,282.00	2,000.00	2,000.00	101.96	0.00	1,898.04	5.10
216-000-673	SALE OF FIXED ASSET	0.00	90,000.00	90,000.00	344.00	344.00	89,656.00	0.38
216-000-675	CONTRIBUTION-PRIVATE SOURCES	200.00	0.00	0.00	50.00	0.00	(50.00)	100.00
216-000-684	CELL TOWER INCOME	8,400.00	12,852.00	12,852.00	0.00	0.00	12,852.00	0.00
Total Dept 000		972,261.70	833,856.00	833,856.00	14,851.86	3,839.87	819,004.14	1.78
Dept 336-CONTRIBUTIONS								
216-336-683	CONTRIBUTION - INDEPENDENCE DA	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 336-CONTRIBUTIONS		1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Dept 960								
216-960-935	TRANSFER IN	250,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 960		250,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,223,261.70	834,856.00	834,856.00	14,851.86	3,839.87	820,004.14	1.78
Expenditures								
Dept 226-PERSONNEL								
216-226-701	SALARIES	88,129.51	87,016.00	87,016.00	26,708.54	6,693.54	60,307.46	30.69
216-226-702	SALARIES	146,460.52	160,000.00	160,000.00	44,788.50	9,090.00	115,211.50	27.99
216-226-705	ADMINISTRATIVE ASSISTANT	2,340.23	5,000.00	5,000.00	824.91	282.63	4,175.09	16.50
216-226-708	SALARIES-PART TIME	43,823.75	55,000.00	55,000.00	15,784.24	5,195.11	39,215.76	28.70
216-226-712	SALARIES - OFFICERS	7,175.00	11,000.00	11,000.00	2,750.00	0.00	8,250.00	25.00
216-226-715	SOCIAL SECURITY	22,796.55	24,328.00	24,328.00	7,192.52	1,673.09	17,135.48	29.56
216-226-716	HOSPITALIZATION	25,369.30	24,755.00	24,755.00	4,599.32	999.96	20,155.68	18.58
216-226-717	LIFE/DISB. INSURANCE	844.92	1,041.00	1,041.00	241.32	83.13	799.68	23.18
216-226-718	PENSION	8,812.58	8,701.00	8,701.00	2,670.60	669.28	6,030.40	30.69
216-226-730	MEDICAL TESTING	885.32	8,000.00	8,000.00	113.00	56.50	7,887.00	1.41
216-226-731	WORKERS COMP INSURANCE	14,226.86	16,943.00	16,943.00	0.00	0.00	16,943.00	0.00
216-226-927	ALLOCATE TO DEPARTMENTS	(64,949.00)	(64,949.00)	(64,000.00)	(4,826.00)	0.00	(59,174.00)	7.54
216-226-957	TRAINING & DEVELOPMENT	6,649.49	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
216-226-958	TRAINING WAGES	12,864.00	12,000.00	12,000.00	4,026.00	825.00	7,974.00	33.55
Total Dept 226-PERSONNEL		315,429.03	361,784.00	361,784.00	104,872.95	25,568.24	256,911.05	28.99
Dept 265-HALL AND GROUNDS								
216-265-816	GROUNDS/CLEANG/JANITORL SERVIC	814.24	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
216-265-821	PSB MAINT & OPS ALLOCATION	33,310.51	47,000.00	47,000.00	2,829.00	0.00	44,171.00	6.02

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			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17		
Fund 216 - MEDICAL RESCUE FUND								
Expenditures								
Total Dept 265-HALL AND GROUNDS		34,124.75	49,000.00	49,000.00	2,829.00	0.00	46,171.00	5.77
Dept 270-LEGAL/PROFESSIONAL								
216-270-722	CONTROLLER	6,588.69	6,298.00	6,298.00	371.25	0.00	5,926.75	5.89
216-270-802	AUDIT FEES	2,250.00	2,250.00	2,250.00	0.00	0.00	2,250.00	0.00
216-270-803	LEGAL	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 270-LEGAL/PROFESSIONAL		8,838.69	10,548.00	10,548.00	371.25	0.00	10,176.75	3.52
Dept 301-OPERATING COSTS								
216-301-727	SUPPLIES	7,364.12	10,000.00	10,000.00	7,199.85	827.03	2,800.15	72.00
216-301-741	UNIFORMS/GEAR & ALLOWANCE	3,993.77	10,000.00	10,000.00	1,014.07	0.00	8,985.93	10.14
216-301-807	MEMBERSHIP DUES	1,655.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
216-301-818	CONTRACTUAL SERVICES	1,762.33	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
216-301-820	DISPATCH SERVICES	12,026.04	10,810.00	10,810.00	3,603.28	900.82	7,206.72	33.33
216-301-850	COMMUNICATION	6,773.16	8,000.00	8,000.00	2,295.20	562.78	5,704.80	28.69
216-301-851	POSTAGE	1.40	50.00	50.00	0.46	0.00	49.54	0.92
216-301-900	PRINTING & PUBLICATIONS	145.79	500.00	500.00	0.00	0.00	500.00	0.00
216-301-910	INSURANCE & BONDS	35,649.00	36,990.00	36,990.00	0.00	0.00	36,990.00	0.00
216-301-920	UTILITIES	5,185.13	6,000.00	6,000.00	267.83	118.15	5,732.17	4.46
216-301-929	GRANT EXPENSE	296,374.20	0.00	0.00	0.00	0.00	0.00	0.00
216-301-930	REPAIRS & MAINTENANCE	6,368.16	7,000.00	7,000.00	1,292.90	55.68	5,707.10	18.47
216-301-932	RADIO REPAIR	141.00	2,500.00	2,500.00	1,760.00	0.00	740.00	70.40
216-301-938	CHARGEBACKS - PRIOR TAX YEARS	490.55	0.00	0.00	297.60	297.60	(297.60)	100.00
216-301-972	COMPUTER	3,828.34	6,000.00	6,000.00	1,294.92	339.03	4,705.08	21.58
Total Dept 301-OPERATING COSTS		381,757.99	102,350.00	102,350.00	19,026.11	3,101.09	83,323.89	18.59
Dept 333-TRANSPORTATION								
216-333-860	FUEL & MILEAGE	9,254.07	11,000.00	11,000.00	2,206.52	873.82	8,793.48	20.06
216-333-930	REPAIRS & MAINTENANCE	25,775.93	30,000.00	30,000.00	10,655.04	5,000.15	19,344.96	35.52
Total Dept 333-TRANSPORTATION		35,030.00	41,000.00	41,000.00	12,861.56	5,873.97	28,138.44	31.37
Dept 900-CAPITAL OUTLAY								
216-900-970	EQUIPMENT	10,483.61	12,000.00	12,000.00	3,087.38	0.00	8,912.62	25.73
216-900-974	VEHICLE	64,730.30	470,000.00	470,000.00	0.00	0.00	470,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		75,213.91	482,000.00	482,000.00	3,087.38	0.00	478,912.62	0.64
Dept 905-DEBT SERVICE								
216-905-985	PSB SHARE OF BOND PMT	84,695.24	90,045.00	90,045.00	0.00	0.00	90,045.00	0.00
Total Dept 905-DEBT SERVICE		84,695.24	90,045.00	90,045.00	0.00	0.00	90,045.00	0.00
TOTAL EXPENDITURES		935,089.61	1,136,727.00	1,136,727.00	143,048.25	34,543.30	993,678.75	12.58
Fund 216 - MEDICAL RESCUE FUND:								

Fund 216 - MEDICAL RESCUE FUND:

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GL NUMBER	DESCRIPTION	END BALANCE	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2017	ORIGINAL	2017-18		MONTH		
			BUDGET	AMENDED BUDGET	10/31/2017	10/31/17		
Fund 216 - MEDICAL RESCUE FUND								
TOTAL REVENUES		1,223,261.70	834,856.00	834,856.00	14,851.86	3,839.87	820,004.14	1.78
TOTAL EXPENDITURES		935,089.61	1,136,727.00	1,136,727.00	143,048.25	34,543.30	993,678.75	12.58
NET OF REVENUES & EXPENDITURES		288,172.09	(301,871.00)	(301,871.00)	(128,196.39)	(30,703.43)	(173,674.61)	42.47
BEG. FUND BALANCE		535,761.80	535,761.80	535,761.80	535,761.80			
NET OF REVENUES/EXPENDITURES - 2016-17					288,172.09		288,172.09	
END FUND BALANCE		823,933.89	233,890.80	233,890.80	695,737.50			

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	ACTIVITY FOR MONTH 10/31/17	AVAILABLE BALANCE	% BDGT USED
Fund 230 - DONATION FUND								
Revenues								
Dept 000								
230-000-698	DONATIONS - OTHER	0.00	0.00	0.00	30.00	30.00	(30.00)	100.00
Total Dept 000		0.00	0.00	0.00	30.00	30.00	(30.00)	100.00
TOTAL REVENUES		0.00	0.00	0.00	30.00	30.00	(30.00)	100.00
Expenditures								
Dept 301-OPERATING COSTS								
230-301-904	EVENTS/COMMUNITY PROJECTS	(474.56)	0.00	0.00	0.00	0.00	0.00	0.00
230-301-905	BARK PARK	327.02	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 301-OPERATING COSTS		(147.54)	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		(147.54)	0.00	0.00	0.00	0.00	0.00	0.00
Fund 230 - DONATION FUND:								
TOTAL REVENUES		0.00	0.00	0.00	30.00	30.00	(30.00)	100.00
TOTAL EXPENDITURES		(147.54)	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		147.54	0.00	0.00	30.00	30.00	(30.00)	100.00
BEG. FUND BALANCE		351.07	351.07	351.07	351.07			
NET OF REVENUES/EXPENDITURES - 2016-17					147.54		147.54	
END FUND BALANCE		498.61	351.07	351.07	528.61			

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Fund 248 - DOWNTOWN DEVELOPMENT AUTH								
Expenditures								
Dept 301-OPERATING COSTS								
248-301-800	OTHER PROFESSIONAL FEES	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
248-301-801	PLANNER FEES	11,205.00	15,000.00	15,000.00	13,695.00	9,960.00	1,305.00	91.30
248-301-816	GROUNDS/CLEANG/JANITORL SERVIC	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 301-OPERATING COSTS		11,205.00	21,000.00	21,000.00	13,695.00	9,960.00	7,305.00	65.21
Dept 449-ROAD WORK								
248-449-814	ROAD IMPROVEMENTS	2,269.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 449-ROAD WORK		2,269.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
248-900-925	STREETSCAPING	3,317.11	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 900-CAPITAL OUTLAY		3,317.11	500.00	500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		16,791.11	21,500.00	21,500.00	13,695.00	9,960.00	7,805.00	63.70
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		16,791.11	21,500.00	21,500.00	13,695.00	9,960.00	7,805.00	63.70
NET OF REVENUES & EXPENDITURES		(16,791.11)	(21,500.00)	(21,500.00)	(13,695.00)	(9,960.00)	(7,805.00)	63.70
BEG. FUND BALANCE		65,723.61	65,723.61	65,723.61	65,723.61			
NET OF REVENUES/EXPENDITURES - 2016-17					(16,791.11)		(16,791.11)	
END FUND BALANCE		48,932.50	44,223.61	44,223.61	35,237.50			

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18		YTD BALANCE 10/31/2017	ACTIVITY FOR MONTH 10/31/17	AVAILABLE BALANCE	% BDGT USED						
			ORIGINAL BUDGET	2017-18 AMENDED BUDGET										
Fund 265 - NARCOTICS FUND														
Revenues														
Dept 000														
265-000-661	FORFEITURES	66,661.00	58,000.00	58,000.00	0.00	0.00	58,000.00	0.00						
265-000-673	SALE OF FIXED ASSET	0.00	0.00	0.00	15,075.00	15,075.00	(15,075.00)	100.00						
Total Dept 000		66,661.00	58,000.00	58,000.00	15,075.00	15,075.00	42,925.00	25.99						
TOTAL REVENUES		66,661.00	58,000.00	58,000.00	15,075.00	15,075.00	42,925.00	25.99						
Expenditures														
Dept 301-OPERATING COSTS														
265-301-727	SUPPLIES	2,016.56	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00						
265-301-899	FORFEITURE SHARING	7,965.00	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00						
265-301-956	MISCELLANEOUS	2,229.33	5,000.00	5,000.00	2,848.45	0.00	2,151.55	56.97						
265-301-972	COMPUTER	2,371.75	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00						
Total Dept 301-OPERATING COSTS		14,582.64	43,000.00	43,000.00	2,848.45	0.00	40,151.55	6.62						
Dept 900-CAPITAL OUTLAY														
265-900-970	EQUIPMENT	858.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00						
Total Dept 900-CAPITAL OUTLAY		858.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00						
TOTAL EXPENDITURES		15,440.64	58,000.00	58,000.00	2,848.45	0.00	55,151.55	4.91						
Fund 265 - NARCOTICS FUND:														
TOTAL REVENUES		66,661.00	58,000.00	58,000.00	15,075.00	15,075.00	42,925.00	25.99						
TOTAL EXPENDITURES		15,440.64	58,000.00	58,000.00	2,848.45	0.00	55,151.55	4.91						
NET OF REVENUES & EXPENDITURES		51,220.36	0.00	0.00	12,226.55	15,075.00	(12,226.55)	100.00						
BEG. FUND BALANCE		94,144.14	94,144.14	94,144.14	94,144.14									
NET OF REVENUES/EXPENDITURES - 2016-17					51,220.36		51,220.36							
END FUND BALANCE		145,364.50	94,144.14	94,144.14	157,591.05									

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Fund 266 - FEDERAL NARCOTICS FUND								
Revenues								
Dept 000								
266-000-661	FORFEITURES	45,690.47	100,000.00	100,000.00	81,419.47	0.00	18,580.53	81.42
Total Dept 000		45,690.47	100,000.00	100,000.00	81,419.47	0.00	18,580.53	81.42
TOTAL REVENUES		45,690.47	100,000.00	100,000.00	81,419.47	0.00	18,580.53	81.42
Expenditures								
Dept 301-OPERATING COSTS								
266-301-727	SUPPLIES	5,389.96	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
266-301-956	MISCELLANEOUS	4,655.50	12,000.00	12,000.00	1,410.00	0.00	10,590.00	11.75
Total Dept 301-OPERATING COSTS		10,045.46	24,000.00	24,000.00	1,410.00	0.00	22,590.00	5.88
Dept 336-CONTRIBUTIONS								
266-336-967	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 336-CONTRIBUTIONS		35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Dept 900-CAPITAL OUTLAY								
266-900-970	EQUIPMENT	33,574.87	48,000.00	48,000.00	12,935.00	0.00	35,065.00	26.95
266-900-974	VEHICLE	101,672.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		135,246.87	48,000.00	48,000.00	12,935.00	0.00	35,065.00	26.95
TOTAL EXPENDITURES		180,292.33	107,000.00	107,000.00	14,345.00	0.00	92,655.00	13.41
Fund 266 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		45,690.47	100,000.00	100,000.00	81,419.47	0.00	18,580.53	81.42
TOTAL EXPENDITURES		180,292.33	107,000.00	107,000.00	14,345.00	0.00	92,655.00	13.41
NET OF REVENUES & EXPENDITURES		(134,601.86)	(7,000.00)	(7,000.00)	67,074.47	0.00	(74,074.47)	958.21
BEG. FUND BALANCE		247,753.55	247,753.55	247,753.55	247,753.55			
NET OF REVENUES/EXPENDITURES - 2016-17					(134,601.86)		(134,601.86)	
END FUND BALANCE		113,151.69	240,753.55	240,753.55	180,226.16			

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			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17		
Fund 271 - LIBRARY FUND								
Revenues								
Dept 000								
271-000-402	CURRENT PROPERTY TAX	419,076.44	428,741.00	428,741.00	0.00	0.00	428,741.00	0.00
271-000-407	TAX REVENUE -BRIGHTON DIST LIE	78,298.99	77,000.00	77,000.00	163.70	48.70	76,836.30	0.21
271-000-445	PENALTY & INTEREST ON TAXES	128.91	100.00	100.00	4.67	4.67	95.33	4.67
271-000-573	STATE REVENUE SHARING - LCSA	15,912.63	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
271-000-575	STATE LIBRARY AID	6,020.13	3,500.00	3,500.00	3,859.74	558.19	(359.74)	110.28
271-000-626	COPY & FOIA INCOME	3,335.50	3,500.00	3,500.00	427.19	0.00	3,072.81	12.21
271-000-630	BOOK SALE	2,157.47	1,000.00	1,000.00	608.63	253.70	391.37	60.86
271-000-652	PENAL FINES-WASHTENAW COUNTY	14,184.75	13,000.00	13,000.00	12,505.17	0.00	494.83	96.19
271-000-653	PENAL FINES-LIVINGSTON COUNTY	6,366.67	6,000.00	6,000.00	4,872.28	4,872.28	1,127.72	81.20
271-000-671	REIMBURSEMENT/OTHER INCOME	7,490.38	1,500.00	1,500.00	286.42	0.00	1,213.58	19.09
271-000-675	CONTRIBUTION-PRIVATE SOURCES	13,911.43	2,500.00	2,500.00	3,323.10	0.00	(823.10)	132.92
Total Dept 000		566,883.30	549,841.00	549,841.00	26,050.90	5,737.54	523,790.10	4.74
TOTAL REVENUES		566,883.30	549,841.00	549,841.00	26,050.90	5,737.54	523,790.10	4.74
Expenditures								
Dept 226-PERSONNEL								
271-226-701	SALARIES	61,553.98	63,196.00	63,196.00	16,769.20	4,230.76	46,426.80	26.54
271-226-705	ADMINISTRATIVE ASSISTANT	91,444.61	132,000.00	132,000.00	24,962.08	6,351.28	107,037.92	18.91
271-226-708	SALARIES-PART TIME	69,013.09	50,000.00	50,000.00	24,765.30	7,028.98	25,234.70	49.53
271-226-715	SOCIAL SECURITY	17,634.13	18,900.00	18,900.00	5,381.52	1,347.27	13,518.48	28.47
271-226-716	HOSPITALIZATION	12,840.52	16,400.00	16,400.00	5,418.51	1,274.47	10,981.49	33.04
271-226-717	LIFE/DISB. INSURANCE	3,180.11	4,200.00	4,200.00	1,154.22	384.74	3,045.78	27.48
271-226-718	PENSION	13,237.82	16,600.00	16,600.00	4,398.40	1,316.72	12,201.60	26.50
271-226-731	WORKERS COMP INSURANCE	1,597.00	900.00	900.00	0.00	0.00	900.00	0.00
271-226-734	BONUS	4,500.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
271-226-735	SFA & HRA	5,644.81	7,250.00	7,250.00	2,331.88	0.00	4,918.12	32.16
271-226-736	WELLNESS PLAN	4,000.00	4,000.00	4,000.00	3,850.00	0.00	150.00	96.25
271-226-860	FUEL & MILEAGE	531.52	750.00	750.00	88.23	48.90	661.77	11.76
271-226-957	TRAINING & DEVELOPMENT	1,115.17	2,500.00	2,500.00	13.73	13.73	2,486.27	0.55
Total Dept 226-PERSONNEL		286,292.76	317,696.00	317,696.00	89,133.07	21,996.85	228,562.93	28.06
Dept 270-LEGAL/PROFESSIONAL								
271-270-802	AUDIT FEES	5,000.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
271-270-803	LEGAL	8,201.99	3,000.00	3,000.00	322.67	322.67	2,677.33	10.76
Total Dept 270-LEGAL/PROFESSIONAL		13,201.99	8,000.00	8,000.00	322.67	322.67	7,677.33	4.03
Dept 301-OPERATING COSTS								
271-301-727	SUPPLIES	12,363.27	13,500.00	13,500.00	5,816.52	2,120.02	7,683.48	43.09
271-301-742	CIRCULATING,REF MATERIALS&PROC	27,057.22	29,500.00	29,500.00	8,615.39	1,889.09	20,884.61	29.20
271-301-743	SERVICE/PROGRAM SUPPLIES	12,470.34	12,000.00	12,000.00	2,178.61	299.22	9,821.39	18.16
271-301-745	MeL Delivery	1,398.00	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00
271-301-807	MEMBERSHIP DUES	219.00	400.00	400.00	99.00	99.00	301.00	24.75
271-301-826	ADMINISTRATION FEE	11,060.00	11,500.00	11,500.00	0.00	0.00	11,500.00	0.00
271-301-850	COMMUNICATION	6,365.62	6,500.00	6,500.00	1,843.26	1,456.42	4,656.74	28.36
271-301-851	POSTAGE	244.35	800.00	800.00	0.00	0.00	800.00	0.00
271-301-900	PRINTING & PUBLICATIONS	1,435.76	3,200.00	3,200.00	326.41	0.00	2,873.59	10.20
271-301-910	INSURANCE & BONDS	19,680.00	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00

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			ORIGINAL BUDGET	2017-18 AMENDED BUDGET										
Fund 271 - LIBRARY FUND														
Expenditures														
271-301-920	UTILITIES	6,079.96	8,000.00	8,000.00	1,388.79	375.37	6,611.21	17.36						
271-301-930	REPAIRS & MAINTENANCE	12,350.08	18,000.00	18,000.00	14,110.00	7,799.00	3,890.00	78.39						
271-301-938	CHARGEBACKS - PRIOR TAX YEARS	324.83	1,500.00	1,500.00	382.03	197.14	1,117.97	25.47						
271-301-940	RENTAL EQUIPMENT	3,095.99	3,600.00	3,600.00	1,042.70	260.68	2,557.30	28.96						
271-301-956	MISCELLANEOUS	283.58	4,000.00	4,000.00	275.35	121.65	3,724.65	6.88						
Total Dept 301-OPERATING COSTS		114,428.00	126,100.00	126,100.00	36,078.06	14,617.59	90,021.94	28.61						
Dept 900-CAPITAL OUTLAY														
271-900-913	CONSTRUCTION COSTS	969.83	0.00	0.00	0.00	0.00	0.00	0.00						
271-900-915	TECH COSTS	2,130.25	0.00	0.00	92.00	40.00	(92.00)	100.00						
271-900-972	COMPUTER	4,170.69	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00						
Total Dept 900-CAPITAL OUTLAY		7,270.77	11,000.00	11,000.00	92.00	40.00	10,908.00	0.84						
Dept 905-DEBT SERVICE														
271-905-991	DEBT SERVICE - PRINCIPAL	3,214.00	3,214.00	3,214.00	0.00	0.00	3,214.00	0.00						
Total Dept 905-DEBT SERVICE		3,214.00	3,214.00	3,214.00	0.00	0.00	3,214.00	0.00						
Dept 999-TRANSFERS OUT														
271-999-999	TRANSFERS OUT	150,000.00	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00						
Total Dept 999-TRANSFERS OUT		150,000.00	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00						
TOTAL EXPENDITURES		574,407.52	526,010.00	526,010.00	125,625.80	36,977.11	400,384.20	23.88						
Fund 271 - LIBRARY FUND:														
TOTAL REVENUES		566,883.30	549,841.00	549,841.00	26,050.90	5,737.54	523,790.10	4.74						
TOTAL EXPENDITURES		574,407.52	526,010.00	526,010.00	125,625.80	36,977.11	400,384.20	23.88						
NET OF REVENUES & EXPENDITURES		(7,524.22)	23,831.00	23,831.00	(99,574.90)	(31,239.57)	123,405.90	417.84						
BEG. FUND BALANCE		371,852.11	371,852.11	371,852.11	371,852.11									
NET OF REVENUES/EXPENDITURES - 2016-17					(7,524.22)		(7,524.22)							
END FUND BALANCE		364,327.89	395,683.11	395,683.11	264,752.99									

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			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17	AVAILABLE BALANCE	
Fund 287 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 000								
287-000-484	BUILDING PLAN REVIEW FEES	8,149.00	6,960.00	6,960.00	1,020.00	168.00	5,940.00	14.66
287-000-485	BUILDING PERMIT FEES	118,052.00	72,870.00	72,870.00	10,827.00	4,315.00	62,043.00	14.86
287-000-486	CONTRACTOR'S REGISTRATION	2,700.00	2,500.00	2,500.00	960.00	210.00	1,540.00	38.40
287-000-488	TRADE PERMIT FEES	42,480.00	45,730.00	45,730.00	17,517.50	4,635.00	28,212.50	38.31
287-000-626	COPY & FOIA INCOME	130.09	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		171,511.09	128,060.00	128,060.00	30,324.50	9,328.00	97,735.50	23.68
TOTAL REVENUES		171,511.09	128,060.00	128,060.00	30,324.50	9,328.00	97,735.50	23.68
Expenditures								
Dept 226-PERSONNEL								
287-226-703	SALARIES	0.00	20,800.00	20,800.00	0.00	0.00	20,800.00	0.00
287-226-715	SOCIAL SECURITY	0.00	1,591.00	1,591.00	0.00	0.00	1,591.00	0.00
287-226-731	WORKERS COMP INSURANCE	480.00	491.00	491.00	0.00	0.00	491.00	0.00
287-226-927	ALLOCATE TO DEPARTMENTS	43,825.00	38,519.00	38,519.00	2,894.00	0.00	35,625.00	7.51
Total Dept 226-PERSONNEL		44,305.00	61,401.00	61,401.00	2,894.00	0.00	58,507.00	4.71
Dept 261-GOVERNMENT SHARED SERVICES								
287-261-725	BUILDING INSPECTIONS	24,134.91	27,163.00	27,163.00	5,619.16	5,619.16	21,543.84	20.69
287-261-737	PLAN REVIEW	0.00	5,800.00	5,800.00	0.00	0.00	5,800.00	0.00
287-261-738	MISC BUILDING ADMINISTRATION	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 261-GOVERNMENT SHARED SERVICES		24,134.91	35,963.00	35,963.00	5,619.16	5,619.16	30,343.84	15.62
Dept 270-LEGAL/PROFESSIONAL								
287-270-722	CONTROLLER	2,635.47	2,519.00	2,519.00	148.50	0.00	2,370.50	5.90
287-270-802	AUDIT FEES	900.00	900.00	900.00	0.00	0.00	900.00	0.00
287-270-823	ZONING ADMINISTRATION	778.50	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 270-LEGAL/PROFESSIONAL		4,313.97	4,419.00	4,419.00	148.50	0.00	4,270.50	3.36
Dept 301-OPERATING COSTS								
287-301-725	ELECTRIC, PLUMB & MECH INSPECT	22,005.00	23,994.00	23,994.00	8,640.00	2,475.00	15,354.00	36.01
287-301-727	SUPPLIES	41.71	500.00	500.00	139.98	0.00	360.02	28.00
287-301-850	COMMUNICATION	439.88	450.00	450.00	166.61	46.64	283.39	37.02
287-301-910	INSURANCE & BONDS	600.00	900.00	900.00	0.00	0.00	900.00	0.00
287-301-927	ALLOCATE TO DEPARTMENTS	3,690.00	4,200.00	4,200.00	118.00	0.00	4,082.00	2.81
Total Dept 301-OPERATING COSTS		26,776.59	30,044.00	30,044.00	9,064.59	2,521.64	20,979.41	30.17
TOTAL EXPENDITURES		99,530.47	131,827.00	131,827.00	17,726.25	8,140.80	114,100.75	13.45
Fund 287 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		171,511.09	128,060.00	128,060.00	30,324.50	9,328.00	97,735.50	23.68
TOTAL EXPENDITURES		99,530.47	131,827.00	131,827.00	17,726.25	8,140.80	114,100.75	13.45

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18		YTD BALANCE 10/31/2017	ACTIVITY FOR MONTH 10/31/17	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2017-18 AMENDED BUDGET				
Fund 287 - BUILDING DEPARTMENT FUND								
NET OF REVENUES & EXPENDITURES		71,980.62	(3,767.00)	(3,767.00)	12,598.25	1,187.20	(16,365.25)	334.44
BEG. FUND BALANCE		99,345.51	99,345.51	99,345.51	99,345.51			
NET OF REVENUES/EXPENDITURES - 2016-17					71,980.62		71,980.62	
END FUND BALANCE		171,326.13	95,578.51	95,578.51	183,924.38			

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18		YTD BALANCE 10/31/2017	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17		
Fund 369 - BLDG AUTH DEBT FUND								
Revenues								
Dept 000								
369-000-685	FUNDS XFER FOR 3.5 BOND PMT	254,085.76	276,354.00	276,354.00	0.00	0.00	276,354.00	0.00
Total Dept 000		254,085.76	276,354.00	276,354.00	0.00	0.00	276,354.00	0.00
TOTAL REVENUES		254,085.76	276,354.00	276,354.00	0.00	0.00	276,354.00	0.00
Expenditures								
Dept 905-DEBT SERVICE								
369-905-942	3 M BOND BLDG AUTH	215,296.50	236,404.00	236,404.00	0.00	0.00	236,404.00	0.00
369-905-987	INTEREST 3 M BOND	38,789.26	39,950.00	39,950.00	0.00	0.00	39,950.00	0.00
Total Dept 905-DEBT SERVICE		254,085.76	276,354.00	276,354.00	0.00	0.00	276,354.00	0.00
TOTAL EXPENDITURES		254,085.76	276,354.00	276,354.00	0.00	0.00	276,354.00	0.00
Fund 369 - BLDG AUTH DEBT FUND:								
TOTAL REVENUES		254,085.76	276,354.00	276,354.00	0.00	0.00	276,354.00	0.00
TOTAL EXPENDITURES		254,085.76	276,354.00	276,354.00	0.00	0.00	276,354.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE								
END FUND BALANCE								

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18		YTD BALANCE 10/31/2017	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17		
Fund 370 - PUBLIC SAFETY BLDG DEBT FD								
Revenues								
Dept 000								
370-000-402	CURRENT PROPERTY TAX	264,427.70	279,728.00	279,728.00	0.00	0.00	279,728.00	0.00
370-000-445	PENALTY & INTEREST ON TAXES	88.51	100.00	100.00	3.14	3.14	96.86	3.14
370-000-588	CONTRIBUTION OTHER FUND(S)	99,930.18	140,000.00	140,000.00	8,486.00	0.00	131,514.00	6.06
Total Dept 000		364,446.39	419,828.00	419,828.00	8,489.14	3.14	411,338.86	2.02
TOTAL REVENUES		364,446.39	419,828.00	419,828.00	8,489.14	3.14	411,338.86	2.02
Expenditures								
Dept 301-OPERATING COSTS								
370-301-727	SUPPLIES	1,057.18	1,500.00	1,500.00	576.29	296.33	923.71	38.42
370-301-816	GROUNDS/CLEANG/JANITORL SERVIC	9,941.87	12,000.00	12,000.00	250.00	0.00	11,750.00	2.08
370-301-818	CONTRACTUAL SERVICES	6,727.90	10,000.00	10,000.00	1,097.00	261.00	8,903.00	10.97
370-301-850	COMMUNICATION	5,814.48	7,000.00	7,000.00	1,936.22	423.78	5,063.78	27.66
370-301-910	INSURANCE & BONDS	7,462.00	7,795.00	7,795.00	0.00	0.00	7,795.00	0.00
370-301-920	UTILITIES	63,207.39	68,000.00	68,000.00	8,951.29	1,816.45	59,048.71	13.16
370-301-930	REPAIRS & MAINTENANCE	15,175.98	30,000.00	30,000.00	4,859.44	1,990.88	25,140.56	16.20
370-301-938	CHARGEBACKS - PRIOR TAX YEARS	213.12	2,000.00	2,000.00	128.18	128.18	1,871.82	6.41
Total Dept 301-OPERATING COSTS		109,599.92	138,295.00	138,295.00	17,798.42	4,916.62	120,496.58	12.87
Dept 905-DEBT SERVICE								
370-905-945	3.8 M PSB BOND	230,000.00	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
370-905-994	INTEREST 3.8 BOND PSB	35,164.15	29,728.00	29,728.00	14,863.75	14,863.75	14,864.25	50.00
Total Dept 905-DEBT SERVICE		265,164.15	279,728.00	279,728.00	14,863.75	14,863.75	264,864.25	5.31
TOTAL EXPENDITURES		374,764.07	418,023.00	418,023.00	32,662.17	19,780.37	385,360.83	7.81
Fund 370 - PUBLIC SAFETY BLDG DEBT FD:								
TOTAL REVENUES		364,446.39	419,828.00	419,828.00	8,489.14	3.14	411,338.86	2.02
TOTAL EXPENDITURES		374,764.07	418,023.00	418,023.00	32,662.17	19,780.37	385,360.83	7.81
NET OF REVENUES & EXPENDITURES		(10,317.68)	1,805.00	1,805.00	(24,173.03)	(19,777.23)	25,978.03	1,339.23
BEG. FUND BALANCE		6,922.34	6,922.34	6,922.34	6,922.34			
NET OF REVENUES/EXPENDITURES - 2016-17					(10,317.68)		(10,317.68)	
END FUND BALANCE		(3,395.34)	8,727.34	8,727.34	(27,568.37)			

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			ORIGINAL BUDGET	2017-18 AMENDED BUDGET										
Fund 405 - LIBRARY CAPITAL OUTLAY FUND														
Revenues														
Dept 960-TRANSFERS IN														
405-960-935	TRANSFER IN	150,000.00	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00						
Total Dept 960-TRANSFERS IN		150,000.00	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00						
TOTAL REVENUES		150,000.00	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00						
Expenditures														
Dept 900-CAPITAL OUTLAY														
405-900-913	CONSTRUCTION COSTS	3,594.46	3,000.00	3,000.00	2,784.00	2,784.00	216.00	92.80						
405-900-915	TECH COSTS	0.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00						
405-900-918	OTHER LIBRARY COSTS	25,195.69	0.00	0.00	0.00	0.00	0.00	0.00						
405-900-972	COMPUTER	37.50	0.00	0.00	0.00	0.00	0.00	0.00						
Total Dept 900-CAPITAL OUTLAY		28,827.65	18,000.00	18,000.00	2,784.00	2,784.00	15,216.00	15.47						
TOTAL EXPENDITURES		28,827.65	18,000.00	18,000.00	2,784.00	2,784.00	15,216.00	15.47						
Fund 405 - LIBRARY CAPITAL OUTLAY FUND:														
TOTAL REVENUES		150,000.00	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00						
TOTAL EXPENDITURES		28,827.65	18,000.00	18,000.00	2,784.00	2,784.00	15,216.00	15.47						
NET OF REVENUES & EXPENDITURES		121,172.35	42,000.00	42,000.00	(2,784.00)	(2,784.00)	44,784.00	6.63						
BEG. FUND BALANCE		89,375.68	89,375.68	89,375.68	89,375.68									
NET OF REVENUES/EXPENDITURES - 2016-17					121,172.35		121,172.35							
END FUND BALANCE		210,548.03	131,375.68	131,375.68	207,764.03									

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		06/30/2017	ORIGINAL BUDGET	AMENDED BUDGET	10/31/2017	MONTH 10/31/17	BALANCE	USED
Fund 571 - WASTEWATER TREATMENT FUND								
Revenues								
Dept 000								
571-000-445	PENALTY & INTEREST ON TAXES	5.06	0.00	0.00	0.00	0.00	0.00	0.00
571-000-500	TAP-IN FEES	28,400.00	0.00	0.00	19,046.00	5,973.00	(19,046.00)	100.00
571-000-651	USAGE FEES	1,132,509.50	1,365,000.00	1,365,000.00	340,491.21	0.00	1,024,508.79	24.94
571-000-665	INTEREST INCOME	1,472.93	1,500.00	1,500.00	74.00	0.00	1,426.00	4.93
571-000-671	REIMBURSEMENT/OTHER INCOME	5,584.29	1,800.00	1,800.00	2,002.48	187.15	(202.48)	111.25
571-000-672	SAD INTEREST	54.68	45.00	45.00	0.00	0.00	45.00	0.00
571-000-673	SALE OF FIXED ASSET	0.00	0.00	0.00	2,565.00	2,565.00	(2,565.00)	100.00
Total Dept 000		1,168,026.46	1,368,345.00	1,368,345.00	364,178.69	8,725.15	1,004,166.31	26.61
TOTAL REVENUES		1,168,026.46	1,368,345.00	1,368,345.00	364,178.69	8,725.15	1,004,166.31	26.61
Expenditures								
Dept 226-PERSONNEL								
571-226-701	SALARIES	75,252.33	64,890.00	64,890.00	19,892.90	4,991.54	44,997.10	30.66
571-226-702	SALARIES	201,352.80	197,501.00	197,501.00	57,114.23	14,718.64	140,386.77	28.92
571-226-711	SALARIES-OVERTIME	5,578.67	18,540.00	18,540.00	3,332.25	0.00	15,207.75	17.97
571-226-715	SOCIAL SECURITY	21,444.66	22,310.00	22,310.00	6,170.81	1,512.80	16,139.19	27.66
571-226-716	HOSPITALIZATION	100,918.21	100,055.00	100,055.00	23,643.66	6,073.78	76,411.34	23.63
571-226-717	LIFE/DISB. INSURANCE	2,929.05	3,447.00	3,447.00	1,057.40	264.35	2,389.60	30.68
571-226-718	PENSION	25,198.50	28,093.00	28,093.00	6,957.70	1,840.34	21,135.30	24.77
571-226-731	WORKERS COMP INSURANCE	5,898.70	6,616.00	6,616.00	0.00	0.00	6,616.00	0.00
571-226-957	TRAINING & DEVELOPMENT	630.00	3,500.00	3,500.00	2,060.00	0.00	1,440.00	58.86
Total Dept 226-PERSONNEL		439,202.92	444,952.00	444,952.00	120,228.95	29,401.45	324,723.05	27.02
Dept 270-LEGAL/PROFESSIONAL								
571-270-722	CONTROLLER	18,448.30	17,633.00	17,633.00	1,039.50	0.00	16,593.50	5.90
571-270-802	AUDIT FEES	6,300.00	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00
571-270-803	LEGAL	0.00	500.00	500.00	0.00	0.00	500.00	0.00
571-270-806	ENGINEER	24,323.67	30,000.00	30,000.00	7,308.56	0.00	22,691.44	24.36
Total Dept 270-LEGAL/PROFESSIONAL		49,071.97	54,433.00	54,433.00	8,348.06	0.00	46,084.94	15.34
Dept 301-OPERATING COSTS								
571-301-727	SUPPLIES	1,562.79	2,500.00	2,500.00	121.63	26.19	2,378.37	4.87
571-301-740	OPERATING SUPPLIES	50,717.60	55,000.00	55,000.00	10,270.53	1,024.68	44,729.47	18.67
571-301-741	UNIFORMS/GEAR & ALLOWANCE	2,413.26	3,000.00	3,000.00	462.41	116.57	2,537.59	15.41
571-301-807	MEMBERSHIP DUES	0.00	1,000.00	1,000.00	880.00	0.00	120.00	88.00
571-301-817	LAB & TESTING	3,874.00	7,000.00	7,000.00	2,995.00	850.00	4,005.00	42.79
571-301-819	COLLECTION SYS ANNUAL MAINT	42,160.17	55,000.00	55,000.00	7,198.98	3,500.00	47,801.02	13.09
571-301-825	SEWER ADMINISTRATION FEES	37,500.00	37,500.00	37,500.00	0.00	0.00	37,500.00	0.00
571-301-850	COMMUNICATION	4,945.81	6,000.00	6,000.00	1,759.72	439.93	4,240.28	29.33
571-301-851	POSTAGE	3,570.32	3,000.00	3,000.00	882.30	0.00	2,117.70	29.41
571-301-900	PRINTING & PUBLICATIONS	15.00	200.00	200.00	0.00	0.00	200.00	0.00
571-301-910	INSURANCE & BONDS	24,272.00	25,350.00	25,350.00	0.00	0.00	25,350.00	0.00
571-301-920	UTILITIES	118,764.23	100,000.00	100,000.00	8,112.80	3,711.09	91,887.20	8.11
571-301-930	REPAIRS & MAINTENANCE	72,566.53	110,000.00	110,000.00	13,164.69	875.37	96,835.31	11.97
571-301-940	RENTAL EQUIPMENT	1,246.80	1,000.00	1,000.00	524.89	131.22	475.11	52.49
571-301-950	LAND LEASING	0.00	260.00	260.00	0.00	0.00	260.00	0.00
571-301-968	DEPRECIATION EXPENSE	255,461.00	245,652.00	245,652.00	0.00	0.00	245,652.00	0.00

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			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17		
Fund 571 - WASTEWATER TREATMENT FUND								
Expenditures								
Total Dept 301-OPERATING COSTS		619,069.51	652,462.00	652,462.00	46,372.95	10,675.05	606,089.05	7.11
Dept 333-TRANSPORTATION								
571-333-860	FUEL & MILEAGE	4,022.38	7,000.00	7,000.00	1,046.45	0.00	5,953.55	14.95
571-333-930	REPAIRS & MAINTENANCE	198.84	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 333-TRANSPORTATION		4,221.22	8,500.00	8,500.00	1,046.45	0.00	7,453.55	12.31
Dept 528-O & M - BOND & INTEREST								
571-528-954	AGENT FEES	648.13	700.00	700.00	99.12	99.12	600.88	14.16
571-528-989	INTEREST 1992 BOND	12,238.76	10,520.00	10,520.00	5,259.38	0.00	5,260.62	49.99
571-528-995	DEBT SERVICE - INTEREST	10,370.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 528-O & M - BOND & INTEREST		23,256.89	11,220.00	11,220.00	5,358.50	99.12	5,861.50	47.76
Dept 900-CAPITAL OUTLAY								
571-900-970	EQUIPMENT	59,654.00	110,000.00	110,000.00	20,500.00	20,500.00	89,500.00	18.64
Total Dept 900-CAPITAL OUTLAY		59,654.00	110,000.00	110,000.00	20,500.00	20,500.00	89,500.00	18.64
TOTAL EXPENDITURES		1,194,476.51	1,281,567.00	1,281,567.00	201,854.91	60,675.62	1,079,712.09	15.75
Fund 571 - WASTEWATER TREATMENT FUND:								
TOTAL REVENUES		1,168,026.46	1,368,345.00	1,368,345.00	364,178.69	8,725.15	1,004,166.31	26.61
TOTAL EXPENDITURES		1,194,476.51	1,281,567.00	1,281,567.00	201,854.91	60,675.62	1,079,712.09	15.75
NET OF REVENUES & EXPENDITURES		(26,450.05)	86,778.00	86,778.00	162,323.78	(51,950.47)	(75,545.78)	187.06
BEG. FUND BALANCE		6,552,701.71	6,552,701.71	6,552,701.71	6,552,701.71			
NET OF REVENUES/EXPENDITURES - 2016-17					(26,450.05)		(26,450.05)	
END FUND BALANCE		6,526,251.66	6,639,479.71	6,639,479.71	6,688,575.44			

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

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PERIOD ENDING 10/31/2017

% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	ACTIVITY FOR MONTH 10/31/17	AVAILABLE BALANCE	% BDGT USED
Fund 701 - TRUST AND AGENCY								
Expenditures								
Dept 301-OPERATING COSTS								
701-301-922	BANK FEES	0.00	0.00	0.00	35.00	0.00	(35.00)	100.00
Total Dept 301-OPERATING COSTS		0.00	0.00	0.00	35.00	0.00	(35.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	35.00	0.00	(35.00)	100.00
Fund 701 - TRUST AND AGENCY:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	35.00	0.00	(35.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(35.00)	0.00	35.00	100.00
BEG. FUND BALANCE								
END FUND BALANCE					(35.00)			

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PERIOD ENDING 10/31/2017

% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	ACTIVITY FOR MONTH 10/31/17	AVAILABLE BALANCE	% BDGT USED
Fund 703 - TAX FUND								
Revenues								
Dept 253-TREASURER								
703-253-402	CURRENT PROPERTY TAX	14,194,041.56	0.00	0.00	4,710,718.23	42,336.50	(4,710,718.23)	100.00
703-253-445	PENALTY & INTEREST ON TAXES	13,737.26	0.00	0.00	1,620.52	782.07	(1,620.52)	100.00
Total Dept 253-TREASURER		14,207,778.82	0.00	0.00	4,712,338.75	43,118.57	(4,712,338.75)	100.00
TOTAL REVENUES		14,207,778.82	0.00	0.00	4,712,338.75	43,118.57	(4,712,338.75)	100.00
Expenditures								
Dept 253-TREASURER								
703-253-962	TAX DISBURSEMENTS	14,194,097.46	0.00	0.00	4,699,206.75	1,235,790.33	(4,699,206.75)	100.00
703-253-981	TAX INTEREST PMTS	13,681.36	0.00	0.00	1,392.56	1,392.56	(1,392.56)	100.00
Total Dept 253-TREASURER		14,207,778.82	0.00	0.00	4,700,599.31	1,237,182.89	(4,700,599.31)	100.00
TOTAL EXPENDITURES		14,207,778.82	0.00	0.00	4,700,599.31	1,237,182.89	(4,700,599.31)	100.00
Fund 703 - TAX FUND:								
TOTAL REVENUES		14,207,778.82	0.00	0.00	4,712,338.75	43,118.57	(4,712,338.75)	100.00
TOTAL EXPENDITURES		14,207,778.82	0.00	0.00	4,700,599.31	1,237,182.89	(4,700,599.31)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	11,739.44	(1,194,064.32)	(11,739.44)	100.00
BEG. FUND BALANCE								
END FUND BALANCE					11,739.44			

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

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PERIOD ENDING 10/31/2017

% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	ACTIVITY FOR MONTH 10/31/17	AVAILABLE BALANCE	% BDGT USED
Fund 815 - DIST # 5 SEVEN MILE SEWER								
Revenues								
Dept 000								
815-000-665	INTEREST INCOME	185.31	150.00	150.00	9.22	0.00	140.78	6.15
815-000-672	SAD INTEREST	7,254.80	6,218.00	6,218.00	169.49	0.00	6,048.51	2.73
Total Dept 000		7,440.11	6,368.00	6,368.00	178.71	0.00	6,189.29	2.81
TOTAL REVENUES		7,440.11	6,368.00	6,368.00	178.71	0.00	6,189.29	2.81
Expenditures								
Dept 301-OPERATING COSTS								
815-301-968	DEPRECIATION EXPENSE	17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Total Dept 301-OPERATING COSTS		17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Dept 905-DEBT SERVICE								
815-905-995	DEBT SERVICE - INTEREST	7,153.24	6,220.00	6,220.00	0.00	0.00	6,220.00	0.00
Total Dept 905-DEBT SERVICE		7,153.24	6,220.00	6,220.00	0.00	0.00	6,220.00	0.00
TOTAL EXPENDITURES		24,672.24	23,739.00	23,739.00	0.00	0.00	23,739.00	0.00
Fund 815 - DIST # 5 SEVEN MILE SEWER:								
TOTAL REVENUES		7,440.11	6,368.00	6,368.00	178.71	0.00	6,189.29	2.81
TOTAL EXPENDITURES		24,672.24	23,739.00	23,739.00	0.00	0.00	23,739.00	0.00
NET OF REVENUES & EXPENDITURES		(17,232.13)	(17,371.00)	(17,371.00)	178.71	0.00	(17,549.71)	1.03
BEG. FUND BALANCE		581,988.33	581,988.33	581,988.33	581,988.33			
NET OF REVENUES/EXPENDITURES - 2016-17					(17,232.13)		(17,232.13)	
END FUND BALANCE		564,756.20	564,617.33	564,617.33	564,934.91			

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PERIOD ENDING 10/31/2017

% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18		YTD BALANCE 10/31/2017	ACTIVITY FOR MONTH 10/31/17	AVAILABLE BALANCE	% BDGT USED						
			ORIGINAL BUDGET	2017-18 AMENDED BUDGET										
Fund 825 - WHITMORE LAKE SEWER DISTRICT														
Revenues														
Dept 000														
825-000-445	PENALTY & INTEREST ON TAXES	55.90	0.00	0.00	0.00	0.00	0.00	0.00						
825-000-672	SAD INTEREST	38,000.02	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00						
Total Dept 000		38,055.92	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00						
TOTAL REVENUES		38,055.92	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00						
Expenditures														
Dept 301-OPERATING COSTS														
825-301-968	DEPRECIATION EXPENSE	12,000.00	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00						
Total Dept 301-OPERATING COSTS		12,000.00	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00						
Dept 905-DEBT SERVICE														
825-905-954	AGENT FEES	500.00	500.00	500.00	0.00	0.00	500.00	0.00						
825-905-986	INTEREST EXPENSE - WL SAD BONI	26,137.03	22,394.00	22,394.00	11,196.89	0.00	11,197.11	50.00						
Total Dept 905-DEBT SERVICE		26,637.03	22,894.00	22,894.00	11,196.89	0.00	11,697.11	48.91						
TOTAL EXPENDITURES		38,637.03	34,894.00	34,894.00	11,196.89	0.00	23,697.11	32.09						
Fund 825 - WHITMORE LAKE SEWER DISTRICT:														
TOTAL REVENUES		38,055.92	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00						
TOTAL EXPENDITURES		38,637.03	34,894.00	34,894.00	11,196.89	0.00	23,697.11	32.09						
NET OF REVENUES & EXPENDITURES		(581.11)	1,106.00	1,106.00	(11,196.89)	0.00	12,302.89	1,012.38						
BEG. FUND BALANCE		756,488.03	756,488.03	756,488.03	756,488.03									
NET OF REVENUES/EXPENDITURES - 2016-17					(581.11)		(581.11)							
END FUND BALANCE		755,906.92	757,594.03	757,594.03	744,710.03									

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

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PERIOD ENDING 10/31/2017

% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	END BALANCE	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2017	ORIGINAL	2017-18	10/31/2017	MONTH		
			BUDGET	AMENDED BUDGET		10/31/17	BALANCE	USED
Fund 883 - DISTRICT #3 HORSESHOE LAKE								
Expenditures								
Dept 301-OPERATING COSTS								
883-301-924	SAD REFUNDS	(1,585.44)	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 301-OPERATING COSTS		(1,585.44)	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		(1,585.44)	0.00	0.00	0.00	0.00	0.00	0.00
Fund 883 - DISTRICT #3 HORSESHOE LAKE:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		(1,585.44)	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,585.44	0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE								
NET OF REVENUES/EXPENDITURES - 2016-17					1,585.44		1,585.44	
END FUND BALANCE		1,585.44			1,585.44			

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

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PERIOD ENDING 10/31/2017

% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18		YTD BALANCE 10/31/2017	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 10/31/17		
Fund 890 - N.T. SEWER DISTRICT								
Revenues								
Dept 000								
890-000-665	INTEREST INCOME	916.61	750.00	750.00	45.94	0.00	704.06	6.13
890-000-672	SAD INTEREST	27,259.06	17,902.00	17,902.00	0.00	0.00	17,902.00	0.00
Total Dept 000		28,175.67	18,652.00	18,652.00	45.94	0.00	18,606.06	0.25
TOTAL REVENUES		28,175.67	18,652.00	18,652.00	45.94	0.00	18,606.06	0.25
Expenditures								
Dept 301-OPERATING COSTS								
890-301-968	DEPRECIATION EXPENSE	74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Total Dept 301-OPERATING COSTS		74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Dept 905-DEBT SERVICE								
890-905-954	AGENT FEES	414.37	0.00	0.00	63.38	63.38	(63.38)	100.00
890-905-998	INTEREST NT BOND	6,630.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 905-DEBT SERVICE		7,044.37	0.00	0.00	63.38	63.38	(63.38)	100.00
TOTAL EXPENDITURES		81,231.37	74,187.00	74,187.00	63.38	63.38	74,123.62	0.09
Fund 890 - N.T. SEWER DISTRICT:								
TOTAL REVENUES		28,175.67	18,652.00	18,652.00	45.94	0.00	18,606.06	0.25
TOTAL EXPENDITURES		81,231.37	74,187.00	74,187.00	63.38	63.38	74,123.62	0.09
NET OF REVENUES & EXPENDITURES		(53,055.70)	(55,535.00)	(55,535.00)	(17.44)	(63.38)	(55,517.56)	0.03
BEG. FUND BALANCE		2,931,759.44	2,931,759.44	2,931,759.44	2,931,759.44			
NET OF REVENUES/EXPENDITURES - 2016-17					(53,055.70)		(53,055.70)	
END FUND BALANCE		2,878,703.74	2,876,224.44	2,876,224.44	2,878,686.30			
TOTAL REVENUES - ALL FUNDS		21,149,152.24	7,085,646.00	7,085,646.00	5,869,869.14	246,155.18	1,215,776.86	82.84
TOTAL EXPENDITURES - ALL FUNDS		21,785,995.30	7,319,962.00	7,297,322.00	6,077,451.43	1,580,323.27	1,219,870.57	83.28
NET OF REVENUES & EXPENDITURES		(636,843.06)	(234,316.00)	(211,676.00)	(207,582.29)	(1,334,168.09)	(4,093.71)	98.07
BEG. FUND BALANCE - ALL FUNDS		14,437,791.84	14,437,791.84	14,437,791.84	14,437,791.84			
END FUND BALANCE - ALL FUNDS		13,800,948.78	14,203,475.84	14,226,115.84	13,593,366.49			

FUND BALANCE REPORT
Fund 101: GENERAL FUND
2017-2018 FISCAL YEAR
AS OF 10/31/17

DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 06/30/17	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 10/31/17
TOTAL ESTIMATED REVENUES	1,298,501	1,289,475	1,285,797	1,611,562	584,872
TOTAL APPROPRIATIONS	1,245,166	2,026,556	2,201,390	1,587,905	393,067
NET OF REVENUES/APPROPRIATIONS - FUND 101	53,335	(737,081)	(915,593)	23,657	191,805
BEGINNING FUND BALANCE	1,550,163	1,603,499	1,603,499	687,906	687,906
ENDING FUND BALANCE	1,603,498	866,418	687,906	711,563	879,711
	Fund Bal % 129%	Fund Bal % 43%	Fund Bal % 31%	Fund Bal % 45%	Fund Bal % 224%

*Fund Balance % = Ending Fund Balance as a Percentage of Total Appropriations

Supervisor's Report

From: Marlene Chockley

Date: November 9, 2017

Dear Board of Trustees,

Here is my report for the following meetings I've attended the last month.

Whitmore Lake Chamber of Commerce

The Chamber held an Oktoberfest fundraiser October 12 at the **Links of Whitmore Lake** to raise money for scholarships for Whitmore Lake graduating seniors. Trustees Otto and Beliger also attended. It was a good networking opportunity (and the appetizers were great, too!). Thank you, Links and the rest of the Chamber!

Washtenaw Area Transportation Study (WATS)

Of particular note amongst the regular business, the policy committee discussed the 2045 Long Range Plan (LRP) Goals. The committee added a new Equity Goal to the LRP Goals to "correct transportation decisions that have separated, underserved, or otherwise negatively altered communities" and reaffirmed the goals of: protect and enhance the environment, invest strategically in transportation infrastructure enhancing communities livability and sustainability, provide accessibility and mobility, promote a safe and secure transportation system, engage the public in the transportation decision-making process, and link transportation planning and improvements to land use. Whitmore Lake is classified as a very low opportunity area in several respects. Improving transportation options for the community may begin to change that. The addition of the 200-car park and ride at 8 Mile and US 23 next year may help as a collaboration of agencies explore adding coach service from there into Ann Arbor several times a day.

Southeast Michigan Council of Governments (SEMCOG) – www.semco.org

The General Assembly meeting was held at the Cranbrook Institute on October 19. Trustee Beliger attended also. The most valuable session I attended was the key note address by Candice Miller, Macomb County Water Resources Commissioner. She told the story of the Fraser sink hole, a 300-foot by 28-foot hole that developed under 15 Mile Road due to the collapse of an 11-foot diameter sewer interceptor 60 feet below ground. Twenty-three families were evacuated on Christmas eve.

As Macomb County began to inspect all of their lines which had not been done systematically during prior administrations, one surprising discovery was an apartment complex that had not hooked up to the system and been discharging raw sewage for decades into a culvert that emptied into Lake Huron.

My take away from this story is the importance of inspection and maintenance of our waste water treatment system. While I believe our staff have been doing a good job managing the system, the SAW grant that we are receiving will allow us to assess where we are, what we need to do to be good stewards of this critical service, and plan for future needs. For those who are wondering about the origin

of the SAW funds, I found that they come from the Great Lakes Water Quality Bond which was approved by the voters in 2002 with 60% of the vote.

Other sessions I attended were the 2045 Regional Transportation Plan and an Economic Development roundtable where they discussed the pursuit of the Amazon headquarters and the assets needed to attract that investment.

Huron River Watershed Council - www.hrwc.org

The Huron River Watershed Council recently commissioned a study by Grand Valley State University which reports that the Huron River and Huron River National Water Trail are estimated to have the following economic impact on the region: Visitors use the Huron River corridor on average 21 times a year, 57% of all users are very satisfied with their recreational experience, over half of the river users have an annual income between \$25,000 and \$85,000, it produces \$53.5M in annual economic output, which is the sum of \$29.9M in direct spending and \$23.6M in indirect and induced spending, 641 local jobs have been added to the region, \$628M in added property value, \$150M in annual environmental value, and 2.6M visitor days.

In addition to ongoing water monitoring programs for chemicals, bacteria, and fish and wildlife habitat, recent efforts have included improvements to accessing the river with portages, canoe and kayak launches, and a canoe locker with rental slips. They also worked with Carlisle/Wortman planners to complete a Trail Town Strategic Plan with action plans with projects, leads, costs, and timelines to serve as a basis for developing proposals to fund priority projects.

The reason I am highlighting all this is that lakes and rivers are a significant draw for recreation of all types, in all seasons. We have a gem in Whitmore Lake and there is a great deal of opportunity for multiple benefits to the community if we protect its health, plan well for the future, and take advantage of our unique location. I encourage you to visit www.HRWC.org for ideas and dream big.

Downtown Development Authority (DDA)

The DDA met October 23, 2017. There seems to be a renewed enthusiasm for the activities of the DDA and we have had a quorum for several months. We discussed the wildly successful Trunk or Treat event held at the North Village/Community Park and thanked Jeni Olney who organized the event with the help of numerous community members. We discussed having a schedule of regular events to be held at the park to bring people into the downtown. The next major event will be Pond Hockey, weather permitting.

We continued to discuss revising the bylaws and reviewed the request for proposal (RFP) for the North Village. Afterward a motion was made and passed to accept the RFP.

We also discussed priorities for 75 Barker upgrades and its potential use. The DDA would like to discuss turning 75 Barker over to the DDA to manage the upgrades and use since it is a prime location in the downtown and will play an important role as the downtown redevelops.

SPARK Public Sector Committee

This meeting contained a very interesting presentation entitled "Benchmarking the Ann Arbor Region – 2017: An Economic Competitiveness Assessment." They assessed University research and development

expenditures, venture capital activity, housing affordability, population movement, driving industry employment, income inequality, and the labor market here and across the country for comparable regions. The discussion that ensued was very thought-provoking about how we might benefit from the economic engine that is Ann Arbor and recognize and address some of the challenges of housing, income, and transportation for many of our residents.

Visit http://annarborusa.org/sites/default/files/ann_arbor_spark_benchmarking_study_0.pdf for the full report.

Washtenaw Urban County Executive Committee

We received an overview of the Office of Community and Economic Development's (OCED) three housing rehabilitation and weatherization programs. These programs assist qualifying low income residents receive critical repairs such as roof replacement, furnace and water heater replacement and wheelchair ramp replacement. The work is done as a grant or by a 0% interest lien on the home. The weatherization program focuses on attic and wall insulation installation, but also does health and safety checks of heating systems and appliances to insure that there is no carbon monoxide danger. The last program is funded by DTE and performs furnace safety checks. Unsafe furnaces can usually be replaced by the program. Because Northfield Township is an Urban County member, our qualifying low income residents may take advantage of these programs. For more information, go to: www.ewashtenaw.org/weatherization or www.ewashtenaw.org/homerehab.

The Committee also coordinates funding priorities as a public-private partnership with human service agencies all over the county, including United Way, the Ann Arbor Area Foundation, and St. Joseph Mercy Ann Arbor in addition to Washtenaw County. They are continuing to focus on aging, housing and homelessness, Cradle to Career (early childhood and school-aged youth), and safety net health and nutrition programs.

The Committee is beginning to develop the 5-year plan document required by Housing and Urban Development (HUD) to set goals including the use of Community Development Block Grant (CDBG) funds and HOME Investment Partnership funds.

Final Thoughts

Over the past several months we have dealt with several challenges that have occupied our attention and have perhaps distracted us from making some of the forward progress that we could have accomplished. We have made a great deal of progress nonetheless.

The opportunities we have are many. Pulling together and staying positive while solving the problems that have surfaced recently or that have even existed for decades will serve the community well.

Lastly, I was struck by the warmth and enthusiasm of many of the young families who stopped by the Trunk or Treat display that I manned last month. We have a wonderful community. They are excited about and desirous of what could happen in the downtown area. **Let's believe and make it happen.**

Respectfully submitted,

Marlene Chockley

Township Manager's Report prepared by Steve Aynes for the November 14, 2017 Board Meeting

Agenda Items

The Agenda contains many issues that need to be discussed.

Other Items for Information

Employee Staff Meetings

I intend to meet with the staff to review actions of the Board and other matters of concern the day after each Board Meeting. The first one was held and I believe it was another step in improving communication between myself and the employees. This will also make it easier to pass along information of decisions by the Board or requested information.

New Code Enforcement Officer Started Work

Genal Pratt has worked in code enforcement in Hamburg Township. She previously served as an Assistant to the Brighton Township Clerk. She is very good working with people to resolve problems. Genal started work on Monday, November 6. She is enthusiastic about the new opportunity to serve the Northfield Township Board and the citizens and the business in the township.

County Health Department Grant

The water well pump for the Community Garden has been received. It will be installed in the Spring in preparation for the new growing season.

County Road Commission and Michigan Department of Transportation Proposed Projects

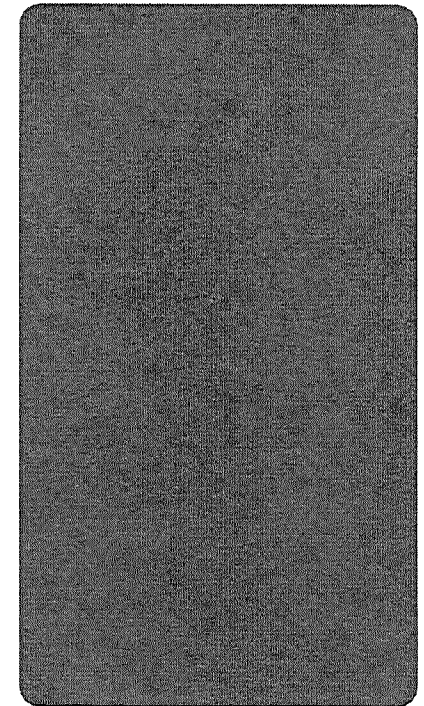
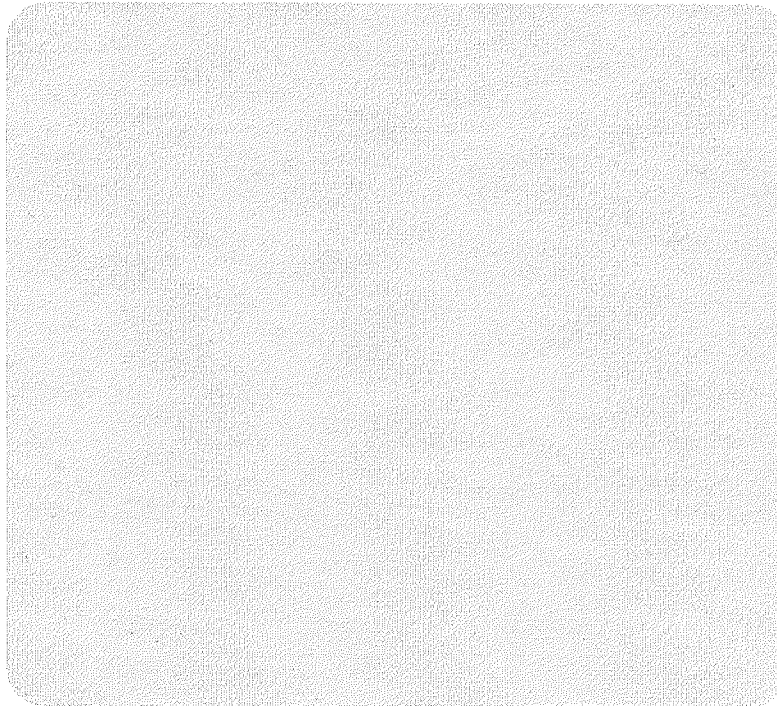
I recently was invited to attend a meeting the County Road Commission office. MDOT was expecting to complete the US 23 project by mid-November. I think the goal is to have this Project completed prior to the Holiday season. MDOT is in the process of acquiring land near the 8 Mile exit from U.S. 23 to build a new carpool lot. The one million dollar plus project is expected to start in the Summer of 2018 and be completed by the Fall of 2018. Another 2018 project shown on the Road Commission map is 7 Mile Road between Pontiac Trail and East Shore Drive

Township Web Site

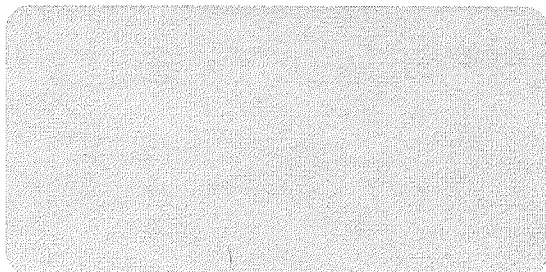
If you have any suggestions for ways to improve the Township's Web Site, please send e-mailed comments to ayness@northfieldmi.gov The Township is reviewing content and presentation in order to make it easier for citizens to access information and to make comments.

Holidays for November

The Township Hall will be closed on November 10 for Veterans Day. The office will also be closed on Thanksgiving day and the Friday following Thanksgiving (November 23-24)



Northfield Township
MERS Defined Contribution &
MERS 457 Supplemental Retirement Plan




Municipal Employees' Retirement System
1134 Municipal Way, Lansing, MI 48917
800.767.MERS (6377)

About MERS of Michigan

MERS is an independent, professional retirement services company that was **created to administer** the retirement plans for Michigan municipalities on a **not-for-profit basis**


BY THE NUMBERS



of Michigan's pension plans
participate with MERS



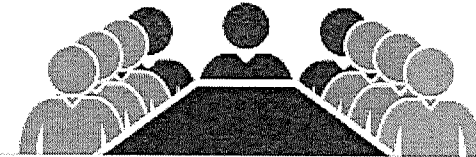
100,000+ participants



\$10 Billion in combined total assets

An Independent Elected Board

- MERS is governed by an elected board that operates without compensation
- Our board is committed to accountability and transparency; holding the line on costs; and watching out for the best interest of our members
- MERS provides customers with peace of mind because the ***MERS Retirement Board takes on the sole fiduciary responsibility of their plan***



MERS Retirement Board

is responsible for administration of the system with fiduciary responsibility for the investment of assets and oversight.

Municipal Retirement Plan Experts

We provide one-stop access to shared professional retirement services:

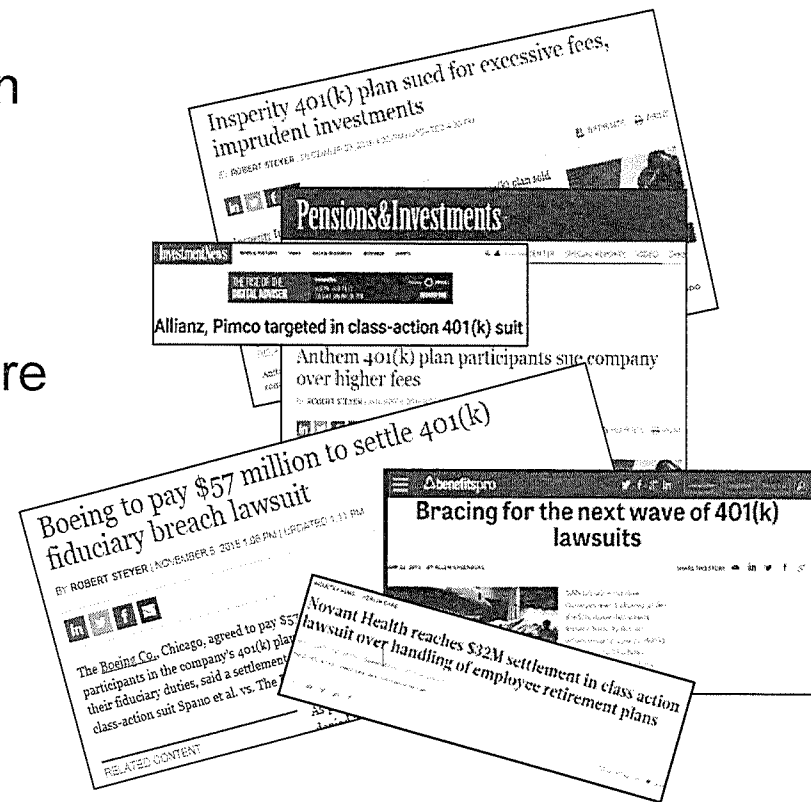
- Plan Governance
- Administration
- Portfolio management
- Investment options
- Participant education
- Legal counsel
- Plan compliance, including tax qualification



Fiduciary Responsibility

A Hot Topic Facing Municipalities

- With recent high-profile class action suits alleging violation of fiduciary duty, employers need to manage fiduciary risks
- When fiduciary breaches occur there can be:
 - Personal liability
 - Fines and penalties
 - Legal action
 - Plan disqualification
 - Higher operating expenses



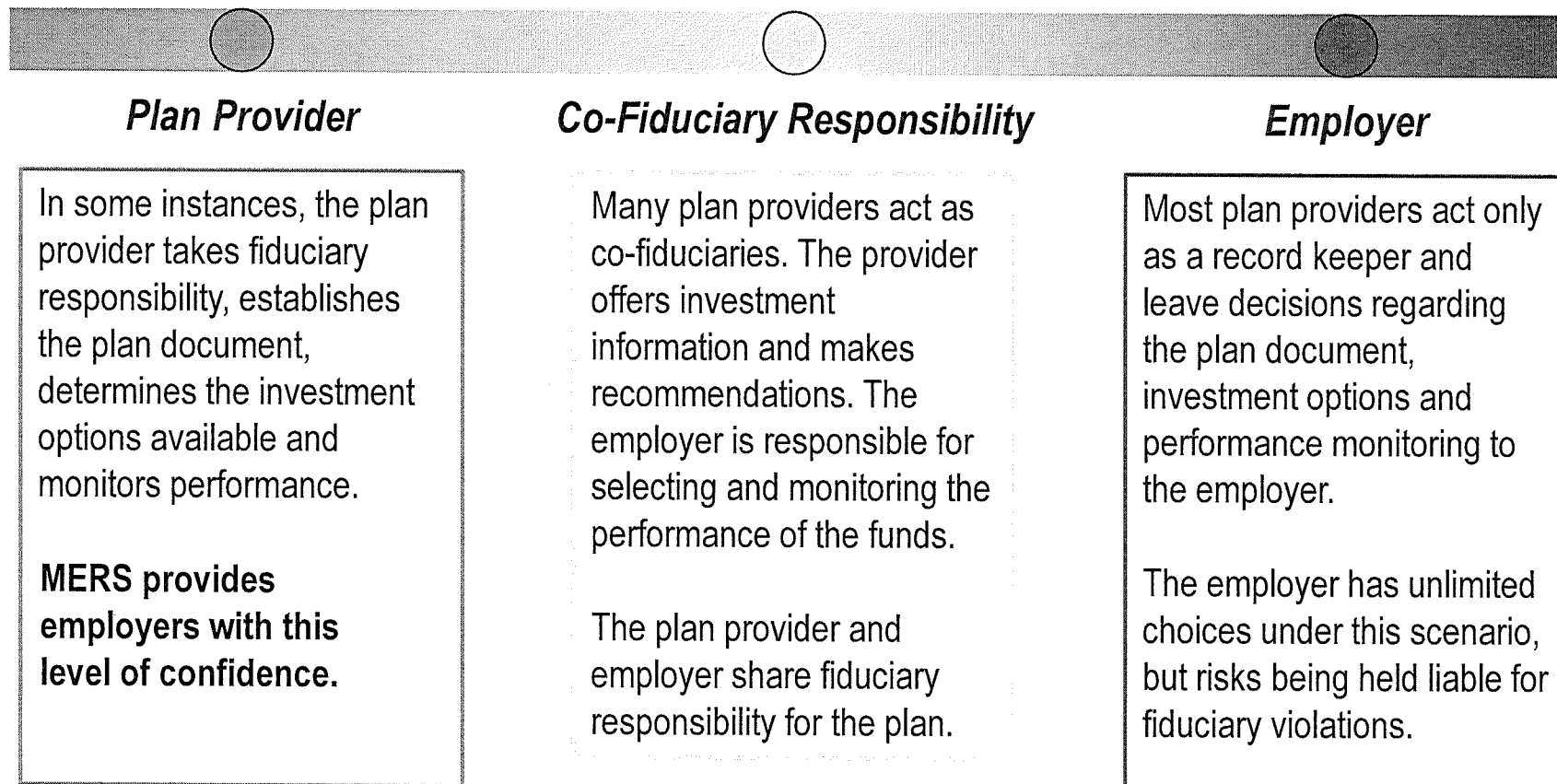
Fiduciary Oversight

- A fiduciary is anyone who has discretionary authority over:
 - Plan assets
 - The administration of the plan
 - The management of the plan
- Fiduciaries are subject to standards of conduct and must act on behalf of participants
- Responsibilities:
 - Adherence to Plan Document
 - Investment oversight
 - Ensure reasonable expenses

MERS provides employers with peace of mind because the ***MERS Retirement Board takes on the sole fiduciary responsibility of their plan.***

Degrees of Fiduciary Responsibility

When it comes to the fiduciary responsibility for your retirement plan, not all plan providers assume the role of sole fiduciary.



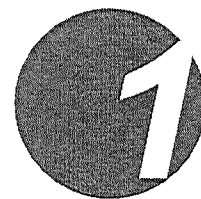


MERS Investment Menu

Simplified Investment Options

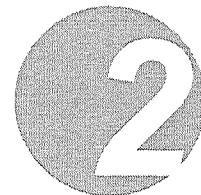
- Our streamlined investment menu is a sophisticated set of selections by our experienced investment professionals
- MERS performs the necessary research, due diligence and monitoring to ensure high-quality options
- MERS offers several fully diversified, professionally managed portfolios that provide access to funds not otherwise available with other providers
- Our prebuilt portfolio funds use outside institutional investment managers that are selected and monitored by the MERS Office of Investments and Retirement Board

Investment Categories



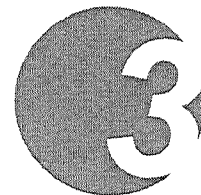
“Do it for me”

Fully diversified target date funds that automatically adjust over time



“Help me do it”

Prebuilt portfolios that are monitored and rebalanced quarterly



“I’ll do it myself”

Self-Directed Brokerage Account to access funds outside of MERS

MERS Investment Menu Resources

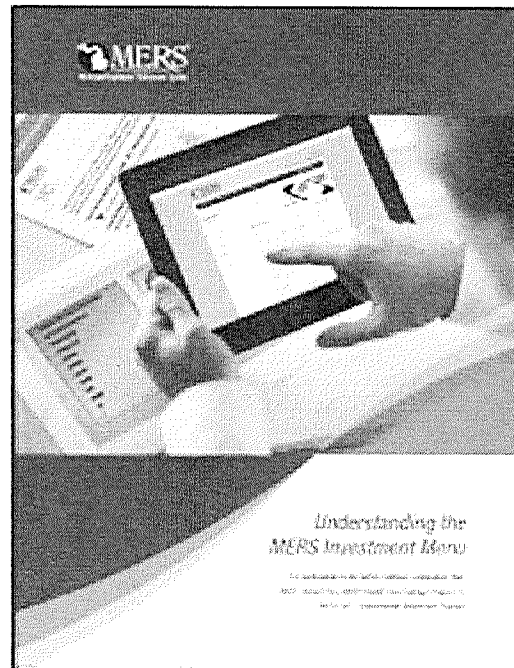
Using research and best practices, MERS developed our investment information to assist investors of every experience level:

2019 Investment Menu Summary
Page 1 of 2

Investment Menu Summary
This page provides a summary of the investment options available to MERS members. The table below lists the fund names, their assets under management (AUM), and the fund assets.

Fund Name	Assets Under Management	Fund Assets
MERS Global Equity Fund	\$1.2B	\$1.2B
MERS Global Bond Fund	\$1.1B	\$1.1B
MERS Global Real Estate Fund	\$1.0B	\$1.0B
MERS Global Commodities Fund	\$0.9B	\$0.9B
MERS Global Alternative Assets Fund	\$0.8B	\$0.8B
MERS Global Fixed Income Fund	\$0.7B	\$0.7B
MERS Global Multi-Asset Fund	\$0.6B	\$0.6B
MERS Global Diversified Fund	\$0.5B	\$0.5B
MERS Global Growth Fund	\$0.4B	\$0.4B
MERS Global Income Fund	\$0.3B	\$0.3B
MERS Global Equity Income Fund	\$0.2B	\$0.2B
MERS Global Bond Income Fund	\$0.1B	\$0.1B
MERS Global Real Estate Income Fund	\$0.05B	\$0.05B
MERS Global Commodities Income Fund	\$0.02B	\$0.02B
MERS Global Alternative Assets Income Fund	\$0.01B	\$0.01B

Performance and Fee Summary with Categories



Overview Booklet with Glossary of Terms

Detailed Fund Sheets

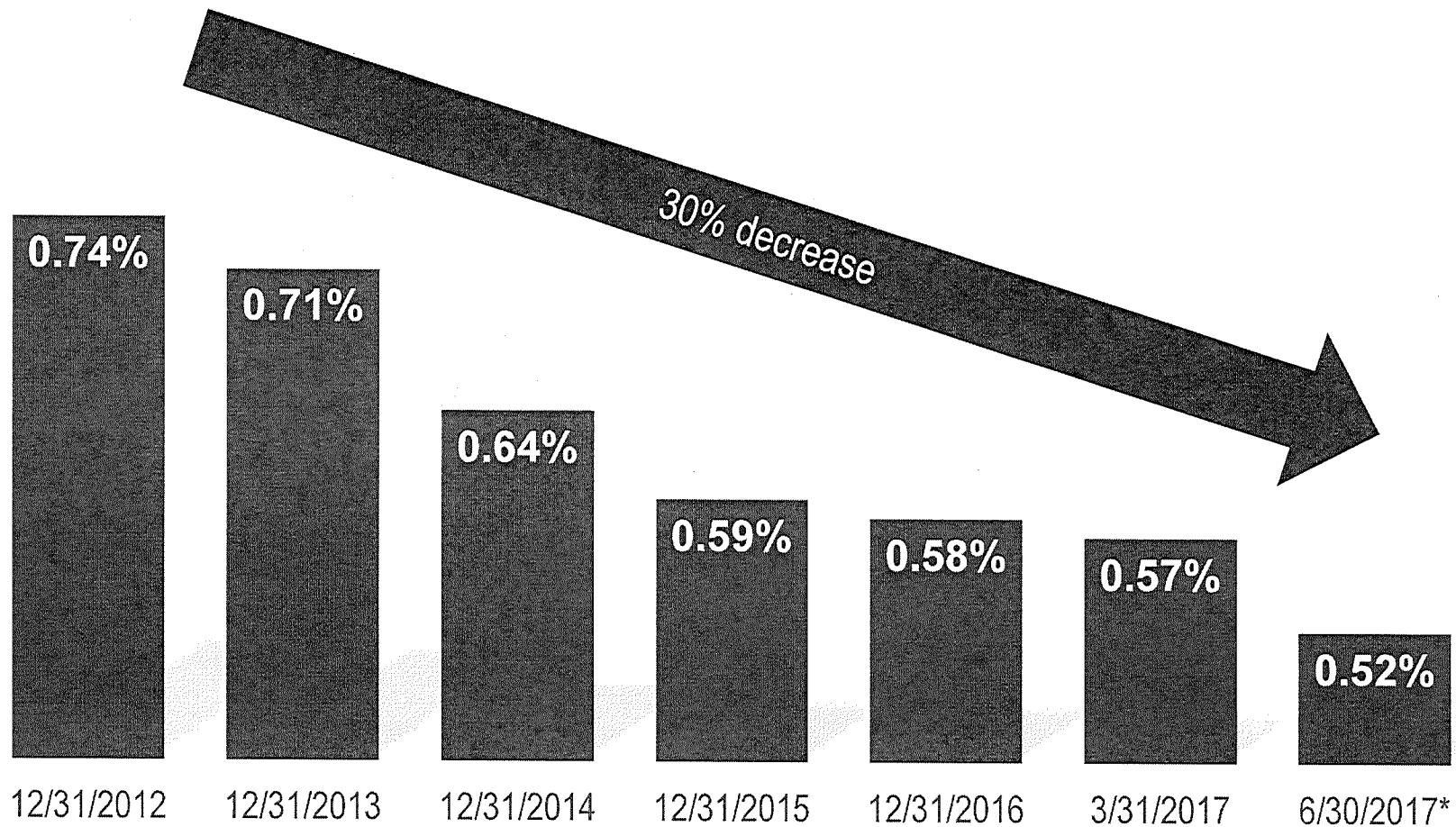
This section provides detailed information for each fund in the MERS investment menu, including fund names, assets, performance data, and a detailed explanation of the investment process.

Detailed Fund Sheets

MERS Investment Guidance

- Online investment guidance available to participants through *Guidance Plus!*
- Risk Advisor helps participants determine their personal tolerance for risk
- Resource for information on key investing concepts:
 - Plan Ahead - importance of time, effect of inflation, etc.
 - Save for the Future - rate of return, pre-tax vs. Roth savings, employer contributions, rollovers, etc.
 - Invest Wisely - investment categories, management styles, glossary of terms, risk vs. return, diversification, etc.

MERS Average Fund Costs



* Projected average fund costs based on recently approved reductions to MERS Operating Costs on 6/30/2017.



Provider Comparison

VOYA Comparison: *Average Fund Expense*

Defined Contribution Plan: *Fee Comparison*

Defined Contribution Plan	John Hancock ¹	MERS (Appendix I)
Average Underlying Fund Expense	1.01%	0.22%
Average Administrative Expense	0.25%	0.30%
Average Total Expense	1.26%	0.52%

457 Program: *Fee Comparison*

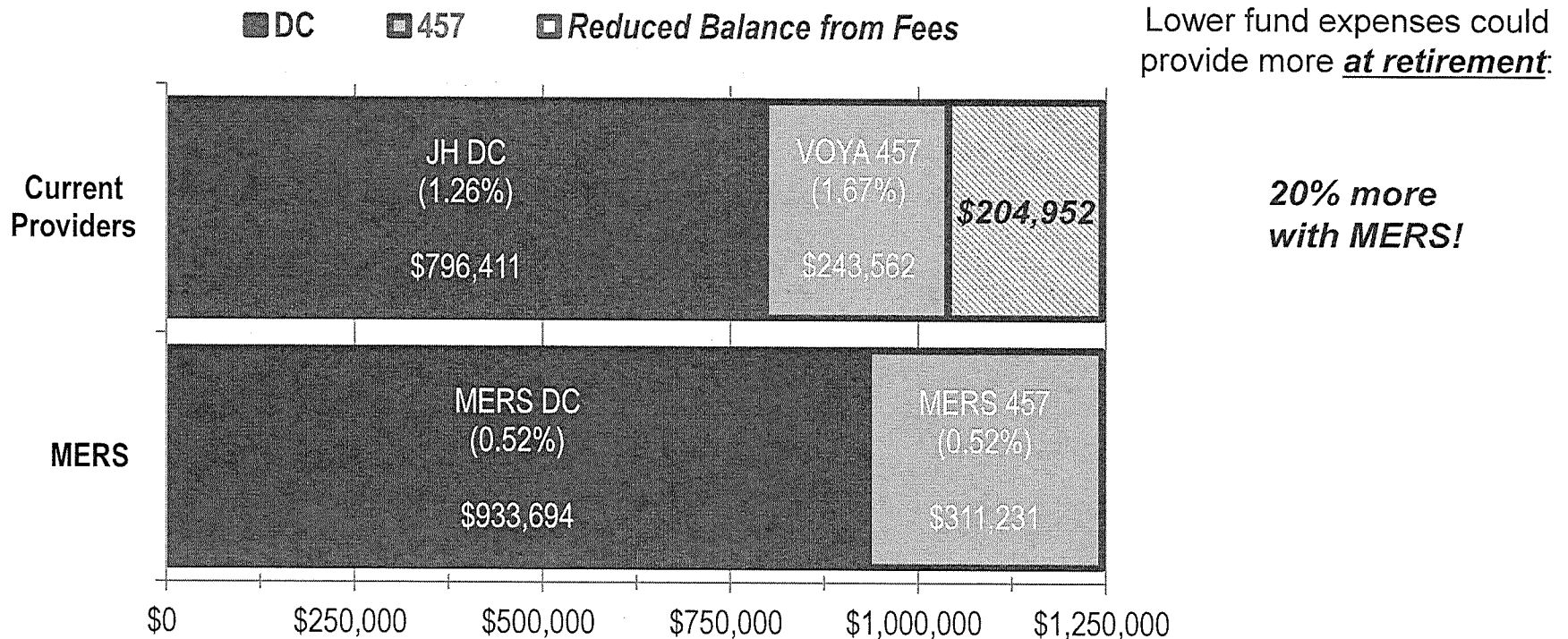
457 Program	VOYA ¹	MERS (Appendix I)
Average Underlying Fund Expense	0.83%	0.22%
Average Administrative Expense	0.84%	0.30%
Average Total Expense	1.67%	0.52%

Average Fund Calculations: The average expense for each “investment style” is calculated by adding the expense ratio for each fund included in the category then dividing by the total number of funds in the plan.

¹Burnham and Flowers provided the average fund fees to Northfield Township for its John Hancock DC Plan and its Voya 457 Program. MERS funds and calculations are shown in Appendix I.

Impact of Fees on Account Growth

Why Costs Matter: Hypothetical Account Growth Illustration (Appendix II)

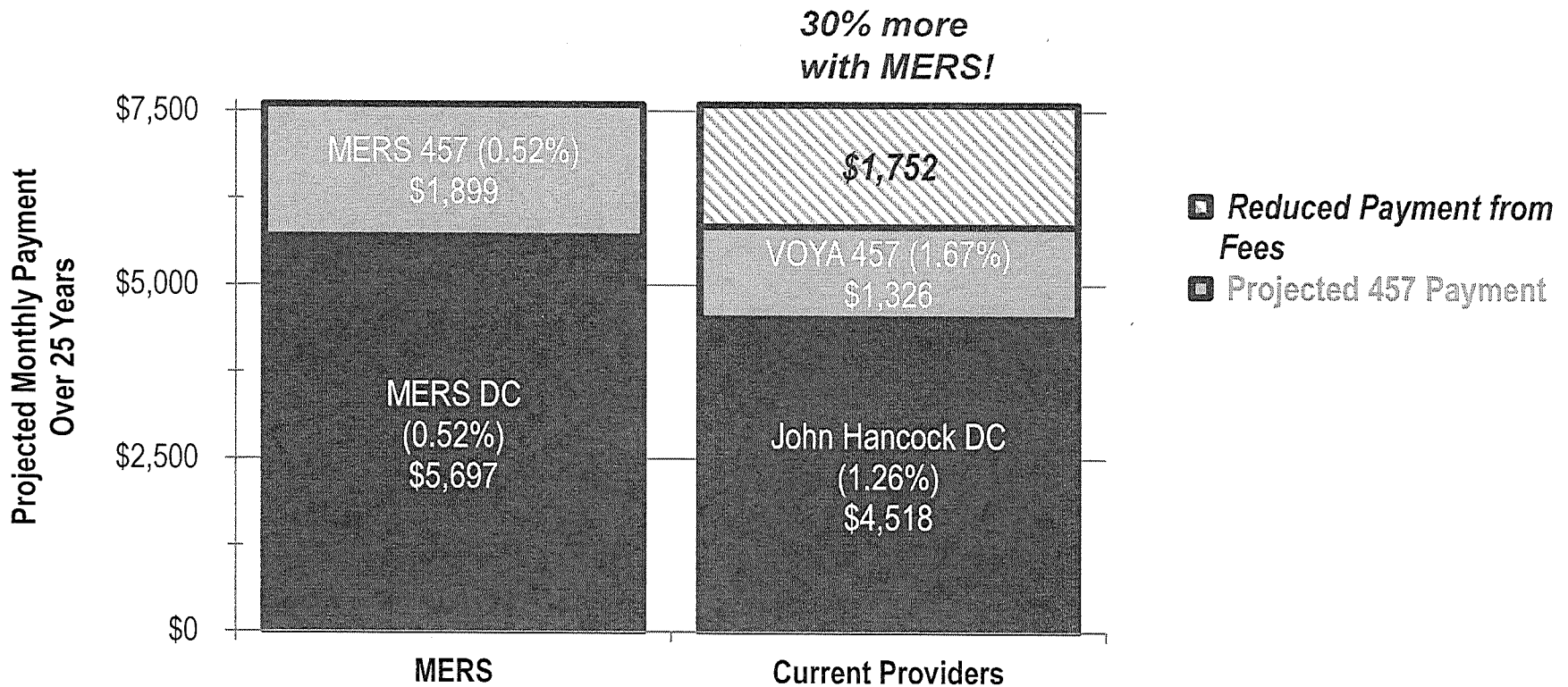


Hypothetical Illustration Assumptions: This illustration projects the retirement balance for an employee who is currently 30, earning \$42,000, and with a current retirement DC Plan balance of \$15,000 and \$5,000 457 balance. Wages are assumed to increase 2% annually. The illustration assumes 10% of wages are contributed by the employer into the DC Plan and the participant contributes 5% into both the DC Plan and the 457 Program. Contributions are assumed to be invested bi-weekly and to remain at the same ratio of earnings until retirement at age 62. This illustration assumes 7.5% gross investment return prior to factoring in the corresponding average investment expenses. Fees and expenses are one of many factors to consider when evaluating an investment.

Impact of Fees on Income in Retirement

Why Costs Matter: Hypothetical Account Distribution Illustration (Appendix III)

Lower fund expenses could provide more during retirement:



Hypothetical Illustration Assumptions: At 62, the employee retires and draws the balance accumulated (as shown on the preceding slide) in equal monthly payments from both the DC Plan and the 457 Program accounts for 25 years. The illustration assumes a 6% Gross Return through retirement, prior to factoring in fund expenses. Fund expenses are assumed to be the calculated average as shown in the previous slides. At the end of 25 years, the balance is projected to be depleted.

MERS fund fees are projected for 6/30/2017. Northfield Township provided data for its current plans.

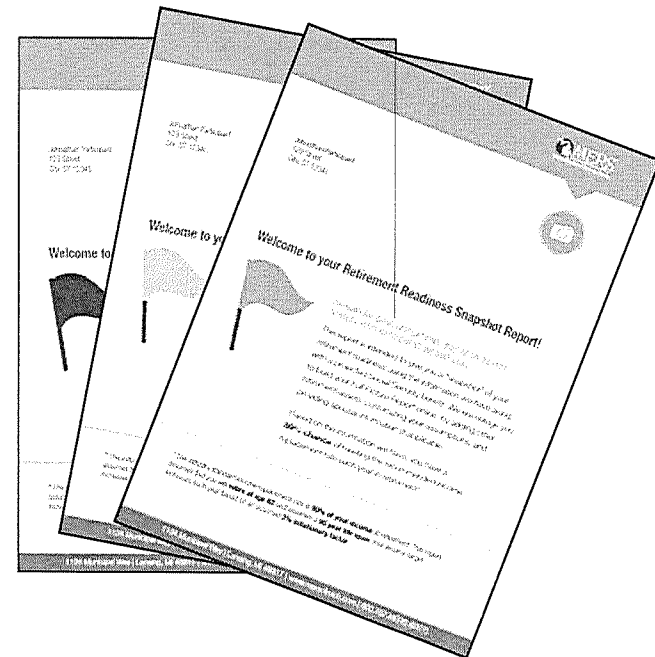


Partnering with MERS

Preparing Your Employees for the Future

- Plan providers often offer financial planning for a fee
- Given the extremely low utilization rates, MERS provides a solution that reaches a broader percentage of participants
- Retirement Readiness reports provide individual guidance at no additional cost to the participant or the employer

Retirement Readiness Snapshot Reports



Develop the Full Retirement Picture

The “Full Picture” report allows participants to:

- ⊕ Add spouse and outside investment information online to build their “Full Picture” report
- ⊕ Receive customized suggestions for improving their retirement readiness



Increase retirement savings



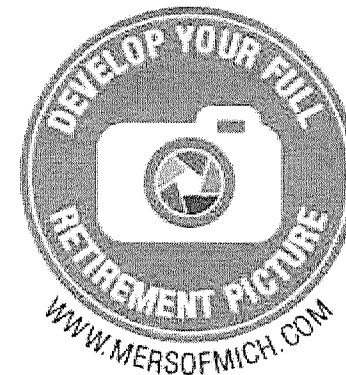
Review investment selections



Consider delaying retirement



Adjust retirement income replacement rate



Participant Education is Key



Pizza & Planning

- Free, localized education for employees after traditional work hours
- Held at different locations in the state throughout the year
- Group presentation on variety of topics



On-site education

- Informational sessions held at your location during work hours or when convenient for your employees
- Attendance at benefit fairs



Online videos and webinars

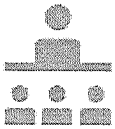
Benefits of Partnering with MERS

- ✓ Fiduciary responsibility and plan compliance
- ✓ Customer service excellence
 - Participant education
 - Employer resources
 - Established relationship with MERS Regional Team
- ✓ Cost effective benefits
 - No cost to the employer
 - Low participant fees
 - Oversight and administration
- ✓ Participant Resources
 - Guidance Plus
 - Retirement readiness

We're Here to Help!



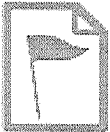
MERS Service Center offers, knowledgeable, over-the-phone assistance to both employers and employees.



Your MERS Regional Team is available to assist you with all of your plan and education needs.



MERS provides employers and participants with a variety of publications and resources about their retirement plan. These are available on our website or by calling the MERS Service Center.



You have online access to the MERS Employer Portal to generate a report on demand that summarizes relevant plan metrics such as plan balances, contributions, number of participants, investment information and much more.

Appendix II: MERS Average Fund Expense

MERS Investment Options

<i>Target Date Funds</i>	Investment Management Expense	Fund Company Rebate	Custody and Record-keeping Costs	MERS Operating Costs	Annual Expenses
MERS 2005 Retirement Strategy	0.12%	0.00%	0.15%	0.15%	0.42%
MERS 2010 Retirement Strategy	0.12%	0.00%	0.15%	0.15%	0.42%
MERS 2015 Retirement Strategy	0.13%	0.00%	0.15%	0.15%	0.43%
MERS 2020 Retirement Strategy	0.13%	0.00%	0.15%	0.15%	0.43%
MERS 2025 Retirement Strategy	0.13%	0.00%	0.15%	0.15%	0.43%
MERS 2030 Retirement Strategy	0.13%	0.00%	0.15%	0.15%	0.43%
MERS 2035 Retirement Strategy	0.13%	0.00%	0.15%	0.15%	0.43%
MERS 2040 Retirement Strategy	0.13%	0.00%	0.15%	0.15%	0.43%
MERS 2045 Retirement Strategy	0.13%	0.00%	0.15%	0.15%	0.43%
MERS 2050 Retirement Strategy	0.13%	0.00%	0.15%	0.15%	0.43%
MERS 2055 Retirement Strategy	0.13%	0.00%	0.15%	0.15%	0.43%
MERS 2060 Retirement Strategy	0.13%	0.00%	0.15%	0.15%	0.43%
<i>Average Target Date Fund</i>					0.43%

<i>Asset Allocation Funds</i>	Investment Management Expense	Fund Company Rebate	Custody and Record-keeping Costs	MERS Operating Costs	Annual Expenses
MERS Global Stock Portfolio (100/0)	0.41%	0.00%	0.15%	0.15%	0.71%
MERS Capital Appreciation Portfolio (80/20)	0.32%	0.00%	0.15%	0.15%	0.62%
MERS Established Market Portfolio (60/0)	0.31%	0.00%	0.15%	0.15%	0.61%
MERS Total Market Portfolio	0.32%	0.00%	0.15%	0.15%	0.62%
MERS Balanced Income Portfolio (40/60)	0.30%	0.00%	0.15%	0.15%	0.60%
MERS Capital Preservation Portfolio (20/80)	0.26%	0.00%	0.15%	0.15%	0.56%
MERS Diversified Bond Portfolio (0/100)	0.28%	0.00%	0.15%	0.15%	0.58%
<i>Average Asset Allocation Fund</i>					0.61%

MERS fund fees are projected for 6/30/2017. Northfield Township provided data for its current plans.

Appendix II: MERS Average Fund Expense (Continued)

MERS Investment Options					
<i>Stock Funds</i>	Investment Management Expense	Fund Company Rebate	Custody and Record-keeping Costs	MERS Operating Costs	Annual Expenses
Large Cap Stock Index	0.05%	0.00%	0.15%	0.15%	0.35%
Mid Cap Stock Index	0.05%	0.00%	0.15%	0.15%	0.35%
Small Cap Stock Index	0.05%	0.00%	0.15%	0.15%	0.35%
International Stock Index	0.09%	0.00%	0.15%	0.15%	0.39%
Emerging Market Stock	0.91%	0.00%	0.15%	0.15%	1.21%
Real Estate Stock	0.96%	-0.38%	0.15%	0.15%	0.88%
Average Stock Fund					0.53%
<i>Bond Funds</i>	Investment Management Expense	Fund Company Rebate	Custody and Record-keeping Costs	MERS Operating Costs	Annual Expenses
Stable Value	0.31%	0.00%	0.15%	0.15%	0.61%
Short-Term Income	0.05%	0.00%	0.15%	0.15%	0.35%
Bond Index	0.14%	-0.03%	0.15%	0.15%	0.41%
High Yield Bond	0.55%	0.00%	0.15%	0.15%	0.85%
Average Bond Fund					0.56%
MERS Average of ALL Funds					0.52%

Appendix V: Account Growth Illustration

Participant Details				All Providers		Investment Assumptions				JH (DC)		VOYA (457)		MERS (DC)		MERS (457)	
Current Salary				\$42,000		Market Return				7.50%		7.50%		7.50%		7.50%	
Projected Salary Growth Rate				2.0%		Investment Expense				1.26%		1.67%		0.52%		0.52%	
Contribution Rate				DC: 15%; 457: 5%		Net Investment Return				6.24%		5.83%		6.98%		6.98%	
Age	John Hancock (DC)				VOYA (457)				MERS (DC)				MERS (457)				
	Start	End	Cont	End	Start	End	Cont	End	Start	End	Cont	End	Start	End	Cont	End	
30	\$15,000	\$1,130	\$5,400	\$21,530	\$5,000	\$351	\$1,800	\$7,151	\$15,000	\$1,268	\$5,400	\$21,668	\$5,000	\$423	\$1,800	\$7,223	
31	\$21,530	\$1,553	\$5,508	\$28,591	\$7,151	\$481	\$1,836	\$9,468	\$21,668	\$1,753	\$5,508	\$28,929	\$7,223	\$584	\$1,836	\$9,643	
32	\$28,591	\$2,010	\$5,618	\$36,219	\$9,468	\$621	\$1,873	\$11,962	\$28,929	\$2,281	\$5,618	\$36,829	\$9,643	\$760	\$1,873	\$12,276	
33	\$36,219	\$2,504	\$5,731	\$44,454	\$11,962	\$772	\$1,910	\$14,644	\$36,829	\$2,855	\$5,731	\$45,414	\$12,276	\$952	\$1,910	\$15,138	
34	\$44,454	\$3,038	\$5,845	\$53,337	\$14,644	\$934	\$1,948	\$17,526	\$45,414	\$3,479	\$5,845	\$54,739	\$15,138	\$1,160	\$1,948	\$18,246	
35	\$53,337	\$3,612	\$5,962	\$62,911	\$17,526	\$1,108	\$1,987	\$20,621	\$54,739	\$4,156	\$5,962	\$64,857	\$18,246	\$1,385	\$1,987	\$21,619	
36	\$62,911	\$4,232	\$6,081	\$73,225	\$20,621	\$1,294	\$2,027	\$23,943	\$64,857	\$4,891	\$6,081	\$75,829	\$21,619	\$1,630	\$2,027	\$25,276	
37	\$73,225	\$4,899	\$6,203	\$84,326	\$23,943	\$1,495	\$2,068	\$27,505	\$75,829	\$5,687	\$6,203	\$87,719	\$25,276	\$1,896	\$2,068	\$29,240	
38	\$84,326	\$5,616	\$6,327	\$96,269	\$27,505	\$1,710	\$2,109	\$31,324	\$87,719	\$6,550	\$6,327	\$100,595	\$29,240	\$2,183	\$2,109	\$33,532	
39	\$96,269	\$6,388	\$6,453	\$109,111	\$31,324	\$1,940	\$2,151	\$35,415	\$100,595	\$7,484	\$6,453	\$114,532	\$33,532	\$2,495	\$2,151	\$38,177	
40	\$109,111	\$7,218	\$6,583	\$122,912	\$35,415	\$2,186	\$2,194	\$39,795	\$114,532	\$8,494	\$6,583	\$129,609	\$38,177	\$2,831	\$2,194	\$43,203	
41	\$122,912	\$8,110	\$6,714	\$137,736	\$39,795	\$2,450	\$2,238	\$44,483	\$129,609	\$9,587	\$6,714	\$145,911	\$43,203	\$3,196	\$2,238	\$48,637	
42	\$137,736	\$9,067	\$6,849	\$153,651	\$44,483	\$2,733	\$2,283	\$49,499	\$145,911	\$10,769	\$6,849	\$163,528	\$48,637	\$3,590	\$2,283	\$54,509	
43	\$153,651	\$10,095	\$6,985	\$170,731	\$49,499	\$3,035	\$2,328	\$54,862	\$163,528	\$12,045	\$6,985	\$182,558	\$54,509	\$4,015	\$2,328	\$60,853	
44	\$170,731	\$11,197	\$7,125	\$189,054	\$54,862	\$3,357	\$2,375	\$60,594	\$182,558	\$13,424	\$7,125	\$203,107	\$60,853	\$4,475	\$2,375	\$67,702	
45	\$189,054	\$12,380	\$7,268	\$208,702	\$60,594	\$3,703	\$2,423	\$66,719	\$203,107	\$14,912	\$7,268	\$225,287	\$67,702	\$4,971	\$2,423	\$75,096	
46	\$208,702	\$13,648	\$7,413	\$229,763	\$66,719	\$4,071	\$2,471	\$73,262	\$225,287	\$16,518	\$7,413	\$249,219	\$75,096	\$5,506	\$2,471	\$83,073	
47	\$229,763	\$15,007	\$7,561	\$252,331	\$73,262	\$4,465	\$2,520	\$80,247	\$249,219	\$18,251	\$7,561	\$275,031	\$83,073	\$6,084	\$2,520	\$91,677	
48	\$252,331	\$16,463	\$7,713	\$276,506	\$80,247	\$4,885	\$2,571	\$87,703	\$275,031	\$20,120	\$7,713	\$302,864	\$91,677	\$6,707	\$2,571	\$100,955	
49	\$276,506	\$18,022	\$7,867	\$302,396	\$87,703	\$5,334	\$2,622	\$95,659	\$302,864	\$22,135	\$7,867	\$332,865	\$100,955	\$7,378	\$2,622	\$110,955	
50	\$302,396	\$19,692	\$8,024	\$330,112	\$95,659	\$5,812	\$2,675	\$104,146	\$332,865	\$24,306	\$8,024	\$365,195	\$110,955	\$8,102	\$2,675	\$121,732	
51	\$330,112	\$21,479	\$8,185	\$359,776	\$104,146	\$6,323	\$2,728	\$113,197	\$365,195	\$26,645	\$8,185	\$400,025	\$121,732	\$8,882	\$2,728	\$133,342	
52	\$359,776	\$23,392	\$8,348	\$391,516	\$113,197	\$6,867	\$2,783	\$122,847	\$400,025	\$29,165	\$8,348	\$437,539	\$133,342	\$9,722	\$2,783	\$145,846	
53	\$391,516	\$25,438	\$8,515	\$425,469	\$122,847	\$7,447	\$2,838	\$133,133	\$437,539	\$31,879	\$8,515	\$477,933	\$145,846	\$10,626	\$2,838	\$159,311	
54	\$425,469	\$27,627	\$8,686	\$461,782	\$133,133	\$8,066	\$2,895	\$144,094	\$477,933	\$34,801	\$8,686	\$521,420	\$159,311	\$11,600	\$2,895	\$173,807	
55	\$461,782	\$29,967	\$8,859	\$500,608	\$144,094	\$8,725	\$2,953	\$155,772	\$521,420	\$37,947	\$8,859	\$568,226	\$173,807	\$12,649	\$2,953	\$189,409	
56	\$500,608	\$32,470	\$9,036	\$542,115	\$155,772	\$9,427	\$3,012	\$168,211	\$568,226	\$41,332	\$9,036	\$618,595	\$189,409	\$13,777	\$3,012	\$206,198	
57	\$542,115	\$35,144	\$9,217	\$586,476	\$168,211	\$10,174	\$3,072	\$181,457	\$618,595	\$44,975	\$9,217	\$672,787	\$206,198	\$14,992	\$3,072	\$224,262	
58	\$586,476	\$38,003	\$9,402	\$633,881	\$181,457	\$10,970	\$3,134	\$195,562	\$672,787	\$48,893	\$9,402	\$731,081	\$224,262	\$16,298	\$3,134	\$243,694	
59	\$633,881	\$41,057	\$9,590	\$684,527	\$195,562	\$11,818	\$3,197	\$210,576	\$731,081	\$53,108	\$9,590	\$793,779	\$243,694	\$17,703	\$3,197	\$264,593	
60	\$684,527	\$44,320	\$9,781	\$738,629	\$210,576	\$12,720	\$3,260	\$226,556	\$793,779	\$57,641	\$9,781	\$861,201	\$264,593	\$19,214	\$3,260	\$287,067	
61	\$738,629	\$47,805	\$9,977	\$796,411	\$226,556	\$13,680	\$3,326	\$243,562	\$861,201	\$62,515	\$9,977	\$933,694	\$287,067	\$20,838	\$3,326	\$311,231	

Appendix VI: Account Distribution Calculation

Distribution Illustration				
Assumptions	John Hancock (DC)	VOYA (457)	MERS (DC)	MERS (457)
Balance at Retirement (PV)	\$796,411	\$243,562	\$933,694	\$311,231
Balance after Retirement (FV)	\$0	\$0	\$0	\$0
Equal Monthly Payment (PMT)	\$4,518	\$1,326	\$5,697	\$1,899
Total Monthly Payments (N)	300	300	300	300
Market Return	6.00%	6.00%	6.00%	6.00%
Average Fee	1.26%	1.67%	0.52%	0.52%
Net Investment Return (Rate)	4.74%	4.33%	5.48%	5.48%
Annual Income	\$54,217	\$15,907	\$68,358	\$22,786
Total of All Payments	\$1,626,498	\$477,223	\$2,050,752	\$683,584

Calculation uses the Time Value of Money (TVM), where PV=Payment; FV=Future Value; PMT=Payment; N=Number of Periods; ip=Interest Rate per period, and k=1 if payment made at the end of period, or 1+ip if made at the beginning:

$$PMT = \left(PV + \frac{PV + FV}{(1 + ip)^N - 1} \right) \times \frac{-ip}{k}$$



This presentation contains a summary description of MERS benefits, policies or procedures. MERS has made every effort to ensure that the information provided is accurate and up to date. If this presentation conflicts with the relevant provisions of the Plan Document, the Plan Document controls. MERS, as a governmental plan, is exempted by state and federal law from registration with the SEC. However, it employs registered investment advisors to manage the trust fund in compliance with Michigan Public Employee Retirement System Investment Act. Past performance is not a guarantee of future returns. Please make independent investment decisions carefully and seek the assistance of independent experts when appropriate.

Municipal Employees' Retirement System of Michigan

1134 Municipal Way • Lansing, MI 48917
800.767.2308 • www.mersofmich.com

MEMO

To: Northfield Township Board
From: Steven Aynes
Date: 11/9/2017
Re: 2018 Health Insurance and HSA Contribution (Agenda Items 3-6)

Dear Township Board,

In order to cover all premium costs for our employees as we have for the past several years, we are required by Public Act 152 of 2011 to opt out of the hard caps set by the state in the form of a resolution. It is my recommendation that the board approves Resolution 17-575 and continues to cover the full insurance premium costs for our employees by opting out of the hard caps.

Jack Schmitz from Burnham & Flower will be in attendance at Tuesday's meeting to go over the Health Insurance options for next year. His summary is attached. Marlene and I met with Jack on September 14th and reviewed the township's options. The benefits offered by our two current plans are remaining the same for the next year with only a minimal increase in premium costs. I am recommending that we continue with these two plans. We had budgeted for a 10% increase in premiums for this upcoming year, and the premiums are coming in at only a 6.14% increase in premiums.

I am also recommending that we continue to offer our employees an Employer Contribution to their Health Savings Accounts (HSAs) at the same rates as last year.

	Single	Couple	Family
Silver	\$1300	\$2625	\$3950
Bronze	\$2070	\$4150	\$6200

One more item that I would like the board to consider is an increase in the cash incentive to employee's who do not take the Township offered insurance. The Police Department currently has an annual cash incentive of \$4500, while the rest of the township employees are offered \$1500. I am making a recommendation that the board increase the cash incentive for non-police employees to \$4500 to match what is offered to the Police Officers. While this seems like a large increase, if any non-police employees take the cash incentive it would ultimately save the township a substantial amount of money.

Respectfully Submitted,



Steven Aynes, Township Manager

Steven Aynes

From: Jack Schmitz [jschmitz@bfgroup.com]
Sent: Wednesday, November 08, 2017 1:43 PM
To: Steven Aynes
Cc: Jack Schmitz
Subject: FW: Today's conervation.

Steve,

In follow up I wanted to summarize our phone conversation.

Northfield Township received a modest overall 6.14% BCBS increase on their December renewals for an approximate annual increase of \$12,379.00. The plans will remain the same as last year.

Northfield Township is already in the most cost effective program BCBS offers (SB HSA PPO \$6350) and the second option (the SB HSA \$2700 is proportionally calculated for employee premiums and HSA contributions) so I would have to look outside of BCBS and/or look at BCBS HMO which is the BCN. The police are still under a collective bargaining agreement until June 30th of 2018 and are unlikely to agree to another carrier or a HMO.

Based on the favorable increase and the expiration of the police's CBA in June I would recommend Northfield Township accept this renewal.

The other area of conversation was the possible increasing of the non-police employee's cash in lieu of coverage to match the current police's \$4,500. To me this is an easy decision. The current \$1,500 is not enough to incent employees to opt out and go on to a different plan. It is costing the Township thousands. If you take an employee age 65 on the renewal PPO Silver there monthly premium is \$905.89 (or \$754.69 for the Bronze). So if we have two employees age 65 on the Silver renewal plan their annual premiums are \$21,714.36 or \$4,500 each totaling \$9,000 for the increase for cash in lieu of coverage. This would save the Township \$12,741.36 on the two current employees we discussed.

Thanks, Jack

Jack Schmitz | Director of Municipal Benefit Sales | Burnham & Flower Insurance Group
1056 Charles Orndorf Dr | Brighton | MI | 48116
T: 269-341-4838 | F: 269-276-4115 | jschmitz@bfgroup.com | <http://www.bfgroup.com>



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RESOLUTION NO. 17-575
A RESOLUTION OF THE NORTHFIELD TOWNSHIP BOARD OF TRUSTEES TO
OPT OUT OF THE RESTRICTIONS MANDATED BY PUBLIC ACT 152 OF 2011
ON PUBLIC EMPLOYER'S PAYMENTS FOR MEDICAL BENEFITS PLANS

WHEREAS, on September 28, 2011, Governor Rick Snyder signed Senate Bill 7 into law, which created Public Act 152 of 2011; and

WHEREAS, Public Act 152 of 2011 provides for certain limitations on the amount that public employers may contribute toward the annual cost of medical benefit plans that cover their employees as follows:

- for plans beginning on or after January 1, 2017, restricts public employers from paying an aggregate annual amount (hard cap) of no more than \$17,304.02 per family, \$13,268.93 per couple and \$6,344.80 for individuals for employee plans; and
- allows that a governing body may choose to implement a 20% employee copayment for the total cost of the plan instead of the hard cap; and
- allows that by a two-thirds majority vote, the governing body may opt out of the hard cap and 20% copayment required by the Act and not incur any penalties; and

WHEREAS, Public Act 152 of 2011 provides for penalties of withholding Economic Vitality Incentive Program (EVIP) Funds issued by the State for public employers who fail to follow the law; and

WHEREAS, the Township of Northfield Board of Trustees approved providing medical benefit plans to Township employees at a cost that exceeds the hard cap, and does not require a 20% employee copayment; and

NOW, THEREFORE, BE IT RESOLVED BY THE NORTHFIELD TOWNSHIP BOARD OF TRUSTEES, that pursuant to the provisions of PA 152 of 2011, Section 8(1), the Township of Northfield exercises its right to opt out of the requirements of the Act for the plan year beginning December 1, 2017 by two-thirds majority vote of this Board in support of this resolution.

ROLL CALL VOTE:

AYE: _____

NAY: _____

ABSENT: _____

PASSED AND Resolved by the Northfield Township Board of Trustees, Northfield Township, Michigan, on this 14th day of November, 2017.

Marlene Chockley, Supervisor

ATTEST:

Kathleen Manley, Clerk

Jennifer Carlisle

From: William Wagner
Sent: Friday, November 03, 2017 1:14 PM
To: Steven Aynes; Township Board 2017
Cc: Jennifer Carlisle
Subject: Rental of upstairs Public Safety building

To All;

I have been in contact with a local law enforcement agency that is interested in renting around 2800 sq. ft. of the 2nd floor of the PSB. They are interested in the northern portion of the 2nd floor and they would pay for the build out of that portion. Just for perspective 2800 sq. ft. would be just a little larger than the former location where board meetings were held. They are asking what we would be charging for rent for that amount of space.

I am asking for the board to have discussion at the next board meeting, unfortunately I will not be there but I can forward my thoughts in this email.

I think the agency is a good fit for the building.

They are motivated to make this happen sooner rather than later as they are losing one of the two locations they have in Ann Arbor.

The location is very desirable for them.

This agency has the money to build out the area they are requesting.

I spoke with Marilyn Handloser (former supervisor) because she is a local realtor and would have an idea of what we might ask for rent. She thought we should start negotiations in the \$2,000-\$2,500 a month range. This would not include the build out. Utilities would need to be considered.

They would utilize the rear parking lot in most cases.

I think we currently charge in the area of \$850 monthly to rent 75 Barker. That space is around 2400 sq. ft. The upstairs is a more desirable space.

Obviously this all needs to be negotiated with our attorneys but I think it could be a win/win .

If it comes to fruition, my opinion is that it would become a revenue in the Public Safety Building budget so that it would help pay for the bonds on the building.

Any questions don't hesitate to contact me.

Regards

Chief Wagner

To: Northfield Township Board of Trustees
From: Lenore Zelenock, Treasurer
Date: 11/08/2017
Re: Horseshoe Lake Sewer Refund Request for Ms. Lucinda Lupi

A resident of Horseshoe Lake, Ms. Lucinda Lupi, contacted me (before the hiring of our Township Manager) about not receiving the Horseshoe Lake Sewer Refund on her parcel, #B-02-17-228-028.

Ms. Carlisle directed me to the Horseshoe Lake Sewer Refund documentation and provided me the refund distribution schedule. After reviewing this information, I concluded Ms. Lucinda Lupi did not receive the refund.

I enlisted assistance from our Township Manager Aynes, Clerk Manley, and Supervisor Chockley. Ms. Manley and Ms. Chockley confirmed Ms. Lucinda Lupi did not receive the refund. Ms. Chockley also concluded the refund of \$1,811.56 which should have been paid to Ms. Lucinda Lupi was included in the check that went to the Donald Lupi Living Trust.

To reach this conclusion, Ms. Chockley studied the records of the SAD and compared the parcel numbers recorded in the roll with the spreadsheet of the payments that went out. She also studied the maps and pulled the information from the parcel folders and determined that the parcel number of the Donald Lupi Living Trust was inadvertently duplicated and attributed to Lucinda Lupi's parcel so that he received the refund instead.

Based on this information, Mr. Aynes and Ms. Carlisle spoke with Mr. Steve Mann, our bond council from Miller, Canfield, Paddock & Stone. Mr. Mann recommends that the township pays Ms. Lucinda Lupi the refund for Horseshoe Lake Sewer (\$1,811.56). The refund be paid from the General Fund. After the refund, the township requests Donald Lupi Living Trust to return the overpaid portion of his refund to the township.



September 25, 2017

VIA Federal Express / Signature Required

Township Supervisor Marlene Chockley
Northfield Township
8350 Main St., Suite A
Whitmore Lake, MI 48189
734 449-2880

Dear Township Supervisor Chockley:

As you may know, the Michigan legislature passed Public Act 480, known as the Uniform Video Services Franchise Act ("the Act"), which became effective January 1, 2007. The Michigan Public Service Commission provided the Uniform Video Service Local Franchise Agreement ("Agreement") for use by cable operators and municipalities shortly thereafter. Charter is hereby filing for a cable television franchise renewal under the terms and conditions of the uniform Agreement established by the state of Michigan. Therefore, I'd like to direct your attention to the enclosed Agreement.

- **Franchise Fees:** As you review the Agreement, please note the franchise fee section. On page four of the Agreement, the directions stipulate that the municipality must indicate the franchise fee percentage they wish Charter to collect from customers for the term of the Agreement (from 0 to 5%). **The current franchise fee in your community is 5 %.** Therefore, if you choose to elect a franchise fee to be collected from customers and paid to your community, as allowed by the Act, please write the franchise fee percentage (%) in the blank on page four, paragraph VI.
- **PEG Fees:** The current Public, Educational, and Government ("PEG") fee is \$0. Should your community elect a PEG fee to be collected from customers and paid to the community, as is allowed by the Act, please write in the PEG fee in section VIII, in the blank, Section A-1. *Note that a PEG fee amount is to be agreed to by the Franchising Entity and the Video Service Provider, section A-4.*

I have enclosed **two originals** of the **Agreement** and both have been signed by an authorized Charter representative. Please **complete and sign both documents** and **return one fully executed (signed & dated) original to me** using the enclosed self-addressed envelope. Be sure that you keep one signed/dated original for your records.

Charter Communications is proud to provide our products and services in your community and we are committed to providing the highest level of customer service to our customers. Should you have any questions on the materials I've provided or the processes and steps described above, please call me at (810) 652-1422.

Sincerely,

A handwritten signature in cursive script that reads "Karen Coronado".

Karen Coronado
Manager, State Government Affairs
Charter ~ Michigan

Enclosures

INSTRUCTIONS FOR UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

Pursuant to 2006 Public Act 480, MCL 484.3301 *et seq*, any Video Service Provider seeking to provide video service in one or more service areas in the state of Michigan after January 30, 2007, shall file an application for a Uniform Video Service Local Franchise Agreement with the Local Unit of Government ("Franchising Entity") that the Provider wishes to service. Pursuant to Section 2(2) of 2006 PA 480, "Except as otherwise provided by this Act, a person shall not provide video services in any local unit of government without first obtaining a uniform video service local franchise as provided under Section 3." Procedures applicable to incumbent video service providers are set forth below.

As of the effective date (January 1, 2007) of the Act, no existing franchise agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the agreement. The incumbent video Provider, at its option, may continue to provide video services to the Franchising Entity by electing to do one of the following:

1. Terminate the existing franchise agreement before the expiration date of the agreement and enter into a new franchise under a uniform video service local franchise agreement.
2. Continue under the existing franchise agreement amended to include only those provisions required under a uniform video service local franchise.
3. Continue to operate under the terms of an expired franchise until a uniform video service local franchise agreement takes effect. An incumbent video Provider with an expired franchise on the effective date has 120 days after the effective date of the Act to file for a uniform video service local franchise agreement.

On the effective date (January 1, 2007) of the Act, any provisions of an existing Franchise that are inconsistent with or in addition to the provisions of a uniform video service local Franchise Agreement are unreasonable and unenforceable by the Franchising Entity.

If, at a subsequent date, the Provider would like to provide video service to an additional Local Unit of Government, the Provider must file an additional application with that Local Unit of Government.

The forms shall meet the following requirements:

- The Provider must complete both the "Uniform Video Service Local Franchise Agreement" and "Attachment 1 - Uniform Video Service Local Franchise Agreement" forms if they are seeking a new/renewed Franchise Agreement, and send the forms by mail (certified, registered, first-class, return receipt requested, or by a nationally recognized overnight delivery service) to the appropriate Franchising Entity. Until otherwise officially notified by the Franchising Entity, the forms shall be sent to the Clerk or any official with the responsibilities or functions of the Clerk in the Franchising Entity. "**Attachment 2 - Uniform Video Service Local Franchise Agreement**" is not required to be filed at this time *unless* it is being used regarding amendments, terminations, or transfers pertaining to an existing Uniform Video Service Local Franchise Agreement. (Refer to Sections X to XII of the Agreement, as well as Section 3(4-6) of the Act.)
- Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL.**
 1. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:

"[insert PROVIDER'S NAME]
[CONFIDENTIAL INFORMATION]"

2. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.
 3. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.
- Responses to all questions must be provided and must be amended appropriately when changes occur.
 - All responses must be printed out, typed, signed/dated (where appropriate), and mailed (certified, registered, first class, return receipt requested, or by a national recognized overnight delivery service) to the appropriate party.
 - The Agreement and Attachments are templates. Tab through the documents and fill in as appropriate, use the appropriate "dropdown box" (City/Village/Township) when indicated.
 - For sections that need explanation, if the Provider runs out of space, the Provider should then submit the application with typed attachments that are clearly identified.
 - The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by this Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the franchise agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
 - A Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under this subsection, the franchise agreement shall be considered complete and the Franchise Agreement approved. The Provider shall notify both the Franchising Entity and the Michigan Public Service Commission of such an approved and completed Agreement by completing **Attachment 3 - Uniform Video Service Local Franchise Agreement**.
 - For changes to an existing Uniform Video Service Local Franchise Agreement (amendments, transfers, or terminations), the Provider must complete the "**Attachment 2 - Uniform Video Service Local Franchising Entity**" form, and send the form to the appropriate Franchising Entity.
 - For information that is to be submitted to the Michigan Public Service Commission, please use the following address:

Michigan Public Service Commission
Attn: Video Franchising
P.O. Box 30221
Lansing, MI 48909

Fax: (517) 241-2400

Questions should be directed to the Service Quality Division, Michigan Public Service Commission at (517) 241-6100.

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

THIS UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT ("Agreement") is made, pursuant to 2006 PA 480, MCL 484.3301 *et seq.* (the "Act") by and between the Township of Northfield, a Michigan municipal corporation (the "Franchising Entity"), and CC VIII Operating, a Delaware Limited Liability corporation doing business as Charter Communications.

I. Definitions

For purposes of this Agreement, the following terms shall have the following meanings as defined in the Act:

- A. "Cable Operator" means that term as defined in 47 USC 522(5).
- B. "Cable Service" means that term as defined in 47 USC 522(6).
- C. "Cable System" means that term as defined in 47 USC 522(7).
- D. "Commission" means the Michigan Public Service Commission.
- E. "Franchising Entity" means the local unit of government in which a provider offers video services through a franchise.
- F. "FCC" means the Federal Communications Commission.
- G. "Gross Revenue" means that term as described in Section 6(4) of the Act and in Section VI(D) of the Agreement.
- H. "Household" means a house, an apartment, a mobile home, or any other structure or part of a structure intended for residential occupancy as separate living quarters.
- I. "Incumbent video provider" means a cable operator serving cable subscribers or a telecommunication provider providing video services through the provider's existing telephone exchange boundaries in a particular franchise area within a local unit of government on the effective date of this act.
- J. "IPTV" means internet protocol television.
- K. "Local unit of government" means a city, village, or township.
- L. "Low-income household" means a household with an average annual household income of less than \$35,000.00 as determined by the most recent decennial census.
- M. "METRO Act" means the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48, MCL 484.3101 *et seq.*
- N. "Open video system" or "OVS" means that term as defined in 47 USC 573.
- O. "Person" means an individual, corporation, association, partnership, governmental entity, or any other legal entity.
- P. "Public rights-of-way" means the area on, below, or above a public roadway, highway, street, public sidewalk, alley, waterway, or utility easements dedicated for compatible uses.
- Q. "Term" means the period of time provided for in Section V of this Agreement.
- R. "Uniform video service local franchise agreement" or "franchise agreement" means the franchise agreement required under the Act to be the operating agreement between each franchising entity and video provider in this state.
- S. "Video programming" means that term as defined in 47 USC 522(20).
- T. "Video service" means video programming, cable services, IPTV, or OVS provided through facilities located at least in part in the public rights-of-way without regard to delivery technology, including internet protocol technology. This definition does not include any video programming provided by a commercial mobile service provider defined in 47 USC 332(d) or provided solely as part of, and via, a service that enables users to access content, information, electronic mail, or other services offered over the public internet.
- U. "Video service provider" or "Provider" means a person authorized under the Act to provide video service.
- V. "Video service provider fee" means the amount paid by a video service provider or incumbent video provider under Section 6 of the Act and Section VI of this Agreement.

II. Requirements of the Provider

- A. An unfranchised Provider will not provide video services in any local unit of government without first obtaining a uniform video service local franchise agreement as provided under **Section 3 of the Act** (except as otherwise provided by the Act).
- B. The Provider shall file in a timely manner with the Federal Communications Commission all forms required by that agency in advance of offering video service in Michigan.
- C. The Provider agrees to comply with all valid and enforceable federal and state statutes and regulations.
- D. The Provider agrees to comply with all valid and enforceable local regulations regarding the use and occupation of public rights-of-way in the delivery of the video service, including the police powers of the Franchising Entity.
- E. The Provider shall comply with all Federal Communications Commission requirements involving the distribution and notification of federal, state, and local emergency messages over the emergency alert system applicable to cable operators.
- F. The Provider shall comply with the public, education, and government programming requirements of Section 4 of the Act.
- G. The Provider shall comply with all customer service rules of the Federal Communications Commission under 47 CFR 76.309 (c) applicable to cable operators and applicable provisions of the Michigan Consumer Protection Act, 1976 PA 331, MCL 445.901 to 445.922.
 - i. Including but not limited to: MCL 445.902; MCL 445.903 (1)(a) through 445.903(1)(cc); MCL 445.903(1)(ff) through (jj); MCL 445.903(2); MCL 445.905; MCL 445.906; MCL 445.907; MCL 445.908; MCL 445.910; MCL 445.911; MCL 445.914; MCL 445.915; MCL 445.916; MCL 445.918.
- H. The Provider agrees to comply with in-home wiring and consumer premises wiring rules of the Federal Communications Commission applicable to cable operators.
- I. The Provider shall comply with the Consumer Privacy Requirements of 47 USC 551 applicable to cable operators.
- J. If the Provider is an incumbent video provider, it shall comply with the terms which provide insurance for right-of-way related activities that are contained in its last cable franchise or consent agreement from the Franchising Entity entered before the effective date of the Act.
- K. The Provider agrees that before offering video services within the boundaries of a local unit of government, the video Provider shall enter into a Franchise Agreement with the local unit of government as required by the Act.
- L. The Provider understands that as the effective date of the Act, no existing Franchise Agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the Agreement.
- M. The Provider provides an exact description of the video service area footprint to be served, pursuant to **Section 2(3)(e) of the Act**. If the Provider is not an incumbent video Provider, the date on which the Provider expects to provide video services in the area identified under **Section 2(3)(e) of the Act** must be noted. The Provider will provide this information in Attachment 1 - Uniform Video Service Local Franchise Agreement.
- N. The Provider is required to pay the Provider fees pursuant to **Section 6 of the Act**.

III. Provider Providing Access

- A. The Provider shall not deny access to service to any group of potential residential subscribers because of the race or income of the residents in the local area in which the group resides.
- B. It is a defense to an alleged violation of Paragraph A if the Provider has met either of the following conditions:
 - i. Within 3 years of the date it began providing video service under the Act and the Agreement; at least 25% of households with access to the Provider's video service are low-income households.
 - ii. Within 5 years of the date it began providing video service under the Act and Agreement and from that point forward, at least 30% of the households with access to the Provider's video service are low-income households.
- C. **[If the Provider is using telecommunication facilities]** to provide video services and has more than 1,000,000 telecommunication access lines in Michigan, the Provider shall provide access to its video service to a number of households equal to at least 25% of the households in the provider's telecommunication

service area in Michigan within 3 years of the date it began providing video service under the Act and Agreement and to a number not less than 50% of these households within 6 years. **The video service Provider is not required to meet the 50% requirement in this paragraph until 2 years after at least 30% of the households with access to the Provider's video service subscribe to the service for 6 consecutive months.**

- D. The Provider may apply to the Franchising Entity, and in the case of paragraph C, the Commission, for a waiver of or for an extension of time to meet the requirements of this section if 1 or more of the following apply:
 - i. The inability to obtain access to public and private rights-of-way under reasonable terms and conditions.
 - ii. Developments or buildings not being subject to competition because of existing exclusive service arrangements.
 - iii. Developments or buildings being inaccessible using reasonable technical solutions under commercial reasonable terms and conditions.
 - iv. Natural disasters
 - v. Factors beyond the control of the Provider
- E. The Franchising Entity or Commission may grant the waiver or extension only if the Provider has made substantial and continuous effort to meet the requirements of this section. If an extension is granted, the Franchising Entity or Commission shall establish a new compliance deadline. If a waiver is granted, the Franchising Entity or Commission shall specify the requirement or requirements waived.
- F. The Provider shall file an annual report with the Franchising Entity and the Commission regarding the progress that has been made toward compliance with paragraphs B and C.
- G. Except for satellite service, the provider may satisfy the requirements of this paragraph and Section 9 of the Act through the use of alternative technology that offers service, functionality, and content, which is demonstrably similar to that provided through the provider's video service system and may include a technology that does not require the use of any public right-of-way. The technology utilized to comply with the requirements of this section shall include local public, education, and government channels and messages over the emergency alert system as required under Paragraph II(E) of this Agreement.

IV. Responsibility of the Franchising Entity

- A. The Franchising Entity hereby grants authority to the Provider to provide Video Service in the Video Service area footprint, as described in this Agreement and Attachments, as well as the Act.
- B. The Franchising Entity hereby grants authority to the Provider to use and occupy the Public Rights-of-way in the delivery of Video Service, subject to the laws of the state of Michigan and the police powers of the Franchising Entity.
- C. The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by the Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the Franchise Agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
- D. The Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under **Section 3(3) of the Act**, the Franchise Agreement shall be considered complete and the Franchise Agreement approved.
 - i. If time has expired for the Franchising Entity to notify the Provider, The Provider shall send (via mail: certified or registered, or by fax) notice to the Franchising Entity and the Commission, using Attachment 3 of this Agreement.
- E. The Franchising Entity shall allow a Provider to install, construct, and maintain a video service or communications network within a public right-of-way and shall provide the provider with open, comparable, nondiscriminatory, and competitively neutral access to the public right-of-way.
- F. The Franchising Entity may not discriminate against a video service provider to provide video service for any of the following:
 - i. The authorization or placement of a video service or communications network in public right-of-way.
 - ii. Access to a building owned by a governmental entity.
 - iii. A municipal utility pole attachment.
- G. The Franchising Entity may impose on a Provider a permit fee only to the extent it imposes such a fee on incumbent video providers, and any fee shall not exceed the actual, direct costs incurred by the Franchising

Entity for issuing the relevant permit. A fee under this section shall not be levied if the Provider already has paid a permit fee of any kind in connection with the same activity that would otherwise be covered by the permit fee under this section or is otherwise authorized by law or contract to place the facilities used by the Provider in the public right-of-way or for general revenue purposes.

- H. The Franchising Entity shall not require the provider to obtain any other franchise, assess any other fee or charge, or impose any other franchise requirement than is allowed under the Act and this Agreement. For purposes of this Agreement, a franchise requirement includes but is not limited to, a provision regulating rates charged by video service providers, requiring the video service providers to satisfy any build-out requirements, or a requirement for the deployment of any facilities or equipment.
- I. Notwithstanding any other provision of the Act, the Provider shall not be required to comply with, and the Franchising Entity may not impose or enforce, any mandatory build-out or deployment provisions, schedules, or requirements except as required by **Section 9 of the Act**.
- J. The Franchising Entity is subject to the penalties provided for under Section 14 of the Act.

V. Term

- A. This Franchise Agreement shall be for a period of 10 years from the date it is issued. The date it is issued shall be calculated either by (a) the date the Franchising Entity approved the Agreement, provided it did so within 30 days after the submission of a complete franchise agreement, or (b) the date the Agreement is deemed approved pursuant to **Section 3(3) of the Act**, if the Franchising Entity either fails to notify the Provider regarding the completeness of the Agreement or approve the Agreement within the time periods required under that subsection.
- B. Before the expiration of the initial Franchise Agreement or any subsequent renewals, the Provider may apply for an additional 10-year renewal under **Section 3(7) of the Act**.

VI. Fees

- A. A video service Provider shall calculate and pay an annual video service provider fee to the Franchising Entity. The fee shall be 1 of the following:
 - i. If there is an existing Franchise Agreement, an amount equal to the percentage of gross revenue paid to the Franchising Entity by the incumbent video Provider with the largest number of subscribers in the Franchising Entity.
 - ii. At the expiration of an existing Franchise Agreement or if there is no existing Franchise Agreement, an amount equal to the percentage of gross revenue as established by the Franchising Entity of _____% (percentage amount to be inserted by Franchising Entity which shall not exceed 5%) and shall be applicable to all providers
- B. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- C. The Franchising Entity shall not demand any additional fees or charges from a provider and shall not demand the use of any other calculation method other than allowed under the Act.
- D. For purposes of this Section, "gross revenues" means all consideration of any kind or nature, including, without limitation, cash, credits, property, and in-kind contributions received by the provider from subscribers for the provision of video service by the video service provider within the jurisdiction of the franchising entity.
 - 1. **Gross revenues shall include all of the following:**
 - i. All charges and fees paid by subscribers for the provision of video service, including equipment rental, late fees, insufficient funds fees, fees attributable to video service when sold individually or as part of a package or bundle, or functionally integrated, with services other than video service.
 - ii. Any franchise fee imposed on the Provider that is passed on to subscribers.
 - iii. Compensation received by the Provider for promotion or exhibition of any products or services over the video service.
 - iv. Revenue received by the Provider as compensation for carriage of video programming on that Provider's video service.
 - v. All revenue derived from compensation arrangements for advertising to the local franchise area.
 - vi. Any advertising commissions paid to an affiliated third party for video service advertising.
 - 2. **Gross revenues do not include any of the following:**
 - i. Any revenue not actually received, even if billed, such as bad debt net of any recoveries of bad debt.

- ii. Refunds, rebates, credits, or discounts to subscribers or a municipality to the extent not already offset by subdivision (D)(i) and to the extent the refund, rebate, credit, or discount is attributable to the video service.
 - iii. Any revenues received by the Provider or its affiliates from the provision of services or capabilities other than video service, including telecommunications services, information services, and services, capabilities, and applications that may be sold as part of a package or bundle, or functionality integrated, with video service.
 - iv. Any revenues received by the Provider or its affiliates for the provision of directory or internet advertising, including yellow pages, white pages, banner advertisement, and electronic publishing.
 - v. Any amounts attributable to the provision of video service to customers at no charge, including the provision of such service to public institutions without charge.
 - vi. Any tax, fee, or assessment of general applicability imposed on the customer or the transaction by a federal, state, or local government or any other governmental entity, collected by the Provider, and required to be remitted to the taxing entity, including sales and use taxes.
 - vii. Any forgone revenue from the provision of video service at no charge to any person, except that any forgone revenue exchanged for trades, barter, services, or other items of value shall be included in gross revenue.
 - viii. Sales of capital assets or surplus equipment.
 - ix. Reimbursement by programmers of marketing costs actually incurred by the Provider for the introduction of new programming.
 - x. The sale of video service for resale to the extent the purchaser certifies in writing that it will resell the service and pay a franchise fee with respect to the service.
- E. In the case of a video service that is bundled or integrated functionally with other services, capabilities, or applications, the portion of the video Provider's revenue attributable to the other services, capabilities, or applications shall be included in gross revenue unless the Provider can reasonably identify the division or exclusion of the revenue from its books and records that are kept in the regular course of business.
- F. Revenue of an affiliate shall be included in the calculation of gross revenues to the extent the treatment of the revenue as revenue of the affiliate has the effect of evading the payment of franchise fees which would otherwise be paid for video service.
- G. The Provider is entitled to a credit applied toward the fees due under **Section 6(1) of the Act** for all funds allocated to the Franchising Entity from annual maintenance fees paid by the provider for use of public rights-of-way, minus any property tax credit allowed under **Section 8 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (METRO Act)**, 2002 PA 48, MCL 484.3108. The credits shall be applied on a monthly pro rata basis beginning in the first month of each calendar year in which the Franchising Entity receives its allocation of funds. The credit allowed under this subsection shall be calculated by multiplying the number of linear feet occupied by the Provider in the public rights-of-way of the Franchising Entity by the lesser of 5 cents or the amount assessed under the **METRO Act**. The Provider is not eligible for a credit under this section unless the provider has taken all property tax credits allowed under the **METRO Act**.
- H. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
- I. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
- J. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(1) of the Act**, applied against the amount of the subscriber's monthly bill.
- K. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

VII. Public, Education, and Government (PEG) Channels

- A. The video service Provider shall designate a sufficient amount of capacity on its network to provide for the same number of public, education, and government access channels that are in actual use on the incumbent video provider system on the **effective date of the Act** or as provided under **Section 4(14) of the Act**.
- B. Any public, education, or government channel provided under this section that is not utilized by the Franchising Entity for at least 8 hours per day for 3 consecutive months may no longer be made available to the Franchising Entity and may be programmed at the Provider's discretion. At such a time as the

- Franchising Entity can certify a schedule for at least 8 hours of daily programming for a period of 3 consecutive months, the Provider shall restore the previously reallocated channel.
- C. The Franchising Entity shall ensure that all transmissions, content, or programming to be retransmitted by a video service Provider is provided in a manner or form that is capable of being accepted and retransmitted by a Provider, without requirement for additional alteration or change in the content by the Provider, over the particular network of the Provider, which is compatible with the technology or protocol utilized by the Provider to deliver services.
 - D. The person producing the broadcast is solely responsible for all content provided over designated public, education, or government channels. The video service Provider shall not exercise any editorial control over any programming on any channel designed for public, education, or government use.
 - E. The video service Provider is not subject to any civil or criminal liability for any program carried on any channel designated for public, education, or government use.
 - F. If a Franchising Entity seeks to utilize capacity pursuant to **Section 4(1) of the Act** or an agreement under **Section 13 of the Act** to provide access to video programming over one or more PEG channels, the Franchising Entity shall give the Provider a written request specifying the number of channels in actual use on the incumbent video provider's system or specified in the agreement entered into under **Section 13 of the Act**. The video service Provider shall have 90 days to begin providing access as requested by the Franchising Entity. The number and designation of PEG access channels shall be set forth in an addendum to this agreement effective 90 days after the request is submitted by the Franchising Entity.
 - G. A PEG channel shall only be used for noncommercial purposes.

VIII. PEG Fees

- A. The video service Provider shall also pay to the Franchising Entity as support for the cost of PEG access facilities and services an annual fee equal to one of the following options:
 - 1. If there is an existing Franchise on the effective date of the Act, the fee (enter the fee amount _____) paid to the Franchising Entity by the incumbent video Provider with the largest number of cable service subscribers in the Franchising Entity as determined by the existing Franchise Agreement;
 - 2. At the expiration of the existing Franchise Agreement, the amount required under (1) above, which is _____% of gross revenues. (The amount under (1) above is not to exceed 2% of gross revenues);
 - 3. If there is no existing Franchise Agreement, a percentage of gross revenues as established by the Franchising Entity and to be determined by a community need assessment, is _____% of gross revenues. (The percentage that is established by the Franchising Entity is not to exceed 2% of gross revenues.); and
 - 4. An amount agreed to by the Franchising Entity and the video service Provider.
- B. The fee required by this section shall be applicable to all providers, pursuant to Section 6(9) of the Act.
- C. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- D. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
- E. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
- F. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(8) of the Act**, applied against the amount of the subscriber's monthly bill.
- G. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

IX. Audits

- A. No more than every 24 months, a Franchising Entity may perform reasonable audits of the video service Provider's calculation of the fees paid under **Section 6 of the Act** to the Franchising Entity during the preceding 24-month period only. All records reasonably necessary for the audits shall be made available by the Provider at the location where the records are kept in the ordinary course of business. The Franchising Entity and the video service Provider shall each be responsible for their respective costs of the audit. Any additional amount due verified by the Franchising Entity shall be paid by the Provider within 30 days of the Franchising Entity's submission of invoice for the sum. If the sum exceeds 5% of the total fees which the

audit determines should have been paid for the 24-month period, the Provider shall pay the Franchising Entity's reasonable costs of the audit.

- B. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the provider shall be made within 3 years from the date the compensation is remitted.

X. Termination and Modification

This Franchise Agreement issued by a Franchising Entity may be terminated or the video service area footprint may be modified, except as provided under **Section 9 of the Act**, by the Provider by submitting notice to the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

XI. Transferability

This Franchise Agreement issued by a Franchising Entity or an existing franchise of an incumbent video service Provider is fully transferable to any successor in interest to the Provider to which it is initially granted. A notice of transfer shall be filed with the Franchising Entity within 15 days of the completion of the transfer. The Provider will use Attachment 2, when notifying the Franchising Entity. The successor in interest will assume the rights and responsibilities of the original provider and will also be required to complete their portion of the Transfer Agreement located within Attachment 2.

XII. Change of Information

If any of the information contained in the Franchise Agreement changes, the Provider shall timely notify the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

XIII. Confidentiality

Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL**.

- A. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:
 "[insert PROVIDER'S NAME]
 [CONFIDENTIAL INFORMATION]"
- B. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.
- C. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.

XIV. Complaints/Customer Service

- A. The Provider shall establish a dispute resolution process for its customers. Provider shall maintain a local or toll-free telephone number for customer service contact.
- B. The Provider shall be subjected to the penalties, as described under **Section 14 of the Act**, and the Franchising Entity and Provider may be subjected to the dispute process as described in **Section 10 of the Act**.
- C. Each Provider shall annually notify its customers of the dispute resolution process required under **Section 10 of the Act**. Each Provider shall include the dispute resolution process on its website.
- D. Before a customer may file a complaint with the Commission under **Section 10(5) of the Act**, the customer shall first attempt to resolve the dispute through the dispute resolution process established by the Provider in **Section 10(2) of the Act**.
- E. A complaint between a customer and a Provider shall be handled by the Commission pursuant to the process as described in **Section 10(5) of the Act**.
- F. A complaint between a Provider and a franchising entity or between two or more Providers shall be handled by the Commission pursuant to the process described in **Section 10(6) of the Act**.
- G. In connection with providing video services to the subscribers, a provider shall not do any act prohibited by Section 10(1)(a-f) of the Act. The Commission may enforce compliance to the extent that the activities are not covered by **Section 2(3)(I) in the Act**.

XV. Notices

Any notices to be given under this Franchise Agreement shall be in writing and delivered to a Party personally, by facsimile or by certified, registered, or first-class mail, with postage prepaid and return receipt requested, or by a nationally recognized overnight delivery service, addressed as follows:

If to the Franchising Entity:
(must provide street address)

If to the Provider:
(must provide street address)

Township of Northfield:

8350 Main St., Suite A

Whitmore Lake, MI 48189

MI0704

Attn: Township Supervisor

Fax No.: 734-449-0123

Charter Communications

12405 Powerscourt Drive

St. Louis, Missouri 63131

Attn: Legal Department

Fax No.: 314-965-6640

Or such other addresses or facsimile numbers as the Parties may designate by written notice from time to time.

XVI. Miscellaneous

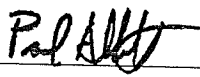
- A. **Governing Law.** This Franchise Agreement shall be governed by, and construed in accordance with, applicable Federal laws and laws of the State of Michigan.
- B. **The parties to this Franchise Agreement are subject to all valid and enforceable provisions of the Act.**
- C. **Counterparts.** This Agreement may be signed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same agreement.
- D. **Power to Enter.** Each Party hereby warrants to the other Party that it has the requisite power and authority to enter into this Franchise Agreement and to perform according to the terms hereof.
- E. **The Provider and Franchising Entity are subject to the provisions of 2006 Public Act 480.**

IN WITNESS WHEREOF, the Parties, by their duly authorized representatives, have executed this Franchise Agreement.

Township of Northfield, a Michigan Municipal Corporation

By _____
Print Name
Township Supervisor
Title
8350 Main St. Suite A
Address
Whitmore Lake, MI 48189
City, State, Zip
734-449-2880
Phone
734-449-0123
Fax
Email

CC VIII Operating, a Delaware Limited Liability corporation doing business as Charter Communications

By 
Paul D. Abbott
Print Name
Vice President, Government and
Franchise Affairs
Title
12405 Powerscourt Drive
Address
St. Louis, Missouri 63131
City, State, Zip
314-543-2306
Phone
314-965-6640
Fax
Email

FRANCHISE AGREEMENT *(Franchising Entity to Complete)*

Date submitted:
Date completed and approved:

ATTACHMENT 1

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT (Pursuant To 2006 Public Act 480) (Form must be typed)

Date: September 15, 2017		
Applicant's Name: CC VIII Operating LLC, dba Charter Communications		
Address 1: 12405 Powerscourt Drive		
Address 2:		
City: St. Louis	State: Missouri	Phone:
Federal I.D. No. (FEIN): 38-2558446		Zip: 63131

Company executive officers:

Name(s): Tom Rutledge
Title(s): Chief Executive Officer

Person(s) authorized to represent the company before the Franchising Entity and the Commission:

Name: Marilyn Passmore		
Title: Director, State Government Affairs		
Address: 4670 Fulton, Suite 105, Ada, MI 49301		
Phone: 616-607-2377	Fax: 616-975-1104	Email: Marilyn.Passmore@charter.com

Describe the video service area footprint as set forth in Section 2(3e) of the Act. (An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards.)

The area provided service is Northfield Township. Upon request, Charter Communications shall provide route maps showing the location of the Cable System, to the Municipality, access to "as-built" maps, and updated route maps to reflect any changes. Municipality shall give Grantee a minimum of 48 hours notice of a request to view "as-built" maps, unless there exists an emergency situation requiring earlier viewing. Charter Communications' Local Office and Engineering Contact information (engineering drawings / "as-built" map address is listed below. This information also applies to 24-hour emergencies:

Technical Operations Manager Name: Cynthia Severts
Local Address: 14525 Farmington Road
City, State, Zip: Farmington, MI 48154
Phone: 734-437-3309
E-mail: cynthia.severts@charter.com

[Option A: for Providers that Options B and C are not applicable, a description based on a geographic information system digital boundary meeting or exceeding national map accuracy standards]

[Option B: for Providers with 1,000,000 or more access lines in Michigan using telecommunication facilities to provide Video Service, a description based on entire wire centers or exchanges located in the Franchising Entity]

[Option C: for an Incumbent Video Service Provider, it satisfies this requirement by allowing the Franchising Entity to seek right-of-way information comparable to that required by a permit under the METRO Act as set forth in its last cable franchise or consent agreement from the Franchising Entity entered into before the effective date of the Act]

Pursuant to Section 2(3)(d) of the Act, if the Provider is not an incumbent video Provider, provide the date on which the Provider expects to provide video services in the area identified under Section 2(3)(e) (the Video Service Area Footprint).

Date:

For All Applications:

Verification
(Provider)

I, Paul D. Abbott, of lawful age, and being first duly sworn, now states: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

Name and Title (printed): Paul D. Abbott, Vice President, Government and Franchise Affairs

Signature:



Date:

9/13/2017

(Franchising Entity)

Northfield Township, a Michigan municipal corporation

By

Print Name

Township Supervisor

Title

8350 Main St., Suite A

Address

Whitmore Lake, MI 48189

City, State, Zip

734-449-2880

Phone

734-449-0123

Fax

Email

Date



Civic Event Application Northfield Township

8350 Main Street
Whitmore Lake, Michigan 48189
(734) 449-2880

OFFICE USE
ONLY

Date Received

By

FEE - \$100.00

Date Received

By

**** APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW ****

11/7/2017 Kiwanis Club of Whitmore Lake Jacqueline Otto
Application Date Name of Organization Name of Applicant

P.O. Box 582 Whitmore Lake MI 48189
Street Address City State Zip

734-368-2251 _____
Cell Phone Home Phone Work Phone Fax

jacki.otto@yahoo.com
Email Address (optional)

Kiwanis Annual Christmas Tree Sales
Event Title

75 Barker Road, Whitmore Lake
Event Location

EVENT DAYS / TIMES (Please stipulate the following information for each date of event)

DATE	Day of Week	Beginning Time	Ending Time
<u>11/24/2017</u>	<u>M-F</u>	<u>3:00 PM</u>	<u>7:00 PM</u>
<u>12/23/2017</u>	<u>3 & 5</u>	<u>10:00 AM</u>	<u>7:00 PM</u>

11/24/2017 _____
Set up Time/Day Tear down Time / Day* Rain Date (if applicable)

* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

ORGANIZATION / APPLICANT INFORMATION

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: _____

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

Kiwanis is a NON-profit organization dedicated
to the needs of the community - empowering
members to serve the needs of children through local
service projects and fundraising efforts

IS THE ORGANIZATION NON-PROFIT?

☒ YES

☐ NO

If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE?

☒ YES

☐ NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF LIABILITY SHOULD BE NO LESS THAN \$1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary)

Christmas Tree Sales - all proceeds go to
support the Kiwanis Annual 4th of July
Parade.

ANNUAL EVENT: Is this event expected to occur next year?

☒ YES

☐ NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): Starting the day after
Thanksgiving & ending,
by Dec. 23rd or until
trees are gone, whichever
comes first.

Or Next year's specific date(s): _____

PROCEEDS OF THIS EVENT WILL BE USED FOR:

Kiwanis Annual 4th of July Parade

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)(FEE IS WAIVED FOR 4TH OF JULY PARADE AND HOMECOMING PARADE)

N/A

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE?

YES

NO

IF YES, WHAT KIND AND HOW MUCH?

N/A

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?

YES

NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? N/A

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS?

YES

NO

IF YES, TO WHOM AND HOW MUCH?

Kiwanis 4th of July Committee c/o Kiwanis
Club of Whitmore Lake

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT?

70 Trees = 70 People

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES?

YES

NO

NUMBER OF VOLUNTEERS / STAFF? 2 10

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

Purchase of the Christmas Trees ^(ALL) & proceeds
go to support the Kiwanis Annual 4th of
July Parade

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

Use of 75 Barker

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

Heating of the garage area is not needed

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible)

75 Barker Rd.

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES

YES

NO

IF SO, WHAT LOCATION IS PLANNED?

N/A

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

N/A

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs Lawn Signs (2 10)

Types of Signs

Locations of Signs 1 A Frame Sign

Date Signs Posted 11/24/2017

Date Signs Removed 12/23/2017 or when all trees sold,
whichever comes first

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO TOWNSHIP PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL).

STREET CLOSURE

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? YES

NO

If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

ALCOHOL

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? YES

NO

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

SECURITY

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING DETAILS OF YOUR SECURITY PLAN:

Lock building - No money will be on site

ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBERS:

Name

Contact number

Jacki Otto

734-368-2251

George Brown

313-407-9500

Owner(s) Affidavit*

I, Kiwanis Club of WL, have authorized Jacqueline Otto as My
(company or organization owner) (Civic Event Applicant)

Representative for the purpose of obtaining a Civic Event permit(s) from Northfield Township

for my organization located at P.O. Box 582, Whitmore Lake, MI.
(company or organization address)

Owners Signature

11/7/2017

Date

INDEMNIFICATION AGREEMENT

The Kiwanis Club of WL agree(s) to defend, indemnify, and hold harmless the Township of
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the Kiwanis Club of WL (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Jaqueline D. Deo Date 11/7/17

Witness _____ Date _____

ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

N/A

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

N/A

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

N/A

**** IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

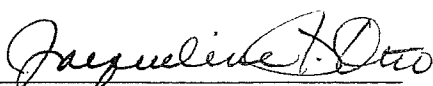
**** IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

ADDITIONAL CIVIC EVENT REQUIREMENTS

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event.
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Accepted and agreed to:

EVENT ORGANIZER


By: *Jacqueline Otto, Past President*
Its: *Kiwanis Club of Whitmore Lake*

Dated: 11/7, 2017

**NORTHFIELD TOWNSHIP
APPROVALS/RECOMMENDATIONS/COMMENTS**

Kiwanis Annual Christmas Tree Sales
Event Title

Police Dept: _____ Date: _____

Comments: _____

Fire Dept: _____ Date: _____

Comments: _____

Other, if necessary: _____ Date: _____

Comments: _____

Clerk: _____ Date: _____

Comments: _____

BOARD OF TRUSTEES ACTION: _____ Date: _____

VENDOR CONTACT INFORMATION

Company Name	Representative	Phone #	Items Being Sold / Exhibited	On Site Contact Name	On Site Contact Phone #

Help Sheet And Tips To Expedite The Civic Events Process

To help you be prepared for approvals of your event, please follow these steps to ensure a smooth process:

Your main points of contact after you pick up the application from the Township Office are our Public Safety officials. Our Public Safety Director, William Wagner, will assist you with items necessary for safety compliance as it relates to Fire Department items. Lieutenant Tim Greene will assist you with items necessary for safety compliance issues as it relates to Police Department operational matters.

For any street closures, parking easements for ingress and egress, traffic or crowd control items, our Public Safety officials will provide you with the guidance necessary to ensure a safe event. Road closures need Washtenaw County Road Commission approval, and contacting them is the responsibility of the event promoter.

Please follow the guidelines in the event policy, include maps, drawings, and as much detail as you can to help facilitate the process. The more complete the application, the smoother and faster the process goes. Completed applications should be turned in to our Township Manager, Howard Fink. Contact names and numbers are below for your convenience and reference. Thank you for bringing an event to our community and we are here to help you provide a safe event.

William Wagner
Public Safety Director/Fire Chief
Northfield Township

734-449-2385

wagnerw@northfieldmi.gov

Martin Smith
Interim Lieutenant
Northfield Township Police Department

734-449-9911

smithm@northfieldmi.gov

Steve Aynes
Northfield Township Manager

734-449-2880 ext. 12

ayness@northfieldmi.gov

Washtenaw County Road Commission
Matt MacDonnell
<http://www.wcroads.org/Permits/Procedures/Sec7>

734-761-1500 ext. 688

macdonnellm@wcroads.org

SNOW AND ICE REMOVAL CONTRACT

THIS SNOW AND ICE REMOVAL CONTRACT ("Agreement") is entered into this ____ day of October, 2017, by and between the Northfield Township, ("Township") whose address is 8350 Main St., Whitmore Lake, Michigan 48189, and MMPW Services / Unique, LLC. ("Contractor"), A Michigan Limited Liability Corporation, whose registered office address is 6275 Tower Rd., Plymouth, Michigan 48170.

1. **Scope of Service.** Contractor shall perform these services for Township, automatically and without need for any request (the "Services"): **Salt all drive lanes, fire lanes, parking areas and sidewalks on the Property listed on *Exhibit C* attached hereto upon start of snow or ice accumulation. Rock salt shall be used in drive lanes, fire lanes and parking lots; rock salt shall be used on concrete and sidewalks. Plow drive lanes, fire lanes and parking lots, plow or shovel sidewalks and paved courtyards, and salt when one and a half (1.5) inches of snow or ice accumulates. Plow wooden bridge structure when two (2) inches of snow or ice accumulates. Snow removal shall be pursuant to the Snow Removal Guidelines attached as *Exhibit A*.**
2. **Term.** The term of this Agreement starts on the Commencement Date set forth in paragraph 3 and, unless sooner terminated, ends on the Termination Date set forth in paragraph 3. Township shall have the right, in its sole discretion, to terminate this Agreement on five (5) days' prior written notice to Contractor, and Contractor shall be paid for its Services to the effective date of termination.
3. **Seasonal price.** This bid is based on the 1 year Per Push pricing submitted with Contractor Bid (**Exhibit D**). The season shall commence November 2017 and shall terminate at the end of April 2018. Payment shall be made on the 1st and 15th of each month upon receipt of Per Push invoices from Contractor. Snow plowing is to commence within a reasonable time after the accumulation reaches a minimum of 1.5". Salting will commence when snow fall is less than 1" and as needed throughout a storm. Rock salt will be used when needed if the non-motorized path becomes too slippery. On wooden structures where rock salt cannot be used, that section of the path will be plowed when snow fall is two (2) inches or greater. Snow depths shall be determined by the official report of the National Weather Service. If the customer so elects, their place of business should be plowed before business hours.
4. **Performance.** Contractor shall perform all Services diligently and in a good, professional and first-class manner, using good quality materials, equipment and workmanship and sufficiently trained personnel (including supervisors when appropriate) to complete the Services in a safe and timely manner which does not unduly interfere with the operation of the Property, the businesses therein and their suppliers. Contractor shall obtain and maintain, at its expense and at all times during the term of this Agreement, all necessary licenses, permits, training or other authorizations which may be necessary to perform the Services.

5. Independent Contractor. Contractor shall be an independent contractor, and all persons working under the direction of Contractor shall be employees of Contractor and not of Township. Contractor, and not Township, shall be liable for the payment of their wages, benefits and all taxes with respect thereto, and Contractor shall comply with all applicable, federal, state and local laws, regulations, codes, rules and ordinances with respect to (a) the hiring, employment, compensation, health and safety of employees and (b) the environment. Contractor agrees that Township shall not be liable for any loss of or damage to Contractor's materials or equipment located on the Property.
6. No Subcontracting or Assignment by Contractor. Contractor shall not engage subcontractors to perform Services without Township's prior written consent. This is a personal service contract with Contractor, and as such is not assignable by Contractor, but may be assigned by Township upon the sale or conveyance of the Property. No references in this Agreement, including in its exhibits, to subcontractors shall be construed to authorize their use without Township's prior written consent.
7. Insurance. Throughout the term of Agreement, Contractor shall maintain insurance in accordance with the requirements set forth separately on **Exhibit B** attached hereto (for convenient delivery to Contractor's insurance agent). Contractor shall deliver to Township a certificate of insurance evidencing that all such coverage's are in full force and effect before starting to perform Services, and if Contractor's insurance shall expire or terminate before the Termination Date, Contractor shall deliver a new certificate of insurance evidencing the new policies of insurance not less than ten (10) days before the new policies go into effect.
8. Indemnification. Contractor assumes the entire responsibility and liability for, and agrees to pay, indemnify, defend and hold harmless Township, and its respective principals, agents, affiliates, stockholders, directors, partners, members, officers, managers, employees, trustees and beneficiaries (collectively, the "Indemnified parties") from and against any loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury or death of any person or on account of damage to property (including but not limited to, damage to buildings, curbs, parking blocks, islands, sidewalks, light poles, signs, landscaping, paving or striping of the Property or equipment used in connection therewith), including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or failure to perform, the Services by Contractor, its agents, employees, subcontractors or any one for whose acts Contractor may be liable with the respect to the Services. Contractor, for itself and its agents, employees and subcontractors, and any party claiming through any of them, also waives all right of recovery, claim, action or cause of action against the Indemnified Parties for any matters described in the preceding sentence. This indemnity shall not be limited by any limitation on amount or type of damages, compensation or benefits payable by contract or by any federal or state law.

9. Default and Remedies. If Contractor fails to perform the Services as required by this Agreement or otherwise defaults under this Agreement, Agent on behalf of Township, may, in its sole discretion and in addition to any other rights at law or in equity, (1) send notice of the default to Contractor and demand strict performance of the terms of this Agreement; (2) cancel this Agreement by notice to Contractor; or (3) cure the default, without notice to Contractor, and deduct the cost to sure and any direct and consequential damages from any payment due to Contractor, then Contractor shall, immediately on presentation of Township's invoice, reimburse Township for the cost of curing Contractor's default and such direct or consequential damages.
10. Notices. Any notice by Contractor to Township shall be sent or delivered in writing to Township at the address first set forth above, and any notice by Township to Contractor shall be sent or delivered in writing to Contractor by fax to the "Fax #" set forth above or by overnight courier service or certified mail, return receipt requested, to the "Contractor's Address" set forth above.
11. Time is of the Essence. All time limits in this Agreement and any exhibits hereto are of the essence of this Agreement.
12. Miscellaneous. No failure of Township to enforce the terms of this Agreement shall constitute a waiver by Township of any contractual right under this Agreement. This Agreement may only be modified by writing signed by Township and Contractor. The right and duties arising under this Agreement shall be governed by the law of the State of Michigan. If any action is brought to enforce this Agreement, the prevailing party may recover from the other party its reasonable attorney's fees and costs in connection with such action.

NORTHFIELD TOWNSHIP

BY: Steven Aynes

ITS: Township Manager

Date: _____

MMPW Services/ Unique, LLC

BY: _____

ITS: Managing Member

Date: _____

EXHIBITS ATTACHED:

Exhibit A: Snow Removal Guidelines

Exhibit B: Insurance Requirements

Exhibit C: Plan of the Property

Exhibit D: Copy of Contractor Bid Sheet

EXHIBIT A

SNOW AND ICE REMOVAL GUIDELINES

1. Contractor shall provide its own employees, equipment, and supplies necessary to complete the Services described hereunder which include clearing all drive lanes, parking areas, sidewalks adjacent to buildings, and public sidewalks.
2. Contractor will comply with all federal, state, and local governmental laws, regulations, codes and ordinances.
3. Contractor will begin plowing at the Property as soon as the snow or ice reaches a depth of 1.5 inch, regardless of time of day or night or the day of the week.
4. All work shall be completed in a workmanlike manner consistent with customary industry practices.
5. Contractor shall supply a mechanically spread deicing rock salt at Contractor's own discretion. Contractor shall spread calcium chloride on concrete walkways. Calcium Chloride will not harm concrete and landscaping.
6. For snowfalls of 2"-6" depth, all snow shall be plowed away from the buildings and pushed to the farthest end of the parking lot. No Snow shall be piled up and stacked around light posts, or onto islands or landscaping.
7. For snowfalls of more than 6" depth, all snow shall be plowed away from the buildings. Contractor may windrow snow to each island or light post, upon request; windrows will be removed at no additional cost. Contractor will relocate snow that has accumulated during the Term, if such accumulation begins to impair access to the Property entrance, fire lanes, interior roadways or designated parking stalls.
8. Contractor shall return during the day to plow vacant parking stalls. If a majority of the parking stalls are still occupied, Contractor shall return the next day before 9:00a.m. to plow as many stalls as possible.
9. When snow begins to fall with heavy and rapid accumulations shortly before or during business hours, Contractor will begin plowing the snow from the parking lot using the fastest method possible. In some cases this means windrowing snow at islands or even light posts, and it is understood that the snow will be removed from such places upon request. Stacking snow onto islands may be necessary, depending upon snowfall accumulation and time limitations.

10. Contractor shall not create drifts in front of dumpster enclosures, fire lanes, or entrances, on sidewalks or blocking walkways and agrees to remove Contractor-created drifts at no additional cost. If Contractor does not remove the drifts in front of the fire lanes and dumpster enclosures, Contractor agrees to pay any expenses incurred by Township for removal of said drifts.

EXHIBIT B

INSURANCE REQUIREMENTS

During the term of this Snow Removal Contract, Contractor shall comply with the insurance provisions set forth below. The insurance specified below shall be maintained by Contractor, at its expense, and certificates thereof shall be presented to Township in form and content satisfactory to Township prior to commencement of the Services. The insurance as follows:

- a. Worker's Compensations in accordance with the laws of the state in which the Property is located;
- b. Employer's liability in an amount not less than \$1,000,000.00;
- c. Comprehensive general liability on an occurrence from for (i) bodily injury and (ii) property damage with limits of at least \$1,000,000.00 combined single limit each occurrence, including but not limited to comprehensive forms, premises – operation, explosion, collapse, underground hazard, products/completed operations hazard (3 year extension beyond completion of the Service), blanket contractual coverage (including coverage for the indemnity provided under this Agreement), broad form damage, independent vendors, personal injury (employee exclusion deleted).
- d. Comprehensive Automobile Liability, comprehensive form covering owned, hired and non-owned vehicles with limits of at least \$1,000,000.00 combined single limit each occurrence.

The insurance specified in c. through e. shall include the following:

- i. Endorsements adding the following parties as additional insureds: the Township, and its respective partners, members, managers, directors, officers, employees, agents and representatives.
- ii. Thirty (30) days prior written notice of cancellation to the Township.

EXHIBIT C

The Following locations are required to be salted and plowed, for both parking lots and associated sidewalks according to the contract:

1. Public Safety Building parking lots, Fire Bay, and sidewalks
8350 Main St.
2. Community Center Parking lot, adjacent grass lot (used for parking), and sidewalks
9101 Main St
3. Community Garden sidewalk
9129 Main St.
4. Fire Station #2 Parking Lot (excluding plowing the back of the station unless requested)
2727 E. North Territorial
5. 75 Barker Road Parking Lot
6. Non-Motorized Path from 75 Barker Rd. to the Elementary School (excluding salt on the wooden structures)
7. North Village/Community Park Sidewalks
 - a. Between Whitmore Lake Post Office and Al Dente Pasta
 - b. From 9665 Main St. to 9641 Main St. (3 adjacent vacant lots)
 - c. 138 Barker Rd: vacant lot between Marco's Pizza and home at 132 Barker Rd.
 - d. Vacant lot between Railroad Tracks & parking lot at Marco's Pizza

EXHIBIT D

Contractor Bid Sheet

(See Attached)

BID FOR SNOW REMOVAL SERVICE
NORTHFIELD TOWNSHIP 2017-2018

PARKING LOTS - SNOW PLOWING & SALTING*

PRICING FOR:	1 yr Contract	2 yr Contract	3yr Contract
Public Safety Building			
8350 Main St., Whitmore Lake (front and back parking lots, and fire department drive)			
Plowing	\$ <u>50</u> per push	\$ _____ per push	\$ _____ per push
Salt – per application	\$ <u>60</u> per app.	\$ _____ per app.	\$ _____ per app.
Community Center & Adjacent Lot			
9101 Main St., Whitmore Lake (parking lot & vacant lot (grass) immediately North of the Com Center - used for parking)			
Plowing	\$ <u>50</u> per push	\$ _____ per push	\$ _____ per push
Salt – per application	\$ <u>60</u> per app.	\$ _____ per app.	\$ _____ per app.
Old Township Hall			
75 Barker Rd., Whitmore Lake (parking lot)			
Plowing	\$ <u>50</u> per push	\$ _____ per push	\$ _____ per push
Salt – per application	\$ <u>60</u> per app.	\$ _____ per app.	\$ _____ per app.
Fire Station #2 - Front			
2727 N. Territorial Rd., Whitmore Lake (Apron in front of bay doors ONLY)			
Plowing	\$ <u>45</u> per push	\$ _____ per push	\$ _____ per push
Salt – per application	\$ <u>50</u> per app.	\$ _____ per app.	\$ _____ per app.
Fire Station #2 - Rear			
2727 N. Territorial Rd., Whitmore Lake (the rear will only need to be cleared on occasion, <u>not every snowfall</u> *)			
Plowing	\$ <u>50</u> per push	\$ _____ per push	\$ _____ per push
Salt – per application	\$ <u>50</u> per app.	\$ _____ per app.	\$ _____ per app.

*Plowing schedule To Be Determined by Public Safety Director/Township Manager on an as needed basis.
 To be billed monthly.

SIDEWALK CLEARING & SALTING

PRICING FOR:	1 yr Contract	2 yr Contract	3yr Contract
		30% disc	40% disc
Public Safety Building 8350 Main St., Whitmore Lake			
Shoveling/Clearing	\$ <u>40</u> per clearing	\$ _____ per clearing	\$ _____ per clearing
Salt – per application	\$ <u>50</u> per app.	\$ _____ per app.	\$ _____ per app.
Community Center & Adjacent Lot 9101 Main St., Whitmore Lake			
Shoveling/Clearing	\$ <u>40</u> per clearing	\$ _____ per clearing	\$ _____ per clearing
Salt – per application	\$ <u>50</u> per app.	\$ _____ per app.	\$ _____ per app.
Community Garden 9129 Main St., Whitmore Lake			
Shoveling/Clearing	\$ <u>35</u> per clearing	\$ _____ per clearing	\$ _____ per clearing
Salt – per application	\$ <u>35</u> per app.	\$ _____ per app.	\$ _____ per app.
Non-Motorized Pathway (see attached Exhibit A)			
Plowing/Clearing	\$ <u>100</u> per clearing	\$ _____ per clearing	\$ _____ per clearing
Salt – per application	\$ <u>105</u> per app.	\$ _____ per app.	\$ _____ per app.
(Bridges are not to be salted – must be blown or brushed)			
North Village/Park Property Sidewalks (see attached Exhibit B) (between Post Office & Al Dente Pasta, and 3 vacant lot sections)			
Shoveling/Clearing	\$ <u>45</u> per clearing	\$ _____ per clearing	\$ _____ per clearing
Salt – per application	\$ <u>40</u> per app.	\$ _____ per app.	\$ _____ per app.

Season Price Option

Pricing for the whole season, to be paid up front, that wouldn't change with more or less snowfall – including salt application. (If there is a savings to paying the whole season up front, please indicate approximate percentage saved.)

1 year contract: \$ <u>16613⁰⁰</u> per Season	_____ percentage saved (if applicable)
2 year contract: \$ <u>15782⁰⁰</u> per Season	_____ percentage saved (if applicable)
3 year contract: \$ <u>14993⁰⁰</u> per Season	_____ percentage saved (if applicable)

Criteria

1. It is imperative that all parking lots be plowed as soon as possible. Emergency vehicles must be given priority. The winning bidder will meet with the Public Safety Director to determine how to best plow to accommodate the emergency vehicles.
2. Sidewalks must be cleaned thoroughly every time. Salt application must be sufficient, but not excessive.
3. There are areas to be cleared all around the Public Safety Building (8350 Main St.) – front, rear, and both sides. Please be sure to include them all in the pricing.
4. Once bids are received, there will be no adjustments allowed. Please provide best pricing at the time of submission.

Requirements

1. Must own all equipment needed to accomplish the job.
2. Must provide proof of liability insurance showing property damage and public liability coverage in an amount not less than \$1,000,000, showing Northfield Township as additional insured.
The proof of insurance must be submitted with your sealed bid.
3. No less than 3 references from people who have used your services **included with your bid.**
4. **Sealed** bids must be received by the Township Manager by 12:00 pm on **October 4, 2017**. Bids will be considered at the Township's Board of Trustees meeting on October 10, 2017.

=====

If you have any questions, please call (734) 449-2880

Send Sealed Bid to:

Northfield Township Manager
8350 Main St.
Whitmore Lake, MI 48189

Company Name: MMPW Services

Address: 6275 Tower Road Plymouth 48170

Contact Number: [REDACTED]

Contact Person: Mike Cichon

DEADLINE: OCTOBER 4, 2017 @ 12:00PM



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/03/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Allstate Insurance Company 4353 Jackson Road Ann Arbor, MI 48103		CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL: ADDRESS:		
INSURED MMPW Services / Unique LLC 6275 Tower Road Plymouth, MI 48170		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Allstate Insurance		
		INSURER B: Allstate Insurance		21415
		INSURER C: Allstate Employers		
		INSURER D:		
		INSURER E:		
INSURER F:				

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	<input type="checkbox"/>	<input type="checkbox"/>	3X65507	07/15/2017	07/15/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 50,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS	<input type="checkbox"/>	<input type="checkbox"/>	3E65507	07/15/2017	07/15/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	<input type="checkbox"/>	<input type="checkbox"/>				EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	<input type="checkbox"/>	WC2043087	06/10/2017	06/10/2018	WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ 100,000
		<input type="checkbox"/>	<input type="checkbox"/>				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Northfield Township
8350 Main Street
Whitmore Lake, MI 48189

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Northfield Township
Fire Department**

Memo

To: Township Board of Trustees

From: Chief Wagner

cc: Deputy Chief Bishop

Date: November 14, 2017

Re: Hiring of Paid on Call fire fighter trainee

I am requesting approval to hire Paid on Call fire fighter trainee Devon Simmer. Devon is a township resident and graduate of Whitmore Lake High School. This is contingent on background check and successful physical.

**Northfield Township
Fire Department**

Memo

To: Township Board of Trustees

From: Chief Wagner

cc: Deputy Chief Bishop

Date: November 14, 2017

Re: Sale of Rescue 8-1 2006 Ford F-550

I am requesting approval to sell Rescue 8-1. This is a 2006 Ford F-550. This is part of the apparatus replacement plan and has been replaced by Utility 8-2. We will list this with "FireTec" which sells fire apparatus across the United States.

Memo

To: Northfield Township Board of Trustees

From: Marlene Chockley, Supervisor

RE: Boards and Commissions Application

Date: November 9, 2017

Trustees,

Early in the year, I attended a day-long session sponsored by the Michigan Economic Development Corporation (MEDC) for information on how they could assist the Township in our quest for commercial development and in the hopes that Northfield Township might enter their Redevelopment Ready Communities (RRC) program.

To take advantage of the full benefits of the RRC program, Northfield Township would need to become certified after meeting a range of criteria. One of the criteria is having qualified and educated Boards and Commissions. The MEDC provided a sample boards and commissions application to standardize the information gathered on our applicants. An applicant could provide additional information in a cover letter or email if they so desired.

Ms. Carlisle and I used the RRC sample format and developed the application in your packet. The last page includes the various Township boards and commissions and areas of desired skills, knowledge, or perspective that would be helpful to the Township. Please feel welcome to suggest changes.

As we anticipate recruiting new members to our Boards and Commissions imminently, I recommend that we adopt the application to be used with new and returning applicants. Thank you for your consideration.

Respectfully submitted,

Marlene Chockley

NORTHFIELD TOWNSHIP MICHIGAN

8350 Main St.
Whitmore Lake, MI 48189

Phone: 734-449-2880
Fax: 734-449-0123

Boards and Commissions Application

Personal Information				
Last Name	First Name	M. I.	Today's Date	
Street Address	City	State	Zip	
E-mail	Home Phone	Cell Phone		
What Board/Commission are you applying for?	Date Available	Have you ever applied with us before? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Residency is required for most Boards and Commissions. Are you a resident of Northfield Township? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, for how long? ____				

Education		
Name & Location	Last Year Completed	Major & Degree earned
High School	9 10 11 12	
College, University or Trade School	1 2 3 4	
Other		
List any Relevant Certifications you currently hold		

Provide a brief biography including your skills, background and expertise, as well as any involvement in the community, professional or other non-profit organizations that are specifically applicable to this board or commission.
What led to your desire to serve the community?

Employment History	
Employer Name	Type of Business
Address	Employment Dates:
Job Title:	From: To:
Duties:	
Employer Name	Type of Business
Address	Employment Dates:
Job Title:	From: To:
Duties:	
Employer Name	Type of Business
Address	Employment Dates:
Job Title:	From: To:
Duties:	

Supplemental Information: Please review the attached "Boards and Commissions Application Attachment" for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed, the community urges you to apply for consideration. The community needs citizens with diverse backgrounds in its boards and commissions.

Important Public Records Information: All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at 734-449-2880 if you have any questions or concerns about the disclosure of certain information.

Truth and Accuracy: I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all of the information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Applicant's Signature

Date:

Return Completed Forms to:

Northfield Township Clerk
8350 Main St.
P. O. Box 576
Whitmore Lake, MI 48189

Revised 11-9-18

Boards and Commissions Application Attachment

Board of Review - 2 Year Terms

Meets March, July, and December-evenings and daytimes

Members are appointed by the Board of Trustees. Members must be township residents and property taxpayers and should be qualified by experience and/or training in matters related to real estate. Please check below all that apply:

- ☐ Property Taxpayer
- ☐ Banking/Finance
- ☐ Property Appraisal/Assessing
- ☐ Real Estate/Development/Law (no agents or brokers)

Downtown Development Authority - 4 Year Terms

Meets the 4th Monday of the month at 7 PM as needed

Members are appointed by the Township Supervisor subject to approval by the Board of Trustees. A majority of members shall be owners of business property located in the downtown district with at least 1 member being a resident of the downtown district. Please check below if you are or have experience in:

- ☐ Business Owner in the District
- ☐ Resident of DDA District
- ☐ Banking/Finance
- ☐ Real Estate
- ☐ Advertising/Marketing/Public Relations
- ☐ Grant Writing

Land Preservation Committee

Meets the 2nd Thursday of the month at 7 PM

Members are appointed by the Board of Trustees. Members must be township residents and have an interest in land preservation/conservation. Please check below if you have experience in:

- ☐ Farming
- ☐ Forestry
- ☐ Ecology/Environment
- ☐ Land Use Planning
- ☐ Land Preservation
- ☐ Natural Resources
- ☐ Advertising/Marketing/Public Relations
- ☐ Historic Preservation

Zoning Board of Appeals - 3 Year Terms

Meets the 3rd Monday of the month at 7 PM as needed

Members are appointed by the Board of Trustees. Members must be township residents and should be qualified by experience and/or training in matters related to construction, land use planning and/or zoning. Please check below if you have experience in:

- ☐ Architecture
- ☐ Building Construction/Engineering
- ☐ GIS/AutoCAD
- ☐ Land Use Planning
- ☐ Real Estate/Development/Law
- ☐ Zoning

Planning Commission - 3 Year Terms

Meets the 1st and 3rd Wednesdays of the month at 7 PM

Members are appointed by the Township Supervisor subject to approval by the Board of Trustees. Members must be township residents, registered electors, and qualified by experience and/or training in matters related to any of the categories below. Please check below if you have experience in:

- ☐ Agriculture
- ☐ Recreation
- ☐ Education
- ☐ Public Health
- ☐ Government
- ☐ Commerce
- ☐ Transportation
- ☐ Industry

Parks & Recreation Board

Meets the 3rd Thursday of the month at 7 PM

Members are appointed by the Board of Trustees. Members must be township residents with an interest in improving our parks and recreation offerings. Please check below if you have experience in:

- ☐ Advertising/Marketing/Public Relations
- ☐ Banking/Finance
- ☐ Fitness/Recreation
- ☐ Physical Education
- ☐ Public Administration
- ☐ Landscape Architecture

INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is entered into as of the _____ day of _____ 2017, between the Township of Northfield (the "Township") and _____, _____, Michigan ("Consultant").

1. Independent Contractor. Subject to the terms and conditions of this Agreement, the Township engages Consultant as an independent contractor to perform the services set forth herein, and the Consultant hereby accepts such engagement. Nothing contained herein or any document executed in connection herewith, shall be construed to create an employer-employee, partnership, or joint venture relationship between the Township and Consultant. Consultant is an independent contractor and not an employee of the Township. The compensation set forth in Paragraph 4 shall be the sole consideration due Consultant for the services rendered hereunder. It is understood that the Township will not withhold any amounts for payment of taxes from the compensation of Consultant. Consultant, or any member, agent, or employee of Consultant will not represent to be, or hold themselves out as, an employee of the Township, and Consultant acknowledges absolutely no right or entitlement in or to any of the pension, retirement or other benefit programs now or hereafter available to the Township's employees. Any and all sums subject to deductions, if any, required to be withheld and/or paid under any applicable state, federal or municipal laws or regulations shall be Consultant's sole responsibility and Consultant shall indemnify and hold Township harmless from any and all damages, claims and expenses arising out of or resulting from any claims asserted by any taxing authority as a result of or in connection with said payments.

2. Duties. The Client hereby agrees to engage the Consultant to provide the Township with services (the "Services") consisting of: _____

The Consultant serves at the direction of the Township Board of Trustees, or their designee as assigned by the Township Board of Trustees. The Consultant shall perform duties including, but not limited to, the following:

- a.
- b.

3. Term. This Agreement shall commence on _____, 201____, and shall terminate on _____, 201____, unless earlier terminated by either party as set forth herein. This Agreement may be terminated at will, for any reason or no reason, upon fifteen (15) days prior written notice by the Township Board or Consultant, and shall not require a showing of just cause, or any other showing.

In the event that ~~Consultant~~either Party breaches a material provision under this Agreement, the ~~Township~~non-defaulting Party Board may terminate this Agreement and require the ~~defaulting Party~~Consultant to indemnify the ~~non-defaulting Party~~Township against all ~~reasonable damages arising out of such breach.~~ The indemnification set forth

in this paragraph shall be in addition to, and supplement any indemnification required by paragraph 9, below.

4. Compensation. As full compensation for the services performed by Consultant, the Township shall pay the Consultant at the hourly rate of \$ _____, with total hours per week not to exceed _____ hours, unless directed by the Township Board. Compensation shall only be provided for periods when Consultant is providing services for the Township, not inclusive of lunch hour, breaks, or time spent traveling to and from Township facilities.

Comment [JRO1]: Are we just paying an hourly rate for consultants? If we want to pay a flat fee, we will need to have language substituting the per hour fee.

The Consultant will charge the Township a flat fee of \$0.00 for the Services (the "Compensation")

5. Expenses. The Township will only reimburse expenses that have been approved in advance by the Township Board of Trustees. Upon pre-approval, the Consultant shall invoice and the Township shall reimburse Consultant for reasonable and necessary expenses incurred by the Consultant in connection with providing the Services.

6. Documentation of Efforts. To assure performance of its obligations hereunder, and for proper payment for work performed, Consultant shall provide the Township monthly invoices, which shall be due by the 5th day of the following month, and shall identify and describe by date the services performed, the hours expended, and any other pertinent information requested by the Township.

7. Consultant's Taxpayer I.D. Number. The taxpayer I.D. number of the Consultant is _____.

8. Ownership of Equipment and Intellectual Property. All intellectual property and related equipment (the "intellectual Property") including any related work in progress that is developed or produced under this Agreement, will be the sole property of the Township. The use of the Intellectual Property by the Township will not be restricted in any manner.

The Consultant may not use the Intellectual Property for any purpose other than that contracted for in this Agreement except with the written consent of the Township. The Consultant will be responsible for any and all damages resulting from the unauthorized use of the Intellectual Property.

9. Insurance. Consultant will be required to maintain general liability, automobile liability, workers' compensation and employer's liability insurance in an amount deemed acceptable by the Township's insurance carrier, and shall add the Township as an additional insured on such policies.

Consultant shall, additionally, indemnify and hold harmless the Township, its agents and employees from and against any damages, claims, and expenses arising out of or resulting from work conducted by Consultant and its agents or employees. The indemnification set forth in this section, and in paragraph three, above, shall survive the termination of this Agreement.

10. Competent Work. All work will be done in a competent fashion in accordance with applicable standards of the profession and all services are subject to final approval by the Township Board prior to payment.

11. Representations and Warranties. The Consultant shall have no authority to bind the Township without the prior consent of the Township Board, and shall not represent or warrant the authority to do so.

12. Legal Right. Consultant covenants and warrants that Consultant has the legal right to enter into this Agreement and to perform in accordance with its terms without violating the rights of others or any applicable law.

13. Waiver. Failure to invoke any right, condition, or covenant in this Agreement by either party shall not be deemed to imply or constitute a waiver of any rights, condition, or covenant and neither party may rely on such failure.

14. Conflicts of Interest. The Consultant represents that it is free to enter into this Agreement and that this engagement does not violate the terms of any agreement between the Consultant and any third party.

15. Successors and Assigns. This Agreement is not assignable without the written consent of the Northfield Township.

16. Choice of Law. The laws of the state of Michigan shall govern the validity of this Agreement, the construction of its terms and the interpretation of the rights and duties of the parties hereto.

17. Notice. Any notice or communication permitted or required by this Agreement shall be deemed effective when personally delivered or deposited, postage prepaid, in the first class mail of the United States properly addressed to the appropriate party at the address set forth below:

A. Notices to Consultant:

B. Notices to the Township:

8350 Main Street
P. O. Box 576
Whitmore Lake, Michigan 48189

Any party hereto may change its address for purposes of this paragraph by written notice.

18. Headings. Section headings are not to be considered a part of this Agreement and are not intended to be a full and accurate description of the contents hereof.

19. Assignment. The Consultant shall not assign any rights under this Agreement, or delegate the performance of any duties, without the prior written consent of the Township.

20. Modification or Amendment. Except as set forth in paragraph 16, above, no amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties hereto.

21. Entire Understanding. This document and any exhibit attached constitute the entire understanding and agreement of the parties, and any and all prior agreements, understandings, and representations are hereby terminated and canceled in their entirety and are of no further force and effect.

22. Unenforceability of Provisions. If any provision of this Agreement, or any portion thereof, is held to be invalid and unenforceable, the remainder of this Agreement shall nevertheless remain in full force and effect.

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above. The parties hereto agree that facsimile signatures shall be as effective as if originals.

TOWNSHIP OF NORTHFIELD

CONSULTANT

By: _____
Its: _____

By: _____

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User: JEN

DB: Northfield

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP

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OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-124	WORKER'S COMP PAYMENTS	MML WORKERS' COMP FUND	PAYROLL AUDIT 7/1/16-7/1/17: ADJUSTME	7,940.00	
		Total For Dept 000		7,940.00	
Dept 101 TOWNSHIP BOARD					
101-101-900	PRINTING & PUBLICATIONS	MLIVE MEDIA GROUP	ADS FOR OCTOBER 2017	163.66	
		Total For Dept 101 TOWNSHIP BOARD		163.66	
Dept 191 ELECTIONS					
101-191-900	PRINTING & PUBLICATIONS	MLIVE MEDIA GROUP	ADS FOR OCTOBER 2017	481.37	
		Total For Dept 191 ELECTIONS		481.37	
Dept 228 INFORMATION TECHNOLOGY					
101-228-936	SOFTWARE	MICRO TECH SERVICES INC	OFFICE ANTI-VIRUS MGMT 11/1/17-11/30/	164.90	
		Total For Dept 228 INFORMATION TECHNOLOGY		164.90	
Dept 253 TREASURER					
101-253-803	LEGAL	PAUL E BURNS	LEGAL FEES FOR OCTOBER 2017	500.00	
101-253-860	FUEL & MILEAGE	DAWN SAMFILIPPO	MILEAGE SEPT-OCT 2017 BANK DEPOSITS	55.43	
		Total For Dept 253 TREASURER		555.43	
Dept 257 ASSESSING					
101-257-818	CONTRACTUAL SERVICES	ASSESSMENT ADMIN. SERVIC	ASSESSOR SERVICES MID OCT-MID NOV 201	5,833.33	
		Total For Dept 257 ASSESSING		5,833.33	
Dept 265 HALL AND GROUNDS					
101-265-727		ARBOR SPRINGS WATER CO I	OFFICE - 4 - 5 GAL ARTESIAN WATER & R	26.00	
101-265-727		QUILL CORP	OFFICE SUPPLIES DELIVERY 1 OF 4	267.36	
101-265-727		QUILL CORP	OFFICE SUPPLIES DELIVERY 2 OF 4	23.19	
101-265-727		QUILL CORP	OFFICE SUPPLIES DELIVERY 3 OF 4	4.94	
101-265-727		QUILL CORP	OFFICE SUPPLIES DELIVERY 4 OF 4	5.39	
101-265-920	UTILITIES	DTE ENERGY	66 6 MILE RD #SIREN 8/2/17-10/30/17	29.62	
101-265-930	REPAIRS & MAINTENANCE	BS&A SOFTWARE	ACCESS MY GOV ANNUAL SERVICE/SUPPORT	3,505.00	
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	WASHTENAW COUNTY TREASUR	BOARD OF REVIEW - ADJUSTMENTS	193.40	
101-265-940		ARBOR SPRINGS WATER CO I	OFFICE - 4 - 5 GAL ARTESIAN WATER & R	14.00	
101-265-940	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	COPIER LEASES NOVEMBER 2017	191.01	
		Total For Dept 265 HALL AND GROUNDS		4,259.91	
Dept 270 LEGAL/PROFESSIONAL					
101-270-802	AUDIT FEES	PFEFFER, HANNIFORD & PAL	AUDIT SERVICES FOR YEAR ENDED JUNE 30	6,300.00	
101-270-803	LEGAL	PAUL E BURNS	LEGAL FEES FOR OCTOBER 2017	6,876.42	
101-270-927	ALLOCATE TO DEPARTMENTS	PAUL E BURNS	LEGAL FEES FOR OCTOBER 2017	(3,800.00)	
		Total For Dept 270 LEGAL/PROFESSIONAL		9,376.42	
Dept 412 PLANNING/ZONING DEPT					
101-412-860	FUEL & MILEAGE	MARY BIRD	MILEAGE FOR SEPT & OCT 2017	59.92	
101-412-900	PRINTING & PUBLICATIONS	MLIVE MEDIA GROUP	ADS FOR OCTOBER 2017	154.67	
		Total For Dept 412 PLANNING/ZONING DEPT		214.59	
Dept 448 STREET LIGHTS					
101-448-920	UTILITIES	DTE ENERGY	STREET LIGHTS 10/1/17-10/31/17	3,174.82	
		Total For Dept 448 STREET LIGHTS		3,174.82	
Dept 666 COMMUNITY CENTER					
101-666-920	UTILITIES	NORTHFIELD TOWNSHIP	COM CTR SEWER BILL 8/1/17-10/31/17	84.00	

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Fund 101 GENERAL FUND					
Dept 666 COMMUNITY CENTER					
101-666-930	REPAIRS & MAINTENANCE	MICRO TECH SERVICES INC	COM CTR ANTI-VIRUS MGMT 11/1/17-11/30	15.30	
101-666-940	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	COPIER LEASES NOVEMBER 2017	179.58	
		Total For Dept 666 COMMUNITY CENTER		278.88	
Dept 753 RECREATION BOARD					
101-753-931	PARK MAINTENANCE	WASTE MANAGEMENT OF MI	DOG PARK WASTE REMOVAL 11/1/17-11/30/	16.29	
		Total For Dept 753 RECREATION BOARD		16.29	
		Total For Fund 101 GENERAL FUND		32,459.60	
Fund 207 LAW ENFORCEMENT FUND					
Dept 000					
207-000-214	DUE TO OTHERS	STATE OF MICHIGAN	LIVE SCAN 9/5/17-9/29/17	210.00	
		Total For Dept 000		210.00	
Dept 226 PERSONNEL					
207-226-730	MEDICAL TESTING	OCCUPATIONAL HEALTH CENT	PRE-PLACEMENT PHYSICAL - CROOKS	117.50	
		Total For Dept 226 PERSONNEL		117.50	
Dept 270 LEGAL/PROFESSIONAL					
207-270-802	AUDIT FEES	PFEFFER, HANNIFORD & PAL	AUDIT SERVICES FOR YEAR ENDED JUNE 30	2,250.00	
207-270-803	LEGAL	FIFER INVESTIGATIONS, LL	EMPLOYEE INVESTIGATION	600.00	
207-270-803	LEGAL	PAUL E BURNS	LEGAL FEES FOR OCTOBER 2017	3,300.00	
		Total For Dept 270 LEGAL/PROFESSIONAL		6,150.00	
Dept 301 OPERATING COSTS					
207-301-727		ARBOR SPRINGS WATER CO I	PD 4 - 5 GAL ARTESIAN WATER & RENTAL	40.00	
207-301-727	SUPPLIES	BATTERIES PLUS BULBS #38	12 PK LITHIUM 3V	24.99	
207-301-727	SUPPLIES	PETER'S HARDWARE HAMBURG	KEY DUPLICATION	12.94	
207-301-741	UNIFORMS/GEAR & ALLOWANCE	PRIORITY ONE EMERGENCY	INSULATOR JACKET & FAST TRACK CARGO	179.98	
207-301-741	UNIFORMS/GEAR & ALLOWANCE	PRIORITY ONE EMERGENCY	TACLITE TDU SHIRT & PATCH APPLICATION	157.98	
207-301-741	UNIFORMS/GEAR & ALLOWANCE	PRIORITY ONE EMERGENCY	TACLITE TDU SHIRT & PATCH APPLICATION	74.49	
207-301-818	CONTRACTUAL SERVICES	OAKLAND COUNTY	NOV/29/2017 CLM0008804 INVOICE	4,959.18	
207-301-818	CONTRACTUAL SERVICES	OAKLAND COUNTY	CLEMIS MEMBERSHIP JUL-SEPT 2017	4,959.18	
207-301-820	DISPATCH SERVICES	WASHTENAW COUNTY TREASUR	PD DISPATCH SERVICES NOVEMBER 2017	5,437.25	
207-301-938	CHARGEBACKS - PRIOR TAX YEARS	WASHTENAW COUNTY TREASUR	BOARD OF REVIEW - ADJUSTMENTS	681.21	
207-301-940	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	COPIER LEASES NOVEMBER 2017	217.39	
207-301-972	COMPUTER	OAKLAND COUNTY	CLEMIS TECH REQ ADAPTERS & VIDEO CARD	828.22	
		Total For Dept 301 OPERATING COSTS		17,572.81	
Dept 333 TRANSPORTATION					
207-333-930	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - PD	CWP 18-200, CWP 18-260, CWP 18-220	53.11	
207-333-930		BRIGHTON FORD INC	2015 TAURUS REPLACE BATTERY	345.59	
207-333-930	REPAIRS & MAINTENANCE	SUPREME DETAILING & ACCE	REPAIR RADAR UNIT	120.00	
		Total For Dept 333 TRANSPORTATION		518.70	
		Total For Fund 207 LAW ENFORCEMENT FUND		24,569.01	
Fund 216 MEDICAL RESCUE FUND					
Dept 226 PERSONNEL					
216-226-730	MEDICAL TESTING	OCCUPATIONAL HEALTH CENT	PRE-PLACEMENT PHYSICAL - VALENTINE	56.50	
		Total For Dept 226 PERSONNEL		56.50	
Dept 270 LEGAL/PROFESSIONAL					

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Fund 216 MEDICAL RESCUE FUND					
Dept 270 LEGAL/PROFESSIONAL					
216-270-802	AUDIT FEES	PFEFFER, HANNIFORD & PAL	AUDIT SERVICES FOR YEAR ENDED JUNE 30	2,250.00	
		Total For Dept 270 LEGAL/PROFESSIONAL		2,250.00	
Dept 301 OPERATING COSTS					
216-301-727		ARBOR SPRINGS WATER CO I	FD 2 - 5 GAL ARTESIAN WATER	13.00	
216-301-820	DISPATCH SERVICES	EMERGENT HEALTH PARTNERS	FIRE DISPATCHING SERVICES NOVEMBER 20	900.82	
216-301-850	COMMUNICATION	WASHTENAW AREA MUTUAL AI	EDISPATCHES 12 MONTHS	717.16	
216-301-938	CHARGEBACKS - PRIOR TAX YEARS	WASHTENAW COUNTY TREASUR	BOARD OF REVIEW - ADJUSTMENTS	297.60	
		Total For Dept 301 OPERATING COSTS		1,928.58	
Dept 333 TRANSPORTATION					
216-333-930	REPAIRS & MAINTENANCE	CREATIVE CARS INC	2006 F550 - FRONT & REAR BRAKES & ROT	1,695.00	
		Total For Dept 333 TRANSPORTATION		1,695.00	
		Total For Fund 216 MEDICAL RESCUE FUND		5,930.08	
Fund 248 DOWNTOWN DEVELOPMENT AUTH					
Dept 301 OPERATING COSTS					
248-301-801	PLANNER FEES	MCKENNA ASSOCIATES	NORTHFIELD DOWNTOWN PLAN	1,743.00	
		Total For Dept 301 OPERATING COSTS		1,743.00	
		Total For Fund 248 DOWNTOWN DEVELOPMENT AUTH		1,743.00	
Fund 287 BUILDING DEPARTMENT FUND					
Dept 261 GOVERNMENT SHARED SERVICES					
287-261-725	BUILDING INSPECTIONS	PITTSFIELD TOWNSHIP	BLDG INSPECTIONS SEPTEMBER 2017	1,949.16	
		Total For Dept 261 GOVERNMENT SHARED SERVICES		1,949.16	
Dept 270 LEGAL/PROFESSIONAL					
287-270-802	AUDIT FEES	PFEFFER, HANNIFORD & PAL	AUDIT SERVICES FOR YEAR ENDED JUNE 30	900.00	
		Total For Dept 270 LEGAL/PROFESSIONAL		900.00	
		Total For Fund 287 BUILDING DEPARTMENT FUND		2,849.16	
Fund 370 PUBLIC SAFETY BLDG DEBT FD					
Dept 301 OPERATING COSTS					
370-301-920	UTILITIES	NORTHFIELD TOWNSHIP	PSB SEWER 8/1/17-10/31/17	1,428.00	
370-301-930	REPAIRS & MAINTENANCE	ALISON MECHANICAL	AC REPAIR - CHANGED BELT	265.72	
370-301-930	REPAIRS & MAINTENANCE	MASTERCRAFT PLUMBING, IN	REPLACE 3 - 3INCH CAST IRON TRAPS & R	1,244.00	
370-301-930	REPAIRS & MAINTENANCE	MICHIGAN GENERATOR SERVI	REMOVED OLD BLOCK HEATER & INSTALLED	2,993.66	
370-301-930	REPAIRS & MAINTENANCE	PETER'S HARDWARE HAMBURG	WALL PLATES, CLOCK, 2 BULB FLOOR WRAP	51.54	
370-301-930	REPAIRS & MAINTENANCE	PURE WINDOW WASHING	PSB ENTRANCEWAY 10/27/17	10.00	
370-301-930	REPAIRS & MAINTENANCE	PURE WINDOW WASHING	PSB ENTRANCEWAY WINDOWS 11/7/17	10.00	
370-301-930	REPAIRS & MAINTENANCE	STATE OF MICHIGAN	2018 ANNUAL INV - NONCOMMUNITY PUBLIC	137.22	
370-301-930	REPAIRS & MAINTENANCE	WASHTENAW CNTY ENVIRONME	COLIFORM BACTERIA TESTING 9/26/17	15.00	
370-301-938	CHARGEBACKS - PRIOR TAX YEARS	WASHTENAW COUNTY TREASUR	BOARD OF REVIEW - ADJUSTMENTS	128.18	
		Total For Dept 301 OPERATING COSTS		6,283.32	
		Total For Fund 370 PUBLIC SAFETY BLDG DEBT FD		6,283.32	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 270 LEGAL/PROFESSIONAL					
571-270-802	AUDIT FEES	PFEFFER, HANNIFORD & PAL	AUDIT SERVICES FOR YEAR ENDED JUNE 30	6,300.00	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 571 WASTEWATER TREATMENT FUND					
Dept 270 LEGAL/PROFESSIONAL					
		Total For Dept 270 LEGAL/PROFESSIONAL		6,300.00	
Dept 301 OPERATING COSTS					
571-301-727	SUPPLIES	PRINTING SYSTEMS INC	UTILITY BILLING CARDS	461.18	
571-301-740	OPERATING SUPPLIES	NCL OF WISCONSIN, INC.	ACID REAGENT, BEAKERS	160.20	
571-301-740	OPERATING SUPPLIES	NCL OF WISCONSIN, INC.	PETRI DISHES	194.28	
571-301-817	LAB & TESTING	BRIGHTON ANALYTICAL LLC	QUARTER TEST	850.00	
571-301-819	COLLECTION SYS ANNUAL MAINT	BOULLION SALES, INC.	25HP BRIGGS 54 INCH	3,500.00	
571-301-819	COLLECTION SYS ANNUAL MAINT	KERR PUMP AND SUPPLY	IMPELLER & MECHANICAL SEAL	1,376.55	
571-301-819	COLLECTION SYS ANNUAL MAINT	MICHIGAN AGRIBUSINESS SO	OCTOBER FECAL SAMPLING & METALS AND N	1,055.76	
571-301-930	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - WWT	BRAKLEEN PARTS CLEANER	10.66	
571-301-930	REPAIRS & MAINTENANCE	BOULLION SALES, INC.	OIL, OIL FILTER, FUEL TREATMENT	103.18	
571-301-940	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	COPIER LEASES NOVEMBER 2017	131.22	
		Total For Dept 301 OPERATING COSTS		7,843.03	
Dept 900 CAPITAL OUTLAY					
571-900-970	EQUIPMENT	PROFESSIONAL THERMAL SYS	REMOVE & REPLACE PIPE FOR AERATION TA	20,500.00	
		Total For Dept 900 CAPITAL OUTLAY		20,500.00	
		Total For Fund 571 WASTEWATER TREATMENT FUND		34,643.03	

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Fund Totals:

Fund 101 GENERAL FUND	32,459.60
Fund 207 LAW ENFORCEME	24,569.01
Fund 216 MEDICAL RESCU	5,930.08
Fund 248 DOWNTOWN DEVE	1,743.00
Fund 287 BUILDING DEPA	2,849.16
Fund 370 PUBLIC SAFETY	6,283.32
Fund 571 WASTEWATER TR	34,643.03

Total For All Funds:	108,477.20
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CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 10/10/2017 - 11/09/2017

Banks: MIF

PAID

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
10/11/2017	MIF	371(E)*#		PAYROLL	SUPERVISOR WAGES	701	171	480.77
					SUPERVISOR FICA	715	171	36.77
					TOWNSHIP MANAGER WAGES	701	172	2,884.62
					ASST TO TOWNSHIP MANAGER-CLERICAL	704	172	1,146.08
					TOWNSHIP MANAGER DEPT. FICA	715	172	454.66
					CONTROLLER WAGES	722	172	1,912.50
					CLERK WAGES	701	215	480.77
					DEPUTY CLERK WAGES	703	215	1,611.20
					CLERK DEPT. FICA	715	215	160.03
					DEPUTY CLERK PENSION	718	215	161.12
					TREASURER WAGES	701	253	480.77
					DEPUTY TREASURER WAGES	703	253	1,526.40
					CLERICAL WAGES	704	253	915.00
					TREASURER DEPT. FICA	715	253	211.40
					DEPUTY TREASURER PENSION	718	253	152.64
					ASST ASSESSOR	709	257	1,659.20
					ASST ASSESSOR FICA	715	257	126.93
					ASST ASSESSOR PENSION	718	257	165.92
					JANITORIAL WAGES	710	265	572.40
					JANITORIAL FICA	715	265	43.79
					PAYROLL FEES	727	265	29.21
					ZBA WAGES	707	412	881.25
					ZBA / PLANNING FICA	715	412	113.32
					PLANN COMM WAGES	726	412	600.00
					COMM. CENTER DIRECTOR WAGES	701	666	1,768.93
					JANITORIAL WAGES	710	666	320.00
					COMM. CENTER FICA	715	666	155.59
					COMM CENTER DIRECTOR-PENSION	718	666	176.88
				CHECK MIF 371(E) TOTAL FOR F				19,228.15
10/11/2017	MIF	42872*#	1676369	ARBOR SPRINGS WATER CO INC	OFFICE 4 - 5 GAL ARTESIAN WATER &	727	265	26.00
			1676369		OFFICE 4 - 5 GAL ARTESIAN WATER &	940	265	14.00
				CHECK MIF 42872 TOTAL FOR FU				40.00
10/11/2017	MIF	42874	10032017	ASSESSMENT ADMIN. SERVICES,	ASSESSOR SERVICES MID SEPT-MID OCT	818	257	5,833.33
10/11/2017	MIF	42881*#	0075124100117	CHARTER COMMUNICATIONS	PEG STATION AND CABLE BOXES 10/9/1	850	265	9.76
10/11/2017	MIF	42882	MILEAGE	CHRISTINA ROLLISON	MILEAGE FOR AUGUST & SEPTEMBER 201	956	253	25.68
10/11/2017	MIF	42885	1102991	DES MOINES STAMP MFG CO	HEAVY DUTY DEPOSIT STAMPER	727	265	56.00

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Fund: 101 GENERAL FUND								
10/11/2017	MIF	42886*#	9100 116 2986 2	DTE ENERGY	9101 MAIN ST. 8/24/17-9/22/17	920	666	69.20
10/11/2017	MIF	42889*#	9100-4059-5829	DTE ENERGY	STREET LIGHTS 9/1/17-9/30-17	920	448	3,109.04
10/11/2017	MIF	42893*#	3085	J & M LANDSCAPING	LAWN CARE FOR AUGUST 2017	816	265	745.00
			3085		LAWN CARE FOR AUGUST 2017	816	666	75.00
CHECK MIF 42893 TOTAL FOR FU								820.00
10/11/2017	MIF	42895#	9/29/17	LISA LEMBLE	RECORDING SECRETARY JULY-SEPTEMBER	723	215	1,740.00
			9/29/17		RECORDING SECRETARY JULY-SEPTEMBER	723	247	195.00
			9/29/17		RECORDING SECRETARY JULY-SEPTEMBER	723	412	1,170.00
CHECK MIF 42895 TOTAL FOR FU								3,105.00
10/11/2017	MIF	42896	REIMBURSE	MARLENE CHOCKLEY	MTA CONFERENCE ROOM CHARGE, PARKIN	957	171	163.13
10/11/2017	MIF	42897*	4319	MCGRAW MORRIS P.C.	LEGAL SERVICES 6/1/17-7/12/17	803	270	1,482.50
10/11/2017	MIF	42898*#	21601-9	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES FOR AUG	608	412	30.00
			21601-9		PLANNING & ZONING SERVICES FOR AUG	637	412	582.50
			21601-9		PLANNING & ZONING SERVICES FOR AUG	671	412	220.00
			21601-9		PLANNING & ZONING SERVICES FOR AUG	801	412	3,287.00
			21601-9		PLANNING & ZONING SERVICES FOR AUG	823	412	915.00
CHECK MIF 42898 TOTAL FOR FU								5,034.50
10/11/2017	MIF	42899	MILEAGE	MICHAEL A. RANKIN	CODE ENFORCEMENT MILEAGE FOR SEPTE	860	412	65.59
10/11/2017	MIF	42901	2517-917	MICHIGAN MUNICIPAL LEAGUE	MEMBER DUES 7/1/17-6/30/18	807	101	175.00
10/11/2017	MIF	42902*#	31536	MICRO TECH SERVICES INC	OFFICE ANITVIRUS MGMT 10/1/17-10/3	936	228	164.90
			31537		COM CTR ANIT-VIRUS 10/1/17-10/31/1	930	666	15.30
CHECK MIF 42902 TOTAL FOR FU								180.20
10/11/2017	MIF	42905	188529	OHM ADVISORS	MCGEE HORSE FARM PREAPPLICATION ME	671	000	300.00
10/11/2017	MIF	42906*#	SEPT 2017	PAUL E BURNS	LEGAL SERVICES FOR SEPT 2017	803	253	500.00
			SEPT 2017		LEGAL SERVICES FOR SEPT 2017	803	270	6,793.06
			SEPT 2017		LEGAL SERVICES FOR SEPT 2017	927	270	(3,800.00)

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Fund: 101 GENERAL FUND				CHECK MIF 42906 TOTAL FOR FU				3,493.06
10/11/2017	MIF	42907*#	XXXX XXXX XXXX 327	PNC BANK	WAGNER CHARGES 8/24/17-9/15/17	850	265	45.00
10/11/2017	MIF	42909*#	0147	PURE WINDOW WASHING	COM CTR WINDOWS 9/26/17	930	666	58.00
10/11/2017	MIF	42910	9761170	QUILL CORP	SCREEN PROTECTOR	850	172	3.09
10/11/2017	MIF	42911	190	STARDUST THEATRE RENTALS	MOVIE SCREEN RENTAL 9/15/17	815	666	350.00
10/11/2017	MIF	42913	REIMBURSE	STEVEN AYNES	MTA ON THE ROAD 10/18/17 COST FOR	957	172	131.00
10/11/2017	MIF	42918	9793269922	VERIZON WIRELESS MESSAGING S	TWP MGR CELL PHONE 8/24/17-9/23/17	850	172	94.76
10/11/2017	MIF	42919*#	683	WASHTENAW COUNTY TREASURER	SIX MILE CULVERT REPAIR	814	449	34,188.89
10/11/2017	MIF	42921	8032630-1717-7	WASTE MANAGEMENT OF MI	DOG PARK WASTE REMOVAL 10/1/17-10/	931	753	16.29
10/11/2017	MIF	42922*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	PREMIUMS FOR NOVEMBER 2017	716	172	863.53
			007011521-0001		PREMIUMS FOR NOVEMBER 2017	716	215	577.77
			007011521-0001		PREMIUMS FOR NOVEMBER 2017	716	253	832.39
			007011521-0001		PREMIUMS FOR NOVEMBER 2017	716	666	629.93
				CHECK MIF 42922 TOTAL FOR FU				2,903.62
10/18/2017	MIF	42924*#	VR0000397695	ADVANCED DISPOSAL	COM CTR TRASH REMOVAL 10/1/17-12/3	930	666	63.36
10/18/2017	MIF	42926*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	PREMIUMS FOR NOV. 2017	716	257	1,077.16
10/18/2017	MIF	42931	CLASSES	JAN RAD	ACRYLLIC PAINTING - FALL LANDSCAPE	815	666	92.00
10/18/2017	MIF	42932#	0002094314	MLIVE MEDIA GROUP	ADS 9/3/17-9/21/17	900	101	112.32
			0002094314		ADS 9/3/17-9/21/17	900	412	79.63
				CHECK MIF 42932 TOTAL FOR FU				191.95
10/18/2017	MIF	42933*#	7900 0440 8028 914	NEOFUNDS BY NEOPOST	POSTAGE 9/12/17-10/16/17	851	191	582.09
			7900 0440 8028 914		POSTAGE 9/12/17-10/16/17	851	257	23.92
			7900 0440 8028 914		POSTAGE 9/12/17-10/16/17	851	265	244.70
			7900 0440 8028 914		POSTAGE 9/12/17-10/16/17	851	412	94.50
				CHECK MIF 42933 TOTAL FOR FU				945.21

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Fund: 101 GENERAL FUND								
10/18/2017	MIF	42934	XXXX XXXX XXXX 133	PNC BANK	AVERILL CHARGES 8/19/17-9/15/17	727	666	78.15
			XXXX XXXX XXXX 133		AVERILL CHARGES 8/19/17-9/15/17	815	666	360.70
			XXXX XXXX XXXX 133		AVERILL CHARGES 8/19/17-9/15/17	822	666	108.87
			CHECK MIF 42934 TOTAL FOR FU					547.72
10/18/2017	MIF	42935	1301492	QUILL CORP	OFFICE SUPPLIES	727	265	120.00
			1487702		ENVELOPES	727	265	94.80
			CHECK MIF 42935 TOTAL FOR FU					214.80
10/18/2017	MIF	42936*#	XXXX XXXX XXXX 354	STAPLES CREDIT PLAN	OFFICE SUPPLY CHARGES 9/14/17-10/6	727	265	217.93
10/18/2017	MIF	42937	CLASSES	TAMMY GOLL-BRAUNSCHEIDEL	NAPKIN BASKET CLASS & GOURD LEAF P			** VOIDED **
10/18/2017	MIF	42940*#	340795251	U.S. BANK EQUIPMENT FINANCE	COPIER LEASES OCTOBER 2017	940	265	191.01
			340795251		COPIER LEASES OCTOBER 2017	940	666	179.58
			CHECK MIF 42940 TOTAL FOR FU					370.59
10/18/2017	MIF	42945	CLASSES	TAMMY GOLL-BRAUNSCHEIDEL	NAPKIN BASKET CLASS & GOURD LEAF P	815	666	151.00
10/19/2017	MIF	42946	3	VINCENT BADALAMENTI	ELECTION EQUIPMENT TESTING FOR NOV	818	191	250.00
10/25/2017	MIF	372 (E) *#		PAYROLL	SUPERVISOR WAGES	701	171	480.77
					SUPERVISOR FICA	715	171	36.78
					TOWNSHIP MANAGER WAGES	701	172	2,884.62
					ASST TO TOWNSHIP MANAGER-CLERICAL	704	172	1,164.64
					TOWNSHIP MANAGER DEPT. FICA	715	172	465.51
					CONTROLLER WAGES	722	172	2,036.25
					CLERK WAGES	701	215	480.77
					DEPUTY CLERK WAGES	703	215	1,611.20
					CLERK DEPT. FICA	715	215	160.04
					DEPUTY CLERK PENSION	718	215	161.12
					TREASURER WAGES	701	253	480.77
					DEPUTY TREASURER WAGES	703	253	1,321.29
					CLERICAL WAGES	704	253	847.50
					TREASURER DEPT. FICA	715	253	190.56
					DEPUTY TREASURER PENSION	718	253	132.12
					ASST ASSESSOR	709	257	1,659.20
					ASST ASSESSOR FICA	715	257	126.93
					ASST ASSESSOR PENSION	718	257	165.92

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Fund: 101 GENERAL FUND									
					ZBA WAGES	707	412	368.75	
					ZBA FICA	715	412	28.20	
					COMM. CENTER DIRECTOR WAGES	701	666	1,768.93	
					COMM. CENTER FICA	715	666	131.12	
					COMM CENTER DIRECTOR-PENSION	718	666	176.88	
				CHECK MIF 372(E) TOTAL FOR F					16,879.87
10/26/2017	MIF	42947*#	1013750	APPLIED IMAGING	PD & TWP OFFICE COPIER MAINT AGREE	727	265	77.15	
			1013751		WWTP & COM CTR COPIER MAINT AGREEM	727	666	24.30	
				CHECK MIF 42947 TOTAL FOR FU					101.45
10/26/2017	MIF	42949*#	TM05946124 0001	METLIFE - GROUP BENEFITS	PREMIUMS FOR NOV 2017	717	172	76.15	
			TM05946124 0001		PREMIUMS FOR NOV 2017	717	215	47.78	
			TM05946124 0001		PREMIUMS FOR NOV 2017	717	253	45.87	
			TM05946124 0001		PREMIUMS FOR NOV 2017	717	257	48.85	
			TM05946124 0001		PREMIUMS FOR NOV 2017	717	666	51.28	
				CHECK MIF 42949 TOTAL FOR FU					269.93
10/31/2017	MIF	42950	0083763102417	CHARTER COMMUNICATIONS	COM CTR PHONE, TV & INTERNET 11/4/	850	666	227.78	
10/31/2017	MIF	42951*#	1000 0973 9812	CONSUMERS ENERGY	9101 MAIN ST 9/21/17-10/19/17	920	666	16.92	
10/31/2017	MIF	42953*#	9100 116 2986 2	DTE ENERGY	9101 MAIN ST. 9/23/17-10/23/17	920	666	110.25	
10/31/2017	MIF	42957	190713.	KENT COMMUNICATIONS INC	ESTIMATED POSTAGE FOR WINTER 2017	851	253	1,590.68	
10/31/2017	MIF	42959#	21601-10	MCKENNA ASSOCIATES	PLANNER SERVICES SEPT 2017	956	101	440.00	
			21601-10		PLANNER SERVICES SEPT 2017	637	412	110.00	
			21601-10		PLANNER SERVICES SEPT 2017	801	412	1,850.00	
			21601-10		PLANNER SERVICES SEPT 2017	823	412	1,142.50	
				CHECK MIF 42959 TOTAL FOR FU					3,542.50
10/31/2017	MIF	42960	XXXX XXXX XXXX 589	PNC BANK	WILSON CHARGES 10/01/17-10/07-17	727	265	167.90	
			XXXX XXXX XXXX 589		WILSON CHARGES 10/01/17-10/07-17	929	265	317.96	
				CHECK MIF 42960 TOTAL FOR FU					485.86
10/31/2017	MIF	42961*#	XXXX XXXX XXXX 588	PNC BANK	WILLIS CHARGES 09/28/17-10/6/17	929	265	121.89	

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Fund: 101 GENERAL FUND								
10/31/2017	MIF	42962	101651	PRINTING SYSTEMS INC	SECRECY ENVELOPES & BALLOT INSTRUC	727	191	141.37
10/31/2017	MIF	42964	263476	TRI-COUNTY CLEANING SUPPLY C	COM CTR SUPPLIES	727	666	153.74
10/31/2017	MIF	42965	342328226	U.S. BANK EQUIPMENT FINANCE	OFFICE COPIER LEASE & MAINT AGREEM	940	265	65.23
10/31/2017	MIF	42966	2017-18 MEMBERSHIP	WASHTENAW ASSESSORS ASSOC	2017-18 MEMBERSHIP	807	257	13.00
10/31/2017	MIF	42967	967	WASHTENAW COUNTY TREASURER	9/2017 P.R.E. LEDGER	938	265	45.20
11/09/2017	MIF	42972*#	0075124110117	CHARTER COMMUNICATIONS	PEG STATION AND CABLE BOXES 11/9/1	850	265	9.76
			0083771102717		PSB & OFFICE PHONES 11/7/17-12/6/1	850	265	159.96
				CHECK MIF 42972 TOTAL FOR FU				169.72
11/09/2017	MIF	42978*#	XXXX XXXX XXXX 327	PNC BANK	WAGNER CHARGES 9/18/17-10/19/17	850	265	45.00
11/09/2017	MIF	42979	NORTHFIELD ESTATES	WASHTENAW COUNTY TREASURER	NF ESTATES MONTHLY SITE FEE OCTOBE	214	000	1,035.00
				Total for fund 101 GENERAL FUND				110,117.90

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Fund: 207 LAW ENFORCEMENT FUND								
10/11/2017	MIF	371(E)*#		PAYROLL	LAW ENFORCEMENT SUPERVISORS WAGES	701	226	8,230.66
					LAW ENFORCEMENT FULL-TIME WAGES	702	226	19,229.00
					LAW ENFORCEMENT CLERICAL WAGES	704	226	2,513.50
					LAW ENFORCEMENT PART-TIME WAGES	708	226	1,038.97
					JANITORIAL WAGES	710	226	765.00
					LAW ENFORCEMENT OVER-TIME WAGES	711	226	813.35
					LAW ENFORCEMENT FICA	715	226	2,484.66
					LAW ENFORCEMENT PENSION	718	226	2,748.16
					PAYROLL FEE	727	301	32.95
				CHECK MIF 371(E) TOTAL FOR F				37,856.25
10/11/2017	MIF	42868	2716-256234	ADVANCE AUTO PARTS - PD	TIRE FOAM, GLASS WIPES, AF VENTSTC	930	333	16.48
10/11/2017	MIF	42872*#	1676366	ARBOR SPRINGS WATER CO INC	PD 4 - 5 GAL ARTESIAN WATER & RENT	727	301	40.00
10/11/2017	MIF	42875*	389-371277	BATTERIES PLUS BULBS #389	AA, AAA & C BATTERIES	727	301	42.00
10/11/2017	MIF	42879	453677	BRIGHTON FORD INC	2013 EXPLORER BRAKE WORK, ALIGNMEN	930	333	2,605.60
			453426		2014 TAURUS OIL CHANGE, BRAKE REPA	930	333	626.17
			444445		2015 TAURUS OIL CHANGE	930	333	50.96
				CHECK MIF 42879 TOTAL FOR FU				3,282.73
10/11/2017	MIF	42881*#	0075124100117	CHARTER COMMUNICATIONS	PEG STATION AND CABLE BOXES 10/9/1	850	301	28.00
10/11/2017	MIF	42884	10191374148	DELL MARKETING L .P.	POLICE CAD - OPTIPLEX 5050 MT XCTO	972	301	1,796.00
10/11/2017	MIF	42894	CVCS205040	LAFONTAINE CHEVROLET	2017 TAHOE 2940 OIL CHANGE	930	333	61.04
10/11/2017	MIF	42897*	4440	MCGRAW MORRIS P.C.	LEGAL SERVICES 8/1/17-8/22/17	803	270	1,075.00
			4319		LEGAL SERVICES 6/1/17-7/12/17	803	270	1,320.00
				CHECK MIF 42897 TOTAL FOR FU				2,395.00
10/11/2017	MIF	42902*#	31557	MICRO TECH SERVICES INC	W BOX 43 INCH 4K UHD TV	972	301	399.00
			31538		PD MTS MANAGED SERVICES	972	301	
				CHECK MIF 42902 TOTAL FOR FU				
10/11/2017	MIF	42904*	ARR0011217	NEXTIVA INC.	PD & FD PHONES 11/1/17-11/30/17	850		

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Fund: 207 LAW ENFORCEMENT FUND								
10/11/2017	MIF	42906*#	SEPT 2017	PAUL E BURNS	LEGAL SERVICES FOR SEPT 2017	803	270	3,300.00
10/11/2017	MIF	42907*#	XXXX XXXX XXXX 327	PNC BANK	WAGNER CHARGES 8/24/17-9/15/17	727	301	268.95
10/11/2017	MIF	42908	70033616	PRIORITY ONE EMERGENCY	511 TACLITE TDU SHIORT & PATCH APP	741	301	60.49
			70033682		NAMEPLATE, TACLITE TDU PANTS, SHIR	741	301	130.47
				CHECK MIF 42908 TOTAL FOR FU				190.96
10/11/2017	MIF	42912	551-495392	STATE OF MICHIGAN	LIVESCAN 8/22/17-8/31/17	214	000	546.00
10/11/2017	MIF	42917	33710	VAL'S SERVICE STATION	TIRE REPAIR	930	333	25.00
			33760		EXPLORER - 4 NEW TIRES, MOUNT & BA	930	333	1,159.96
				CHECK MIF 42917 TOTAL FOR FU				1,184.96
10/11/2017	MIF	42920	MUNIS #882	WASHTENAW COUNTY TREASURER O	PD DISPATCH SERVICES OCTOBER 2017	820	301	5,437.25
10/11/2017	MIF	42922*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	PREMIUMS FOR NOVEMBER 2017	716	226	1,741.23
10/18/2017	MIF	42926*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	PREMIUMS FOR NOV. 2017	716	226	5,147.61
10/18/2017	MIF	42928	456194	BRIGHTON FORD INC	2017 EXPLORER OIL CHANGE	930	333	56.58
10/18/2017	MIF	42929*	79207541	DELL FINANCIAL SERVICES	LEASE 10/26/17-11/25/17	972	301	318.63
10/18/2017	MIF	42930*	10/08/17	DIRTSQUIRT AUTO SPA	PD AUTO WASHES APR - OCT 2017	930	333	688.00
10/18/2017	MIF	42933*#	7900 0440 8028 914	NEOFUNDS BY NEOPOST	POSTAGE 9/12/17-10/16/17	851	301	5.00
10/18/2017	MIF	42936*#	XXXX XXXX XXXX 354	STAPLES CREDIT PLAN	OFFICE SUPPLY CHARGES 9/14/17-10/6	727	301	46.82
10/18/2017	MIF	42939	6035 3012 0297 485	TRACTOR SUPPLY CREDIT PLAN	CHARGES 9/20/17: PLUG ADPATERS1/2	727	301	30.98
10/18/2017	MIF	42940*#	340795251	U.S. BANK EQUIPMENT FINANCE	COPIER LEASES OCTOBER 2017	940	301	
10/18/2017	MIF	42942*	9793952407	VERIZON WIRELESS MESSAGING S	PD CELL SERVICES 9/5/17-10/4/17	850		
10/18/2017	MIF	42943	5004306086	WELLS FARGO FINANCIAL LEASIN	PD PRINTERS LEASE 10/8/17-11/7/17	977		

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Fund: 207 LAW ENFORCEMENT FUND								
10/25/2017	MIF	372(E)*#		PAYROLL	LAW ENFORCEMENT SUPERVISORS WAGES	701	226	7,611.68
					LAW ENFORCEMENT FULL-TIME WAGES	702	226	17,534.85
					LAW ENFORCEMENT CLERICAL WAGES	704	226	2,646.81
					LAW ENFORCEMENT PART-TIME WAGES	708	226	1,503.45
					LAW ENFORCEMENT OVER-TIME WAGES	711	226	1,470.78
					LAW ENFORCEMENT FICA	715	226	2,337.72
					LAW ENFORCEMENT PENSION	718	226	2,687.38
				CHECK MIF 372(E) TOTAL FOR F				35,792.67
10/26/2017	MIF	42947*#	1013750	APPLIED IMAGING	PD & TWP OFFICE COPIER MAINT AGREE	727	301	20.97
10/26/2017	MIF	42949*#	TM05946124 0001	METLIFE - GROUP BENEFITS	PREMIUMS FOR NOV 2017	717	226	749.00
10/31/2017	MIF	42958	545561	KUSTOM SIGNALS, INC.	REPAIR, RADAR RECERTIFICATION, RAD			** VOIDED **
10/31/2017	MIF	42968	51727183	WEX BANK	PD FUEL CHARGES OCTOBER 2017	860	333	1,743.27
11/02/2017	MIF	42969	17-2407	14B DISTRICT CT	VILLA, STEPHONY PERMIT VIOLATION	214	000	275.00
11/09/2017	MIF	42970	2716-258390	ADVANCE AUTO PARTS - PD	LOCK SHACKLE BRASS	930	333	7.91
11/09/2017	MIF	42972*#	0075124110117	CHARTER COMMUNICATIONS	PEG STATION AND CABLE BOXES 11/9/1	850	301	28.00
11/09/2017	MIF	42976*	ARR0010380	NEXTIVA INC.	FD & PD PHONES 10/1/17-11/1/17	850	301	704.09
			ARR0012134		FD & PD PHONES 12/1/17-12/31/17	850	301	702.64
				CHECK MIF 42976 TOTAL FOR FU				1,406.73
11/09/2017	MIF	42978*#	XXXX XXXX XXXX 327	PNC BANK	WAGNER CHARGES 9/18/17-10/19/17	727	301	252.61
			XXXX XXXX XXXX 327		WAGNER CHARGES 9/18/17-10/19/17	851	301	18.51
			XXXX XXXX XXXX 327		WAGNER CHARGES 9/18/17-10/19/17	900	301	155.88
			XXXX XXXX XXXX 327		WAGNER CHARGES 9/18/17-10/19/17	930	301	142.50
				CHECK MIF 42978 TOTAL FOR FU				569.50
Total for fund 207 LAW ENFORCEMENT FUND								106,841.75

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Fund: 216 MEDICAL RESCUE FUND								
10/11/2017	MIF	371(E)*#		PAYROLL	FIRE - CHIEF WAGES	701	226	3,346.77
					FIRE - PART-TIME WAGES	702	226	4,650.00
					ADMINISTRATIVE ASSISTANT	705	226	122.65
					SALARIES-PART TIME	708	226	2,140.07
					SOCIAL SECURITY	715	226	812.86
					PENSION	718	226	334.64
					TRAINING WAGES	958	226	474.00
					PAYROLL FEE	727	301	49.11
				CHECK MIF 371(E) TOTAL FOR F				11,930.10
10/11/2017	MIF	42867	2716-256415	ADVANCE AUTO PARTS - FD	BATTERIES & CORE RETURN	930	333	203.66
			2716-256310		R8-2 BATTERY & CORE RETURN	930	333	203.66
			2716-256660		THREAD SEALING TAPE	930	333	2.93
			2716-256666		COMPRESSION FITTING & COUPLING	930	333	5.73
			2716-257474		BRK LUBE SIL-GLYDE, 50 PC RAZOR BL	930	333	35.01
			2716-257468		FUEL HOSE, CLAMP, FUEL FILTER	930	333	9.15
			2716-257485		PAINT MARKERS	930	333	7.94
				CHECK MIF 42867 TOTAL FOR FU				468.08
10/11/2017	MIF	42871	49030	APOLLO FIRE APPARATUS REPAIR	PSI GUAGES	930	333	189.91
10/11/2017	MIF	42872*#	1672851	ARBOR SPRINGS WATER CO INC	FD 3 - 5 GAL ARTESIAN WATER	727	301	19.50
			1676365		FD 4 - 5 GAL ARTESIAN WATER	727	301	26.00
				CHECK MIF 42872 TOTAL FOR FU				45.50
10/11/2017	MIF	42875*	389-371277	BATTERIES PLUS BULBS #389	AA, AAA & C BATTERIES	727	301	42.00
10/11/2017	MIF	42880	REIMBURSE	CHARLES SMITH	OCTO MINI LED BEACON	930	333	197.60
10/11/2017	MIF	42881*#	0075124100117	CHARTER COMMUNICATIONS	PEG STATION AND CABLE BOXES 10/9/1	850	301	14.00
10/11/2017	MIF	42886*#	9100 142 3069 2	DTE ENERGY	2727 E. NORTH TERRITORIAL 8/22/17-	920	301	60.53
10/11/2017	MIF	42890	INV05828	EMERGENT HEALTH PARTNERS	FIRE DISPATCHING SERVICES OCTOBER	820	301	900.82
10/11/2017	MIF	42892	XXXX XXXX XXXX 367	HOME DEPOT CREDIT SERVICES	GAS RANGE	970	900	382.00
10/11/2017	MIF	42902*#	31539	MICRO TECH SERVICES INC	FD MTS MANAGES SERVICES	972	301	20.40

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Fund: 216 MEDICAL RESCUE FUND								
10/11/2017	MIF	42904*	ARR0011217	NEXTIVA INC.	PD & FD PHONES 11/1/17-11/30/17	850	301	290.00
10/11/2017	MIF	42907*#	XXXX XXXX XXXX 327	PNC BANK	WAGNER CHARGES 8/24/17-9/15/17	727	301	592.96
10/11/2017	MIF	42922*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	PREMIUMS FOR NOVEMBER 2017	716	226	1,337.45
10/18/2017	MIF	42924*#	VR0000397007	ADVANCED DISPOSAL	STATION 2 TRASH REMOVAL 10/1/17-12	930	301	55.68
10/18/2017	MIF	42929*	79207541	DELL FINANCIAL SERVICES	LEASE 10/26/17-11/25/17	972	301	318.63
10/18/2017	MIF	42930*	10/08/17	DIRTSQUIRT AUTO SPA	FD AUTO WASHES JUNE - OCT 2017	930	333	12.00
10/18/2017	MIF	42936*#	XXXX XXXX XXXX 354	STAPLES CREDIT PLAN	OFFICE SUPPLY CHARGES 9/14/17-10/6	727	301	171.96
10/18/2017	MIF	42938	121155	TIME EMERGENCY EQUIPMENT LLC	BALL INTAKE VALVE	930	333	1,426.77
			121313		BALL INTAKE VALVE	930	333	1,426.77
				CHECK MIF 42938 TOTAL FOR FU				2,853.54
10/18/2017	MIF	42942*	9794078199	VERIZON WIRELESS MESSAGING S	FD CELL SERVICES 9/8/17-10/7/17	850	301	168.80
10/18/2017	MIF	42944	51636389	WEX BANK	FD FUEL CHARGES SEPT 2017	860	333	873.82
10/25/2017	MIF	372(E)*#		PAYROLL	FIRE - CHIEF WAGES	701	226	3,346.77
					FIRE - PART-TIME WAGES	702	226	4,440.00
					ADMINISTRATIVE ASSISTANT	705	226	159.98
					SALARIES-PART TIME	708	226	3,055.04
					SOCIAL SECURITY	715	226	860.23
					PENSION	718	226	334.64
					TRAINING WAGES	958	226	351.00
				CHECK MIF 372(E) TOTAL FOR F				12,547.66
10/26/2017	MIF	42948	0080645101317	CHARTER COMMUNICATIONS	STATION 2 INTERNET 10/23/17-11/22/	850	301	89.98
10/26/2017	MIF	42949*#	TM05946124 0001	METLIFE - GROUP BENEFITS	PREMIUMS FOR NOV 2017	717	226	83.13
10/31/2017	MIF	42953*#	9100 142 3069 2	DTE ENERGY	2727 E. NORTH TERRITORIAL RD. 9/21	920	301	57.62

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Fund: 216 MEDICAL RESCUE FUND								
11/09/2017	MIF	42972*#	0075124110117	CHARTER COMMUNICATIONS	PEG STATION AND CABLE BOXES 11/9/1	850	301	14.00
11/09/2017	MIF	42974	XXXX XXXX XXXX 367	HOME DEPOT CREDIT SERVICES	CHARGES 10/10/17 STORAGE TOTES	727	301	103.59
11/09/2017	MIF	42976*	ARR0010380	NEXTIVA INC.	FD & PD PHONES 10/1/17-11/1/17	850	301	290.00
			ARR0012134		FD & PD PHONES 12/1/17-12/31/17	850	301	300.00
				CHECK MIF 42976 TOTAL FOR FU				590.00
11/09/2017	MIF	42978*#	XXXX XXXX XXXX 327	PNC BANK	WAGNER CHARGES 9/18/17-10/19/17	727	301	458.87
			XXXX XXXX XXXX 327		WAGNER CHARGES 9/18/17-10/19/17	930	333	459.60
				CHECK MIF 42978 TOTAL FOR FU				918.47
				Total for fund 216 MEDICAL RESCUE FUND				35,330.23

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Fund: 248 DOWNTOWN DEVELOPMENT AUTH								
10/11/2017	MIF	42898*#	21719-5	MCKENNA ASSOCIATES	DOWNTOWN PLAN SERVICES FOR AUGUST	801	301	8,217.00
Total for fund 248 DOWNTOWN DEVELOPMENT AUTH								8,217.00

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Fund: 287 BUILDING DEPARTMENT FUND								
10/11/2017	MIF	42873	REFUND	ASHCOTT ELECTRIC, INC.	CANCELLED ELECTRICAL PERMIT PE1700	488	000	50.00
10/11/2017	MIF	42881*#	0083748100117	CHARTER COMMUNICATIONS	BLDG DEPT & PSB PHONES & INTERNET	850	301	39.99
10/18/2017	MIF	42933*#	7900 0440 8028 914	NEOFUNDS BY NEOPOST	POSTAGE 9/12/17-10/16/17	850	301	6.65
11/09/2017	MIF	42972*#	0083748110117	CHARTER COMMUNICATIONS	BLDG DEPT PHONE AND PSB PHONES& IN	850	301	39.99
11/09/2017	MIF	42973	INSPECTIONS	DINO BONA	ELECTRICAL INSPECTIONS OCTOBER 201	725	301	1,125.00
11/09/2017	MIF	42975	INSPECTIONS	LEONARD DONALD CZINSKI	HEATING & MECHANICAL INSPECTIONS O	725	301	1,665.00
Total for fund 287 BUILDING DEPARTMENT FUND								2,926.63

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Fund: 370 PUBLIC SAFETY BLDG DEBT FD								
10/11/2017	MIF	42881*#	0083748100117	CHARTER COMMUNICATIONS	BLDG DEPT & PSB PHONES & INTERNET	850	301	224.94
10/11/2017	MIF	42886*#	9100 212 3306 9	DTE ENERGY	8350 MAIN ST 8/24/17-9/22/17	920	301	1,407.71
10/11/2017	MIF	42893*#	3085	J & M LANDSCAPING	LAWN CARE FOR AUGUST 2017	816	301	150.00
10/11/2017	MIF	42900	25527	MICHIGAN GENERATOR SERVICE,	MAINTENANCE AGREEMENT ANNUAL FEE	818	301	575.00
10/11/2017	MIF	42907*#	XXXX XXXX XXXX 327	PNC BANK	WAGNER CHARGES 8/24/17-9/15/17	727	301	296.33
10/11/2017	MIF	42909*#	0144	PURE WINDOW WASHING	PSB ENTRYWAY WINDOWS	930	301	10.00
			0179		PSB ENTRANCEWAY 10/10/17	930	301	10.00
				CHECK MIF 42909 TOTAL FOR FU				20.00
10/11/2017	MIF	42923#	MULTIPLE	PNC BANK, N.A.	LOAN PAYMENT: 2012 LIMITED, OBLIGO	212	000	19,975.00
			MULTIPLE		LOAN PAYMENT: 2012 UNLIMITED, OBLI	994	905	14,863.75
				CHECK MIF 42923 TOTAL FOR FU				34,838.75
10/18/2017	MIF	42924*#	VR0000397018	ADVANCED DISPOSAL	PSB TRASH REMOVAL 10/1/17-12/31/17	930	301	138.36
10/18/2017	MIF	42925	218858	ALLSTAR ALARM LLC	CENTRAL MONITORING 11/1/17-1/31/18	818	301	261.00
10/18/2017	MIF	42927	29105	BRIGHTON CLEANING SUPPLIES	FLOOR SEALER & MOPS	930	301	307.80
10/31/2017	MIF	42951*#	1000 0012 0517	CONSUMERS ENERGY	8350 MAIN ST. 9/22/17-10/20/17	920	301	193.13
10/31/2017	MIF	42953*#	9100 212 3306 9	DTE ENERGY	8350 MAIN ST. 9/23/17-10/23/17	920	301	1,623.32
11/09/2017	MIF	42971	734449030610	AT&T	ELEVATOR PHONE 9/26/17-10/25/17	850	301	79.71
11/09/2017	MIF	42972*#	0049525102217	CHARTER COMMUNICATIONS	PSB INTERNET & PHONE LINE 11/1/17-	850	301	319.94
			0083748110117		BLDG DEPT PHONE AND PSB PHONES& IN	850	301	224.94
			0083771102717		PSB & OFFICE PHONES 11/7/17-12/6/1	850	301	119.97
				CHECK MIF 42972 TOTAL FOR FU				664.85
11/09/2017	MIF	42978*#	XXXX XXXX XXXX 327	PNC BANK	WAGNER CHARGES 9/18/17-10/19/17	930	301	269.00
				Total for fund 370 PUBLIC SAFETY BLDG DEBT FD				41,049.90

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Fund: 571 WASTEWATER TREATMENT FUND								
10/11/2017	MIF	371(E)*#		PAYROLL	SEWER SUPERINTENDENT WAGES	701	226	2,495.77
					SEWER FULL-TIME WAGES	702	226	7,126.22
					SEWER FICA	715	226	731.87
					SEWER - PENSION	718	226	920.18
					PAYROLL FEE	727	301	13.05
				CHECK MIF 371(E) TOTAL FOR F				11,287.09
10/11/2017	MIF	42869	2716-257748	ADVANCE AUTO PARTS - WWTP	OIL	930	301	59.46
10/11/2017	MIF	42870	SLS 10063649	ALEXANDER CHEMICAL CORP	FERRIC CHLORIDE	740	301	5,418.18
10/11/2017	MIF	42872*#	1676361	ARBOR SPRINGS WATER CO INC	WWTP 6 - 5 GAL ARTESIAN WATER	930	301	39.00
10/11/2017	MIF	42876	0267731-IN	BEAVER RESEARCH CO	BRITE BLUE DISNF.BOWL CLEANER	930	301	82.59
10/11/2017	MIF	42877	317172	BOULLION SALES, INC.	EYELET, COVER & SPOOL INSERT	930	301	20.46
10/11/2017	MIF	42878	0917-99554	BRIGHTON ANALYTICAL LLC	SELENIUM	817	301	15.00
10/11/2017	MIF	42883	1000 0012 4642	CONSUMERS ENERGY	11500 LEMEN RD #A 8/23/17-9/20/17	920	301	607.21
			1000 0950 4273		8076 WHITMORE LAKE RD 8/23/17-9/22	920	301	50.07
			1000 0950 4356		601 RAYMOND DR #GEN 8/23/17-9/22/1	920	301	50.07
			1000 0950 4588		7647 EDMUND ST. 8/23/17-9/22/17	920	301	48.55
			1000 1171 7061		11500 LEMEM RD #C 8/23/17-9/20/17	920	301	52.22
			1000 1171 6543		11500 LEMEN RD. #B 8/23/17-9/20/17	920	301	49.00
				CHECK MIF 42883 TOTAL FOR FU				857.12
10/11/2017	MIF	42886*#	9100 116 2944 1	DTE ENERGY	7647 EDMUND ST. 8/24/17-9/22/17	920	301	28.59
			9100 116 2958 1		10201 ELMCREST RD 8/24/17-9/22/17	920	301	23.11
			9100 116 2973 0		8076 MAIN ST 8/24/17-9/22/17	920	301	38.97
			9100 116 2999 5		601 RAYMOND 8/24/17-9/22/17	920	301	24.83
			9100 116 3014 2		11380 N SHORE DR 8/24/17-9/22/17	920	301	35.19
			9100 116 3026 6		11591 N SHORE DR 8/24/17-9/22/17	920	301	21.78
			9100 116 3052 2		11800 N MAIN ST. 8/24/17-9/22/17	920	301	49.03
			9100 116 3093 6		7941 TURNBERRY DR. 8/24/17-9/22/17	920	301	24.47
			9100 116 7814 1		9457 LAKEPOINTE DR 8/24/17-9/22/17	920	301	14.21
			9100 113 1398 8		11502 LEMEN RD 8/24/17-9/22/17	920	301	13.77
			9100 116 3062 1		925 8 MILE RD BLDG PERM 8/24/17-9/	920	301	366.30
			9100 116 3039 9		11615 E SHORE DR. 8/23/17-9/21/17	920	301	62.12
			9100 141 5936 2		10597 9 MILE RD 8/23/17-9/21/17	920	301	15.80
			9100 116 7798 6		427 E NORTH TERRITORIAL 8/22/17-9/	920	301	56.14

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Fund: 571 WASTEWATER TREATMENT FUND								
				CHECK MIF 42886 TOTAL FOR FU				774.31
10/11/2017	MIF	42889*#	9100 4000 5506	DTE ENERGY	EC-PRIMARY SUPPLY RATE 8/22/17-9/2	920	301	1,390.70
10/11/2017	MIF	42891	4162	GROUP 31 SUPPLY	FAST BREAK 4-N-1 PENT. LUBE	930	301	71.40
10/11/2017	MIF	42903	2225026	NALCO CROSSBOW WATER	CARBON GUARD	740	301	102.55
10/11/2017	MIF	42914	530351937	UIS SCADA	TROUBLESHOOT CONTROL FAILURE & RES	930	301	330.00
10/11/2017	MIF	42915	BOND	US BANK, N.A.	2004B LGLP-SRS-NORTHFIELD TWP #5 -	989	528	5,259.38
10/11/2017	MIF	42916	365094	USA BLUE BOOK	SULFURIC ACID	740	301	107.90
			365076		SDS VISIT	740	301	1,617.63
				CHECK MIF 42916 TOTAL FOR FU				1,725.53
10/11/2017	MIF	42919*#	803	WASHTENAW COUNTY TREASURER	FUND 3350 WASHNOFLD07 SEMI-ANNUAL	954	528	99.12
10/11/2017	MIF	42922*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	PREMIUMS FOR NOVEMBER 2017	716	226	1,254.81
10/18/2017	MIF	42924*#	VR0000399914	ADVANCED DISPOSAL	WWTP TRASH REMOVAL 10/1/17-12/31/1	920	301	236.16
10/18/2017	MIF	42926*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	PREMIUMS FOR NOV. 2017	716	226	6,237.08
10/18/2017	MIF	42940*#	340795251	U.S. BANK EQUIPMENT FINANCE	COPIER LEASES OCTOBER 2017	940	301	131.22
10/18/2017	MIF	42941	382037	USA BLUE BOOK	GLOVES, HEARING PROTECTION, BUFFER	740	301	374.06
			381652		ORION SEALED TRIODE ORP ELECTRODE	740	301	379.95
				CHECK MIF 42941 TOTAL FOR FU				754.01
10/25/2017	MIF	372 (E) *#		PAYROLL	SEWER SUPERINTENDENT WAGES	701	226	2,495.77
					SEWER FULL-TIME WAGES	702	226	7,592.42
					SEWER FICA	715	226	780.93
					SEWER - PENSION	718	226	920.16
					COMMUNICATION	850	301	175.00
				CHECK MIF 372(E) TOTAL FOR F				11,964.28
10/26/2017	MIF	42947*#	1013751	APPLIED IMAGING	WWTP & COM CTR COPIER MAINT AGREEM	727	301	13.14

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Fund: 571 WASTEWATER TREATMENT FUND								
10/26/2017	MIF	42949*#	TM05946124 0001	METLIFE - GROUP BENEFITS	PREMIUMS FOR NOV 2017	717	226	264.35
10/31/2017	MIF	42951*#	1000 1171 6543	CONSUMERS ENERGY	11500 LEMEN RD #B 9/21/17-10/23/17 920		301	58.58
			1000 1171 7061		11500 LEMEN RD #C 9/21/17-10/23/17 920		301	53.36
			1000 0950 4588		7647 EDMUND ST. 9/23/17-10/23/17 920		301	104.43
			1000 0950 4356		601 RAYMOND DR. #GEN 9/23/17-10/23 920		301	50.63
			1000 0950 4273		8076 WHITMORE LAKE RD. 9/23/17-10/ 920		301	49.54
			1000 0012 4642		11500 LEMEN RD. #A 9/21/17-10/23/1 920		301	706.64
			1000 0950 4497		427 E NORTH TERRITORIAL 9/20/17-10 920		301	18.69
			1000 6159 0814		11615 E SHORE DR. 9/22/17-10/20/17 920		301	16.70
				CHECK MIF 42951 TOTAL FOR FU				1,058.57
10/31/2017	MIF	42953*#	9100 116 3078 7	DTE ENERGY	-9081 LAKE PINE DR. 9/21/17-10/19/ 920		301	22.87
			9100 116 3105 8		9225 LAKE PINE DR. 9/21/17-10/19/1 920		301	143.55
			9100 116 7798 6		427 E NORTH TERRITORIAL 9/21/17-10 920		301	40.60
			9100 116 3039 9		11615 E SHORE DR. 9/22/17-10/20/17 920		301	62.12
			9100 141 5936 2		10597 9 MILE RD. 9/22/17-10/20/17 920		301	15.80
			9100 116 2999 5		601 RAYMOND 9/23/17-10/23/17 920		301	25.35
			9100 116 3014 2		11380 N SHORE 9/23/17-10/23/17 920		301	38.11
			9100 116 3026 6		11591 N SHORE DR 9/23/17-10/23/17 920		301	22.25
			9100 116 3052 2		11800 N MAIN ST 9/23/17-10/23/17 920		301	56.70
			9100 116 3093 6		7941 TURNBERRY 9/23/17-10/23/17 920		301	25.51
			9100 116 7814 1		9457 LAKEPOINTE DR. 9/23/17-10/23/ 920		301	14.05
			9100 116 2944 1		7647 EDMUND ST. 9/23/17-10/23/17 920		301	29.42
			9100 116 2958 1		10201 ELMCREST RD 9/23/17-10/23/17 920		301	23.87
			9100 116 2973 0		8076 MAIN ST. 9/23/17-10/23/17 920		301	40.44
			9100 113 1398 8		11502 LEMEN RD. 9/23/17-10/23/17 920		301	13.81
			9100 116 3062 1		925 8 MILE RD. 9/23/17-10/23/17 920		301	396.78
				CHECK MIF 42953 TOTAL FOR FU				971.23
10/31/2017	MIF	42956	9100 4000 5506	DTE ENERGY	EC-PRIMARY SUPPLY RATE 9/21/17-10/ 920		301	1,388.99
10/31/2017	MIF	42961*#	XXXX XXXX XXXX 588	PNC BANK	WILLIS CHARGES 09/28/17-10/6/17 740		301	7.92
			XXXX XXXX XXXX 588		WILLIS CHARGES 09/28/17-10/6/17 741		301	116.57
			XXXX XXXX XXXX 588		WILLIS CHARGES 09/28/17-10/6/17 930		301	15.77
				CHECK MIF 42961 TOTAL FOR FU				140.26
10/31/2017	MIF	42963	2866-3	SHERWIN-WILLIAMS	4 GALLONS OF PAINT	930	301	196.28

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DB: Northfield

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 10/10/2017 - 11/09/2017

Banks: MIF

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
11/09/2017	MIF	42972*#	0077545102617	CHARTER COMMUNICATIONS	WWTP PHONES & INTERNET 11/6/17-12/	850	301	264.93
11/09/2017	MIF	42977	500026	PETER'S HARDWARE HAMBURG - W	INVOICES 4767, 4967, 5243	930	301	154.00
Total for fund 571 WASTEWATER TREATMENT FUND								52,561.20

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 890 N.T. SEWER DISTRICT								
10/11/2017	MIF	42919*#	803	WASHTENAW COUNTY TREASURER	FUND 3350 WASHNOFLD07 SEMI-ANNUAL	954	905	63.38
TOTAL - ALL FUNDS								63.38
Total for fund 890 N.T. SEWER DISTRICT								357,107.99

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT