

NORTHFIELD TOWNSHIP BOARD AGENDA
***** NOTICE OF SPECIAL MEETING *****
December 13, 2016 - - 6:30PM
8350 Main Street

CALL TO ORDER
PLEDGE/INVOCATION
ROLL CALL
ADOPT BALANCE OF AGENDA
CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
CORRESPONDENCE and ANNOUNCEMENTS

AGENDA ITEMS:

1. Closed Session to receive a written attorney-client privileged communication, pursuant to MCL 15.268(8)(h) +
2. Possible action as a result of Closed Session +

2nd CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
ADJOURNMENT

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

NORTHFIELD TOWNSHIP BOARD AGENDA
December 13, 2016 - - 7:00 PM
8350 Main Street, 2nd Floor

CALL TO ORDER
PLEDGE/INVOCATION
ROLL CALL
CONSENT AGENDA: Minutes, Bills
ADOPT BALANCE OF AGENDA
CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
CORRESPONDENCE AND ANNOUNCEMENTS

REPORTS/UPDATES

- Department Head Reports
- ZBA Report
- Planning Commission Report
- Parks and Rec Report
- Financial Report
- Township Manager's Report

PRESENTATION

1. MDOT Presentation on US-23 Construction +

AGENDA ITEMS

1. Welcome New Board Members +
2. Proclamation in honor of Debra Mozurkewich
3. Civic Event Application – Michigan Pond Hockey Classic
4. Appointments
 - a. Deputy Treasurer
 - b. Deputy Clerk
 - c. Board of Review Re-appointments
 - d. Board Member Representative to Planning Commission
 - e. Board Member Representative to ZBA
 - f. Board Member Representative to Parks & Recreation Board
5. Hire Front Desk Personnel
6. 2017 Board Meeting Schedule
7. 2017 Holiday Schedule
8. Planning Commission Amendments to the Zoning Ordinance
 - a. Rezoning parcel number B-02-21-300-004 from RTM-Research Technology and Manufacturing to LI-Limited Industrial.
 - b. Ordinance 16-53: Repeal the ES-Enterprise Service District and Rezone all existing ES-Enterprise Service District parcels to GC-General Commercial District.

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- c. Ordinance 16-54: Repeal the HC-Highway Commercial District and Rezone all existing HC-Highway Commercial parcels to GC-General Commercial District.
 - d. Ordinance 16-55: Amendments to the Northfield Township Zoning Ordinance text to Revise the GC-General Commercial District; RO-Residential/Office District; LC-Local Commercial District; General Provisions; Sign Regulations and Supplementary Regulations and Standards; and to Delete Floor Area Ratio Standards from the GC-General Commercial District.
9. Miller Canfield Engagement as Special Counsel

DISCUSSION ITEMS:

- 1. Code Enforcement
- 2. Planning Commission Community Survey
- 3. Farmland and Natural Area Preservation Committee +
- 4. Board of Trustees Retreat

2nd CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
ADJOURNMENT

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**NORTHFIELD TOWNSHIP
Township Board
Minutes
November 15, 2016**

CALL TO ORDER

The meeting was called to order at 7:02 P.M. by Trustee Otto at 8350 Main Street.

PLEDGE

Otto led those present in the Pledge of Allegiance.

ROLL CALL

Marilyn Engstrom, Supervisor	Absent with notice
Angela Westover, Clerk	Present (left at 7:14 P.M.)
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:

Township Manager Howard Fink
Wastewater Treatment Plant Superintendent
Tim Hardesty
Township Attorney Paul Burns
Recording Secretary Lisa Lemble
Members of the community

**CONSENT AGENDA:
Minutes and Bills**

- ▶ **Motion:** Thomas moved, Westover supported, that the balance of the agenda be adopted as presented.

Hardesty answered a question from Dockett.

Motion carried 6—0 on a voice vote.

ADOPT BALANCE OF AGENDA

Otto added two items resulting from closed session: Appraisal (Item 4) and Negotiations (Item 5).

- ▶ **Motion:** Thomas moved, Westover supported, that the balance of the agenda be adopted as amended.
Motion carried 6—0 on a voice vote.

FIRST CALL TO THE PUBLIC

Tawn Beliger, 8365 Earhart Road, thanked the voters for electing her to the Township Board and commented on state legislation regarding utilities. Mary Devlin, 9211 Brookside, and Marlene Chockley, 2665 Five Mile Road, congratulated the new Board and thanked the outgoing Board and Fink for their service, and offered condolences to Deb Mozurkewich's family on her passing. Devlin also made suggestions regarding use of the ordinance officer.

BOARD MEMBER COMMENTS

Westover noted Engstrom is ill and passed on a thank you from her for the opportunity to serve. Other Board members made similar remarks and thanked others for their service.

[Westover left the meeting].

CORRESPONDENCE AND ANNOUNCEMENTS

Fink reported on the public meeting about the WALLY (Washtenaw-Livingston Rail Line). He noted that while development of this line is unlikely in the near future planning regarding it will continue.

REPORTS

Department Heads

Fire and Police. Dockett said someone should have been at the meeting representing the departments and asked about an officer on administrative leave and a marijuana arrest.

Wastewater Treatment Plant, Treasurer, Community Center. Otto noted the Center is very busy and praised Averill's work.

Other

Zoning Board of Appeals. Otto reported a setback variance for a home addition was granted in October.

Planning Commission. Chick reported the Commission recommended various text amendments to commercial districts.

Parks and Recreation. Thomas reported that although this week's meeting will be his last as Board representative, he will continue to be actively involved and noted the Board will need to appoint a Board representative to the Parks and Recreation Committee in his place.

Township Manager. Fink reviewed how the Board transition will be handled, and board members made comments about orientation options. Thomas answered a question from Dockett about an effort to request donations to the Township of small parcels of land for park use.

PRESENTATION

1. **Fiscal Year 2015-16 Audit
by Pfeffer, Hanniford & Palka**

Northfield Township Board Meeting
Minutes of Regular Meeting
Public Safety Building; 8350 Main Street
November 15, 2016

John Pfeffer presented the audit, noting his firm is giving an unqualified opinion, which is the highest available. He said there were very few management comments and most of them have already been addressed. He answered questions from the Board.

AGENDA ITEMS

1.
Audit Report

- ▶ **Motion:** Thomas moved, Chick supported, that the audit report for Fiscal Year 2015-16 be approved as presented. **Motion carried 5—0 on a roll call vote. Resolution adopted.**

2.
Code Enforcement Officer Resignation

Fink said since Mr. Lenehan is a contracted employee no Board action is needed. He noted he will be advertising for the position and have discussions with the next Board about the scope of the position. Board members made brief comments and expressed great appreciation to Lenehan for his work on behalf of the Township.

3.
Resolution 16-553:
Non-Motorized Path Easements for
K. Cremin & P. Johnson

- ▶ **Motion:** Thomas moved, Chick supported, to adopt Resolution 16-553, and to authorize Northfield Township to assign fair market value for the easement on Kathy Cremin's property at \$10,000 and to assign fair market value for the easement on Patricia Johnson's property at \$10,000. **Motion carried 4—1 on a roll call vote, Dockett opposed**

4.
Action as a Result of Closed Session:
Appraisal for The Links of Whitmore Lake
vs. Northfield Township MTT Case

- ▶ **Motion:** Otto moved, Chick supported, that Fink be authorized retroactively to obtain an appraisal for the Links of Whitmore Lake property.

Dockett requested a roll call vote.

Motion carried 4—1 on a roll call vote, Dockett opposed.

5.
Action as a Result of Closed Session:
Negotiations

- ▶ **Motion:** Otto moved, Braun supported, to give Mr. Fink and Mr. Burns the authority to negotiate with Mr. Nowatzke pursuant to discussion in closed session. **Motion carried 5—0 on a voice vote.**

SECOND CALL TO THE PUBLIC

Fink replied to comments from Andy Lakatos, 9249 Lakewood Drive, regarding the need for police to provide more traffic control during US-23 construction and about the Barker Road sidewalk construction. Board members recommended that the traffic issue be a future Board agenda item.

Udo Huff, 6341 Whitmore Lake Road, thanked the Board for the opportunity to ask questions.

BOARD MEMBER COMMENTS

Fink said the outgoing Board is one of the most effective he has worked with in his professional career, and he thanked them for the hard work they did for the community and what they accomplished. He also expressed condolences to Debra Mozurkewich's family, noting the Barker Road non-motorized pathway would not have been built without her action. Board members thanked the voters and thanked each other and Fink for their service.

ADJOURNMENT

- ▶ **Motion:** Otto moved, Chick supported, that the meeting be adjourned. **Motion carried 5—0 on a voice vote.**

The meeting adjourned at 8:07 P.M.

Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~; wording added is underlined.

Approved by the Township Board on _____, 2016.

Kathleen Manley, Clerk

Official minutes of all meetings are available on the Township's website at
http://www.twp-northfield.org/government/township_board_of_trustees/

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
 EXP CHECK RUN DATES 12/14/2016 - 12/14/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: MIF

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 215 CLERK					
101-215-716	HOSPITALIZATION	ANTHEM EAP	EMPLOYEE ASSISTANCE PROGRAM DEC 2016-	19.08	
		Total For Dept 215 CLERK		19.08	
Dept 247 BOARD OF REVIEW					
101-247-959	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	TWP OWNED PARCELS - PROPERTY TAXES 20	485.54	
		Total For Dept 247 BOARD OF REVIEW		485.54	
Dept 253 TREASURER					
101-253-701	SALARIES	TRILLIUM	WEEK END 11/27/16 - 24 HOURS ISENBARG	514.80	
101-253-803	LEGAL	PAUL E BURNS	LEGAL SERVICES FOR NOVEMBER 2016	500.00	
101-253-804	TAX STATEMENT PREPARATION	KENT COMMUNICATIONS INC	WINTER 2016 TAX STATEMENTS	963.37	
101-253-851	POSTAGE	KENT COMMUNICATIONS INC	WINTER 2016 TAX STATEMENTS	22.86	
		Total For Dept 253 TREASURER		2,001.03	
Dept 257 ASSESSING					
101-257-716	HOSPITALIZATION	ANTHEM EAP	EMPLOYEE ASSISTANCE PROGRAM DEC 2016-	19.08	
101-257-818	CONTRACTUAL SERVICES	ASSESSMENT ADMIN. SERVIC	ASSESSOR SERVICES NOV-DEC 2016	4,833.33	
101-257-860	FUEL & MILEAGE	MARY BIRD	MILEAGE FOR 10/17/16-11/30/16	93.96	
		Total For Dept 257 ASSESSING		4,946.37	
Dept 265 HALL AND GROUNDS					
101-265-727	SUPPLIES	ARBOR SPRINGS WATER CO I	TWP OFFICE 5 - 5 GAL ARTESIAN WATER &	32.50	
101-265-920	UTILITIES	DTE ENERGY	66 6 MILE RD. #SIREN 9/30/16-11/30/16	33.72	
101-265-930		MICRO TECH SERVICES INC	ANTIVIRUS MGMT 12/01/16-12/31/16	149.60	
101-265-930		MICRO TECH SERVICES INC	BOARD RM WORKSTATION ANTIVIRUS 12/1/1	15.30	
101-265-930	REPAIRS & MAINTENANCE	WEST SHORE SERVICES, INC	ANNUAL INSPECTION & PREVENTIVE MAINTEN	826.00	
101-265-940		ARBOR SPRINGS WATER CO I	TWP OFFICE 5 - 5 GAL ARTESIAN WATER &	14.00	
		Total For Dept 265 HALL AND GROUNDS		1,071.12	
Dept 270 LEGAL/PROFESSIONAL					
101-270-803	LEGAL	PAUL E BURNS	LEGAL SERVICES FOR NOVEMBER 2016	8,724.76	
101-270-806	ENGINEER	TETRA TECH INC	ENGINEER SERVICES THROUGH 10/28/16	524.98	
101-270-806	ENGINEER	TETRA TECH INC	STORMWATER PERMITTING SERVICES	450.00	
101-270-927	ALLOCATE TO DEPARTMENTS	PAUL E BURNS	LEGAL SERVICES FOR NOVEMBER 2016	(3,800.00)	
		Total For Dept 270 LEGAL/PROFESSIONAL		5,899.74	
Dept 412 PLANNING/ZONING DEPT					
101-412-637	SPLIT APPLICATIONS	MCKENNA ASSOCIATES	SERVICES FOR OCTOBER 2016	450.00	
101-412-801	PLANNER FEES	MCKENNA ASSOCIATES	SERVICES FOR OCTOBER 2016	2,812.00	
101-412-823	ZONING ADMINISTRATION	MCKENNA ASSOCIATES	SERVICES FOR OCTOBER 2016	975.00	
		Total For Dept 412 PLANNING/ZONING DEPT		4,237.00	
Dept 449 ROAD WORK					
101-449-813		WASHTENAW COUNTY ROAD C	FINAL BILLING FOR 2016 ROAD MAINTENAN	14,647.50	
101-449-814	ROAD IMPROVEMENTS	WASHTENAW COUNTY ROAD C	FINAL BILLING FOR 2016 ROAD MAINTENAN	(226.17)	
101-449-929	GRANT EXPENSE	TETRA TECH INC	NONMOTORIZED TRAIL DESIGN	1,900.00	
		Total For Dept 449 ROAD WORK		16,321.33	
Dept 666 COMMUNITY CENTER					
101-666-716	HOSPITALIZATION	ANTHEM EAP	EMPLOYEE ASSISTANCE PROGRAM DEC 2016-	19.08	
101-666-812	CC TRIPS	PEOPLE'S EXPRESS TRANSIT	ROUNDTRIP TRANSPORTATION 11/4/16	280.00	
101-666-920	UTILITIES	CONSTELLATION ENERGY SER	ELECTRIC SUPPLY 10/19/16-11/21/16	79.71	
		Total For Dept 666 COMMUNITY CENTER		378.79	

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
EXP CHECK RUN DATES 12/14/2016 - 12/14/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN
BANK CODE: MIF

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 757 PARKS					
101-757-801	PLANNER FEES	MCKENNA ASSOCIATES	MASTER PLAN FOR COM. PARK SERVICES TH	1,703.52	
Total For Dept 757 PARKS				1,703.52	
Total For Fund 101 GENERAL FUND				37,063.52	
Fund 207 LAW ENFORCEMENT FUND					
Dept 226 PERSONNEL					
207-226-716	HOSPITALIZATION	ANTHEM EAP	EMPLOYEE ASSISTANCE PROGRAM DEC 2016-	133.56	
Total For Dept 226 PERSONNEL				133.56	
Dept 270 LEGAL/PROFESSIONAL					
207-270-803	LEGAL	PAUL E BURNS	LEGAL SERVICES FOR NOVEMBER 2016	3,300.00	
Total For Dept 270 LEGAL/PROFESSIONAL				3,300.00	
Dept 301 OPERATING COSTS					
207-301-727	SUPPLIES	ARBOR SPRINGS WATER CO I	PD 8 - 5 GAL ARTESIAN WATER & RENTAL	66.00	
207-301-727	SUPPLIES	WELLS FARGO FINANCIAL LE	PD PRINTERS 11/8/16-12/7/16	87.50	
207-301-820	DISPATCH SERVICES	WASHTENAW COUNTY TREASUR	DISPATCH SERVICES DEC. 2016	5,278.91	
207-301-930	REPAIRS & MAINTENANCE	WELLS FARGO FINANCIAL LE	PD PRINTERS 11/8/16-12/7/16	96.66	
Total For Dept 301 OPERATING COSTS				5,529.07	
Dept 333 TRANSPORTATION					
207-333-930	REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - PD	XTREME BLUE, 26 ONYX, 22 ONYX	40.74	
207-333-930	REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - PD	MINI BULB	24.49	
207-333-930	REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - PD	MINI BULB RETURN	(24.49)	
207-333-930	REPAIRS & MAINTENANCE	VAL'S SERVICE STATION	TIRE MOUNT	20.00	
Total For Dept 333 TRANSPORTATION				60.74	
Total For Fund 207 LAW ENFORCEMENT FUND				9,023.37	
Fund 216 MEDICAL RESCUE FUND					
Dept 226 PERSONNEL					
216-226-716	HOSPITALIZATION	ANTHEM EAP	EMPLOYEE ASSISTANCE PROGRAM DEC 2016-	19.08	
Total For Dept 226 PERSONNEL				19.08	
Dept 301 OPERATING COSTS					
216-301-727	SUPPLIES	ARBOR SPRINGS WATER CO I	FD 2 - 5 GAL ARTESIAN WATER	13.00	
216-301-820	DISPATCH SERVICES	EMERGENT HEALTH PARTNERS	FIRE DISPATCHING SERVICES DECEMBER 20	1,002.17	
216-301-850	COMMUNICATION	WASHTENAW AREA MUTUAL AI	EDISPATCHES 12 MONTH RENEWAL	652.36	
216-301-920	UTILITIES	CONSTELLATION ENERGY SER	ELECTRIC SUPPLY 10/19/16-11/21/16	60.85	
216-301-930	REPAIRS & MAINTENANCE	TRACTOR SUPPLY CREDIT PL	CHARGES 10/31/16-11/03/16	23.45	
Total For Dept 301 OPERATING COSTS				1,751.83	
Dept 333 TRANSPORTATION					
216-333-930	REPAIRS & MAINTENANCE	EMERGENCY VEHICLES PLUS	TANKER #82 REPAIR	781.22	
Total For Dept 333 TRANSPORTATION				781.22	
Total For Fund 216 MEDICAL RESCUE FUND				2,552.13	
Fund 230 DONATION FUND					
Dept 301 OPERATING COSTS					
230-301-905	BARK PARK	WASTE MANAGEMENT OF MI	13-16927-13007 BARK PARK WASTE REMOVA	24.62	
Total For Dept 301 OPERATING COSTS				24.62	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 230 DONATION FUND					
Total For Fund 230 DONATION FUND				24.62	
Fund 287 BUILDING DEPARTMENT FUND					
Dept 301 OPERATING COSTS					
287-301-727	SUPPLIES	MARY BIRD	COPYING BUILDING PLANS	19.08	
Total For Dept 301 OPERATING COSTS				19.08	
Total For Fund 287 BUILDING DEPARTMENT FUND				19.08	
Fund 370 PUBLIC SAFETY BLDG DEBT FD					
Dept 301 OPERATING COSTS					
370-301-818	CONTRACTUAL SERVICES	ALISON MECHANICAL	HVAC WINTER MAINTENANCE	1,186.36	
370-301-818	CONTRACTUAL SERVICES	ALISON MECHANICAL	BOILER INSPECTIONS	600.00	
370-301-920	UTILITIES	CONSTELLATION ENERGY SER	ELECTRIC SUPPLY 10/19/16-11/21/16	1,674.62	
370-301-930	REPAIRS & MAINTENANCE	ALLIANCE WINDOW CLEANING	PSB ENTRANCEWAY 11/17/16	10.00	
370-301-930	REPAIRS & MAINTENANCE	ALLIANCE WINDOW CLEANING	PSB ENTRANCEWAY 11/29/16	10.00	
Total For Dept 301 OPERATING COSTS				3,480.98	
Total For Fund 370 PUBLIC SAFETY BLDG DEBT FD				3,480.98	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 226 PERSONNEL					
571-226-716	HOSPITALIZATION	ANTHEM EAP	EMPLOYEE ASSISTANCE PROGRAM DEC 2016-	95.40	
Total For Dept 226 PERSONNEL				95.40	
Dept 301 OPERATING COSTS					
571-301-817	LAB & TESTING	QUALITY ASSURANCE SERV L	ANNUAL SERVICE AND CALIBRATION OF LAB	190.00	
571-301-850	COMMUNICATION	SPRINT/NEXTEL COMMUNICAT	SERVICE 10/24/16-11/23/16	40.04	
571-301-920	UTILITIES	CONSTELLATION ENERGY SER	ELECTRIC SUPPLY 10/19/16-11/21/16	4,873.23	
571-301-930	REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - WW	MOTOR OIL	11.39	
571-301-930	REPAIRS & MAINTENANCE	ETNA SUPPLY CO	PIPES & COUPLINGS	1,076.00	
571-301-930	REPAIRS & MAINTENANCE	ETNA SUPPLY CO	CLAMPS	623.00	
571-301-930	REPAIRS & MAINTENANCE	GRAINGER, INC.	BALL BEARING & SEAL	59.86	
571-301-930	REPAIRS & MAINTENANCE	MISS DIG SYSTEM INC	ANNUAL MEMBERSHIP	630.97	
571-301-930	REPAIRS & MAINTENANCE	SPEARS FIRE & SAFETY SRV	INSPECTION & MAINTENANCE	383.40	
Total For Dept 301 OPERATING COSTS				7,887.89	
Total For Fund 571 WASTEWATER TREATMENT FUND				7,983.29	
Fund 825 WHITMORE LAKE SEWER DISTRICT					
Dept 000					
825-000-136	PLANT EXPANSION	TETRA TECH INC	WHITMORE LAKE SAD DESIGN ENGINEERING	2,134.94	
Total For Dept 000				2,134.94	
Total For Fund 825 WHITMORE LAKE SEWER DISTRICT				2,134.94	

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP

EXP CHECK RUN DATES 12/14/2016 - 12/14/2016

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: MIF

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	37,063.52
Fund 207 LAW ENFORCEME	9,023.37
Fund 216 MEDICAL RESCU	2,552.13
Fund 230 DONATION FUND	24.62
Fund 287 BUILDING DEPA	19.08
Fund 370 PUBLIC SAFETY	3,480.98
Fund 571 WASTEWATER TR	7,983.29
Fund 825 WHITMORE LAKE	2,134.94

Total For All Funds:	<u>62,281.93</u>
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CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
 CHECK DATE FROM 11/15/2016 - 12/08/2016
 Banks: MIF

PAID

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101	GENERAL	FUND						
11/15/2016	MIF	41650	REIMBURSE	ANGELA WESTOVER	SUPPLIES	727	191	205.78
11/15/2016	MIF	41651	REIMBURSE	ANGELA WESTOVER	SUPPLIES	727	191	28.77
11/15/2016	MIF	41652	NOVEMBER 8, 2016	VINCENT BADALAMENTI	CONTRACTUAL SERVICES	818	191	550.00
11/15/2016	MIF	41653	PERFORMANCE	PATRICK TUCKER	CC PROGRAMS	815	666	150.00
11/16/2016	MIF	41655*#	19400	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	666	58.00
11/16/2016	MIF	41656*#	1633094 1633094	ARBOR SPRINGS WATER CO INC		727 940	265 265	32.50 14.00
				CHECK MIF 41656 TOTAL FOR FU				46.50
11/16/2016	MIF	41657	101016 111016	ASSESSMENT ADMIN. SERVICES,	CONTRACTUAL SERVICES	818	257	4,833.33
					CONTRACTUAL SERVICES	818	257	4,833.33
				CHECK MIF 41657 TOTAL FOR FU				9,666.66
11/16/2016	MIF	41658*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	257	1,335.45
11/16/2016	MIF	41659*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	666	629.93
11/16/2016	MIF	41662	109594	BS&A SOFTWARE	REPAIRS & MAINTENANCE	930	265	3,474.00
11/16/2016	MIF	41664	CLASSES CLASSES	CATHY MYERS	CONTRIBUTIONS - SCC	676	666	30.00
					CC PROGRAMS	815	666	40.00
				CHECK MIF 41664 TOTAL FOR FU				70.00
11/16/2016	MIF	41665*#	8245 12 485 007512	CHARTER COMMUNICATIONS	COMMUNICATION	850	265	51.74
11/16/2016	MIF	41666	PAYCHECK PAYCHECK	DARRYL MICKENS	CC PROGRAMS	815	666	150.40
					COMMUNITY EXPENSE	836	666	36.00
				CHECK MIF 41666 TOTAL FOR FU				186.40
11/16/2016	MIF	41670*#	2518 2518 2517 2517	J & M LANDSCAPING	MISCELLANEOUS	956	101	300.00
					GROUND/CLEANG/JANITORL SERVIC	816	265	1,550.00
					GROUND/CLEANG/JANITORL SERVIC	816	265	460.00
					GROUND/CLEANG/JANITORL SERVIC	816	666	320.00

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
 CHECK DATE FROM 11/15/2016 - 12/08/2016
 Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
CHECK MIF 41670 TOTAL FOR FU								2,630.00
11/16/2016	MIF	41675#	0001899809	MLIVE MEDIA GROUP	PRINTING & PUBLICATIONS	900	101	772.00
			0001899809		PRINTING & PUBLICATIONS	900	191	737.43
			0001899809		PRINTING & PUBLICATIONS	900	412	113.95
CHECK MIF 41675 TOTAL FOR FU								1,623.38
11/16/2016	MIF	41678*#	7900 0440 8028 914	NEOFUNDS BY NEOPOST	POSTAGE	851	191	382.43
			7900 0440 8028 914		POSTAGE	851	265	181.53
CHECK MIF 41678 TOTAL FOR FU								563.96
11/16/2016	MIF	41680	181368	OHM ADVISORS	ENGINEER	806	270	1,483.00
11/16/2016	MIF	41681*#	OCT. 2016	PAUL E BURNS	LEGAL	803	253	500.00
			OCT. 2016		LEGAL	803	270	8,620.00
			OCT. 2016		ALLOCATE TO DEPARTMENTS	927	270	(3,800.00)
CHECK MIF 41681 TOTAL FOR FU								5,320.00
11/16/2016	MIF	41683*	1000029881	PFEFFER, HANNIFORD & PALKA	AUDIT FEES	802	270	6,300.00
11/16/2016	MIF	41684	4436 0370 3800 133	PNC BANK	SUPPLIES	727	666	10.47
			4436 0370 3800 133		CC PROGRAMS	815	666	382.00
			4436 0370 3800 133		SENIOR NUTRITION	822	666	92.65
			4436 0370 3800 133		REPAIRS & MAINTENANCE	930	666	138.27
CHECK MIF 41684 TOTAL FOR FU								623.39
11/16/2016	MIF	41685	1739818	QUILL CORP	SUPPLIES	727	265	125.58
			1465490		SUPPLIES	727	265	147.87
			1481258		SUPPLIES	727	265	6.99
CHECK MIF 41685 TOTAL FOR FU								280.44
11/16/2016	MIF	41688	359493205	TERMINIX	REPAIRS & MAINTENANCE	930	666	43.00
11/16/2016	MIF	41691	2704510	TRILLIUM	SALARIES	701	253	686.40
			2700753		SALARIES	701	253	654.23
CHECK MIF 41691 TOTAL FOR FU								1,340.63

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Fund: 101 GENERAL FUND								
11/16/2016	MIF	41697*#	5003492222	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	265	206.74
11/21/2016	MIF	41699	EI P2	MARY ELLEN LANGER	CLERICAL/DEP /SUPER/ELECTION	704	191	180.00
11/21/2016	MIF	41700	EI P2	TAMMY MOFFAT-MCCANN	CLERICAL/DEP /SUPER/ELECTION	704	191	180.00
11/21/2016	MIF	41701	EI P2	BILLIE JO SCHAFER	CLERICAL/DEP /SUPER/ELECTION	704	191	180.00
11/21/2016	MIF	41702	EI P2	JEANNIE MORFINO	CLERICAL/DEP /SUPER/ELECTION	704	191	180.00
11/21/2016	MIF	41703	EI P2	GLEN EWALD	CLERICAL/DEP /SUPER/ELECTION - TRA	704	191	36.00
			EI P2		CLERICAL/DEP /SUPER/ELECTION - ELE	704	191	180.00
				CHECK MIF 41703 TOTAL FOR FU				<u>216.00</u>
11/22/2016	MIF	41704	EI P3	SUSAN PALINKAS	CLERICAL/DEP /SUPER/ELECTION	704	191	243.00
11/22/2016	MIF	41705	EI P3	KIMBERLY CHRISTENSEN	CLERICAL/DEP /SUPER/ELECTION/ TRAI	704	191	42.00
			EI P3		CLERICAL/DEP /SUPER/ELECTION DAY	704	191	210.00
				CHECK MIF 41705 TOTAL FOR FU				<u>252.00</u>
11/22/2016	MIF	41706	EI P3	DAVID GIBBONS	CLERICAL/DEP /SUPER/ELECTION/TRAIN	704	191	42.00
			EI P3		CLERICAL/DEP /SUPER/ELECTION DAY	704	191	210.00
				CHECK MIF 41706 TOTAL FOR FU				<u>252.00</u>
11/22/2016	MIF	41707	EI P3	KIM AVEY	CLERICAL/DEP /SUPER/ELECTION/ TRAI	704	191	24.00
			EI P3		CLERICAL/DEP /SUPER/ELECTION DAY	704	191	207.00
				CHECK MIF 41707 TOTAL FOR FU				<u>231.00</u>
11/22/2016	MIF	41708	E1 P1	KAREN DILBONE	CLERICAL/DEP /SUPER/ELECTION	704	191	198.00
11/22/2016	MIF	41709	EI P1	KAREN LEE SMITH	CLERICAL/DEP /SUPER/ELECTION	704	191	198.00
11/22/2016	MIF	41710	EI P1	JOHN CUMMINGS	CLERICAL/DEP /SUPER/ELECTION - TRA	704	191	42.00
			EI P1		CLERICAL/DEP /SUPER/ELECTION DAY	704	191	195.00
				CHECK MIF 41710 TOTAL FOR FU				<u>237.00</u>
11/22/2016	MIF	41711	EI P1	JENNIFER CARLISLE	CLERICAL/DEP /SUPER/ELECTION	704	191	297.67
11/22/2016	MIF	41712	EI P3	JEWELL CLAIR	CLERICAL/DEP /SUPER/ELECTION	704	191	50.00
			EI P3		CLERICAL/DEP /SUPER/ELECTION	704	191	228.00

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Fund: 101 GENERAL FUND								
CHECK MIF 41712 TOTAL FOR FU								278.00
11/22/2016	MIF	41713	EI P1&P3	PATRICIA MOWRY	CLERICAL/DEP /SUPER/ELECTION TRAIN 704		191	36.00
			EI P1&P3		CLERICAL/DEP /SUPER/ELECTION GREET 704		191	174.00
CHECK MIF 41713 TOTAL FOR FU								210.00
11/22/2016	MIF	41714	EI & C P1	JENNIFER DILBONE	CLERICAL/DEP /SUPER/ELECTION CHAIR 704		191	50.00
			EI & C P1		CLERICAL/DEP /SUPER/ELECTION INSPE 704		191	204.00
CHECK MIF 41714 TOTAL FOR FU								254.00
11/22/2016	MIF	41715	EI RECV BOARD	DAWN SAMFILIPPO	CLERICAL/DEP /SUPER/ELECTION RECV 704		191	107.25
11/22/2016	MIF	41716	EI AVCB	KRISTY BRITTON	CLERICAL/DEP /SUPER/ELECTION TRAIN 704		191	30.00
			EI AVCB		CLERICAL/DEP /SUPER/ELECTION AVCB 704		191	177.00
CHECK MIF 41716 TOTAL FOR FU								207.00
11/22/2016	MIF	41717	EI AVCB/C	SANDRA BODI	CLERICAL/DEP /SUPER/ELECTION TRAIN 704		191	24.00
			EI AVCB/C		CLERICAL/DEP /SUPER/ELECTION CHAIR 704		191	50.00
			EI AVCB/C		CLERICAL/DEP /SUPER/ELECTION DAY 704		191	177.00
CHECK MIF 41717 TOTAL FOR FU								251.00
11/22/2016	MIF	41718	EI AVCB	SUSAN BERRY	CLERICAL/DEP /SUPER/ELECTION TRAIN 704		191	24.00
			EI AVCB		CLERICAL/DEP /SUPER/ELECTION DAY A 704		191	168.00
CHECK MIF 41718 TOTAL FOR FU								192.00
11/22/2016	MIF	41719	ELECTION DETAIL	WILLIAM BUCHINGER	CLERICAL/DEP /SUPER/ELECTION 704		191	286.37
11/22/2016	MIF	41720	ELECTION REIMBURSE	CRISTINA WILSON	SUPPLIES-DRINKS FOR ELECT INSP 727		191	17.94
11/22/2016	MIF	41721	EI P3	JUDITH MCKAY	CLERICAL/DEP /SUPER/ELECTION 704		191	210.00
11/22/2016	MIF	41722	EI P1	THOMAS MIKESELL	CLERICAL/DEP /SUPER/ELECTION SET U 704		191	18.00
			EI P1		CLERICAL/DEP /SUPER/ELECTION 704		191	198.00
CHECK MIF 41722 TOTAL FOR FU								216.00
11/22/2016	MIF	41723	P2 EI C	TAMMY GILMAN	CLERICAL/DEP /SUPER/ELECTION CHAIR 704		191	50.00
			P2 EI C		CLERICAL/DEP /SUPER/ELECTION DAY 704		191	192.00

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Fund: 101 GENERAL FUND								
					CHECK MIF 41723 TOTAL FOR FU			242.00
11/23/2016	MIF	41735*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	172	81.29
			00 751981 0001		LIFE/DISB. INSURANCE	717	215	41.19
			00 751981 0001		LIFE/DISB. INSURANCE	717	253	38.40
			00 751981 0001		LIFE/DISB. INSURANCE	717	257	45.44
			00 751981 0001		LIFE/DISB. INSURANCE	717	666	43.68
					CHECK MIF 41735 TOTAL FOR FU			250.00
11/23/2016	MIF	41736*#	6035 5178 2024 354	STAPLES CREDIT PLAN	SUPPLIES	727	265	121.60
11/23/2016	MIF	41738*#	9774929449	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	172	50.57
11/28/2016	MIF	345(E)*#		PAYROLL	SUPERVISOR WAGES	701	171	480.76
					SUPERVISOR FICA	715	171	36.78
					SALARIES TOWNSHIP MANAGER	701	172	3,192.31
					ASST TO TOWNSHIP MANAGER-CLERICAL	704	172	1,024.34
					TOWNSHIP MANAGER FICA	715	172	510.14
					TOWNSHIP MANAGER PENSION	718	172	319.22
					CONTROLLER WAGES	722	172	2,451.89
					CLERK WAGES	701	215	480.76
					DEPUTY CLERK WAGES	703	215	1,520.00
					CLERK FICA	715	215	153.06
					DEPUTY CLERK PENSION	718	215	152.00
					TREASURER WAGES	701	253	480.76
					CLERICAL WAGES	704	253	985.88
					TREASURER FICA	715	253	112.19
					ASST ASSESSOR	709	257	1,565.60
					ASST ASSESSOR FICA	715	257	119.77
					ASST ASSESSOR PENSION	718	257	156.56
					JANITORIAL WAGES	710	265	540.00
					JANITORIAL FICA	715	265	41.31
					PAYROLL FEES	727	265	19.27
					ZBA / PLANNING FICA	715	412	38.25
					PLANN COMM WAGES	726	412	500.00
					COMM. CENTER DIRECTOR WAGES	701	666	1,668.80
					JANITORIAL WAGES	710	666	320.00
					COMM. CENTER FICA	715	666	147.93
					COMM CENTER DIRECTOR-PENSION	718	666	166.88

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Fund: 101 GENERAL FUND								
CHECK MIF 345(E) TOTAL FOR F								17,184.46
11/28/2016	MIF	346(E)*#		PAYROLL	SUPERVISOR WAGES	701	171	480.76
					SUPERVISOR FICA	715	171	36.77
					TOWNSHIP MANAGER WAGES	701	172	3,192.31
					ASST TO TOWNSHIP MANAGER-CLERICAL	704	172	1,076.87
					TOWNSHIP MANAGER FICA	715	172	500.38
					TOWNSHIP MANAGER PENSION	718	172	319.22
					CONTROLLER WAGES	722	172	2,271.81
					CLERK WAGES	701	215	480.76
					DEPUTY CLERK WAGES	703	215	1,520.00
					CLERK FICA	715	215	153.05
					DEPUTY CLERK PENSION	718	215	152.00
					TREASURER WAGES	701	253	480.76
					CLERICAL WAGES	704	253	990.00
					TREASURER FICA	715	253	112.51
					ASST ASSESSOR	709	257	1,565.60
					ASST ASSESSOR FICA	715	257	119.76
					ASST ASSESSOR PENSION	718	257	156.56
					PAYROLL FEES	727	265	18.75
					ZBA / PLANNING FICA	715	412	45.90
					PLANN COMM WAGES	726	412	600.00
					COMM. CENTER DIRECTOR WAGES	701	666	1,668.80
					COMM. CENTER FICA	715	666	123.46
					COMM CENTER DIRECTOR-PENSION	718	666	166.88
CHECK MIF 346(E) TOTAL FOR F								16,232.91
11/28/2016	MIF	41741	TEAR DOWN	HAILEY WILSON	CLERICAL/DEP /SUPER/ELECTION	704	191	36.00
12/01/2016	MIF	41743*#	1000 0973 9812	CONSUMERS ENERGY	UTILITIES	920	666	51.57
12/01/2016	MIF	41745*#	2689 463 0005 3	DTE ENERGY	UTILITIES	920	666	4.81
12/01/2016	MIF	41748*#	0000-7608-3	DTE ENERGY	UTILITIES	920	448	3,275.21
12/01/2016	MIF	41751*#	IN764187	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	265	414.61
12/01/2016	MIF	41752*#	670023	NORTHFIELD TOWNSHIP	UTILITIES	920	666	84.00

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Fund: 101 GENERAL FUND									
12/01/2016	MIF	41754#	4436 0370 3907 856	PNC BANK	SUPPLIES	727	191	330.53	
			4436 0370 3907 856		TRAINING & DEVELOPMENT	957	253	233.50	
			4436 0370 3907 856		SUPPLIES	727	265	801.75	
			CHECK MIF 41754 TOTAL FOR FU						1,365.78
12/01/2016	MIF	41756	5071	REVIZE, LLC	CONTRACTUAL SERVICES	818	172	100.00	
12/01/2016	MIF	41758	2705786	TRILLIUM	SALARIES	701	253	686.40	
			2706228		SALARIES	701	253	546.98	
			2706687		SALARIES	701	253	686.40	
			CHECK MIF 41758 TOTAL FOR FU						1,919.78
12/01/2016	MIF	41759	5003526278	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	265	456.74	
12/02/2016	MIF	347(E)*#		PAYROLL	TRUSTEE WAGES	701	101	4,374.93	
					TRUSTEE FICA	715	101	334.68	
					SUPERVISOR WAGES	701	171	480.76	
					SUPERVISOR FICA	715	171	36.78	
					TOWNSHIP MANAGER WAGES	701	172	3,192.31	
					ASST TO TOWNSHIP MANAGER-CLERICAL	704	172	949.92	
					TOWNSHIP MANAGER FICA	715	172	581.06	
					HOSPITALIZATION	716	172	1,500.00	
					TOWNSHIP MANAGER PENSION	718	172	319.22	
					CONTROLLER WAGES	722	172	1,953.20	
					CLERK WAGES	701	215	480.76	
					DEPUTY CLERK WAGES	703	215	1,520.00	
					CLERK FICA	715	215	267.81	
					HOSPITALIZATION	716	215	1,500.00	
					DEPUTY CLERK PENSION	718	215	152.00	
					SALARIES	701	253	480.76	
					CLERICAL WAGES	704	253	800.25	
					TREASURER FICA	715	253	174.50	
					HOSPITALIZATION	716	253	1,000.00	
					ASST ASSESSOR	709	257	1,565.60	
					ASST ASSESSOR FICA	715	257	119.77	
					ASST ASSESSOR PENSION	718	257	156.56	
					PAYROLL FEES	727	265	27.08	
					COMM. CENTER DIRECTOR WAGES	701	666	1,668.80	
					COMM. CENTER FICA	715	666	123.46	
					COMM CENTER DIRECTOR-PENSION	718	666	166.88	

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Fund: 101 GENERAL FUND								
CHECK MIF 347(E) TOTAL FOR F								23,927.09
12/07/2016	MIF	41762*#	8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	265	119.96
			8245 12 485 007512		COMMUNICATION	850	265	51.74
			8245 12 485 008376		COMMUNICATION	850	666	220.97
CHECK MIF 41762 TOTAL FOR FU								392.67
12/07/2016	MIF	41766	16-93C	FROHM & WIDMER, INC.	TRIBUNALS AND DRAINS	959	247	8,500.00
12/07/2016	MIF	41769	IN769812	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	666	30.40
12/07/2016	MIF	41771*#	4436 0370 3002 327	PNC BANK	COMMUNICATION	850	265	45.00
12/08/2016	MIF	41775	SEPT-NOV 2016	WASHTENAW COUNTY TREASURER	DUE TO OTHERS	214	000	1,197.50
			SEPT-NOV 2016		DUE TO OTHERS	214	000	1,197.50
			SEPT-NOV 2016		DUE TO OTHERS	214	000	1,197.50
CHECK MIF 41775 TOTAL FOR FU								3,592.50
Total for fund 101 GENERAL FUND								120,219.70

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Fund: 207 LAW ENFORCEMENT FUND								
11/16/2016	MIF	41658*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	4,925.22
11/16/2016	MIF	41659*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	2,947.80
11/16/2016	MIF	41661	434172	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	101.96
11/16/2016	MIF	41674	551-477400	MICHIGAN STATE POLICE	DUE TO OTHERS	214	000	126.00
			551-472604		DUE TO OTHERS	214	000	30.00
				CHECK MIF 41674 TOTAL FOR FU				156.00
11/16/2016	MIF	41678*#	7900 0440 8028 914	NEOFUNDS BY NEOPOST	POSTAGE	851	301	8.02
11/16/2016	MIF	41679*	ARR0004247	NEXTIVA INC.	COMMUNICATION	850	301	488.00
11/16/2016	MIF	41681*#	OCT. 2016	PAUL E BURNS	LEGAL	803	270	3,300.00
11/16/2016	MIF	41683*	1000029881	PFEFFER, HANNIFORD & PALKA	AUDIT FEES	802	270	2,250.00
11/16/2016	MIF	41695	28820	WASHTENAW COUNTY TREASURER	DISPATCH SERVICES	820	301	5,278.91
11/16/2016	MIF	41697*#	5003492222	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	301	114.91
11/16/2016	MIF	41698	10/23/16	WEX BANK	FUEL & MILEAGE	860	333	2,517.11
11/23/2016	MIF	41724	125335	AUTO ONE	REPAIRS & MAINTENANCE	930	333	199.95
11/23/2016	MIF	41725	434242	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	53.27
			434790			930	333	47.48
			434945			930	333	128.40
				CHECK MIF 41725 TOTAL FOR FU				229.15
11/23/2016	MIF	41726	CVCS211306	CHAMPION CHEVROLET, INC.	REPAIRS & MAINTENANCE	930	333	251.79
11/23/2016	MIF	41730	324670	LYNN PEAVY COMPANY	SUPPLIES	727	301	94.95
11/23/2016	MIF	41735*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	652.37
11/23/2016	MIF	41736*#	6035 5178 2024 354	STAPLES CREDIT PLAN		727	301	168.95

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Fund: 207 LAW ENFORCEMENT FUND									
11/23/2016	MIF	41738*#	9774813757	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	301	186.74	
11/28/2016	MIF	345(E)*#		PAYROLL	LAW ENFORCEMENT SUPERVISORS WAGES	701	226	7,828.10	
					LAW ENFORCEMENT FULL-TIME WAGES	702	226	15,792.22	
					LAW ENFORCEMENT CLERICAL WAGES	704	226	2,632.40	
					LAW ENFORCEMENT PART-TIME WAGES	708	226	1,447.37	
					JANITORIAL WAGES	710	226	765.00	
					LAW ENFORCEMENT OVER-TIME WAGES	711	226	815.32	
					LAW ENFORCEMENT FICA	715	226	2,229.89	
					LAW ENFORCEMENT PENSION	718	226	2,488.24	
					PAYROLL FEE	727	301	21.73	
				CHECK MIF 345(E) TOTAL FOR F					34,020.27
11/28/2016	MIF	346(E)*#		PAYROLL	LAW ENFORCEMENT SUPERVISORS WAGES	701	226	7,798.97	
					LAW ENFORCEMENT FULL-TIME WAGES	702	226	15,580.26	
					LAW ENFORCEMENT CLERICAL WAGES	704	226	2,539.21	
					LAW ENFORCEMENT PART-TIME WAGES	708	226	1,067.84	
					LAW ENFORCEMENT OVER-TIME WAGES	711	226	1,482.30	
					LAW ENFORCEMENT FICA	715	226	2,160.33	
					LAW ENFORCEMENT PENSION	718	226	2,488.24	
					PAYROLL FEE	727	301	21.15	
				CHECK MIF 346(E) TOTAL FOR F					33,138.30
12/01/2016	MIF	41750	200002016	MICHIGAN ASSOC OF CHIEFS OF	PRINTING & PUBLICATIONS	900	301	50.00	
12/01/2016	MIF	41751*#	IN764187	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	301	39.09	
12/01/2016	MIF	41755	05635327	POSITIVE PROMOTIONS INC	SUPPLIES	727	301	319.90	
12/02/2016	MIF	347(E)*#		PAYROLL	LAW ENFORCEMENT SUPERVISORS WAGES	701	226	44,541.54	
					LAW ENFORCEMENT FULL-TIME WAGES	702	226	16,390.79	
					LAW ENFORCEMENT CLERICAL WAGES	704	226	2,406.90	
					LAW ENFORCEMENT PART-TIME WAGES	708	226	1,097.28	
					LAW ENFORCEMENT OVER-TIME WAGES	711	226	831.00	
					LAW ENFORCEMENT FICA	715	226	7,117.31	
					HOSPITALIZATION	716	226	16,000.00	
					LAW ENFORCEMENT PENSION	718	226	2,488.24	
					EMPLOYEE FRINGE-LONGEVITY	719	226	6,000.00	

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Fund: 207 LAW ENFORCEMENT FUND								
					UNIFORMS/GEAR & ALLOWANCE	741	226	5,900.00
					PAYROLL FEE	727	301	30.55
				CHECK MIF 347(E) TOTAL FOR F				102,803.61
12/07/2016	MIF	41763	D16-15167	CREATIVE SERVICES OF NEW ENG	SUPPLIES	727	301	266.95
12/07/2016	MIF	41771*#	4436 0370 3002 327	PNC BANK	SUPPLIES	727	301	433.73
12/07/2016	MIF	41774	COMPLAINT#: 16-463	3RD CIRCUIT COURT	DUE TO OTHERS	214	000	514.00
				Total for fund 207 LAW ENFORCEMENT FUND				195,457.68

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Fund: 216 MEDICAL RESCUE FUND								
11/16/2016	MIF	41656*#	1633090	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	301	6.50
11/16/2016	MIF	41659*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	1,638.19
11/16/2016	MIF	41667	INV05210	EMERGENT HEALTH PARTNERS	DISPATCH SERVICES	820	301	1,002.17
11/16/2016	MIF	41669*	6035 3220 1354 367	HOME DEPOT CREDIT SERVICES	REPAIRS & MAINTENANCE	930	301	29.97
11/16/2016	MIF	41671	16-0035	MARC A. VOLGER & ASSOCIATES	TRAINING & DEVELOPMENT	957	226	700.00
11/16/2016	MIF	41673	MEMBERSHIP	MICHIGAN STATE FIREMEN'S ASS	MEMBERSHIP DUES	807	301	75.00
11/16/2016	MIF	41679*	ARR0004247	NEXTIVA INC.	COMMUNICATION	850	301	290.84
11/16/2016	MIF	41682	10-31-16	PAUL TRALA	REPAIRS & MAINTENANCE	930	301	561.33
11/16/2016	MIF	41683*	1000029881	PFEFFER, HANNIFORD & PALKA	AUDIT FEES	802	270	2,250.00
11/16/2016	MIF	41690	14788	THE ACCUMED GROUP	CONTRACTUAL SERVICES	818	301	242.29
11/23/2016	MIF	41727	8245 12 485 008064	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	69.98
11/23/2016	MIF	41729	6062958	HEALTH CARE LOGISTICS	SUPPLIES	727	301	89.16
11/23/2016	MIF	41735*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	70.41
11/23/2016	MIF	41736*#	6035 5178 2024 354	STAPLES CREDIT PLAN		727	301	306.96
11/23/2016	MIF	41738*#	9774929449	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	301	142.23
11/23/2016	MIF	41739	47572792	WEX BANK	FUEL & MILEAGE	860	333	487.61
11/28/2016	MIF	345(E)*#		PAYROLL	FIRE - CHIEF WAGES	701	226	3,281.15
					FIRE - PART-TIME WAGES	702	226	5,385.00
					ADMINISTRATIVE ASSISTANT	705	226	41.42
					FIRE - PAID-ON-CALL WAGES	708	226	2,652.76
					FIRE - FICA	715	226	882.52
					FIRE - PENSION	718	226	328.10
					FIRE - TRAINING WAGES	958	226	276.00
					PAYROLL FEE	727	301	32.39

CHECK MIF 345(E) TOTAL FOR F

12,879.34

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
 CHECK DATE FROM 11/15/2016 - 12/08/2016
 Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 216 MEDICAL RESCUE FUND								
11/28/2016	MIF	346(E)*#		PAYROLL	FIRE - CHIEF WAGES	701	226	3,281.15
					FIRE - PART-TIME WAGES	702	226	5,250.00
					ADMINISTRATIVE ASSISTANT	705	226	119.08
					FIRE - PAID-ON-CALL WAGES	708	226	1,567.07
					FIRE - FICA	715	226	797.38
					FIRE - PENSION	718	226	328.10
					FIRE - TRAINING WAGES	958	226	306.00
					PAYROLL FEE	727	301	31.52
				CHECK MIF 346(E) TOTAL FOR F				11,680.30
12/01/2016	MIF	41745*#	3147 035 0001 2	DTE ENERGY	UTILITIES	920	301	57.75
12/01/2016	MIF	41760	11995	WEST SHORE FIRE INC	UNIFORMS/GEAR & ALLOWANCE	741	301	78.00
12/02/2016	MIF	347(E)*#		PAYROLL	FIRE - CHIEF WAGES	701	226	3,281.15
					FIRE - PART-TIME WAGES	702	226	6,625.25
					ADMINISTRATIVE ASSISTANT	705	226	88.02
					FIRE - PAID-ON-CALL WAGES	708	226	1,179.70
					FIRE - FICA	715	226	879.95
					FIRE - PENSION	718	226	328.10
					FIRE - TRAINING WAGES	958	226	429.00
					PAYROLL FEE	727	301	45.52
				CHECK MIF 347(E) TOTAL FOR F				12,856.69
12/07/2016	MIF	41771*#	4436 0370 3002 327	PNC BANK	SUPPLIES	727	301	66.00
			4436 0370 3002 327		SUPPLIES	727	301	49.49
				CHECK MIF 41771 TOTAL FOR FU				115.49
Total for fund 216 MEDICAL RESCUE FUND								45,630.21

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CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 11/15/2016 - 12/08/2016
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 230 DONATION FUND								
11/16/2016	MIF	41696	7501408-1389-0	WASTE MANAGEMENT OF MI	BARK PARK	905	301	24.62
Total for fund 230 DONATION FUND								24.62

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Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 287 BUILDING DEPARTMENT FUND								
11/16/2016	MIF	41665*#	8245 12 485 008374	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	39.99
11/16/2016	MIF	41676	REIMBURSE	MULLIGAN HEATING, INC.	TRADE PERMIT FEES	488	000	100.00
11/16/2016	MIF	41683*	1000029881	PFEFFER, HANNIFORD & PALKA	AUDIT FEES	802	270	900.00
12/07/2016	MIF	41762*#	8245 12 485 008374	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	39.99
12/07/2016	MIF	41764	PAYCHECK	DINO BONA	ELECTRIC, PLUMB & MECH INSPECTIONS	725	301	315.00
12/07/2016	MIF	41765	PAYCHECK	ELECTRICAL CODE SERVICES LLC	ELECTRIC, PLUMB & MECH INSPECTIONS	725	301	180.00
12/07/2016	MIF	41767	REFUND	JOSEPH SCHEMANSKE	BUILDING PERMIT FEES	485	000	50.00
12/07/2016	MIF	41768	PAYCHECK	LEONARD DONALD CZINSKI	ELECTRIC, PLUMB & MECH INSPECTIONS	725	301	2,205.00
Total for fund 287 BUILDING DEPARTMENT FUND								3,829.98

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 370 PUBLIC SAFETY BLDG DEBT FD								
11/16/2016	MIF	41655*#	19398	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	301	10.00
			19526		REPAIRS & MAINTENANCE	930	301	10.00
				CHECK MIF 41655 TOTAL FOR FU				20.00
11/16/2016	MIF	41665*#	8245 12 485 008374	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	224.94
11/16/2016	MIF	41669*	6035 3220 1354 367	HOME DEPOT CREDIT SERVICES	REPAIRS & MAINTENANCE	930	301	50.83
11/16/2016	MIF	41670*#	2518	J & M LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	301	150.00
			2517		GROUNDS/CLEANG/JANITORL SERVIC	816	301	400.00
				CHECK MIF 41670 TOTAL FOR FU				550.00
11/16/2016	MIF	41672	761-8101595	MDEQ	REPAIRS & MAINTENANCE	930	301	135.87
11/16/2016	MIF	41694	2016-183	WASHTENAW CNTY ENVIRONMENTAL	REPAIRS & MAINTENANCE	930	301	15.00
11/23/2016	MIF	41732	CNA09955C16	OTIS ELEVATOR	CONTRACTUAL SERVICES	818	301	3,897.54
11/23/2016	MIF	41733	99633	OVERHEAD DOOR CO OF WHITMORE	REPAIRS & MAINTENANCE	930	301	505.25
12/01/2016	MIF	41742	8245 12 485 004952	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	136.38
12/01/2016	MIF	41743*#	1000 0012 0517	CONSUMERS ENERGY	UTILITIES	920	301	666.32
12/01/2016	MIF	41745*#	4693 635 0002 3	DTE ENERGY	UTILITIES	920	301	1,163.42
12/01/2016	MIF	41749	6035 3220 1354 367	HOME DEPOT CREDIT SERVICES	REPAIRS & MAINTENANCE	930	301	82.27
12/01/2016	MIF	41752*#	671508	NORTHFIELD TOWNSHIP	UTILITIES	920	301	1,428.00
12/01/2016	MIF	41757	10997093	TERMINIX	REPAIRS & MAINTENANCE	930	301	605.28
12/07/2016	MIF	41761	734449030611	AT&T	COMMUNICATION	850	301	66.36
12/07/2016	MIF	41762*#	8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	89.97
			8245 12 485 008374		COMMUNICATION	850	301	224.94
				CHECK MIF 41762 TOTAL FOR FU				314.91
12/07/2016	MIF	41772	360282454	TERMINIX	REPAIRS & MAINTENANCE	930	301	52.00
Total for fund 370 PUBLIC SAFETY BLDG DEBT FD								9,914.37

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 CHECK DATE FROM 11/15/2016 - 12/08/2016
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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
11/16/2016	MIF	41654	SLS 10052789 SCL 10014381	ALEXANDER CHEMICAL CORP	OPERATING SUPPLIES	740	301	5,537.25
					OPERATING SUPPLIES	740	301	(1,000.00)
				CHECK MIF 41654 TOTAL FOR FU				4,537.25
11/16/2016	MIF	41656*#	1633082	ARBOR SPRINGS WATER CO INC	UTILITIES	920	301	75.00
11/16/2016	MIF	41658*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	5,902.47
11/16/2016	MIF	41660	1016-95538 1116-95810	BRIGHTON ANALYTICAL LLC	LAB & TESTING	817	301	850.00
					LAB & TESTING	817	301	15.00
				CHECK MIF 41660 TOTAL FOR FU				865.00
11/16/2016	MIF	41663	2716-239192 2716-239846 2716-239209	CARQUEST AUTO PARTS - WWTP	REPAIRS & MAINTENANCE	930	301	19.18
					REPAIRS & MAINTENANCE	930	301	11.39
					REPAIRS & MAINTENANCE	930	301	(19.18)
				CHECK MIF 41663 TOTAL FOR FU				11.39
11/16/2016	MIF	41668	9261846852	GRAINGER, INC.	REPAIRS & MAINTENANCE	930	301	215.28
11/16/2016	MIF	41677	380838	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	740	301	233.19
11/16/2016	MIF	41683*	1000029881	PFEFFER, HANNIFORD & PALKA	AUDIT FEES	802	270	6,300.00
11/16/2016	MIF	41686	4901 4900	RED WING SHOE STORE	UNIFORMS/GEAR & ALLOWANCE	741	301	220.99
					UNIFORMS/GEAR & ALLOWANCE	741	301	159.99
				CHECK MIF 41686 TOTAL FOR FU				380.98
11/16/2016	MIF	41687	618894510-176	SPRINT/NEXTEL COMMUNICATIONS	COMMUNICATION	850	301	40.04
11/16/2016	MIF	41689	51103945	TETRA TECH INC	ENGINEER	806	270	519.30
11/16/2016	MIF	41692	530349621	UIS SCADA	REPAIRS & MAINTENANCE	930	301	160.00
11/16/2016	MIF	41693	095745	USA BLUE BOOK	REPAIRS & MAINTENANCE	930	301	405.08
11/23/2016	MIF	41728	52152427	DE LAGE LANDEN FINANCIAL SER	RENTAL EQUIPMENT	940	301	69.00
11/23/2016	MIF	41731	IN759536	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	301	61.14
11/23/2016	MIF	41734	1663168	QUILL CORP	SUPPLIES	727	301	55.54

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
11/23/2016	MIF	41735*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	251.77
11/23/2016	MIF	41737	103603	USA BLUE BOOK	REPAIRS & MAINTENANCE	930	301	404.22
11/28/2016	MIF	345(E)*#		PAYROLL	SEWER - SUPERINTENDENT WAGES	701	226	2,519.23
					SEWER - FULL-TIME WAGES	702	226	7,676.71
					SEWER -FICA	715	226	771.24
					SEWER - PENSION	718	226	977.56
					PAYROLL FEE	727	301	8.61
				CHECK MIF 345(E) TOTAL FOR F				11,953.35
11/28/2016	MIF	346(E)*#		PAYROLL	SEWER - SUPERINTENDENT WAGES	701	226	2,519.23
					SEWER - FULL-TIME WAGES	702	226	7,676.71
					SEWER -FICA	715	226	779.49
					SEWER - PENSION	718	226	977.56
					PAYROLL FEE	727	301	8.38
					COMMUNICATION	850	301	140.00
				CHECK MIF 346(E) TOTAL FOR F				12,101.37
11/28/2016	MIF	41740	DEQ RENEWAL	STATE OF MICHIGAN	TRAINING & DEVELOPMENT	957	226	95.00
12/01/2016	MIF	41743*#	1000 6159 0814	CONSUMERS ENERGY		920	301	16.84
			1000 0950 4497			920	301	38.92
			1000 0950 4588		UTILITIES	920	301	22.75
			1000 0950 4356			920	301	23.30
			1000 1171 6543			920	301	127.35
			1000 1171 7061			920	301	44.77
			1000 0950 4273			920	301	22.75
			1000 0012 4642			920	301	1,075.39
				CHECK MIF 41743 TOTAL FOR FU				1,372.07
12/01/2016	MIF	41745*#	3146 792 0001 9	DTE ENERGY	UTILITIES	920	301	13.95
			2689 463 0011 1		UTILITIES	920	301	118.75
			2689 562 0001 1		UTILITIES	920	301	55.19
			2689 463 0015 2		UTILITIES	920	301	20.55
			2689 463 0017 8		UTILITIES	920	301	146.43
			2689 562 0003 7		UTILITIES	920	301	12.00
			2689 463 0010 3		UTILITIES	920	301	21.59
			2689 463 0016 0		UTILITIES	920	301	23.60

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Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 571 WASTEWATER TREATMENT FUND									
			2689 463 0012 9		UTILITIES	920	301	43.25	
			2689 463 0006 1		UTILITIES	920	301	25.15	
			2689 463 0007 9		UTILITIES	920	301	32.72	
			2689 463 0001 2		UTILITIES	920	301	28.60	
			2689 463 0003 8		UTILITIES	920	301	21.93	
			2689 463 0004 6		UTILITIES	920	301	44.88	
			2689 056 0001 4		UTILITIES	920	301	11.62	
			2689 463 0014 5		UTILITIES	920	301	312.12	
			CHECK MIF 41745 TOTAL FOR FU						932.33
12/01/2016	MIF	41748*#	0000-3319-1	DTE ENERGY	UTILITIES	920	301	1,423.26	
12/01/2016	MIF	41753	4436 0370 3004 071	PNC BANK	POSTAGE	851	301	55.51	
			4436 0370 3004 071		REPAIRS & MAINTENANCE	930	301	577.99	
			CHECK MIF 41753 TOTAL FOR FU						633.50
12/02/2016	MIF	347(E)*#		PAYROLL	SEWER - SUPERINTENDENT WAGES	701	226	2,519.23	
					SEWER - FULL-TIME WAGES	702	226	7,676.71	
					SEWER - OVER-TIME WAGES	711	226	2,659.39	
					SEWER -FICA	715	226	974.71	
					SEWER - PENSION	718	226	977.56	
					PAYROLL FEE	727	301	12.10	
			CHECK MIF 347(E) TOTAL FOR F						14,819.70
12/07/2016	MIF	41762*#	8245 12 484 007754	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	194.93	
12/07/2016	MIF	41770	18523	NORTHWEST PIPE AND SUPPLY, I	REPAIRS & MAINTENANCE	930	301	533.40	
12/07/2016	MIF	41773	MULTIPLE	WARD'S DO IT CENTER	REPAIRS & MAINTENANCE	930	301	122.76	
			MULTIPLE			930	301	(11.99)	
			CHECK MIF 41773 TOTAL FOR FU						110.77
			TOTAL - ALL FUNDS						64,656.33
			Total for fund 571 WASTEWATER TREATMENT FUND						439,732.89

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



William E. Wagner, Jr.
 Director of Public
 Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
 Fire: 734-449-2385 • Fax: 734-449-2521
 Police: 734-449-9911 • Fax: 734-449-0511
www.twp.northfield.mi.us



Timothy Greene
 Lieutenant
 Police Operations

November 2016 Northfield Township Fire Department Statistical Report

Responses November 2016:	56
Responses November 2015:	52
Total to Date 2016:	603
Fire Calls: 13	
Structure Fires	4
Vehicle Fire	2
Fire Alarms	3
Outside fire	2
Smoke investigation	2
Emergency Medical Calls: 32	
Chest Pain	11
Difficulty Breathing	2
Unconscious/Cardiac Arrest	3
Diabetic/ Seizure	3
Trauma	5
CVA	3
Abdominal pain	0
Other	5
Motor Vehicle Accidents: 8	
Injury Crashes	2
Unknown	5
Pin In	1

Public Service calls: 3		
Electrical wire down		3
Fuel Spill		0
Carbon Monoxide Alarm		
Trees down		0
Animal Rescue		0
Gas leak		0
Other		0

Mutual Aid Given 4		
Salem Twp	2-Structure fire calls	2
Ann Arbor Twp	2- MVA US-23	2

Mutual Aid Received: 1		
Hamburg Twp structure fire cancelled		1

Responses in hamlet area:	29
Responses in rural area:	23
Responses outside the township:	4

Average response time for the month:	6:41
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William Wagner



William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

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Timothy Greene
Lieutenant
Police Operations

December 2016 Director of Public Safety Board Communication

- 1. Fire department activity for November:** As is normal this time of year, our activity has picked up. We assisted Salem Township Fire Department with 2 structure fires. This includes about 9 hours assisting them on a fire at the Salem dump recycle center. We also had a structure fire of our own when a washing machine caught on fire on Pine Cove. In this fire the flames were contained to the washing machine with smoke and water damage to the condo. Our responses are also picking up with on the highway. This is due to weather and construction.
- 2. Fire Department training for November:** Training in the fire department for November consisted of: ropes and knots training, Rescue pump/pod and some hazardous materials training. We also have 4 members in the fire academy.
- 3. Grants:** We are currently working on the regional turnout gear grant that we are hosting. We also have applied for a regional hose grant. We are also participating in regional grants for AED and CPR machines as well as extrication equipment.
- 4. Fire Inspector:** Lt. Rennells has completed the inspector class and has passed the State Exam. We will be working on an inspection program that we hope to start in the beginning of 2017.
- 5. MDOT project:** As you can tell the US 23 Flex route project has started. As part of this project we have entered into an agreement with Ann Arbor Township Fire department as it related to calls on US 23 between Territorial and M-14. As part of the project they will be eliminating the crossovers on the highway for "Authorized vehicles". That requires Northfield Township Police and Fire Departments to all the way to M 14 and come back to get to NB 23 south of territorial. This also helps Ann Arbor Twp getting to SB 23 between Joy and M 14. In this case, during construction, they will have to travel NB on 23 to Six mile to get to SB 23 in their area.

6. **Lieutenant Promotions:** I am requesting the following promotions from Fire Fighter To Lieutenant: Fire Fighter Charles Smith to be promoted to Lieutenant on December 14th, Fire Fighter Scott Conklin promoted to Lieutenant on December 15th and Fire fighter John Baier promoted to Lieutenant on December 16th. These were the successful candidate after the testing procedure that included, written test oral interview, scenario test and seniority points as required by contract.
7. **New Hires/ staffing:** I am requesting the following hires: Jordan Burns as a paid on call Fire fighter. Jordan is completely trained and has many years of experience. Jordan lives in the Wildwood sub and will be able to help immediately.

I also request the hire of Jacob Dentel as a fire fighter trainee. Jacob lives in Westbrook and has no training.

Lastly, I would request to hire Blake Vershum as a fire fighter intern/cadet. Blake is a senior at Whitmore Lake High School and is in the fire academy through school at Howell High School. Blake will not be paid position until he graduates high school and at that time we will come back to the board to promote him to a paid on call fire fighter. All these hires are contingent on completing physicals and background checks.

Even after these hiring's, we are still having staffing issues in the fire department. These hiring's will bring the roster to 25 paid on call fire fighters. This number seems ok but all of these personnel have full time jobs and we still are having trouble filling daytime shifts for the duty program.

8. **New Fire Truck:** For the last couple of months I have been meeting with fire truck salesman and manufacturers. I am getting close to making a recommendation of a bid spec but want to inform you of a budget issue. Currently the ballpark price is coming in about \$75,000 above my original estimate. I may be able to cover this with the sale of the trucks that this truck will be replacing. I can assure you that there are not a lot of bells and whistles on this truck. There are a couple of extras I have requested and those are safety items that will help with the response when only one fire fighter responds on the initial truck, which is the normal response.

NORTHFIELD TOWNSHIP POLICE DEPARTMENT

MONTHLY OPERATIONS REPORT



NOVEMBER 2016

NOVEMBER 2016 MONTHLY REPORT

Calls For Service	373
Arrests	10
Mutual Aid Assistance To Other Departments Inside the Township	5
Mutual Aid Assistance To Other Departments Outside the Township	5
Average Response Time	6.16

NOTES & FACTS FROM THE DEPARTMENT

- **DATA:** 69 % of total complaints answered were in the hamlet area and 31 % were handled throughout the rest of the Township.
- **TRAINING:**
FORMAL - Ofc. J. Roberts – Mapping Cellular Towers
 Clk. A. Bennett – Freedom of Information Act

IN-SERVICE: All Officers – Active Shooter: Phases and Prevention

- **EVENTS OF SIGNIFICANCE**

VEHICLE THEFT

On November 27, police responded to a business on Jennings Rd to the report of a man who had who had been dragged by a vehicle as it was being stolen. According to the victim, he had been hanging Christmas decorations on the exterior of the building when a man came up and asked if he needed help. Shortly after the man began assisting him, he ran over to a vehicle owned by the business and started to drive away in the vehicle. The victim reached into the vehicle to try to stop the man from driving away, and the suspect took off, dragging the man for some distance before he was able to let go. The victim suffered abrasions to multiple areas. Police contacted OnStar, who assisted (along with Detroit PD) in locating the vehicle in Detroit later that evening. Police are working with witnesses to identify a suspect at this time.

HOME INVASION

On November 23, officers responded to a residence on Garden Ct for a Home Invasion complaint. The suspect had broken the glass on a door-wall and gained entry to the home. The homeowners advised that several electronic items, cash and prescription medications were taken from the home. The case is under investigation.

RECOVERED STOLEN VEHICLE

On November 10, officers responded to a parking lot at the Park & Ride on Five Mile, where construction was about to begin on the property. There were several vehicles that had remained in the closed lot. Officers ran the plates on the vehicles and discovered that one of them was reported as stolen out of Delaware. The vehicle was impounded and the originating agency was notified of the recovery.

OPERATE WHILE INTOXICATED

On November 10, an officer patrolling Main Street observed a vehicle approaching him that was going 20 mph above the posted speed limit. The officer turned around and attempted to affect a traffic stop on the vehicle, but the vehicle did not stop. The vehicle continued onto Tillman Ct and pulled into the driveway of a residence. The officer made contact with the driver, who smelled of intoxicants. The driver admitted to having a half pint of alcohol that evening, as well as smoking marijuana. She had just come from the grocery store, where she purchased more alcohol. The officer administered field sobriety tests and a PBT on the driver, and placed her under arrest for OWI. Charges are pending at this time.

CLEAR-1018 Verified Offense By Date**Agency: NR****11/1/2016 12:00:00 AM - 11/30/2016 12:00:00 AM**

Offense Code	Description	Incident Count
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	2
2073	Arson - Burning of Personal Property	1
2202	B&E - Burglary - Forced Entry - Residence - Home Invasion	1
2305	Larceny - Personal Property from Vehicle - LFA	1
2308	Larceny - From Building (Includes Library, Office used by Public, etc)	3
2309	Larceny - From Yards (Grounds Surrounding a Building)	2
2314	Larceny - Theft of US Government Property	1
2404	Vehicle Theft UDAA (reported by your jurisdiction)	1
2498	Motor Vehicle as Stolen Property (Other)	1
2605	Fraud - Illegal Use of Credit Card	1
2609	Identity Theft	1
2901	Damage to Property - Business Property - MDOP	1
3542	Synthetic Narcotic -Possess	1
5202	CCW-Concealed Weapons - Carrying Concealed	1
7070	Runaway	1
8011	Accident - Fail to Stop and Identify	1
80412	Operating Under the Influence of Alcohol / Liquor OWI 2nd Offense	1
C2825	Juvenile - Incurability	1
C2832	Miscellaneous School Complaint	2
C2933	Vehicle Registration - Improper / Expired	2
C2934	Vehicle Insurance - None / Expired	2
C2935	DWLS 2nd OPS License Suspended / Revoked	3
C3020	Misdemeanor Arrest Warrant (Originating Agency)	2
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	3
C3060	Traffic Arrest Warrant - Other Jurisdiction	1
C3101	Acc, Single Motor Vehicle	4
C3145	Property Damage Traffic Crash PDA	29
C3155	Personal Injury Traffic Crash PIA	1
C3205	Sudden Death - Natural	1
C3208	Death Investigation - Cause Unknown	2
C3225	Drug Overdose	1
C3230	Accidental Shooting	1
C3245	Sick Care For Medical	1
C3250	Mental Health Call	1
C3299	Welfare Check	3
C3310	Family Trouble	4
C3318	Found Property	1
C3324	Suspicious Circumstances	14
C3326	Suspicious Vehicles	8
C3328	Suspicious Persons	5
C3330	Assist Other Law Enforcement Agency	1
C3331	Assist Medical	12
C3332	Assist Fire Department	6
C3333	Assist Motorist	4
C3336	Assist Citizen	19

CLEAR-1018 Verified Offense By Date**Agency: NR****11/1/2016 12:00:00 AM - 11/30/2016 12:00:00 AM**

Offense Code	Description	Incident Count
C3337	Assist Citizen - Vehicle Lockout	5
C3355	Civil Matter - Other	3
C3478	Miscellaneous ORV Complaints	1
C3702	Traffic Complaint / Road Hazard	12
C3704	Traffic Complaint / Abandoned Auto	3
C3707	Vehicle Release	5
C3708	Traffic Complaint / Private Impound	8
C3714	Traffic Complaint / ATV Complaint	1
C3804	Animal Complaint	6
C4041	Speeding Citation	20
C4046	Disobey Stop Sign Citation	1
C4064	Avoid Traffic Control Device	1
C4105	Equipment Citation	2
L3501	911 Hang Up - NR	2
L3503	Opened in Error - NR	1
L3504	PBT Station - NR	8
L3506	Shots Fired - NR	2
L3507	Fingerprints - NR	7
L3508	Ticket Sign Off - NR	1
L3510	Loud Music - NR	1
L3518	Vehicle Repossession - NR	2
L3526	False Alarm - NR	15
L3527	Weather Related False Alarm - NR	1
L3535	GUN Permit, Applications, CCW Permits - NR	21
L3538	Property/Vacation Check - NR	2
L3539	Car Assist - NR	1
L3542	BOL - NR	5
L3547	Subpoena Service - NR	1
L3550	Speed Sign Detail - NR	5
L3551	Sex Offender Registration/Verification - NR	1
L3552	Traffic Stop - NR	31
L3557	Check Person - NR	2
L3568	Local Records Check - NR	1
L3569	Assist Other Police Agency - Inside Northfield - NR	5
L3570	Assist Other Police Agency - Outside Northfield - NR	5
L3571	Disorderly Person - NR	1
L3597	Non Terminal - NR	18
L4598	Information - NR	3
L4599	Misc Non-Criminal - NR	2
L4925	Commercial Vehicle Violations - NR	1
L5170	Fire - Accidental - NR	1
L6012	Traffic Direction / Control / Problem - NR	1
L6501	Property Check/Directed Patrol/Vac Watch - NR	3
	Sum:	373

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Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of November

Agency: Northfield Township
Police Department
ORI: MI8196400

Classification	Nov/2016	Nov/2015	% Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	-
09006 IN-CUSTODY DEATH	0	0	-
10001 KIDNAPPING/ABDUCTION	0	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	-
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	1	-100.0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	-
12000 ROBBERY	0	0	-
13001 NONAGGRAVATED ASSAULT	3	6	-50.0%
13002 AGGRAVATED/FELONIOUS ASSAULT	1	1	0%
13003 INTIMIDATION/STALKING	0	0	-
20000 ARSON	1	1	0%
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	1	3	-66.7%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	1	-100.0%
23001 LARCENY -POCKETPICKING	0	0	-
23002 LARCENY -PURSES/NATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	2	1	100.0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005 LARCENY -THEFT FROM MOTOR VEHICLE	1	3	-66.7%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	-
23007 LARCENY -OTHER	4	0	-
24001 MOTOR VEHICLE THEFT	1	0	-
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	0	-
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	0	0	-
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	2	-100.0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	1	0%
26003 FRAUD -IMPERSONATION	0	0	-
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	1	-100.0%
26007 FRAUD - IDENTITY THEFT	1	0	-
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	-
27000 EMBEZZLEMENT	0	0	-

Agency: Northfield Township Police Department
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

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Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of November

Agency: Northfield Township
Police Department
ORI: MI8196400

Classification	Nov/2016	Nov/2015	% Change
28000 STOLEN PROPERTY	0	0	-
29000 DAMAGE TO PROPERTY	1	0	-
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	-
30002 RETAIL FRAUD -THEFT	0	1	-100.0%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
30004 ORGANIZED RETAIL FRAUD	0	0	-
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	1	0	-
35002 NARCOTIC EQUIPMENT VIOLATIONS	1	0	-
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000 OBSCENITY	0	0	-
39001 GAMBLING- BETTING/WAGERING	0	0	-
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004 GAMBLING -SPORTS TAMPERING	0	0	-
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	1	0	-
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003 WEAPONS OFFENSE -OTHER	0	1	-100.0%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
72000 ANIMAL CRUELTY	0	0	-
Total for Group A	21	23	-8.7%
01000 SOVEREIGNTY	0	0	-
02000 MILITARY	0	0	-
03000 IMMIGRATION	0	0	-
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000 ABORTION	0	0	-
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
22004 POSSESSION OF BURGLARY TOOLS	0	0	-
26006 FRAUD -BAD CHECKS	0	0	-
36003 PEEPING TOM	0	0	-
36004 SEX OFFENSE -OTHER	0	0	-
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	-
38002 FAMILY -NONSUPPORT	0	0	-
38003 FAMILY -OTHER	0	0	-
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002 LIQUOR VIOLATIONS -OTHER	0	0	-
42000 DRUNKENNESS	0	0	-

Agency: Northfield Township Police Department
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

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Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of November

Agency: Northfield Township
Police Department
ORI: MI8196400

Classification	Nov/2016	Nov/2015	% Change
48000 OBSTRUCTING POLICE	0	0	-
49000 ESCAPE/FLIGHT	0	0	-
50000 OBSTRUCTING JUSTICE	1	0	-
53001 DISORDERLY CONDUCT	0	0	-
53002 PUBLIC PEACE -OTHER	0	0	-
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	2	1	100.0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	1	0%
55000 HEALTH AND SAFETY	0	0	-
56000 CIVIL RIGHTS	0	0	-
57001 TRESPASS	0	1	-100.0%
57002 INVASION OF PRIVACY -OTHER	0	0	-
58000 SMUGGLING	0	0	-
59000 ELECTION LAWS	0	0	-
60000 ANTITRUST	0	0	-
61000 TAX/REVENUE	0	0	-
62000 CONSERVATION	0	1	-100.0%
63000 VAGRANCY	0	0	-
70000 JUVENILE RUNAWAY	1	1	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	1	-100.0%
75000 SOLICITATION	0	0	-
77000 CONSPIRACY (ALL CRIMES)	0	0	-
Total for Group B	5	6	-16.7%
2800 JUVENILE OFFENSES AND COMPLAINTS	3	2	50.0%
2900 TRAFFIC OFFENSES	8	8	0%
3000 WARRANTS	7	3	133.3%
3100 TRAFFIC CRASHES	34	21	61.9%
3200 SICK / INJURY COMPLAINT	10	11	-9.1%
3300 MISCELLANEOUS COMPLAINTS	81	94	-13.8%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	1	1	0%
3500 NON-CRIMINAL COMPLAINTS	139	180	-22.8%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	29	27	7.4%
3800 ANIMAL COMPLAINTS	6	10	-40.0%
3900 ALARMS	0	4	-100.0%
Total for Group C	318	361	-11.9%
2700 LOCAL ORDINANCES - GENERIC	0	0	-
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	22	19	15.8%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	4	-50.0%
4200 PARKING CITATIONS	0	0	-
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	0	-
4400 WATERCRAFT CITATIONS	0	0	-
4500 MISCELLANEOUS A THROUGH UUUU	5	1	400.0%

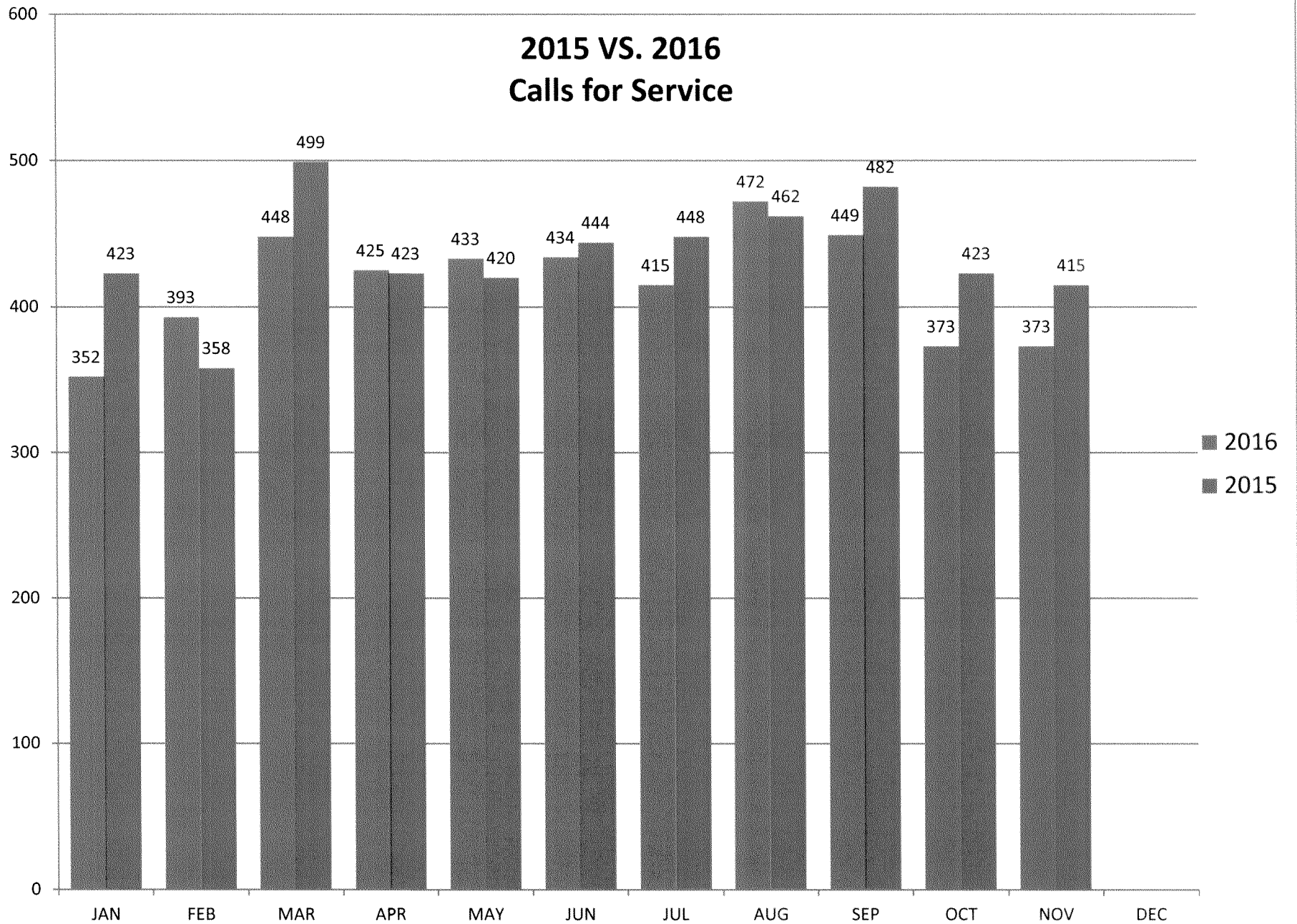
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Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of November

Agency: Northfield Township
Police Department
ORI: MI8196400

Classification	Nov/2016	Nov/2015	% Change
4600 LIQUOR CITATIONS / SUMMONS	0	0	-
4700 COMMERCIAL VEHICLE CITATIONS	0	0	-
4800 LOCAL ORDINANCE WARNINGS	0	0	-
4900 TRAFFIC WARNINGS	1	0	-
Total for Group D	30	24	25.0%
5000 FIRE CLASSIFICATIONS	0	0	-
5100 18A STATE CODE FIRE CLASSIFICATIONS	1	0	-
Total for Group E	1		-
6000 MISCELLANEOUS ACTIVITIES (6000)	1	3	-66.7%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200 ARREST ASSIST	0	0	-
6300 CANINE ACTIVITIES	0	0	-
6500 CRIME PREVENTION ACTIVITIES	3	1	200.0%
6600 COURT / WARRANT ACTIVITIES	0	0	-
6700 INVESTIGATIVE ACTIVITIES	0	0	-
Total for Group F	4	4	0%
Total for All Groups	379	418	-9.3%

2015 VS. 2016 Calls for Service



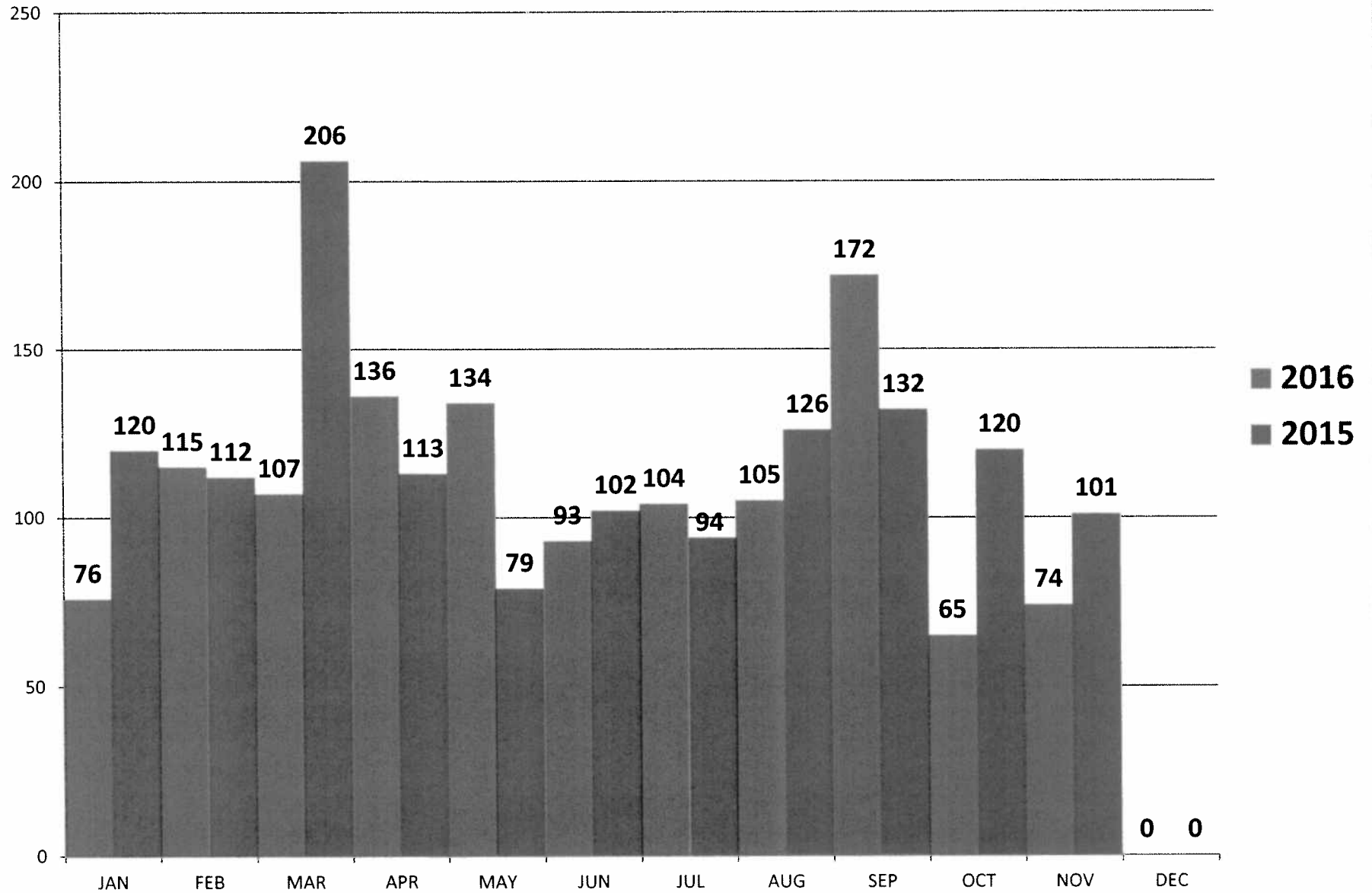
TRAFFIC VIOLATIONS SUMMARY

JANUARY 1, 2016 THROUGH DECEMBER 31, 2016													
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	12	33	34	41	22	23	25	11	19	15	26		261
Hazardous	8	7	11	7	9	5	8	4	18	1	4		82
Non-Hazardous	11	8	15	11	18	9	10	13	16	5	10		126
Parking	0	0	0	0	0	0	0	0	1	0	0		1
Warning	37	59	31	64	70	52	52	68	105	39	31		608
Waiveable Viol. Issued	8	8	16	13	15	4	9	9	13	5	3		103
TOTAL	76	115	107	136	134	93	104	105	172	65	74	0	1181

JANUARY 1, 2015 THROUGH DECEMBER 31, 2015													
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	26	33	57	27	23	21	6	27	29	31	15		295
Hazardous	5	9	9	2	3	8	5	12	8	7	6		74
Non-Hazardous	15	19	29	18	4	9	16	14	16	16	5		161
Parking	0	0	0	0	0	0	0	0	0	0	0		0
Warning	56	22	88	51	36	51	57	61	70	54	64		610
Waiveable	18	29	23	15	13	13	10	12	9	12	11		165
TOTAL	120	112	206	113	79	102	94	126	132	120	101	0	1305

Note: Waiveable citations are: Defective Equipment; No Operator's License on Person and No Registration

NUMBER OF TRAFFIC VIOLATIONS BY MONTH 2016 vs. 2015



OVERTIME SUMMARY

OVERTIME BY TYPE													
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	24.75	6.5	9.5	9	17.75	15	12	3	21	15	6.75		140.25
Complaint Investigation	3.5	1.5	30.25	22.25	18.25	1	4.75	9	7.75	14.25	8.25		120.75
Report Writing	0	0	0	4	0	0	1.25	0	4.5	0.75	0		10.5
Training	3	0	0	0	10	0	0	0	34.25	2	0		49.25
Short Shift	10	87	83	111.75	20	53.75	140.25	42	55.5	68.25	65		736.5
Administrative	2.5	3	0.5	2	0.5	2.5	0	2.5	0.5	2	0		16
Special Detail	0	0	3	0	0	19.5	54.5	18	0	6.5	0		101.5
Holiday	96	48	23	0	44	0	64	0	34	0	169		478
TOTAL	139.75	146	149.25	149	110.5	91.75	276.75	74.5	157.5	108.75	249	0	1652.75

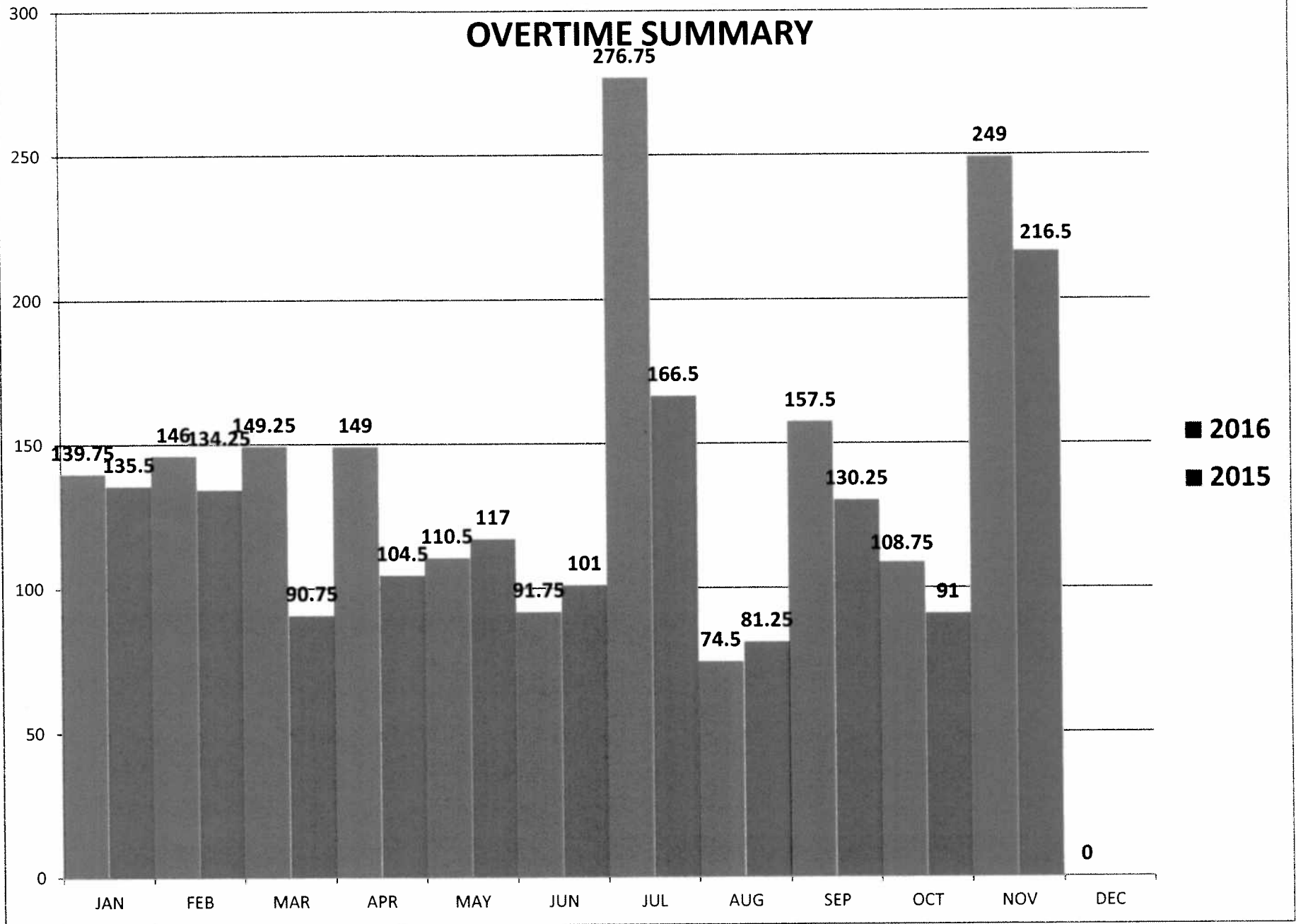
2015 VS. 2016													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016 - TOTAL	139.75	146	149.25	149	110.5	91.75	276.75	74.5	157.5	108.75	249	0	1652.75
2015 - TOTAL	135.5	134.25	90.75	104.5	117	101	166.5	81.25	130.25	91	216.5		1368.5

EMPLOYEE TIME OFF

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	0	100	27.25	0	20	12	8	0	56	29	0		252.25
Comp	21	19	9.5	43	48	0	7.25	16.5	28.5	25	53		270.75
Vacation	0	36	128	96	0	112	94	60	56	44	0		626
Holiday	20	10	10	0	8	0	0	0	8	0	30		86
PTO	138	104.5	74.75	90.25	99	143.5	180.25	62.5	164.75	89.75	195.5		1342.75
Other	0	12	24	104	160	160	160	148	116	0	24		908
TOTAL	179	281.5	273.5	333.25	335	427.5	449.5	287	429.25	187.75	302.5	0	3485.75

**Other - Injury/Leave for employee during this month (Worker's Comp)

OVERTIME SUMMARY



**JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159**

To: Northfield Township Board of Trustees

From: Tim Hardesty Wastewater Treatment Plant Superintendent

Date: December 8th, 2016

Subject: November 2016 Monthly Report

- 11/3/16: Cleaned equipment garage out.
- 11/4/16: Pulled pump #2 at the Elmcrest pump station because of rags in the pump.
- 11/7/16: We had a water main break in the line that comes from the prison across the road and runs along our drive up to the plant. The break was along the drive and Joe Raica excavating was called out to help repair it.
- 11/9/16: Performed final walk thru with contractor and Tetra-Tech on the Whitmore Lake Rd. grinder pump system.
- 11/10/16: Grinder pump installed at Broadscape landscape supply.
- 11/12/16: Call back for high level alarm at N. Territorial pump station. The power coming in from Edison was fluctuating up and down.
- 11/18/16: Finished marking the entire sewer line along the expressway for the second time for the U.S. 23 highway construction.
- 11/18/16: Call back for transfer switch alarm at the Eastshore #2 pump station.
- 11/21/16: Plugged sewer call at 11415 Mart St. The problem was in the homeowners' line.
- 11/23/16: Inspected hook-up of Arvin Sango sewer line.
- 11/28/16: Started repair to drain lines in digester building after we found a crack in pipe.
- 11/28/16: Call back for power problems at the plant.
- 11/29/16: Pulled out hot water circulating pump #1 in digester building to replace bad bearings and mechanical seal.
- 11/29/16: Cleaned the gutters at the Community Center.

- 11/30/16: Repaired the gutters on the north side of the Community Center.
- 11/30/16: Finished replacing drain line in the digester building.

November 2016 Daily Average Flow	.659MGD
November 2015 Daily Average Flow	.581MGD
Maximum November Daily Flow 2016	.740MGD
Maximum November Daily Flow 2015	.670MGD
Minimum November Daily Flow 2016	.616MGD
Minimum November Daily Flow 2015	.526MGD
6 – Month Average Flow	.663MGD
12 – Month Average Flow	.688MGD
Total Gallons Treated November 2016	19.782 MG
Total Gallons Treated November 2015	17.432MG
Rainfall (inches) November 2016	NA
Rainfall (inches) November 2015	NA
Connections / Tap-ins' to system	2
Miss Dig Staking's	15
Overtime hours for the month	47

Northfield Township Community Center
Monthly Report
November 2016
Tami Averill, Director

I. November Overview

The Senior Nutrition program continues to run smoothly. We have 94 registered seniors, with 10 to 14 attending on a daily basis in November. Lunches are served on Mondays, Wednesdays and Fridays at 12:15p.m.

The search for volunteer drivers continues so we can get the home-delivered meals started. We continue to wait on background checks from the county. We are making progress and getting closer to getting this portion of the Senior Nutrition Program up and running.

THANK YOU to our Senior Lunch Volunteers – Russ Hall, Linda Hartley, Betty Jones, Debbie Leibert, Karen Neigebauer, Donn Sleek, Ann Thompson, and Curtis Ward. They do a wonderful job and keep things running smoothly.

A big thank you to our volunteers – Angela Brown, Denise Creque, Damon Dotson, Ruth Hague, Linda Hartley, Cindy Hogston, Ernestine Hogston, Betty Jones, Alyssa Jones, Phyllis Lindblade, Kim Pohl, Isabel Pohl, Shirley Samp, Donn Sleek, Ann Thompson, Curtis Ward, and Dave Woody - for the work they contributed in November. Their hard work is truly appreciated.

Gearing up for the Holiday season! Planning for the Senior Holiday Gala and Dinner with Santa are well underway. The Gala will take place on December 8 and Dinner with Santa on December 15. I am adding a new Holiday event to the schedule. The Homely Holiday Sweater Soiree will take place from 2:00p.m. to 4:00p.m. on Sunday, December 18. Hot Cocoa and Cookie Day is scheduled for December 12 to celebrate National Hot Cocoa Day! Stop in for a hot chocolate and a cookie!

II. Program Evaluation

a. On Going Services

Lisa Abrams and Peg Merica continue to offer reflexology sessions and therapeutic foot baths on Tuesday and Thursday afternoons and Wednesday evenings.

Dr. Anthony Mastrogiacomo from South Lyon Foot & Ankle Specialists continues to offer senior foot care once a month. He worked with five patients in November.

The Medical Loan Closet continues to be available to the community. Six items were loaned in November. We received donations of a shower bench, three walkers, crutches, and a cane.

The Regency continues to send a Registered Nurse on the 2nd Tuesday of each month to do blood pressure screenings. They had six people this month.

The new acupuncture therapy program is going strong and growing, with 14 people participating to date. Licensed Acupuncturist, Ron Hough, is at the Center from 4:00p.m. to 6:00p.m. for walk-in visits on Thursday afternoons.

The Kidney Foundation of Michigan's "My Choice, My Health: Diabetes Prevention" program continues with 10 participants and is moving along quite well. Lifestyle coach, Wanda Gunderson, leads the program and is pleased with the group's progress.

b. **Classes**

Chair Yoga (6-10 participants/week) continued on Tuesdays. Gentle Yoga on Wednesday evenings has 3 to 8 participants each week.

Exercise with Becky (Tues. & Thurs.) has 8 to 12 participants each day. Zumba Gold (Wed. a.m.) has 3 students.

Tai Chi four ladies participating in November. Mark Harris of MAH Fitness had 6 students. Both classes will begin new sessions in January.

The Primitive Rug Hooking class continues with 3 students creating some very lovely pieces.

Karen Hamp continues to offer a Meditation class on Tuesday mornings. Four people have attended, so far. Wednesday evening sessions are upon request.

The Mom & Tots program had two again participants this month.

c. **On-Going Activities**

Pinochle continues every Tuesday and Thursday afternoon. Attendance has been consistent at 8 to 12 players per day each week.

Mah Jongg Mondays continue. Four to six people are currently participating each week.

The Knit, Crochet, Craft group continues to meet every Friday afternoon. 3 to 6 people attended each week during November.

The Whitmore Lake Portrait Group remains steady with their participation. Ten to twelve artists attend each week. The art gallery that showcases their art continues to be popular with our guests. Selections are changed out approximately every two months.

Kiwanis continues to hold their regular meetings and Board meetings at the Community Center.

d. **Special Events**

Twenty-seven people attended our Annual Harvest Potluck Dinner on November 14. Good food, lively conversation and fun were had by all who attended. The highlight of the evening was a performance of an "Evening with Mark Twain," presented by Patrick Tucker.

Our Grown-Ups Can Color, Too Parties are growing. We are currently offering this for two evenings a month. We had 12 people join in the fun during November.

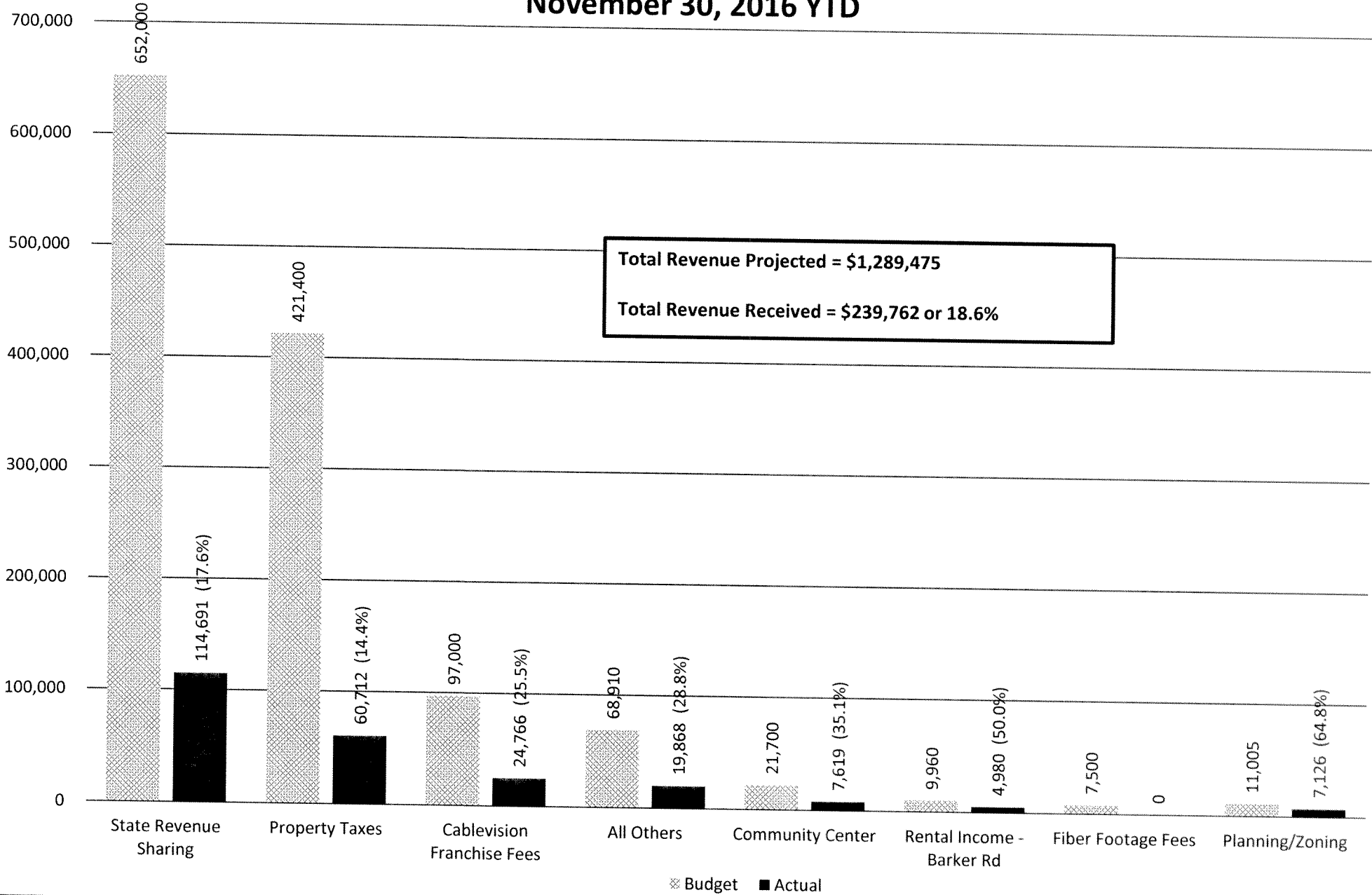
Special thanks to the University of Michigan Medical School, UM Student Run Free Clinic, for providing a free Flu Shot Clinic on Saturday, November 12. Twenty people received shots.

We celebrated National Game and Puzzle Week with a Family Game Night on November 28. Seven people attended and although there were many games to choose from, decided to spend the evening playing Mexican Train Dominoes.

Karaoke is starting up again, after a summer hiatus. This time we are putting together our own equipment, using a donated machine and utilizing our flat screen TV and sound system. We are slowly gathering a collection of karaoke CDs. We had two impromptu sessions in November, with six to eight people attending each. We will be having a Karaoke Christmas Sing-Along on Dec. 16 at 7:00p.m.

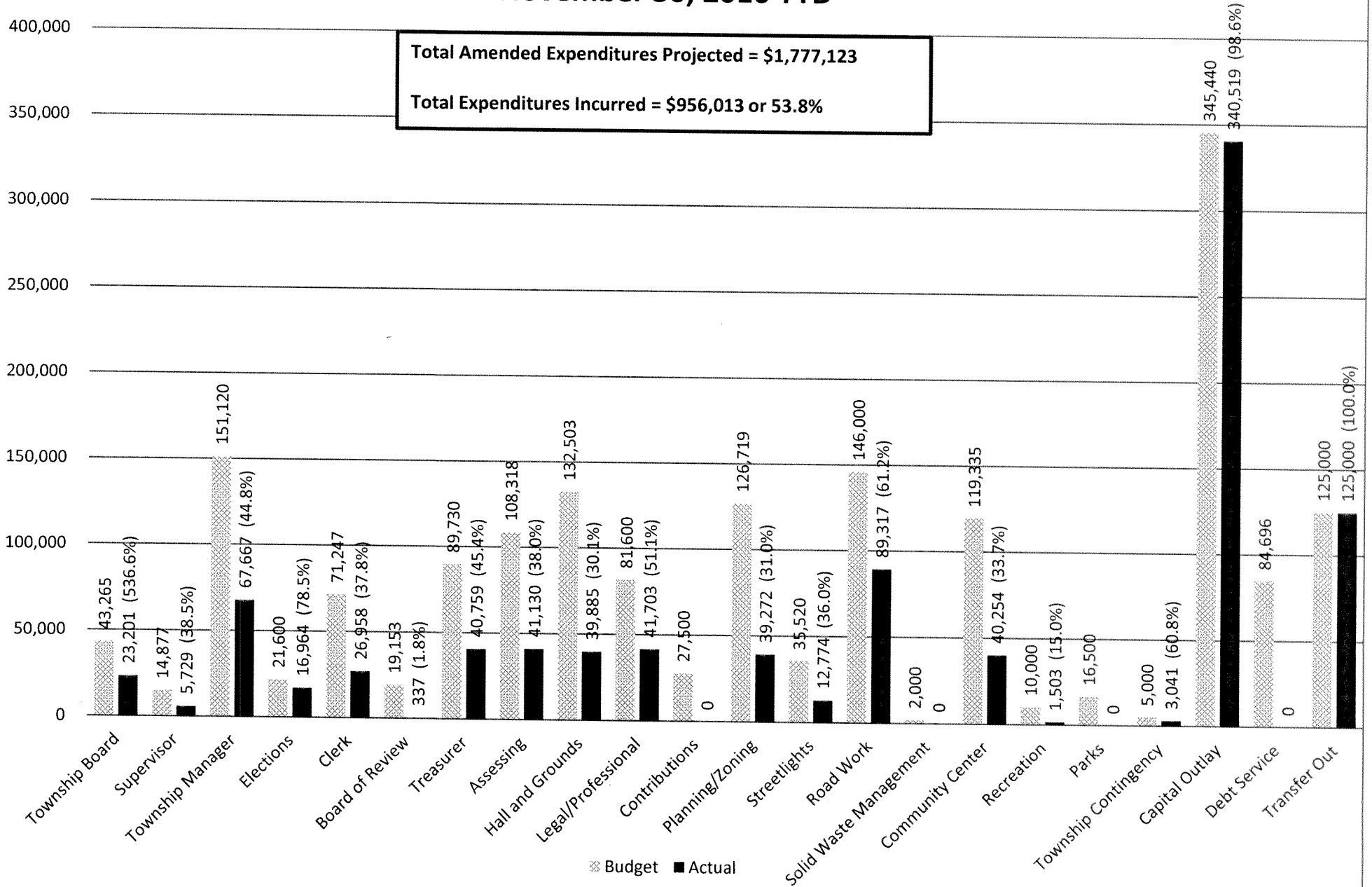
We received a grant through the National Council on Aging, the American Federation of Musicians and the American Federation of Musicians Local 65 for 4 free concerts! Neil Woodward, Michigan's Troubadour, performed here on November 6 and November 30. Eighteen people attended the Nov. 6 performance and twenty-five people attended on Nov. 30. Betsy Beckerman will perform on December 2 and Guitarist, Brian Delaney on December 14.

NORTHFIELD TOWNSHIP GENERAL FUND Revenues Projected vs. Received November 30, 2016 YTD



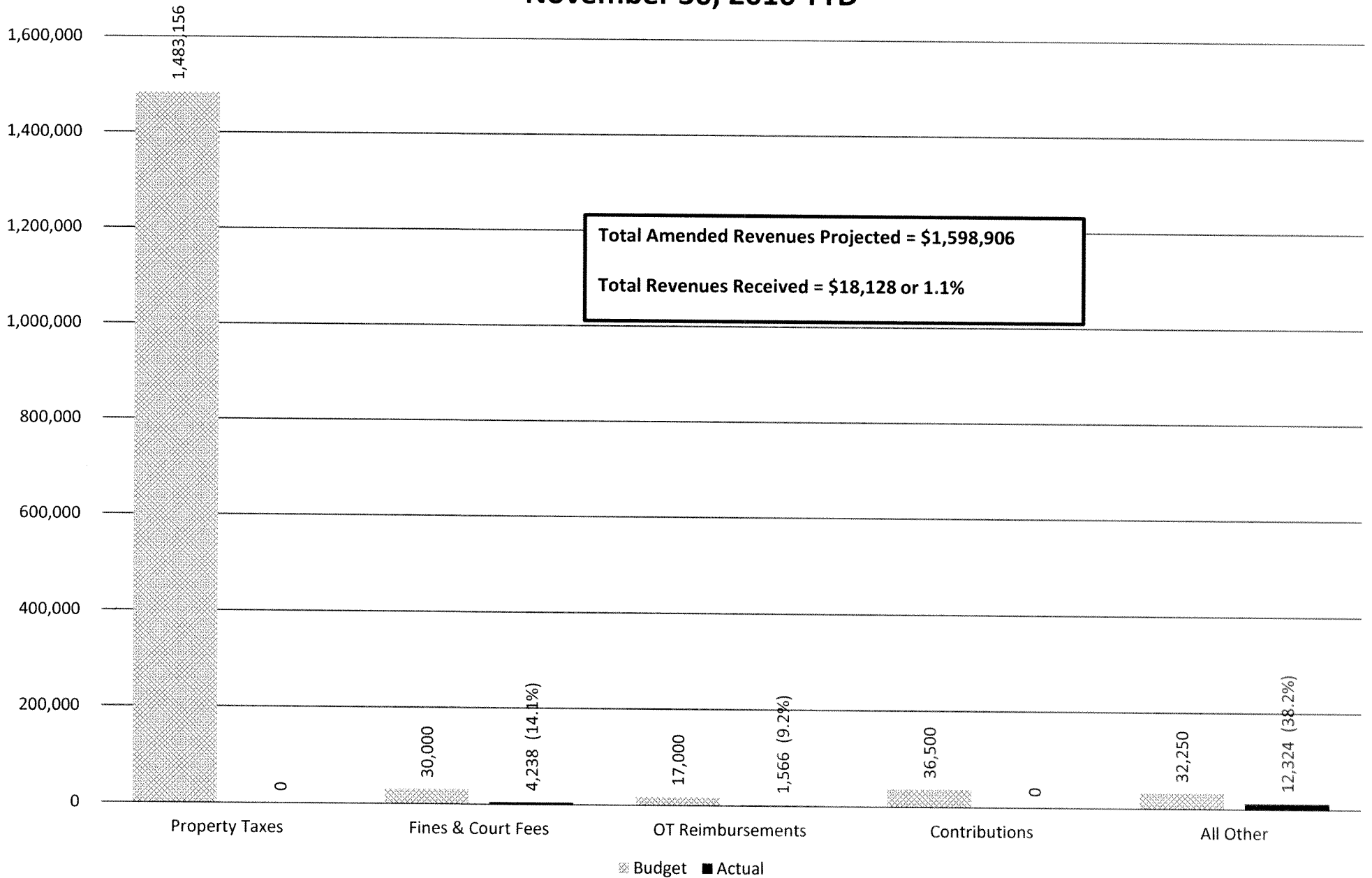
NORTHFIELD TOWNSHIP GENERAL FUND

Amended Expenditures Projected vs. Incurred November 30, 2016 YTD



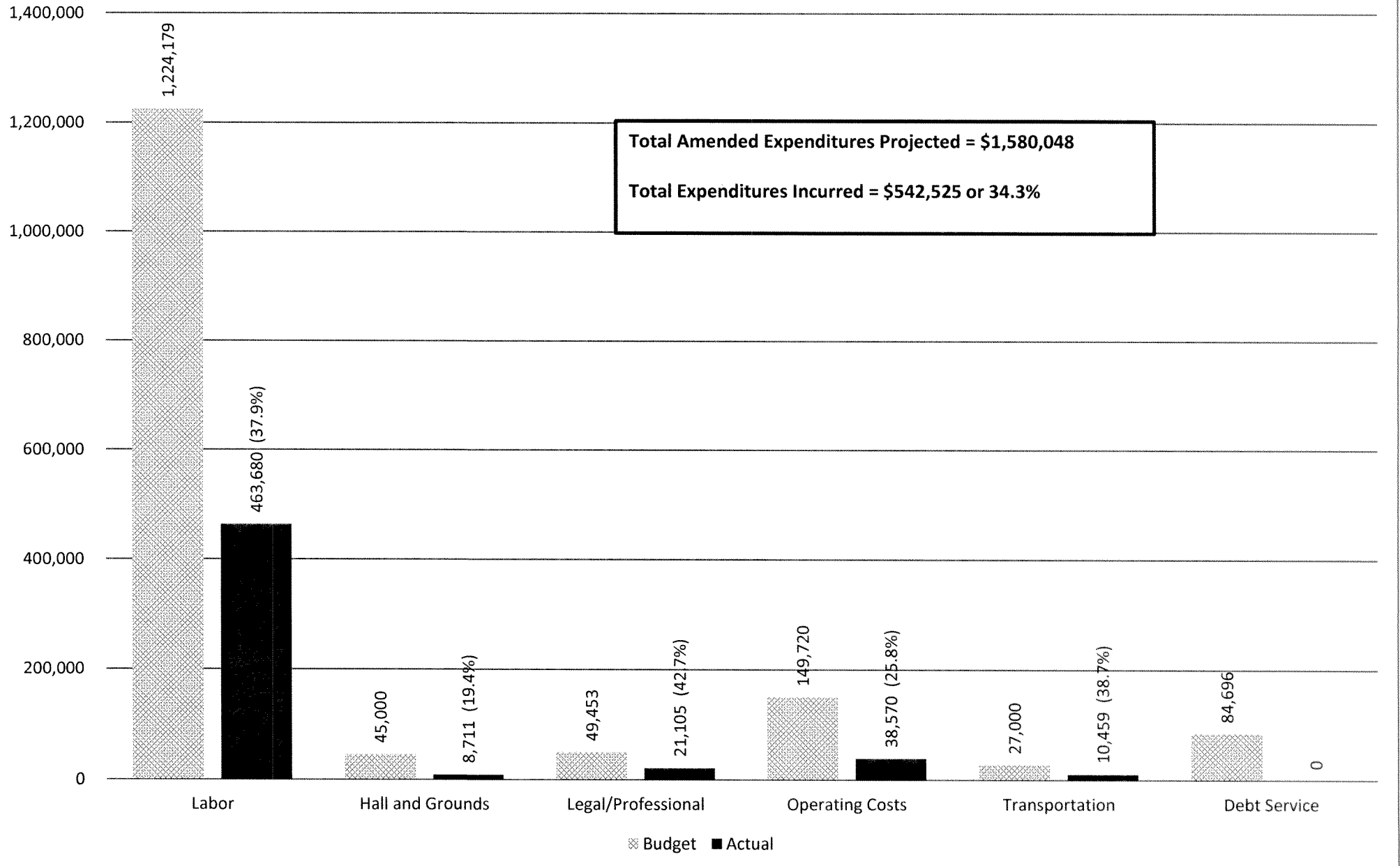
NORTHFIELD TOWNSHIP POLICE FUND

Amended Revenues Projected vs. Received November 30, 2016 YTD

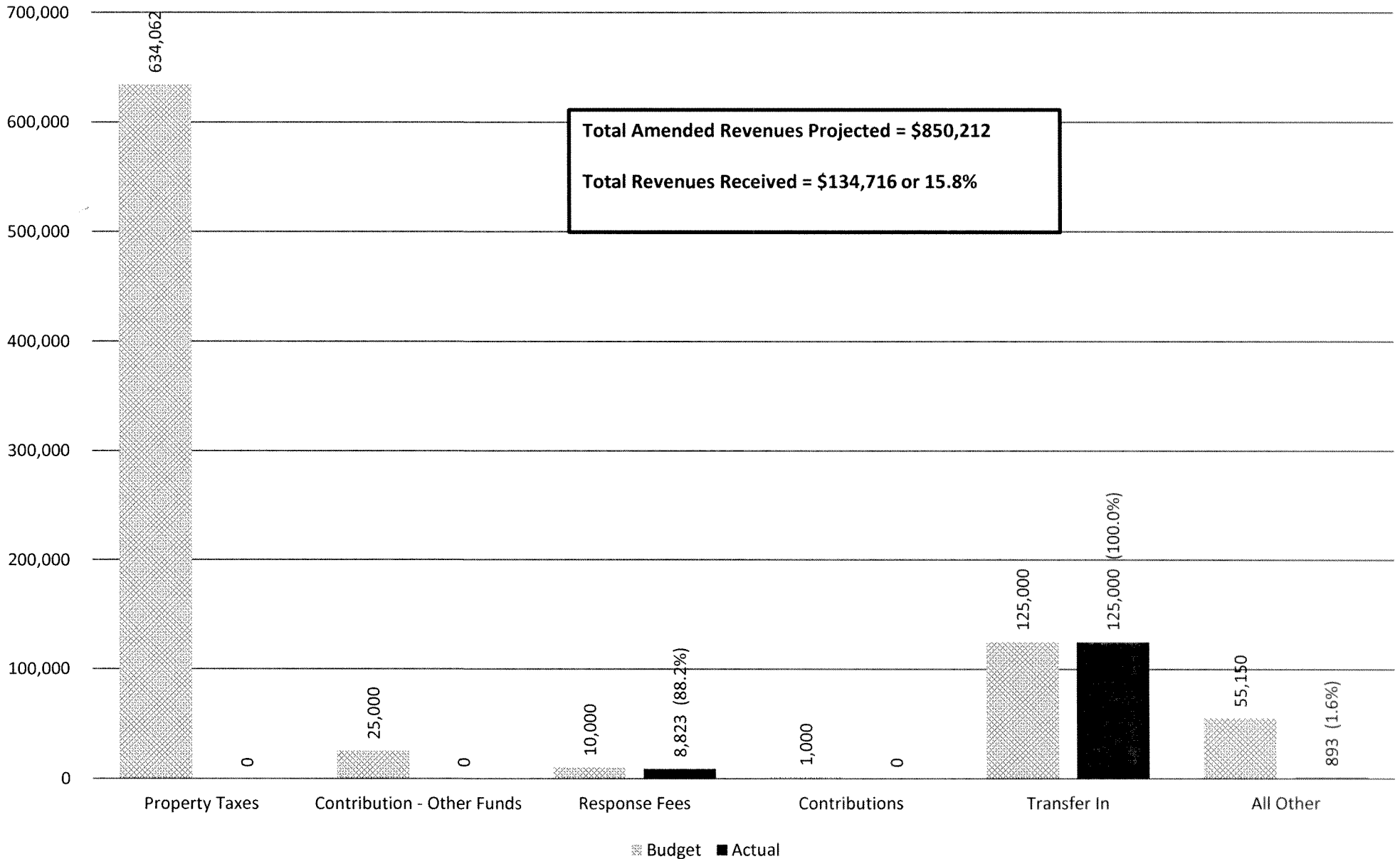


NORTHFIELD TOWNSHIP POLICE FUND

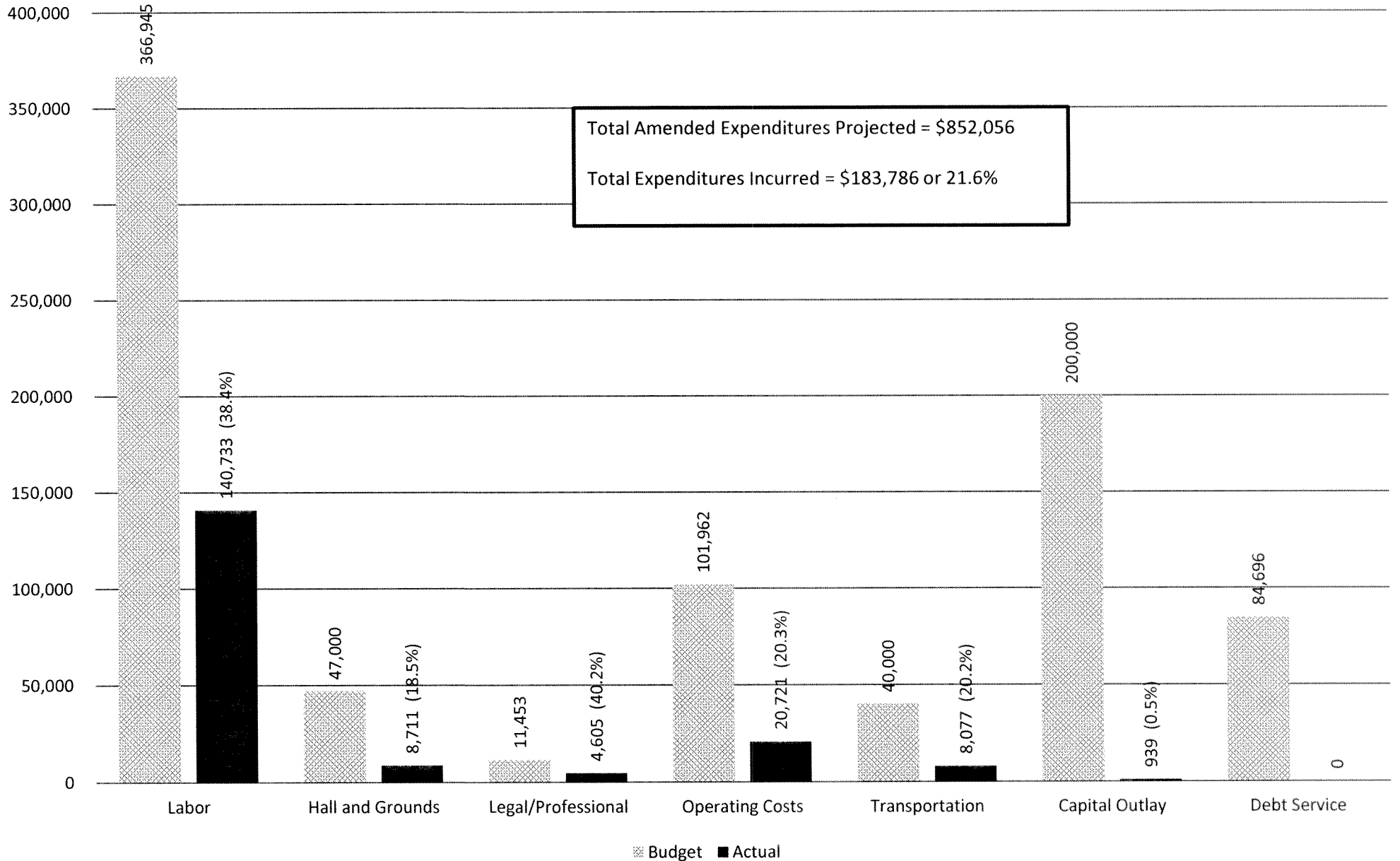
Amended Expenditures Projected vs. Incurred November 30, 2016 YTD



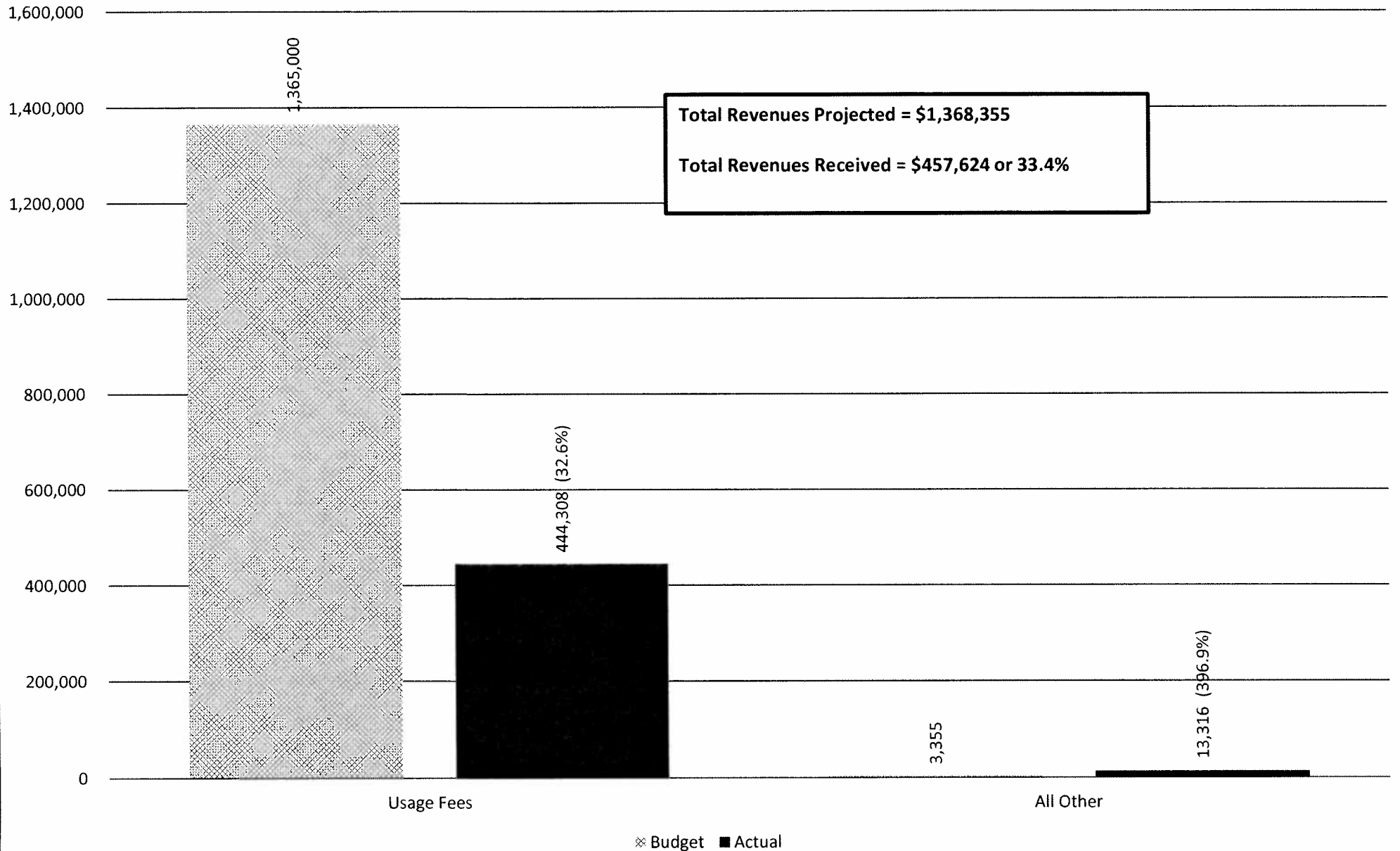
NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Amended Revenues Projected vs. Received November 30, 2016 YTD



**NORTHFIELD TOWNSHIP
FIRE/MEDICAL RESCUE FUND
Amended Expenditures Projected vs. Incurred
November 30, 2016 YTD**

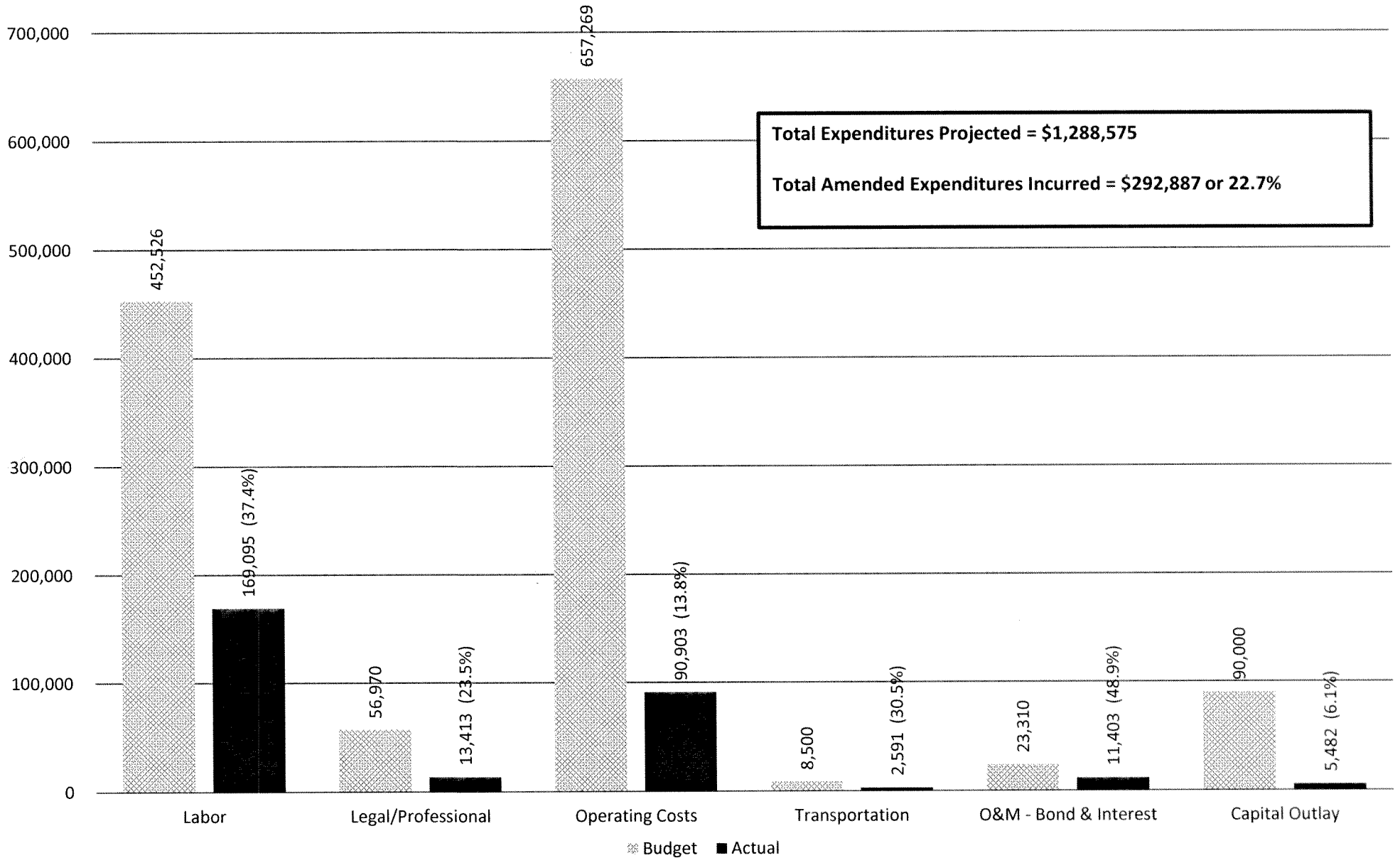


NORTHFIELD TOWNSHIP WWTP FUND Revenues Projected vs. Received November 30, 2016 YTD



NORTHFIELD TOWNSHIP WWTP FUND

Amended Expenditures Projected vs. Incurred November 30, 2016 YTD



PERIOD ENDING 11/30/2016

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	END BALANCE	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2016	ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016	MONTH 11/30/16	BALANCE	USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-426	PRIOR YEAR TAX INTEREST	663.08	0.00	0.00	0.00	0.00	0.00	0.00
101-000-452	PEDDLER'S LICENSES	368.00	500.00	500.00	0.00	0.00	500.00	0.00
101-000-453	CABLEVISION FRANCHISE FEES	99,309.78	97,000.00	97,000.00	24,765.81	24,765.81	72,234.19	25.53
101-000-455	FIBER FOOTAGE FEES	10,515.50	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
101-000-574	STATE SHARED REVENUE	649,431.00	652,000.00	652,000.00	114,691.00	0.00	537,309.00	17.59
101-000-626	COPY & FOIA INCOME	120.42	200.00	200.00	26.23	0.00	173.77	13.12
101-000-655	ORDINANCE FINES	200.00	0.00	0.00	10.00	0.00	(10.00)	100.00
101-000-665	INTEREST INCOME	1,082.07	1,000.00	1,000.00	901.94	0.00	98.06	90.19
101-000-671	REIMBURSEMENT/OTHER INCOME	6,610.94	150.00	150.00	0.00	0.00	150.00	0.00
101-000-673	SALE OF FIXED ASSET	0.00	0.00	12,000.00	12,000.00	0.00	0.00	100.00
101-000-688	RENTAL INCOME - BARKER RD	10,260.00	9,960.00	9,960.00	4,980.00	2,490.00	4,980.00	50.00
101-000-690	UNREALIZED GAIN/LOSS	(74.55)	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		778,486.24	768,310.00	780,310.00	157,374.98	27,255.81	622,935.02	20.17
Dept 191-ELECTIONS								
101-191-671	REIMBURSEMENT/OTHER INCOME	5,741.48	6,500.00	6,500.00	6,930.88	0.00	(430.88)	106.63
Total Dept 191-ELECTIONS		5,741.48	6,500.00	6,500.00	6,930.88	0.00	(430.88)	106.63
Dept 253-TREASURER								
101-253-402	CURRENT PROPERTY TAX	263,029.60	263,500.00	263,500.00	0.00	0.00	263,500.00	0.00
101-253-404	MOBILE HOME LICENSE FEES	2,850.50	2,820.00	2,820.00	1,197.50	718.50	1,622.50	42.46
101-253-445	PENALTY & INTEREST ON TAXES	3,595.53	1,500.00	1,500.00	26.32	26.32	1,473.68	1.75
101-253-627	SUMMER TAX PREPARATION	13,580.00	13,580.00	13,580.00	13,665.00	0.00	(85.00)	100.63
101-253-680	TAX ADMINISTRATION FEES	144,810.35	140,000.00	140,000.00	45,823.18	496.05	94,176.82	32.73
Total Dept 253-TREASURER		427,865.98	421,400.00	421,400.00	60,712.00	1,240.87	360,688.00	14.41
Dept 336-CONTRIBUTIONS								
101-336-625	SEWER ADMINISTRATION	48,560.00	48,560.00	48,560.00	0.00	0.00	48,560.00	0.00
Total Dept 336-CONTRIBUTIONS		48,560.00	48,560.00	48,560.00	0.00	0.00	48,560.00	0.00
Dept 412-PLANNING/ZONING DEPT								
101-412-477	ZONING COMPLIANCE PERMITS	8,600.00	5,880.00	5,880.00	5,555.00	600.00	325.00	94.47
101-412-607	ZONING ADMINISTRATIVE FEES	150.00	0.00	0.00	0.00	0.00	0.00	0.00
101-412-608	VARIANCES/APPEALS	2,855.00	2,700.00	2,700.00	640.00	0.00	2,060.00	23.70
101-412-612	TAX ABATEMENT FEES	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-412-614	PLANNING FEES	6,975.00	0.00	0.00	0.00	0.00	0.00	0.00
101-412-629	ZONING COPIES	0.00	25.00	25.00	5.60	0.00	19.40	22.40
101-412-637	SPLIT APPLICATIONS	1,825.00	2,400.00	2,400.00	925.00	(450.00)	1,475.00	38.54
Total Dept 412-PLANNING/ZONING DEPT		21,405.00	11,005.00	11,005.00	7,125.60	150.00	3,879.40	64.75
Dept 666-COMMUNITY CENTER								
101-666-643	CC TRIPS	7,543.25	9,000.00	9,000.00	3,885.00	709.00	5,115.00	43.17
101-666-644	CC PROGRAMS	2,583.00	3,000.00	3,000.00	2,218.75	743.00	781.25	73.96
101-666-671	REIMBURSEMENT/OTHER INCOME	5,500.00	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
101-666-676	CONTRIBUTIONS - SCC	815.61	1,200.00	1,200.00	1,515.15	100.00	(315.15)	126.26

PERIOD ENDING 11/30/2016
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	END BALANCE	2016-17 ORIGINAL	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD
		06/30/2016	BUDGET	AMENDED BUDGET	11/30/2016	MONTH 11/30/16	BALANCE	USED
Fund 101 - GENERAL FUND								
Revenues								
Total Dept 666-COMMUNITY CENTER		16,441.86	21,700.00	21,700.00	7,618.90	1,552.00	14,081.10	35.11
TOTAL Revenues		1,298,500.56	1,277,475.00	1,289,475.00	239,762.36	30,198.68	1,049,712.64	18.59
Expenditures								
Dept 101-TOWNSHIP BOARD								
101-101-701	SALARIES	9,999.84	10,000.00	10,000.00	1,874.97	0.00	8,125.03	18.75
101-101-715	SOCIAL SECURITY	795.60	765.00	765.00	143.46	0.00	621.54	18.75
101-101-807	MEMBERSHIP DUES	9,121.21	10,500.00	10,500.00	7,877.97	0.00	2,622.03	75.03
101-101-836	WELFARE COSTS	10,000.00	10,000.00	10,000.00	10,000.00	0.00	0.00	100.00
101-101-900	PRINTING & PUBLICATIONS	7,606.25	7,500.00	7,500.00	2,254.16	772.00	5,245.84	30.06
101-101-956	MISCELLANEOUS	0.00	0.00	2,500.00	1,050.06	593.17	1,449.94	42.00
101-101-957	TRAINING & DEVELOPMENT	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 101-TOWNSHIP BOARD		37,522.90	40,765.00	43,265.00	23,200.62	1,365.17	20,064.38	53.62
Dept 171-SUPERVISOR								
101-171-701	SALARIES	12,499.76	12,500.00	12,500.00	5,288.36	961.52	7,211.64	42.31
101-171-704	CLERICAL/DEP /SUPER/ELECTION	0.00	0.00	0.00	36.00	0.00	(36.00)	100.00
101-171-715	SOCIAL SECURITY	956.23	957.00	957.00	404.55	73.55	552.45	42.27
101-171-807	MEMBERSHIP DUES	0.00	120.00	120.00	0.00	0.00	120.00	0.00
101-171-860	FUEL & MILEAGE	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-171-956	MISCELLANEOUS	78.00	100.00	100.00	0.00	0.00	100.00	0.00
101-171-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 171-SUPERVISOR		13,533.99	14,877.00	14,877.00	5,728.91	1,035.07	9,148.09	38.51
Dept 172-TOWNSHIP MANAGER								
101-172-701	SALARIES	77,000.04	79,310.00	83,000.00	34,653.87	6,384.62	48,346.13	41.75
101-172-704	CLERICAL/DEP /SUPER/ELECTION	25,487.00	29,137.00	29,137.00	11,730.91	2,101.21	17,406.09	40.26
101-172-715	SOCIAL SECURITY	12,243.53	12,705.00	12,990.00	5,373.87	1,010.52	7,616.13	41.37
101-172-716	HOSPITALIZATION	1,500.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-172-717	LIFE/DISB. INSURANCE	975.48	1,025.00	1,025.00	406.45	81.29	618.55	39.65
101-172-718	PENSION	7,700.10	7,931.00	8,300.00	3,465.30	638.44	4,834.70	41.75
101-172-722	CONTROLLER	56,058.87	57,627.00	57,627.00	23,562.21	4,723.70	34,064.79	40.89
101-172-734	BONUS	0.00	0.00	300.00	300.00	0.00	0.00	100.00
101-172-818	CONTRACTUAL SERVICES	3,515.68	5,000.00	5,000.00	3,575.21	100.00	1,424.79	71.50
101-172-850	COMMUNICATION	655.21	720.00	720.00	202.38	50.57	517.62	28.11
101-172-860	FUEL & MILEAGE	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-172-927	ALLOCATE TO DEPARTMENTS	(41,091.28)	(49,436.00)	(49,979.00)	(15,602.72)	0.00	(34,376.28)	31.22
101-172-957	TRAINING & DEVELOPMENT	698.20	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 172-TOWNSHIP MANAGER		144,742.83	147,019.00	151,120.00	67,667.48	15,090.35	83,452.52	44.78
Dept 191-ELECTIONS								
101-191-704	CLERICAL/DEP /SUPER/ELECTION	7,125.12	13,200.00	13,200.00	9,406.34	5,334.29	3,793.66	71.26
101-191-727	SUPPLIES	1,914.62	3,000.00	3,000.00	4,758.76	2,432.21	(1,758.76)	158.63
101-191-818	CONTRACTUAL SERVICES	990.00	2,000.00	2,000.00	550.00	550.00	1,450.00	27.50
101-191-851	POSTAGE	894.91	800.00	800.00	1,123.79	382.43	(323.79)	140.47
101-191-900	PRINTING & PUBLICATIONS	1,100.37	2,600.00	2,600.00	1,125.43	737.43	1,474.57	43.29

User: RICK
DB: Northfield

PERIOD ENDING 11/30/2016
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/16	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 191-ELECTIONS		12,025.02	21,600.00	21,600.00	16,964.32	9,436.36	4,635.68	78.54
Dept 215-CLERK								
101-215-701	SALARIES	12,499.76	12,500.00	12,500.00	5,288.36	961.52	7,211.64	42.31
101-215-703	DEPUTY SALARIES	32,978.59	39,520.00	39,520.00	16,280.00	3,040.00	23,240.00	41.19
101-215-715	SOCIAL SECURITY	3,691.16	3,980.00	3,980.00	1,672.92	306.11	2,307.08	42.03
101-215-716	HOSPITALIZATION	1,125.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-215-717	LIFE/DISB. INSURANCE	617.85	525.00	525.00	205.95	41.19	319.05	39.23
101-215-718	PENSION	2,705.20	3,952.00	3,952.00	1,628.00	304.00	2,324.00	41.19
101-215-723	RECORD SEC	5,945.00	7,720.00	7,720.00	1,545.00	0.00	6,175.00	20.01
101-215-734	BONUS	0.00	0.00	300.00	300.00	0.00	0.00	100.00
101-215-807	MEMBERSHIP DUES	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-215-860	FUEL & MILEAGE	0.00	150.00	150.00	37.26	0.00	112.74	24.84
101-215-922	LATE FEES AND PENALTIES	44.38	0.00	0.00	0.00	0.00	0.00	0.00
101-215-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 215-CLERK		59,606.94	70,947.00	71,247.00	26,957.49	4,652.82	44,289.51	37.84
Dept 247-BOARD OF REVIEW								
101-247-706	BOARD OF REVIEW FEE	969.00	2,000.00	2,000.00	54.00	0.00	1,946.00	2.70
101-247-715	SOCIAL SECURITY	74.10	153.00	153.00	4.15	0.00	148.85	2.71
101-247-723	RECORD SEC	1,520.00	1,200.00	1,200.00	195.00	0.00	1,005.00	16.25
101-247-900	PRINTING & PUBLICATIONS	640.00	800.00	800.00	0.00	0.00	800.00	0.00
101-247-959	TRIBUNALS AND DRAINS	7,580.27	15,000.00	15,000.00	83.93	0.00	14,916.07	0.56
Total Dept 247-BOARD OF REVIEW		10,783.37	19,153.00	19,153.00	337.08	0.00	18,815.92	1.76
Dept 253-TREASURER								
101-253-701	SALARIES	12,499.76	12,500.00	12,500.00	12,345.43	4,908.33	154.57	98.76
101-253-703	DEPUTY SALARIES	43,677.20	45,440.00	45,760.00	14,723.54	0.00	31,036.46	32.18
101-253-704	CLERICAL/DEP /SUPER/ELECTION	14,413.38	21,384.00	21,384.00	10,512.01	1,975.88	10,871.99	49.16
101-253-715	SOCIAL SECURITY	5,280.86	6,070.00	6,095.00	2,349.91	224.70	3,745.09	38.55
101-253-716	HOSPITALIZATION	4,443.92	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-253-717	LIFE/DISB. INSURANCE	460.80	485.00	485.00	192.00	38.40	293.00	39.59
101-253-718	PENSION	4,367.72	4,544.00	4,576.00	691.36	0.00	3,884.64	15.11
101-253-734	BONUS	0.00	0.00	300.00	300.00	0.00	0.00	100.00
101-253-803	LEGAL	6,000.00	6,000.00	6,000.00	2,500.00	500.00	3,500.00	41.67
101-253-804	TAX STATEMENT PREPARATION	1,582.02	1,700.00	1,700.00	656.41	0.00	1,043.59	38.61
101-253-807	MEMBERSHIP DUES	100.00	110.00	110.00	0.00	0.00	110.00	0.00
101-253-851	POSTAGE	3,480.28	3,700.00	3,700.00	2,850.57	1,408.60	849.43	77.04
101-253-860	FUEL & MILEAGE	339.09	225.00	225.00	120.43	53.14	104.57	53.52
101-253-927	ALLOCATE TO DEPARTMENTS	(16,490.00)	(16,605.00)	(16,605.00)	(6,433.00)	0.00	(10,172.00)	38.74
101-253-956	MISCELLANEOUS	2,774.96	1,000.00	1,000.00	(50.00)	0.00	1,050.00	(5.00)
101-253-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253-TREASURER		82,929.99	89,053.00	89,730.00	40,758.66	9,109.05	48,971.34	45.42
Dept 257-ASSESSING								
101-257-709	ASST ASSESSOR	38,624.00	40,706.00	40,706.00	17,130.40	3,131.20	23,575.60	42.08
101-257-715	SOCIAL SECURITY	2,954.74	3,114.00	3,114.00	1,333.42	239.53	1,780.58	42.82
101-257-716	HOSPITALIZATION	22,488.05	24,750.00	24,750.00	6,470.69	1,335.45	18,279.31	26.14
101-257-717	LIFE/DISB. INSURANCE	681.60	575.00	575.00	227.20	45.44	347.80	39.51

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 11/30/2016
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	END BALANCE	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2016	ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016	MONTH 11/30/16	BALANCE	USED
Fund 101 - GENERAL FUND								
Expenditures								
101-257-718	PENSION	3,718.40	4,071.00	4,071.00	1,713.04	313.12	2,357.96	42.08
101-257-727	SUPPLIES	843.03	1,500.00	1,500.00	567.79	544.93	932.21	37.85
101-257-734	BONUS	0.00	0.00	300.00	300.00	0.00	0.00	100.00
101-257-807	MEMBERSHIP DUES	13.00	250.00	250.00	13.00	0.00	237.00	5.20
101-257-818	CONTRACTUAL SERVICES	58,704.96	64,380.00	64,380.00	24,166.65	4,833.33	40,213.35	37.54
101-257-851	POSTAGE	2,372.76	2,500.00	2,500.00	86.95	0.00	2,413.05	3.48
101-257-860	FUEL & MILEAGE	113.40	500.00	500.00	15.12	0.00	484.88	3.02
101-257-900	PRINTING & PUBLICATIONS	955.71	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-257-927	ALLOCATE TO DEPARTMENTS	0.00	(36,828.00)	(36,828.00)	(10,894.00)	0.00	(25,934.00)	29.58
101-257-957	TRAINING & DEVELOPMENT	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 257-ASSESSING		131,469.65	108,018.00	108,318.00	41,130.26	10,443.00	67,187.74	37.97
Dept 265-HALL AND GROUNDS								
101-265-710	JANITORIAL SALARIES	5,730.00	6,006.00	6,006.00	2,475.00	540.00	3,531.00	41.21
101-265-715	SOCIAL SECURITY	438.36	460.00	460.00	189.35	41.31	270.65	41.16
101-265-727	SUPPLIES	10,723.73	10,000.00	10,000.00	4,608.81	953.76	5,391.19	46.09
101-265-731	WORKERS COMP INSURANCE	2,108.00	2,740.00	2,740.00	2,637.00	0.00	103.00	96.24
101-265-816	GROUND/CLEANG/JANITORL SERVI	8,285.00	8,250.00	8,250.00	2,170.00	2,010.00	6,080.00	26.30
101-265-821	PSB MAINT & OPS ALLOCATION	37,850.00	44,990.00	44,990.00	8,710.00	0.00	36,280.00	19.36
101-265-850	COMMUNICATION	7,776.01	6,000.00	6,000.00	993.50	51.74	5,006.50	16.56
101-265-851	POSTAGE	4,745.61	5,500.00	5,500.00	1,001.91	181.53	4,498.09	18.22
101-265-910	INSURANCE & BONDS	24,488.00	25,042.00	25,042.00	0.00	0.00	25,042.00	0.00
101-265-920	UTILITIES	197.28	200.00	200.00	49.06	0.00	150.94	24.53
101-265-927	ALLOCATE TO DEPARTMENTS	0.00	(4,070.00)	(4,070.00)	(502.00)	0.00	(3,568.00)	12.33
101-265-930	REPAIRS & MAINTENANCE	25,201.69	20,000.00	20,000.00	15,343.50	4,439.55	4,656.50	76.72
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	666.28	2,500.00	2,500.00	228.50	0.00	2,271.50	9.14
101-265-940	RENTAL EQUIPMENT	3,905.86	4,585.00	4,585.00	1,980.80	677.48	2,604.20	43.20
101-265-956	MISCELLANEOUS	41.50	300.00	300.00	0.00	0.00	300.00	0.00
Total Dept 265-HALL AND GROUNDS		132,157.32	132,503.00	132,503.00	39,885.43	8,895.37	92,617.57	30.10
Dept 270-LEGAL/PROFESSIONAL								
101-270-800	OTHER PROFESSIONAL FEES	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-270-802	AUDIT FEES	6,300.00	6,300.00	6,300.00	6,300.00	6,300.00	0.00	100.00
101-270-803	LEGAL	96,091.06	96,000.00	96,000.00	32,595.75	8,620.00	63,404.25	33.95
101-270-806	ENGINEER	9,582.50	10,000.00	24,400.00	21,807.37	2,007.98	2,592.63	89.37
101-270-927	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(45,600.00)	(19,000.00)	(3,800.00)	(26,600.00)	41.67
Total Dept 270-LEGAL/PROFESSIONAL		66,373.56	67,200.00	81,600.00	41,703.12	13,127.98	39,896.88	51.11
Dept 336-CONTRIBUTIONS								
101-336-933	CONTRIBUTION - INDEPENDENCE D	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-336-964	CONTRIBUTION-FIRE & MED RES	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 336-CONTRIBUTIONS		27,500.00	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
Dept 412-PLANNING/ZONING DEPT								
101-412-707	ZBA SALARIES	2,700.00	3,000.00	3,000.00	1,400.00	0.00	1,600.00	46.67
101-412-715	SOCIAL SECURITY	1,193.40	1,148.00	1,148.00	489.60	84.15	658.40	42.65
101-412-723	RECORD SEC	4,925.00	6,720.00	6,720.00	1,560.00	0.00	5,160.00	23.21
101-412-726	PLANN COMM	13,300.00	12,000.00	12,000.00	5,000.00	1,100.00	7,000.00	41.67

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 11/30/16		
Fund 101 - GENERAL FUND								
Expenditures								
101-412-727	SUPPLIES	64.94	200.00	200.00	0.00	0.00	200.00	0.00
101-412-800	OTHER PROFESSIONAL FEES	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-412-801	PLANNER FEES	50,443.10	40,000.00	40,000.00	14,975.00	2,812.00	25,025.00	37.44
101-412-809	CODE ENFORCEMENT	14,043.30	10,400.00	10,400.00	3,575.00	0.00	6,825.00	34.38
101-412-823	ZONING ADMINISTRATION	2,778.75	15,000.00	15,000.00	3,570.00	975.00	11,430.00	23.80
101-412-851	POSTAGE	110.87	250.00	250.00	29.25	0.00	220.75	11.70
101-412-860	FUEL & MILEAGE	517.32	600.00	600.00	193.72	0.00	406.28	32.29
101-412-900	PRINTING & PUBLICATIONS	2,654.61	1,800.00	1,800.00	774.17	113.95	1,025.83	43.01
101-412-927	ALLOCATE TO DEPARTMENTS	5,530.00	29,101.00	29,101.00	7,055.00	0.00	22,046.00	24.24
101-412-957	TRAINING & DEVELOPMENT	164.00	1,500.00	1,500.00	650.00	0.00	850.00	43.33
Total Dept 412-PLANNING/ZONING DEPT		98,425.29	126,719.00	126,719.00	39,271.74	5,085.10	87,447.26	30.99
Dept 448-STREET LIGHTS								
101-448-920	UTILITIES	35,419.01	35,520.00	35,520.00	12,774.21	3,275.21	22,745.79	35.96
Total Dept 448-STREET LIGHTS		35,419.01	35,520.00	35,520.00	12,774.21	3,275.21	22,745.79	35.96
Dept 449-ROAD WORK								
101-449-813	ROADWORK	24,772.10	30,000.00	30,000.00	13,812.75	0.00	16,187.25	46.04
101-449-814	ROAD IMPROVEMENTS	103,635.06	116,000.00	116,000.00	73,604.00	0.00	42,396.00	63.45
101-449-929	GRANT EXPENSE	3,747.68	0.00	0.00	1,900.00	1,900.00	(1,900.00)	100.00
Total Dept 449-ROAD WORK		132,154.84	146,000.00	146,000.00	89,316.75	1,900.00	56,683.25	61.18
Dept 523-SOLID WASTE MANAGEMENT								
101-523-880	MAY/OCT CLEAN UP PROGRAM	4,000.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 523-SOLID WASTE MANAGEMENT		4,000.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Dept 666-COMMUNITY CENTER								
101-666-701	SALARIES	40,461.52	43,385.00	43,385.00	18,259.20	3,337.60	25,125.80	42.09
101-666-702	SALARIES	4,916.78	4,830.00	4,830.00	1,253.44	0.00	3,576.56	25.95
101-666-710	JANITORIAL SALARIES	2,480.00	4,160.00	4,160.00	1,680.00	320.00	2,480.00	40.38
101-666-715	SOCIAL SECURITY	3,570.90	4,010.00	4,010.00	1,574.97	271.39	2,435.03	39.28
101-666-716	HOSPITALIZATION	8,429.60	9,515.00	9,515.00	3,590.17	739.93	5,924.83	37.73
101-666-717	LIFE/DISB. INSURANCE	524.16	550.00	550.00	218.40	43.68	331.60	39.71
101-666-718	PENSION	4,046.17	4,339.00	4,339.00	1,825.92	333.76	2,513.08	42.08
101-666-727	SUPPLIES	1,945.13	2,800.00	2,800.00	648.55	35.62	2,151.45	23.16
101-666-731	WORKERS COMP INSURANCE	348.00	535.00	535.00	511.00	0.00	24.00	95.51
101-666-807	MEMBERSHIP DUES	255.00	250.00	250.00	0.00	0.00	250.00	0.00
101-666-812	CC TRIPS	5,739.22	8,500.00	8,500.00	1,872.32	0.00	6,627.68	22.03
101-666-815	CC PROGRAMS	12,411.37	15,500.00	15,500.00	3,701.94	682.40	11,798.06	23.88
101-666-816	GROUNDS/CLEANG/JANITORL SERVI	3,190.00	3,425.00	3,425.00	652.72	320.00	2,772.28	19.06
101-666-822	SENIOR NUTRITION	1,627.86	2,000.00	2,000.00	1,102.88	92.65	897.12	55.14
101-666-836	COMMUNITY EXPENSE	0.00	1,200.00	1,200.00	171.68	36.00	1,028.32	14.31
101-666-850	COMMUNICATION	2,027.04	2,220.00	2,220.00	763.88	0.00	1,456.12	34.41
101-666-851	POSTAGE	586.21	1,010.00	1,010.00	240.31	0.00	769.69	23.79
101-666-860	FUEL & MILEAGE	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-666-900	PRINTING & PUBLICATIONS	1,200.00	1,300.00	1,300.00	405.00	0.00	895.00	31.15
101-666-910	INSURANCE & BONDS	997.00	1,020.00	1,020.00	0.00	0.00	1,020.00	0.00
101-666-920	UTILITIES	2,648.19	3,036.00	3,036.00	1,021.72	270.59	2,014.28	33.65

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 11/30/2016

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/16	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET				
Fund 101 - GENERAL FUND								
Expenditures								
101-666-930	REPAIRS & MAINTENANCE	2,743.58	4,500.00	4,500.00	759.63	302.63	3,740.37	16.88
101-666-970	EQUIPMENT	62.33	250.00	250.00	0.00	0.00	250.00	0.00
Total Dept 666-COMMUNITY CENTER		100,210.06	119,335.00	119,335.00	40,253.73	6,786.25	79,081.27	33.73
Dept 753-RECREATION BOARD								
101-753-727	SUPPLIES	0.00	10,000.00	10,000.00	1,502.71	54.35	8,497.29	15.03
Total Dept 753-RECREATION BOARD		0.00	10,000.00	10,000.00	1,502.71	54.35	8,497.29	15.03
Dept 757-PARKS								
101-757-801	PLANNER FEES	0.00	0.00	16,500.00	0.00	0.00	16,500.00	0.00
Total Dept 757-PARKS		0.00	0.00	16,500.00	0.00	0.00	16,500.00	0.00
Dept 850-TOWNSHIP CONTINGENCY								
101-850-905	CONTINGENCY FUNDS	(17.70)	5,000.00	5,000.00	3,041.03	0.00	1,958.97	60.82
Total Dept 850-TOWNSHIP CONTINGENCY		(17.70)	5,000.00	5,000.00	3,041.03	0.00	1,958.97	60.82
Dept 900-CAPITAL OUTLAY								
101-900-972	COMPUTER	15,544.52	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-900-975	CONSTRUCTION	52,096.00	0.00	0.00	0.00	0.00	0.00	0.00
101-900-978	LAND ACQUISITION	865.00	4,500.00	341,440.00	340,519.37	0.00	920.63	99.73
Total Dept 900-CAPITAL OUTLAY		68,505.52	8,500.00	345,440.00	340,519.37	0.00	4,920.63	98.58
Dept 905-DEBT SERVICE								
101-905-985	PSB SHARE OF BOND PMT	87,821.98	84,696.00	84,696.00	0.00	0.00	84,696.00	0.00
Total Dept 905-DEBT SERVICE		87,821.98	84,696.00	84,696.00	0.00	0.00	84,696.00	0.00
Dept 999								
101-999-999	TRANSFER OUT	0.00	0.00	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 999		0.00	0.00	125,000.00	125,000.00	0.00	0.00	100.00
TOTAL Expenditures		1,245,164.57	1,276,405.00	1,777,123.00	956,012.91	90,256.08	821,110.09	53.80
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,298,500.56	1,277,475.00	1,289,475.00	239,762.36	30,198.68	1,049,712.64	18.59
TOTAL EXPENDITURES		1,245,164.57	1,276,405.00	1,777,123.00	956,012.91	90,256.08	821,110.09	53.80
NET OF REVENUES & EXPENDITURES		53,335.99	1,070.00	(487,648.00)	(716,250.55)	(60,057.40)	228,602.55	146.88
BEG. FUND BALANCE		1,550,162.66	1,603,498.65	1,603,498.65	1,603,498.65			
END FUND BALANCE		1,603,498.65	1,604,568.65	1,115,850.65	887,248.10			

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 11/30/2016

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR		AVAILABLE BALANCE	% BGDG USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 11/30/16			
Fund 207 - LAW ENFORCEMENT FUND									
Revenues									
Dept 000									
207-000-402	CURRENT PROPERTY TAX	1,415,162.03	1,483,156.00	1,483,156.00	0.00	0.00	1,483,156.00	0.00	
207-000-445	PENALTY & INTEREST ON TAXES	491.13	500.00	500.00	141.95	141.95	358.05	28.39	
207-000-570	LIQUOR LICENSE & PERMITS	3,165.25	3,000.00	3,000.00	3,207.60	0.00	(207.60)	106.92	
207-000-626	COPY & FOIA INCOME	1,561.71	1,600.00	1,600.00	497.00	174.00	1,103.00	31.06	
207-000-656	FINES & COURT FEES	19,740.31	30,000.00	30,000.00	4,238.18	1,243.65	25,761.82	14.13	
207-000-658	IMPOUND FEES	2,320.00	2,500.00	2,500.00	1,640.00	280.00	650.00	65.60	
207-000-664	FEES PAID FOR OFFICER WAGES	6,160.24	6,650.00	6,650.00	3,909.15	0.00	2,740.85	58.78	
207-000-671	REIMBURSEMENT/OTHER INCOME	4,516.20	3,000.00	3,000.00	2,928.06	1,767.56	71.94	97.60	
207-000-673	SALE OF FIXED ASSET	15,658.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	
207-000-681	OT REIMBURSEMENT	17,734.49	17,000.00	17,000.00	1,566.36	618.30	15,433.64	9.21	
Total Dept 000		1,486,509.36	1,562,406.00	1,562,406.00	18,128.30	4,225.46	1,544,277.70	1.16	
Dept 336-CONTRIBUTIONS									
207-336-588	CONTRIBUTION OTHER FUND(S)	35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00	
207-336-683	CONTRIBUTION - INDEPENDENCE D	1,500.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	
Total Dept 336-CONTRIBUTIONS		36,500.00	36,500.00	36,500.00	0.00	0.00	36,500.00	0.00	
TOTAL Revenues		1,523,009.36	1,598,906.00	1,598,906.00	18,128.30	4,225.46	1,580,777.70	1.13	
Expenditures									
Dept 226-PERSONNEL									
207-226-701	SALARIES	182,393.11	202,947.00	202,947.00	66,301.21	15,627.07	136,645.79	32.67	
207-226-702	SALARIES	399,016.68	406,384.00	406,384.00	184,283.32	31,372.48	222,100.68	45.35	
207-226-704	CLERICAL/DEP /SUPER/ELECTION	72,809.50	71,508.00	71,508.00	28,010.35	5,171.61	43,497.65	39.17	
207-226-708	SALARIES-PART TIME	30,134.82	50,000.00	50,000.00	17,282.19	2,515.21	32,717.81	34.56	
207-226-710	JANITORIAL SALARIES	8,725.00	8,840.00	8,840.00	3,740.00	765.00	5,100.00	42.31	
207-226-711	SALARIES-OVERTIME	44,770.52	50,000.00	50,000.00	24,358.94	2,297.62	25,641.06	48.72	
207-226-714	HOLIDAY	35,063.75	36,306.00	36,306.00	0.00	0.00	36,306.00	0.00	
207-226-715	SOCIAL SECURITY	60,767.46	64,121.00	64,121.00	24,671.40	4,390.22	39,449.60	38.48	
207-226-716	HOSPITALIZATION	144,255.72	158,000.00	158,000.00	40,097.90	8,134.54	117,902.10	25.38	
207-226-717	LIFE/DISB. INSURANCE	7,646.04	8,028.00	8,028.00	3,261.85	652.37	4,766.15	40.63	
207-226-718	PENSION	61,936.94	65,104.00	65,104.00	26,511.32	4,976.48	38,592.68	40.72	
207-226-719	EMPLOYEE FRINGE-LONGEVITY	5,700.00	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	
207-226-721	UNEMPLOYMENT BENEFITS	78.42	0.00	0.00	0.00	0.00	0.00	0.00	
207-226-730	MEDICAL TESTING	307.00	500.00	500.00	0.00	0.00	500.00	0.00	
207-226-731	WORKERS COMP INSURANCE	16,470.00	25,225.00	25,225.00	24,249.00	0.00	976.00	96.13	
207-226-741	UNIFORMS/GEAR & ALLOWANCE	5,900.00	6,200.00	6,200.00	0.00	0.00	6,200.00	0.00	
207-226-927	ALLOCATE TO DEPARTMENTS	59,072.00	61,870.00	64,016.00	20,913.00	0.00	43,103.00	32.67	
207-226-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 226-PERSONNEL		1,135,046.96	1,222,033.00	1,224,179.00	463,680.48	75,902.60	760,498.52	37.88	
Dept 265-HALL AND GROUNDS									
207-265-821	PSB MAINT & OPS ALLOCATION	37,848.00	45,000.00	45,000.00	8,711.00	0.00	36,289.00	19.36	
Total Dept 265-HALL AND GROUNDS		37,848.00	45,000.00	45,000.00	8,711.00	0.00	36,289.00	19.36	
Dept 270-LEGAL/PROFESSIONAL									
207-270-722	CONTROLLER	7,007.39	7,203.00	7,203.00	2,354.76	0.00	4,848.24	32.69	

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/16	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET				
Fund 207 - LAW ENFORCEMENT FUND								
Expenditures								
207-270-802	AUDIT FEES	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	0.00	100.00
207-270-803	LEGAL	40,600.00	40,000.00	40,000.00	16,500.00	3,300.00	23,500.00	41.25
Total Dept 270-LEGAL/PROFESSIONAL		49,857.39	49,453.00	49,453.00	21,104.76	5,550.00	28,348.24	42.68
Dept 301-OPERATING COSTS								
207-301-727	SUPPLIES	4,731.84	5,000.00	5,000.00	2,378.03	731.77	2,621.97	47.56
207-301-807	MEMBERSHIP DUES	745.00	1,000.00	1,000.00	400.00	0.00	600.00	40.00
207-301-818	CONTRACTUAL SERVICES	18,272.91	18,000.00	18,000.00	2,661.50	0.00	15,338.50	14.79
207-301-820	DISPATCH SERVICES	63,346.92	68,000.00	68,000.00	26,394.55	5,278.91	41,605.45	38.82
207-301-850	COMMUNICATION	14,390.01	20,000.00	20,000.00	5,052.92	674.74	14,947.08	25.26
207-301-851	POSTAGE	206.48	250.00	250.00	41.41	8.02	208.59	16.56
207-301-900	PRINTING & PUBLICATIONS	460.52	500.00	500.00	50.00	50.00	450.00	10.00
207-301-910	INSURANCE & BONDS	28,267.00	28,870.00	28,870.00	0.00	0.00	28,870.00	0.00
207-301-930	REPAIRS & MAINTENANCE	1,976.95	4,000.00	4,000.00	1,017.21	0.00	2,982.79	25.43
207-301-932	RADIO REPAIR	880.00	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
207-301-938	CHARGEBACKS - PRIOR TAX YEARS	2,043.13	0.00	0.00	0.00	0.00	0.00	0.00
207-301-940	RENTAL EQUIPMENT	1,378.92	3,000.00	3,000.00	574.55	114.91	2,425.45	19.15
Total Dept 301-OPERATING COSTS		136,699.68	149,720.00	149,720.00	38,570.17	6,858.35	111,149.83	25.76
Dept 333-TRANSPORTATION								
207-333-860	FUEL & MILEAGE	17,347.27	16,000.00	16,000.00	7,048.70	2,517.11	8,951.30	44.05
207-333-930	REPAIRS & MAINTENANCE	13,793.35	11,000.00	11,000.00	3,410.44	843.59	7,589.56	31.00
Total Dept 333-TRANSPORTATION		31,140.62	27,000.00	27,000.00	10,459.14	3,360.70	16,540.86	38.74
Dept 905-DEBT SERVICE								
207-905-985	PSB SHARE OF BOND PMT	87,821.98	84,696.00	84,696.00	0.00	0.00	84,696.00	0.00
Total Dept 905-DEBT SERVICE		87,821.98	84,696.00	84,696.00	0.00	0.00	84,696.00	0.00
TOTAL Expenditures		1,478,414.63	1,577,902.00	1,580,048.00	542,525.55	91,671.65	1,037,522.45	34.34
Fund 207 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES		1,523,009.36	1,598,906.00	1,598,906.00	18,128.30	4,225.46	1,580,777.70	1.13
TOTAL EXPENDITURES		1,478,414.63	1,577,902.00	1,580,048.00	542,525.55	91,671.65	1,037,522.45	34.34
NET OF REVENUES & EXPENDITURES		44,594.73	21,004.00	18,858.00	(524,397.25)	(87,446.19)	543,255.25	2,780.77
BEG. FUND BALANCE		455,531.14	500,125.87	500,125.87	500,125.87			
END FUND BALANCE		500,125.87	521,129.87	518,983.87	(24,271.38)			

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GL NUMBER	DESCRIPTION	END BALANCE	2016-17 ORIGINAL	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2016	BUDGET	AMENDED BUDGET	11/30/2016	MONTH 11/30/16	BALANCE	USED
Fund 216 - MEDICAL RESCUE FUND								
Revenues								
Dept 000								
216-000-402	CURRENT PROPERTY TAX	632,873.80	634,062.00	634,062.00	0.00	0.00	634,062.00	0.00
216-000-445	PENALTY & INTEREST ON TAXES	219.54	200.00	200.00	63.40	63.40	136.60	31.70
216-000-482	HOUSE NUMBERS	240.00	300.00	300.00	280.00	0.00	20.00	93.33
216-000-588	CONTRIBUTION OTHER FUND(S)	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
216-000-626	COPY & FOIA INCOME	31.00	50.00	50.00	0.00	0.00	50.00	0.00
216-000-635	RESPONSE FEES	16,190.48	10,000.00	10,000.00	8,822.89	3,268.25	1,177.11	88.23
216-000-639	DRIVEWAY INSPECTIONS	680.00	600.00	600.00	350.00	100.00	250.00	58.33
216-000-671	REIMBURSEMENT/OTHER INCOME	7,295.76	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
216-000-673	SALE OF FIXED ASSET	409.11	52,000.00	52,000.00	0.00	0.00	52,000.00	0.00
216-000-675	CONTRIBUTION-PRIVATE SOURCES	0.00	0.00	0.00	200.00	0.00	(200.00)	100.00
Total Dept 000		682,939.69	724,212.00	724,212.00	9,716.29	3,431.65	714,495.71	1.34
Dept 336-CONTRIBUTIONS								
216-336-683	CONTRIBUTION - INDEPENDENCE D	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 336-CONTRIBUTIONS		1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Dept 960								
216-960-935	TRANSFER IN	0.00	0.00	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 960		0.00	0.00	125,000.00	125,000.00	0.00	0.00	100.00
TOTAL Revenues		683,939.69	725,212.00	850,212.00	134,716.29	3,431.65	715,495.71	15.85
Expenditures								
Dept 226-PERSONNEL								
216-226-701	SALARIES	79,309.88	81,700.00	85,310.00	35,631.11	6,562.30	49,678.89	41.77
216-226-702	SALARIES	128,291.02	160,000.00	160,000.00	58,279.52	10,635.00	101,720.48	36.42
216-226-705	ADMINISTRATIVE ASSISTANT	3,998.45	8,000.00	8,000.00	864.64	160.50	7,135.36	10.81
216-226-708	SALARIES-PART TIME	38,734.77	60,000.00	60,000.00	20,485.52	4,219.83	39,514.48	34.14
216-226-712	SALARIES - OFFICERS	8,500.00	12,000.00	12,000.00	2,000.00	0.00	10,000.00	16.67
216-226-715	SOCIAL SECURITY	20,262.02	25,530.00	25,806.00	9,174.81	1,679.90	16,631.19	35.55
216-226-716	HOSPITALIZATION	23,991.48	26,720.00	26,720.00	9,382.51	1,838.19	17,337.49	35.11
216-226-717	LIFE/DISB. INSURANCE	844.92	945.00	945.00	352.05	70.41	592.95	37.25
216-226-718	PENSION	7,931.00	8,170.00	8,531.00	3,562.98	656.20	4,968.02	41.77
216-226-730	MEDICAL TESTING	949.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
216-226-731	WORKERS COMP INSURANCE	10,574.00	16,149.00	16,149.00	15,526.00	0.00	623.00	96.14
216-226-927	ALLOCATE TO DEPARTMENTS	(59,072.00)	(61,870.00)	(64,016.00)	(20,913.00)	0.00	(43,103.00)	32.67
216-226-957	TRAINING & DEVELOPMENT	9,202.22	12,000.00	12,000.00	2,616.33	700.00	9,383.67	21.80
216-226-958	TRAINING WAGES	8,053.88	12,000.00	12,000.00	3,771.00	582.00	8,229.00	31.43
Total Dept 226-PERSONNEL		281,570.64	364,844.00	366,945.00	140,733.47	27,104.33	226,211.53	38.35
Dept 265-HALL AND GROUNDS								
216-265-816	GROUNDS/CLEANG/JANITORL SERVI	1,140.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
216-265-821	PSB MAINT & OPS ALLOCATION	37,848.00	45,000.00	45,000.00	8,711.00	0.00	36,289.00	19.36
Total Dept 265-HALL AND GROUNDS		38,988.00	47,000.00	47,000.00	8,711.00	0.00	38,289.00	18.53

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/16	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET				
Fund 216 - MEDICAL RESCUE FUND								
Expenditures								
Dept 270-LEGAL/PROFESSIONAL								
216-270-722	CONTROLLER	7,007.29	7,203.00	7,203.00	2,354.76	0.00	4,848.24	32.69
216-270-802	AUDIT FEES	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	0.00	100.00
216-270-803	LEGAL	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 270-LEGAL/PROFESSIONAL		9,257.29	11,453.00	11,453.00	4,604.76	2,250.00	6,848.24	40.21
Dept 301-OPERATING COSTS								
216-301-727	SUPPLIES	8,682.27	8,000.00	8,000.00	2,580.95	473.03	5,419.05	32.26
216-301-741	UNIFORMS/GEAR & ALLOWANCE	7,839.97	10,000.00	10,000.00	829.42	78.00	9,170.58	8.29
216-301-807	MEMBERSHIP DUES	1,430.00	1,500.00	1,500.00	655.00	75.00	845.00	43.67
216-301-818	CONTRACTUAL SERVICES	1,505.02	1,000.00	1,000.00	527.23	242.29	472.77	52.72
216-301-820	DISPATCH SERVICES	11,792.76	13,000.00	13,000.00	5,010.85	1,002.17	7,989.15	38.55
216-301-850	COMMUNICATION	5,745.90	8,000.00	8,000.00	2,801.24	1,155.41	5,198.76	35.02
216-301-851	POSTAGE	36.55	50.00	50.00	0.00	0.00	50.00	0.00
216-301-900	PRINTING & PUBLICATIONS	0.00	200.00	200.00	0.00	0.00	200.00	0.00
216-301-910	INSURANCE & BONDS	38,928.00	39,712.00	39,712.00	0.00	0.00	39,712.00	0.00
216-301-920	UTILITIES	7,317.81	10,000.00	10,000.00	4,215.37	111.69	5,784.63	42.15
216-301-930	REPAIRS & MAINTENANCE	4,219.01	5,000.00	5,000.00	2,685.80	632.59	2,314.20	53.72
216-301-932	RADIO REPAIR	2,600.00	2,500.00	2,500.00	141.00	0.00	2,359.00	5.64
216-301-938	CHARGEBACKS - PRIOR TAX YEARS	913.57	0.00	0.00	0.00	0.00	0.00	0.00
216-301-972	COMPUTER	3,303.56	3,000.00	3,000.00	1,274.52	0.00	1,725.48	42.48
Total Dept 301-OPERATING COSTS		94,314.42	101,962.00	101,962.00	20,721.38	3,770.18	81,240.62	20.32
Dept 333-TRANSPORTATION								
216-333-860	FUEL & MILEAGE	7,185.36	10,000.00	10,000.00	2,332.42	487.61	7,667.58	23.32
216-333-930	REPAIRS & MAINTENANCE	24,213.20	30,000.00	30,000.00	5,744.79	781.22	24,255.21	19.15
Total Dept 333-TRANSPORTATION		31,398.56	40,000.00	40,000.00	8,077.21	1,268.83	31,922.79	20.19
Dept 900-CAPITAL OUTLAY								
216-900-970	EQUIPMENT	5,908.24	10,000.00	135,000.00	938.61	0.00	134,061.39	0.70
216-900-974	VEHICLE	0.00	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		5,908.24	75,000.00	200,000.00	938.61	0.00	199,061.39	0.47
Dept 905-DEBT SERVICE								
216-905-985	PSB SHARE OF BOND PMT	87,821.97	84,696.00	84,696.00	0.00	0.00	84,696.00	0.00
216-905-991	DEBT SERVICE - PRINCIPAL	45,898.54	0.00	0.00	0.00	0.00	0.00	0.00
216-905-995	DEBT SERVICE - INTEREST	2,226.11	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 905-DEBT SERVICE		135,946.62	84,696.00	84,696.00	0.00	0.00	84,696.00	0.00
TOTAL Expenditures		597,383.77	724,955.00	852,056.00	183,786.43	34,393.34	668,269.57	21.57
Fund 216 - MEDICAL RESCUE FUND:								
TOTAL REVENUES		683,939.69	725,212.00	850,212.00	134,716.29	3,431.65	715,495.71	15.85

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 11/30/2016

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD
		06/30/2016	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	11/30/2016	MONTH 11/30/16	BALANCE	USED
Fund 216 - MEDICAL RESCUE FUND								
TOTAL EXPENDITURES		597,383.77	724,955.00	852,056.00	183,786.43	34,393.34	668,269.57	21.57
NET OF REVENUES & EXPENDITURES		86,555.92	257.00	(1,844.00)	(49,070.14)	(30,961.69)	47,226.14	2,661.07
BEG. FUND BALANCE		449,205.88	535,761.80	535,761.80	535,761.80			
END FUND BALANCE		535,761.80	536,018.80	533,917.80	486,691.66			

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/16	AVAILABLE BALANCE	% BGD USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET				
Fund 230 - DONATION FUND								
Revenues								
Dept 000								
230-000-690	DONATION - DOG PARK	0.00	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 000		0.00	500.00	500.00	0.00	0.00	500.00	0.00
TOTAL Revenues		0.00	500.00	500.00	0.00	0.00	500.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
230-301-903	KIWANIS	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00
230-301-904	EVENTS/COMMUNITY PROJECTS	1,874.56	0.00	0.00	(474.56)	0.00	474.56	100.00
230-301-905	BARK PARK	1,537.12	500.00	500.00	112.90	24.62	387.10	22.58
Total Dept 301-OPERATING COSTS		4,811.68	500.00	500.00	(361.66)	24.62	861.66	(72.33)
TOTAL Expenditures		4,811.68	500.00	500.00	(361.66)	24.62	861.66	(72.33)
Fund 230 - DONATION FUND:								
TOTAL REVENUES		0.00	500.00	500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		4,811.68	500.00	500.00	(361.66)	24.62	861.66	72.33
NET OF REVENUES & EXPENDITURES		(4,811.68)	0.00	0.00	361.66	(24.62)	(361.66)	100.00
BEG. FUND BALANCE		5,162.75	351.07	351.07	351.07			
END FUND BALANCE		351.07	351.07	351.07	712.73			

PERIOD ENDING 11/30/2016

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/16	AVAILABLE BALANCE	% BGD USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET				
Fund 248 - DOWNTOWN DEVELOPMENT AUTH								
Expenditures								
Dept 301-OPERATING COSTS								
248-301-800	OTHER PROFESSIONAL FEES	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
248-301-816	GROUNDS/CLEANG/JANITORL SERVI	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 301-OPERATING COSTS		0.00	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Dept 449-ROAD WORK								
248-449-814	ROAD IMPROVEMENTS	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 449-ROAD WORK		0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Dept 900-CAPITAL OUTLAY								
248-900-925	STREETSCAPING	241.64	5,000.00	5,000.00	2,850.00	0.00	2,150.00	57.00
Total Dept 900-CAPITAL OUTLAY		241.64	5,000.00	5,000.00	2,850.00	0.00	2,150.00	57.00
TOTAL Expenditures		241.64	31,000.00	31,000.00	2,850.00	0.00	28,150.00	9.19
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		241.64	31,000.00	31,000.00	2,850.00	0.00	28,150.00	9.19
NET OF REVENUES & EXPENDITURES		(241.64)	(31,000.00)	(31,000.00)	(2,850.00)	0.00	(28,150.00)	9.19
BEG. FUND BALANCE		65,965.25	65,723.61	65,723.61	65,723.61			
END FUND BALANCE		65,723.61	34,723.61	34,723.61	62,873.61			

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/16	AVAILABLE BALANCE	% BGD USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET				
Fund 265 - NARCOTICS FUND								
Revenues								
Dept 000								
265-000-661	FORFEITURES	92,543.00	58,000.00	58,000.00	350.00	0.00	57,650.00	0.60
Total Dept 000		92,543.00	58,000.00	58,000.00	350.00	0.00	57,650.00	0.60
TOTAL Revenues		92,543.00	58,000.00	58,000.00	350.00	0.00	57,650.00	0.60
Expenditures								
Dept 301-OPERATING COSTS								
265-301-727	SUPPLIES	2,819.48	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
265-301-899	FORFEITURE SHARING	88,017.32	30,000.00	30,000.00	7,750.00	7,750.00	22,250.00	25.83
265-301-956	MISCELLANEOUS	1,115.82	5,000.00	5,000.00	2,229.33	0.00	2,770.67	44.59
265-301-972	COMPUTER	5,187.00	8,000.00	8,000.00	1,734.49	0.00	6,265.51	21.68
Total Dept 301-OPERATING COSTS		97,139.62	47,000.00	47,000.00	11,713.82	7,750.00	35,286.18	24.92
Dept 900-CAPITAL OUTLAY								
265-900-970	EQUIPMENT	1,103.67	9,000.00	9,000.00	858.00	0.00	8,142.00	9.53
Total Dept 900-CAPITAL OUTLAY		1,103.67	9,000.00	9,000.00	858.00	0.00	8,142.00	9.53
TOTAL Expenditures		98,243.29	56,000.00	56,000.00	12,571.82	7,750.00	43,428.18	22.45
Fund 265 - NARCOTICS FUND:								
TOTAL REVENUES		92,543.00	58,000.00	58,000.00	350.00	0.00	57,650.00	0.60
TOTAL EXPENDITURES		98,243.29	56,000.00	56,000.00	12,571.82	7,750.00	43,428.18	22.45
NET OF REVENUES & EXPENDITURES		(5,700.29)	2,000.00	2,000.00	(12,221.82)	(7,750.00)	14,221.82	611.09
BEG. FUND BALANCE		99,844.43	94,144.14	94,144.14	94,144.14			
END FUND BALANCE		94,144.14	96,144.14	96,144.14	81,922.32			

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/16	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET				
Fund 266 - FEDERAL NARCOTICS FUND								
Revenues								
Dept 000								
266-000-661	FORFEITURES	104,627.74	100,000.00	100,000.00	45,690.47	0.00	54,309.53	45.69
Total Dept 000		104,627.74	100,000.00	100,000.00	45,690.47	0.00	54,309.53	45.69
TOTAL Revenues		104,627.74	100,000.00	100,000.00	45,690.47	0.00	54,309.53	45.69
Expenditures								
Dept 301-OPERATING COSTS								
266-301-727	SUPPLIES	12,152.96	12,000.00	12,000.00	2,276.87	512.34	9,723.13	18.97
266-301-956	MISCELLANEOUS	6,636.25	12,000.00	12,000.00	2,534.19	450.00	9,465.81	21.12
Total Dept 301-OPERATING COSTS		18,789.21	24,000.00	24,000.00	4,811.06	962.34	19,188.94	20.05
Dept 336-CONTRIBUTIONS								
266-336-967	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 336-CONTRIBUTIONS		35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Dept 900-CAPITAL OUTLAY								
266-900-970	EQUIPMENT	162,997.11	85,000.00	85,000.00	9,557.16	0.00	75,442.84	11.24
266-900-974	VEHICLE	0.00	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		162,997.11	210,000.00	210,000.00	9,557.16	0.00	200,442.84	4.55
TOTAL Expenditures		216,786.32	269,000.00	269,000.00	14,368.22	962.34	254,631.78	5.34
Fund 266 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		104,627.74	100,000.00	100,000.00	45,690.47	0.00	54,309.53	45.69
TOTAL EXPENDITURES		216,786.32	269,000.00	269,000.00	14,368.22	962.34	254,631.78	5.34
NET OF REVENUES & EXPENDITURES		(112,158.58)	(169,000.00)	(169,000.00)	31,322.25	(962.34)	(200,322.25)	18.53
BEG. FUND BALANCE		359,912.13	247,753.55	247,753.55	247,753.55			
END FUND BALANCE		247,753.55	78,753.55	78,753.55	279,075.80			

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PERIOD ENDING 11/30/2016
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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 11/30/16		
Fund 287 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 000								
287-000-481	SIGN PERMITS	180.00	0.00	0.00	0.00	0.00	0.00	0.00
287-000-484	BUILDING PLAN REVIEW FEES	5,317.82	6,960.00	6,960.00	3,418.00	342.00	3,542.00	49.11
287-000-485	BUILDING PERMIT FEES	45,800.15	37,870.00	37,870.00	51,596.00	2,355.00	(13,726.00)	136.25
287-000-486	CONTRACTOR'S REGISTRATION	2,550.00	2,500.00	2,500.00	1,065.00	180.00	1,435.00	42.60
287-000-488	TRADE PERMIT FEES	37,105.00	45,730.00	45,730.00	17,335.00	2,950.00	28,395.00	37.91
287-000-626	COPY & FOIA INCOME	0.00	0.00	0.00	20.00	0.00	(20.00)	100.00
287-000-671	REIMBURSEMENT/OTHER INCOME	55.94	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		91,008.91	93,060.00	93,060.00	73,434.00	5,827.00	19,626.00	78.91
TOTAL Revenues		91,008.91	93,060.00	93,060.00	73,434.00	5,827.00	19,626.00	78.91
Expenditures								
Dept 226-PERSONNEL								
287-226-731	WORKERS COMP INSURANCE	0.00	500.00	500.00	480.00	0.00	20.00	96.00
287-226-927	ALLOCATE TO DEPARTMENTS	15,613.00	36,854.00	37,397.00	13,630.00	0.00	23,767.00	36.45
Total Dept 226-PERSONNEL		15,613.00	37,354.00	37,897.00	14,110.00	0.00	23,787.00	37.23
Dept 261-GOVERNMENT SHARED SERVICES								
287-261-725	BUILDING INSPECTIONS	41,550.98	17,163.00	17,163.00	6,762.66	0.00	10,400.34	39.40
287-261-737	PLAN REVIEW	0.00	5,800.00	5,800.00	0.00	0.00	5,800.00	0.00
287-261-738	MISC BUILDING ADMINISTRATION	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 261-GOVERNMENT SHARED SERVICES		41,550.98	25,963.00	25,963.00	6,762.66	0.00	19,200.34	26.05
Dept 270-LEGAL/PROFESSIONAL								
287-270-722	CONTROLLER	2,802.95	2,881.00	2,881.00	941.90	0.00	1,939.10	32.69
287-270-802	AUDIT FEES	900.00	900.00	900.00	900.00	900.00	0.00	100.00
287-270-823	ZONING ADMINISTRATION	810.00	0.00	0.00	300.00	0.00	(300.00)	100.00
Total Dept 270-LEGAL/PROFESSIONAL		4,512.95	3,781.00	3,781.00	2,141.90	900.00	1,639.10	56.65
Dept 301-OPERATING COSTS								
287-301-725	ELECTRIC, PLUMB & MECH INSPEC	8,595.00	23,994.00	23,994.00	6,300.00	2,295.00	17,694.00	26.26
287-301-727	SUPPLIES	1,215.57	500.00	500.00	0.00	0.00	500.00	0.00
287-301-818	CONTRACTUAL SERVICES	0.00	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
287-301-850	COMMUNICATION	38.15	360.00	360.00	159.95	39.99	200.05	44.43
287-301-910	INSURANCE & BONDS	0.00	600.00	600.00	0.00	0.00	600.00	0.00
287-301-927	ALLOCATE TO DEPARTMENTS	0.00	4,070.00	4,070.00	502.00	0.00	3,568.00	12.33
Total Dept 301-OPERATING COSTS		9,848.72	59,524.00	59,524.00	6,961.95	2,334.99	52,562.05	11.70
TOTAL Expenditures		71,525.65	126,622.00	127,165.00	29,976.51	3,234.99	97,188.49	23.57
Fund 287 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		91,008.91	93,060.00	93,060.00	73,434.00	5,827.00	19,626.00	78.91

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 11/30/2016
% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2016	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	11/30/2016	MONTH 11/30/16	BALANCE	USED
Fund 287 - BUILDING DEPARTMENT FUND								
TOTAL EXPENDITURES		71,525.65	126,622.00	127,165.00	29,976.51	3,234.99	97,188.49	23.57
NET OF REVENUES & EXPENDITURES		19,483.26	(33,562.00)	(34,105.00)	43,457.49	2,592.01	(77,562.49)	127.42
BEG. FUND BALANCE		79,862.25	99,345.51	99,345.51	99,345.51			
END FUND BALANCE		99,345.51	65,783.51	65,240.51	142,803.00			

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GL NUMBER	DESCRIPTION	END BALANCE	2016-17 ORIGINAL	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD
		06/30/2016	BUDGET	AMENDED BUDGET	11/30/2016	MONTH 11/30/16	BALANCE	USED
Fund 369 - BLDG AUTH DEBT FUND								
Revenues								
Dept 000								
369-000-685	FUNDS XFER FOR 3.5 BOND PMT	263,465.93	254,087.00	254,087.00	0.00	0.00	254,087.00	0.00
Total Dept 000		263,465.93	254,087.00	254,087.00	0.00	0.00	254,087.00	0.00
TOTAL Revenues		263,465.93	254,087.00	254,087.00	0.00	0.00	254,087.00	0.00
Expenditures								
Dept 905-DEBT SERVICE								
369-905-942	3 M BOND BLDG AUTH	219,518.00	215,297.00	215,297.00	0.00	0.00	215,297.00	0.00
369-905-987	INTEREST 3 M BOND	43,947.93	38,790.00	38,790.00	0.00	0.00	38,790.00	0.00
Total Dept 905-DEBT SERVICE		263,465.93	254,087.00	254,087.00	0.00	0.00	254,087.00	0.00
TOTAL Expenditures		263,465.93	254,087.00	254,087.00	0.00	0.00	254,087.00	0.00
Fund 369 - BLDG AUTH DEBT FUND:								
TOTAL REVENUES		263,465.93	254,087.00	254,087.00	0.00	0.00	254,087.00	0.00
TOTAL EXPENDITURES		263,465.93	254,087.00	254,087.00	0.00	0.00	254,087.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE								
END FUND BALANCE								

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/16	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET				
Fund 370 - PUBLIC SAFETY BLDG DEBT FD								
Revenues								
Dept 000								
370-000-402	CURRENT PROPERTY TAX	274,941.99	265,135.00	265,135.00	0.00	0.00	265,135.00	0.00
370-000-445	PENALTY & INTEREST ON TAXES	101.00	0.00	0.00	29.80	29.80	(29.80)	100.00
370-000-588	CONTRIBUTION OTHER FUND(S)	113,546.00	134,968.00	134,968.00	26,132.00	0.00	108,836.00	19.36
370-000-671	REIMBURSEMENT/OTHER INCOME	560.37	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		389,149.36	400,103.00	400,103.00	26,161.80	29.80	373,941.20	6.54
TOTAL Revenues		389,149.36	400,103.00	400,103.00	26,161.80	29.80	373,941.20	6.54
Expenditures								
Dept 301-OPERATING COSTS								
370-301-727	SUPPLIES	924.87	1,200.00	1,200.00	1,224.90	0.00	(24.90)	102.08
370-301-816	GROUNDS/CLEANG/JANITORL SERVI	10,190.00	11,500.00	11,500.00	950.00	550.00	10,550.00	8.26
370-301-818	CONTRACTUAL SERVICES	8,866.93	10,200.00	10,200.00	6,205.90	5,683.90	3,994.10	60.84
370-301-850	COMMUNICATION	4,161.67	4,860.00	4,860.00	1,985.54	383.99	2,874.46	40.85
370-301-910	INSURANCE & BONDS	7,046.00	7,208.00	7,208.00	0.00	0.00	7,208.00	0.00
370-301-920	UTILITIES	61,907.13	68,000.00	68,000.00	23,846.12	5,333.88	44,153.88	35.07
370-301-930	REPAIRS & MAINTENANCE	26,302.82	30,000.00	30,000.00	5,338.04	1,466.50	24,661.96	17.79
370-301-938	CHARGEBACKS - PRIOR TAX YEARS	412.57	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 301-OPERATING COSTS		119,811.99	134,968.00	134,968.00	39,550.50	13,418.27	95,417.50	29.30
Dept 905-DEBT SERVICE								
370-905-945	3.8 M PSB BOND	235,000.00	230,000.00	230,000.00	0.00	0.00	230,000.00	0.00
370-905-987	INTEREST 3 M BOND	(14.34)	0.00	0.00	16,690.91	0.00	(16,690.91)	100.00
370-905-992	INTEREST 500K BOND	0.00	0.00	0.00	2,703.72	0.00	(2,703.72)	100.00
370-905-994	INTEREST 3.8 BOND PSB	40,639.66	35,135.00	35,135.00	17,566.25	0.00	17,568.75	50.00
Total Dept 905-DEBT SERVICE		275,625.32	265,135.00	265,135.00	36,960.88	0.00	228,174.12	13.94
TOTAL Expenditures		395,437.31	400,103.00	400,103.00	76,511.38	13,418.27	323,591.62	19.12
Fund 370 - PUBLIC SAFETY BLDG DEBT FD:								
TOTAL REVENUES		389,149.36	400,103.00	400,103.00	26,161.80	29.80	373,941.20	6.54
TOTAL EXPENDITURES		395,437.31	400,103.00	400,103.00	76,511.38	13,418.27	323,591.62	19.12
NET OF REVENUES & EXPENDITURES		(6,287.95)	0.00	0.00	(50,349.58)	(13,388.47)	50,349.58	100.00
BEG. FUND BALANCE		13,210.29	6,922.34	6,922.34	6,922.34			
END FUND BALANCE		6,922.34	6,922.34	6,922.34	(43,427.24)			

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GL NUMBER	DESCRIPTION	END BALANCE	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD
		06/30/2016	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	11/30/2016	MONTH 11/30/16	BALANCE	USED
Fund 571 - WASTEWATER TREATMENT FUND								
Revenues								
Dept 000								
571-000-445	PENALTY & INTEREST ON TAXES	15.33	0.00	0.00	0.00	0.00	0.00	0.00
571-000-500	TAP-IN FEES	25,560.00	0.00	0.00	10,650.00	3,550.00	(10,650.00)	100.00
571-000-651	USAGE FEES	1,345,563.57	1,365,000.00	1,365,000.00	444,308.21	327,459.44	920,691.79	32.55
571-000-665	INTEREST INCOME	3,046.47	1,500.00	1,500.00	267.64	0.00	1,232.36	17.84
571-000-671	REIMBURSEMENT/OTHER INCOME	9,386.95	1,800.00	1,800.00	2,397.80	0.00	(597.80)	133.21
571-000-672	SAD INTEREST	63.76	55.00	55.00	0.00	0.00	55.00	0.00
571-000-690	UNREALIZED GAIN/LOSS	1,062.76	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,384,698.84	1,368,355.00	1,368,355.00	457,623.65	331,009.44	910,731.35	33.44
TOTAL Revenues		1,384,698.84	1,368,355.00	1,368,355.00	457,623.65	331,009.44	910,731.35	33.44
Expenditures								
Dept 226-PERSONNEL								
571-226-701	SALARIES	65,499.98	65,500.00	65,500.00	27,711.53	5,038.46	37,788.47	42.31
571-226-702	SALARIES	197,156.09	199,624.00	199,624.00	83,858.31	15,353.42	115,765.69	42.01
571-226-711	SALARIES-OVERTIME	2,308.45	18,000.00	18,000.00	622.33	0.00	17,377.67	3.46
571-226-715	SOCIAL SECURITY	20,279.39	21,660.00	21,660.00	8,527.76	1,550.73	13,132.24	39.37
571-226-716	HOSPITALIZATION	98,532.49	108,900.00	108,900.00	29,723.91	6,131.31	79,176.09	27.29
571-226-717	LIFE/DISB. INSURANCE	3,021.24	3,175.00	3,175.00	1,258.85	251.77	1,916.15	39.65
571-226-718	PENSION	24,684.45	25,417.00	25,417.00	10,697.64	1,955.12	14,719.36	42.09
571-226-720	BANKED PTO	646.50	0.00	0.00	0.00	0.00	0.00	0.00
571-226-731	WORKERS COMP INSURANCE	4,640.00	6,750.00	6,750.00	6,485.00	0.00	265.00	96.07
571-226-957	TRAINING & DEVELOPMENT	670.00	3,500.00	3,500.00	210.00	95.00	3,290.00	6.00
Total Dept 226-PERSONNEL		417,438.59	452,526.00	452,526.00	169,095.33	30,375.81	283,430.67	37.37
Dept 270-LEGAL/PROFESSIONAL								
571-270-722	CONTROLLER	19,620.65	20,170.00	20,170.00	6,593.30	0.00	13,576.70	32.69
571-270-802	AUDIT FEES	6,300.00	6,300.00	6,300.00	6,300.00	6,300.00	0.00	100.00
571-270-803	LEGAL	0.00	500.00	500.00	0.00	0.00	500.00	0.00
571-270-806	ENGINEER	44,134.07	30,000.00	30,000.00	519.30	0.00	29,480.70	1.73
Total Dept 270-LEGAL/PROFESSIONAL		70,054.72	56,970.00	56,970.00	13,412.60	6,300.00	43,557.40	23.54
Dept 301-OPERATING COSTS								
571-301-727	SUPPLIES	1,987.86	2,500.00	2,500.00	559.99	133.67	1,940.01	22.40
571-301-740	OPERATING SUPPLIES	45,464.92	55,000.00	55,000.00	16,804.63	5,770.44	38,195.37	30.55
571-301-741	UNIFORMS/GEAR & ALLOWANCE	1,178.22	2,500.00	2,500.00	509.95	0.00	1,990.05	20.40
571-301-807	MEMBERSHIP DUES	620.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
571-301-817	LAB & TESTING	4,630.00	7,000.00	7,000.00	1,940.00	205.00	5,060.00	27.71
571-301-819	COLLECTION SYS ANNUAL MAINT	32,556.06	55,000.00	55,000.00	4,561.41	0.00	50,438.59	8.29
571-301-825	SEWER ADMINISTRATION FEES	37,500.00	37,500.00	37,500.00	0.00	0.00	37,500.00	0.00
571-301-850	COMMUNICATION	5,700.71	6,000.00	6,000.00	1,881.13	374.97	4,118.87	31.35
571-301-851	POSTAGE	2,442.09	2,500.00	2,500.00	938.37	55.51	1,561.63	37.53
571-301-900	PRINTING & PUBLICATIONS	19.38	200.00	200.00	0.00	0.00	200.00	0.00
571-301-910	INSURANCE & BONDS	21,112.00	21,598.00	21,598.00	0.00	0.00	21,598.00	0.00
571-301-920	UTILITIES	93,615.58	100,000.00	100,000.00	32,709.37	8,305.76	67,290.63	32.71
571-301-930	REPAIRS & MAINTENANCE	45,288.40	110,000.00	110,000.00	30,652.67	3,606.12	79,347.33	27.87
571-301-940	RENTAL EQUIPMENT	828.00	750.00	750.00	345.00	69.00	405.00	46.00
571-301-950	LAND LEASING	257.75	260.00	260.00	0.00	0.00	260.00	0.00

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/16	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET				
Fund 571 - WASTEWATER TREATMENT FUND								
Expenditures								
571-301-968	DEPRECIATION EXPENSE	255,587.15	255,461.00	255,461.00	0.00	0.00	255,461.00	0.00
Total Dept 301-OPERATING COSTS		548,788.12	657,269.00	657,269.00	90,902.52	18,520.47	566,366.48	13.83
Dept 333-TRANSPORTATION								
571-333-860	FUEL & MILEAGE	4,768.10	7,000.00	7,000.00	2,560.83	0.00	4,439.17	36.58
571-333-930	REPAIRS & MAINTENANCE	430.88	1,500.00	1,500.00	30.01	0.00	1,469.99	2.00
Total Dept 333-TRANSPORTATION		5,198.98	8,500.00	8,500.00	2,590.84	0.00	5,909.16	30.48
Dept 528-O & M - BOND & INTEREST								
571-528-954	AGENT FEES	648.14	700.00	700.00	99.13	0.00	600.87	14.16
571-528-989	INTEREST 1992 BOND	13,938.76	12,240.00	12,240.00	6,119.38	0.00	6,120.62	49.99
571-528-995	DEBT SERVICE - INTEREST	24,758.38	10,370.00	10,370.00	5,185.00	0.00	5,185.00	50.00
Total Dept 528-O & M - BOND & INTEREST		39,345.28	23,310.00	23,310.00	11,403.51	0.00	11,906.49	48.92
Dept 900-CAPITAL OUTLAY								
571-900-970	EQUIPMENT	0.00	90,000.00	90,000.00	5,482.00	0.00	84,518.00	6.09
Total Dept 900-CAPITAL OUTLAY		0.00	90,000.00	90,000.00	5,482.00	0.00	84,518.00	6.09
TOTAL Expenditures		1,080,825.69	1,288,575.00	1,288,575.00	292,886.80	55,196.28	995,688.20	22.73
Fund 571 - WASTEWATER TREATMENT FUND:								
TOTAL REVENUES		1,384,698.84	1,368,355.00	1,368,355.00	457,623.65	331,009.44	910,731.35	33.44
TOTAL EXPENDITURES		1,080,825.69	1,288,575.00	1,288,575.00	292,886.80	55,196.28	995,688.20	22.73
NET OF REVENUES & EXPENDITURES		303,873.15	79,780.00	79,780.00	164,736.85	275,813.16	(84,956.85)	206.49
BEG. FUND BALANCE		6,248,828.56	6,552,701.71	6,552,701.71	6,552,701.71			
END FUND BALANCE		6,552,701.71	6,632,481.71	6,632,481.71	6,717,438.56			

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/16	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET				
Fund 815 - DIST # 5 SEVEN MILE SEWER								
Revenues								
Dept 000								
815-000-665	INTEREST INCOME	386.66	150.00	150.00	33.69	0.00	116.31	22.46
815-000-672	SAD INTEREST	9,257.90	7,950.00	7,950.00	0.00	0.00	7,950.00	0.00
815-000-690	UNREALIZED GAIN/LOSS	137.97	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		9,782.53	8,100.00	8,100.00	33.69	0.00	8,066.31	0.42
TOTAL Revenues		9,782.53	8,100.00	8,100.00	33.69	0.00	8,066.31	0.42
Expenditures								
Dept 301-OPERATING COSTS								
815-301-968	DEPRECIATION EXPENSE	17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Total Dept 301-OPERATING COSTS		17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Dept 905-DEBT SERVICE								
815-905-995	DEBT SERVICE - INTEREST	8,101.94	7,153.00	7,153.00	3,576.62	0.00	3,576.38	50.00
Total Dept 905-DEBT SERVICE		8,101.94	7,153.00	7,153.00	3,576.62	0.00	3,576.38	50.00
TOTAL Expenditures		25,620.94	24,672.00	24,672.00	3,576.62	0.00	21,095.38	14.50
Fund 815 - DIST # 5 SEVEN MILE SEWER:								
TOTAL REVENUES		9,782.53	8,100.00	8,100.00	33.69	0.00	8,066.31	0.42
TOTAL EXPENDITURES		25,620.94	24,672.00	24,672.00	3,576.62	0.00	21,095.38	14.50
NET OF REVENUES & EXPENDITURES		(15,838.41)	(16,572.00)	(16,572.00)	(3,542.93)	0.00	(13,029.07)	21.38
BEG. FUND BALANCE		597,826.74	581,988.33	581,988.33	581,988.33			
END FUND BALANCE		581,988.33	565,416.33	565,416.33	578,445.40			

PERIOD ENDING 11/30/2016

% Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 11/30/2016	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 11/30/16		
Fund 890 - N.T. SEWER DISTRICT								
Revenues								
Dept 000								
890-000-665	INTEREST INCOME	1,897.81	750.00	750.00	166.57	0.00	583.43	22.21
890-000-672	SAD INTEREST	38,781.46	27,897.00	27,897.00	406.54	0.00	27,490.46	1.46
890-000-690	UNREALIZED GAIN/LOSS	663.75	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		41,343.02	28,647.00	28,647.00	573.11	0.00	28,073.89	2.00
TOTAL Revenues		41,343.02	28,647.00	28,647.00	573.11	0.00	28,073.89	2.00
Expenditures								
Dept 301-OPERATING COSTS								
890-301-968	DEPRECIATION EXPENSE	74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Total Dept 301-OPERATING COSTS		74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Dept 905-DEBT SERVICE								
890-905-954	AGENT FEES	414.36	450.00	450.00	63.37	0.00	386.63	14.08
890-905-998	INTEREST NT BOND	15,829.12	6,630.00	6,630.00	3,315.00	0.00	3,315.00	50.00
Total Dept 905-DEBT SERVICE		16,243.48	7,080.00	7,080.00	3,378.37	0.00	3,701.63	47.72
TOTAL Expenditures		90,430.48	81,267.00	81,267.00	3,378.37	0.00	77,888.63	4.16
Fund 890 - N.T. SEWER DISTRICT:								
TOTAL REVENUES		41,343.02	28,647.00	28,647.00	573.11	0.00	28,073.89	2.00
TOTAL EXPENDITURES		90,430.48	81,267.00	81,267.00	3,378.37	0.00	77,888.63	4.16
NET OF REVENUES & EXPENDITURES		(49,087.46)	(52,620.00)	(52,620.00)	(2,805.26)	0.00	(49,814.74)	5.33
BEG. FUND BALANCE		2,980,846.90	2,931,759.44	2,931,759.44	2,931,759.44			
END FUND BALANCE		2,931,759.44	2,879,139.44	2,879,139.44	2,928,954.18			
TOTAL REVENUES - ALL FUNDS		5,882,068.94	5,912,445.00	6,049,445.00	996,473.67	374,722.03	5,052,971.33	31.42
TOTAL EXPENDITURES - ALL FUNDS		5,568,351.90	6,111,088.00	6,741,596.00	2,118,082.95	296,907.57	4,623,513.05	31.42
NET OF REVENUES & EXPENDITURES		313,717.04	(198,643.00)	(692,151.00)	(1,121,609.28)	77,814.46	429,458.28	162.05
BEG. FUND BALANCE - ALL FUNDS		12,906,358.98	13,220,076.02	13,220,076.02	13,220,076.02			
END FUND BALANCE - ALL FUNDS		13,220,076.02	13,021,433.02	12,527,925.02	12,098,466.74			

**PROCLAMATION CELEBRATING THE LIFE OF AND
HONOURING THE MEMORY OF DEBRA MOZURKEWICH AND
NAMING IN HER HONOR THE NON-MOTORIZED PATH ALONG
BARKER ROAD**

WHEREAS, on November 12, 2016, Northfield Township lost a valued member of our community in the passing of Debra (Deb) Mozurkewich; and,

WHEREAS, Northfield Township wishes to recognize and honor Deb's life and legacy of public service; and,

WHEREAS, Deb served as the Northfield Township Board of Trustees Supervisor from November 2008 through November 2012; and,

WHEREAS, Deb played a crucial role in bringing the construction of the Non-Motorized Path along Barker Road to Whitmore Lake; and,

WHEREAS, It's likely that the Non-Motorized Path along barker road would not have occurred but for Deb's efforts; and,

WHEREAS, Deb was an active member of the Kiwanis Club of the Greater Whitmore Lake Area, and the Kiwanis 4th of July Parade Committee; and,

WHEREAS, Deb served as the President of the School Board at WSC Academy in Ypsilanti; now therefore be it

NOW THEREFORE, THE NORTHFIELD TOWNSHIP BOARD OF TRUSTEES DOES HEREBY PROCLAIM AND DEDICATE THE BARKER ROAD NON-MOTORIZED PATH TO BE KNOWN AS "DEBRA MOZURKEWICH MEMORIAL" PATH.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of Northfield Township to be affixed hereto on this the _____ day of _____, 2016.

**TOWNSHIP OF NORTHFIELD,
WASHTENAW COUNTY, MICHIGAN**

Marlene Chockley, Supervisor

ATTEST:

Kathleen Manley, Clerk



9786 Main St
Whitmore Lake MI, 48189
734-323-0777 (CELL)
248-486-8301 (FAX)
samiaquinto@charter.net

December 7, 2016

Northfield Township Board
8350 Main Street
Whitmore Lake, MI 48189

RE: Michigan Pond Hockey Sports Classic
February 10, 11, 12, 2017

This application is in process of completion as we have in the past we will have in place prior to the day of the event:

1. Signed property usage agreements completed
2. Electrical inspection by township inspector for temporary use
3. Agreement with a professional private security company, two uniformed security guards on duty all hours of beer tent operation
4. Department of Natural Resources permit approval
5. Fire inspection of tents prior to event start
6. Health Department permits where required
7. Lighting in parking areas and high pedestrian traffic road crossings.
8. Michigan liquor control commission approval and license.

Thank you for your, the Northfield Township Police and Fire Departments, assistance in this great community event.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Iaquinto", with a long, sweeping horizontal stroke extending to the right.

Samuel J. Iaquinto
Michigan Pond Hockey Sports Classic
President



Civic Event Application Northfield Township

8350 Main Street
Whitmore Lake, Michigan 48189
(734) 449-2880

OFFICE USE ONLY
Date Received _____
By _____

FEE - \$100.00
Date Received _____
By _____

**** APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW ****

12-7-16 Mich. Pond Hockey Sports Charities SAMIAQUINTO
Application Date Name of Organization Name of Applicant

9876 Main Street Whitmore Lake Mi 48189
Street Address City State Zip

734-323-0777 _____ _____ 248-486-8301
Cell Phone Home Phone Work Phone Fax

SAMIAQUINTO@charter.net
Email Address (optional)

Michigan Pond Hockey Classic
Event Title

9876 Main St Whitmore Lake MI 48189
Event Location

EVENT DAYS / TIMES (Please stipulate the following information for each date of event)

DATE	Day of Week	Beginning Time	Ending Time
<u>2-10-2017</u>	<u>Friday</u>	<u>10:00 AM</u>	<u>12:00 AM</u>
<u>2-11-2017</u>	<u>Saturday</u>	<u>9:00 AM</u>	<u>12:00 AM</u>
<u>2-12-2017</u>	<u>Sunday</u>	<u>9:00 AM</u>	_____
<u>2-6-2017</u>	<u>2-13-2017</u>	_____	<u>N/A</u>
Set up Time/Day	Tear down Time / Day*	Rain Date (if applicable)	

* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

ORGANIZATION / APPLICANT INFORMATION

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: 45-3336868 , 710336

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

Mich Pond Hockey Sports Charities (MP HSC) provides families in
Need of Financial Assistance for their children to
participate in youth Athletic Programs

IS THE ORGANIZATION NON-PROFIT? YES NO
If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE? YES NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF LIABILITY SHOULD BE NO LESS THAN \$1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary) Fire works with opening ceremony 2-10-16 6PM non commercial grade,
Ice hockey teams playing on Whitmore Lake, 2 rinks,
Beer, spirits, food sales under the tent contained.
Other Community events and games on the ice.

ANNUAL EVENT: Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): First Part of February 2018

Or Next year's specific date(s): TBD

PROCEEDS OF THIS EVENT WILL BE USED FOR:

MPHSU Scholarships Families to allow their youth to participate
in Athletics. Please view michiganpondhockey.com for
our mission statement and other answers to questions

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)(FEE IS WAIVED FOR 4TH OF JULY PARADE AND HOMECOMING PARADE)

N/A

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE? YES NO

IF YES, WHAT KIND AND HOW MUCH?

Teams participating 500.00
Tent entrance 5.00 weekend pass

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?
 YES NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? 10% donation to charity

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS? YES NO

IF YES, TO WHOM AND HOW MUCH?

SEE ABOVE + Mission statement plus WLHS, SLYS,
Brighton HS, Pinckney HS. Athletics.

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT? 2000 per day

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES? YES NO

NUMBER OF VOLUNTEERS / STAFF? 130

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

All proceeds go to local families in need of scholarships,
a safe winter event gets families out to enjoy the
NFT Area and businesses. This event brings in revenue for the local
economy.

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

existing service present w/ temporary generator and electrical dist. panel,

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

N/A

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible)

N/A

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES YES NO

IF SO, WHAT LOCATION IS PLANNED? SEE Exhibit, Twp Property, (N) of P.O., Best Western,
Dirt Squirt.

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

IF NEEDED - Peoples Express Inc. 10 Jennings Rd.
WL MI 48189

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs 20

Types of Signs Informational 2'x4'

Locations of Signs Event area, near parking for direction

Date Signs Posted 2-8-17

Date Signs Removed 2-13-17

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO TOWNSHIP PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL).

STREET CLOSURE

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? YES NO
If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

ALCOHOL

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? YES NO

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

SECURITY

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING DETAILS OF YOUR SECURITY PLAN: *Private Security starting 2-10-17 at 3:00 CONTINUING thru 2-12-17 6PM*
ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBRS:

<u>Name</u>	<u>Contact number</u>
<i>SAMTAQUINTO</i>	<i>734-323-0777</i>
_____	_____
_____	_____

Owner(s) Affidavit*

I, MPHSC, have authorized SAM TAQUINTO as My
(company or organization owner) (Civic Event Applicant)

Representative for the purpose of obtaining a Civic Event permit(s) from Northfield Township

for my organization located at 9876 Main St WOLM; 48189.
(company or organization address)



Owners Signature

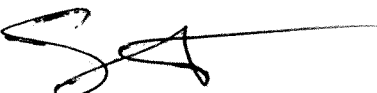
12-7-16

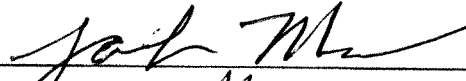
Date

INDEMNIFICATION AGREEMENT

The MP HSC agree(s) to defend, indemnify, and hold harmless the Township of
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the MP HSC (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature  Date 12-7-16
SAM IAQUINTO

Witness  Date 12-7-12
Josh Markus

ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

Beer, wine + spirits

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

MPHSC

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

SEE exhibit

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

SEE exhibit

**** IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

**** IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

ADDITIONAL CIVIC EVENT REQUIREMENTS

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event.
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Accepted and agreed to:

EVENT ORGANIZER



By: SAM IAQUINTO
Its: President

Dated: 12-7, 2016

**NORTHFIELD TOWNSHIP
APPROVALS/RECOMMENDATIONS/COMMENTS**

Event Title

Police Dept: _____ **Date:** _____

Comments: _____

Fire Dept: _____ **Date:** _____

Comments: _____

Other, if necessary: _____ **Date:** _____

Comments: _____

Clerk: _____ **Date:** _____

Comments: _____

BOARD OF TRUSTEES ACTION: _____ **Date:** _____

VENDOR CONTACT INFORMATION

Company Name	Representative	Phone #	Items Being Sold / Exhibited	On Site Contact Name	On Site Contact Phone #
Bos Tent Rental Decor + Awnings Food Truck + Entertaining Carrigan Propane CO.	Roger Bos	248-976-0296	Tents, Tables, chairs	Roger Bos	SAME
Patriot Fireworks CO.	ARON TYE	248-939-3694	Food, beverage	AARON TYE	SAME
Sunbelt Rentals	Bob FINN	810-229-6323	Heaters, propane	SAME	SAME
Advance Disposal MAD Power	Rick Hennigan	313-804-5636	Fireworks	SAME	SAME
GLP, Inc Security Northfield/Trop FIRE Dept	Rocky	248-348-7270	Lights, Loaders Generator.	SAME	SAME
Peoples Express Johns Sanitation	Jim Young	248-390-4235	waste services	"	"
	Dennis Bell	586-215-5457	Electrical Dist. panel, comb	"	"
	JAMES COTE	734-320-6300	PRIVATE LISC Security	"	"
	Bill wagner	734-449-2385	EMS	"	"
	TAMMY PIERSON	877-214-6073	Transportation	"	"
	Daniel DOCIS	248-437-0844	Toilets	"	"

VENDOR CONTACT INFORMATION

Company Name	Representative	Phone #	Items Being Sold / Exhibited	On Site Contact Name	On Site Contact Phone #
Restorick LJS	Chris Restorick	734-845-6604	PLow SAUCE	SAME	SAME
RAVE Associates Dist. of BEER WINE	MIKE Heath	734-761-7702	Beer, WINE	SAME	SAME

Help Sheet And Tips To Expedite The Civic Events Process

To help you be prepared for approvals of your event, please follow these steps to ensure a smooth process:

Your main points of contact after you pick up the application from the Township Office are our Public Safety officials. Our Public Safety Director, William Wagner, will assist you with items necessary for safety compliance as it relates to Fire Department items. Lieutenant Tim Greene will assist you with items necessary for safety compliance issues as it relates to Police Department operational matters.

For any street closures, parking easements for ingress and egress, traffic or crowd control items, our Public Safety officials will provide you with the guidance necessary to ensure a safe event. Road closures need Washtenaw County Road Commission approval, and contacting them is the responsibility of the event promoter.

Please follow the guidelines in the event policy, include maps, drawings, and as much detail as you can to help facilitate the process. The more complete the application, the smoother and faster the process goes. Completed applications should be turned in to our Township Manager, Howard Fink. Contact names and numbers are below for your convenience and reference. Thank you for bringing an event to our community and we are here to help you provide a safe event.

William Wagner Public Safety Director/Fire Chief Northfield Township	734-449-2385	wagnerw@twp.northfield.mi.us
Timothy Greene Lieutenant Northfield Township Police Department	734-449-9911	greenet@twp.northfield.mi.us
Howard Fink Northfield Township Manager	734-449-2880 ext. 12	finkh@twp.northfield.mi.us
Washtenaw County Road Commission Matt MacDonnell http://www.wcroads.org/Permits/Procedures/Sec7	734-761-1500 ext. 688	macdonnellm@wcroads.org



9786 Main St
Whitmore Lake MI, 48189
734-323-0777 (CELL)
248-486-8301 (FAX)
samiaquinto@charter.net

December 7, 2016

**MICHIGAN POND HOCKEY SPORTS CHARITIES
FEBRUARY 10, 11, 12, 2017**

This event will have 140 (7 person) teams competing for trophies and prizes. This event will be utilized as an anchor for a winter festival on Whitmore Lake to allow non-profit organizations to raise funds through the events. There will not be any snowmobile races held by us. The only events we will be holding are; bowling, golf, etc. There will be food and beverage sales as well. Please see the attached sheets for additional information and visit the web site as it is very informative at www.michiganpondhockey.com. Please contact me with any additional questions. There could also be a Chilly Dip in which the Northfield Township Fire Department will assist to ensure safety.

Thank You,

Samuel J. Iaquinto

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **APR 28 2012**

MICHIGAN POND HOCKEY SPORTS
CHARITIES
9876 MAIN ST
WHITMORE LAKE, MI 48189

Employer Identification Number:
45-3336868
DLN:
17053311333021
Contact Person:
DEL TRIMBLE ID# 31309
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
September 21, 2011
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

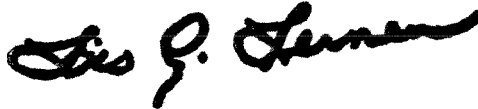
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

MICHIGAN POND HOCKEY SPORTS

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Lois G. Lerner". The signature is written in a cursive, flowing style.

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type

See
instructions

Name (as shown on your income tax return)
Michigan Pond Hockey Sports Charities

Business name/disregarded entity name, if different from above
Michigan Pond Hockey Classic

Check appropriate box for federal tax classification:
 Individual/sole proprietor C Corporation S Corporation Partnership Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶
 Other (see instructions) ▶ **Non-Profit 501(c)(3)**

Exemptions (see instructions):
 Exempt payee code (if any) **501**
 Exemption from FATCA reporting code (if any)

Address (number, street, and apt. or suite no.)
9876 Main Street

City, state, and ZIP code
Whitmore Lake MI 48189

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Social security number

Employer identification number

45-3336868

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

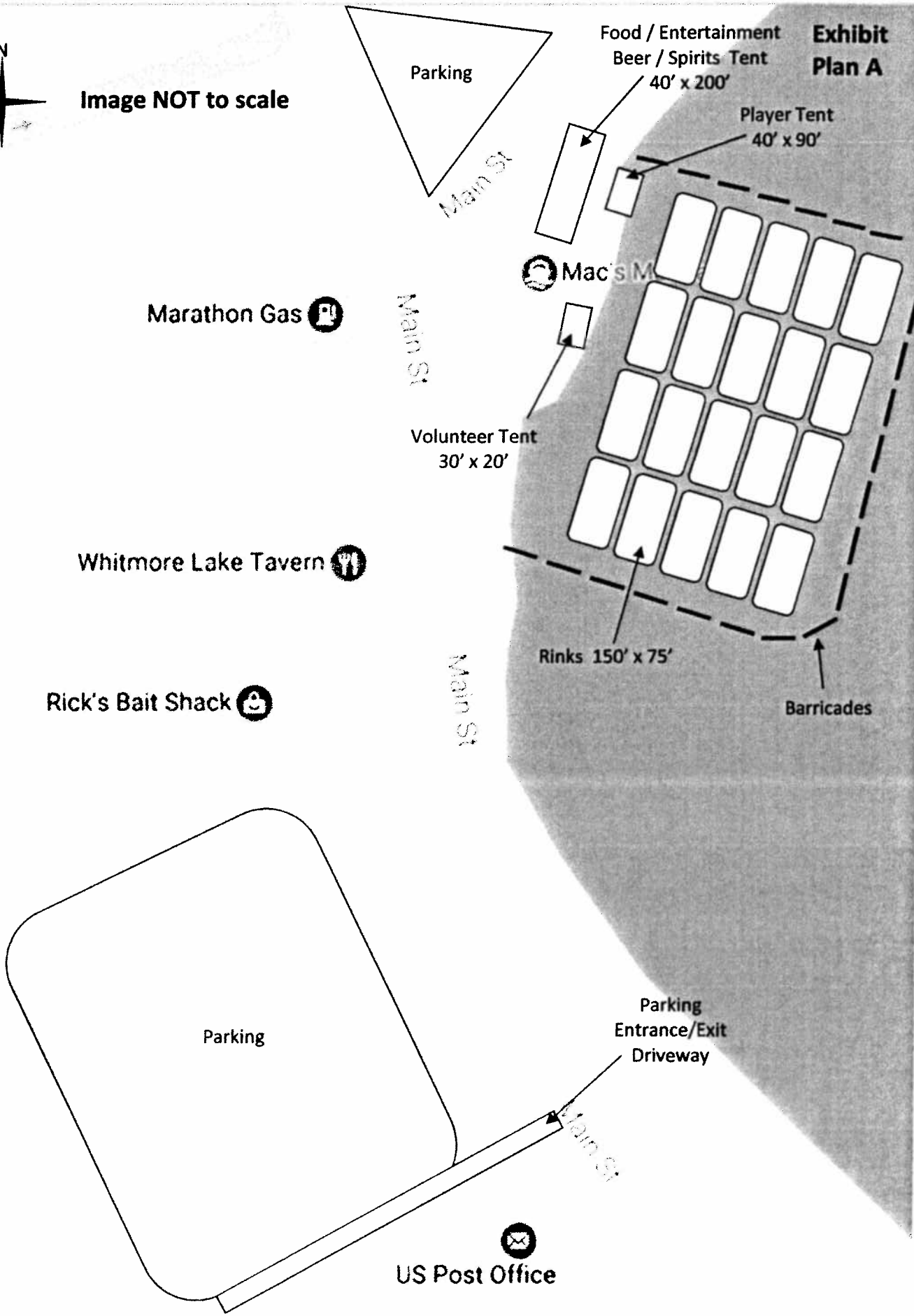
Sign Here Signature of U.S. person ▶ 

Date ▶ **1-1-2014**



Image NOT to scale

Exhibit Plan A



Parking

Food / Entertainment
Beer / Spirits Tent
40' x 200'

Player Tent
40' x 90'

Main St

Marathon Gas

Mac's M

Volunteer Tent
30' x 20'

Whitmore Lake Tavern

Rick's Bait Shack

Main St

Rinks 150' x 75'

Barricades

Parking

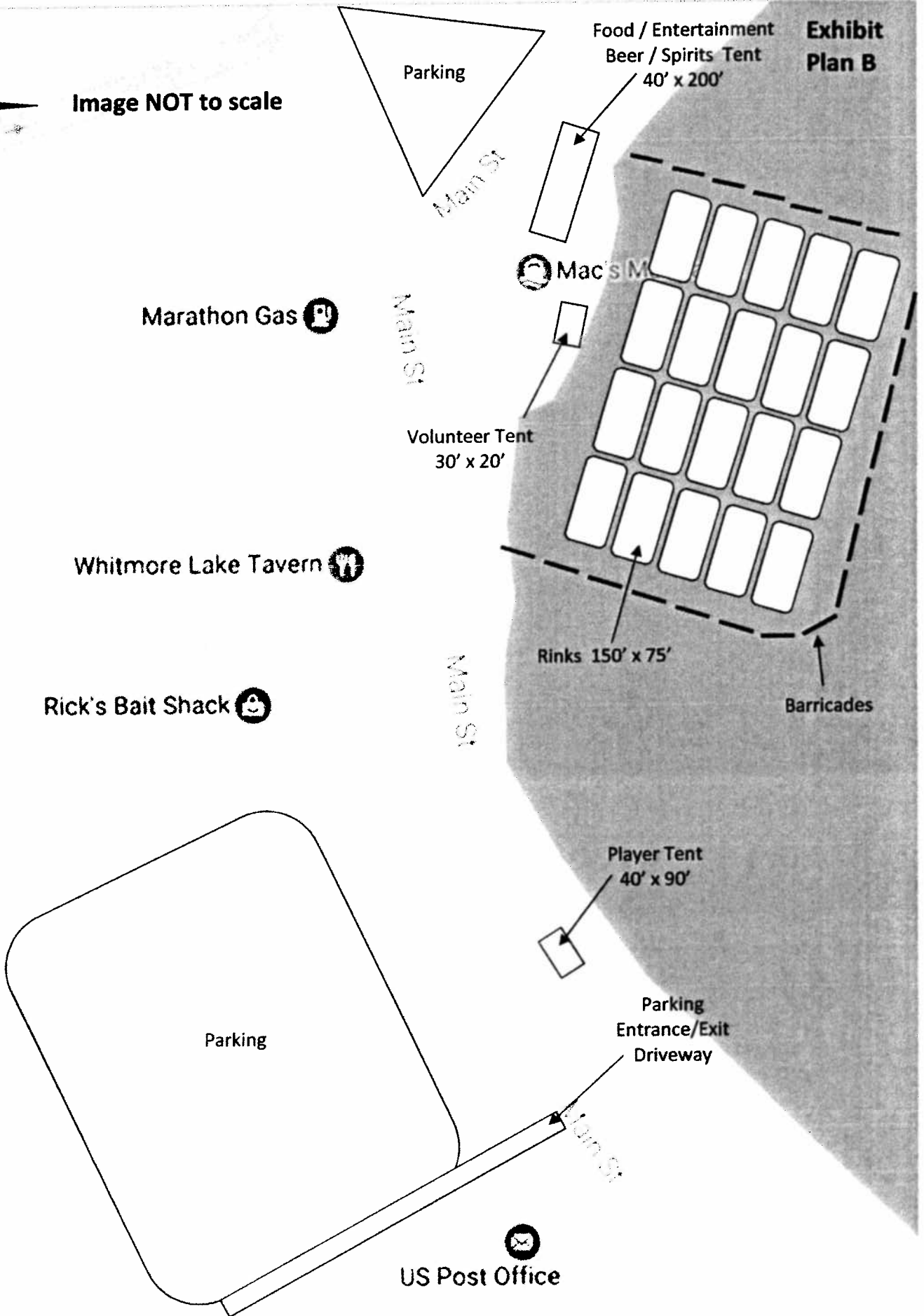
Parking
Entrance/Exit
Driveway

US Post Office

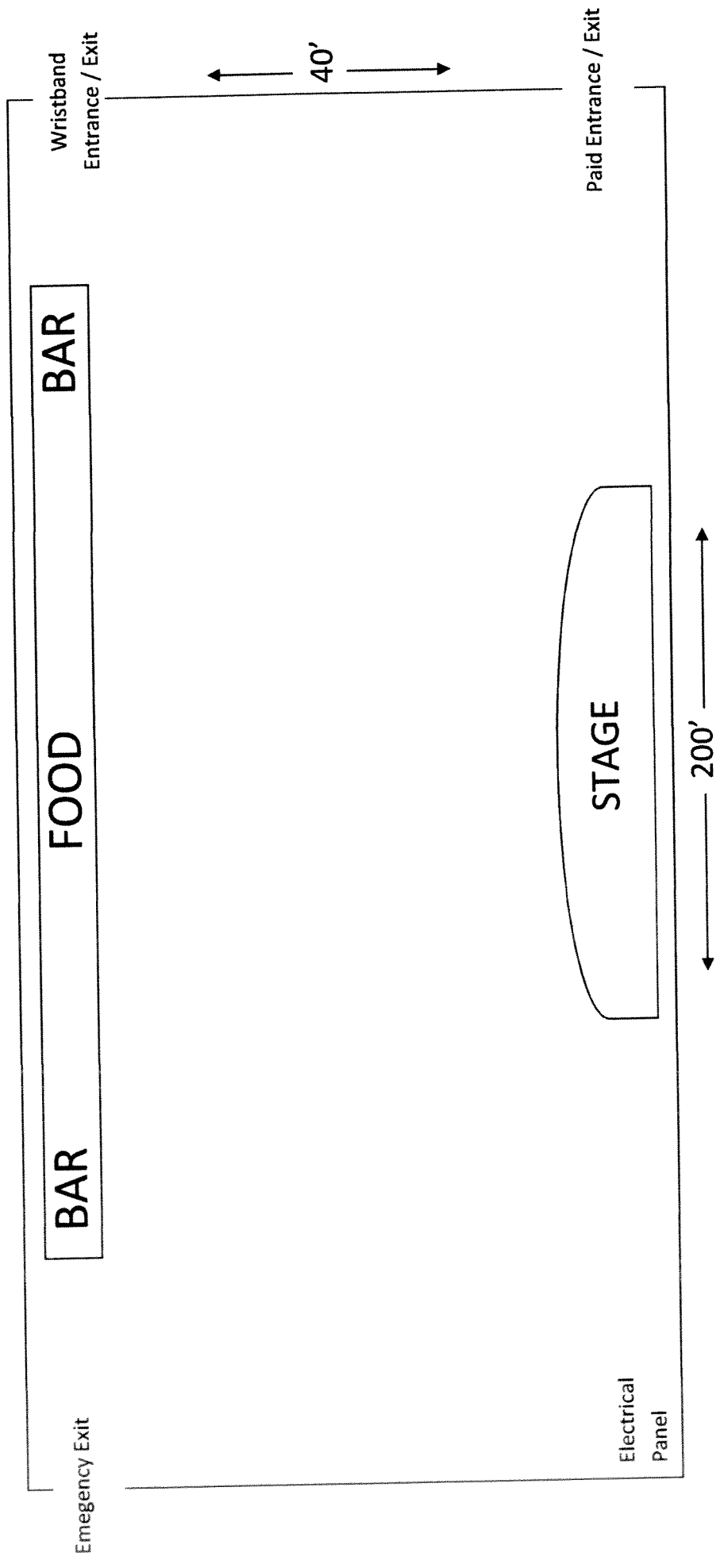
Exhibit Plan B



Image NOT to scale



Michigan Pond Hockey Sports Charities
Food – Beverage – Entertainment – Beer – Wine – Spirits
Tent Layout



- Tent size is 40' x 200'.
- All sales + consumption of beer / spirits will be under the tent.
- This tent is in the parking lot of 9876 Main St.
- Tent has full sides with 2 French doors entrance/exits and an emergency exit.
- Paid security staff at doors and at event.
- All beverages will be purchased from licensed distributors.



CERTIFICATE OF LIABILITY INSURANCE

MICH104

OP ID: C

DATE (MM/DD/YYYY)

12/08/2016

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PRODUCER
Hacker-King-Sherry Agency, Inc
2205 Abbot Road
East Lansing, MI 48823
Dennis K Fisher

CONTACT NAME: Dennis K Fisher
PHONE (A/C, No, Ext): 517-337-6000
E-MAIL: dfisher@hksagency.com
FAX (A/C, No): 517-337-0982

INSURED
Michigan Pond Hockey
Charities
9876 Main St.
Whitmore Lake, MI 48189

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	West Bend Mutual	
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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A	Liquor Liability		NSP1403103	02/07/2017	02/14/2017	Liquor 500,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)						
Pond Hockey Charities event February 10,11,12 2017						

CERTIFICATE HOLDER

Northfield Township
8350 Main Street
Whitmore Lake, MI 48189

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Dennis K Fisher



CERTIFICATE OF LIABILITY INSURANCE

MICH104

OP ID: DF

DATE (MM/DD/YYYY)

12/08/2016

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PRODUCER Hacker-King-Sherry Agency, Inc 2205 Abbot Road East Lansing, MI 48823 Dennis K Fisher	CONTACT NAME: Dennis K Fisher
	PHONE (A/C, No, Ext): 517-337-6000
	FAX (A/C, No): 517-337-0982
	E-MAIL ADDRESS: dfisher@hksagency.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A : West Bend Mutual
	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

INSURED Michigan Pond Hockey Charities
9876 Main St.
Whitmore Lake, MI 48189

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	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A			WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		NSP1403103	02/07/2017	02/14/2017	Liquor 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Pond Hockey Charities event February 10,11,12 2017

CERTIFICATE HOLDER**CANCELLATION**

Whitmore Lake Group, Inc
9876 Main Street
Whitmore Lake, MI 48189

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Dennis K Fisher

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9786 Main St
Whitmore Lake MI, 48189
734-323-0777 (CELL)
248-486-8301 (FAX)
samiaquinto@charter.net

December 7, 2016

Jim Ayar
9897 Main St.
Whitmore Lake, MI 48189
734-449-2058 (PHN)
734-449-8635 (FAX)

Dear Jim,

Our 10th annual Michigan Pond Hockey Sports Classic is being held February 10, 11, 12, 2017. This event is a charity fundraiser for youth athletics. About 2000 people per day will come to the Whitmore Lake community and need places to park. We would like to use your property for this purpose.

MPHSC would plow the area, supply parking attendants during the event and repair any damages done by the cars to the lots with grading and seeding. You would be named as an additionally insured party on the insurance policy of \$1,000,000.

Please sign the bottom portion and fax us back this agreement. Thank you for your help in approving this agreement for the community event.

Sincerely,

Samuel J. Iaquinto
MPHSC Operations Director

Jim Ayar

Date



MICH104

OP ID: DF

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/08/2016

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	PHONE (A/C, No, Ext): 517-337-6000	FAX (A/C, No): 517-337-0982
E-MAIL ADDRESS: dfisher@hksagency.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: West Bend Mutual		
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
 Michigan Pond Hockey Charities
 9876 Main St.
 Whitmore Lake, MI 48189

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	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$
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	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			NSP1403103	02/07/2017	02/14/2017	Liquor 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Pond Hockey Charities event February 10,11,12 2017

CERTIFICATE HOLDER**CANCELLATION**

Best Western
 Jim Ayar
 9897 Main Street
 Whitmore Lake, MI 48189

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Dennis K Fisher

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9786 Main St
Whitmore Lake MI, 48189
734-323-0777 (CELL)
248-486-8301 (FAX)
samiaquinto@charter.net

December 7, 2016

Kevin and Andrea Caith
9963 N. Main
Whitmore Lake MI, 48189

RE: Property at 9963 N. Main, Whitmore Lake MI, 48189

Dear Kevin and Andrea,

Our 10th annual Michigan Pond Hockey Sports Classic is being held February 10, 11, 12, 2017. This event is a charity fundraiser for youth athletics. We would like to use your lake front property between Main Street and the lake.

MPHSC would be responsible for removing the fence and replacing it by April 15, 2017, and repairing any damages done by the tents and foot traffic to the property. You would be named as an additionally insured party on the insurance policy of \$1,000,000 personnel injury and \$2,000,000 general aggregate. MPHSC would accept and repair any damage to the fire pit, pavilion, and general area of the lake front lot.

Please sign the bottom portion and fax us back this agreement. Thank you for your help in approving this agreement for the community event.

Sincerely,

Samuel J. Iaquinto
MPHSC Operations Director

Kevin Caith
Andrea Caith

Date



CERTIFICATE OF LIABILITY INSURANCE

MICH104

OP ID: DF

DATE (MM/DD/YYYY)
12/08/2016

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INSURED Michigan Pond Hockey Charities 9876 Main St. Whitmore Lake, MI 48189		INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

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	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		NSP1403103	02/07/2017	02/14/2017	Liquor 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 dates for Febraury 10,11,12 2017

CERTIFICATE HOLDER Kevin and Andrea Caith 9963 Main Street Whitmore Lake, MI 48189	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Dennis K Fisher</i>
--	--

Memo

To: Northfield Township Board
From: Howard Fink
Date: 12/8/2016
Re: Appointments

Dear Township Board,

On the agenda for Tuesday are various appointments.

Deputy Treasurer: Dawn Samfilippo has been chosen as the Deputy Treasurer for Northfield Township to replace Pam Boegler. Both Lenore Zelenock and I are recommending a hourly rate of \$18.00 (previously \$16.50) per hour plus full time benefits. Dawn was previously part time. I recommend that the board support this appointment and approve Dawn's move from part time to full time at the aforementioned rate.

Deputy Clerk: Kathy Manley has elected to retain Cristina Wilson as Deputy Clerk. Her salary remains at \$19.00 per hour.

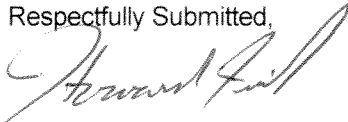
Board Member Representative to the Planning Commission: My reading of the statute indicates that the Supervisor has the authority to select Planning Commission members with a ratification / vote by the Board of Trustees. With respect to the Board Member Representative, I feel the same procedure applies, but in the past there has been full board discussion as to that appointment.

Board Member Representative to the ZBA: ZBA members are appointed by the Board of Trustees. Anyone can bring forward a recommendation / motion.

Parks and Recreation: A member of the BOT needs to be appointed to Parks and Recreation per the bylaws adopted for the creation of the Parks and Recreation Board. Tracy Thomas previously resided in this seat. The Parks and Recreation Board have requested Janet Chick as the representative.

Additional Appointments (Planning Commission, Board of Review, Parks and Recreation, and ZBA) have been advertised and will be on subsequent agendas.

Respectfully Submitted,



Howard Fink, Township Manager

Memo

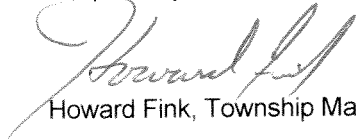
To: Northfield Township Board
From: Howard Fink
Date: 12/7/2016
Re: Tabatha Isenbarg

Dear Township Board,

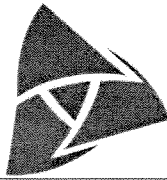
Tabatha Isenbarg has been with the Township, employed by Trillium Staffing for the last few months. She has done an excellent job and has the support of the other members in the office. I am recommending that the Board of Trustees hire her at \$15.50 per hour. By hiring her directly, we will be saving money as we no longer need to contract her through Trillium Staffing. Our contract through Trillium expires on the second week of January (4 months)

I recommend the Board of Trustees Hiring Tabatha at \$15.50 per hour starting the second week in January 9th, 2017 not to exceed 30 hours per week (limit to part time status). There is no budget amendment needed.

Respectfully Submitted,



Howard Fink, Township Manager



SERVICE AGREEMENT

Thank you for choosing Trillium Staffing to assist with your staffing needs.

Agreement: Upon introduction of a Trillium candidate to Northfield Township (hereafter referred to as Client), Client agrees it will not make a direct offer of employment to a Trillium candidate outside of the terms of this agreement for a period of one year from the date of Trillium referral.

Billing Information: The hourly bill rate will be calculated at 1.65 times the established pay rate. Any hours over 40 per week will be billed at 1.5 times the regular bill rate. The hourly bill rate includes: employee's wages, workers' compensation insurance, unemployment insurance, FICA, paid holidays and paid vacations (when eligibility requirements are met), and service fees.

Hiring a Trillium Employee: Trillium incurs substantial costs to recruit, screen and evaluate the skills of each employee. Should Client choose to hire a Trillium employee before the employee has completed four months on assignment with the client, a placement fee will be incurred. The placement fee will be calculated at 25% of the annual compensation of the position. The placement fee will then be discounted 25% for each month the employee worked on assignment with Client. When compensation includes commissions, bonuses or other types of variable compensation, the fee will be based upon a fair estimate of total annualized wages.

Client is obligated to pay the fees set forth above if a Trillium employee or candidate is hired for any position within the client company within one year of the date Trillium referred the employee to the Client, or within four months of the contract assignment end date (if assigned). The client also agrees not to transfer any Trillium Staffing employee or candidate to the payroll of any other company or employment service. This agreement will be binding also on any subsidiary, affiliate, or organization directly or indirectly related to the client.

Employee Safety and Welfare: Employee safety and welfare are Trillium's top priorities. Providing a safe and respectful work environment is also one of the best ways we can keep good employees on the job and directly control costs, both yours and ours. With this in mind, Trillium employees are only to be assigned to duties that are consistent with their skills and abilities as defined by the job order. Our employees are not to operate motorized vehicles or mobile equipment unless we are previously notified. We ask that you orient our employees to your work environment and train them on hazards associated with their job. Please make us aware of any personal protective equipment (PPE) our employees will be required to wear. We ask to be notified if one of our employees is working unsafely or acting in an unusual manner. Please notify us immediately in the event of any report of discrimination, harassment or injury to a Trillium employee. If there is an emergency, please coordinate proper medical care. For us to handle alleged claims and investigations properly and expediently, we ask that you share with us copies of any accident/incident reports, training records, investigatory materials and/or witness statements you may have or produce regarding any Trillium employee as soon as practicable.

Indemnification: Trillium is responsible for the Workers' Compensation claims of its employees. Client is responsible for supervising Trillium employees while assigned to it and retains full control over the means and methods of their activities. If a Trillium employee is in a supervisory or managerial role, Client acknowledges its responsibility for any and all acts or omissions of any Trillium employee in that role. To the fullest extent allowed by law, unless resulting from Trillium's negligence, Client agrees to indemnify and defend Trillium from any claims, demands, losses or liabilities arising out of the acts or omissions of Trillium employees assigned to Client.

Payment Terms: Client agrees to the NET UPON RECEIPT terms and understands that unpaid balances will be considered in default after 60 days. For any balances after this time period, a default charge of 1-1/2% will be assessed per month on unpaid balances. The annual percentage is 18% or the maximum legal interest rate whichever is lower. Client agrees to pay the default charge and reasonable fees for the cost of collection.

Printed Client Representative Name & Title

Printed Trillium Representative Name & Title

Client Representative Signature

Trillium Representative Signature

Date

Date

- ✦ *Analytical and detail-oriented professional with experience coordinating, planning, and supporting daily operational and administrative functions. Seeking a position where I can excel as an Office/Administrative Assistant role.*

Skills & Abilities

- Proven track record of accurately maintaining detailed records, generating reports, coordinating meetings, and multitasking within fast-paced atmospheres.
- Adept at managing and streamlining administrative processes to reduce errors, improve accuracy and efficiency, and achieve organizational objectives.
- Outstanding interpersonal, customer service, leadership, and organizational skills; thrive within detail-oriented, deadline-driven environments.
- Proficient in Microsoft Office Suite (Word, Excel, Outlook, PowerPoint) and managing, arranging, and coordinating executive calendars, contacts, conference bridges, appointments, and luncheons/events

Work Experience

- ***Lockwood Clinic, Keego Harbor, MI (July 2006 – August 2016)***
 - Typed documents such as correspondence, drafts, memos, and emails
 - Prepared reports weekly for management
 - Opened, sorted, distributed incoming messages and correspondence
 - Purchased, maintained office supply inventories, and adhere to budgeting practices
 - Greeted visitors and determined to whom and when they could speak with specific individuals
 - Answered multi-phone lines and scheduling patients
 - Processed medical and patient billing
- ***Suttons/Isenbarg Cleaning, Self-Owned, MI (JUN 2004 – Present)***
 - Maintained and cleaned offices, restrooms, personal homes while completing other duties as required.

→ References available upon request

NORTHFIELD TOWNSHIP BOARD

Meeting Dates for 2017

January	10 24 - Workshop	July	11 25 – Workshop
February	14 28 – Workshop	August	8 22 – Workshop
March	14 28 – Workshop	September	12 26 – Workshop
April	11 25 – Workshop	October	10 24 – Workshop
May	9 23 – Workshop	November	14 28 – Workshop
June	13 27 – Workshop	December	12 No Dec. Workshop due to Holidays

NORTHFIELD TOWNSHIP 2017 HOLIDAYS

NEW YEAR'S DAY (observed)	MONDAY, JANUARY 2
MARTIN LUTHER KING DAY	MONDAY, JANUARY 16
PRESIDENT'S DAY	MONDAY, FEBRUARY 20
GOOD FRIDAY (1/2 DAY)	FRIDAY, APRIL 14
MEMORIAL DAY	MONDAY, MAY 29
4 TH OF JULY	TUESDAY, JULY 4
LABOR DAY	MONDAY, SEPTEMBER 4
VETERAN'S DAY (observed)	FRIDAY, NOVEMBER 10
THANKSGIVING	THURSDAY, NOVEMBER 23
DAY AFTER THANKSGIVING	FRIDAY, NOVEMBER 24
CHRISTMAS DAY	MONDAY, DECEMBER 25
CHRISTMAS EVE (observed)	TUESDAY, DECEMBER 26*
NEW YEAR'S EVE (observed)	FRIDAY DECEMBER 29*

* Floating Holiday was split between Christmas Eve and New Year's Eve, giving each a whole day.

Approved 12/___/2016

NORTHFIELD TOWNSHIP PLANNING COMMISSION
NOTICE OF REGULAR MEETING
December 7, 2016 at 7:00 p.m.
Second Floor, Public Safety Building
8350 Main Street, Whitmore Lake, MI 48189

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ADOPTION OF AGENDA**
- 5. CALL TO THE PUBLIC**
- 6. CLARIFICATIONS FROM COMMISSION**
- 7. CORRESPONDENCE**
- 8. PUBLIC HEARINGS**
 - A. Washtenaw County Road Commission request to rezone parcel number B-02-21-300-004 from RTM-Research Technology and Manufacturing to LI-Limited Industrial (attachment 1)**
 - B. Proposed amendments to the Northfield Township Zoning Ordinance text to Repeal the ES-Enterprise Service District and Rezone all existing ES-Enterprise Service District parcels to GC-General Commercial District (attachment 2)**
 - C. Proposed amendments to the Northfield Township Zoning Ordinance text to Repeal the HC-Highway Commercial District and Rezone all existing HC-Highway Commercial parcels to GC-General Commercial District (attachment 3)**
 - D. Proposed amendments to the Northfield Township Zoning Ordinance text to Revise the GC-General Commercial District; RO-Residential/Office District; LC-Local Commercial District; General Provisions; Sign Regulations and Supplementary Regulations and Standards; and to Delete Floor Area Ratio Standards from the GC-General Commercial District (attachment 4)**
- 9. REPORTS OF COMMITTEES**
 - A. Board of Trustees**
 - B. ZBA**
 - C. Staff**
 - D. Planning Consultant**
- 10. UNFINISHED BUSINESS**
 - A. Washtenaw County Road Commission request to rezone parcel number B-02-21-300-004 from RTM-Research Technology and Manufacturing to LI-Limited Industrial (attachment 1)**
 - B. Proposed amendments to the Northfield Township Zoning Ordinance text to Repeal the ES-Enterprise Service District and Rezone all existing ES-Enterprise Service District parcels to GC-General Commercial District (attachment 2)**
 - C. Proposed amendments to the Northfield Township Zoning Ordinance text to Repeal the HC-Highway Commercial District and Rezone all existing HC-Highway Commercial parcels to GC-General Commercial District (attachment 3)**
 - D. Proposed amendments to the Northfield Township Zoning Ordinance text to Revise the GC-General Commercial District; RO-Residential/Office District; LC-Local Commercial District; General Provisions; Sign Regulations and Supplementary Regulations and Standards; and to Delete Floor Area Ratio Standards from the GC-General Commercial District (attachment 4)**
 - E. Further discussion regarding corrections to the current Zoning Map (attachment 5)**
- 11. NEW BUSINESS**
- 12. APPROVAL OF PRECEDING MINUTES:** November 2, 2016 Regular Meeting
- 13. FINAL CALL TO THE PUBLIC**
- 14. COMMENTS FROM THE COMMISSIONERS**
- 15. ANNOUNCEMENT:** Next Regular Meeting – December 21, 2016
- 16. ADJOURNMENT**

This notice is posted in compliance with PA 267 Of 1976 as amended (open meetings act) MCLA 41.7 2A (2) (3) and the Americans with Disabilities Act. (ADA) Individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734) 449-5000 seven days in advance.

(ATTACHMENT 1)

NORTHFIELD TOWNSHIP PLANNING COMMISSION

NOTICE OF PUBLIC HEARING

The Northfield Township Planning Commission will hold a public hearing at the request of Washtenaw County Road Commission, 1222 E North Territorial Road, Whitmore Lake, MI 48189, to rezone the parcel from RTM-Research Technology and Manufacturing to LI-Limited Industrial. The parcel is approximately 15 acres and is located on the south side of N. Territorial Road. The applicant proposes to build a road maintenance facility on the site. Parcel number B-02-21-300-004.

The public hearing will be held on **Wednesday, December 7, 2016** at 7:00 p.m. on the second floor for the Northfield Township Public Safety Building, 8350 Main Street, Whitmore Lake, MI 48189. The application is on file at the Northfield Township Building/Zoning Department, 8350 Main Street, Whitmore Lake, MI 48189, and may be reviewed Monday through Friday, 8:00 a.m. to 4:30 p.m. Written comments may be submitted to the Building/Zoning Department at the Township Hall (8350 Main St.) before 12:00 p.m. on the day of the meeting.

This notice is in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.7, 2A (2) (3) and the Americans with Disabilities Act (ADA). Individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Offices at 743-449-2880 seven days in advance.

Angela Westover – Northfield Township Clerk

Publish: Sunday, November 20, 2016

Newspaper: legalads@mlive.com

NORTHFIELD TOWNSHIP MICHIGAN

8350 Main Street • Whitmore Lake, Michigan 48189-0576

Telephone: (734) 449-2880 • Building Dept. (734) 449-5000 • Fax: (734) 449-0123 • Web Site: www.twp-northfield.org

ZONING COMPLIANCE APPLICATION / CERTIFICATION

Zoning Compliance is required prior to new construction, alterations to an existing structure, or change of use.

This application must be accompanied by two (2) copies of scaled site plans meeting the Information requirements of the Zoning administrator. Plans must be dated (mo., day, yr.), including revisions, notate scale, and include a directional 'North' arrow. Proposed and existing structures must be included in plans. For non-residential uses in any zoning district, all buildings and structures, utilities, parking area, dumpsters, landscaping, sidewalks, paved drives, fences, sign locations, etc. must be clearly visible on plans. Site plans must also list the name, address, and parcel number of the property being reviewed on the Zoning Application.

Applications for zoning compliance certificates shall be deemed abandoned (6) months after the date of filing unless diligently pursued or a building permit or certificate of occupancy is issued. Any certificate shall become invalid if the authorized work is suspended or abandoned for a period of six (6) months after commencement of work.

PROJECT NAME: Washtenaw County Road Commission North Easdt Service Center

PROJECT ADDRESS: 1222 E. North Territorial Rd. Whitmore Lake, MI 48189

PARCEL ID(S): B-02-21-300-004

IS THIS PROPERTY IN A FLOOD PLAIN: Yes No

Applicant Information:

Proprietor/Owner Information:

Name:

Name: Washtenaw county Road Commission

Address:

Address: 555 N. Zeeb Rd Ann Arbor, MI 48103

Phone:

Phone: 734-761-1500

Email:

Email: bernbeckm@wccroads.org

If application is made by anyone other than the owner in fee, it shall be accompanied by a duly verified affidavit of the owner or agent thereof that the application and the proposed work or operation is authorized by the owner in fee. If the owner or lessee is a corporate body, the full name and address of the responsible officers shall also be provided.

Proof of Ownership Attached:

Non-Owner Affidavit Attached:

If applicant is not the owner, describe applicants interest in the property: _____

PROPERTY DESCRIPTION

Description of Proposed Use: Facility housing crew, equipment and materials used to maintain the roads of Washtenaw Cou

Sanitary Facilities: Sewer; Sewer Tap Permit #: _____

Septic; WCHD Permit #: _____

Zoning Classification(s):

AR LR MR MHP SR1 SR2 LC HC GC (L) GI RTM ES PUD PSC RC RO WLD-___ W/L/N.T. Overlay OTHER: _____

→ current zoning

Type of Construction/Alteration: New construction

Project Start Date: Spring of 2017

Project Completion Date: December 2017

AUTHORIZED SIGNATURE

In the case of a false statement or misrepresentation of fact in the application or on the plans on which the certificate is based, any zoning compliance certificate issued thereto shall be null and void.

I hereby acknowledge the above facts and those on the attached site sketch and prints to be true to the best of my knowledge and state that said construction and/or occupancy of the structure and/or site shall occur in accordance with this certificate. Further, I agree to give permission for officials of Northfield Township, Washtenaw County and the State of Michigan to enter the property for the purposes of inspection.

Applicant(s) Signature

[Handwritten Signature]

Date

10/13/16

FOR OFFICE USE ONLY

Received Date:

Paid Date:

Existing Legal Non-Conformities: Yes No

If yes, explain below:

RECEIVED

OCT 18 2016

NORTHFIELD TOWNSHIP

ZONING COMPLIANCE CERTIFICATE:

Approved: _____
 Denied: 11/14/16

- Approved As Noted: Date _____
 Conditional Use Required
 Site Plan Approval Required

COMMENTS:

SEE ATTACHED COMMENT SHEET.

SITE IS ZONED RTM

IF REZONED TO LL, USE WOULD BE PERMITTED WITH SITE PLAN & CONDITIONAL USE APPROVALS

Nidya S

 Zoning Administrator Signature

11/14/16

 Date

AREA OF CONCERN

Landscaping:	Complies	Does Not Comply	N/A
1 Greenbelt			
2 Parking lot islands, etc.			
3 Site Landscaping			
4 Foundation Planting			
5 Dumpster Screening			

6 Comments:

Signs:

7 Number of signs			
8 Size and area			

9. Comments:

Comments

Engineering: _____

Utilities: _____ Connection fee's paid

Fire Chief: _____ Inspection Complete

Access: _____

Other Conditions of Approval _____

Additional Comments: _____

1222 E. North Territorial Road

Applicant: Washtenaw County Road Commission (WCRC)
Request: Construct a new road maintenance facility
Zoning: RTM District (Research Technology and Manufacturing)
Action: **See Comments Below**

Comments:

The subject site is a 15 acre parcel which was formerly occupied by Moore's recreation building that was recently demolished. The applicant proposes to construct a maintenance facility on the site involving the storage of equipment and materials to help take care of the roadways in the northeastern portion of the county. The subject site is zoned RTM (research Technology Manufacturing) which does not permit industrial type uses that require outdoor storage of materials and warehousing type operations.

It is our understanding that the applicant has applied for a rezoning of the parcel to LI (Light Industrial) designation. "Warehousing and Material Distribution Centers" and "Outdoor Storage of Materials..." are permitted and conditional uses in the LI, respectively. The request for rezoning is scheduled for a public hearing in December.

- **IF** the rezoning to LI district is recommended for approval by the PC, and approved by the Township Board of Trustees, the uses would be permitted subject to site plan and conditional use approval.
- **IF** the rezoning is denied, the proposed uses are denied too.

Zoning Administrator

October 27, 2016

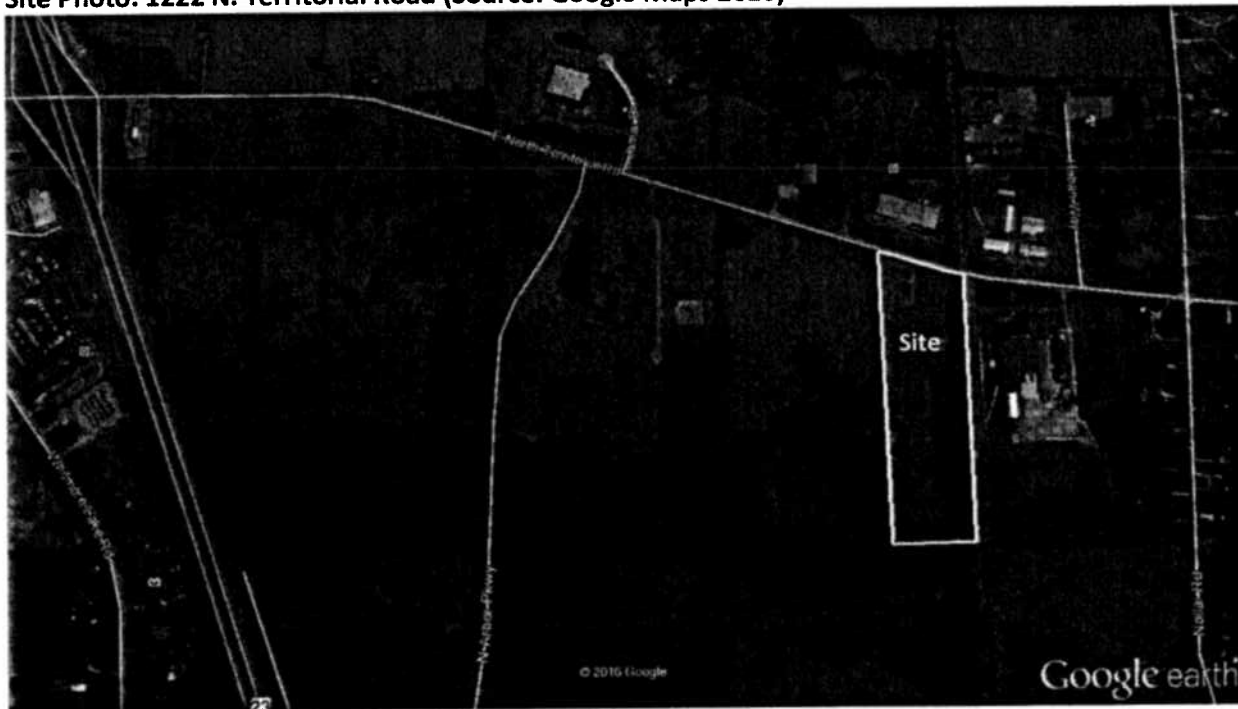
Mr. Howard Fink, Township Manager
Northfield Township
8350 Main Street
Whitmore Lake, MI 48189

Subject: Rezoning Request – Proposed Washtenaw County Road Commission Northeast Service Center; 1222 E North Territorial Road; Application Received October 18, 2016

Dear Mr. Fink:

Washtenaw County Road Commission, the owner of the parcel at 1222 North Territorial Road (Parcel ID#: B-02-21-300-004), requests to rezone the parcel from its current zoning classification of Research, Technology, and Manufacturing (RTM) to Limited Industrial (LI). This parcel is approximately 15 acres and is located on the south side of N. Territorial Rd., about 1 mile east of the US-23 interchange. The site was formerly the location of Moore's Recreation and the old building on the parcel was recently demolished. The Washtenaw County Road Commission (WCRC) proposes to build a road maintenance facility on the site to serve the northeastern portion of the county. We have reviewed the request and offer the following comments:

Site Photo: 1222 N. Territorial Road (Source: Google Maps 2016)



COMMENTS

- Existing Conditions.** The natural features on the site can be generally categorized in three types: upland agricultural, woodland, and wetland. About 85% of the site is upland agricultural field. The eastern boundary of the site is woodland edge with remnant trees. There is also a wetland area about 4,940 square feet immediately adjacent to the west property boundary.

The current land use, future land use, and existing zoning classifications of the site and surrounding parcels are summarized in the table below:

Location	Existing Land Use	Future Land Use	Existing Zoning
Site	Vacant	I – Industrial	RTM – Research, Technology, and Manufacturing
North	Industrial (Creative Automation) and Agriculture	I – Industrial	RTM – Research, Technology, and Manufacturing
West	Agriculture	I – Industrial	RTM – Research, Technology, and Manufacturing
South	Agriculture	AG – Agricultural	AG – Agriculture
Southeast (corner)	Agriculture	LDR – Low Density Residential	AG – Agriculture
East	Industrial (Rhe Tech) and Agriculture	I – Industrial	GI – General Industrial
Northeast (corner)	Industrial (Gyoa)	I – Industrial	GI – General Industrial

- Required Information.** Section 36-1005 of the Zoning Ordinance describes information required for any petition involving an amendment to the official Zoning Map. The required information has been submitted with the application.
- Master Plan.** The Future Land Use designation of the property is I – Industrial. The intent of this designation is to provide locations for industrial operations that can help manage their potential negative impacts such as noise, odor, traffic, and outdoor storage of materials. The Zoning Plan indicates three zoning districts to correspond to the Industrial land use designation: LI, GI, and RTM. The site borders an RTM zone to the west and north, a GI zone to the east, and an AG zone to the south. Rezoning the site to LI would not create a spot zoning situation because the zoning district is compatible with the surrounding sites and the future land use designation.

The Master Plan also describes the future development in terms of five subareas of the Township. The site is in the Central Subarea (#4) where office, industrial, and commercial growth is planned for and expected. One development strategy for the subarea is to concentrate future industrial development in the northern part of the subarea near the US 23/ North Territorial Road interchange where sanitary sewer service is available. The site is located about 1 mile east of this interchange. The rezoning would not have a major effect on the other goals for this subarea, so rezoning would not negatively impact the goals and objectives of the Master Plan.

4. **Zoning.** The existing zoning district is RTM and the proposed district is LI. Permitted and conditional uses in the RTM district are as follows:

a. Permitted Uses in the LI District:

1. *The manufacturing, compounding, process, or treatment of such products as cosmetics, food products, perfumes, pharmaceutical toiletries, and frozen food lockers.*
2. *Assembly of merchandise such as electrical appliances and articles of similar nature.*
3. *Packaging of previously prepared materials, but not including the bailing of discards, old iron or other metal, wood, lumber, glass, paper, rags, cloth or other similar materials; recycling centers.*
4. *Printing, lithographic, blueprinting and similar uses.*
5. *Warehousing and material distribution centers; provided all products and materials are enclosed within a building.*
6. *Light manufacturing industrial uses which by the nature of the materials, equipment and processes utilized are to a considerable extent clean, quiet and free from hazard.*
7. *Research and testing facilities.*
8. *Essential services.*
9. *Public utility structures located on the surface of the ground, including, but not limited to, transformer substations, pumping stations, communications relay stations, gas and steam regulating valves and stations.*
10. *Landscape and lawn care businesses.*

b. Conditional Uses in the LI District

1. *Minor or major repair of vehicles. All work, materials, equipment and waste products shall be contained within a completely enclosed building, and outdoor storage areas for vehicles shall be screened from view.*
2. *Restaurants and cafeteria facilities for employees.*
3. *Bus, truck, taxi and rail terminals.*
4. *Open air display area.*
5. *Business/technical schools, when licensed by the state, which provide education in skills which are commonly used in the principal uses permitted in this district, such as schools for the training of engineering technicians, machine operators, and vehicle mechanics and body repair person.*
6. *Retail sales of items that are the same as the items sold at wholesale on the premises, or are related by use or design to such wholesale items; provided that the total amount of retail sales shall not exceed 25 percent of the annual wholesale sales on the premises. Retail sales shall be strictly incidental to wholesale sales.*
7. *Outdoor storage of recreational vehicles.*
8. *Commercial communications apparatuses, if located on existing commercial communications or electrical towers, or other existing appropriate structure.*
9. *Outdoor storage of materials and equipment to be used as part of the principal business, and products resulting from the principal business.*

c. Permitted Uses in the RTM District

1. *Agricultural as temporary uses prior to development of a parcel in the RTM district.*
2. *Industrial, scientific, or business research, development, and testing laboratories.*
3. *Printing, publishing and allied industries.*
4. *Production and processing of genetic materials.*
5. *Electricity transmission and distribution lines, gas and oil pipelines, and other related structures; electricity switching and step-down stations.*
6. *Administrative, professional, and business offices.*

d. Conditional Uses in the RTM District

1. *Commercial communications apparatus, if located on existing commercial communications or electrical towers, or other existing appropriate structure.*
 2. *A church, synagogue, cathedral, mosque, temple or other building used for public worship, or a cemetery.*
-

The proposed uses of maintenance garage, salt storage building, and fuel depot are most closely described as (e) warehousing and material distribution centers and (h) an accessory use, building or structure. These are permitted principal uses in the LI district.

The application also proposes outside material storage on the site. Outside storage of materials and equipment is a conditional use in the LI district, and is not permitted in the RTM district.

5. **Zoning Ordinance Findings of Fact Required.** Section 36-1006(a) of the Zoning Ordinance provides the following findings of fact that must be evaluated and stated by the Planning Commission when it makes a recommendation on a Zoning Ordinance amendment:
- a. **Whether or not the requested zoning change is justified by a change in conditions since the original ordinance was adopted, or by an error in the original ordinance.** There is no error in the original ordinance. A land use (warehousing and material distribution center) is proposed on the site that is not permitted in the current RTM district. The proposed land use is permitted in the LI zoning district. The LI district fulfills the future land use classification (Industrial) goals of the Master Plan and is compatible with the surrounding zoning districts.
 - b. **The precedents, and the possible effects of such precedents, which might result from approval or denial of the petition.** Any precedents or effects of such precedents of rezoning the site from RTM to LI might be future rezoning petitions of RTM-zoned parcels to LI. However, the future land use classification of the site in the Master Plan is Industrial, and a rezoning of LI is recommended in the Zoning Plan of the Master Plan. Therefore, any future rezoning petitions will be reviewed for compliance with the Master Plan. The existing RTM district consists of several parcels between US-23 and the railroad tracks, so rezoning the site to LI will not significantly decrease the supply of RTM-zoned land.
 - c. **The capacity of the township or any other government agencies to provide any services, facilities, and/or programs that might be required if the petition were approved.** A traffic analysis for the proposed service center was included in the application, based on 12 employees on the site. The AM peak hour would generate 3 additional trips entering and 5 additional trips exiting, while the PM peak hour would generate 3 additional trips entering and 4 additional trips exiting. The analysis concludes that the project impacts the street system by fewer than 50 vehicles during peak hours and that a full Traffic Impact Study is not needed. The types of uses permitted in the LI district, including as proposed on this site, are not anticipated to negatively impact the traffic on North Territorial Road.

We do not know what the site's impacts will be on the Township's sanitary sewer system, so we will defer this question to the appropriate Township engineer. Rezoning the site to LI does not, by itself, assure that the site can be serviced by the Township's sanitary sewer system any more than it could be serviced under the current RTM zoning.
 - d. **Effect of approval of the petition on the condition and/or value of property in the township or in adjacent municipalities.** The adjacent zoning classifications of the site are GI to the east, RTM to the north and west, and Agriculture (AG) to the south. We are not aware of any impacts to the values of the adjacent properties that would occur if the site is rezoned from RTM to LI.

- e. **Relation of the petition to the adopted land use development plan of the township, and of other government units where applicable.** As previously stated, the Future Land Use designation of the site in the Master Plan is Industrial. The Zoning Plan indicates three zoning districts to correspond to the Industrial land use designation: LI, GI, and RTM.

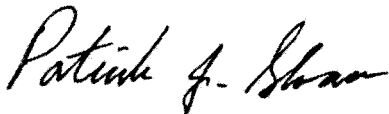
RECOMMENDATION

We recommend that the Planning Commission recommend that the Township Board of Trustees approve the applicant's request to rezone the subject site from RTM to LI for the following reasons:

1. The proposed LI zoning is consistent with Future Land Use classification of Industrial and the associated Zoning Plan.
2. The uses permitted in LI zoning are compatible with existing conditions, zoning classifications, and permitted uses on neighboring sites.
3. The proposed LI zoning is consistent with the pattern of development in the area.
4. The proposed LI zoning does not take away from a community need for RTM zoning in the area.
5. The proposed LI zoning fulfills all of the Findings of Fact of Section 36-1006(a)(1) through (5) of the Zoning Ordinance.

Respectfully submitted,

McKENNA ASSOCIATES, INCORPORATED



Patrick Sloan, AICP
Senior Principal Planner



Stephen Hannon
Assistant Planner



ARCHITECTS. ENGINEERS. PLANNERS.

November 30, 2016

Northfield Township
Building & Zoning Department
Attention: Mary Bird
8350 Main Street, Suite A
Whitmore Lake, Michigan 48189

Regarding: Washtenaw County Road Commission, NE Service Center
1222 East North Territorial Rd.

Rezoning Application Review #1
OHM Job Number: 0151-16-1047

Conditional Use Application Review #1
OHM Job Number: 0151-16-1048

We have reviewed the material, dated September 19, 2016 and received by this office on October 24, 2016, for the above-referenced project based upon Township guidelines and engineering standards. The site is located on the south side of North Territorial Road and west of Nollar Road. The applicant is requesting rezoning of the 15.0-acre parcel currently zoned Research/Technology/Manufacturing (RTM) to Limited Industrial (LI). The applicant has also applied for conditional use approval for minor or major repair of vehicles, commercial communications apparatuses, and outside storage of materials and equipment. Per the Township Zoning Ordinance, all of these are reasonable conditional uses within the LI Zoning District. A general summary of the site, followed by our review comments and recommendations, are noted below.

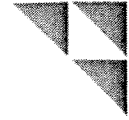
GENERAL

The applicant is proposing to establish a district maintenance garage with outdoor storage and a fuel depot at a currently vacant site. The proposed building/garage is proposed at approximately 50,000 sq-ft. Outdoor storage areas are proposed along the east side of the site. The proposed fuel depot is located on the west side of the site and a covered road salt /cold patch storage structure is proposed near the southern end of the site. Two infiltration basins for stormwater management are proposed on the site, one being in the north along the roadway and the other in the southwest of the site.

There is currently an existing fence around the west, south and east perimeter of the site. The Washtenaw County Road Commission (WCRC) is proposing to extend a fence just south of their proposed northern infiltration basin that will have a gated entry for the property. North of the entry gate the applicant has proposed to include a 180-ft high communication tower that is proposed to have a fence enclosure separate from the rest of the site with gated entrance for maintenance and operation.

UTILITIES

Water supply is proposed by private on-site wells. Public sanitary sewer is available for use to serve this property and the applicant states within their submitted documents that connection to the existing sanitary system on the south side of North Territorial is proposed. An REU factor will need to be assigned for this facility based on the proposed use and building size in accordance with the Northfield Township Utility Ordinance.



PAVING/ACCESS/TRAFFIC

Access to the site is proposed along North Territorial Road. Currently, there are two existing drive approaches along North Territorial Road for this parcel. The applicant proposes to remove and replace all existing pavement on the site and within the Right-of-Way to have a single drive approach into the site. Parking is provided on-site by a total of 19 parking spaces, one of which will be designated ADA accessible.

A traffic impact analysis was provided within the submittal for rezoning. The applicant has provided calculations for trip generation referring the 8th Edition ITE Trip Generation Manual. The Institute of Transportation Engineers (ITE) Trip Generation Manual, is a guideline commonly used in the traffic engineering industry to approximate number of trips expected for certain land uses and recommendations of trigger points when more in depth analysis is required. We note that 9th edition is the most current version, however the rates for Land Use 030 (Truck Terminal) did not change between the 8th and 9th editions and we agree with the applicants selected land use for their calculations.

The ITE manual was used to determine the anticipated number of vehicle trips that could be created by this facility. Based on this resource, it is expected that eight (8) additional directional trips will be made for the AM Peak Hour and seven (7) additional directional trips will be made for the PM Peak Hour. The analysis appears to appropriately calculate the anticipated peak hour directional trips expected to be generated by this facility. Based on *Evaluating Traffic Impact Studies: A Recommended Practice for Michigan Communities*, detailed traffic impact assessments are not required for developments with less than 50 directional trips during the peak hour. Based on these criteria we do not recommend a full traffic impact assessment be performed. However, it should be requested that WCRC provide actual anticipated operational characteristics for peak hour traffic that will potentially be generated by the proposed facility.

DRAINAGE/GRADING

There are no wetlands on site, however, a nearly 5,000 sq-ft wetland exists immediately adjacent to the west boundary of the site. The applicant has stated no impact will occur to the wetland and it will be protected with a buffer during construction.

Further details are needed for the stormwater system on site. Improvements to the stormwater management system, in the form of two infiltration basins, are shown on the plans but additional information, including the infiltration testing reports, will be required.

REZONING

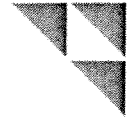
As submitted, the rezoning application appears to be in substantial compliance with the Township requirements and we take no exception to the requested rezoning from an engineering perspective.

CONDITIONAL USES

Minor or major repair of vehicles:

The application indicates that these operations will occur within the proposed building/garage. We note that truck wash areas and garage floor drains in the building shall contain and direct wastewater to a collection area for recycling or proper disposal. If the wastewater from the garage floor drains is not collected and recycled or is not held for subsequent pump and haul, then the facility must obtain approval from the Township wastewater treatment plant superintendent to discharge in the public sanitary sewer system.

As submitted, the conditional use application for minor or major repair of vehicles appears to be in substantial compliance with the Township requirements, and we take no exception to this proposed conditional use from an engineering perspective with the condition that the garage floor drains be approved for discharge into the public sewer by the WWTP superintendent or discharged into a collection system for recycling or proper disposal.



Commercial communication apparatuses:

A 180-foot tall communication tower is proposed in the north side of the property within a separate fence enclosed area. Unobstructed access appears to be provided to the tower location. We did not receive plans, details, or other information regarding the design and construction of the tower as required for a conditional use permit per Section 36-720 of the Zoning Ordinance. The overall site plan does identify the 180-foot fall radius around the tower and it appears there are no structures proposed to be located within that radius.

We take no exception to the proposed location of the communication tower as proposed but as submitted it appears the conditional use application is not in compliance with Section 36-720 of the zoning ordinance.

Outdoor storage of materials:

General materials storage and vector truck dump storage are proposed on the east side of the property within three-sided concrete bins. Salt storage is proposed on the south side of the site with a covered storage system. No details of this structure have been provided. The applicant has also included a designation for a "future brine well area" at the south side of the site. We note that based on the size of the structure, the proposed salt storage appears to meet the threshold management quantity (TMQ) and the applicant will therefore be required to follow the MDEQ Part 5 rules. Total volume/quantity of expected storage will need to be provided and the Zoning Ordinance for Section 36-701 (part e) requires that the applicant provide the area and height of the proposed storage as well.

As submitted, the conditional use application for outdoor storage of materials appears to be in substantial compliance with the Township requirements and we take no exception to the proposed conditional use from an engineering perspective.

If you have any questions regarding this review or any of the comments presented, feel free to contact us at (734) 522-6711.

Sincerely,

OHM ADVISORS

Jacob Rushlow, P.E.
Township Engineer

cc: Howard Fink, Township Manager (via e-mail)
William Wagner, Public Safety Director (via e-mail)
Tim Hardesty, Northfield Township (via e-mail)
Kurt Weiland, Building/Zoning Official (via e-mail)
Ken Dignan, Planning Commission Chair (via e-mail)
Patrick Sloan, McKenna Associates, Township Planner (via e-mail)
Joseph Maynard, P.E., Washtenaw Engineering Company (via e-mail)
Mike Bernbeck, Washtenaw County Road Commission (via e-mail)
File

(ATTACHMENT 2)

NORTHFIELD TOWNSHIP PLANNING COMMISSION

NOTICE OF PUBLIC HEARING

The Northfield Township Planning Commission will hold a public hearing at 7:00 P.M., Wednesday, December 7, 2016 at the Northfield Township Offices – Second Floor, 8350 Main Street, Whitmore Lake, MI 48189. The purpose for the public hearing is to receive comments on proposed amendments to the Northfield Township Zoning Ordinance text to Repeal the ES-Enterprise Service District and Rezone all existing ES–Enterprise Service District parcels to GC-General Commercial District.

Article XX. ES- Enterprise Service District

The following sub-sections to be repealed:

- Sec 36-562, Purpose
- Sec 36-563, Permitted Uses
- Sec 36-564, Conditional Uses
- Sec 36-565, Regulations and Standards

ES - Enterprise Service Parcels

Rezone the following Parcels from ES–Enterprise Service District to GC–General Commercial:

- Parcel B-02-08-250-022, 8761 and 8769 Main St.
- Parcel B-02-08-250-011, 8737 and 8741 Main St.
- Parcel B-02-08-250-012, 8725 and 8735 Main St.
- Parcel B-02-08-250-018, 8715 and 8719 Main St.
- Parcel B-02-08-250-021, No address Main St.
- Parcel B-02-08-250-020, 8711 Main St.
- Parcel B-02-08-250-015, 8633 Main St.
- Parcel B-02-08-250-016, 8505 Main St.
- Parcel B-02-08-250-017, 8475 Main St.
- Parcel B-02-08-327-001, 8445 Main St.
- Parcel B-02-08-327-002, 8425 Main St.

The public hearing will be held on **Wednesday, December 7, 2016** at 7:00 p.m. on the second floor for the Northfield Township Public Safety Building, 8350 Main Street, Whitmore Lake, MI 48189. The application is on file at the Northfield Township Building/Zoning Department, 8350 Main Street, Whitmore Lake, MI 48189, and may be reviewed Monday through Friday, 8:00 a.m. to 4:30 p.m. Written comments may be submitted to the Building/Zoning Department at the Township Hall (8350 Main St.) before 12:00 p.m. on the day of the meeting.

This notice is in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.7, 2A (2) (3) and the Americans with Disabilities Act (ADA). Individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Offices at 743-449-2880 seven days in advance.

Angela Westover – Northfield Township Clerk

Publish: Sunday, November 20, 2016

Newspaper: legalads@mlive.com

~~ARTICLE XX. ES — ENTERPRISE SERVICE DISTRICT~~

~~Sec. 36-562. Purpose.~~

- ~~(a) It is recognized by this chapter that the value to the public of designating certain areas of the township for a compatible mixture of business/service uses is represented in the employment opportunities to the citizens and the resultant economic benefits to the township. These uses are characterized by an insignificant amount of such nuisance factors as noise, heat, glare, and emission of air pollutants.~~
- ~~(b) This district has been located within the township to permit the development of this compatible mixture of business uses, to protect the adjacent residential property against the encroachment of incompatible uses, and to lessen congestion on public streets and highways. To these ends, certain uses which would function more effectively in other districts and would interfere with these activities and the purpose of this district have been excluded. This district is intended for uses which may have a functional and/or economic relationship to commercial and industrial zoning districts but not clearly definable as either. Common points of ingress and egress between adjacent parcels are encouraged.~~

~~(Ord. of 7-22-2013, § 42.01)~~

~~Sec. 36-563. Permitted uses.~~

~~The following building and structures, and uses of parcels, lots, buildings and structures, are permitted within this district; provided that materials and equipment to be used in the principal business and products resulting from the principal business shall be stored entirely within completely enclosed buildings:~~

- ~~(1) Minor automotive repair facilities.~~
- ~~(2) Commercial recreation facilities, including indoor theaters, bowling alleys, skating rinks, racket clubs.~~
- ~~(3) Contractor wholesale supply when in conjunction with general retail sales of items, including electrical, plumbing, lumber, and/or garden supplies.~~
- ~~(4) Printing, lithographic, blueprinting and similar uses.~~
- ~~(5) Equipment services, including repair; radio and television, electrical appliance shop, plumber, electrician and other similar services and trades.~~
- ~~(6) Personal services, including barber shops and beauty salons, medical and dental clinics, music studios, banks and saving and loan associations (without drive-in facilities), and other similar uses.~~
- ~~(7) A sign, only in accordance with the regulations specified in article XXVI of this chapter.~~
- ~~(8) An accessory use, building or structure.~~
- ~~(9) Single family dwelling and any use, building or structure accessory thereto.~~

~~(Ord. of 7-22-2013, § 42.02; Ord. No. 15-39, § 1, 6-9-2015)~~

~~Sec. 36-564. Conditional uses.~~

~~The following buildings and structures, and uses of parcels, lots, buildings and structures, are permitted subject to obtaining a conditional use permit as provided in article XXVII of this chapter:~~

- ~~(1) Automotive service stations, including minor repair service.~~
- ~~(2) Warehousing and material distribution centers; provided all products and materials are enclosed within a building.~~
- ~~(3) Mini-storage, meeting the requirements provided in section 36-364(9).~~
- ~~(4) Hospitals, nursing homes, sanitariums.~~

~~(Ord. of 7-22-2013, § 42.03)~~

~~Sec. 36-565. Regulations and standards.~~

~~The following regulations shall apply in all ES—Enterprise Service Districts:~~

- ~~(1) Lot area. No building or structure shall be established on any lot less than one acre in area, except where a lot is served with a central sanitary sewerage system, in which case there shall be provided a minimum lot area of 20,000 square feet.~~
- ~~(2) Lot width. The minimum lot width for lots served with a central sanitary sewerage system shall be 80 feet. Where a lot is not so served, the minimum lot width shall be 150 feet.~~
- ~~(3) Lot coverage. The maximum lot coverage shall not exceed 25 percent.~~
- ~~(4) Floor area ratio. The maximum floor area shall not exceed 60 percent of the lot area.~~
- ~~(5) Yard and setback requirements.~~
 - ~~a. Front yard. Not less than 85 feet.~~
 - ~~b. Side yards. Least width of either yard shall not be less than 20 feet; except in the case of a corner lot or parcel where the side yard on the road or street side shall not be less than 35 feet.~~
 - ~~c. Rear yard. Not less than 35 feet.~~
 - ~~d. The requirements in this subsection (5) shall apply to every lot, building or structure.~~
- ~~(6) Height. Except as is otherwise provided in this chapter, no building shall exceed a height of 45 feet.~~
- ~~(7) Outdoor storage. No outdoor storage of materials and equipment is permitted within this district. All such materials, equipment, and products for any permitted principal or conditional use within this district shall be stored entirely within completely enclosed buildings.~~
- ~~(8) Transition strips.~~
 - ~~a. On every lot in the district which abuts a lot in a recreation conservation, agricultural, and residential district, there shall be provided a transition strip. Such transition strip shall be not less than 15 feet in width, shall be provided along every lot line, except a front lot line, which abuts a lot in such districts, shall not be included as part of the yard required around a building or structure, and shall be improved, when said lot in this district is improved, with a screen, wall or hedge not less than four feet nor more than eight feet in height.~~
 - ~~b. A use or structure on any lot in this district fronting a public road, street or right of way shall provide, in addition to and as an integral part of any site development on the front yard, a landscaped strip of land 20 feet or more in depth; such landscaped strip to be defined by a curb, and designed to provide access to the lot and separate off-street parking areas from the public right of way.~~
- ~~(9) Required off-street parking. As required in article XXV of this chapter.~~
- ~~(10) Required site plan review. As required in article XXVIII of this chapter.~~
- ~~(11) Supplemental regulations. As required in article XXIV of this chapter.~~
- ~~(12) Single-family dwellings. Single-family dwellings within the ES district must adhere to the dimensional standards in section 36-218.~~

~~(Ord. of 7-22-2013, § 42.04; Ord. No. 15-39, § 1, 6-9-2015)~~

~~Secs. 36-566-562—36-593. - Reserved.~~

(ATTACHMENT 3)

NORTHFIELD TOWNSHIP PLANNING COMMISSION

NOTICE OF PUBLIC HEARING

The Northfield Township Planning Commission will hold a public hearing at 7:00 P.M., Wednesday, December 7, 2016 at the Northfield Township Offices – Second Floor, 8350 Main Street, Whitmore Lake, MI 48189. The purpose for the public hearing is to receive comments on proposed amendments to the Northfield Township Zoning Ordinance text to Repeal the HC-Highway Commercial District and Rezone all existing HC-Highway Commercial parcels to GC-General Commercial District.

Article XV. HC-Highway Commercial

The following sub-sections is proposed to be repealed:

- Sec 36-413, Purpose
- Sec 36-414, Permitted Uses
- Sec 36-415, Conditional Uses
- Sec 36-416, Regulations and Standards

HC- Highway Commercial Parcels

Rezone the following Parcels from HC – Highway Commercial to GC – General Commercial:

- Parcel B-02-06-100-001, 435 W. Eight Mile Rd.
- Parcel B-02-05-220-005, 9989 Main St.
- Parcel B-02-05-222-001, 9977 Main St.
- Parcel B-02-05-222-002, 9967 Main St.
- Parcel B-02-05-222-003, 9963 Main St.
- Parcel B-02-05-222-004, No address Main St.
- Parcel B-02-05-223-007, 9893 Main St. (rezone northwest side of Main St. only)
- Parcel B-02-06-105-023, No address Main St.
- Parcel B-02-08-327-003, 8405 Main St.
- Parcel B-02-08-327-013, 8365 Main St.
- Parcel B-02-08-327-017, 8345 Main St.
- Parcel B-02-18-100-020, 66 Six Mile Rd.
- Parcel B-02-17-300-017, 300 Six Mile Rd.
- Parcel B-02-17-300-018, 284 Six Mile Rd.
- Parcel B-02-18-180-007, 7848 Coyle Rd.
- Parcel B-02-18-180-003, 24 Delaware Rd.
- Parcel B-02-18-180-002, 30 Delaware Rd.
- Parcel B-02-18-180-001, No address Maplegrove Dr.
- Parcel B-02-18-180-006, No address Maplegrove Dr.
- Parcel B-02-18-180-008, No address Coyle Rd.
- Parcel B-02-18-180-005, No address Coyle Rd.
- Parcel B-02-18-185-002, No address Coyle Rd.
- Parcel B-02-18-185-001, No address Maplegrove Dr.
- Parcel B-02-18-185-003, No address Coyle Rd.
- Parcel B-02-18-185-004, 7806 Coyle Rd.
- Parcel B-02-18-190-001, No address Six Mile Rd.
- Parcel B-02-18-190-002, No address Coyle Rd.

The public hearing will be held on **Wednesday, December 7, 2016** at 7:00 p.m. on the second floor for the Northfield Township Public Safety Building, 8350 Main Street, Whitmore Lake, MI 48189. The application is on file at the Northfield Township Building/Zoning Department, 8350 Main Street, Whitmore Lake, MI 48189, and may be reviewed Monday through Friday, 8:00 a.m. to 4:30 p.m. Written comments may be submitted to the Building/Zoning Department at the Township Hall (8350 Main St.) before 12:00 p.m. on the day of the meeting.

This notice is in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.7, 2A (2) (3) and the Americans with Disabilities Act (ADA). Individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Offices at 743-449-2880 seven days in advance.

Angela Westover – Northfield Township Clerk

Publish: Sunday, November 20, 2016

Newspaper: legalads@mlive.com

~~ARTICLE XV. HC HIGHWAY COMMERCIAL DISTRICT~~

~~Sec. 36-413. Purpose.~~

~~This district is composed of those areas of the township whose principal use is and ought to be retail and service business activities which serve or are meant to serve the motoring public. This district has been located within the township to permit the development of these business activities, to protect adjacent agricultural, residential and industrial areas against the encroachment of incompatible uses, and to lessen congestion on and serve the persons traveling on public streets and highways. To these ends, certain uses which would function more effectively in other districts and would interfere with the operation of these business activities and the purpose of this district have been excluded.~~

~~(Ord. of 7-22-2013, § 33.01; Ord. of 7-8-2014, § 33.01)~~

~~Sec. 36-414. Permitted uses.~~

~~The following buildings and structures, and uses of parcels, lots, buildings and structures are permitted in this district:~~

- ~~(1) Automotive service station, including minor repair service, subject to the requirements of section 36-712.~~
- ~~(2) Motel, hotel, restaurants.~~
- ~~(3) A sign, only in accordance with the regulations specified in article XXVI of this chapter.~~
- ~~(4) Accessory use, building or structure.~~
- ~~(5) Essential services in accordance with section 36-65.~~

~~(Ord. of 7-22-2013, § 33.02; Ord. of 7-8-2014, § 33.02)~~

~~Sec. 36-415. Conditional uses.~~

~~The following buildings and structures, and uses of parcel, lots, buildings and structures are permitted subject to obtaining a conditional use permit as provided in article XXVII of this chapter:~~

- ~~(1) Retail, sporting goods sales, souvenir and gift shop, public information booth.~~
- ~~(2) Drive in theater.~~
- ~~(3) Places of amusement, entertainment or recreation such as a dancehall, bowling alley, miniature golf, commercial swimming pool.~~
- ~~(4) One dwelling unit within the principle building or structure for security purposes only.~~
- ~~(5) Mini warehousing, subject to the requirements of section 36-736.~~
- ~~(6) Outdoor seating and/or service when associated with a restaurant subject to the requirements of section 36-735.~~
- ~~(7) Commercial communications apparatus, if located on existing commercial communications or electrical towers, or other existing appropriate structure, and subject to the provisions of section 36-720, in addition to the requirements of article XXVII (conditional uses) of this chapter.~~
- ~~(8) Drive throughs, including restaurants, banks, laundries, subject to the requirements of section 36-737.~~
- ~~(9) A church, synagogue, cathedral, mosque, temple or other building used for public worship.~~
- ~~(10) A cemetery.~~

~~(Ord. of 7-22-2013, § 33.03; Ord. of 7-8-2014, § 33.03; Ord. No. 16-48, § 5, 4-12-2016)~~

Sec. 36-416. — Regulations and standards.

The following regulations shall apply in all HC—Highway Commercial Districts:

- (1) Lot area. No building or structure shall be established on any lot less than one acre in area, except where a lot is served with a central sanitary sewerage system, in which case there shall be provided a minimum lot area of 10,000 square feet.
- (2) Lot width. The minimum lot width for lots served with a central sanitary sewerage system shall be 80 feet. Where a lot is not so served, the minimum lot width shall be 150 feet.
- (3) Lot coverage. The maximum lot coverage shall not exceed 25 percent.
- (4) Floor area ratio. The maximum floor area shall not exceed 60 percent of the lot area.
- (5) Yard and setback requirements.
 - a.—Front yard. Not less than 35 feet.
 - b.—Side yards. Least width of either yard shall not be less than 20 feet, except in the case of a corner lot or parcel where the side yard on the road or street side shall not be less than 35 feet.
 - c.—Rear yards. Not less than 20 feet.The requirements in this subsection (5) shall apply to every lot, building or structure.
- (6) Height. No building or structure shall exceed a height of 35 feet.
- (7) Transition strips.
 - a.—A transition strip shall be required whenever any lot in this district abuts a lot in any rural or residence district. Such a strip shall be provided along every lot line, except front lot lines, which abuts a lot in such district, shall not be included as part of the required yard, and shall be improved with a screen, wall, hedge or shrubbery which will reach a height of four feet one year after planting. The strip shall be maintained in good condition. The planning commission shall have the authority to change the nature of, or reduce the required width of, or to waive completely, the requirement of a transition strip because of a probable change in land use or zoning of adjacent properties. Such determinations and reasons therefore shall be recorded in the minutes of the meeting at which the action is taken. Said transition strip shall comply with the requirements of section 36-706.
 - b.—A landscape strip shall be provided along and adjacent to the front property line and shall extend across the entire width of the lot. Driveways may cross the strip but shall not occupy the strip.
- (8) Required off street parking. As required in article XXV of this chapter.
- (9) Required site plan review. As required in article XXVIII of this chapter.
- (10) Supplemental standards. As required in article XXIV of this chapter.

{Ord. of 7-22-2013, § 33.04; Ord. of 7-8-2014, § 33.04}

Secs. 36-417-413—36-445. - Reserved.

(ATTACHMENT 4)

NORTHFIELD TOWNSHIP PLANNING COMMISSION

NOTICE OF PUBLIC HEARING

The Northfield Township Planning Commission will hold a public hearing at 7:00 P.M., Wednesday, December 7, 2016 at the Northfield Township Offices – Second Floor, 8350 Main Street, Whitmore Lake, MI 48189. The purpose for the public hearing is to receive comments on proposed amendments to the Northfield Township Zoning Ordinance text to Revise the GC-General Commercial District; RO-Residential/Office District; LC-Local Commercial District; General Provisions; Sign Regulations and Supplementary Regulations and Standards; and to Delete Floor Area Ratio Standards from the GC-General Commercial District.

Article XIV. GC-General Commercial

Revise Permitted Uses, Section 36-390

Revise Conditional Uses, Section 36-391

Delete Floor Area Ratio Regulations and Standards, Section 36-392(4)

Article XIII. LC-Local Commercial

Revise Permitted Uses in Section 36-363

Article III. General Provisions

Revise Establishment of Districts in Section 36-49 to Delete References to HC-Highway Commercial District and ES-Enterprise Service District

Article XXVI. Sign Regulations

Revise Signs Permitted in Business and Industrial Districts, Section 36-793 (a), to Delete References to HC-Highway Commercial District and ES-Enterprise Service District

Revise Signs Permitted in Business and Industrial Districts, Section 36-793 (c), to Delete References to HC-Highway Commercial District and ES-Enterprise Service District

Revise Signs Permitted in Business and Industrial Districts, Section 36-794 (introductory paragraph only) to Delete Reference to HC-Highway Commercial District

Article XXIV. Supplementary Regulations and Standards

Revise Storage of Materials, Section 36-701

Revise Outdoor Seating and/or Service, Section 36-735

Article XVI. RO-Residential/Office District

Revise Permitted Uses, Section 36-447

Revise Conditional Uses, Section 36-448

The public hearing will be held on **Wednesday, December 7, 2016** at 7:00 p.m. on the second floor for the Northfield Township Public Safety Building, 8350 Main Street, Whitmore Lake, MI 48189. The application is on file at the Northfield Township Building/Zoning Department, 8350 Main Street, Whitmore Lake, MI 48189, and may be reviewed Monday through Friday, 8:00 a.m. to 4:30 p.m. Written comments may be submitted to the Building/Zoning Department at the Township Hall (8350 Main St.) before 12:00 p.m. on the day of the meeting.

This notice is in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.7, 2A (2) (3) and the Americans with Disabilities Act (ADA). Individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Offices at 743-449-2880 seven days in advance.

Angela Westover – Northfield Township Clerk

Publish: Sunday, November 20, 2016

Newspaper: legalads@mlive.com

Sec. 36-49. - Establishment of districts.

The township is hereby divided into the following zoning districts as shown on the official zoning map, which, together with all explanatory matter shown thereon, is hereby adopted by reference and declared to be a part of this chapter.

- (1) RC—Recreation Conservation District.
- (2) AR—Agriculture District.
- (3) LR—Low Density Residential District.
- (4) SR-1—Single-Family Residential District One.
- (5) SR-2—Single-Family Residential District Two.
- (6) MR—Multiple-Family Residential District.
- (7) MHP—Mobile Home Park District.
- (8) WLD—Whitmore Lake District.
- (9) LC—Local Commercial District.
- (10) GC—General Commercial District.
- ~~(11) HC—Highway Commercial District.~~
- (~~12~~11) RO—Residential/Office District.
- (~~13~~12) LI—Limited Industrial District.
- (~~14~~13) GI—General Industrial District.
- ~~(15) ES—Enterprise Service District.~~
- (~~16~~14) PSC—Planned Shopping Center District.
- (~~17~~15) RTM—Research/Technology/Manufacturing District.
- (~~18~~16) PUD—Planned Unit Development District.

ARTICLE XIV. - GC—GENERAL COMMERCIAL DISTRICT

Sec. 36-389. - Purpose.

This district is composed of those areas of the township whose principal use is and ought to be general comparison retail, service and repair business activities which serve the entire township and surrounding area. It is the intent of this district to be located along major transportation networks within the township. This district has been located within the township to permit the development of these business activities, to protect adjacent agricultural, residential and industrial areas against the encroachment of incompatible uses, and to lessen congestion on public streets and highways. To these ends, certain uses which would function more effectively in other districts and would interfere with the operation of these business activities and the purpose of this district, have been excluded.

Sec. 36-390. - Permitted uses.

The following buildings and structures, and uses of parcels, lots, buildings and structures are permitted in this district:

- (1) All permitted uses allowed in LC—Local Commercial Districts as provided in section 36-363.
- (2) Business and professional offices, such as legal, engineering, accounting, financial and insurance.
- (3) Retail services, including department stores, furniture stores, appliance stores, and super markets.
- (4) Agricultural services, including machinery sales and repair establishments, and farm supply stores.
- (5) Showroom and sales of new automobiles, farm machinery, and other vehicle and equipment, and the display and sale of used cars, farm machinery, and other vehicles and equipment when in conjunction with a showroom and sales of new units thereof; and repair of same when in conjunction with a showroom and sales of new units thereof. Display of any vehicles shall not be within street right-of-way, in any required side or rear yard, or in any required transition strip.
- (6) Equipment services, including repair; radio and television, electrical appliance shop, plumber, electrician and other similar services and trades.
- (7) Printing, lithographic, blueprinting and similar uses.
- (8) Funeral establishments, mortuary.
- (9) Restaurants serving alcoholic beverages, provided that the gross receipts thereof derived from the sale of food and other goods and services exceed 50 percent of the total gross receipts.
- (10) Outdoor seating and/or service when associated with a restaurant subject to the requirements of section 36-735.
- (10) Indoor contractor wholesale supply when in conjunction with general retail sales of items including indoor storage of electrical, plumbing, lumber, and/or garden supplies.

Sec. 36-391. - Conditional uses.

The following buildings and structures, and uses of parcels, lots, buildings and structures, are permitted subject to obtaining a conditional use permit as provided in article XXVII of this chapter:

- (1) Bars or establishments principally used for the sale of beer, wine or intoxicating liquor for consumption on the premises, subject to the requirements of section 36-710.
- ~~(2) Funeral establishments, mortuary.~~
- (32) Hotel, motel, tourist home and boarding and rooming house.
- (43) Animal hospital or clinic.
- (54) Open air display area for the sale of manufactured products, such as or similar to garden furniture, earthenware, hardware items and nursery stock, or the rental of manufactured products or equipment, small tools, pneumatic-tired two-wheeled and four-wheeled utility trailers, pneumatic-tired cement mixers, wheelbarrows, rollers and similar products or equipment. Displays must be located behind all setback lines and shall be related to the principal use of the site. Open air displays shall meet the requirements of Section 36-701.
- (65) Automotive service station, including minor repair services, subject to the requirements of section 36-712.
- ~~(7) Contractor wholesale supply when in conjunction with general retail sales of items including electrical, plumbing, lumber, and/or garden supplies.~~
- (86) Boat sales and marinas.
- (97) One dwelling unit within the principal building or structure for security purposes only, provided that the dwelling unit is accessory to the principal use.
- ~~(108) Mini-warehousing, subject to the requirements of section 36-736.~~
- (119) Lots for the sale of used cars, used farm machinery, and other used vehicles and equipment, when not sold in conjunction with sales of new cars, machinery, vehicles, or equipment. Display of any vehicles shall not be within street right-of-way, in any required side or rear yard, or in any required transition strip.
- (1210) Minor repair of vehicles, provided all work, materials, equipment, and waste products shall be contained within a completely enclosed building, subject to the requirements of section 36-712.
- (1311) Drive-through facilities for a use permitted in the GC district, subject to the requirements of section 36-737.
- (1412) Temporary outdoor sales, subject to the requirements of section 36-734.
- ~~(15) Outdoor seating and/or service when associated with a restaurant subject to the requirements of section 36-735.~~
- (1613) Indoor and outdoor commercial recreation facilities, including theaters (indoor or drive-in), racket clubs, Bowling alleys, miniature golf courses, commercial swimming pools, skating rinks.
- (1714) Controlled uses as defined in section 36-710.
- ~~(18) Restaurants serving alcoholic beverages, provided that the gross receipts thereof derived from the sale of food and other goods and services exceed 50 percent of the total gross receipts.~~
- (1915) Child care facilities.

(2016) Commercial communications apparatus, if located on existing commercial communications or electrical towers, or other existing appropriate structure, and subject to the provisions of section 36-720, in addition to the requirements of article XXVII (conditional uses) of this chapter.

(2117) Sexually oriented businesses, as defined within section 36-721 and subject to the requirements of sections 36-721 and 36-710.

~~(22) Commercial recreation facilities including indoor theaters, bowling alleys, skating rinks, racket clubs.~~

(2318) A church, synagogue, cathedral, mosque, temple or other building used for public worship.

(2419) A cemetery.

~~(20) Hospitals, nursing homes, and sanitariums.~~

Sec. 36-392. – Regulations and Standards.

The following regulations shall apply in all GC—General Commercial Districts:

(1) **Lot area.** No building or structure shall be established on any lot less than one acre in area, except where a lot is served with a central sanitary sewerage system, in which case there shall be provided a minimum lot area of 10,000 square feet for planned shopping centers.

(2) **Lot width.** The minimum lot width for lots served with a central sanitary sewerage system shall be 80 feet. Where a lot is not so served, the minimum lot width shall be 150 feet.

(3) **Lot coverage.** The maximum lot coverage shall not exceed 25 percent.

~~(4) **Floor area ratio.** The maximum floor area shall not exceed 80 percent of the lot area.~~

(54) **Yard and setback requirements.**

a. **Front yard.** Not less than 35 feet.

b. **Side yards.** Least width of either yard shall not be less than 20 feet, except in the case of a corner lot or parcel where the side yard on the road or street side shall not be less than 35 feet.

c. **Rear yards.** Not less than 20 feet.

The yard requirements in this subsection (54) shall apply to every lot, building or structure.

(65) **Height.** No building or structure shall exceed a height of 45 feet.

(76) **Transition strips.**

a. A transition strip shall be required whenever any lot in this district abuts a lot in any rural or residence district. Such a strip shall be provided along every lot line, except front lot lines, which abuts a lot in such district, shall not be included as part of the required yard, and shall be improved with a screen, wall, hedge or shrubbery which will reach a height of four feet one year after planting. The strip shall be maintained in good condition. The planning commission shall have the authority to change the nature of, or reduce the required width of, or to waive completely, the requirement of a transition

strip because of a probable change in land use or zoning of adjacent properties. Such determinations and reasons therefore shall be recorded in the minutes of the meeting at which the action is taken. Said transition strip shall comply with the requirements of section 36-706.

- b. A landscape strip shall be provided along and adjacent to the front property line and shall extend across the entire width of the lot. Driveways may cross the strip but shall not occupy the strip.

| **(87) Required off-street parking.** As required in article XXV of this chapter.

| **(98) Required site plan review.** As required in article XXVIII of this chapter.

| **(109) Supplemental regulations.** As required in article XXIV of this chapter.

ARTICLE XVI. - RO—RESIDENTIAL/OFFICE DISTRICT

Sec. 36-446. - Purpose.

The R-O district has the following purposes:

- (1) To accommodate certain small office uses which are low traffic generators and which are compatible with adjacent and neighboring single-family dwellings.
- (2) To be located along major streets and in those areas of the township which are established single-family residential areas and which are in transition to non-single-family residential areas but have vacant, undeveloped lots fronting on major streets which are not likely to have new single-family dwellings constructed thereon.
- (3) To provide a reasonable use of such properties as identified in subsection (2) of this section, without permitting more intense office or commercial districts.
- (4) To provide new buildings which are compatible in architectural style and scale with adjacent single-family dwellings.
- (5) To encourage retention of existing single-family structures in their architectural style and scale.

Sec. 36-447. - Permitted uses.

The following buildings and structures, and uses of parcels, lots buildings and structures, are permitted in this district:

- (1) Single-family dwellings and any use, building or structure accessory thereto.
- (2) Two-family dwellings and any use, building or structure accessory thereto.
- (3) Family child care homes, adult foster care family homes, foster family homes and foster family group homes.
- (4) Signs, only in accordance with the regulations set forth in article XXVI of this chapter.
- (5) Distribution lines and structures, not including buildings, of essential services, when located within an existing public or utility right-of-way, and repeater buildings of a telephone utility company when location is approved by the township planning commission.
- (6) Home occupations, subject to the requirements of Section 36-64.

Sec. 36-448. - Conditional uses.

- (a) The following buildings and structures, and uses of parcels, lots, buildings and structures, are permitted subject to obtaining a conditional use permit as provided in article XXVII of this chapter:
 - (1) Group child care homes.
 - (2) A church, synagogue, cathedral, mosque, temple or other building used for public worship, or a cemetery; public building.
 - (3) Public and private nursery schools, primary and secondary schools.

- (4) Transmission lines and structures, not including buildings, of essential services, where located in rights-of-way not a part of public or utility rights-of-way existing at the time of adoption of this chapter.
- (5) Essential services, except as provided for elsewhere in this district; provided that no storage of materials, equipment, vehicles, or supplies shall be located on the premises; that no personnel shall be quartered or employed on the premises; and that the structures shall be designed, erected, and landscaped in such manner as to conform to the character of the surrounding area and this district.

~~(6) Home occupations.~~

~~(7) Offices of architects, engineers, surveyors and similar professionals; provided that no trucks, drillings, rigs, and similar vehicles shall be stored on the premises and provided that no materials or field equipment shall be stored outdoors on the premises.~~

~~(8) Executive, administrative, legal, accounting, insurance, real estate and similar offices at a scale that will not generate off-street parking resulting in excessive traffic generated from the use which would be incompatible with the purpose of this district.~~

~~(9) A dwelling unit combined with an office; provided that the proprietor of the office resides in the dwelling unit.~~

~~(10) As a further condition of approving a conditional use permit, the planning commission shall determine whether the proposed office use will generate off-street parking requirements in excess of the maximum number of parking spaces permitted on the premises. If the planning commission so determines, the permit application shall be denied. The planning commission shall enter into the record of the meeting at which the determination is made all data and other findings which were used in making said determination.~~

(b) In addition to the information required for a conditional use permit as set forth in sections 36-834 through 36-836, any application for a conditional use permit for an office in this district shall include the following information:

- (1) Shall meet the requirements of section 36-865.
- (2) A scaled floor plan of the principal building to be converted to, expanded for, or to be constructed for office use, or combined residential-office use, showing thereon the existing and future layout of the structure.
- (3) A typical elevation of each facade of the principal building, drawn to scale, showing thereon the height of the building and the nature of the exterior finish materials.
- (4) Typical details of the screened enclosure for outdoor trash storage.

(c) Upon issuance of a conditional use permit for an office in this district, no certificate of zoning compliance or building permit shall be issued until a detailed site plan has been approved by the planning commission in accordance with section 36-866.

(d) Commercial communications apparatuses, if located on existing commercial communications or electrical towers, or other existing appropriate structures, and subject to the provisions of section 36-720, in addition to the requirements of article XXVII of this chapter.

ARTICLE XIII. - LC—LOCAL COMMERCIAL DISTRICT

Sec. 36-363. - Permitted uses.

The following buildings and structures, and uses of parcels, lots, buildings and structures, are permitted in this district:

- (1) Clothing and apparel services, including laundry pickup, automatic laundry, dressmaking, millinery, tailor shop and shoe repair shop.
- (2) Food services including grocery, meat market, bakery, restaurant, delicatessen and fruit market, and similar self-serve units but not including any business of a drive-in or drive-through type.
- (3) Personal services, including barber shops, and beauty salons, medical and dental clinics, music studios, banks and saving and loan associations (without drive-through facilities) and other similar uses.
- (4) Personal service offices, such as accountant, attorney, and real estate offices, provided such use shall not exceed 4,000 square feet of floor area in any building.
- (5) Retail services, including drug store, hardware, and gift shop, and dry goods and notions store.
- (6) Essential services, as provided in section 36-65.
- (7) A sign, only in accordance with the regulations specified in article XXVI of this chapter.
- (8) An accessory use, building or structure.

Sec. 36-793. - Signs permitted in business and industrial districts. *(introductory paragraph of (a) only)*

- (a) A sign, except billboards, which shall be regulated as set forth in section 36-794, in ~~ES~~, LC, GC, ~~HC~~, RO, WLD-D, WLD-NV, WLD-W, and RTM districts, is permitted only where it identifies an enterprise occupying the same lot upon which the sign is located and shall conform to the following regulations:

Sec. 36-793. - Signs permitted in business and industrial districts.

- (c) Banners, pennants, searchlights, balloons, or other gas-filled or fan powered figures shall be permitted at the opening of a new business or for a special event or sale in the WLD, LC, GC, ~~HC~~, RO, LI, GI, ~~ES~~, PSC, RTM, and nonresidential PUDs for a period not to exceed 14 days in any 30-day period. The days of display must be specified on the sign permit. Each of these types of signs shall require a separate permit. Six of these types of signs (occasions) shall be permitted in any one calendar year per zoning lot. Such signs shall not obstruct pedestrian or vehicular view and shall not interfere in any way with traffic flow. Banners shall have a maximum area of 32 square feet. Balloons and gas-filled or fan-powered figures shall not exceed the maximum height restrictions for the district in which they are located. The setback standards of section 36-789(2) must be met for these types of signs.

Sec. 36-794. - Billboards (outdoor advertising signs). *(introductory paragraph only)*

Billboards shall be permitted in the ~~HC—Highway Commercial District,~~ LI—Limited Industrial District, RTM—Research/Technology/Manufacturing District, and the GI—General Industrial District, and shall be considered a principal use of the lot. In addition, billboards must meet the following regulations:

Sec. 36-701. - Storage of materials.

Except as otherwise provided in this chapter, the following regulations shall govern the storage of materials:

- (1) The location or storage of abandoned, discarded, unused, unusable, or inoperative appliances, furniture, equipment, or materials (but not including inoperative vehicles), shall be regulated as follows, except for junkyards, in which case the regulations set forth in section 36-713 shall apply.
- (2) On any lot or parcel in any recreation-conservation or agriculture district, unless in conjunction with an approved use, all commercially produced products and/or materials, or equipment and machinery, whether operative or inoperative, must be stored within a completely enclosed building. Bona fide farm operations shall not be subject to storing bona fide farm equipment and/or material within enclosed buildings when part of an on going farming operation.
 - a. On any lot or parcel in any recreation-conservation, agriculture, residential, office, or commercial district, the owner or tenant shall locate and store such materials within a completely enclosed building. Such storage shall be for future transfer to other premises and shall not be for the purpose of hire or sale.
 - b. On any lot or parcel in any industrial district, the owner or tenant shall locate and store such materials:
 1. Within a completely enclosed building, where required; or
 2. Where outdoor storage is permitted, within an area surrounded by a solid, unpierced fence or wall at least seven feet in height and not less in height than the materials located or stored therein, and not closer to the lot lines than the minimum yard requirements for said districts. Such storage shall be for future transfer to other premises and shall not be for the purpose of hire or sale.
- (3) Garbage, trash, and similar refuse to be stored outside a building in a multiple residential, business, or industrial district shall be stored within containers approved by the county health department and said containers shall be stored within a screened enclosure. The enclosure shall be constructed of an opaque material, such as wood, concrete blocks, or brick, and shall be enclosed on at least three sides. The fourth side may be open for access or access may be provided by one or more gates. The storage area shall have a concrete floor at least four inches thick.
- (4) Outdoor storage of products, materials, and equipment, except vehicles owned and operated by the principal business or in conjunction with a licensed vehicle sales lot, shall be subject to the following regulations:
 - a. Such storage shall not be located within the area between the front face of the building, as extended across the entire width of the lot, and the street right-of-way (except where permitted by the Planning Commission in the front yard adjacent to US-23); in any required ~~side or rear yard~~ setback area; or in any required transition strip.
 - b. Such storage shall not be located in any required parking or loading space.

- c. Such storage shall be strictly and clearly incidental to the principal use and only products and materials owned or produced by the principal business, and equipment owned and operated by the principal use, shall be permitted for storage under this subsection. ~~Such storage shall not be permitted as a principal use of a lot. Such storage areas which are visible to the general public shall be screened from view on all sides.~~
- d. The area for such storage shall be screened from view on all sides by a staggered double row of evergreen trees at least eight (8) feet in height and spaced fifteen (15) feet on center at the time of planting. The species of evergreen tree species must meet the requirements of Section 36-722(n)(1). As the evergreen trees mature, a screen of six (6) feet in height shall be maintained, which shall include replacing dead or dying evergreen trees, planting additional evergreen trees where needed, or planting large evergreen shrubs (see Section 36-722(n)(5)) where the bottom branches of evergreen trees have been removed or do not create the required screen. The landscape plan meeting the requirements of this subsection must be prepared by a registered landscape architect. ~~Screening shall be constructed of wood or masonry materials. The Planning Commission may also require an opaque fence or masonry wall of six (6) feet in height or the height of materials stored, whichever is higher, to be constructed around the perimeter of the outdoor storage areas. Wire fences with inserted strips of metal, plastic and similar materials shall not be substituted for the required permitted as acceptable screening. The screen shall not be less than six feet in height. Vegetative screening may be required for buffering purposes as required by the planning commission. The Planning Commission may waive or modify the evergreen screening requirements where there is existing vegetation that can be used to fulfill or supplement the requirements of this sub-section.~~
- e. The location and size of areas for such storage, nature of items to be stored therein, and details of the enclosure, including description of materials, height, and typical elevation of the enclosure, shall be provided as part of site plan review. The Planning Commission may limit the height of materials stored based on the nature of the materials, adjacent land uses and zoning districts, visibility, and impact on public health, safety, and general welfare.

(Ord. of 7-22-2013, § 60.04)

Article XXIV. – Supplementary Regulations and Standards

Sec. 36-735. - Outdoor seating and/or service.

Outdoor seating and/or service shall be allowed subject to the following requirements:

(1) The sales and service of food and beverages outdoors shall only be permitted as incidental to a similar principal use that is indoors and adjacent to the outdoor food and beverage sales and service.

(2) Outdoor dining areas shall be located in a manner which will not interfere with visibility, vehicular or pedestrian mobility or access, and shall meet Michigan barrier-free requirements. Outdoor dining areas shall not obstruct the entrance to any building or sidewalk, nor shall they obstruct any barrier-free ramp or access aisle. If outdoor dining areas are located on a sidewalk, a minimum five (5) foot wide unobstructed pathway shall be maintained on the sidewalk, for pedestrian traffic.

(3) Temporary food service providers, such as food card vendors (Section 36-731) are not considered outdoor dining uses.

(4) Tables and chairs must remain within a well-defined and clearly marked area, separated from vehicular traffic. In instances where there is wait staff or alcohol service, such areas must be enclosed. Enclosures shall consist of metal railing, brick walls, landscape planters or other suitable materials using decorative, dark colored wrought iron-look fencing, or other materials consistent with the color and materials of the main building. The height of any barrier or landscaping enclosure shall not exceed three feet, six inches (3'6").

(5) All furniture and fixtures shall be removed November 1 through March 31. Outdoor dining furniture and fixtures shall not be stored or stacked on the exterior of the building.

(6) No amplified music shall be permitted if there are residential lots or dwellings within 300 feet, measured from the seating area to the adjacent residential lot line. The outdoor dining area must also abide by all noise ordinance restrictions of the Township.

(7) The hours of operation for the outside dining area shall be consistent with the hours of operation of the inside restaurant.

(8) No such use shall occupy any portion of a public right-of-way.

(9) For plans showing more than 20 occupants within the outdoor dining area, the off-street parking for the use shall be computed according to the standards contained in Article XXV and/or the applicable zoning district, as indicated for the indoor portion of the use. If the plans show 20 or fewer occupants, no additional parking shall be required unless required by the Township approving authority.

(10) If the outdoor dining area is proposed as part of a site plan application, or if it contains seating for more than 20 occupants, it shall require site plan review and approval by the Planning Commission. If the outdoor dining area is proposed to be added for an existing business and contains seating for 20 or fewer occupants, a plan providing sufficient information to determine compliance with this section may be approved administratively by the Township.

(11) No such seating shall be located in a required side yard.

(12) Approval of the county health department as required.

~~(3) A site plan shall be submitted indicating the area for and location of all outdoor seating.~~

(13) The maximum allowable seating for an outdoor seating area in excess of 20 seats shall be established as part of the conditional use permit.

~~(5) Parking shall be provided as required under article XXV of this chapter.~~

(ATTACHMENT 5)

MEMO

TO: Northfield Township Planning Commission
FROM: Patrick Sloan, AICP
Senior Principal Planner
SUBJECT: Corrections to the Northfield Township Zoning Map
DATE: November 10, 2016

Summary

At the November 2, 2016 Planning Commission meeting we reviewed a draft Zoning Map (dated October 27, 2016) that included several corrections to the current Zoning Map (dated 1/4/16). During and after the Planning Commission meeting, the following errors were brought to our attention:

- Parcel 02-07-300-012 (8401 Kearney) should be zoned Recreation Conservation (RC).
- Parcel 02-36-200-008 (5585 Pontiac Trail) should be zoned Agriculture (AR).
- Parcels 02-06-401-008 and -004 (the Library parcels, which have since been merged to create Parcel 02-06-401-009) should be zoned WLD-D.

These errors have been corrected on the enclosed draft Zoning Map (dated November 9, 2016).

Finally, the following are a couple notable features of the draft Zoning Map:

- The AR district is in a light green color because white is not a good color for a zoning district. In cases where properties are typically unzoned (rights-of-way, waterfront areas between the lot lines and water line, etc.), we do not want them to appear as AR.
- Each zoning district area is labeled on the map and has a thick outline. This way, if the map is printed in black and white or the reader has a color deficiency (about 8% of men and 0.5% of women have a form of color blindness), the thick outline and labels make the map readable to more users.

We look forward to discussing these with you at the next Planning Commission meeting.

Zoning Map

Northfield Township,
Washtenaw County, Michigan

November 9, 2016

- AR - Agriculture
- LR - Low-Density Residential
- MR - Multiple-Family Residential
- MHP - Mobile Home Park
- SRI - Single-Family Residential
- SR2 - Single-Family Residential
- OR - Office Residential
- LC - Local Commercial
- HC - Highway Commercial
- GC - General Commercial
- LI - Limited Industrial
- GJ - General Industrial
- RTM - Research/Technology/Manufacturing
- ES - Enterprise Service
- PUD - Planned Unit Development
- PSC - Planned Shopping Center
- RC - Recreation Conservation
- WLD-DD - Whitmore Lake Downtown
- WLD-NV - Whitmore Lake North Village
- WLD-W - Whitmore Lake Waterfront
- Whitmore Lake/North Territorial Overlay District

CERTIFICATION

I, _____, Township Clerk, Northfield Township, do hereby certify that this is a true copy of the map adopted by the Township Board of Northfield Township, Michigan, on _____, 20____, as well as those amendments made as of the revision dates shown.

_____, Clerk, Northfield Township, Michigan

The lines of this map are representational of the actual Township boundary and parcel lines and are not intended to be substituted for an official survey or used to resolve boundary or area discrepancies. Consult official Northfield Township records for precise distances, boundaries and areas.

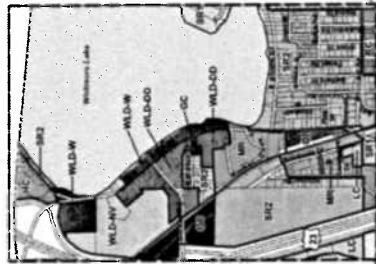
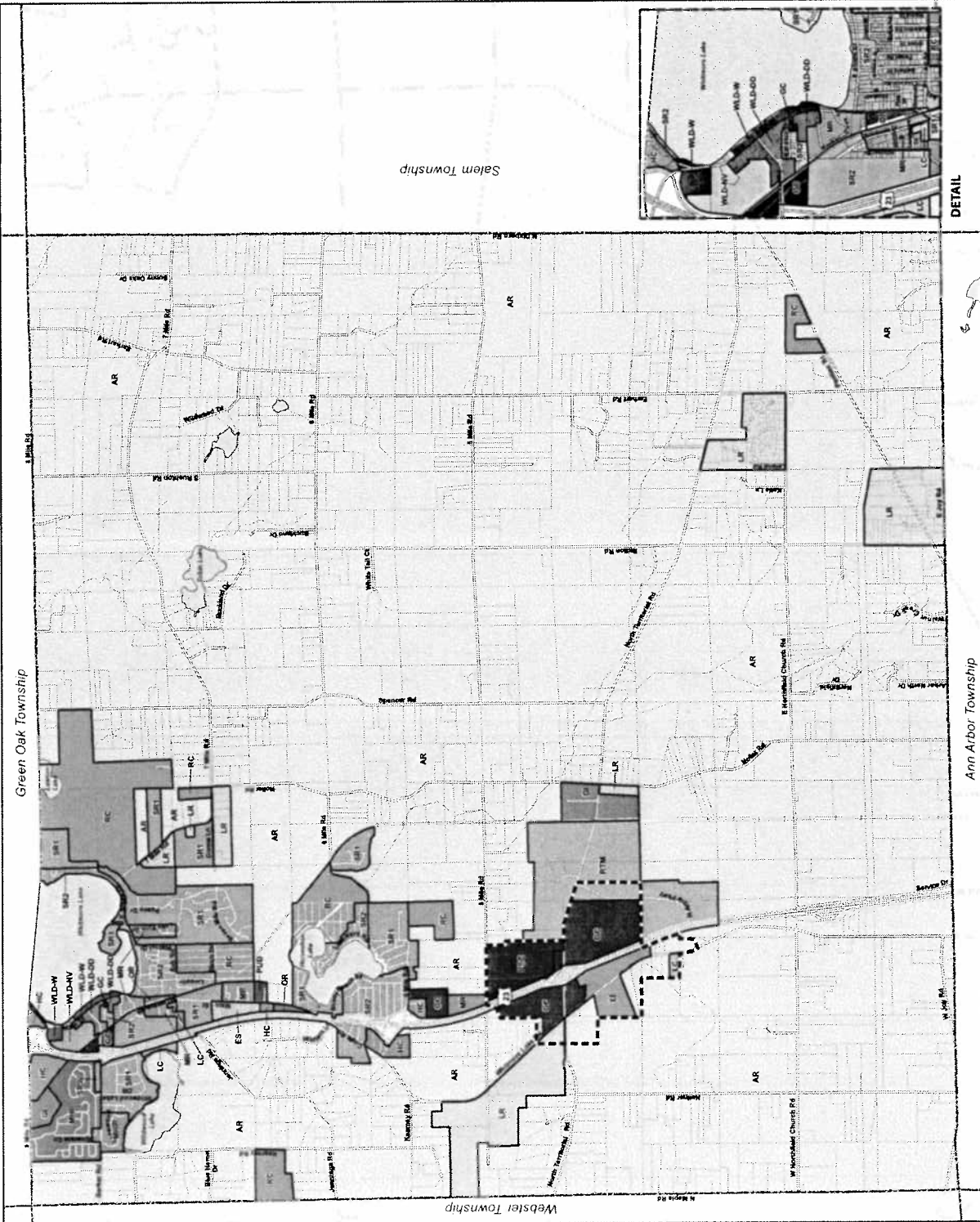
REVISION

Date	Revised	Date	Revised	Date	Revised

0 2,000 4,000 FEET



Map Features: Colors: Michigan: Orthographic: Data Source: Basemap: County: 93



Salmon Township

Green Oak Township

Ann Arbor Township

Webster Township

NORTHFIELD TOWNSHIP PLANNING COMMISSION Minutes of Regular Meeting November 2, 2016

1. CALL TO ORDER

The meeting was called to order by Chair Kenneth Dignan at 7:00 P.M. at 8350 Main Street.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL AND DETERMINATION OF QUORUM

Roll call:

Janet Chick	Present
Marlene Chockley	Present
Brad Cousino	Present
Kenneth Dignan	Present
Sam Iaquinto	Absent with notice
Larry Roman	Present
Mark Stanalajczo	Present

Also present:

Township Manager Howard Fink
Assessing & Building Assistant Mary Bird
Planning Consultant Patrick Sloan, McKenna Associates
Recording Secretary Lisa Lemble
Members of the Community

4. ADOPTION OF AGENDA

- **Motion:** Stanalajczo moved, Chick supported, that the agenda be adopted as presented.
Motion carried 6—0 on a voice vote.

5. FIRST CALL TO THE PUBLIC

No comments.

6. CLARIFICATIONS FROM THE COMMISSION

None.

7. CORRESPONDENCE

None.

8. PUBLIC HEARINGS

None.

9. REPORTS

7A. Board of Trustees

Chick reported that on October 25th the Board made Parks and Recreation appointments, approved snow

plowing bids, and heard a proposal for reuse of 75 Barker Road.

7B. ZBA

Has not met since the last Planning Commission meeting.

7C. Staff Report

Nothing to report.

7D. Planning Consultant

Sloan reported McKenna has issued a publication regarding the new State medical marijuana law, and said at the October 23rd event at the new Community Park almost 100 surveys regarding use of the park were completed and he is tabulating the results.

10. UNFINISHED BUSINESS

10A. Discussion regarding corrected zoning map errors.

Sloan distributed copies of the revised zoning map which corrected errors, including showing those zoned Residential/Office, a district that was recommended for repeal by the Commission, but was never acted upon by the Township Board. In answer to a question, Sloan said this map determines zoning, rather than other Township records.

Chockley noted a parcel on Kearney Road was previously shown as RC-Recreation Conservation and now is not. The Commission and staff discussed how zoning affects the classification of property for assessing purposes and the need for the zoning map to be correct. Sloan said he will correct the new map to show that parcel as RC.

10B. Discussion on proposed amendments to Repeal the ES-Enterprise Service District, Repeal the HC-Highway Commercial District, Revise the GC-General Commercial District, Revise the RO-Residential/Office District, and Rezone ES-Enterprise Service parcels and HC-Highway Commercial parcels to GC-General Commercial.

Sloan noted this is a continuation of prior conversations about consolidating zoning districts. He reviewed the differences in allowed and conditional uses between HC and GC, and he noted there are only slight differences in the regulations and standards.

Commissioners agreed to remove the floor area ratio requirement from GC as well.

- ▶ **Motion:** Stanalajczo moved, Chick supported, that a public hearing be scheduled for repealing the ES-Enterprise Service and HC-Highway Commercial Districts and rezoning HC parcels to GC-General Commercial with the changes recommended by the planner and removal of the floor area ratio requirement.
Motion carried 6—0 on a roll call vote.

Sloan reviewed proposed changes to uses in the GC district and to Section 36-735, Outdoor seating and/or Service (applicable in all zoning districts). He also noted he is proposing that home occupations be added to the RO district as allowed uses.

- ▶ **Motion:** Stanalajczo moved, Chockley supported, that a public hearing be set to consider:
 - revising the General Commercial district as presented by the planner
 - revising the Residential/Office district as presented by the planner
 - rezoning Enterprise Service and Highway Commercial parcels to General Commercial as presented by the planner
 - amending the text in section 36-735 (Outdoor seating and/or service) with the wording in item 13 be revised to read, "The maximum allowable seating for an outdoor seating area in excess of 20 seat shall be established as part of the site plan approval process," and
 - making home occupations in the RO District (Section 36-437) permitted rather than conditional uses.

Motion carried 6—0 on a roll call vote.

10C. Discussion on Outdoor Storage Provisions— Additional language on evergreen types.

Sloan recalled that that the Commission had objected to some of the planting materials specified in Section 36-701(4)(d). He reviewed proposed language to address those concerns and noted he is also proposed that landscaping plans be prepared by a registered landscape architect. Commissioners asked that wording be included requiring replacement of planting materials that die.

- ▶ **Motion:** Dignan moved, Stanalajczo supported, that a public hearing be scheduled to consider the changes proposed in the planner's October 27th memo on Proposed Amendments to Section 36-701 (Storage of Materials).
Motion carried 6—0 on a roll call vote.

11. NEW BUSINESS

11A. Request from Planning Commissioners to withdraw motion of November 5, 2014, to Repeal the RO-Residential/Office District which was never enacted by the Township Board of Trustees.

- ▶ **Motion:** Stanalajczo moved, Chockley supported, to withdraw the motion adopted by the Planning Commission under agenda item 9B on November 5, 2014, that being, "the adoption of article 34.0, Residential/Office, be recommended for approval to the Township Board."
Motion carried 6—0 on a roll call vote.

11B. Discussion regarding Zoning Ordinance Text Amendment Application Fee.

Fink recalled that this issue came up most recently when the Ann Arbor Dog Club requested a zoning ordinance text amendment. He said it is a Township Board decision, but input from the Commission would be appropriate.

The Commission noted that the amount of time the planner and Commissioners might spend on such requests cannot easily be gauged at the outset. They considered options including a flat fee, actual costs, or a combination of the two, and distinguished between a petition from the public and an issue that arises internally. They also noted the Township may not agree with requests made, but must consider them.

11C. Discussion regarding Washtenaw County Road Commission Rezoning request.

Sloan reported the Washtenaw County Road Commission is requesting rezoning of 15 acres at 1222 E. North Territorial Road from RTM to LI for use as a road maintenance facility. He recommended approval based on it being consistent with the Future Land Use plan and compatible with neighboring sites and the pattern of development in the area. The Commission discussed characteristics of the use

- ▶ **Motion:** Stanalajczo moved, Chockley supported, to request a public hearing for a rezoning request for the proposed Washtenaw County Road Commission northeast service center at 1222 E. North Territorial Road, Parcel 02-21-300-004 for rezoning from RTM to LI.
Motion carried 6—0 on a roll call vote.

12. MINUTES

- ▶ **Motion:** Dignan moved, Chockley supported, that the minutes of the October 19, 2016, regular meeting be approved as presented, and to dispense with the reading. **Motion carried 6—0 on a voice vote.**

13. SECOND CALL TO THE PUBLIC

No comments.

14. COMMENTS FROM THE COMMISSIONERS

Commissioners urged everyone to vote, wished candidates luck, asked everyone to keep first responders and men and women in uniform in their thoughts, noted the community survey has not been completed, and thanked Fink and the Township staff for the effort they put into the successful community park event on October 23rd.

15. ANNOUNCEMENT OF NEXT MEETING

November 16, 2016, at 7:00 P.M. at the Public Safety Building was announced as the next regular Commission meeting time and location.

16. ADJOURNMENT

- ▶ **Motion:** Stanalajczo moved, Chockley supported, that the meeting be adjourned.
Motion carried 6—0 on a voice vote.

The meeting was adjourned at 9:00 P.M.

Prepared by Lisa Lemble.
Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Adopted on _____, 2016.

Kenneth Dignan, Chair

Mark Stanalajczo, Secretary

Official minutes of all meetings are available on the Township's website at <http://www.twp-northfield.org/government/>

ORDINANCE NO. 16-53

NORTHFIELD TOWNSHIP, WASHTENAW COUNTY MI

AN ORDINANCE OF THE BOARD OF TRUSTEES OF NORTHFIELD TOWNSHIP, MICHIGAN REPEALING THE ES-ENTERPRISE SERVICE DISTRICT AND REZONING ALL EXISTING ES-ENTERPRISE SERVICE DISTRICT PARCELS TO GC-GENERAL COMMERCIAL.

Whereas, Planning Commission is working to reduce the number of zoning districts in Northfield Township and provide more opportunities for businesses to locate;

Whereas, the Planning Commission deems it necessary and in the interest of the public to eliminate the ES-Enterprise Services district regulations and rezone all ES-Enterprise Service district properties to GC-General Commercial;

Whereas, the Planning Commission held a public hearing and recommended approval of the following amendments;

Now, therefore, be it ordained by the Northfield Township Board of Trustees that the Zoning Ordinance and Zoning Map be amended as follows:

Section 1: Article XX, ES-Enterprise Service District Section 36-562 until section 36-565 be deleted in its entirety.

Section 2: Rezone the following Parcels from ES-Enterprise Service District to GC-General Commercial:

- Parcel B-02-08-250-022, 8761 and 8769 Main St.
- Parcel B-02-08-250-011, 8737 and 8741 Main St.
- Parcel B-02-08-250-012, 8725 and 8735 Main St.
- Parcel B-02-08-250-018, 8715 and 8719 Main St.
- Parcel B-02-08-250-021, No address Main St.
- Parcel B-02-08-250-020, 8711 Main St.
- Parcel B-02-08-250-015, 8633 Main St.
- Parcel B-02-08-250-016, 8505 Main St.
- Parcel B-02-08-250-017, 8475 Main St.
- Parcel B-02-08-327-001, 8445 Main St.
- Parcel B-02-08-327-002, 8425 Main St.

Section 3: MISCELLANEOUS

If any portion of this Ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of any other portion of this Ordinance.

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. Provided, however, that such repeal shall be only to the extent of such

inconsistency, and in all other respects the ordinances or parts of ordinances are hereby ratified, re-established and confirmed.

Section 4: Effective Date

The provisions of this Zoning Code amendment are hereby ordered to take effect one (1) days following its publication in a newspaper of general circulation within the Township. This Ordinance is hereby declared to have been adopted by the Township Board of Trustees of the Township of Northfield in a meeting duly called and held on this 13th day of December, 2016.

**TOWNSHIP OF NORTHFIELD,
WASHTENAW COUNTY, MICHIGAN**

Marlene Chockley, Supervisor

ATTEST:

Kathleen Manley, Clerk

I, Kathleen Manley, Northfield Township Clerk, hereby certify as follows:

- A. The above Ordinance was passed by the Northfield Township Board of Trustees on the 13th day of December, 2016. The names of the members voting thereon and how each member voted was as follows:

Yeas: _____

Nays: _____

Absent: _____

- B. A true copy of the above Ordinance was published in Ann Arbor News, a newspaper circulating within the Township, on the ___ day of _____, 2016, and;

- C. The effective date of the above Ordinance is the _____ day of _____ 2016.

NORTHFIELD TOWNSHIP BOARD

By: _____

Kathleen Manley, Clerk

ORDINANCE NO. 16-54

NORTHFIELD TOWNSHIP, WASHTENAW COUNTY MI

AN ORDINANCE OF THE BOARD OF TRUSTEES OF NORTHFIELD TOWNSHIP, MICHIGAN REPEALING THE HC-HIGHWAY COMMERCIAL DISTRICT AND REZONING ALL EXISTING HC-HIGHWAY COMMERCIAL DISTRICT PARCELS TO GC-GENERAL COMMERCIAL.

Whereas, the Planning Commission deems it necessary and in the interest of the public to eliminate the HC-Highway Commercial District regulations and rezone all HC-Highway Commercial Properties to GC-General Commercial;

Whereas, the Planning Commission held a public hearing and recommended approval of the following amendments;

Now, therefore, be it ordained by the Northfield Township Board of Trustees that Zoning Ordinance and Zoning Map be amended as follows:

Section 1: Article XV, HC-Highway Commercial District Section 36-413 until section 36-416 be deleted in its entirety.

Section 2: Rezone the following Parcels from HC-Highway Commercial to GC-General Commercial:

- Parcel B-02-06-100-001, 435 W. Eight Mile Rd.
- Parcel B-02-05-220-005, 9989 Main St.
- Parcel B-02-05-222-001, 9977 Main St.
- Parcel B-02-05-222-002, 9967 Main St.
- Parcel B-02-05-222-003, 9963 Main St.
- Parcel B-02-05-222-004, No address Main St.
- Parcel B-02-05-223-007, 9893 Main St. (rezone northwest side of Main St. only)
- Parcel B-02-06-105-023, No address Main St.
- Parcel B-02-08-327-003, 8405 Main St.
- Parcel B-02-08-327-013, 8365 Main St.
- Parcel B-02-08-327-017, 8345 Main St.
- Parcel B-02-18-100-020, 66 Six Mile Rd.
- Parcel B-02-17-300-017, 300 Six Mile Rd.
- Parcel B-02-17-300-018, 284 Six Mile Rd.
- Parcel B-02-18-180-007, 7848 Coyle Rd.
- Parcel B-02-18-180-003, 24 Delaware Rd.
- Parcel B-02-18-180-002, 30 Delaware Rd.
- Parcel B-02-18-180-001, No address Maplegrove Dr.
- Parcel B-02-18-180-006, No address Maplegrove Dr.
- Parcel B-02-18-180-008, No address Coyle Rd.
- Parcel B-02-18-180-005, No address Coyle Rd.
- Parcel B-02-18-185-002, No address Coyle Rd.
- Parcel B-02-18-185-001, No address Maplegrove Dr.

- Parcel B-02-18-185-003, No address Coyle Rd.
- Parcel B-02-18-185-004, 7806 Coyle Rd.
- Parcel B-02-18-190-001, No address Six Mile Rd.
- Parcel B-02-18-190-002, No address Coyle Rd.

Section 3: Article XIV, GC – General Commercial District, Section 36-390, Permitted Uses be amended by adding the following:

12) Funeral Establishments, mortuary

13) Open air display area for the sale of manufactured products, such as or similar to garden furniture, earthenware, hardware items and nursery stock, or the rental of manufactured products or equipment, small tools, pneumatic – tired two-wheeled and four-wheeled utility trailers, pneumatic-tired cement mixers, wheelbarrows, rollers and similar products or equipment. Displays must be located behind all setback lines.

14) Mini-warehousing, subject to the requirements of section 36-736.

15) Hotel, tourist home and boarding and rooming house; only when located within one half mile radius from the intersection of the freeway interchange and corresponding road of the proposed development.

16) Automotive service station, including minor repair services, subject to the requirements of section 36-712; only when located within one half mile radius from the intersection of the freeway interchange and corresponding road of the proposed development.

17) Minor Repair of vehicles, provided all work, materials, equipment, and waste products shall be contained with a completely enclosed building, subject to the requirements of section 36-712; only when located within one half mile radius from the intersection of the freeway interchange and corresponding road of the proposed development.

Section 4: Article XIV, GC – General Commercial District, Section 36-391, Conditional Uses be amended by deleting the following conditional uses; #2 (funeral establishments, et all), # 5 (open air display area et all.), #10 (Mini Warehousing, et all.)

Section 5: MISCELLANEOUS

If any portion of this Ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of any other portion of this Ordinance.

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. Provided, however, that such repeal shall be only to the extent of such

inconsistency, and in all other respects the ordinances or parts of ordinances are hereby ratified, re-established and confirmed.

Section 6: Effective Date

The provisions of this Zoning Code amendment are hereby ordered to take effect one (1) days following its publication in a newspaper of general circulation within the Township. This Ordinance is hereby declared to have been adopted by the Township Board of Trustees of the Township of Northfield in a meeting duly called and held on this 13th day of December, 2016.

**TOWNSHIP OF NORTHFIELD,
WASHTENAW COUNTY, MICHIGAN**

Marlene Chockley, Supervisor

ATTEST:

Kathleen Manley, Clerk

I, Kathleen Manley, Northfield Township Clerk, hereby certify as follows:

- A. The above Ordinance was passed by the Northfield Township Board of Trustees on the 13th day of December, 2016. The names of the members voting thereon and how each member voted was as follows:

Yeas: _____

Nays: _____

Absent: _____

- B. A true copy of the above Ordinance was published in Ann Arbor News, a newspaper circulating within the Township, on the ____ day of _____, 2016, and;

- C. The effective date of the above Ordinance is the ____ day of _____ 2016.

NORTHFIELD TOWNSHIP BOARD

By: _____

Kathleen Manley, Clerk

ORDINANCE NO. 16-55

NORTHFIELD TOWNSHIP, WASHTENAW COUNTY MI

AN ORDINANCE OF THE BOARD OF TRUSTEES OF NORTHFIELD TOWNSHIP, MICHIGAN REVIZING VARIOUS SECTIONS OF THE GC-GENERAL COMMERCIAL, RO-RESIDENTIAL / OFFICE, LC-LOCAL COMMERCIAL, GENERAL PROVISIONS, SIGN REGULATIONS, AND SUPPLEMENTARY REGULATIONS AND STANDARDS, AND TO DELETE FLOOR AREA RATIO STANDARDS FROM THE GC-GENERAL COMMERCIAL DISTRICT.

Whereas, the Planning Commission deems it necessary and in the interest of the public to make the following changes to provide for more business opportunities within our community;

Whereas, the Planning Commission held a public hearing and recommended approval of the following amendments;

Now, therefore, be it ordained by the Northfield Township Board of Trustees that Zoning Ordinance be amended to incorporate all the changes attached titled

Northfield Township Draft Zoning Ordinance Revisions 11-2-16 pages 1 thru 4

Northfield Township Draft Zoning Ordinance Revisions 11-2-16 pages 1 thru 2

Northfield Township Draft Zoning Ordinance Revisions 9-15-16 Pages 1 of 1

Northfield Township Draft Zoning Ordinance Revisions 10-27-16 Pages 1 of 1 (signs)

Northfield Township Draft Zoning Ordinance Revisions 10-27-16 Pages 1 of 1 (Billboards)

Northfield Township Draft Zoning Ordinance Revisions 10-27-16 Pages 1 of 2

Northfield Township Draft Zoning Ordinance Revisions 11-2-16 Pages 1 of 1

MISCELLANEOUS

If any portion of this Ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of any other portion of this Ordinance.

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. Provided, however, that such repeal shall be only to the extent of such inconsistency, and in all other respects the ordinances or parts of ordinances are hereby ratified, re-established and confirmed.

Effective Date

The provisions of this Zoning Code amendment are hereby ordered to take effect one (1) days following its publication in a newspaper of general circulation within the Township. This Ordinance is hereby declared to have been adopted by the Township Board of Trustees of the Township of Northfield in a meeting duly called and held on this 13th day of December, 2016.

**TOWNSHIP OF NORTHFIELD,
WASHTENAW COUNTY, MICHIGAN**

Marlene Chockley, Supervisor

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Kathleen Manley, Clerk

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- A. The above Ordinance was passed by the Northfield Township Board of Trustees on the 13th day of December, 2016. The names of the members voting thereon and how each member voted was as follows:

Yeas: _____

Nays: _____

Absent: _____

- B. A true copy of the above Ordinance was published in Ann Arbor News, a newspaper circulating within the Township, on the ____ day of _____, 2016, and;

- C. The effective date of the above Ordinance is the ____ day of _____ 2016.

NORTHFIELD TOWNSHIP BOARD

By: _____

Kathleen Manley, Clerk

ARTICLE XIV. - GC—GENERAL COMMERCIAL DISTRICT

Sec. 36-389. - Purpose.

This district is composed of those areas of the township whose principal use is and ought to be general comparison retail, service and repair business activities which serve the entire township and surrounding area. It is the intent of this district to be located along major transportation networks within the township. This district has been located within the township to permit the development of these business activities, to protect adjacent agricultural, residential and industrial areas against the encroachment of incompatible uses, and to lessen congestion on public streets and highways. To these ends, certain uses which would function more effectively in other districts and would interfere with the operation of these business activities and the purpose of this district, have been excluded.

Sec. 36-390. - Permitted uses.

The following buildings and structures, and uses of parcels, lots, buildings and structures are permitted in this district:

- (1) All permitted uses allowed in LC—Local Commercial Districts as provided in section 36-363.
- (2) Business and professional offices, such as legal, engineering, accounting, financial and insurance.
- (3) Retail services, including department stores, furniture stores, appliance stores, and super markets.
- (4) Agricultural services, including machinery sales and repair establishments, and farm supply stores.
- (5) Showroom and sales of new automobiles, farm machinery, and other vehicle and equipment, and the display and sale of used cars, farm machinery, and other vehicles and equipment when in conjunction with a showroom and sales of new units thereof; and repair of same when in conjunction with a showroom and sales of new units thereof. Display of any vehicles shall not be within street right-of-way, in any required side or rear yard, or in any required transition strip.
- (6) Equipment services, including repair; radio and television, electrical appliance shop, plumber, electrician and other similar services and trades.
- (7) Printing, lithographic, blueprinting and similar uses.
- (8) Funeral establishments, mortuary.
- (9) Restaurants serving alcoholic beverages, provided that the gross receipts thereof derived from the sale of food and other goods and services exceed 50 percent of the total gross receipts.
- (10) Outdoor seating and/or service when associated with a restaurant subject to the requirements of section 36-735.
- (10) Indoor contractor wholesale supply when in conjunction with general retail sales of items including indoor storage of electrical, plumbing, lumber, and/or garden supplies.

Sec. 36-391. - Conditional uses.

The following buildings and structures, and uses of parcels, lots, buildings and structures, are permitted subject to obtaining a conditional use permit as provided in article XXVII of this chapter:

- (1) Bars or establishments principally used for the sale of beer, wine or intoxicating liquor for consumption on the premises, subject to the requirements of section 36-710.
- ~~(2) Funeral establishments, mortuary.~~
- ~~(3) Hotel, motel, tourist home and boarding and rooming house.~~
- ~~(4) Animal hospital or clinic.~~
- ~~(5) Open air display area for the sale of manufactured products, such as or similar to garden furniture, earthenware, hardware items and nursery stock, or the rental of manufactured products or equipment, small tools, pneumatic-tired two-wheeled and four-wheeled utility trailers, pneumatic-tired cement mixers, wheelbarrows, rollers and similar products or equipment. Displays must be located behind all setback lines and shall be related to the principal use of the site. Open air displays shall meet the requirements of Section 36-701.~~
- ~~(6) Automotive service station, including minor repair services, subject to the requirements of section 36-712.~~
- ~~(7) Contractor wholesale supply when in conjunction with general retail sales of items including electrical, plumbing, lumber, and/or garden supplies.~~
- ~~(8) Boat sales and marinas.~~
- ~~(9) One dwelling unit within the principal building or structure for security purposes only, provided that the dwelling unit is accessory to the principal use.~~
- ~~(10) Mini-warehousing, subject to the requirements of section 36-736.~~
- ~~(11) Lots for the sale of used cars, used farm machinery, and other used vehicles and equipment, when not sold in conjunction with sales of new cars, machinery, vehicles, or equipment. Display of any vehicles shall not be within street right-of-way, in any required side or rear yard, or in any required transition strip.~~
- ~~(12) Minor repair of vehicles, provided all work, materials, equipment, and waste products shall be contained within a completely enclosed building, subject to the requirements of section 36-712.~~
- ~~(13) Drive-through facilities for a use permitted in the GC district, subject to the requirements of section 36-737.~~
- ~~(14) Temporary outdoor sales, subject to the requirements of section 36-734.~~
- ~~(15) Outdoor seating and/or service when associated with a restaurant subject to the requirements of section 36-735.~~
- ~~(16) Indoor and outdoor commercial recreation facilities, including theaters (indoor or drive-in), racket clubs, Bowling alleys, miniature golf courses, commercial swimming pools, skating rinks.~~
- ~~(17) Controlled uses as defined in section 36-710.~~
- ~~(18) Restaurants serving alcoholic beverages, provided that the gross receipts thereof derived from the sale of food and other goods and services exceed 50 percent of the total gross receipts.~~
- ~~(19) Child care facilities.~~

~~(2016)~~ Commercial communications apparatus, if located on existing commercial communications or electrical towers, or other existing appropriate structure, and subject to the provisions of section 36-720, in addition to the requirements of article XXVII (conditional uses) of this chapter.

~~(2117)~~ Sexually oriented businesses, as defined within section 36-721 and subject to the requirements of sections 36-721 and 36-710.

~~(22) Commercial recreation facilities including indoor theaters, bowling alleys, skating rinks, racket clubs.~~

~~(2318)~~ A church, synagogue, cathedral, mosque, temple or other building used for public worship.

~~(2419)~~ A cemetery.

~~(20) Hospitals, nursing homes, and sanitariums.~~

Sec. 36-392. – Regulations and Standards.

The following regulations shall apply in all GC—General Commercial Districts:

(1) **Lot area.** No building or structure shall be established on any lot less than one acre in area, except where a lot is served with a central sanitary sewerage system, in which case there shall be provided a minimum lot area of 10,000 square feet for planned shopping centers.

(2) **Lot width.** The minimum lot width for lots served with a central sanitary sewerage system shall be 80 feet. Where a lot is not so served, the minimum lot width shall be 150 feet.

(3) **Lot coverage.** The maximum lot coverage shall not exceed 25 percent.

~~(4) **Floor area ratio.** The maximum floor area shall not exceed 80 percent of the lot area.~~

~~(54) **Yard and setback requirements.**~~

a. **Front yard.** Not less than 35 feet.

b. **Side yards.** Least width of either yard shall not be less than 20 feet, except in the case of a corner lot or parcel where the side yard on the road or street side shall not be less than 35 feet.

c. **Rear yards.** Not less than 20 feet.

The yard requirements in this subsection (~~54~~) shall apply to every lot, building or structure.

~~(65)~~ **Height.** No building or structure shall exceed a height of 45 feet.

~~(76)~~ **Transition strips.**

a. A transition strip shall be required whenever any lot in this district abuts a lot in any rural or residence district. Such a strip shall be provided along every lot line, except front lot lines, which abuts a lot in such district, shall not be included as part of the required yard, and shall be improved with a screen, wall, hedge or shrubbery which will reach a height of four feet one year after planting. The strip shall be maintained in good condition. The planning commission shall have the authority to change the nature of, or reduce the required width of, or to waive completely, the requirement of a transition

strip because of a probable change in land use or zoning of adjacent properties. Such determinations and reasons therefore shall be recorded in the minutes of the meeting at which the action is taken. Said transition strip shall comply with the requirements of section 36-706.

- b. A landscape strip shall be provided along and adjacent to the front property line and shall extend across the entire width of the lot. Driveways may cross the strip but shall not occupy the strip.

| (~~87~~) **Required off-street parking.** As required in article XXV of this chapter.

| (~~98~~) **Required site plan review.** As required in article XXVIII of this chapter.

| (~~109~~) **Supplemental regulations.** As required in article XXIV of this chapter.

ARTICLE XVI. - RO—RESIDENTIAL/OFFICE DISTRICT

Sec. 36-446. - Purpose.

The R-O district has the following purposes:

- (1) To accommodate certain small office uses which are low traffic generators and which are compatible with adjacent and neighboring single-family dwellings.
- (2) To be located along major streets and in those areas of the township which are established single-family residential areas and which are in transition to non-single-family residential areas but have vacant, undeveloped lots fronting on major streets which are not likely to have new single-family dwellings constructed thereon.
- (3) To provide a reasonable use of such properties as identified in subsection (2) of this section, without permitting more intense office or commercial districts.
- (4) To provide new buildings which are compatible in architectural style and scale with adjacent single-family dwellings.
- (5) To encourage retention of existing single-family structures in their architectural style and scale.

Sec. 36-447. - Permitted uses.

The following buildings and structures, and uses of parcels, lots buildings and structures, are permitted in this district:

- (1) Single-family dwellings and any use, building or structure accessory thereto.
- (2) Two-family dwellings and any use, building or structure accessory thereto.
- (3) Family child care homes, adult foster care family homes, foster family homes and foster family group homes.
- (4) Signs, only in accordance with the regulations set forth in article XXVI of this chapter.
- (5) Distribution lines and structures, not including buildings, of essential services, when located within an existing public or utility right-of-way, and repeater buildings of a telephone utility company when location is approved by the township planning commission.
- (6) Home occupations, subject to the requirements of Section 36-64.

Sec. 36-448. - Conditional uses.

(a) The following buildings and structures, and uses of parcels, lots, buildings and structures, are permitted subject to obtaining a conditional use permit as provided in article XXVII of this chapter:

- (1) Group child care homes.
- (2) A church, synagogue, cathedral, mosque, temple or other building used for public worship, or a cemetery; public building.
- (3) Public and private nursery schools, primary and secondary schools.

- (4) Transmission lines and structures, not including buildings, of essential services, where located in rights-of-way not a part of public or utility rights-of-way existing at the time of adoption of this chapter.
- (5) Essential services, except as provided for elsewhere in this district; provided that no storage of materials, equipment, vehicles, or supplies shall be located on the premises; that no personnel shall be quartered or employed on the premises; and that the structures shall be designed, erected, and landscaped in such manner as to conform to the character of the surrounding area and this district.

~~(6) Home occupations.~~

~~(7) Offices of architects, engineers, surveyors and similar professionals; provided that no trucks, drillings, rigs, and similar vehicles shall be stored on the premises and provided that no materials or field equipment shall be stored outdoors on the premises.~~

~~(8) Executive, administrative, legal, accounting, insurance, real estate and similar offices at a scale that will not generate off-street parking resulting in excessive traffic generated from the use which would be incompatible with the purpose of this district.~~

~~(9) A dwelling unit combined with an office; provided that the proprietor of the office resides in the dwelling unit.~~

~~(10) As a further condition of approving a conditional use permit, the planning commission shall determine whether the proposed office use will generate off-street parking requirements in excess of the maximum number of parking spaces permitted on the premises. If the planning commission so determines, the permit application shall be denied. The planning commission shall enter into the record of the meeting at which the determination is made all data and other findings which were used in making said determination.~~

(b) In addition to the information required for a conditional use permit as set forth in sections 36-834 through 36-836, any application for a conditional use permit for an office in this district shall include the following information:

(1) Shall meet the requirements of section 36-865.

(2) A scaled floor plan of the principal building to be converted to, expanded for, or to be constructed for office use, or combined residential-office use, showing thereon the existing and future layout of the structure.

(3) A typical elevation of each facade of the principal building, drawn to scale, showing thereon the height of the building and the nature of the exterior finish materials.

(4) Typical details of the screened enclosure for outdoor trash storage.

(c) Upon issuance of a conditional use permit for an office in this district, no certificate of zoning compliance or building permit shall be issued until a detailed site plan has been approved by the planning commission in accordance with section 36-866.

(d) Commercial communications apparatuses, if located on existing commercial communications or electrical towers, or other existing appropriate structures, and subject to the provisions of section 36-720, in addition to the requirements of article XXVII of this chapter.

ARTICLE XIII. - LC—LOCAL COMMERCIAL DISTRICT

Sec. 36-363. - Permitted uses.

The following buildings and structures, and uses of parcels, lots, buildings and structures, are permitted in this district:

- (1) Clothing and apparel services, including laundry pickup, automatic laundry, dressmaking, millinery, tailor shop and shoe repair shop.
- (2) Food services including grocery, meat market, bakery, restaurant, delicatessen and fruit market, and similar self-serve units but not including any business of a drive-in or drive-through type.
- (3) Personal services, including barber shops and beauty salons, medical and dental clinics, music studios, banks and saving and loan associations (without drive-through facilities) and other similar uses.
- (4) Personal service offices, such as accountant, attorney, and real estate offices, provided such use shall not exceed 4,000 square feet of floor area in any building.
- (5) Retail services, including drug store, hardware, and gift shop, and dry goods and notions store.
- (6) Essential services, as provided in section 36-65.
- (7) A sign, only in accordance with the regulations specified in article XXVI of this chapter.
- (8) An accessory use, building or structure.

Sec. 36-793. - Signs permitted in business and industrial districts. *(introductory paragraph of (a) only)*

- (a) A sign, except billboards, which shall be regulated as set forth in section 36-794, in ~~ES~~-LC, GC, ~~HC~~-RO, WLD-D, WLD-NV, WLD-W, and RTM districts, is permitted only where it identifies an enterprise occupying the same lot upon which the sign is located and shall conform to the following regulations:

Sec. 36-793. - Signs permitted in business and industrial districts.

- (c) Banners, pennants, searchlights, balloons, or other gas-filled or fan powered figures shall be permitted at the opening of a new business or for a special event or sale in the WLD, LC, GC, ~~HC~~-RO, LI, GI, ~~ES~~-PSC, RTM, and nonresidential PUDs for a period not to exceed 14 days in any 30-day period. The days of display must be specified on the sign permit. Each of these types of signs shall require a separate permit. Six of these types of signs (occasions) shall be permitted in any one calendar year per zoning lot. Such signs shall not obstruct pedestrian or vehicular view and shall not interfere in any way with traffic flow. Banners shall have a maximum area of 32 square feet. Balloons and gas-filled or fan-powered figures shall not exceed the maximum height restrictions for the district in which they are located. The setback standards of section 36-789(2) must be met for these types of signs.

Sec. 36-794. - Billboards (outdoor advertising signs). *(introductory paragraph only)*

Billboards shall be permitted in the ~~HC—Highway Commercial District,~~ LI—Limited Industrial District, RTM—Research/Technology/Manufacturing District, and the GI—General Industrial District, and shall be considered a principal use of the lot. In addition, billboards must meet the following regulations:

Sec. 36-701. - Storage of materials.

Except as otherwise provided in this chapter, the following regulations shall govern the storage of materials:

- (1) The location or storage of abandoned, discarded, unused, unusable, or inoperative appliances, furniture, equipment, or materials (but not including inoperative vehicles), shall be regulated as follows, except for junkyards, in which case the regulations set forth in section 36-713 shall apply.
- (2) On any lot or parcel in any recreation-conservation or agriculture district, unless in conjunction with an approved use, all commercially produced products and/or materials, or equipment and machinery, whether operative or inoperative, must be stored within a completely enclosed building. Bona fide farm operations shall not be subject to storing bona fide farm equipment and/or material within enclosed buildings when part of an on going farming operation.
 - a. On any lot or parcel in any recreation-conservation, agriculture, residential, office, or commercial district, the owner or tenant shall locate and store such materials within a completely enclosed building. Such storage shall be for future transfer to other premises and shall not be for the purpose of hire or sale.
 - b. On any lot or parcel in any industrial district, the owner or tenant shall locate and store such materials:
 1. Within a completely enclosed building, where required; or
 2. Where outdoor storage is permitted, within an area surrounded by a solid, unpierced fence or wall at least seven feet in height and not less in height than the materials located or stored therein, and not closer to the lot lines than the minimum yard requirements for said districts. Such storage shall be for future transfer to other premises and shall not be for the purpose of hire or sale.
- (3) Garbage, trash, and similar refuse to be stored outside a building in a multiple residential, business, or industrial district shall be stored within containers approved by the county health department and said containers shall be stored within a screened enclosure. The enclosure shall be constructed of an opaque material, such as wood, concrete blocks, or brick, and shall be enclosed on at least three sides. The fourth side may be open for access or access may be provided by one or more gates. The storage area shall have a concrete floor at least four inches thick.
- (4) Outdoor storage of products, materials, and equipment, except vehicles owned and operated by the principal business or in conjunction with a licensed vehicle sales lot, shall be subject to the following regulations:
 - a. Such storage shall not be located within the area between the front face of the building, as extended across the entire width of the lot, and the street right-of-way (except where permitted by the Planning Commission in the front yard adjacent to US-23); in any ~~required side or rear yard setback area~~; or in any required transition strip.
 - b. Such storage shall not be located in any required parking or loading space.

- c. Such storage shall be strictly and clearly incidental to the principal use and only products and materials owned or produced by the principal business, and equipment owned and operated by the principal use, shall be permitted for storage under this subsection. Such storage shall not be permitted as a principal use of a lot. ~~Such storage areas which are visible to the general public shall be screened from view on all sides.~~

- d. The area for such storage shall be screened from view on all sides by a staggered double row of evergreen trees at least eight (8) feet in height and spaced fifteen (15) feet on center at the time of planting. The species of evergreen tree species must meet the requirements of Section 36-722(n)(1). As the evergreen trees mature, a screen of six (6) feet in height shall be maintained, which shall include replacing dead or dying evergreen trees, planting additional evergreen trees where needed, or planting large evergreen shrubs (see Section 36-722(n)(5)) where the bottom branches of evergreen trees have been removed or do not create the required screen. The landscape plan meeting the requirements of this subsection must be prepared by a registered landscape architect. Screening shall be constructed of wood or masonry materials. The Planning Commission may also require an opaque fence or masonry wall of six (6) feet in height or the height of materials stored, whichever is higher, to be constructed around the perimeter of the outdoor storage areas. Wire fences with inserted strips of metal, plastic and similar materials shall not be substituted for the required permitted as acceptable screening. The screen shall not be less than six feet in height. Vegetative screening may be required for buffering purposes as required by the planning commission. The Planning Commission may waive or modify the evergreen screening requirements where there is existing vegetation that can be used to fulfill or supplement the requirements of this sub-section.

- e. The location and size of areas for such storage, nature of items to be stored therein, and details of the enclosure, including description of materials, height, and typical elevation of the enclosure, shall be provided as part of site plan review. The Planning Commission may limit the height of materials stored based on the nature of the materials, adjacent land uses and zoning districts, visibility, and impact on public health, safety, and general welfare.

(Ord. of 7-22-2013, § 60.04)

Article XXIV. – Supplementary Regulations and Standards

Sec. 36-735. - Outdoor seating and/or service.

Outdoor seating and/or service shall be allowed subject to the following requirements:

(1) The sales and service of food and beverages outdoors shall only be permitted as incidental to a similar principal use that is indoors and adjacent to the outdoor food and beverage sales and service.

(2) Outdoor dining areas shall be located in a manner which will not interfere with visibility, vehicular or pedestrian mobility or access, and shall meet Michigan barrier-free requirements. Outdoor dining areas shall not obstruct the entrance to any building or sidewalk, nor shall they obstruct any barrier-free ramp or access aisle. If outdoor dining areas are located on a sidewalk, a minimum five (5) foot wide unobstructed pathway shall be maintained on the sidewalk, for pedestrian traffic.

(3) Temporary food service providers, such as food card vendors (Section 36-731) are not considered outdoor dining uses.

(4) Tables and chairs must remain within a well-defined and clearly marked area, separated from vehicular traffic. In instances where there is wait staff or alcohol service, such areas must be enclosed. Enclosures shall consist of metal railing, brick walls, landscape planters or other suitable materials using decorative, dark colored wrought iron-look fencing, or other materials consistent with the color and materials of the main building. The height of any barrier or landscaping enclosure shall not exceed three feet, six inches (3'6").

(5) All furniture and fixtures shall be removed November 1 through March 31. Outdoor dining furniture and fixtures shall not be stored or stacked on the exterior of the building.

(6) No amplified music shall be permitted if there are residential lots or dwellings within 300 feet, measured from the seating area to the adjacent residential lot line. The outdoor dining area must also abide by all noise ordinance restrictions of the Township.

(7) The hours of operation for the outside dining area shall be consistent with the hours of operation of the inside restaurant.

(8) No such use shall occupy any portion of a public right-of-way.

(9) For plans showing more than 20 occupants within the outdoor dining area, the off-street parking for the use shall be computed according to the standards contained in Article XXV and/or the applicable zoning district, as indicated for the indoor portion of the use. If the plans show 20 or fewer occupants, no additional parking shall be required unless required by the Township approving authority.

(10) If the outdoor dining area is proposed as part of a site plan application, or if it contains seating for more than 20 occupants, it shall require site plan review and approval by the Planning Commission. If the outdoor dining area is proposed to be added for an existing business and contains seating for 20 or fewer occupants, a plan providing sufficient information to determine compliance with this section may be approved administratively by the Township.

(11) No such seating shall be located in a required side yard.

(212) Approval of the county health department as required.

~~(3) A site plan shall be submitted indicating the area for and location of all outdoor seating.~~

(413) The maximum allowable seating for an outdoor seating area in excess of 20 seats shall be established as part of the conditional use permit.

~~(5) Parking shall be provided as required under article XXV of this chapter.~~

Founded in 1852
by Sidney Davy Miller

MILLER CANFIELD

STEVEN D. MANN
TEL (313) 496-7509
FAX (313) 496-8451
E-MAIL mann@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

MICHIGAN: Ann Arbor
Detroit • Grand Rapids
Kalamazoo • Lansing • Troy

FLORIDA: Tampa

ILLINOIS: Chicago

NEW YORK: New York

OHIO: Cincinnati

CANADA: Windsor

CHINA: Shanghai

MEXICO: Monterrey

POLAND: Gdynia
Warsaw • Wrocław

November 23, 2016

Via email only

Mr. Howard Fink
Township Manager
Northfield Township
8350 Main St.
Whitmore Lake, MI 48189-0576

Re: Engagement as Special Finance Counsel

Dear Howard:

We are delighted to serve the Township of Northfield, County of Washtenaw, State of Michigan (the "Township"), as its special finance counsel. Consistent with our normal practice when beginning work on a new matter, this letter and the enclosed Standard Terms of Engagement (which are incorporated by reference) set forth the terms of our undertaking.

Client. Our client in this matter will be the Township. This engagement does not give rise to a lawyer-client relationship between the firm and any affiliate of the Township or other person or entity.

Scope of Engagement. We have been engaged to represent the Township in connection finance matters on an as needed basis. Because we are not the Township's general counsel, our acceptance of this engagement is not an undertaking to represent the Township or its interests in any other matter.

Staffing. I will be principally responsible for managing this engagement with the assistance of additional professionals as needed. Our compensation for these services will be based solely on the number of hours worked by the person performing the work. My time on this engagement will be charged at a preferred municipal client rate of \$295 per hour, with assistance from associates and senior attorneys charged at preferred rates of \$155 and \$245 per hour, respectively. The staffing on this matter is subject to change, based on cost considerations, the workloads of our professional staff members, and the specific tasks to be performed. The firm periodically adjusts the rates of its professional personnel annually at the beginning of the year as described in the attached Standard Terms and Conditions.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Mr. Howard Fink

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November 23, 2016

Billing and Payment. We customarily send invoices for fees and expenses each month. We expect payment of our invoices within 30 days. Please contact me if these payment arrangements are not acceptable to you.

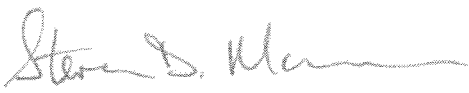
Completion of Engagement. This engagement will terminate when we perform our last services for you in this matter, whether or not the charges for those services have been invoiced or paid. Unless we are then representing the Township in another matter, the lawyer-client relationship between us will terminate at the same time.

Standard Terms and Conditions. Attached to this letter is a copy of a document that contains the **Standard Terms and Conditions** that apply to engagements undertaken by the firm. I encourage you to read this document carefully, as it is an integral part of our agreement with you regarding this engagement and contains important provisions governing our relationship.

We welcome this opportunity to be of service to the Township and look forward to working with you. If you have any questions about this letter or any aspect of our work or charges, please give me a call.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By: 

Steven D. Mann

cc: Patrick F. McGow, Esq.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

STANDARD TERMS OF ENGAGEMENT

Includes information provided in accordance with the Michigan Rules of Professional Conduct

This statement sets forth certain standard terms of our engagement as your lawyers in this matter. It supplements our engagement letter with you and is an integral part of our agreement. Therefore, you should review this statement carefully and contact us promptly if you have any questions. Unless modified in writing by mutual agreement, these terms and those in the engagement letter will control our relationship. We suggest that you retain this statement and our engagement letter in your file. Our engagement is also subject to and governed by the applicable rules of professional conduct.

How We Approach Our Work for You

We will perform our legal services for you in accordance with our professional judgment. Any expressions by us concerning the outcome of your legal matters are expressions of that judgment but are not guarantees. Such opinions are necessarily limited by the facts that you and others disclose to us and the state of the law at the time our opinions are expressed.

The person or entity we represent is the person or entity identified in our engagement letter, and the word "you" in this statement means that person or entity only. Unless we agree with you in writing, our engagement does not include representation of any affiliates of such person or entity. For example, if you are a corporation, a partnership, or a limited liability company, our representation of you does not include representation of any parents, subsidiaries, employees, officers, directors, shareholders, members or partners. If you are a trade association or other voluntary organization, our engagement does not include representing any of your members. If you are an individual, our representation does not include your spouse or other family members. If you believe this engagement includes additional entities or persons as our clients, you should inform us immediately and ask us to include those persons in our engagement letter.

Who Will Provide the Legal Services

Customarily, each client of the firm is served by a principal attorney contact. The principal attorney should be someone in whom you have confidence and with whom you enjoy working. You are free to request a change of principal attorney at any time. Subject to the supervisory role of the principal attorney, your work or parts of it may be performed by other lawyers and legal assistants in the firm. Such delegation may be for the purpose of involving lawyers or legal assistants with special expertise in a given area or for the purpose of providing services on the most efficient and timely basis.

How Our Fees Will Be Set

Generally, our fees are based on the time spent by the lawyers and paralegal personnel who work on your matter. We will charge for all time spent performing professional services for you including, by way of illustration, telephone and office conferences with you, your representatives, consultants, opposing counsel, and others; conferences among our legal and paralegal personnel; factual investigation; legal research; drafting letters, agreements, pleadings, briefs, and other documents; responding to requests by your auditors; and travel. We will keep accurate records of the time we devote to your work. If you have insurance relating to the matter on which you have engaged us, and your insurance carrier pays less than the rates on which we have agreed or declines to pay for any matter on which you have engaged us, you agree to pay the difference.

The hourly rates of our lawyers and legal assistants are reviewed and adjusted periodically on a firm-wide basis to reflect current levels of legal experience, changes in overhead costs, and other factors. Because these changes are made on a firm-wide basis, we customarily do not inform each client of the specific changes in the hourly rates of the personnel working on their matters. However, the rates charged by our personnel will be reflected on the invoices we send you, and we encourage you to raise promptly any questions you may have regarding our rates and any changes to them.

From time to time you may request and we may furnish estimates of legal fees and other charges that we anticipate will be incurred in representing you. Due to a wide range of variables, many of which are unforeseeable, these estimates are by their nature inexact and cannot be considered as limitations on the fees we will charge. The actual fees and charges ultimately billed may vary from such estimates.

Mr. Howard Fink

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November 23, 2016

With your advance written agreement, the fees ultimately charged may be based upon a number of factors, including: the time and effort required, the novelty and complexity of the issues presented, the value of the services to you, the amount of money or value of property involved, the results obtained, and the time constraints imposed by you and other circumstances, such as an emergency closing or the need for injunctive relief from a court.

For certain well-defined services and special circumstances, we will, if requested, quote a flat fee. In all such situations, both the amount of the fee and the scope of the services to be provided must be expressed in the engagement letter. In appropriate circumstances, we may agree to provide legal services on a contingent fee basis. The terms of any contingent fee representation must be set forth in the engagement letter.

Additional Charges

In addition to our fees, our invoices will include charges for expenses incurred in the performance of our legal services. Generally, charges which reflect the use of resources provided by outside vendors (courier services, court reporters, etc.) are charged at the vendor's charge to us without markup. Certain other charges reflect the utilization of firm resources or involve an integral combination of firm's resources and outside vendors (photocopying, computer research, etc.). These services are charged at standard rates which encompass both the direct vendor charge and an amount equal to the firm's estimate of an appropriate charge for the firm resources allocated to the service. While these charges may not match the firm's exact cost of providing these services in each instance, we believe that these charges are fair and generally comparable to the charges made by other firms for similar services. The current basis for these charges is set forth below. The firm will review this schedule of charges on an annual basis and adjust them to take into account changes in the firm's costs and other factors.

Photocopying: The firm charges \$.10 per page.

Computer Research: The firm uses computer assisted research services such as Westlaw. We charge for computer research at 80% of the retail rates published by the computer assisted research services. We believe that this charge compensates the firm for providing support and ancillary services, yet provides these services to our clients at a discount from retail prices.

Mail: Clients are charged the actual cost of postage for the U.S. Postal Service and foreign postal carriers, as well as the actual cost of air express couriers.

Overtime: Staff overtime is charged only when required by the time constraints of the specific project.

Facsimile: The firm reserves the right to charge up to \$1.00 per page for outgoing faxes, which includes all telephone costs. There is no charge for incoming faxes.

Telephone Calls: The firm does not charge for local or long-distance calls made or received at our office locations via land line. In cases in which a substantial number of cellular telephone calls are required in an engagement, the firm may pass on the cost of such calls charged to the subscriber.

Travel-Related Expenses: Airfare, meals, and related travel expenses are charged to you at the firm's actual, out-of-pocket cost. Automobile mileage is charged at the IRS approved rate. Credits earned under the Frequent Flyer Programs accrue to the individual traveler and not to the firm or you.

Firm Messengers: Walking messenger trips are charged at a flat rate per delivery. Driving messenger trips are charged at the firm's standard automobile mileage charge plus parking and toll charges if imposed.

Other Costs: The firm charges actual disbursements for third-party services like court reporters, expert witnesses, database services, and the like.

Unless special arrangements are otherwise made, payment of the fees and expenses charged by others (such as experts, investigators, consultants and court reporters) will be your responsibility and billed directly to you. All invoices in excess of \$1000 will be forwarded to you for direct payment unless other payment arrangements are made with us in advance.

Mr. Howard Fink

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November 23, 2016

Payment

Our billing rates are based on the assumption of prompt payment. Consequently, unless other arrangements are made, fees for services and other charges will be billed monthly and are payable within thirty days of receipt. We reserve the right to charge interest at the maximum legally permissible rate up to 1% per month or 12% per annum on amounts past due.

Representation in Other Matters

We are a relatively large law firm and we represent many other companies and individuals. It is possible that, during the time that we are representing you or afterward, the interests of another client of the firm may require the assertion in litigation, business transactions, or other legal matters of positions which conflict with yours. Additionally, subject to the requirements of the rules of professional conduct which govern us, you agree that our representation of you in this matter will not disqualify the firm from opposing you in other matters, including litigation or other dispute resolution proceedings, that are unrelated to the subject matter of this representation. You waive any conflict of interest with respect to the assertion of positions and the undertaking of unrelated, but adverse, representations described in the previous sentences. You also agree that we may disclose to prospective clients the general nature of this engagement with you and the fact that you have acknowledged our ability to undertake engagements of the type described above. We will not, of course, use to your disadvantage any proprietary or confidential information we acquire from you as a result of our representation of you in this or other matters.

Attorney-Client Privilege

Sometimes in the course of our representation of clients, we confront ethical or other legal issues that require that we seek the advice of an attorney, either one of our own attorneys or an attorney from another firm. As part of our agreement regarding your representation by the firm, you agree that such discussions, whether they occur during or after our engagement, are protected by the attorney-client privilege.

Termination of Engagement

Our engagement as your attorneys terminates upon our completion of the services you have retained us to perform, whether or not our final invoice has been rendered or paid. If you later retain us to perform further or additional services, our attorney-client relationship will begin again with the signing of a new engagement letter.

You may terminate our engagement with or without cause at any time on by notifying us of your decision to do so. Termination of our services will not affect your responsibility to pay for services rendered and expenses and other charges incurred up to the date when we receive notice of termination, and for any further work required of us in order to facilitate an orderly turnover of matters in process at the time of termination.

We may terminate our engagement for any of the reasons permitted under the rules of professional conduct which govern us, including: your failure to pay our invoices promptly, misrepresentation of (or failure to disclose) any material facts, action taken contrary to our advice, or any other conduct or situation that in our judgment impairs an effective attorney-client relationship between us or presents conflicts with our professional responsibilities. Subject to the rules of professional conduct which govern us, we may also terminate our engagement by reason of your failure to abide by your consent to our representation of a client in accordance with the terms of the section entitled "Representation in Other Matters" above. If required, we will request a stipulation executed by you allowing us to withdraw as attorney of record in any judicial, arbitration, or similar proceedings. We may also apply for a court order approving our withdrawal from representing you, and you agree in advance to our withdrawal.

Subsequent Engagements

If, during this engagement or thereafter, you retain us for an additional engagement, it will be presumed, absent a written agreement between us to the contrary, that the terms and conditions contained in this document will apply to such subsequent engagements.

Alternative Dispute Resolution: Mandatory Arbitration

Should any dispute arise concerning the services provided to you by us or the charges we make for those services and related expenses, you and we shall first try in good faith to settle the dispute directly. If the dispute is not resolved, it shall be

Mr. Howard Fink

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November 23, 2016

submitted to third party neutral facilitation in accordance with the mediation rules of the American Arbitration Association. If the dispute is not resolved through mediation, the dispute shall be settled by binding arbitration in accordance with the laws of the State of Michigan. The arbitration shall be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association except as modified here. Judgment upon the award rendered by the arbitrators may be entered in any court of record having jurisdiction thereof. The mediation and arbitration proceedings, including any hearings, shall be held in the Detroit metropolitan area. Both you and we agree that neither of us is entitled to or shall request or claim punitive or exemplary damages and that the arbitrators shall not have the authority to award punitive or exemplary damages or any other damages in excess of actual pecuniary damages.

Client Documents

We will maintain any documents you furnish to us in our client file (or files) for this matter. At the conclusion of the matter (or earlier, if appropriate), it is your obligation to advise us as to which, if any, of the documents in our files you wish us to turn over to you. These documents will be delivered to you within a reasonable time after receipt of payment for outstanding fees and costs. We will retain any remaining documents in our files for a certain period of time and ultimately destroy them in accordance with our record retention program schedule then in effect.

We are not advising you with respect to this statement of the terms of our engagement. If you wish advice, you should consult independent counsel of your choice.

Memo

To: Northfield Township Board
From: Howard Fink
Date: 12/7/2016
Re: Code Enforcement

Dear Township Board,

We will begin advertising for a new Code Enforcement officer shortly. Attached is the previous contract from Mr. Lenaghan (\$25 per hour) for up to 8 hours per week. I recommend bringing in a code enforcement officer at similar hours and rate of pay.

Previously, the Code Enforcement officer has focused on traditional blight issues (i.e. trash, junk cars, etc). If the board wishes for this role to be expanded, then there may need to be additional hours and resources identified. At present, I do not think an expansion of our efforts is warranted, but ultimately that is a policy decision by the board. Once the Board of Trustees determines what areas should be prioritized, it's critical to allow code enforcement to proceed without Board interference.

Respectfully Submitted,



Howard Fink, Township Manager

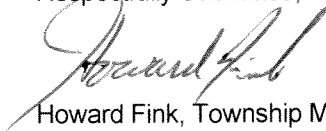
Memo

To: Northfield Township Board
From: Howard Fink
Date: 12/7/2016
Re: Planning Commission Community Survey

Dear Township Board,

Attached is an old email explaining the options that the Township has relative to the Cobalt Community Survey. Of the options listed in the email, item number 1 was chosen. If the Board wishes to reengage Cobalt, we need to notify them shortly. This is an item that is long outstanding and needs to be addressed by the Board of Trustees.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in black ink.

Howard Fink, Township Manager

Howard Fink

From: William SaintAmour [wsaintamour@cobaltcommunityresearch.org]
Sent: Wednesday, February 24, 2016 1:00 PM
To: finkh@twp.northfield.mi.us
Cc: 'Marlene Chockley'
Subject: Survey Options
Attachments: Northfield signed contract 2015.pdf

Good afternoon, Howard,

Including the travel for the meeting on March 16, the costs incurred by the Township are \$4,500. You have paid \$8,416, which is the first half of the contract amount. Total contract amount is \$16,832. Printing, postage, and data entry for all Township residents is \$10,355 (if you recall, sending to a random sample would have been about \$3,600). There is \$1,997 left on the contract for the development, analysis, travel, so we will need to start billing for additional travel after the meeting on 3/16.

Here are some options for you to consider.

- 1) Pause the contract and extend for 1 year so you can resume when you are ready. We would freeze the pricing as it is, although we would be charging for additional travel.
- 2) Cancel the contract and rebid when you are ready. We would refund to you the deposit that has not been used: $\$8,416 - \$4,500 = \$3,916$.
- 3) For either option, you could reduce the population being surveyed to the random sample and reduce your overall costs.

Please let me know your thoughts!

All the best,
William SaintAmour
Executive Director, Cobalt Community Research
877.888.0209x1

Northfield Township Agreement for Research

June 4, 2015

Cobalt Community Research (Cobalt) is pleased to provide this contract for research collaboration between Cobalt and Northfield Township, (the Partner), having a business address of 8350 Main St., Whitmore Lake, MI 48189. Cobalt Community Research (www.cobaltcommunityresearch.org) is a 501c3 nonprofit organization with a mission to provide research and educational tools that help schools, local governments and other nonprofit organizations thrive as changes emerge in the economic, demographic and social landscape. Cobalt is located at 1134 Municipal Way, Lansing, Michigan 48917; (877) 888-0209; F: (517) 703-9704; E-mail: wsaintamour@cobaltcommunityresearch.org

DELIVERABLES (SECTION 1)

Count	Core Package	Subtotal
1	Includes administration, meetings, correspondence, planning, executive summary in MS PowerPoint, up to 2 sheets (4 pages) of custom questions (which can include budget priority analysis, future projects, communication preference, etc), demographic questions, detailed cross-tabs with thermal mapping, raw data, phone-based follow-up with Partner on draft results, onsite presentation of final results	\$ 6,497
Additional Modules and Options(See reference for Examples)		
	Additional Pages: \$1000 per page	\$ -
	Non-English Versions: \$650 per translation	\$ -
	Follow-up Citizen Work Groups/Focus Groups (Partner provides location and recruits participants): \$1,200	\$ -
Distribution		
1	Web link for completion online (included) \$ Waived	\$ -
	Eblast distribution via email list provided by partner (3 waves): \$100 per 1,000 recipients	\$ -
1	Mail distribution: Production and 1st class postage for an initial mailing to 6,245 voters of the assessment with cover letter, a second mailing of the assessment to those who have not responded, data entry, and business reply postage. Cost: \$10,335.	\$ 10,335
Total Quote		\$16832


Pricing valid for 60 days from the date of this document. 50% of quoted amount of the assessment engagement upon the signing of the contract. Remaining balance upon delivery of results.

This agreement includes all of the terms and conditions agreed to by the parties. Any changes to these terms and conditions must be made in writing and signed by both parties to be effective.

ACCEPTANCE

This agreement (Sections 1 and 2) shall be deemed accepted after it has been signed by a representative of the Partner and a representative of Cobalt. Acceptance may be made by facsimile and the agreement executed in one or more counterparts, each which when fully executed, shall be deemed to be an original, and all of which shall be deemed to be the same agreement.

Nondisclosure Statement: All materials contained in this agreement are the confidential and proprietary property of Cobalt Community Research. The information contained herein is provided by Cobalt Community Research for evaluation by the Partner. Dissemination to other parties is prohibited.



 Authorized Representative

6-16-15

 Date



 Cobalt Community Research, Executive Director

June 4, 2015

 Date

CONTRACTUAL TERMS AND CONDITIONS (SECTION II)

1. TERM OF CONTRACT

The contract shall be effective as of the date this agreement is signed by both parties. Unless terminated earlier as set forth in Section 5 below, the contract shall remain in full force and effect for a period of twelve (12) months (the "Initial Term").

2. COBALT' RESPONSIBILITIES

Cobalt shall provide the Services described in the Statement of Work in accordance with the terms and conditions of this Agreement. In the course of providing the Services, Cobalt shall deliver to Partner all deliverables arising from or related to the Services and agreed upon by the parties. Each Supplemental Statement of Work entered into by the parties shall be numbered sequentially (e.g. Statement of Work #1, etc.) and shall not be binding until signed by the authorized representative of each party. In the event of a conflict between any signed Statement of Work and this Agreement, the terms and conditions of this Agreement shall prevail. Any change in the scope of Services and Fees shall be agreed upon in writing by the parties.

Cobalt will assume responsibility for all contractual activities whether or not Cobalt performs them. Cobalt is the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract. The Partner reserves the right to interview key personnel assigned by Cobalt to this project and to recommend reassignment of personnel deemed unsatisfactory by the Partner. Cobalt may delegate any duties under this contract to a subcontractor. If any part of the work is subcontracted, Cobalt shall identify upon written request the proposed subcontractor by firm name, address and contact person, and provide the Partner with a complete description of all work to be subcontracted together with descriptive information about the subcontractor's organization and ability to perform the work. Cobalt is responsible for ensuring that subcontractors adhere to all applicable provisions of the contract.

3. CONFIDENTIALITY

"Data", as used in this Section 3, means the information contained in assessment responses received from the Partner's residents or members, but not the assessments themselves. The Partner agrees that identity information about individual assessment respondents will not be returned to the Partner to protect the confidentiality of the individuals who responded to the assessment. In addition, the Partner agrees to protect individual identities by protecting any data or analysis of data that allows individual identities to be determined. "Measurements", as used in this Section, means the deliverables to be delivered to Partner by Cobalt under any particular Statement of Work. The Partner shall own the Data and Measurements. Cobalt shall not publish or disclose to any third party individual Data or Measurements without the prior written consent of the Partner.

4. LIMITATION OF LIABILITY

Cobalt warrants that it shall provide the Services in a diligent and workmanlike manner and shall employ due care and attention in providing the Services. However, Partner agrees that Cobalt shall not be liable on account of any errors, omissions, delays, or losses unless caused by Cobalt's gross negligence or willful misconduct. In no event shall either party be liable for indirect, special, or consequential damages. In no event shall the total aggregate liability of either party for any claims, losses, or damages arising under this agreement and services performed hereunder exceed the total charges paid to Cobalt during the term, even if the party has been advised of the possibility of such potential claim, loss, or damage. The foregoing limitation of liability and exclusion of certain damages shall apply regardless of the success or effectiveness of other remedies.

5. MODIFICATION AND CANCELLATION

The contract may not be modified, amended, extended, or augmented, except by a writing executed by the parties. Any change in services requested by the Partner may result in price changes by Cobalt. In the event that revised prices are not acceptable to the Partner, the contract may be canceled. Either party with 30-business days' written notice to the other may cancel the contract. In the event of cancellation by either party, the Partner shall be responsible for all fees due and payable under the contract as of the date of notice of termination.

6. GOVERNING LAW AND ARBITRATION

The contract shall be governed by and construed in accordance with the laws of the State of Michigan. In the event of any dispute, claim, question, or disagreement arising from or relating to the contract or the breach thereof, the parties shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties.

7. PRICE AND PAYMENT TERMS

The Partner shall pay the fees identified in any Statement of Work(s) executed by the parties. Unless otherwise agreed to in a Statement of Work, Cobalt shall invoice Partner for Services at the beginning of the Term and upon delivery of results. Payment from the Partner shall be due upon receipt of the invoice. Adjustment for any billing errors or Partner credits shall be made monthly. Cobalt may apply a monthly delinquency charge on amounts not paid within 30 days of the date of the Partner's receipt of the invoice, which charge shall be equal to five percent (5%) of any unpaid amount. Partner agrees to pay any applicable taxes and any travel costs and professional fees that Cobalt may incur from Partner-requested travel.

8. ASSUMPTIONS

The Partner shall provide contact data unless provision of such data is assigned to Cobalt in the statement of work.

Cobalt cannot guarantee assessment response levels; however, a minimum of 350 completed assessments is required for accurate analysis. Cobalt (or the Partner if the Partner is mailing the assessment) will automatically conduct reminder mailings to ensure a minimum of 350, which provides a confidence interval of approximately +/- 5% with a 95% confidence. The Partner may designate a higher minimum. (Based on the number of individuals who will receive a survey, the actual expected return will likely exceed 600.)

Cobalt shall bill and the Partner agrees to pay all printing and mailing fees associated with a mailing, including postage.

The Partner is responsible for prompt review and response to draft questions and research materials, and the Partner is responsible for prompt approval to release such research materials. If the Partner fails to notify Cobalt of project status or provide the contact data or approval or edits to research materials within 90 days of receipt from Cobalt, the Partner agrees to pay Cobalt 50% of the remaining fees, and the project will go into an "inactive" status. The Partner has an additional 90 days to reactivate the project. If the project is not reactivated in that time, the project will be closed, and future work will be charged as a new project.

All research is subject to imprecision based on scope, sampling error, response error, etc. Assessment results have an overall margin of error, and the margin of error for subdivided data varies by question and is higher. All research is designed to reduce uncertainty, but it can never eliminate it. The Partner must evaluate all information thoroughly and independently and balance it with other sources of information, legal requirements, safety standards, and professional judgment before taking action based on research information.

9. TECHNICAL APPROACH

Cobalt will provide research services that comply with generally accepted research principles. In addition, projects and services will be lead by Cobalt staff certified by the Market Research Association's Professional Researcher Certification (PRC) program, which is endorsed by major national and international research organizations such as the AMA (American Marketing Association), the ARF (Advertising Research Foundation), CMOR (Council of Marketing and Opinion Research), IMRO (Interactive Marketing Research Organization), MRII (Marketing Research Institute International), the RIVA Training Institute and the Burke Institute.

10. ACCEPTANCE OF TERMS AND CONDITIONS

The failure of a party to insist upon strict adherence to any term of the contract shall not be considered a waiver or deprive the party of the right thereafter to insist upon strict adherence to that term, or any other term, of the contract. Each provision of the contract shall be deemed to be severable from all other provisions of the contract and, if one or more of the provisions of the contract shall be declared invalid, the remaining provisions of the contract shall remain in full force and effect.

11. NOTICE

Any notice required or permitted to be made or given by either party hereto pursuant to this Agreement shall be in writing and shall be deemed effective if sent by such party to the other party by mail, overnight delivery, postage or other delivery charges prepaid, to the addresses set forth above, and to the attention of the Executive Director for Cobalt and Partner's designated contact person. Either party may change its address by giving notice to the other party stating its desire to so change its address.

12. SURVIVAL.

Sections 3, 4, 6 and this Section 12 shall survive the termination of this Agreement

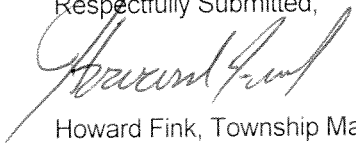
MEMO

To: Northfield Township Board
From: Howard Fink
Date: 12/8/2016
Re: Board Retreat

Dear Township Board,

Previously with the last Board, we scheduled a board retreat or visioning session to help map out the Board's priorities and goals for their term. I feel that it was very helpful for the Board members, and gave them some focus points to work toward. There are many areas that have been discussed in the past such as roads, rental inspections, property acquisition, etc. It would be helpful to review these past ideas, brainstorm on some new projects or areas that need some attention, and put together a loose set of goals to work towards over the next four years. If there are no objections, I would like to schedule a half day special meeting for a Board Retreat. Please note that this will be a public meeting and anyone is welcome to attend.

Respectfully Submitted,



Howard Fink, Township Manager